

Student Resume

Name & ID _____ Class of _____ GPA _____ # of Credits _____

SAT Test Date/Scores: _____ ACT Test Date/Scores: _____

*Please fill out all areas dating back to your **freshman** year in High School*

I am requesting a letter of recommendation for a:

- | | | |
|--|---|---|
| <input type="checkbox"/> College | <input type="checkbox"/> Scholarship | <input type="checkbox"/> Job/Career Opportunity |
| <input type="checkbox"/> Technical/Vocational School | <input type="checkbox"/> Apprenticeship | <input type="checkbox"/> Other: _____ |

Honors/Awards/Special Recognitions/Scholarships Received

Year received

_____	_____
_____	_____
_____	_____
_____	_____

Activities/Clubs: _____

Sports: _____

Volunteer Service

Date (From – To)

Total Hours

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Responsibilities/Accomplishments gained from your service: _____

School/Family/Community Activities

Date (From – To)

_____	_____
_____	_____
_____	_____

Responsibilities/Accomplishments gained from your service: _____

Work (Company/Job Title):	Date (From – To)	Total Hours
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Responsibilities/Accomplishments gained from your jobs: _____

Words to describe yourself:

Traits/Unique qualities, describe any significant events, life experiences, hobbies, strengths, special talents, etc:

Post HS Plans (College/Apprenticeship/Vocational/Technical School, etc):

Top 5 College/Apprenticeship/Vocational/Technical School, etc. Choices

1. _____

2. _____

3. _____

4. _____

5. _____

Other teachers/staff from whom I am also requesting a letter

1. _____

2. _____

3. _____

4. _____

5. _____