October 9, 2023
Conewago Valley Board Meeting

The regular meeting of the Board of Directors of the Conewago Valley School District was called to order at 7:30 p.m. Mr. Edward Groft called the meeting to order. The following members were present: Mr. Jeff Kindschuh, Mr. William Huffman, Mr. Eric Flickinger, Mrs. Elizabeth Farnham, Mrs. Melanie Sauter, Ms. Pat Gouker, Mr. Michael Buckley and Mr. Luke Crabill. Also present were Superintendent Dr. Sharon Perry, Assistant Superintendent Dr. Brad Sterner; Principals, Mr. Christopher Cobb, Mr. Drew Little, Mr. Joshua Schaffer, Mrs. Autumn Zaminski and Dr. Christopher Bowman. Also present were Mr. Doug Wherley, Mr. Matthew Muller, Mr. Charles Trovato, Mrs. Lorrie Hrycek, Ms. Christen Manari and solicitor Ms. Brooke Say.

An executive session was called to discuss personnel matters prior to the start of the meeting.

Mr. Huffman made a motion, seconded by Mrs. Sauter to approve the minutes of the September 11, 2023 Committee of the whole meeting, the September 18, 2023 Regular meeting of the Board of Directors and the September 25, 2023 minutes of the Athletic sub-committee. By voice vote, the motion was carried.

Mr. Kindschuh congratulated the students and other District personnel whose name appear on the monthly congratulations list.

Mr. Buckley made a motion, seconded by Mrs. Sauter to file the Treasurer's report for audit.

The Treasurer's report showed:

PA School District Liquid Asset Fund		
Previous Balance	$ 7,530,009.25	
Deposits	24,403,807.15	
Withdrawals	13,747,344.62	
Balance 10/1/23		$18,186,471.78
PSDLAF Flex CD		
Previous Balance	$7,972,750.93	
Deposits	7,048,232.32	
Withdrawals	0.00	
Balance 10/1/23		$15,020,983.25
PSDLAF Bond 2019		
Previous Balance	$655,333.02	
Deposit	1,625.63	
Withdrawals	477,913.00	
Balance 10/1/23		$179,045.65

PSDLAF Capital Reserves

Previous Balance	$ 826,847.75	
Deposits	1,005,235.06	
Withdrawals	43,526.60	
Balance 10/1/23		$1,788,556.21

Roll call vote: Mr. Huffman-aye; Mr. Kindschuh-aye; Ms. Gouker-aye; Mr. Flickinger-aye; Mrs. Sauter-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mrs. Farnham-aye and Mr. Groft-aye. Motion was carried.

Mr. Buckley made a motion, seconded by Mr. Huffman to:

1. ***(Finance)*** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

Recommend paying the General Fund invoices as listed to include Checks #10009062 to #10009191. Pay Wires #8000000449 to #8000000460. ACH debits #9000034449 to #9000035452. The total amount of General Fund items paid is $5,406,711.95. Capital Reserve invoice to include Check #30000165 in the amount of $43,526.60 were paid. Food Service invoices to include Checks #50001240 to #50001260. Total Food Service Fund payments in the amount of $108,426.68 were paid. Construction Bond invoices were paid to include Checks #45000529 to #45000531 in the amount of $477,913.

2. ***(Finance)*** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.

3. ***(Finance)*** Recommend approval of Resolution #131 - The sale of bonds on October 16, 2023 to fund renovations and additions to Conewago Township and New Oxford Elementary Schools.

Resolution #131

Roll call vote: Mr. Huffman-aye; Mr. Kindschuh-aye; Ms. Gouker-aye; Mr. Flickinger-aye; Mrs. Sauter-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mrs. Farnham-aye and Mr. Groft-aye. Motion was carried.

Mr. Crabill made a motion, seconded by Mrs. Gouker to:

1. ***(Ways & Means/Curriculum)*** Recommend approval of the list of additional field trips below for the 2023-2024 school year.

CVSD 2023-2024 Field Trip Requests						
Building	**Last Name**	**First Name**	**Grade**	**Date**	**Title/Place**	**Cost to District**
NOHS	Kuhn	Kelly	9-12	10/18/2023	Floral Designs - Longwood Gardens	
NOHS	Karkuff	Eva	9-12	11/18/2023	Big Springs SD - NCAA Cross Country Championship	
NOHS	Wherley	Doug	9-12	12/8/2023 - 12/9/2023	Penn Manor Wrestling Tournament	
NOHS	Wherley	Doug	9-12	12/15/2023 - 12/16/2023	William Penn Wrestling Tournament	
NOHS	Bealmear	Patricia	9-12	12/19/2023	FBLA - Regional Leadership Conference	151.25
NOHS	Wherley	Doug	9-12	1/19/2024 - 1/20/2023	Upper Moreland Wrestling Tournament	

2. ***(Ways & Means/Curriculum)*** Recommend approval of the list of additional professional development and conferences below for the 2023-2024 school year.

CVSD 2023-2024 Professional Development Requests					
Building	**Last Name**	**First Name**	**Date**	**Title/Place**	**Cost to District**
DO	Trovato	Charles	12/11/2023	SAS Conference	0

CVIS	Lynch	Erin	12/11/2023	SAS Conference	500
NOHS	Olewiler	Kara	12/11/2023	SAS Conference	500

3. ***(Ways & Means/Curriculum)*** Recommend approval for Bill Huffman as the Conewago Valley School District representative for the ACTI - Joint Authority Committee.

4. ***(Ways & Means/Curriculum)*** Recommend adopting the following new updates and new Board Policies below:

   Updated Board Policy 824 - Maintaining Professional Adult/Student Boundaries

Roll call vote: Mr. Huffman-aye; Mr. Kindschuh-aye; Ms. Gouker-aye; Mr. Flickinger-aye; Mrs. Sauter-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mrs. Farnham-aye and Mr. Groft-aye. Motion was carried.

Mr. Flickinger made a motion, seconded by Mrs. Sauter to:

1. ***(Personnel)*** Recommend acceptance for the resignation of Cloe Shermeyer, instructional aide at New Oxford Elementary School, effective September 26, 2023.

2. ***(Personnel)*** Recommend acceptance for the resignation of Elena Cabrera-Ramos, ESL instructional aide at Conewago Valley Intermediate School, effective September 27, 2023.

3. ***(Personnel)*** Recommend approval of a paid and unpaid leave of absence for Julie Huestis, library aide at Conewago Township Elementary School, such leave to begin approximately October 30, 2023 and extend through December 11, 2023, providing the employee signs the specified agreement to meet the requirements stated in the "Uncompensated Leave Policy" adopted by the Board on August 13, 2018.

4. ***(Personnel)*** Recommend approval of the following transfer for the 2023-2024 school year:

   - Margaret Fitzwater from 10 month secretary (Category 1d) at New Oxford Middle School to 12 month secretary to the assistant superintendent (Category 1b) in the Conewago Valley District Office, retroactive to October 2, 2023.

5. ***(Personnel)*** Recommend employment of Judith (Elaine) Soper as an autistic support aide at New Oxford Elementary School, (Category: Full time - School Term) at the wage established in Addendum A*(Range 3a), retroactive to October 2, 2023, pending having met all required Federal, State, and local hiring regulations.

6. ***(Personnel)*** Recommend employment of Dwayne Smith as a school security officer, (Category: Full time - 10 month) at the wage established in Addendum A*(Range 8a), effective October 23, 2023, pending having met all required Federal, State, and local hiring regulations.

7. ***(Personnel)*** Recommend approval of the following returning extracurricular assignments for the 2023-2024 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA training and certifications, and subject to contractual terms relative to school or activity closures due to the Pandemic.

NAME	POSITION
Jarrod Linn	Bowling
Nathan Myers	Boys Basketball Head Coach
Ian Bosserman	Boys Basketball Asst. Coach
Brandon Horick	Boys Basketball Asst. Coach (JH)
Derek Starner	Boys Basketball Asst. Coach (JH)
Wayne McIntyre	Girls Basketball Asst. Coach (JH)
Frederick (BJ) Wilke	Girls Basketball Asst. Coach (JH)
Brian Martin	Wrestling Head Coach
Cody Gladfelter	Wrestling Asst. Coach
Ben Olewiler	Swimming Head Coach
Kara Olewiler	Swimming Asst. Coach

8. ***(Personnel)*** Recommend approval of the following new extracurricular assignments for the 2023-2024 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA training and certifications, and subject to contractual terms relative to school or activity closures due to the Pandemic.

NAME	POSITION	STIPEND
Jessica Peres	Girls Basketball Asst. Coach	$3,261.00
Kyle Flickinger	Wrestling Asst. Coach (JH)	$3,261.00
Travis Martin	Wrestling Asst. Coach (JH)	$3,540.42

9. ***(Personnel)*** Recommend approval of the attached list of bus/van drivers approved by Lincoln Coach Lines, Inc. to transport Conewago Valley students for the 2023-2024 school year.

2023-2024 Lincoln Bus/Van Driver Listing

10. ***(Personnel)*** Recommend approval of the following day-to-day substitute teachers for the 2023-2024 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Rahman Azeez (retro 9/27/23)
Erin Baumgardner (retro 9/25/23)
Katie Brady (retro 9/29/23)
Anna Coale (retro 10/9/23)
Austin Plotica (retro 10/5/23)

11. ***(Personnel)*** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Chelsea M. Adams
Kayla L. Chaudhuri
Yesica Garcia
Senada Hamzic
Robin L. Neumann
Daney L. Stevens
Brianna Thomassy
Angel M. Widener
Mandy J. Brumgard
Katlyn A. Clugston
Morgan A. Glass
Catherine L.Hardy
Shawn M. Nicholas
Tiffany A. Storm
Jessica M. Vigoletti
Nicolas A. Calvo-Peres
Jerimiah J. Dattoli
Hanna C. Grau
Bryan R. Hess
Thomas C. Prisco
Angela Thomas
Janet M. Weigle

12. ***(Personnel)*** Recommend approval of the job description for the new position of HVAC Tech.

HVAC Tech Job Description

13. ***(Personnel)*** Recommend acceptance for the resignation of Penny Bailey, food service worker at Conewago Township Elementary School, effective October 2, 2023.

14. ***(Personnel)*** Recommend approval of the following transfer for the 2023-2024 school year:

- April Carstetter from substitute food service worker (Category 4f) to food service worker (cashier) at New Oxford Middle School (Category 4d), retroactive to October 2, 2023.
- David Six, Jr. from substitute food service worker (Category 4f) to food service worker (cashier) at New Oxford Middle School (Category 4d), retroactive to October 2, 2023.

15. ***(Personnel)*** Recommend employment of Morgan Culver as a Long-Term Substitute Employee - Science Teacher at New Oxford Middle School, at a salary equal to Instructional 1, Step 1 of the applicable negotiated agreement, effective October 23, 2023 and ending the last day of the 2023-2024 school year, pending appropriate certification and having met all required Federal, State, and local hiring regulations.

16. ***(Personnel)*** Recommend approval of the following day-to-day substitute support staff for the 2023-2024 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Megan Martin (retro 10/3/23)

17. ***(Personnel)*** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Brummet, Katlyn	Colgan, Rebecca	Concepcion, Luis A
Dunkerly, Kheila	Koschoreck, Lindsay	McClure, Frances Ann
Smith, Connor	Snyder, Ashley	Summers, James
Whitemore Utermahlen, Ashley		

Roll call vote: Mr. Huffman-aye; Mr. Kindschuh-aye; Ms. Gouker-aye; Mr. Flickinger-aye; Mrs. Sauter-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mrs. Farnham-aye and Mr. Groft-aye. Motion was carried.

Mr. Huffman made a motion, seconded by Mr. Kindschuh to:

1. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the Center for Youth and Community Development with Sami Slusser as representative, to use the New Oxford Elementary School cafeteria and gym on Mondays through Thursdays, beginning retroactively on October 9, 2023 and ending on May 23, 2024, from 3:00 pm to 6:30 pm for CFYCD Afterschool Program, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

2. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the Center for Youth and Community Development with Sami Slusser as representative, to use the Conewago Township Elementary School cafeteria on Mondays through Thursdays, beginning retroactively on October 9, 2023 and ending on May 23, 2024, from 3:00 pm to 6:30 pm for CFYCD Afterschool Program, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

3. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the Center for Youth and Community Development with Sami Slusser as representative, to use the New Oxford Middle School cafeteria and large group instruction area (LGIA) on Mondays through Thursdays, beginning retroactively on October 9, 2023 and ending on May 23, 2024, from 2:30 pm to 5:30 pm for CFYCD Afterschool Program, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

4. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for American Cancer Society Relay for Life of the Hanover Area with Joanne Weant as representative, to use the

New Oxford High School gymnasium (inclement weather emergency shelter in place use only - bleachers only), track, stadium, football field 1, front, side, and back parking lots on Saturday, June 22, 2024 from 12:00 pm to 10:00 pm for the American Cancer Society Relay for Life of the Hanover Area, (set up on Friday, June 21, tear down on Saturday evening and/or Sunday, June 23, working at the discretion of our Athletic Director) with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

5. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Youth Girls Lacrosse with Erica Winpigler as representative, to use the Conewago Valley Intermediate School multipurpose fields on Mondays through Fridays, from March 4, 2024 and ending May 23, 2024 from 5:45 pm to 7:45 pm for New Oxford Youth girls lacrosse practices, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

6. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the York County and Adams County Pennsylvania Association of School Retirees (PASR) with Doris Deitzel as representative, to use the New Oxford Middle School cafeteria on Saturday, November 11, 2023, from 8:00 am to 12:00 pm for pre-retirement workshop for York & Adams County school employees, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

Roll call vote: Mr. Huffman-aye; Mr. Kindschuh-aye; Ms. Gouker-aye; Mr. Flickinger-aye; Mrs. Sauter-aye; Mr. Crabill-aye; Mr. Buckley-aye; Mrs. Farnham-aye and Mr. Groft-aye. Motion was carried.

By common consent and action, Mr. Groft adjourned the meeting at 8:12 p.m.

Respectfully submitted,

Lori Duncan

Lori Duncan
Secretary

2023-2024 Lincoln Bus/Van Drivers

2023-2024 Lincoln Bus Drivers		
Althoff, Tammy	Hoffman, Sheila	Shaffer, Kim
Amador, Juan	Holyfield, Wilda	Shellhamer, Jessica
Andrews, Heather	Hoover, Kayla	Shrader, Coni
Arigo, Kayla	Hoover, Terra	Shue, Jessica
Baker, Bob	Hughes, Harl	Simmons, Kenneth
Baker, Lori Jo	Katzenberger, Jen	Simons, Kim
Bastida, Angela	Kelican, Carla	Smeak, Bill
Beatty, Richard	Kelly, Sharon	Smith, Harry
Becker, Susan	Lahue, Deborah	Smith, Linda
Beckner, Wendy	Lingle, Eugene	Sneeringer, Tiffanie
Beller,Mary Jo	McKinley, Eileen	Spangler, Brandy
Bigelow, Julia	McKinley, Ritchie	Staub, Cathy
Bonhoff, David	McLane, Jasmine	Staub, Melissa
Bowlin, Nicole	Miller, Amelia	Stevens, Timothy
Boyers, Angie	Miller, Harmoni	Stone, Christina
Brown, Teresa	Miller, Rick	Stoner, Dylon
Bush, Teri	Miller, Robert	Talley, Margaret
Campbell, Lauren	Miller, Thomas	Teal, Penny
Carbaugh, Holly	Miller, Vicki	Thomas, Kathleen
Choate, Corrie van	Mills, Joanna	Thomas, Roderick
Contreras, Michael	Miranda, Linda	Trich, Jim
Cordell, Rick	Moore, Phil	Trottier, Alexandra
Creamer, Casey	Mornelli, Christine	Turner, Kellie
Crystal, Jan	Myers, Mike	Vaughn, John
Diaz, Noemi	Parsley, Ashley	Wade, Donna

Duncan, Michelle		Parsley, Jessica		Wallen, James
Duncan, Phyllis		Peters, Katherine		Warner, Megan
Ebersole, Katie		Pritt, Austyn		Wildasin, David
Eline, Susan		Ray, Stacy		Wildasin, Donald
Ensminger, Ned		Reese, Chris		Wildasin, Jo
Fidler, Samantha		Reese, Richard		Wiles, Anne
Frey, Carla		Reese, Sherry		Williams, Jodie
Garcia, Crystal		Resh, Dwight		Wolf, Erica
Garcia, Kelly		Ringley, Veronica		Wolf, Larry
Garcia, Stephanie		Ross, Chelsea		Wolfe, Christina
Gaudiosi, Denise		Ruth, Denise		Wood, Harold
Gonzalez, Daniel		Ryder, Amy		Wood, Karen
Grillo, Ashley		Ryder, Brittany		Wren, Wanda
Groft, Donna		Scannell, David		Zimmerman, Brenda
Hale, Teresa		Scannell, Teresa		
Harris, Juwan		Senft, Tim		