



BERLIN-BOYLSTON REGIONAL SCHOOL COMMITTEE
Budget, Facilities, and Safety Subcommittee
Berlin-Boylston Regional School District Offices | 215 Main Street, Boylston, MA
Thursday October 20, 2022 | 9:00 AM

Attendance: Carol Costello, Nancy Konisky, Adam Wilbur, Julie Lee, Meagan Grill

I. Call to Order

Meeting was called to order at 9:00AM

II. Unfinished Business

A. Facilities Assessment of Boylston Elementary School

- o Review of bids

Nancy released the Goods and Services Submission on 9/21/22 and it closed on 10/19/22. As of today, there were no bids made for the Facilities Assessment at BES. The committee decided to hold off until January 2023 to repost the submission with hopes that we will find someone after the holiday busy season.

- o Motion: To recommend that the School Committee hire (TBD) to conduct a facilities assessment of Boylston Elementary School – ***Vote***

No motion was needed.

A. Paraprofessional Salary Benchmarking

BBRSD falls about average for paraprofessional salaries. We discussed reasons why it was difficult to retain paraprofessionals and believe it is non-monetary.

A. BBRSD Legal Counsel

- o Discussion of current and projected legal expenses

The annual expense for Dupre Law office legal counsel is \$36,000. The district utilizes about 200 hrs. per year of legal counsel which would cost about \$47,000 with Mirick O’Connell. The committee discussed the value associated with this increased cost.

- o Motion: To recommend that the School Committee terminate existing contract with Dupere Law Offices ([link](#)) - ***Vote Motion passes 3 For and 0 Against***
- o Motion: To recommend that the School Committee hire Mirick O’Connell Attorneys at Law as District Counsel ([link](#)) - ***Vote Motion passes 3 For and 0 Against***

III. New Business

The listing of items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may, in fact, be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

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A. FY23 Budget

- o Encumbered vs. Unencumbered expenses and Projections

Unencumbered expenses are budgeted for \$1.6M, broken down by Admin, Instruction, Other Services, Maintenance, Fixed Charges, Out of District Tuition. These are all non-contracted items. Nancy makes sure we stick to the budget for these expenses.

Encumbered expenses are contracted services.

- o Funding for Nature's Classroom

How can the district fund or help fund any type of field trips for students in need? In the past the PTO has been able to help students in need.

A. FY24 Budget

- o Review above level-service requests

Above level service requests total about \$164K for Berlin, \$567K for Boylston and \$1.7M for Tahanto. Items discussed include Technology, various minor facility items, Curriculum enhancements, and various personnel additions.

- o Capital Plan

BES roof must be redone. It could be resurfaced or completely be redone. Resurfacing is a cheaper option but lasts less years. Chromebooks, ipdas, phone system, security system at Tahanto, Facility Assessment at Tahanto, Sounds and Light system for Tahanto Auditorium, HVAC for BES, BES kitchen floor.

. Tahanto Building Access

IV. Comments / Future Agenda Items

V. Adjournment

Meeting adjourned at 11:00AM

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