

MARGATE CITY SCHOOL DISTRICT

BOARD OF EDUCATION MEETING

AGENDA

December 13, 2023

6:00 P.M.

1. Call to order
2. Pledge of Allegiance
3. Certification of Notice
4. Roll Call
5. Presentation of the June 30, 2023 Audit by Mrs. Nancy Sbrolla, Ford, Scott & Associates
6. Public Comment: The Board of Education welcomes public comment and views this as an important aspect of community relations. The Board will set aside a portion of every board meeting for public comment on school district issues. Usually, there will be a public comment period devoted exclusively to comment on agenda items and a public comment period dedicated to general school district issues, however, this format may be altered in light of the business of the Board, provided that at least one period is set aside at each meeting for public comment. The maximum length of each public comment period is thirty (30) minutes unless stated otherwise on the meeting agenda.
The public comment period is a time for members of the public to express their comments and/or concerns. It is not a question and answer session. Notwithstanding, members of the administration and/or board members may choose to answer questions raised during public comment periods. They may do so during the public comment period or after it has closed. The public should understand that there are reasons why questions will not be answered, including reasons related to litigation, privacy, confidentiality, employment rights, student rights and the absence of information from which answers can be formulated.

Each speaker making a public comment shall state his name and address before speaking. As stated above, the total amount of time allocated to each comment period is limited. The following additional time limitations also apply. The total amount of time allotted to each speaker is limited to three (3) minutes. A speaker may not extend his or her time by seeking to utilize the unused time of a person who has spoken or who has yet to speak. The total length of time allotted to all speakers making public comment on a particular agenda item or on a particular subject will be limited to ten (10) minutes. The Board President, or the person presiding in the Board President's absence, has flexibility to alter these time limitations. Absent his/her expressly doing so, the time limitations stated here apply.

7. Report of Superintendent of Schools:

A. Enrollment:

Enrollment as of 11/6/2023		Enrollment as of 12/1/23	
Ross School		Ross School	
Pre K (1/2 day)	3	Pre K (1/2 day)	3
Kindergarten	34	Kindergarten	34
Grade 1	39	Grade 1	39
Grade 2	32	Grade 2	32
Grade 3	37	Grade 3	37
Grade 4	39	Grade 4	39
Sub-total	184	Sub-total	184
Tighe School		Tighe School	
Grade 5	29	Grade 5	29
Grade 6	45	Grade 6	45
Grade 7	25	Grade 7	25
Grade 8	34	Grade 8	34
Sub-total	133	Sub-total	133
*Total Enrollment	317	*Total Enrollment	317

***Above enrollment includes Longport and Tuition enrollment below**

Longport Enrollment:

William H. Ross	14
Eugene A. Tighe	<u>13</u>
Total	27

Tuition Students:

William H. Ross	8
Eugene A. Tighe	3

ACHS (Margate)	30
OCHS (Choice)	68
MRHS (Choice)	<u>12</u>

B. Instructional Support

1. Update on Principal/Director activities
2. Review activity calendars.
3. Review fire drill and security drill report.
4. Review Safe Return Plan/Emergency Remote Instruction Plan v. #2 for 2023-24

C. Communications

D. District Committee Reports

8. MEF Update

9. MEA Report

10. General Board Discussion

11. General Approvals

It may appear to members of the public that the City of Margate Board of Education takes formal action with limited comment or member discussion. This is not so. Prior to the time any formal action is taken, the district administration and school board members thoroughly review all supporting documentation. After each matter has been thoroughly discussed and after the superintendent is satisfied that each matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board Committee for discussion and analysis by members of the Board. The members of the School Board Committees work with the Superintendent to assure that all members are fully briefed on all pertinent details and understand the motions. When the Committees are satisfied with the motions, the motions are then placed on the agenda for action at a public meeting.

A. Personnel

- 1) Approve a medical leave for Katie DeSalle from approximately January 10, 2024 to anticipated return date of April 9, 2024.
- 2) Approve to extend Holly Ferry's return from a medical leave from November 28 to December 5, 2023.
- 3) Approve Andrew Miles as the Girls Basketball Assistant Coach.
- 4) Approve John Gecewicz as a Substitute Teacher, pending completion of paperwork.
- 5) Approve Chelsi Crompton for enrollment and reimbursement upon successful completion of the graduate course EDUC 5431 School Law at Stockton University during the spring 2024 semester. Costs: 75% of 3 credits = \$1829.25.
- 6) Approve Richard McQueen as a Substitute Teacher and Substitute Maintenance, pending completion of paperwork.
- 7) Approve an unpaid medical leave for Michael McGrath effective December 14, 2023 until he obtains medical clearance to return to work and a satisfactory FCE on or before June 30, 2024.

B. Field Trips

- 1) Approve the Mathcounts team to travel to Kingsway Regional Middle School in Woolrich, NJ on February 3, 2024. Staff: Sherry Scott Costs: Bus driver \$37.42 per hr x 8.5 hrs =318.07.
- 2) Approve instrumental students to attend an Educational Band Concert on May 7, 2024 at Stockton University. Staff: Deb Roland and additional staff as needed. Costs: Substitutes \$125 each and Substitute school bus driver 4hrs x \$20 0 = \$80.

C. Workshop

- 1) Approve Bonnie Marino to attend the Gifted and Talented Professional Development-Update-Legal One Express Interactive Webinar Series. Costs: workshop \$190.
- 2) Approve Ryan Gaskill and Melina Skwarek to attend "FMLA in 90 Minutes", an on-demand webinar. Costs: \$328.
- 3) Approve Kaitlin Roselli and Kelsey Schall to attend "From the Iceberg to the Volcano: Stress Related Behaviors in Autism"webinar on February 27, 2024. Costs: Webinar \$\$179 each x 2=\$358.

12. Presentation and Approval of Minutes: November 15, 2023 Regular Meeting

13. Report of the Board Secretary: October 2023

a. Financial Reports – October 2023

b. Pursuant to N.J.A.C. 6A:23-16.10(c) Margate City Board of Education certifies that as of October 31, 2023 after review of the Secretary’s Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-16.10(c)3-4 so that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

c. Bills and Payrolls – \$1,161,423.55

d. Transfer of Funds within the General Current Expense Account

Ratified Budget Transfers for 2023-2024

To:	11-000-221-500-00-00	INSTRUCTIONAL STAFF	\$200.00
	11-000-230-530-00-00	POSTAGE	\$1,000.00
	12-000-220-730-00-00	FIBER LINE REPAIRS	\$430.35
	20-231-100-600-00-00-010	ELA SPECIAL EDUCATION	\$1,500.00
	20-250-100-300-00-00-025	RELATED SERVICES	\$3,000.00
	20-490-100-100-00-00-010	AFTER SCHOOL SALARIES	\$1,485.00
	20-490-200-200-00-00-010	AFTER SCHOOL BENEFITS	\$113.59
	11-000-222-500-00-01	WEBSITE DOMAIN RENEWAL	\$350.00
	11-000-223-800-00-00-010	NJMEA MEMBERSHIP	\$150.00
	11-000-261-420-00-04	PULL STATION RELOCATION	\$15,000.00
	20-490-100-100-00-00-010	ARP BEYOND SD STIPEND	<u>\$742.50</u>
		TOTAL	\$23,971.44
FROM:	11-000-222-100-00-00-010	INSTRUCTIONAL STAFF	\$200.00
	11-000-230-590-00-00	POSTAGE	\$1,000.00
	12-000-261-730-00-00-010	FIBER LINE REPAIRS	\$430.35
	20-231-100-600-00-00-025	ELA SPECIAL EDUCATION	\$1,500.00
	20-250-100-300-00-00-010	RELATED SERVICES	\$3,000.00
	20-490-100-100-00-00-025	AFTER SCHOOL SALARIES	\$1,485.00
	20-490-200-200-00-00-025	AFTER SCHOOL BENEFITS	\$113.59
	11-000-222-600-00-00-025	WEBSITE DOMAIN RENEWAL	\$350.00
	11-000-223-320-00-00-010	NJMEA MEMBERSHIP	\$150.00
	11-000-261-420-00-01	PULL STATION RELOCATION	\$15,000.00
	20-490-100-100-00-00-025	ARP BEYOND SD STIPEND	<u>\$742.50</u>
		TOTAL	\$23,971.44

14. Report of Receipts and Disbursements – October 2023

15. Cash Report – October 2023

16. Unfinished Business

1) Approval and adoption the following policies:

- 2415 - Every Student Succeeds Act
- 2415.02 - Title 1 Fiscal Responsibilities
- 2415.04 - Title 1 District-wide Parental Involvement
- 2415.50 - Title 1 School Parent and Family Engagement
- 2415.05 - Student Surveys, Analysis, Evaluations, Examinations, Testing or Treatment

17. New Business

- 1) Approve the donation of a credit to Pleasantville Music Shoppe from Donna Laveson to be used for a musical instrument to be used for the Tighe School performing arts.
- 2) Accept and approve the School District Payment schedule by the City of Margate to the Margate City School District for the period of January 1, 2024 through June 30, 2024.
- 3) Approve to review and accept the 2022-2023 Annual Comprehensive Financial Report (ACFR) – Synopsis of Audit Recommendation prepared by Ford, Scott & Associates, LLC. The approval supports an unmodified opinion by the auditor and no audit findings or recommendations.
- 4) Approve the contract with Window Repair Systems, Inc. to replace window hinge systems, install new hinge shims where necessary, and install new bulb seal on a minimum of ninety-nine (99) windows at the Tighe School, at an approximate cost of \$32,000 (Ed-Data Bid #12221 - Window Repair-Package #63).
- 5) Approve a tuition contract with Atlantic County Special Services School District in the amount of \$42,840 plus services as needed, prorated for the 2023-2024 school year, effective December 5, 2023.
- 6) Approve to change the Administrators and Secretary to the Superintendent Retirement Resolution from April 2008 to give the retiree the choice of his/her sick and vacation payout to be either a onetime payment directly to the employee or a lump payment into the employee's 403B plan.

18. Other Matters

19. Public Comment

20. Executive Session:

WHEREAS, N.J.S.A. 10:4-13 requires adoption of a resolution of the Board to go into Executive Session; BE IT RESOLVED, that the Board, pursuant to the Open Public Meetings Act, New Jersey Title 18A and the Margate City Board of Education Bylaw No. 9322 hereby enters Executive Session to discuss matters involving:

Personnel, student matters, advice of counsel, contracts or other matters for which an executive session is permitted.

BE IT FURTHER RESOLVED, that the minutes of this Executive Session shall be made public following formal action by the Board and/or at the conclusion of any investigation(s), due process proceeding, or litigation, so long as not prohibited by law and so long as the need for maintaining confidentiality no longer exists.

21. Open Session

22. Adjournment