

WORK STUDY PROGRAM
TAHANTO REGIONAL
MIDDLE/HIGH SCHOOL

The Work-Study Program is designed for junior and senior career students who plan to enter employment immediately after graduation or those who need credit recovery. The purpose of this program is to provide an opportunity for students to continue their education and at the same time gain practical work experience under the supervision of the school and the employer.

In order to participate, students must meet with their school counselor and administration for prior approval.

The following requirements must be met prior to the student receiving their allotted credits.

1. This form must be filled out and returned to the counseling office prior to starting the work study program.
2. Every month, a copy of the students pay stub must be given to the counseling office.
3. A minimum of 15 hours must be work per week for a full semester in order to receive 2.5 credits per semester.
4. If there is a termination of employment or a change in employment it is the responsibility of the student to inform their school counselor.

Name: _____

Employer: _____ Job Title: _____

Employer's Address:

Employers' Telephone: _____ Supervisors Name:

To be filled out if student is under the age of 18

I agree to allow my child, _____ to participate in the work study program for credits. I understand that it is my child's responsibility to hand-in all required paperwork and monthly proof of employment to the counseling office in order to receive the allotted credits.

Parent Signature

**I agree to participate in the Work-Study Program and to abide by its requirements.

Student Signature