

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Regular Meeting

December 11, 2023

AGENDA

1. CALL TO ORDER: The Board President will call the meeting to order.

2. FLAG SALUTE and PUBLIC MEETINGS STATEMENT:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting on January 6, 2023, by having the date, time and place sent to the North Jersey Media Group, the Boroughs of Allendale and Upper Saddle River and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and address and limit their comments to a five-minute time period.

3. ROLL CALL

NAME	PRESENT	ABSENT
Mrs. Melissa Duncan		
Mrs. Christine Ferrarie		
Mrs. Lisa Halperin		
Mrs. Maggie Liljegren		
Mrs. Rachel Milston		
Mr. James Mulvey		
Dr. Andrew Prince		
Mrs. Gail Trumbetti		
Mrs. Suzanne Warzala		
Dr. Sheila Yallowitz		
Mrs. Emily Kaufman (Saddle River Liaison)		
Drishti Chauhan (Student Representative)		
Maddison Petrow (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Ms. Sue Anne Mather, Business Admin/Board Secretary		

4. SPECIAL PRESENTATION

5. STUDENT REPRESENTATIVE REPORTS

6. COMMITTEE & LIAISON REPORTS

7. SUPERINTENDENT'S REPORT

8. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS

9. ACTION ITEMS FOR the Business Agenda for the December 11, 2023, BOARD OF EDUCATION MEETING:

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-7** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of current bills list (check register) from November 22, 2023, through December 8, 2023, per attachment.
- B-2.** Approval of Minutes from the November 27, 2023, Board of Education meeting, per attachment.
- B-3.** Approval of the following staff travel (accommodations note room rate only; occupancy taxes & fees associated therein and other costs on trips presently unknown, meals for overnight trips and mileage, tolls, parking will be reimbursed in accordance with policy and law).

Name	Workshop/Conference	Date(s)	Detail	Cost
Joshua Kim	“AP Calculus Roundtable,” sponsored by Mahwah High School, Mahwah, NJ	1/5/23	Mileage	\$5.36
Jessica Verdicchio	“Tech Addiction & Digital Health in Children, Teens and Young Adults,” sponsored by PESI, <i>virtual</i>	3/8/24	Registration	\$249.99 *

**originally approved on 11/27/23 for \$124.99*

- B-4.** Approve the following facilities use requests for the 2023-2024 school year as indicated below:

Organization Name	Activity and Location(s)	Date(s)	Time(s)
Highlands Travel Baseball	Wiffle Ball Tournament; Back Gym	12/28/2023	8AM – 5PM
USR Youth Guidance Council	Books v. Badges Fundraiser; Main Gym	4/12/2024	6PM - 9PM
Highlands Travel Softball	Tournament; Baseball and Softball Fields	7/12-14/2024	8AM - Dark

- B-5.** Approval to accept a donation of \$20,000 from The Conestoga Road Foundation to be shared between the Future Engineering Program, the Boomerang Project, Helen’s Hope Fund, the Wellness Initiative, the Northern Highlands Need Based Scholarship and the High School Office Student Activity Account, as per attachment.

- B-6.** Approval of the Maintenance Direct and My School Dude solutions 3-year agreement for the IT and Maintenance departments at a cost of \$2,716.84, per year beginning July 1, 2024, per attachment.
- B-7.** Accept the 2022 – 2023 Audit for the year ended June 30, 2023, and the submission of the ACFR (Annual Comprehensive Financial Report) and the AMR by the firm of PKF O'Connor Davies, LLP with no recommendations pertaining to the annual audit. Therefore, no Corrective Action Plan (CAP) is required. Report available in the District Business Office.

Roll Call:

10. ACTION ITEMS FOR the Education Agenda for the December 11, 2023, BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-17**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

- E-1.** Accept and affirm the Harassment, Intimidation, and Bullying Investigation report, per attachment.
- E-2.** Accept and affirm the Monthly Student Suspension report, per attachment.
- E-3.** Accept and affirm the Title I Performance Report, for the 2022-2023 school year, to be submitted and certified no later than December 22, 2023, as per NJDOE guidelines, per attachment.
- E-4.** Approve and adopt the Curriculum Guide for the 2024-2025 school year, per attachment.
- E-5.** Approve the updated Safe Return for In-Person Instruction and Continuity of Service School Plan, for the NJ Department of Education, per attachment.
- E-6.** Approve ROBIN KNUTELSKY as Coordinator for the New Jersey School Climate Improvement (NJSCI) through Rutgers University, effective for the 2023-2024 school year.
- E-7.** Approve the use of the New Jersey School Climate Improvement Platform through Rutgers University to conduct a school climate survey, effective for the 2023-2024 school year.
- E-8.** *AMEND* the Leave of Absence date of return for CATHERINE PAZMINO, Teacher of Science, from December 1, 2023 to September 1, 2024, per attachment.
- E-9.** Approve ELIZABETH HOMAN, Teacher of Science, for a change in FTE from .7 to Full time with a salary adjustment from \$43,495 prorated (.7) to \$62,136 prorated, (BA, Step 2), effective December 11, 2023 to June 30, 2024. This change is due to an extended leave of absence. (See E-8.)

- E-10.** Approve additional assignments for Teacher of Science (Leave Replacement), with the following faculty members: Class coverage - SHAWNA LAGAN at a rate of \$66.84 per day. Class and Lab Coverage - TIFFANY COHEN at a rate of \$66.84 per day. Lab Coverage - RYAN FANELLI at a rate of \$66.84 per day. Effective December 11, 2023 to June 21, 2024.
- E-11.** Approve the appointment of SARA MAGRETTO as Instructional Coach for one additional assignment, at a rate of \$66.84 per day, effective January 2, 2024 to June 21, 2024.
- E-12.** Approve the following field trip(s) for the 2023-2024 school year.
1. Highlands Heroes: Outreach Program
 - Ho-Ho-Kus Middle School, Ho-Ho-Kus NJ: 12/8/23
 - Cavellini Middle School, Upper Saddle River NJ: 12/8/23
 2. Music Department: Holiday Performance
 - Brookside School, Allendale NJ: 12/19/23
 - Ho-Ho-Kus School, Ho-Ho-Kus NJ: 12/19/23
 - Paramus Park Mall, Paramus NJ: 12/19/23
 3. Fishing Club: Tournaments, Methods and Techniques of Fishing - Various dates
 - World Fishing and Outdoor Expo, Edison NJ: 1/14/24
 - Saltwater Fishing Expo: Edison NJ: 3/17/24
 - Echo Lake Fishing Tournament, West Milford NJ: 4/14/24, 4/21/24, 4/28/24
 - Hudson River Striper Fishing, Newburgh NY: 5/5/24, 5/26/24
 - Hudson River Striper Fishing, Newburgh NY or Governor's Surfing Fishing Tournament, Seaside Park NJ: 5/19/24
 - NHFC Fishing Tournament, West Milford NJ: 6/2/24, 6/9/24
 4. Science Olympiad League (Formerly Science League): Competition
 - Union County College, Cranford NJ: 1/5/24
 - NJIT, Newark NJ: 1/10/24
 5. Mock Trial: Competition - Various dates pending advancement
 - Bergen County Court House, Hackensack NJ: (1/2/24 through 3/30/24)
 6. Model UN: Competition
 - Seton Hall University, South Orange NJ: 2/24/24 and 2/25/24
 7. Business of Fashion Class: Information Session and School Tour
 - Fashion Institute of Technology, NYC: 3/11/24

- E-13.** Approve the following list of advisors/chaperones/school nurse, as listed below.

NAME	EVENT	DATE(S)	AMOUNT TO BE PAID
JENNIFER FERENTZ	Highlands Heroes	12/8/23	No substitute cost
THOMAS PASTER	Music Department	12/19/23	Substitute cost
TAYLOR REHE	Music Department	12/19/23	Substitute cost
THEODORA SOTIROPOULOS	Music Department	12/19/23	Substitute cost
MATTHEW KRZYSIK	Fishing Club	1/14/24, 3/17/24, 4/14/24, 4/21/24, 4/28/24, 5/5/24, 5/19/24, 5/26/24, 6/2/24, 6/9/24	No substitute cost

CAROL VOLPE	Science Olympiad League	1/5/24, 1/10/24	Substitute cost
SHAWNA LAGAN	Science Olympiad League	1/5/24, 1/10/24	Substitute cost
RYAN FANELLI	Science Olympiad League	1/5/24, 1/10/24	Substitute cost
ANNAIS CUMMISKEY	Mock Trial	1/2/24 through 3/30/24	Substitute cost
JOHN KAMINSKI	Model UN	2/24/24, 2/25/24	No substitute cost
MELISSA DECARLO	Business of Fashion Class	3/11/24	Substitute cost
JENNIFER FERENTZ	Business of Fashion Class	3/11/24	No substitute cost

E-14. Approve and adopt the following Student Activity Club(s), operated on a volunteer/non-financial support basis, effective for the 2023-2024 school year.

- Active Minds Club

E-15. Approve the following Athletic/Co-Curricular assignment(s) for the 2023-2024 school year.

1. ANNA MAZZOCOLI as TED-Ed Advisor (1/2 Group 5 compensated at \$836.50)
2. SHAINA STRANG-WOLF as Freshman Literary Magazine Advisor (1/2 Group 2 compensated at \$2,441.50)
3. JOHN KAMINSKI as Model UN Advisor (1/2 Group 2 compensated at \$2,441.50)
4. JESSICA VERDICCHIO as Volunteer Active Minds Club Advisor

E-16. Approve SARA MAGRETTO, Teacher of Science, to complete an Administrative Internship for Montclair University, effective January 2, 2024 to August 31, 2024, per attachment.

E-17. Approve ANDREW KEENAN, LAURA ROKOSZAK and THEODORA SOTIROPOULOS as Substitute Teachers, for the 2023-2024 school year, per attachment.

Roll Call:

11. BOARD PRESIDENT’S REPORT

12. OLD BUSINESS

13. NEW BUSINESS

14. OPEN TO THE PUBLIC

15. EXECUTIVE SESSION

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **No Executive Session Scheduled**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

16. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____