

Process Improvement Meeting Agenda – 12/11

- MEVA Mission and Vision.
- Win over the student initiative.
- SET Reminder – Stephanie Emery.
- MTSS for Success – Christina O’Grady.
- MTSS Case Studies – Caroline Peinado and Lena Vitagliano.
- MTSS Discussion.
- Book Study – Christina O’Grady.
- Help Desk & Study Hub Update – Nicole Hart and Nicholas Sherwood.
- Other and next Process Improvement Meeting on **Monday, December 18th, 3:00 pm.**

MEVA Mission and Vision

School Mission:

Maine Virtual Academy's (MEVA) mission is to develop **each** student's full potential with **learner-centered instruction, research-based curriculum and educational tools and resources** to provide a high-quality learning experience for grade 7-12 students who are in need of **alternative educational options**. MEVA will develop an **Individualized Learning Plan (ILP)** with specific learning goals to meet each student's needs. MEVA's rigorous curriculum is **aligned** to the eight Maine content areas, the **Maine Learning Results, the Common Core State Standards and the Next Generation Science Standards**.

School Vision:

MEVA will be a leading 21st century public charter school in Maine and will **improve student learning outcomes** through **individualized instruction**, as evidenced by **student academic proficiency, student academic growth, post-secondary readiness, and the demonstration of 21st century skills such as critical thinking, problem solving, and self-direction**. MEVA will empower students to acquire the academic and life skills needed to succeed in **post-secondary education and career opportunities**. Our graduates will be **prepared** for college or other postsecondary career training opportunities.

Win Over the Student!

Thoughtful and consistent communication is the foundation on building successful rapport with our families and students.

Immediate intervention has been recognized as the most effective method in student retention. Every role within the school plays an important part in this effort.

Without our Students there would
be no MEVA!

Win Over & Rapport

- **Win Over**: is a proactive approach/mindset. Win “back” is more reactive and is also needed in some cases, like in progress withdrawals as an example.
- **Rapport Definition**:
 - The Merriam-Webster Dictionary defines Rapport as; *a friendly, harmonious relationship especially : a relationship characterized by agreement, mutual understanding, or empathy that makes communication possible or easy.*
- **Google Dictionary - Examples of Further Meaning**:
 - 1. Rapport is a good sense of understanding and trust.
 - 2. A close and harmonious relationship in which the people or groups concerned understand each other's feelings or ideas and communicate well. Example, *"she was able to establish a good rapport with the children"*

Communication

- In ALL Cases;
 - Communication should always exhibit compassion, empathy and kindness.
 - Be an effective communicator, timely and responsive.
 - Exhibit a willingness to help and serve our families well.
 - Never forget to share the vast opportunities we have at MEVA to support our students!

Withdrawal Mitigation Process

- **Ask why?** – Use phrases like, “*Before* you withdraw, tell me about your reason. There may be something we can do for you.”
- **Listen for keywords;** lack of support, socialization, motivation challenges, tech or navigation challenges and so forth.
- **As you listen, empathize** – Understand their position and their feelings. Many times, families or students have been thinking about withdrawal for a while.
- **Advocate for MEVA’s programs** – Share information on our clubs, self-paced options, and student support opportunities. See if they are willing to have a team meeting to talk over work credit options, early college opportunities, and so much more. Some students may qualify for early graduation.
- **Document, document, document** – your mitigation efforts in contact logs within Infinite Campus, then *submit an intervention form*. Familiarize yourself with the form selections to be aware of the kinds of barriers that lead to withdrawals.
- **Link to the form:** [23-24 Rapid Intervention Form \(RIF\)](#)

From Cornell's TCI and CARE model.

weCARE

	WILLING	NOT WILLING
ABLE	ACKNOWLEDGE Give positive attention Join in activity Ask child to teach others	ENCOURAGE As if Offer assistance Give Choices Predict the future Make a request Natural or logical consequence
NOT ABLE	TEACH Give positive attention Join in activity Ask child to teach others	CHANGE EXPECTATIONS Change the expectation Redirect the activity Drop the expectation

A photograph of students in a classroom setting, with a female student in the foreground working on a laptop. The image is partially obscured by a white, torn-paper-like graphic element.

SEMESTER END TRANSITION

(SET)

- 1/5 – This is the *last suggested day students can submit course work*.
- 1/11 – ***HARD DEADLINE no student extensions past this date***– Last day to submit final grades to Operations via email. CC Don & Guidance please.
 - Set your grade scheme to the MEVA default before closing grades. Then enter your final grades into your gradebooks and export/download them by this date.
 - Make sure your gradebooks are correct and show LETTER grades, not percentages before you email them. (*Follow the step by step instructions and screenshots on the slides housed in Vector*)

ASync Courses: Please continue to use the same process with submitting final grades by using this form, link: [23-24 Final Async Grade Form](#)



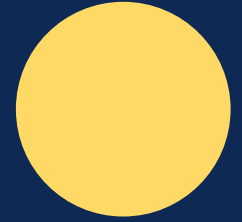
REMINDERS:

- Semester 2 – Make sure your course content is set to *not visible by 12/15*.
- Courses will be activated upon return from the break.
- Students will be loaded into Sem 2 courses very soon.

SET/YET training
slides are in the
Vector Safe Schools
Platform



Link: <https://meva-me.safeschools.com/>



MTSS for Success



December 7, 2023



Whoa!

We have had an uptick in teachers and students engaging with and tracking MTSS data!

Comparing W/E 11/17 to W/E 12/1, in Reading the # of interactions increased from 42 to 90! In Math, the # of interactions increased from 195 to 203. Thank you for the effort you daily pour into our students!

MTSS - Academics



MTSS focus is on the academic growth of students, filling gaps in reading and mathematics. There is a struggle between balancing filling gaps for students, providing them with grade level opportunities, and simply passing the course.

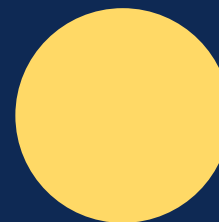


We have a variety of intervention strategies that we utilize on a daily basis. One that we cannot overlook is the relationships that we build with our students. Gaining trust, building confidence, and pushing them to go just beyond their limit.



Progress Being Made

- NWEA MAP Growth is our primary way of measuring progress being made. It is our benchmark assessment that we rigorously administer fall, winter, and spring.
- However, that does not lessen other means of measuring progress.
 - Relationship building
 - Starting to engage
 - Pre-/Post-tests (unit, lesson, skill work)
 - What are the multiple ways you are measuring student progress throughout the semester? How do you make the student's learning visible to them? What goal-setting activities are you completing with students?



MTSS Case Studies

- Caroline Peinado.
- Lena Vitagliano.

“Research has historically indicated strong correlations between student engagement (***typically defined as attention to the area of focus, active participation in learning, and time on task***) and student achievement. These correlations remain strong for all levels of instruction, across all subject areas, and for varying instructional activities.”

~Kathy Dyer, NWEA Website



MTSS - The Complete Package



HOW CAN WE MEASURE GROWTH?

Attendance

Chats, Emails

*Participation/
Screen presence*

*Interest &
Engagement*

*Sharing
Information*



Case Study #1

Attendance in English Fundamentals

- Week of Nov 6 - 25%
- Week of Nov 13 - 40%
- Week of Nov 20 - 0%
- *met with teacher - Nov 27*
- *Progress meeting Nov 29*
- Week of Nov 27 - 80%
- Week of Dec 4 - 100%

good morning, i might be in class a couple minutes late because im not home right now. i just wanted to let you know.









good afternoon, its me again hahah i need help getting into sora. i found it but im not sure how to sign into it.

Awesome, thank you so much!

Case Study #2

Algebra 1 Essentials

Current Grade: 40%

Evidence-Based Interventions	Engagement Level	Intervention Notes: What did you work or observe them working on? What did they finish?
	1: Student Present, Not Responding	
	Absent	
	1: Student Present, Not Responding	
	2: Student Responding Minimally	
	3: Student is Responding	
	4: Student is Actively Engaging	
	5: Not Responding, But Working	
	6: Responding, But NOT working	

9:00 AM

fine

0:01 AM

i had to take the dog out what

9:02 AM

i do notice it and i choose not to answer

9:03 AM

i get irritated at just about everything as soon as i wake up

[REDACTED] 9:04 AM

all day long
long

9:05 AM

its just about everything

9:06 AM

im not irritated when i do things on my own
or when im with friends
school is the reason why im in home school
and home school isnt helping me AT ALL

9:18 AM

as much as i wanna say no i really need to complete school so i can hopefully move to canada later in my life

9:18 AM

a better life
better prices
better economy
both
half and half

9:19 AM

the political side and economic side here in the us SUCKS]

9:19 AM

i hate the us

9:19 AM

they'd rather veto a piece offering FOR MONEY

OH ABSOLUTELY

THE EARLY 2010'S

the last remnant of a good united states

i try

Caroline Peinado 8:33 AM

Good morning!

Caroline Peinado 8:34 AM

codes: 4T7 DY5 E6V EFB RP9

Caroline Peinado 8:40 AM

awesome job! Did you take a snip of RP9?

8:49 AM

yep

Caroline Peinado 8:49 AM

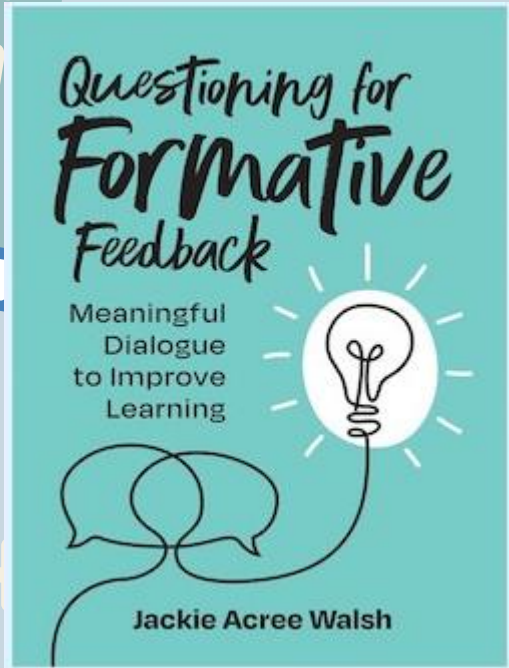
excellent!!

MTSS Discussion

- Questions and comments?
- What changes are you observing in students' outcomes?

MEVA Book Study

Meeting Bi-Monthly - Starting in December



10 teachers have signed up to participate in the book study.

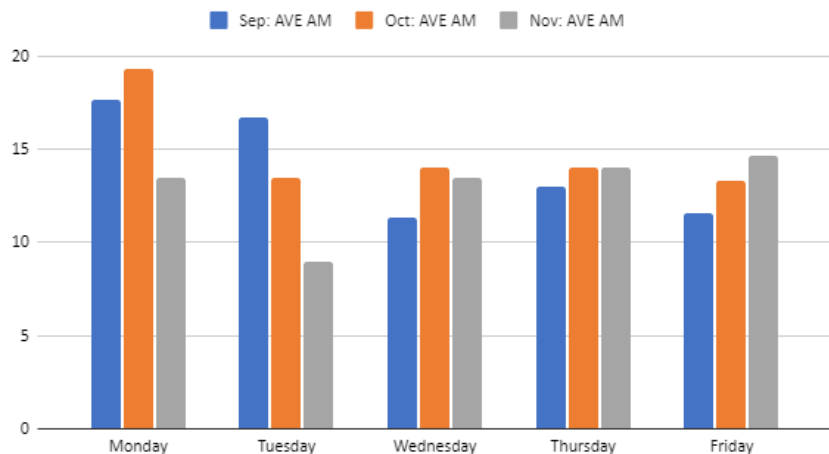
We will be meeting the 2nd and 4th Tuesday of each month. For the months of December, January, and February we will be meeting once a month due to the holidays and board meetings



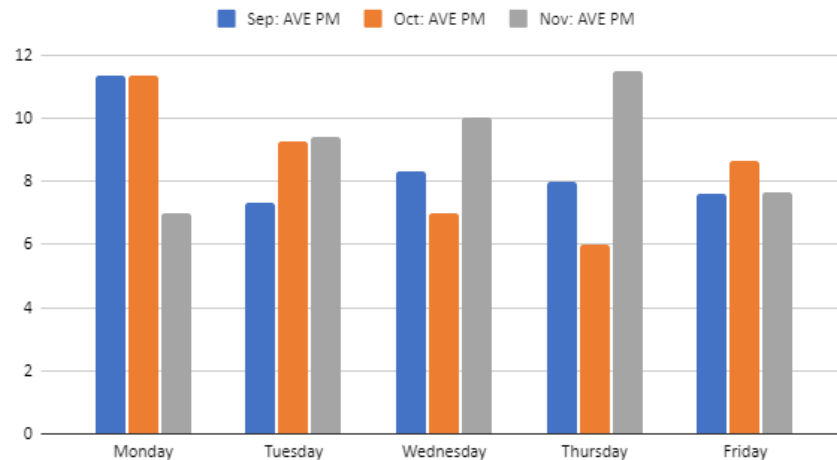
Student Attendance at HelpDesk

#Students in Sessions

Average Number of Students in the Morning HelpDesk



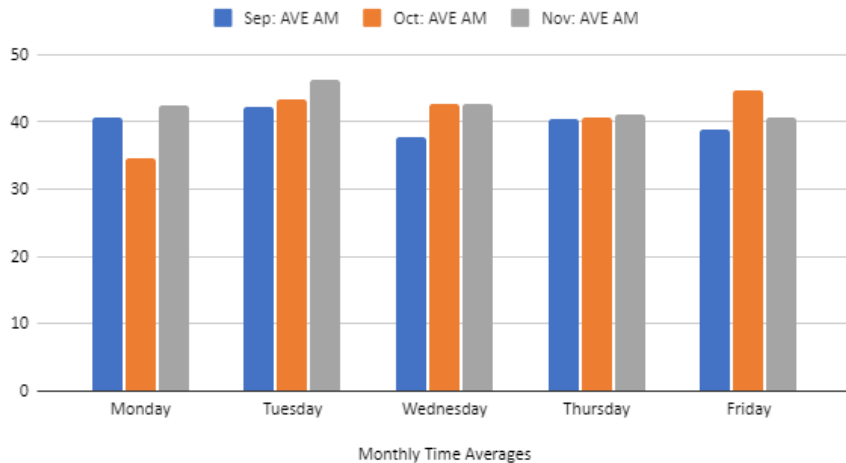
Average Number of Students in the Afternoon HelpDesk



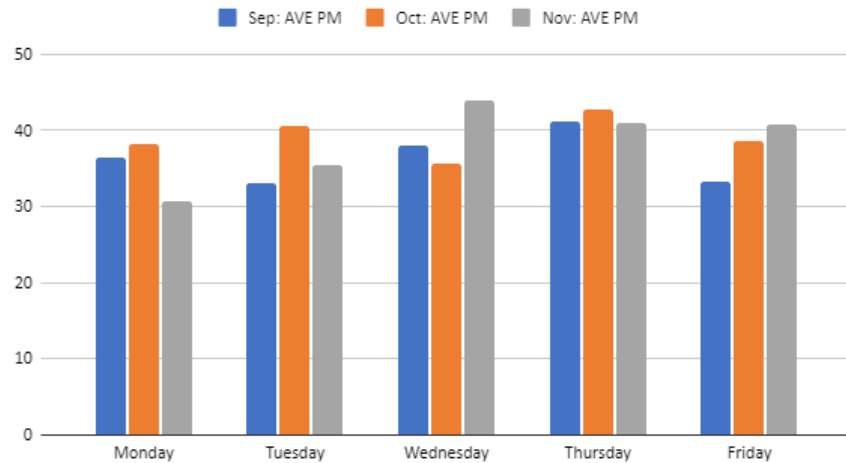


Student Time Spent In HelpDesk

Average Amount Time Spent in Morning Session

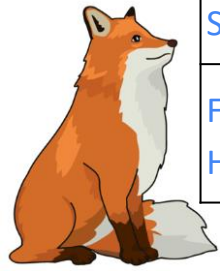


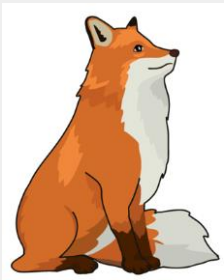
Average Amount Time Spent in Afternoon Session



Who's coming to HelpDesk?

HelpDesk	September	October	November
Average minutes in HelpDesk each session	38 min	40 min	40 min
Students who have attended HelpDesk/Total Number of students in the HS	84/356 23%	90/348 25%	91/340 27%
Students who have attended at least 1 time this month/total that attended HelpDesk	37/84 44%	38/90 42.2%	26/91 28%
Students who attended >2 times/total that attended	47/84 56%	52/90 57%	65/91 71%
Frequent Flyers - Students to come 1 a week to HelpDesk	23	15	26

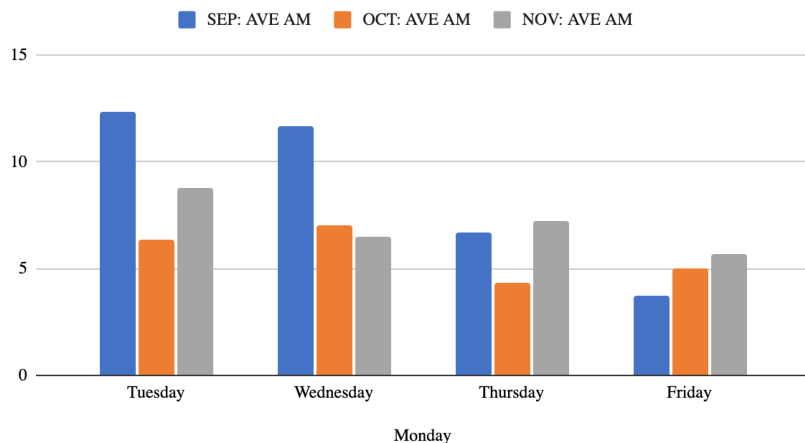




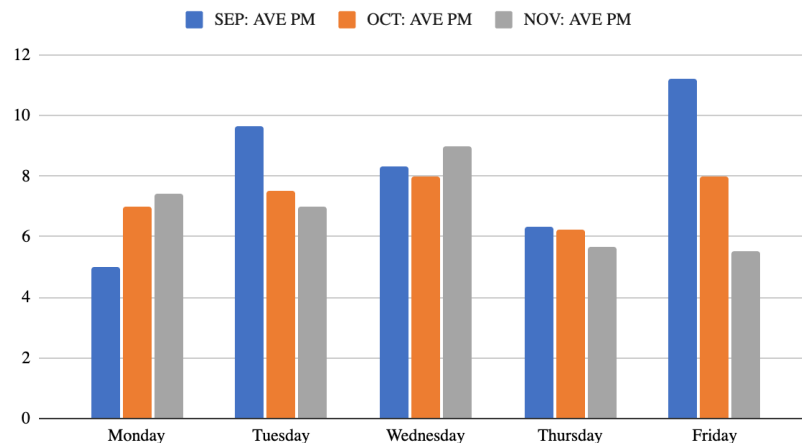
Who's coming to StudyHub?

#Students in Sessions

Monthly Attendance Averages AM Session



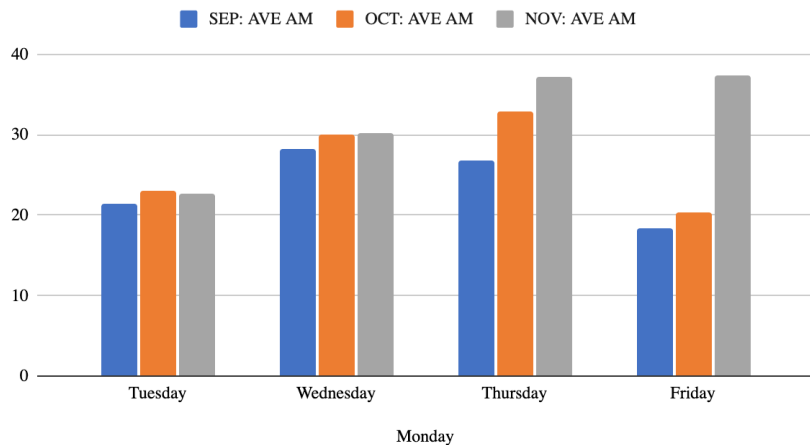
Monthly Attendance Averages PM Session



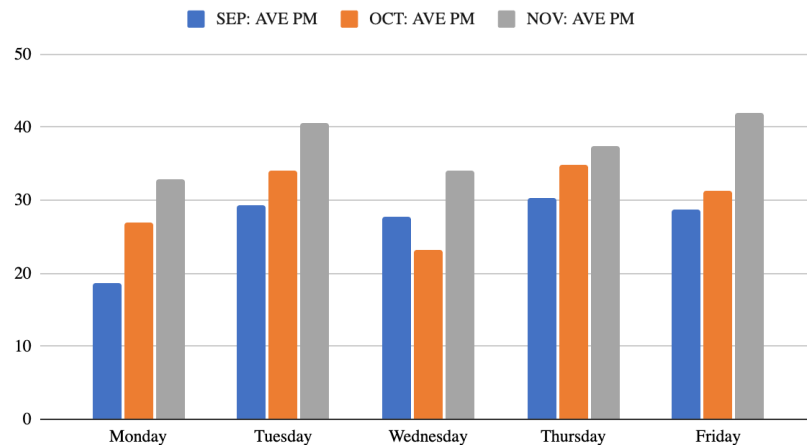


Student Time Spent In StudyHub

Monthly Time Averages AM Session



Monthly Time Averages PM Session



Who's coming to StudyHub?

StudyHub	September	October	November
Average minutes in StudyHub each session	28 min	28 min	35 min
Students who have attended StudyHub/Total Number of students in the HS	56/91 75%	33/90 36%	47/89 59%
Students who have attended at least 1 time this month/total that attended HelpDesk	11/56 27%	6/33 18%	15/47 32%
Students who attended >2 times/total that attended	45/56 49%	27/33 81%	32/47 68%
Frequent Flyers - Students to come 1 a week to HelpDesk	26	11	16



Takeaways from November Data

Data Reflections:

- Average time spent in HD/SH has increased.
- The number of students who attend HD/SH has also increased.
 - Middle of the week has stronger HelpDesk attendance than what we were seeing at the beginning of the year.
 - HelpDesk retention went up. More students attended twice more more times this month.

What can we do to Encourage students to Stay and ask for Help? **CHECK IN!!!**

- ❖ BOR (breakout room) Awards - students can earn science, math, social studies, English, and electives breakout room awards if a they work with a teacher in a breakout room. Teachers can potentially use these awards to reward students in any way they choose—extra credit points, makeup participation points, etc.
 - Awards are being issued in both HD & SH. Teachers are reminded to report students who work in HelpDesk to the HelpDesk/StudyHub lead teacher.
 - Going forward: How can we use these Breakout Room Awards to motivate students to work in our classroom.
 - If you want to learn more about awards please email Nicole Hart.
- ❖ Attendance awards badges now have various designs and are being advertised to encourage students to attend sessions and add to their award collections.
 - Currently, students need to attend 10% of the session to earn an attendance award. NEXT Semester students will need to attend 60% of the session to earn the attendance badge.
 - **When we started mixing up and promoting the upcoming badges we saw an increase in attendance.**

NEXT STEPS:

????

How do we find this out:

How many of these students are passing their classes (GPA)? How many individual classes are they passing?

Other

- Other topics and/or questions?
- Enter your daily schedule on your Google calendars and don't forget to add 'lunch'!
- MEVA virtual high school graduation on Friday, June 7th, 2:00 pm, and virtual eighth grade recognition ceremony on Friday, June 14th, 11:00 am.
- Next Process Improvement Meeting on Monday, December 18th, 3:00 pm. We will present a proctoring review for the Winter NWEA, January 9th -11th.
- Winter Break is **December 21 – January 1st**. Please cancel your live sessions.

MEVA Academic Assessment Calendar

2023-2024 School Year

NWEA (Fall): Math, Reading, & Language Usage	Grades 7-11, September 12-14
I-Ready (Fall): Algebra Readiness	Grade 9, August 28 - September 29
ACCUPLACER (Fall): Math & Reading	Graduating Students, Grade 12, September 12-14
MEAs (Fall): In-Person, Math & Reading	Grades 7, 8, & 10, October 2-27
NWEA (Winter): Math, Reading, & Language Usage	Grades 7-11, January 9-11
I-Ready (Winter): Algebra Readiness	Grade 9, January 15 - February 16
NWEA (Spring): Math, Reading, & Language Usage	Grades 7-11, April 30 - May 2
I-Ready (Spring): Algebra Readiness	Grade 9, May 1-31
MEAs (Spring): In-Person, Math & Reading and Science	Grades 7, 8, 10, & 11, May 2024