

# FEDERAL PROGRAMS

Application for Paraprofessional Tuition & Praxis Assistance

FP 100-6

**Section 1: To be completed by applicant (Print or Type)**

\_\_\_\_\_ Semester \_\_\_\_\_ Year \_\_\_\_\_  
(Name of Regionally Accredited College/University)

Name: \_\_\_\_\_  
Last First Middle/Maiden Employee I.D. #  
( )

Home Address \_\_\_\_\_ Home Telephone Number \_\_\_\_\_

City, State and Zip Code \_\_\_\_\_ School Assignment \_\_\_\_\_ Specific Job Assignment \_\_\_\_\_

Area(s) of Certification working towards: (check one)  Regular Ed  
 Special Ed

\*Only teacher education degree programs are allowable for reimbursement.

*Only courses meeting the requirements of degrees leading to certification will be approved for reimbursement by ESSER. These funds may not be used specifically for coursework needed (a) to increase overall grade point average for acceptance into a teacher education program; (b) certification in guidance counseling or library science; and/or (c) for advanced degrees. Reimbursement unavailable for books. Maximum of 9 hours per semester may be reimbursed. Reimbursement schedule as funds are available: \$500 for 3 hours; \$900 for 6 hours; \$1,300 for 9 hours. REACH University participants as funds are available: \$75 monthly fee, \$450/semester or \$900/year. Please submit proof of final grade and payment receipt for reimbursement. Praxis reimbursement of 100%, as funds are available: copy of paid receipt and a copy of passing score.*

Courses Requested: The Department, Course #, and Course Title must be provided by the applicant.

Department	Course #	Course Title	Approved/Denied LEA Adm. Must Initial/Date Review
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Section II: (Please read the statement below carefully before signing).**

I understand that if I drop, withdraw, or fail to complete a credit course successfully for which tuition assistance has been granted, no tuition will be remitted to me. I give permission for all concerned in the implementation of the Federal Funds to release information as required. Tuition will be reimbursed as funds are available. Reimbursement pending other funding sources.

Are you receiving money or reimbursement from any other grants and/or funding sources.  Yes  No

If yes, list: \_\_\_\_\_  
\_\_\_\_\_

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_ Principal's Signature \_\_\_\_\_ Date \_\_\_\_\_

Agency Superintendent/Director/Administrator Signature \_\_\_\_\_ Date \_\_\_\_\_

**Submit application:** Regular education certification *Federal Programs Department or Grant Department*  
Special education certification- *Special Services Department or Grant Department*

**DEADLINES FOR SUBMITTING REIMBURSEMENT**

Fall Semesters: Last working day in January Spring Semester: Last working day in June  
Summer Semester: Last working day in August