

December 4, 2023
Conewago Valley Board Meeting

The regular meeting of the Board of Directors of the Conewago Valley School District was called to order at 7:24 p.m. Mr. Jeff Kindschuh called the meeting to order. The following members were present: Mr. Eric Flickinger, Mrs. Melanie Sauter, Mr. Michael Buckley, Mr. David Meckley, Mrs. Lindsay Krug, Mrs. April Swope, Mrs. Meredith Miller and Mr. William Getz. Also present were Superintendent Dr. Sharon Perry, Assistant Superintendent Dr. Brad Sterner; Dr. Charles Trovato and solicitor Ms. Brooke Say.

An executive session was called to discuss personnel matters prior to the start of the meeting.

Mrs. Sauter made a motion, seconded by Mrs. Swope to approve the minutes of the November 6, 2023 Committee of the whole meeting, and the November 13, 2023 Regular meeting of the Board of Directors.

Roll call vote: Mr. Buckley-aye; Mr. Meckley-aye; Mrs. Sauter-aye; Mrs. Krug-aye; Mr. Flickinger-aye; Mrs. Swope-aye; Mrs. Miller-aye; Mr. Getz-aye and Mr. Kindschuh-aye. Motion was carried.

Mr. Flickinger congratulated the students and other District personnel whose name appear on the monthly congratulations list.

Mrs. Sauter made a motion, seconded by Mr. Meckley to file the Treasurer's report for audit.

The Treasurer's report showed:

PA School District Liquid Asset Fund

Previous Balance	\$9,254,884.21	
Deposits	5,219,056.27	
Withdrawals	<u>6,661,299.18</u>	
Balance 12/1/23		\$7,812,641.30

PSDLAF Flex CD

Previous Balance	\$21,594,843.13	
Deposits	581,386.82	
Withdrawals	<u>0.00</u>	
Balance 12/1/23		\$22,176,229.95

PSDLAF Bond 2019

Previous Balance	\$179,839.57	
Deposit	766.25	
Withdrawals	<u>2,654.70</u>	
Balance 12/1/23		\$177,951.12

PSDLAF Bond 2023

Previous Balance	\$ 139,649.39	
Deposit	13,472,100.95	
Withdrawals	<u>348,563.54</u>	
Balance 12/1/23		\$13,263,186.80

PSDLAF Capital Reserves

Previous Balance	\$1,796,513.01	
Deposits	50,856.76	
Withdrawals	<u>272,180.00</u>	
Balance 12/1/23		\$1,575,189.77

Roll call vote: Mr. Buckley-aye; Mr. Meckley-aye; Mrs. Sauter-aye; Mrs. Krug-aye; Mr. Flickinger-aye; Mrs. Swope-aye; Mrs. Miller-aye; Mr. Getz-aye and Mr. Kindschuh-aye. Motion was carried.

Mrs. Sauter made a motion, seconded by Mr. Flickingre to:

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

Recommend paying the General Fund invoices as listed to include Checks #10009311 to #10009441. Void Check #10009376. Pay Wires #8000000476 to #8000000487. ACH Debits #9000036464 to #9000037503 and #9000038008 to #9000038011. The total amount of General Funds items paid is \$4,841,082.59. Capital Reserve invoices were paid to include Checks #30000166 to #30000167 in the amount of \$272,180.00. Food Service invoices to include Checks #50001286 to #50001314. Total Food Service fund payments in the amount of \$133,572.80 were paid. Construction Bond 2019 invoices were paid to include Checks #45000532 to #45000533 in the amount of \$2,654.70. Construction Bond 2023 invoices were paid to include Checks #45000600 to #45000601 in the amount of \$305,036.94.

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend adoption of the resolution to certify that the Board will not increase school district tax for the 2024-2025 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education. Resolution #132.

Roll call vote: Mr. Buckley-aye; Mr. Meckley-aye; Mrs. Sauter-aye; Mrs. Krug-abstain; Mr. Flickinger-aye; Mrs. Swope-aye; Mrs. Miller-aye; Mr. Getz-aye and Mr. Kindschuh-aye. Motion was carried.

Mr. Kindschuh made a motion, seconded by Mrs. Sauter to:

1. **(Ways & Means/Curriculum)** Recommend approval of the Meeting Times for the Board of Directors for 2024.

2024 Board Meeting Calendar

2. **(Ways & Means/Curriculum)** Recommend approval of the attached New Oxford High School Course Selection Guide for the 2024-2025 school year.

NOHS Course Selection Guide 2024-2025

3. **(Ways & Means/Curriculum)** Recommend approval of the list of additional field trips below for the 2023-2024 school year.

CVSD 2023-2024 Field Trip Requests						
Building	Last Name	First Name	Grade	Date	Title/Place	Cost to District
NOHS	Wherley	Doug	9-12	1/26 - 1/27/24	PIAA State Tournament - Cheer Team	\$0.00
NOHS	Wherley	Doug	9-12	2/7-2/13/24	UCA Nationals - Cheer Team	\$0.00
NOHS	Bowman	Dave	9-12	12/21/2023	LIU Holiday Party	\$0.00

4. **(Ways & Means/Curriculum)** Recommend approval of the list of additional professional development and conferences below for the 2023-2024 school year.

CVSD 2023-2024 Professional Development Requests					
Building	Last Name	First Name	Date	Title/Place	Cost to District
CVIS	McMaster	Jaime	1/9/2024	MTSS Leadership Series Training - Day 2	\$0.00

DO	Perry	Sharon	1/11 & 1/12/24	Superintendent' s Academy	\$454.48
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Roll call vote: Mr. Buckley-aye; Mr. Meckley-aye; Mrs. Sauter-aye; Mrs. Krug-abstain; Mr. Flickinger-aye; Mrs. Swope-aye; Mrs. Miller-aye; Mr. Getz-aye and Mr. Kindschuh-aye. Motion was carried.

Mr. Flickinger made a motion, seconded by Mrs. Sauter to:

1. **(Personnel)** Recommend acceptance for the resignation of Brandon Horick (asst. baseball coach - New Oxford High School) effective November 14, 2023.
2. **(Personnel)** Recommend acceptance for the resignation of David Shaffer (head girls soccer coach - New Oxford High School) effective November 21, 2023.
3. **(Personnel)** Recommend acceptance for the resignation of Kaila Hess (health and physical education teacher at New Oxford Middle School) effective at the end of the day on January 26, 2024.
4. **(Personnel)** Recommend acceptance for the resignation for the purpose of retirement of Patricia Stambaugh (special education secretary - Conewago Valley School District) effective at the end of the day on June 28, 2024.
5. **(Personnel)** Recommend acceptance for the resignation of Taylor Fowler (instructional aide (PCA) at New Oxford Elementary School) effective at the end of the day on December 17, 2023.
6. **(Personnel)** Recommend approval of the following transfers for the 2023-2024 school year:
 - Barb Hoover from substitute food service worker (Category 4f) to part time food service worker at New Oxford Middle School (Category 4e), retroactive to December 4, 2023.
7. **(Personnel)** Recommend approval of amending the stipend for Mr. Andrew Warner for the MS Musical Sound and Lighting Technician from \$0.00 to \$400.00.
8. **(Personnel)** Recommend approval of a paid and unpaid leave of absence for Todd Hirneisen, teacher at New Oxford High School, such leave to begin approximately, January 8, 2024 and extend through the end of the 23-24 school year, providing the employee signs the specified agreement to meet the requirements stated in the "Uncompensated Leave Policy" adopted by the Board on August 13, 2018.
9. **(Personnel)** Recommend approval of Angel Gibson as the CVOA Biology Teacher at New Oxford High School, effective January 12, 2024.

10. **(Personnel)** Recommend approval of Jacie Hoffman as the CVOA Physical Science Teacher at New Oxford High School, effective January 12, 2024.
11. **(Personnel)** Recommend approval of a sabbatical leave for Colleen Leppo for the 2nd semester of the 2023-2024 school year according to the conditions set forth in Board Policy #338.
12. **(Personnel)** Recommend approval of the following bus/van drivers approved by Lincoln Coach Lines, Inc. to transport Conewago Valley students for the 2023-2024 school year.

Beth McWilliams

13. **(Personnel)** Recommend approval of the following day-to-day substitute teachers for the 2023-2024 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Andrew Dicken

14. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Anderson, James

Whitmore, Stephanie

Roll call vote: Mr. Buckley-aye; Mr. Meckley-aye; Mrs. Sauter-aye; Mrs. Krug-aye; Mr. Flickinger-aye; Mrs. Swope-aye; Mrs. Miller-aye; Mr. Getz-aye and Mr. Kindschuh-aye. Motion was carried.


Mr. Kindschuh made a motion, seconded by Mrs. Sauter to:

1. **(Property & Supplies/ Use of Facilities)** Recommend approval for New Oxford Boys Youth Lacrosse Association with Sarah Clark as representative, to use the Conewago Valley Intermediate School fields from Monday, February 26, 2024 through May 24, 2024, from 5:45 pm to 8:15 pm, for New Oxford Boys Youth Lacrosse Spring Season/Practices, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

Roll call vote: Mr. Buckley-aye; Mr. Meckley-aye; Mrs. Sauter-aye; Mrs. Krug-aye; Mr. Flickinger-aye; Mrs. Swope-aye; Mrs. Miller-aye; Mr. Getz-aye and Mr. Kindschuh-aye. Motion was carried.

By common consent and action, Mr. Kindschuh adjourned the meeting at 7:43 p.m.

Respectfully submitted,


Lori Duncan
Secretary