

Oxnard Union High School District

Oxnard, California

REGULAR BOARD MEETING

DATE: December 13, 2023
TIME: **5:00 PM: Closed Session**
6:30 PM: Open Session
PLACE: District Office Board Room
1800 Solar Drive
Oxnard, CA 93030

Visitors are always welcome, and public comments are encouraged. Those wishing to address the Board on items not on the agenda may do so under "Public Comments to Address the Board of Trustees." Please secure a Speaker Card from the executive assistant. In accordance with Education Code 35145.5, the Board cannot enter into a formal discussion or make a decision on any matter not on the agenda. The Board may refer any subject discussed to the Superintendent for follow up.

In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least three days before the meeting date. *This will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.*

A complete agenda packet is available at the District Office, 1800 Solar Drive, Oxnard, California, Monday through Wednesday prior to a regularly scheduled Board meeting. Board agendas and minutes are available on the district's website at www.oxnardunion.org. Minutes can be made available, upon request, in another language. A student's parent/guardian, or a student aged 18 and older, may request in writing that their personal directory information (EC 49061) be excluded from the minutes of Board Meetings (EC 49073.2)

1. OFFICIAL OPENING OF MEETING

2. PLEDGE OF ALLEGIANCE

3. LAND ACKNOWLEDGEMENT

4. ADOPTION OF AGENDA

5. APPROVAL OF MINUTES

Regular Board Minutes dated November 15, 2023

6. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

Those persons wishing to address the Board may do so at this time and are asked to complete a Speaker Card. All public comments are to be directed to the Board President. Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. However, in exceptional circumstances when necessary to ensure full opportunity for public input, the president may, with Board consent, adjust the amount of time allowed for public input and/or the time allotted for each speaker. Any such adjustment shall be done equitably so as to allow a diversity of viewpoints. The president may also ask members of the public with the same viewpoint to elect a few individuals to address the Board on behalf of that viewpoint. In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board. Please refer to the complete text of Oxnard Union High School District Board Bylaw 9323: Conduct of Board Meetings - Public Participation. Due to the Brown Act that governs public meetings, the Board cannot respond directly to public comments. The Board can direct the Superintendent and Staff to meet with members of the public to better understand their concerns or points of view.

7. CLOSED SESSION

During this time, the Board may adjourn to Closed Session to discuss confidential material relating to the following items.

A. Public Employee: Discipline/Dismissal/Release/Resignation/Appointment/Reassignment/Employment Government Code Section 54957(b)(1)

B. Conference with Labor Negotiator(s): Government Code Section 54957.6

- Agency Negotiator: Dr. Deborah Salgado, Assistant Superintendent-Human Resources
 - Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE)
 - Certificated Bargaining Unit; ParaEducator Bargaining Unit
 - Employee Organization: California School Employees Association (CSEA)
 - Campus Supervisor Bargaining Unit

C. Student Personnel: [Education Code §35146, 48912, 48919]

D. Superintendent's Evaluation

E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146

F. Conference with Legal Counsel - Anticipated Litigation, Pursuant to Government Code § 54956.9 (d)

a. Number of cases: Three

G. Conference with Real Property Negotiator (Govt. Code § 54956.8)

PROPERTY: Multiple District-owned parcels, including: (1) District Office Campus 309 and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740

AGENCY NEGOTIATOR: Dr. Tom McCoy, Superintendent and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc.

NEGOTIATING PARTIES: To be determined

UNDER NEGOTIATION: Price and terms of payment

8. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION

Oxnard Union High School District

Oxnard, California

Board Meeting Agenda
December 13, 2023

9. **RECOGNITION:** Outstanding Students - Anacapa Adult Transition
Oxnard College Geo Challenge Champions - Pacifica High School
10. **ANNUAL ORGANIZATIONAL MEETING OF THE GOVERNING BOARD OF TRUSTEES**
 - A. Election of Officers 2024
 - B. Appointment of Representation to Vote in Election for Members of the County Committee on School District Organization
 - C. Appointment of Secretary to the Governing Board
 - D. Approval of OUHSD 2024 Board Meeting Dates

11. **PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES**

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12. **SUPERINTENDENT'S REPORT**

13. **STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES - HARNOOR SINGH**

14. **CONSENT CALENDAR**

Business Services

- A. Consideration of Approval of Purchase Orders, November 16 - December 3, 2023
- B. Consideration of Approval of Donations, September 21 - December 6, 2023
- C. Consideration of Approval of Authorization of Signatures
- D. Consideration of Approval of Contract Award to Interior Demolition, Inc. for Building Demolitions at 309 South K Street, Oxnard, Bid 683 - Routine Restricted Maintenance
- E. Consideration of Adoption of Resolution No. 23- 48, Resolution of the Board of Trustees of the Oxnard Union High School District Approving Annual Reportable Fees Report Fiscal Year 2022-2023, In Compliance with Government Code Sections 66006-66001
- F. Consideration of Adoption of Resolution 23-49, California Energy Commission's California Schools Healthy Air, Plumbing, and Efficiency Program (CalSHAPE) Provides Grants to LEA to Fund the Assessment, Maintenance, and Repair of Ventilation Systems Installation of Carbon Dioxide Monitors, and Replacement of NonCompliant Plumbing Fixtures and Appliances
- G. Consideration of Approval of Contract Adjustment No. 2 to G2K for Frontier High Gym, Weight Room and Playing Court Project - Routine Restricted Maintenance
- H. Consideration of Approval of Contract Adjustment from Izurieta Fence Company, Inc. for Temporary Security Fencing at DSHS - DSHS Start-up Fund
- I. Consideration of Approval of Contract Adjustment No. 2 to AP Construction Group for Building D for the Additional Scope, District Requested, and Unforeseen Conditions Work at CIHS HVAC Project – Routine Restricted Maintenance
- J. Consideration of Approval of Contract Award to AP Construction Group, Inc. for New HVAC Building Modernization, Alternate 3 Phase 4A Building E, at CIHS, Bid 672, Routine Restricted Maintenance

Educational Services

- K. Consideration of Approval of 2024 PHS Prom Contract at The Skirball Cultural Center on April 27, 2024
- L. Consideration of Approval of Memorandum of Understanding Between Oxnard Union High School District - Oxnard Adult School and the City of Oxnard Public Library to Provide English as a Second Language (ESL)/English Language Development (ELD) Instruction to Adult Residents of Oxnard/Library Patrons
- M. Consideration of Approval of New/Revised Course Proposals: IB Spanish SL ab initio 1, IB Spanish SL ab initio 2, Link Crew (CP), Advanced Girls Beach Volleyball, Advanced Boys Beach Volleyball, Tutorial Studies, Advanced Digital Media Marketing CTE (CP), Transportation Technology 5 CTE (CP), Coding and Game Design 2 CTE (CP), Product Innovation and Design Student Led Enterprise (CP), Culinary Business Student-Led Enterprise (CP), Aerospace JROTC 300 (CP), Mind

Oxnard Union High School District

Oxnard, California

Board Meeting Agenda December 13, 2023

Matters (H), Mental Health CTE (CP), Culinary Lab Assistant CA (CP), Career Essentials (CP), AP Computer Science A, AP Computer Science Principles, Sustainable Agriculture (CP), Agriculture & Soil Chemistry (H), Commercial Photography (CP), and Advanced Commercial Photography (CP)

- N. Consideration of Approval of Change Order #1 for ConvergeOne to Add Stacking Kits, Cables, Adapters and Connector Extension Cables for Completion of Networking Switch and UPS Upgrade RFP #656 - General Fund
- O. Consideration of Approval of Canvas LMS Add-On: AspirEDU's Software "Grade Guardian" That Will Provide A Customizable Dashboard for Counselors to Access Students' Work, Grades and Digital Interaction Data - LCAP Funded
- P. Consideration of Approval of Non-Public Schools (NPS) Placements According to the Student's IEP Team and the Director of Special Education
- Q. Consideration of Approval of Stipulated Student Expulsions by Agreement of the Student Services Administration, the Student, and the Student's Parent/Guardian, as per Board Policy 5144, Section 22

Human Resources

- R. Consideration of Approval of Personnel Items
- S. Consideration of Approval of Job Description Revision: *Adult School Counselor* [Second Reading]
- T. Consideration of Adoption of New Job Description: *Adult School Career Technical Education (CTE) Coordinator* [Second Reading]
- U. Consideration of Approval of Job Description Revision: *Nutrition Services Clerk* [Second Reading]
- V. Consideration of Approval of Renewal of Unpaid Student Teaching, Field Experience and Practicum Agreement Between National University and Oxnard Union High School District

Board Policies

- W. Consideration of Approval of Revisions to Board Policy 3515.2: *Disruptions* [Second Reading]
- X. Consideration of Approval of Revisions to Board Policy 5112.5: *Closed Campus* [Second Reading]

15. ACTION ITEMS

Business Services

- A. Consideration of Approval of the First Interim Budget, Fiscal Year 2023-2024
- B. Consideration of Acceptance of Oxnard Union High School District's 2022-2023 Annual Financial Report (Audit), Including the Measure A Audit, As Prepared by EideBailly, LLP

Human Resources

- C. Consideration of Approval of Revised Declaration of Need for Fully Qualified Educators for the 2023-2024 School Year
- D. Consideration of Approval of Request for a Waiver Pursuant to Education Code §44260.4 Course Work Requirement for Designated Subjects Credential in Driver's Education and Training for Valeria Balderrama, Grades 9-12 at Oxnard and Oxnard Middle College High Schools Effective January 9, 2024

16. STAFF REPORT AND BOARD DISCUSSION

- A. Employee Housing Survey Results

17. BOARD REPORT AND COMMUNICATIONS

18. ITEMS FOR FUTURE CONSIDERATION

See attached

19. ADJOURNMENT