TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

REGULAR BOARD MEETING AGENDA
November 15, 2023

7:00 PM REGULAR BOARD MEETING - Open to Public
Old Turnpike School Library

During public comment, public participants are invited to address the Board with questions or comments.

District Goals

1. Engage in strategic planning process and create a long-term vision for our schools as a School District of Excellence.
2. Cultivate teacher excellence by engaging educators in high quality professional learning opportunities to improve understanding of pedagogical strategies and better meet the learning needs of all students.
3. Enhance communication with the Tewksbury community to engage stakeholders.
4. Address students' social learning needs through character education programs and anti-bullying activities.

Board Goals

1. Initiate and complete the strategic planning process for the district with the aim of formulating a comprehensive 5-year strategic plan that embodies the values and culture of our community.
2. Support our administrators, staff and teachers in nurturing a culture of educational excellence and fostering a positive educational environment for all students, while maintaining fiscal responsibility.
3. Elevate public outreach and involvement by ensuring the consistent, comprehensive, and punctual distribution of information to all our stakeholders--encompassing students, educators, parents, and the broader community.

I. CALL TO ORDER Time:_____

II. SUNSHINE ANNOUNCEMENT

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Ms. Carrino	Mr. Charniga	Mr. Davidson	Ms. Fleming	Ms. Jardinella
Ms. Munoz	Ms. Niang	Dr. Simon	Ms. Stein	Dr. Shouffler Ms. Goguen

V. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on actionable agenda items only.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn. Civility and mutual respect is expected. Speakers should be courteous to Board members, District employees, students, and other members of the public.

Motion to close public comments _____ 2nd_____

All in Favor:
Roll Call:
Ms. Carrino____Mr. Charniga____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____
Dr. Simon____Ms. Stein____

VI. PRESENTATION

VII. CORRESPONDENCE

VIII. SUPERINTENDENT'S REPORT

- HIB Report
- Enrollment Reports
- Emergency/Fire Drill Reports

School	Tewksbury Elementary School	
Month/Year	Oct. 2023	Nov. 2023
Date	10/24/23	11/6/2023
Drill Description	Lock Out Drill	Lockdown
Duration/Time of Drill	5 minutes	20 minutes

Weather Conditions	Sunny	Sunny
Conductor of Drill	L. Moore	M. Verdamo, L. Moore
Notification Method	Loud Speaker	PA System and Radio

School	**Old Turnpike School**	
Month/Year	Oct. 2023	Nov. 2023
Date	10/24/23	11/6/23
Drill Description	Lock In Drill	Lockdown/Hold
Duration/Time of Drill	3 minutes	20 minutes
Weather Conditions	Sunny	Sunny
Conductor of Drill	M. Mitchell, D. Krowl, M. Verderamo	D. Krowl/M. Verderamo/M. Mitchell
Notification Method	PA System	PA System

IX. MINUTES

Motion to approve the following minutes:

- October 11, 2023 Special Meeting
- October 11, 2023 Committee of the Whole Meeting
- October 25 2023 Regular Board Meeting

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____
Dr. Simon____Ms. Stein____

X. COMMITTEE REPORTS

A. Curriculum
Discussion
- 2024-2025 School Calendar
- ELA Honor Society

B. Policy
Discussion

Motion to approve the following policies and regulations on second reading:

P 2270	Religion in the Schools (Revised)
P 3161	Examination for Cause (Revised)

P & R 3212	Attendance (M) (Revised)
P 3324	Right of Privacy (Revised)
P & R 3432	Sick Leave (Abolished)
P 4161	Examination for Cause (Revised)
P & R 4212	Attendance (M) (Revised)
P 4324	Right of Privacy (Revised)
P & R 4432	Sick Leave (Abolished)
P & R 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P & R 5116	Education of Homeless Children and Youths (Revised)
P & R 5460.02	Bridge Year Pilot Program (M) (Abolished)
P 8500	Food Services (M) (Revised)
P 8540	School Nutrition Programs (M) (Abolished)
P 8550	Meal Charges/Outstanding Food Service Bill (M) (Abolished)

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____ Dr. Simon____Ms. Stein____

C. Finance
Discussion
- 2024-2025 Budget
- Tutoring Grant

Motion to approve the following:

1. Approval of Bills

   BE IT RESOLVED that the Board approve the attached lists of district bills for payment as presented by the School Business Administrator for the period October 26, 2023 through November 15, 2023 for a total amount of $669,824.85.

2. Acceptance and Approval of Board Secretary's Report for the month of October, 2023.

3. BE IT RESOLVED that upon review of the Board Secretary's Reports for the month of October, 2023 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

4. Acceptance and Approval of Treasurer's Report for the month of October, 2023.

5. BE IT RESOLVED that upon review of the Treasurer's Report for the month of October, 2023 in consultation with appropriate district officials, the Board of Education certifies that no fund had

been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

6. Approve the attached list of transfers.

7. Approve the following workshop/travel requests for the 2023-2024 school year.

BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator make the findings and approve attendance and travel for the following workshops/meetings:

- that travel is directly related to and within the scope of the employee or Board member's duties or responsibilities; and for employees, the school district's professional development plan;
- that travel is critical to the instructional needs of the district or furthers the efficient operation of the district;
- that the travel is in compliance with state and federal travel payment guidelines; and
- that the travel is in compliance with the District policy on travel.

Staff Member	Date	Registration	Other Expenses*	Event/Destination
Alexandria Tibak	12/1/23	219.56	Mileage = $22.00	New Jersey International Dyslexia Association - The Thirty-Eighth Annual Fall Conference, Somerset, NJ
Karen Morrow	12/1/23	219.56	Mileage = $11.28	New Jersey International Dyslexia Association - The Thirty-Eighth Annual Fall Conference, Somerset, NJ

*Mileage will be reimbursed according to board policy.

8. Approve the following field trips for the 2023-2024 school year.

Grade	Destination	Date (month/year)	Approximate Cost per Student (cost of attendance not paid by district)	Coordinating Teacher/Staff
2	RVCC Theater - The Rainbow Fish	April, 2024	$9.00	Pam Nugent
8	NYC, Winter Garden Theatre-Back to the Future and Stardust Diner	January, 2024	$112.07 (tickets provided by the TEF)	Dee Krowl/ Michael Mitchell
5-8 Vocal Ensemble	Tewksbury Seniors Club-Community Outreach Performance, Oldwick, NJ	December, 2023	$0	Nicole Polinger
8 Select students	North Hunterdon High School to observe and/or compete in a bridge	January, 2024	$5 for pizza lunch	Pete Berg

	building competition with other NH/Voorhees sending districts.			

9. Approve the following TES and OTS donation drive for the 2023-2024 school year:

Name of Event	Description	Date	Advisor
Holiday Food Drive	OTS and TES, in conjunction with the Tewksbury-Lebanon PBA, collect food for Hunterdon County families in need.	November 16-30, 2023	Dee Krowl, Bonnie Mendralla, Cathy Pepe

10. Approve the following grants for the 2023-2024 school year.

Grant Provided By:	School	Grant Description	Amount of Grant	Staff Contact
Peter R. Marsh Foundation	OTS	Grant awarded to OTS for performing and interacting with senior citizens on 3 separate occasions during the 2023-2024 school year. Ms. Polinger would like to use the funds to purchase a subscription to Playground Sessions, an online piano training software program.	$1,000	Nicole Polinger

11. Approve the following events at Old Turnpike School.

Provided By:	School	Grant Description	Cost	Staff Contact
Tewksbury Education Foundation	OTS - 7th Grade	Rebecca Kelly, teaching artist from Young Audiences, presents the program “I Never Saw Another Butterfly”. Combining art, literature, and history, students read a Holocaust related poem to both educate as well as inspire themselves to create their own product. Event to take place in December, 2023 over two days.	$1,480.00 Donated by the TEF	Alana Magro
Katie Truk	OTS	After school program in December, 2023, in which students will make sculptural creations.	$362.50	Sandy Brinkhoff

12. Approve the contract between Tewksbury Township Schools and Tri-County Behavioral Care, LLC for referring and providing School Clearance Assessment services and or Substance Evaluation & Treatment services for the 2023-2024 school year.

13. Approve Professional Services proposal for the architect, Parette Somjen, in the amount of $12,500 for the 2023-2024 school year and $11,200 for the 2024-2025 school year.

14. Approve the 2024-2025 Budget Development Calendar.

15. Approve to void the following outstanding checks:

General Operating Account		
February 22, 2023	17475	$1,022
May 24, 2023	17753	$5.00
June 15, 2023	17885	$511.00
June 15, 2023	17888	$511.00
Payroll Account		
April 28, 2023	59730	$225.91
April 28, 2023	59732	$1,060.72
OTS Student Activities Account		
December 7, 2022	3046	$103.60
Cafeteria		
June 27, 2023	1314	$15.30
June 27, 2023	1316	$61.40

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____ Dr. Simon____Ms. Stein____

D. Technology
Discussion
- Switches and Door Access Update

E. Facilities
Discussion

F. Transportation
Discussion

G. Communication
Discussion
- Strategic Planning Flyer

H. Other

Discussion

- Proposed January 2024 Board Meeting Dates (Jan. 3, Jan. 24)

XI. LEGISLATIVE REVIEW

Discussion

XII. OPPORTUNITY FOR PUBLIC COMMENT

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All in Favor:
Roll Call:
Ms. Carrino____Mr. Charniga____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____
Dr. Simon____Ms. Stein____

I. Personnel

Discussion

Motion to approve the following:

1. Accept, with regret, the letter of resignation from Kelly Takayami Russi, Elementary School Art Teacher, effective December 30, 2023. (TES-TCH-ART-01)

2. At the recommendation of the Superintendent, approve Kristin Polito as a Special Education Home Instructor for the 2023-2024 School Year, at the rate of $55.67 per hour, not to exceed 60 hours.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____
Dr. Simon____Ms. Stein____

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____p.m.

XVI. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment:_____p.m.

All in Favor:
Roll Call:
Ms. Carrino____Mr. Charniga____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____
Dr. Simon____Ms. Stein____