

Contract for Teacher Assistant Program

The following is a contract for the Teacher Assistant Program for the **2019-2020** school year. The teacher and student assistant should sign below and by doing so; agree to all terms that are printed here in governing participation in the program. The optimum enrollment is for the teacher to have only one teaching assistant. Enrollment overall will be limited by the decision of administration and guidance.

Teacher Assistant Program (Level 2) – To become a teacher assistant, a student must meet several prerequisites. A detailed description of the Teacher Assistant Program follows:

- a. Be a junior or senior
- b. Be recommended by a faculty member (student may elect a course on his/her own, but must have a faculty member's recommendation)
- c. Earned at least an A- in the course in which he/she is assisting.
- d. Be limited to taking at most, 2 semesters (may or may not be in the same course)

Description of Course:

- ❖ Teacher will request/recommend that a student be his/her TA for a particular course
- ❖ Teacher will be responsible for training and evaluating student.
- ❖ Student must maintain the same confidentiality that is maintained by a teacher with reference to grades
- ❖ Student may be required to perform duties, which may include:
 - a. Taking attendance
 - b. Checking homework
 - c. Photocopying materials
 - d. Tutoring students having difficulties or students who were absent
 - e. <https://www.studentscholarships.org/Correcting tests> (must be rechecked by teacher)
 - f. Keeping a daily journal or doing a paper on TA experience

Name of student (please print): _____ YOG: _____

Name of Course	Student Signature	Date	
Teacher Signature	Date	Principal Signature	Date