

**A.W. Beattie Career Center
Joint Operating Committee**

Combined Board Meeting – December 14, 2023

6:45 p.m. - Reorganization Meeting
- Arlene J. Bender Student Conference Center

7:00 p.m. - Joint Committee Meeting
- Arlene J. Bender Student Conference Center

ZOOM (video & audio conference): Using a PC, tablet or smart phone,
click on this link or cut & paste into your browser

<https://zoom.us/j/93806520431?pwd=aGFIN2pRaENHQS9TQXZqMGNZTFFqUT09>

❖ For security purposes, when you click on the above link, you will enter a ZOOM “waiting room”. You may experience a slight delay before you are admitted to the JOC Meeting. The waiting room will be accessible as early as 6:40 PM ET, however, the Re-Organization Meeting will not start until 6:45 PM ET and the JOC Meeting will not start until 7:00 PM ET.

AGENDA

- I. Call to order***
- II. Roll Call***
- III. Invitation for the public to address the Joint Operating Committee***
- IV. Approval of Minutes of November 16, 2023***
- V. President’s Report***
- VI. Superintendent of Record’s Report***
- VII. Solicitor’s Report***
- VIII. Executive Director’s Report***

IX. Committee Report

Organization & Curriculum (Libby Blackburn – Chairperson)

Action Items:

1. To approve the reappointment of Weiss, Burkhardt, Kramer, LLC as the solicitor for the Career Center at the hourly rate of \$160.00, effective January 1, 2023. (This reflects no increase in the hourly rate.) Attachment #1
2. To approve the Darren Vtipil and Doug Moran representing A.W. Beattie at the PACTA Education and Workforce Development Symposium on February 7 - 9, 2024 in Hershey, PA at an estimated cost of \$1,500.00, Operating Budget.
3. To approve approximately 24 FCCLA students and 3 advisors participating in the PA FCCLA state contest on March 17 – 20, 2024 at an approximate cost of \$17,620.00, Operating Budget \$2,355.00 and Student Activity \$15,262.00.

The Organization & Curriculum Committee recommends that items 1 thru 3 be approved.

Information Items:

1. All Joint Operating Committee members are reminded that a copy of their Statement of Financial Interests must be submitted to the Career Center for audit documentation.
2. All Joint Operating Committee members are reminded that a copy of their PSBA training certificate must be submitted to the Career Center for audit documentation.

X. Committee Report

Personnel Committee (Ron Frank – Chairperson)

Action Items:

1. To approve Stevie Slogan as a part-time Instructional Assistant in the Cosmetology program effective December 11, 2023 through May 30, 2024 at the hourly rate of \$19.25, no benefits.
2. To approve Sara Thiwang (NA) as an After School Cleaner (Intern) effective December 1, 2023 at the hourly rate of \$13.00, no benefits.

The Personnel Committee recommends that items 1 and 2 be approved.

XI. Committee Report

Finance Committee (Jim Fisher – Chairperson)

Action Items:

1. ACCOUNTS PAYABLE	AWBCC Operating Fund	11/30/2023	\$ 678,334.38
	AWBCC Capital Reserve Fund	11/30/2023	\$
	Student Activity	11/30/2023	\$
	Alfred W. Beattie Memorial Fund	11/30/2023	\$
	Conroy D. Guyer Fox Chapel Charitable Trust	11/30/2023	\$ 545.46
2. BUDGET REPORT	AWBCC Operating Budget	11/30/2023	\$
3. CASH REPORT	AWBCC Operating Fund	11/30/2023	\$ 1,456,452.90
	PLGIT & PSDLAF	11/30/2023	\$ 1,658,279.55
	AWBCC 3-Month CD	11/30/2023	\$ 505,699.84
	AWBCC Money Market Fund	11/30/2023	\$ 1,947,507.67
	AWBCC Capital Reserve Fund	11/30/2023	\$ 175,231.50
	Alfred W. Beattie Memorial Fund	11/30/2023	\$ 227,293.71
	Conroy D. Guyer Fox Chapel Charitable Trust	11/30/2023	\$ 11,006.46
	AWBCC Student Activity Accounts	11/30/2023	\$ 70,673.76

The Finance Committee recommends that items 1 thru 3 be approved.

Information Items:

1. Kiddie Tech Childcare and Early Learning Center's
 - KT Director – Report on November 2023 Enrollment, Revenue and Expenditures.
 - KT Director – Report on 2023 – 2024 Enrollment, Revenues and Expenditures to date.

XII. Committee Report

Building and Grounds Committee (Dee Spade – Chairperson)

Action Items:

1. To approve the purchase of the Verkada Cloud Based Security Camera System with a 10 year service agreement through GovConnection Inc. of Merrimack, NH as outlined in Quote #255377706.03 as per PEPPM Contract ID 2022. Total equipment cost of \$112,289.96, PCCD Safety Grant Funding \$70,000.00, 2022 Capital Reserve Fund \$42,289.96. This purchase has been reviewed by the solicitor’s office.
2. To approve the purchase of a 2-Single Tank Water Softener Unit sized to the Career Center’s flow rate through Culligan Water Conditioning of Sewickley, PA at the estimated price of \$16,550.00 plus shipping, Physical Plant Fund Balance. The purchase includes three (3) years of 100% parts warranty in addition to balance of standard warranty.
3. To approve the following:
The Resolution to Approve Service Order Agreement and E-Rate Letter of Agency Attachment #2
with Allegheny Intermediate Unit for Regional Wide Area Network Services and Internet
Access Service, with the proposal date of November 20, 2023.

The Building and Grounds Committee recommends that items 1 thru 3 be approved.

XIII. Committee Report

Policy Report (Elizabeth Warner – Chairperson)

No Action Items

XIV. Committee Report

Legislative Report (Libby Blackburn – Chairperson)

No Action Items

XV. Committee Report

Public Relations Report (Ron Frank – Chairperson)

No Action Items

XVI. Old Business

XVII. New Business

1. Presentation by HHS DR on campus updates, January 25, 2024 at 5:45 p.m.

XVIII. Next Meeting

January 25, 2024 – A.W. Beattie Career Center Arlene J. Bender Student Conference Center

5:15 p.m.	Dinner
5:45 p.m.	Committee of the Whole
6:15 p.m.	Joint Operating Committee Meeting