October 11, 2023 Committee of the Whole Meeting
TEWKSBURY TOWNSHIP BOARD OF EDUCATION

The Committee of the Whole Meeting of the Tewksbury Township Board of Education was called to order by Ms. Stein at 7:00 p.m. at Old Turnpike School.

Ms. Stein read the Sunshine Law:

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

The Board pledged Allegiance to the Flag.

PRESENT: Ms. Carrino, Mr. Charniga, Ms. Fleming, Ms. Jardinella, Ms. Munoz, Dr. Simon, Ms. Stein

ABSENT: Mr. Davidson, Ms. Niang

ALSO PRESENT: Dr. Jennifer Shouffler-Superintendent, Heather Goguen-Business Administrator

OPPORTUNITY FOR PUBLIC COMMENT: None.

Motion was made by Ms. Stein and seconded by Ms. Carrino to close the public comment portion of the meeting.

All in Favor: Ms. Carrino, Mr. Charniga, Ms. Fleming, Ms. Jardinella, Ms. Munoz, Dr. Simon, Ms. Stein
Absent: Mr. Davidson, Ms. Niang

PRESENTATION: Dr. Shouffler, Superintendent, presented the communication survey results and discussed the steps the district is taking toward the goal of improved school communication this year.

CORRESPONDENCE: An email was received from a member of the community.

SUPERINTENDENT'S REPORT: Dr. Shouffler presented the communication survey results.

MINUTES: September minutes were shared with the Board.

CURRICULUM: Recess is going well with the changes made this school year. In addition to outdoor recess, PE teachers try to take the students outside as much as possible to get exercise. The district received the Voorhees/North Hunterdon 2023 NJSLA results for students from Tewksbury who are now in grade 9. The students from Tewksbury had very good results compared to other students attending Voorhees and North Hunterdon as a whole. Dr. Shouffler congratulated the district's teachers for preparing the students so well. Each school completed their bi-annual Harassment, Intimidation and Bullying (HIB) Self Assessment, earning a score of 75 out of a possible 78. The grades are posted on the website.

POLICY: The following policy alerts will be reviewed and will be voted on for first reading approval at the next meeting.

P 2270	Religion in the Schools (Revised)
P 3161	Examination for Cause (Revised)
P & R 3212	Attendance (M) (Revised)
P 3324	Right of Privacy (Revised)
P & R 3432	Sick Leave (Abolished)
P 4161	Examination for Cause (Revised)
P & R 4212	Attendance (M) (Revised)
P 4324	Right of Privacy (Revised)
P & R 4432	Sick Leave (Abolished)
P & R 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P & R 5116	Education of Homeless Children and Youths (Revised)
P & R 5460.02	Bridge Year Pilot Program (M) (Abolished)
P 8500	Food Services (M) (Revised)
P 8540	School Nutrition Programs (M) (Abolished)
P 8550	Meal Charges/Outstanding Food Service Bill (M) (Abolished)

FINANCE: Dr. Shouffler thanked the anonymous donor for the 1st grade trip to the planetarium. Dr. Shouffler also thanked the PTA and the TEF for their very generous donation to benefit the schools and students. Ms. Goguen also thanked the donor, the PTA and the TEF for their donations.

Motion was made by Ms. Stein and seconded by Dr. Simon to approve the following:

Approve the following workshop/travel requests for the 2023-2024 school year.

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator make the findings and approve attendance and travel for the following workshops/meetings:

- that travel is directly related to and within the scope of the employee or Board member's duties or responsibilities; and for employees, the school district's professional development plan;
- that travel is critical to the instructional needs of the district or furthers the efficient operation of the district;
- that the travel is in compliance with state and federal travel payment guidelines; and
- that the travel is in compliance with the District policy on travel.

Staff Member	Date	Registration	Other Expenses*	Event/Destination
Katherine Royer	10/17/23	-0-	Mileage = $18.80	Better Suicide Risk Detection with the Columbia Protocol,JP Case Middle School, Flemington, NJ
Lisa Moore	10/17/23	90.00	Mileage = $28.20	AI and ChatGPT for Administrators, Morris Union Jointure Commission, New Providence, NJ
Brianna Cresci	10/26/23	-0-	Mileage = 27.35	Reading Strategies: Essential Teaching For Every Classroom, Rutgers University, New Brunswick, NJ
Maura Obercian	10/26/23	$149.00	Mileage=$40.42	Foreign Language Educators of NJ-Leave Happy, Strategies to Build Relationships- NJPSA, Monroe Township, NJ

*Mileage will be reimbursed according to board policy.

2. Accept the donation of $490 from an anonymous donor to fund the 1st grade trip to the planetarium.

3. Approve the grants from the PTA for the following:

Requested by	School	Grant Request	Amount of Grant
Tara Saksa	TES	Penguin Pointers Outreach Program. Students learn about animal adaptation through the inquiry and discovery of penguins.	$625.00
Lisa Moore	TES	Playground Equipment. Requesting balls for Gaga Pit, Quickturn Speed Ropes, DuraHoop Plus Hoops, UltraCatch Scoops	$556.64

4. Approve the grants from the TEF for the following:

Requested by	School	Grant Request	Amount of Grant
Tara Saksa	TES	1st Grade John Miller - Moon, Meteors and More	$1,700.00
Camille Bristow	TES	2nd Grade- 5 day Science residency, centering around slow and fast changes of the earth's landforms. Will include fossil digging.	$3,250.00
Aimee Emge	TES	3rd Grade- BJ Ward - 4 day poet residency	$3,000.00
Alyssa Forsythe	TES	4th Grade - John Miller - History of the earth-NJ includes the creation of topographical maps from different stages of the earth	$2,600.00
Samantha Wu	OTS	Mini Google Nest for classroom use. Benefits include enhanced learning, promoting inclusivity and classroom management.	$49.00
Nicole Amato	OTS	5th Grade - BJ Ward Poetry residency	$3,000.00

5. Approve the following field trip for the 2023-2024 school year.

Grade	Destination	Date (month/year)	Approximate Cost per Student (cost of attendance not paid by district)	Coordinating Teacher/Staff
4	Doyle's Farm - study of pollination, life cycles of plants and animals	May, 2023	$25.00	Mr. Strange

6. Approve the following OTS collection drive for the 2023-2024 school year:

Name of Event	Description	Date	Advisor
OTS Pet Toy Collection Drive	5th-8th Grade drive to collect new pet toys for donation to a pet shelter	10/16/23-10/30/23	Dee Krowl, Bonnie Mendralla

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Carrino, Mr. Charniga, Ms. Fleming, Ms. Jardinella, Ms. Munoz, Dr. Simon, Ms. Stein
Absent: Mr. Davidson, Ms. Niang

TECHNOLOGY: None.

FACILITIES: Ms. Goguen presented the board with the M1 and Comprehensive Maintenance Plan which is the annual analysis of what was spent on maintenance in the prior year, what is budgeted currently, and what will be anticipated for next year. This will be voted on at a future meeting.

TRANSPORTATION: None.

COMMUNICATIONS: None.

OTHER: Strategic planning meetings have been scheduled.

LEGISLATIVE REVIEW: None.

OPPORTUNITY FOR PUBLIC COMMENT: Ms. Brandi Harkins, Califon, NJ commented that her son thought that Spanish would be good to have as a fourth special class at OTS. Ms. Amanda Nafey, Califon, NJ inquired about the cost of the Medieval Times trip being high and wanted to know why they cannot use school buses instead of charter buses. Ms. Nafey also inquired about the elimination of allergy safe foods and was not informed of any changes.

Motion was made by Ms. Stein and seconded by Ms. Carrino to close the public comment portion of the meeting.

All in Favor: Ms. Carrino, Mr. Charniga, Ms. Fleming, Ms. Jardinella, Ms. Munoz, Dr. Simon, Ms. Stein
Absent: Mr. Davidson, Ms. Niang

PERSONNEL:

Motion was made by Ms. Stein and seconded by Ms. Carrino to approve the following:

1. Approve the following staff members as ski club chaperones for the 2022-2023 school year:

Name	Compensation	Hours
Robert Lovering (back-up)	$40/hour	Not to exceed 8 hours per trip

2. Approve the following honoraria positions for the 2023-2024 school year:

Name	Position	Stipend
William Mortenson (Chris)	8th G. Play Director	$4,680.00
Tom Lobb	Boys Basketball - Head Coach	$5,247.00
Michael Wilpiszeski	Girls Basketball - Head Coach	$5,247.00
Darcy Harp	Spirit Squad - Head Coach	$5,247.00

3. Approve the following staff members for after school student supervision (only one person per date).

Name	Position	Stipend
Kelly Cullen	Medical Aide for Boys' Basketball during practices and games	$40/hour
Bonnie Mendralla	Medical Aide for Boys' Basketball during practices and games	$40/hour
Heather Olla	Medical Aide for Boys' Basketball during practices and games	$40/hour
Dee Krowl	Aide for Spirit Squad during practices and home basketball games	$40/hour
Monica Scala	Aide for Spirit Squad during practices and home basketball games	$40/hour
Caroline Wernicki	Aide for Spirit Squad during practices and home basketball games	$40/hour
Monica Scala	1:1 Aide for TES Friday After School Math Club	$40/hour
Amy Allen	Basketball Game Scoreboard Keeper/Student Supervision	$40/hour
Patty Jennings	Basketball Game Scoreboard Keeper/Student Supervision	$40/hour
Pam Nugent	Basketball Game Scoreboard Keeper/Student Supervision	$40/hour
Scott Steinman	Basketball Game Scoreboard Keeper/Student Supervision	$40/hour

4. Approve Nate Joyce to provide tech support for up to 3 hours at $25/hour at the PTA sponsored Meet the Candidates Night on October 19, 2023 at Old Turnpike School.

5. Approve the maternity leave request for Alyssa Forsythe, 4th grade teacher, effective approximately March 4, 2024. Ms. Forsythe will use accrued sick days in accordance with the TEA contract followed by NJFLA, with a return date on or about the first day of the 2024-2025 school year.

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Carrino, Mr. Charniga, Ms. Fleming, Ms. Jardinella, Ms. Munoz, Dr. Simon, Ms. Stein
Absent: Mr. Davidson, Ms. Niang
Abstain: Mr. Charniga abstained from voting on the aide for the Spirit Squad.

Motion was made by Ms. Jardinella and seconded by Ms. Fleming to table the following:

Name	Position	Stipend
Dee Krowl	8th Gr. Play Production Manager	$1,800.00
Dee Krowl	8th Gr. Play Assistant Director	$2,200.00

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Carrino, Mr. Charniga, Ms. Fleming, Ms. Jardinella, Ms. Munoz, Dr. Simon, Ms. Stein
Absent: Mr. Davidson, Ms. Niang

OLD BUSINESS: None.

NEW BUSINESS: None.

EXECUTIVE SESSION: None.

ADJOURNMENT: Motion was made by Ms. Stein and seconded by Dr. Simon to adjourn the meeting. The time was 7:54 p.m.

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Carrino, Mr. Charniga, Ms. Fleming, Ms. Jardinella, Ms. Munoz, Dr. Simon, Ms. Stein
Absent: Mr. Davidson, Ms. Niang

Respectfully submitted,

Heather Goguen
Board Secretary