

MONTHLY TUITION FEES

For the 2023-2024 school year

In order to plan efficiently, be more budget friendly by keeping the monthly fees consistent, and reduce the cost of the program for all by making our revenue more stable, families must choose one of the following options. You must specify which day(s) of the week your child is coming when you register.

- 1. Specified 1 day of the week
- 2. Specified 2 days of the week
- 3. Specified 3 days of the week
- 4. Specified 4 days of the week
- 5. Monday-Friday, 5 days of the week

	BEFORE SCHOOL	AFTER SCHOOL
1 Day/week	\$31 per month	\$68 per month
2 Days/week	\$61 per month	\$137 per month
3 Days/week	\$91 per month	\$205 per month
4 Days/week	\$122 per month	\$273 per month
5 days/week	\$144 per month	\$315 per month

Annual tuition is based on the 180-day school calendar with and divided into 10 equal monthly payments for convenience (September - June). Some months have more school days than others, but monthly fees do not vary. The five early release days have been taken into account. Credit is not given for snow days because those days will be made up in June. We are unable to give credit for absences from the program.

Family Discounts: 2nd child is 20% discounted, 3rd child is 30% discounted, etc.

Registration

- Students must be registered for the program to attend.
- In the case of an emergency, if a student needs to be cared for by the program until a parent arrives at school, there is a **\$25 fee/per day**. Please email the program director the day before emergency care is needed to confirm that there is space available.

Schedule Changes

- Any reduction in schedule or withdrawal from the program must be made in writing one month in advance and continued tuition payment will be expected for that time period.

Payment policy

- Tuition is due by the 1st of the month, September-June.
- A reminder email will be sent to the group.
- A \$25 late payment fee will be charged if payment is not received by the 15th of the month.
- Our preferred payment method is online payment through the school website

<https://unipaygold.unibank.com/customerinfo.aspx>.

We will also accept payment in the form of check or money order, made payable to Berlin Memorial School (write ASP on the memo line), placed in payment box by the sign out book.