

November 13, 2023  
Conewago Valley Board Meeting

The regular meeting of the Board of Directors of the Conewago Valley School District was called to order at 7:30 p.m. Mr. Edward Groft called the meeting to order. The following members were present: Mr. Jeff Kindschuh, Mr. William Huffman, Mr. Eric Flickinger, Mrs. Elizabeth Farnham, Mrs. Melanie Sauter, Ms. Pat Gouker and Mr. Michael Buckley. Also present were Superintendent Dr. Sharon Perry, Assistant Superintendent Dr. Brad Sterner; Principals, Mr. Christopher Cobb, Mrs. Christine McLaughlin, Mr. Drew Little, Mr. Joshua Schaffer, Mrs. Autumn Zaminski and Dr. Christopher Bowman. Also present were Dr. Stephanie Corbin, Mr. Doug Wherley, Mr. Matthew Muller, Mr. Charles Trovato, Mrs. Lorrie Hrycek and solicitor Ms. Brooke Say.

An executive session was called to discuss personnel matters prior to the start of the meeting.

Mrs. Sauter made a motion, seconded by Mr. Huffman to approve the minutes of the October 2, 2023 Committee of the whole meeting, and the October 9, 2023 Regular meeting of the Board of Directors. By voice vote, the motion was carried.

Mrs. Sauter made a motion, seconded by Ms. Gouker to approve the minutes of the November 6, 2023 Committee of the whole meeting. By voice vote, the motion was carried.

Mr. Kindschuh congratulated the students and other District personnel whose name appear on the monthly congratulations list.

Mr. Buckley made a motion, seconded by Mr. Huffman to file the Treasurer's report for audit.

The Treasurer's report showed:

PA School District Liquid Asset Fund

Previous Balance	\$18,186,471.78	
Deposits	4,525,933.81	
Withdrawals	<u>13,457,521.38</u>	
Balance 11/1/23		\$9,254,884.21

PSDLAF Flex CD

Previous Balance	\$15,020,983.25	
Deposits	6,573,859.88	
Withdrawals	<u>0.00</u>	
Balance 11/1/23		\$21,594,843.13

PSDLAF Bond 2019

Previous Balance	\$179,045.65	
Deposit	793.92	
Withdrawals	<u>0.00</u>	
Balance 11/1/23		\$179,839.57

PSDLAF Bond 2023

Previous Balance	\$0.00	
Deposit	139,649.39	
Withdrawals	<u>0.00</u>	
Balance 11/1/23		\$139,649.39

PSDLAF Capital Reserves

Previous Balance	\$1,788,556.21	
Deposits	7,956.80	
Withdrawals	<u>0.00</u>	
Balance 11/1/23		\$1,796,513.01

Roll call vote: Mr. Huffman-aye; Mr. Kindschuh-aye; Ms. Gouker-aye; Mr. Buckley-aye; Mr. Flickinger-aye; Mrs. Sauter-aye; Mrs. Farnham-aye and Mr. Groft-aye. Motion was carried.

Mr. Buckley made a motion, seconded by Mrs. Sauter to:

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

Recommend paying the General Fund invoices as listed to include Checks #10009192 to Check #10009310. Pay Wires #8000000461 to #8000000475. ACH Debits #9000035453 to #9000036463. The total amount of General Funds items paid is \$6,864,467.18. No Capital Reserve invoices were paid. Food Service invoices to include Checks #50001261 to Check #50001285. Total Food Service fund payments in the amount of \$101,187.87 were paid. No Construction Bond invoices were paid.

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend approval of the Memorandum of Understanding between the Conewago Valley School District and the Conewago Valley Education Association regarding the IRS minimum deductible being higher than the negotiated deductible in the 2024-2025 school year.

MOU - CVSD/CVEA - Deductible

4. **(Finance)** Recommend approval of the Memorandum of Understanding between the Conewago Valley School District and the Conewago Valley Education Association regarding the addition of Security Benefits as an investment option for bargaining unit members.

MOU - CVSD/CVEA - Investments

5. **(Finance)** Recommend approval of the demolition and removal of dwellings located at 364 Berlin Road, 600 Berlin Road, and 112 N. Berlin Avenue. Costs not to exceed \$94,000.
6. **(Finance)** Recommend acceptance of the proposal from Eslinger Lighting, Inc., costars #034-E22-127 to replace the stage lights in the New Oxford High School auditorium at a cost of \$246,600.00

Roll call vote: Mr. Huffman-aye; Mr. Kindschuh-aye; Ms. Gouker-aye; Mr. Buckley-aye; Mr. Flickinger-aye; Mrs. Sauter-aye; Mrs. Farnham-aye and Mr. Groft-aye. Motion was carried.

Mrs. Sauter made a motion, seconded by Ms. Gouker to:

1. **(Ways & Means/Curriculum)** Recommend approval of the continued Annual Lease Addendum between The Brethren Home Community and the Conewago Valley School District for a portion of 2906 Carlisle Pike which houses the York Adams Academy at a cost of \$2,187 a month, effective October 1, 2023.

YAA Lease Addendum

2. **(Ways & Means/Curriculum)** Recommend authorizing the following courses for 2023-2024 school year:

CVOA: Educator Apprenticeship EDU 110 (Level 3, 1 credit)

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3. **(Ways & Means/Curriculum)** Recommend authorizing the following courses for 2024-2025 school year:

CVOA: English 10-1

Personal Finance Level I / 1 credit

Agriculture Science / 1 credit

Animal Science / 1 credit

4. **(Ways & Means/Curriculum)** Recommend approval of the PA Special Olympics Unified Champion Schools Partnership Program with Conewago Valley School District.

Unified Sports Program

5. **(Ways & Means/Curriculum)** Recommend approval of the list of additional field trips below for the 2023-2024 school year.

**CVSD 2023-2024 Field Trip Requests**

Building	Last Name	First Name	Grade	Date	Title/Place	Cost to District
NOHS	Bowman	Christopher	Varsity football team	10/20-10/21/23	Flight 93 Memorial	0

6. *(Ways & Means/Curriculum)* Recommend approval of the list of additional professional development and conferences below for the 2023-2024 school year.

**CVSD 2023-2024 Professional Development Requests**

Building	Last Name	First Name	Date	Title/Place	Cost to District
DO	Duncan	Lori	11/2	CFO Boot Camp	\$215
DO	Sterner	Brad	10/24/2023	Safe Schools Summit	0
NOHS	Bealmear	Patricia	11/16 & 11/17	PBEA Conference	\$429.29
NOHS	Beeman	John	10/24/2023	Safe Schools Summit	0
CTE	Crabbs	Darrell	10/24/2023	Safe Schools Summit	0
DO	Muller	Matthew	10/24/2023	Safe Schools Summit	\$91.72
NOHS	Olewiler	Kara	November 2023 - March 2024	Ambitious Science Teaching Book Study	\$151.25
NOHS	Olewiler	Kara	12/8/2023	Science Instructional Models and Routines	\$151.25
CVIS	Lynch	Erinne	November 2023 - March 2024	Ambitious Science Teaching Book Study Cohort	\$453.75
NOE	Shearer	Jennifer	11/17/2023	Elementary Science Lesson Trial Cohort	\$151.25

CVIS	Lynch	Erinne	11/17/2023	Elementary Science Lesson Trial Cohort	\$151.25
NOE	Slonaker	Tina	11/17/2023	Elementary Science Lesson Trial Cohort	\$151.25
CVIS	Plank	Jessica	11/17/2023	Elementary Science Lesson Trial Cohort	\$151.25
CTE	Gantz	Melissa	12/13/2023	3-5 Mathematical Foundations: Fractions and Decimals	\$151.25
CTE	Gantz	Melissa	11/14/2023	CRA Instructional Sequence for Mathematics - Multiplication & Division	\$151.25
CTE	Gantz	Melissa	11/30/2023	CRA - Instructional Sequence for Mathematics - Fractions	\$151.25
DO	Perry	Sharon	11/16/23 - 11/17/23	Superintendent's Academy	\$454.48

Roll call vote: Mr. Huffman-aye; Mr. Kindschuh-aye; Ms. Gouker-aye; Mr. Buckley-aye; Mr. Flickinger-aye; Mrs. Sauter-aye; Mrs. Farnham-aye and Mr. Groft-aye. Motion was carried.

Mr. Flickinger made a motion, seconded by Mr. Huffman to:

1. **(Personnel)** Recommend acceptance for the resignation of Stephanie Rippeth, instructional aide at Conewago Township Elementary School, effective at the end of the day on November 3, 2023. Ms. Rippeth will remain an active employee and continue as the extended day substitute teacher for Mrs. Brianna Smith during her leave of absence.
2. **(Personnel)** Recommend approval of the termination of Charles Brillhart, food services worker at New Oxford Middle School, effective November 13, 2023.
3. **(Personnel)** Recommend acceptance for the resignation for the purpose of retirement of Belinda Walde, teacher at New Oxford High School, effective at the end of the day on January 12, 2024.

4. **(Personnel)** Recommend acceptance for the resignation for the purpose of retirement of Joel Brosius, teacher at New Oxford High School, effective at the end of the 2023-2024 school year.
5. **(Personnel)** Recommend acceptance for the resignation of Brad Heird, math curriculum leader at New Oxford Middle School, effective November 3, 2023.
6. **(Personnel)** Recommend acceptance for the resignation of Jarrod Linn, boys volleyball asst. coach at New Oxford High School, effective October 26, 2023.
7. **(Personnel)** Recommend approval of a paid and unpaid leave of absence for Laykin Bosserman, 2nd grade teacher at Conewago Township Elementary School, such leave to begin approximately, January 19, 2024 and extend through March 11, 2024, providing the employee signs the specified agreement to meet the requirements stated in the “Uncompensated Leave Policy” adopted by the Board on August 13, 2018.
8. **(Personnel)** Recommend approval of a paid and unpaid leave of absence for Caitlin Gibson, 3rd grade teacher at Conewago Township Elementary School, such leave to begin approximately, February 28, 2024 and extend through May 8, 2024, providing the employee signs the specified agreement to meet the requirements stated in the “Uncompensated Leave Policy” adopted by the Board on August 13, 2018.
9. **(Personnel)** Recommend approval of the following transfers for the 2023-2024 school year:
  - Alexandra Karkuff from Student Council Advisor to Assistant Student Council Advisor at New Oxford High School.
  - Lori Althoff from Assistant Student Council Advisor to Student Council Advisor at New Oxford High School.
  - Peggy Sue Shope from substitute food service worker (Category 4f) to part time food service worker at New Oxford Elementary School (Category 4d), effective November 14, 2023.
10. **(Personnel)** Recommend approval for Joy Weikert as the math curriculum leader at New Oxford Middle School, retroactive to November 6, 2023.
11. **(Personnel)** Recommend that whereas there is certification by the District superintendent that a satisfactory rating was given during the last four (4) months of a period of three (3) years of service in the District as a Temporary Professional Employee to the following District employees, said employees are now recognized as having achieved the status of Professional Employee (i.e. tenured), that they so be notified, and that those who have not resigned be tendered with the standard contract of employment provided for Professional Employees.

Eric Bowden  
Adrienne Herndon  
Dawn Shaqfeh

Brittany Barnes  
Brittani McCoy  
Erin Yurick

Meagan Brown  
Olivia O'Brien

LaurenForshey  
Hannah Schoen

12. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2023-2024 school year only, pending having met all Federal, State, local hiring regulations, and subject to contractual terms relative to school or activity closures due to the Pandemic.

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Jamie Bowman	Middle School Chorus	\$ 789.00
Jonathan de Salis	Intermediate School Chorus	\$ 437.00
Jennifer Engelhardt	Middle School Student Council Advisor	\$1,262.00
Ronald Floess	Chess Advisor	\$1,525.00

13. **(Personnel)** Recommend employment of Noah Midwig as a technology specialist at New Oxford Middle School, (Category: Full time - 12 months) at the wage established in Addendum A\*(Range 5a), retroactive to October 30, 2023, pending having met all required Federal, State, and local hiring regulations.
14. **(Personnel)** Recommend employment of Deborah Arnold as a 10 month secretary at New Oxford Middle School, (Category: Full time - 10 months) at the wage established in Addendum A\*(Range 1d), retroactive to November 1, 2023, pending having met all required Federal, State, and local hiring regulations.
15. **(Personnel)** Recommend employment of Tiffany Storm as an instructional aide at New Oxford Elementary School, (Category: Full time - school term) at the wage established in Addendum A\*(Range 3b), retroactive to October 31, 2023, pending having met all required Federal, State, and local hiring regulations.
16. **(Personnel)** Recommend employment of Santa Sanchez-Castillo as an ESL instructional aide at Conewago Valley Intermediate School, (Category: Full time - school term) at the wage established in Addendum A\*(Range 3a), retroactive to November 13, 2023, pending having met all required Federal, State, and local hiring regulations.
17. **(Personnel)** Recommend approval of the following day-to-day substitute/guest teachers for the 2023-2024 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Cathleen Bauerline (retro 10/24/23) Enjoli Edwards (retro 10/30/23)

18. **(Personnel)** Recommend approval of the following day-to-day substitute support staff for the 2023-2024 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Carlen Staub (retro 11/1/23)

19. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Aiello, Ethan	Carbaugh, Michele	Costello, Taylor
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Dittmar, Heidi-Megan  
Gorman, Lily  
Martin, Zackary  
Murphy, Gwendolyn  
Null, Katie  
Rife, Tobi

Ford, Joshua  
Hager, Lisa  
Moore, Neveah  
Myers, Christine  
Raab, Molly

Gann, Jessica  
Krepps, Brittani  
Morgan, Robyn  
Newland, Christine  
Rice, Casey

20. **(Personnel)** Recommend acceptance for the resignation of Chiara Tornabene, teacher at New Oxford High School, effective at the end of the day on January 12, 2024.
21. **(Personnel)** Recommend acceptance for the resignation of Giselle Hernandez, ESL instructional aide at New Oxford High/Middle Schools, effective at the end of the day on November 22, 2023.
22. **(Personnel)** Recommend employment of David Soriero, Jr. as a HVAC technician at Conewago Valley School District, (Category: Full time - 12 months) at the wage established in Addendum A\*(Range 5a), effective January 2, 2024, pending having met all required Federal, State, and local hiring regulations.
23. **(Personnel)** Recommend employment of Matthew Turyan as an instructional aide (PCA) at New Oxford High School, (Category: Full time - school term) at the wage established in Addendum A\*(Range 3a), retroactive to November 13, 2023, pending having met all required Federal, State, and local hiring regulations.
24. **(Personnel)** Recommend approval of the following day-to-day substitute/guest teachers for the 2023-2024 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Delaney Nailor

Sean Patterson

25. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Koschoreck, Jon

Miller, Danielle

Pacchiana, Alexis

Roll call vote: Mr. Huffman-aye; Mr. Kindschuh-aye; Ms. Gouker-aye; Mr. Buckley-aye; Mr. Flickinger-aye; Mrs. Sauter-aye; Mrs. Farnham-aye and Mr. Groft-aye. Motion was carried.

26. **(Personnel)** Mrs. Farnham made a motion, seconded by Mr. Flickinger to appoint Mrs. Melanie Sauter as a Board Director to fill the vacancy left by Mr. Luke Crabill in Region #1. The appointment will be for a 2-year term. Mr. Buckley made a motion, seconded by Mr. Flickinger to close the nominations.



Roll call vote: Mr. Huffman-aye; Mr. Kindschuh-aye; Ms. Gouker-aye; Mr. Buckley-aye; Mr. Flickinger-aye; Mrs. Sauter-abstain; Mrs. Farnham-aye and Mr. Groft-abstain. Motion was carried.

Mr. Huffman made a motion, seconded by Mrs. Sauter to:

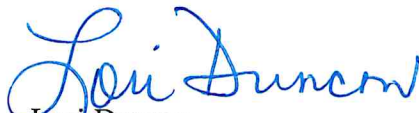
1. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Beginning Champions Youth Wrestling with Brian Tomecek as representative, to use the New Oxford Middle School auxiliary gym on Mondays and Wednesdays, beginning November 20, 2023 and ending February 28, 2024 from 6:00 pm to 8:30 pm for Beginning Champions Wrestling Practices, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Beginning Champions Youth Wrestling with Brian Tomecek as representative, to use the New Oxford High School gymnasium and cafeteria (for a small concession stand only) on Saturday, January 20, 2024 from 7:00 am to 2:00 pm (setup on January 19, 2024) for a Beginning Champions Home Wrestling Match, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Center for Community Youth and Development with Samiah Slusser as representative, to use the Conewago Valley Intermediate School cafeteria and a classroom on 6 consecutive Wednesday's from November 15, 2023 and ending on December 20, 2023 from 5:00 pm to 8:30 pm for the Strengthening Families Program, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
4. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Boys Youth Lacrosse with Sarah Clark as representative, to use the New Oxford Middle School cafeteria on Wednesday, January 17, 2024 from 5:55 pm to 8:05 pm for New Oxford Boys Youth Lacrosse Parent Meeting, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
5. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the New Oxford Mini-THON with Elizabeth Kreider as representative, to use the New Oxford High School cafeteria on Sunday, December 17, 2023 from 4:00 pm to 8:00 pm for a Spaghetti Dinner benefitting THON, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
6. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Adams/Hanover Toys for Tots with Christopher M. Bunty as representative, to use the New Oxford High School

lobby, cafeteria, and parking lots on Saturday, December 16, 2023 from 6:30 am to 4:30 pm (6:30-9:00 unload; 9:30-3:30 distribute; 3:30-4:30 cleanup) for a drive thru toy distribution for Toys for Tots, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

Roll call vote: Mr. Huffman-aye; Mr. Kindschuh-aye; Ms. Gouker-aye; Mr. Buckley-aye; Mr. Flickinger-aye; Mrs. Sauter-aye; Mrs. Farnham-aye and Mr. Groft-aye. Motion was carried.

By common consent and action, Mr. Groft adjourned the meeting at 8:37 p.m.

Respectfully submitted,

  
Lori Duncan  
Secretary