

East Orient Elementary School



Parent/Student School Handbook

2019-2020

East Orient Elementary School

7431 SE 302nd
Gresham, OR 97080

James Milliken, Principal
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Phone: 503-663-4818
FAX: 503-663-6008

Dear Parents and Students,

This handbook is designed to give you information that will help you be safe at school and have a very successful year. Please review it together. You will be expected to know and follow these rules and procedures; if you have any questions don't hesitate to ask me. This is going to be a wonderful year.

Mr. Milliken, Principal

School Mascot: Eagle

School Colors: Blue and Green

School Motto: * Be Safe * Be Respectful * Be Responsible *

Gresham-Barlow School District recognizes the diversity and worth of all individuals and groups. It is the policy of this district and the board of education that there will be no discrimination or harassment of individuals or groups based on race, color, gender, marital status, sexual orientation, gender identity, gender expression, religion, national origin, age, disability, Veteran's status, or genetic information in any educational programs, activities or employment. Gresham-Barlow provides equal access to individuals with disabilities. Persons having questions about equal opportunity and nondiscrimination should contact:

School Administrator at your local school; If the complaint is against the school administrator or is unresolved, contact the Deputy Superintendent at 503-261-4550

Section 504 Coordinator, James Charles, at 503-261-4650

Assistant Superintendent, Lisa Riggs at 503-261-4550

• McKinney-Vento Coordinator, April Olson, at 503-261-4580

Area Designation	Be Safe	Be Respectful	Be Responsible
All Common Areas Nature Area	<ul style="list-style-type: none"> Walk facing forward Keep hands, feet, and objects to self Get adult help for accidents and spills 	<ul style="list-style-type: none"> Use kind words/actions Help others if needed Clean up after self Follow adult directions Be patient and wait your turn 	<ul style="list-style-type: none"> Follow school rules Take care of all your things and school equipment Own your actions, right or wrong
Bus Safety	<ul style="list-style-type: none"> Walk to and from bus Walk down stairs Keep hands, feet & objects to self Speak only to seat partner Seat on seat – back on back 	<ul style="list-style-type: none"> Use kind words, actions, and soft voices Allow others to sit by you Listen to bus driver, stay in seat until bus stops completely 	<ul style="list-style-type: none"> Be at the bus stop on time Follow ALL bus rules Must have written note from parent and office to change bus stops Keep track of belongings
Cafeteria	<ul style="list-style-type: none"> Walk at all times Keep all food to self Sit at own table with feet on floor, seat on seat, and facing table Report spills/accidents 	<ul style="list-style-type: none"> Quiet in hallway Hands and feet to self Allow others to sit by you Visit quietly Talk about appropriate topics Eat only your own food, no sharing of food 	<ul style="list-style-type: none"> Wait to be excused Take only what you can finish Take coat to lunch with you Put silverware in bin Clean up and recycle
Playground/ Recess	<ul style="list-style-type: none"> Walk on the blacktop Stay within boundaries Tag, chase, or fighting are unsafe What's on the ground stays there Follow safety video rules 	<ul style="list-style-type: none"> Play fair, take turns Include others Freeze when whistle blows Line up quickly Follow adult directions 	<ul style="list-style-type: none"> Ask permission to leave the area Food and drinks stay inside Equipment and toys stay at home Put play equipment away quickly Use Problem Solving Wheel
Hallways	<ul style="list-style-type: none"> Stay to the right Allow others to pass Walk forward Hands to self 	<ul style="list-style-type: none"> Hold the door open for the person behind you Use quiet voices Keep hands/feet to self, off walls & ceilings 	<ul style="list-style-type: none"> Watch where you're walking Take care of accidents
Restrooms	<ul style="list-style-type: none"> Keep feet on floor Keep water and soap in the sink Wash hands with soap/water Put towels in garbage can 	<ul style="list-style-type: none"> Knock politely on stall door Use quiet voices Keep hands & eyes to self 	<ul style="list-style-type: none"> Get permission to use Flush toilet after use Return to room promptly Report problems to an adult Conserve water & towels
Drop Off and Pick Up Areas	<ul style="list-style-type: none"> Follow directions of staff Walk calmly Hands, feet & objects to self 	<ul style="list-style-type: none"> Wait quietly behind the safety line Visit quietly 	<ul style="list-style-type: none"> Arrive to class on time Put money in lunch account before school Give bus/pickup notes to teacher when school starts
Computer Lab	<ul style="list-style-type: none"> Use computer/chairs properly Keep hands/feet to yourself Walk up and down stairs 	<ul style="list-style-type: none"> Use all property properly Use quiet voice & kind words Stay in seat Close programs & log out at end of session 	<ul style="list-style-type: none"> Raise hand for help Follow Internet rules Take belongings back to class
Special Events and Assemblies	<ul style="list-style-type: none"> Wait for arrival and dismissal directions Walk up and down bleachers carefully 	<ul style="list-style-type: none"> Enter/exit quietly Focus quietly on presentation Sit on seat Encourage with applause Hands and feet to self 	<ul style="list-style-type: none"> Model good listening Silently encourage others to listen Ask for permission to leave Sit beside others who help you focus
Office	<ul style="list-style-type: none"> Get permission to go there Stay seated Hands/feet to self 	<ul style="list-style-type: none"> Speak quietly Wait your turn Talk politely 	<ul style="list-style-type: none"> Be on time for medication Use Health Room for serious needs Knock and wait at Principal's office
Specials: PE Music Library	<ul style="list-style-type: none"> Return books on time Wear appropriate clothes and shoes Sit with others who help you focus 	<ul style="list-style-type: none"> Use equipment/books properly Follow directions of all staff Use hands, feet, legs, arms appropriately Line up promptly Be a good sport 	<ul style="list-style-type: none"> Ask to leave the class Use bathroom before or after class
Emergency Drills and Events	<ul style="list-style-type: none"> Walk calmly Hands/feet to self Stay with adult 	<ul style="list-style-type: none"> Listen Follow adult directions Stand quietly 	<ul style="list-style-type: none"> Take it seriously Respond to roll call

Office and Phone Hours

8:00am to 4:00pm

Please contact the School Office before 8:45am if you know your child will be absent or late.
503-663-4818



School Hours: 8:35am to 3:05pm

8:10am - Drop Off area doors open

8:20am - Doors open, Students arrive, and go into the gym to start the day

8:20am - 8:35am - Breakfast served

8:35am - Tardy bell rings, Drop-Off door closes.

Students arriving late will report to the office

1:15am - 11:55am - Lunch/recess for Kindergarten & 1st Grades

11:45am - 12:25pm - Lunch/recess for 2nd & 3rd Grades

12:15pm - 12:55pm - Lunch/recess for 4th & 5th Grades

3:05pm - Students go to pick up area or walk to buses with teacher

3:12pm - Buses released

Wednesday Late Start

9:10am - Drop Off area doors open

9:20am - Doors open, Students arrive, and go into the gym to start the day

9:20- 9:35am - Breakfast served

9:35am - Tardy bell rings, Drop-Off door closes.

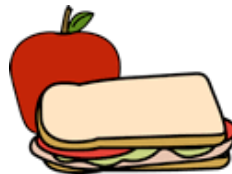
Students arriving late will report to the office

Breakfast/ Lunch Prices

Breakfast is available for all students at no cost

Free & Reduced Lunch *

Adult Lunch \$3.00 w/o milk, \$3.50 with milk



*Free/reduced lunch applications are available in the school office - only one application per family.

Parents are welcome to come and have lunch with their student. We do request parents refrain from joining their child at recess due to the unstructured environment and supervision requirements of recess. Thank you for your understanding.

September 2019



Monday	Tuesday	Wednesday	Thursday	Friday
2 Labor Day NO SCHOOL	3 First Day of School Kindergarten Gradual Entry	4 Kindergarten- Gradual Entry Late Start	5 Kindergarten- Gradual Entry	6 Kindergarten- Gradual Entry
P	P	P	P	P
9	10	11 Late Start	12	13
P	P	P	P	P
16	17 PTC Meeting @ EOES 6:30pm	18 Late Start	19	20
P	P	P	P	P
23	24 School Picture Day	25 Late Start	26 Jog-a-Thon	27 Curriculum & Instruction Day NO SCHOOL
M	M	M	M	
30				
M				

M - Music
P - PE

Drop Off / Pick Up by Car

To insure everyone's safety the cars use the smaller, north parking lot for drop off and pick up.

A staff member will begin supervision duty and open the doors at 8:10. ***Do not drop off students before the doors open.*** Pull up to the cone and along the curb, unless directed by staff, before your child exits the school side of the car.

Pick up begins at 3:05. Cars line up on 302nd Avenue and around the corner onto Dodge Park Road. Do not block the intersection or driveways as you wait. Turn off your motor when waiting at the curb before pick up begins. Car emissions are a safety hazard for the students and staff. As students are dismissed from class they are directed to the gym for pick up. A staff member will radio to the staff member in the gym. Your child will then be excused out the school doors to load into your car. If another family member or friend is picking up your child, they must be an authorized person on your child's contact list through our office. Students must be picked up through the pick up line, as we do not have enough staff to accommodate parents parking and walking to the gym. These rules are designed to ensure your child's safety.

Absences

When your child will be absent, please call the office at 503-663-4818 before 8:45am to let us know. This can be done anytime of the day. Outside of office hours you may call and use the recorder. Please leave your child's name, teacher's name, reason and number of days for the absence. After attendance is taken, we call home (or other number designated by parent) if your child is absent and you have not made a call letting us know they'll be gone. If this number changes during the school year, it is very important to notify the office.

End of Day Transportation Slip

At the start of the school year an "End of Day/ Transportation Slip" will be given to all students. This form is for parents/guardians to provide their student's regular daily destinations. If there are permanent changes, please contact the school office.

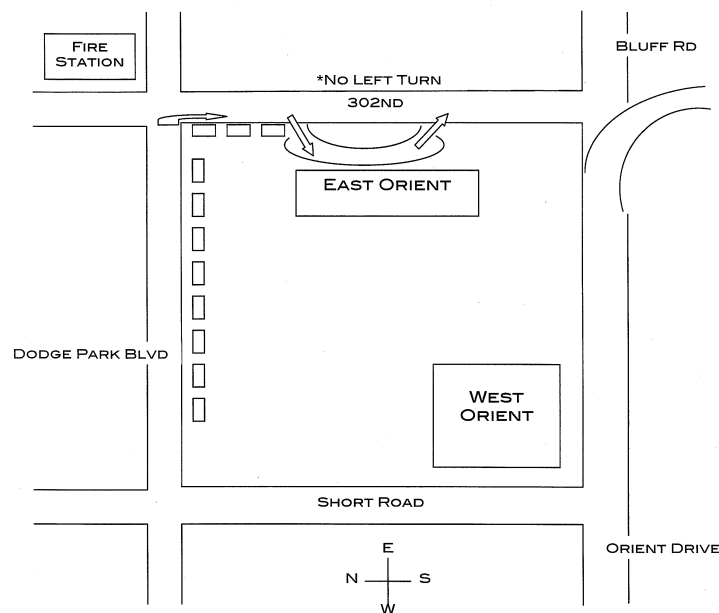
Destination Notices

Students must have a note signed and dated by their parent/guardian if they are being picked up or going home with another student. The secretaries fill out a "Destination Form" for the student to give to the bus driver or staff at the pick up area. These are handed out at dismissal time. If plans change during the day, parents may call in and a "Destination Form" will be issued. ***Make these calls early.*** Calls made at the end of the day may not provide enough time to get a Destination Form to your child. Our goal is a safe trip home for every child, so please help by following these guidelines.

TRAFFIC FLOW

Our goal is to make it safe, efficient and with as little impact to the traffic flow on the surrounding streets. The following procedures have been established.

1. **No left turn from 302nd into the lot**, the traffic backs up as you wait.
2. The line forms along 302nd to the north and then around the corner onto Dodge Park Rd.
3. You can get into line in Dodge Park Rd. by taking Orient Drive past West Orient, turn right on Short Rd. and right again onto Dodge Park Rd. There is a long stretch with plenty of shoulder space on that road.
4. If you are waiting for dismissal next to the curb in our parking lot, please do not run your engine. The exhaust accumulates in that low-lying area and is a health hazard to our students.



October 2019

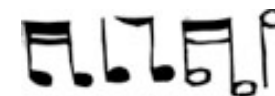


Monday	Tuesday	Wednesday	Thursday	Friday
	1	2 Late Start	3	4 Jog-a-Thon (Rain-Out Date)
M	M	M	M	M
7	8	9 Late Start	10 Curriculum & Instruction Day NO SCHOOL	11 State Teacher In-service NO SCHOOL
M	M	M		
14	15 PTC Meeting @ WOMS 6:30pm	16 Late Start	17	18
P	P	P	P	P
21	22	23 Late Start	24	25
P	P	P	P	P
28	29	30 Late Start	31	
P	P	P	P	

M - Music
P - PE

Music/PE

Our Music and PE programs will be offered on a half time basis. An “M” or “P” on each calendar day or page will indicate the schedule. On PE days, your child should dress appropriately in pants and tennis shoes.



Student Assembly

Alternating Wednesday mornings beginning 9:35am, we hold a 20-minute assembly in the gym. The student leadership runs the assemblies featuring announcements, reminders, skits, awards, presentations, and talent from students and staff.

Newsletters and Flyers

All Newsletter and flyers go out via email. There will also be information posted on the District website www.gresham.k12.or.us, Peachjar, Twitter and Facebook. If you wish to receive your newsletter via paper copy, please contact the front office

Medications

The school personnel are only able to administer prescription or over the counter medications following these guidelines. Both prescriptions and over the counter medications must be transported to and from school by the *parent*. Students are not allowed to carry medications on the bus or have them in class. (See exceptions in the district guidelines.) Parents must complete a medical authorization form, and bring the medication in its original container that states the doctor’s name, phone number and the dosage to be administered to the school office during business hours. The medications are locked in a cabinet and dispensed to the students when they come to the office. This does include Chap Stick and lotions.

Student Leadership

Students in the 4th and 5th grade may apply to be in Leadership. They must be a student in good standing, with no discipline referrals and with all schoolwork completed on time. Leadership students plan/run assemblies, facilitate a school-wide “Giving-Project”, and assist in school events.

November 2019



Monday	Tuesday	Wednesday	Thursday	Friday
				1
4	5	6 Late Start	7	8
M	M	M	M	M
11 Veterans Day- NO SCHOOL	12	13 Late Start	14 Veterans' Day Salute 6:30pm	15
	M	M	M	M
18	19 PTC Meeting @ EOES 6:30pm	20 Late Start	21	22
M	M	M	M	M
25 Grading Day/ Parent Evening Conferences NO SCHOOL	26 Parent Conferences NO SCHOOL	27 NO SCHOOL	28 Thanksgiving Holiday NO SCHOOL	39 NO SCHOOL

M - Music
P - PE

Grading and State Testing

Students are given report cards each trimester. During fall, report cards will be presented and discussed. The spring and final trimester report card will be mailed home. State testing is done in grades 3 through 5 as follows: 3rd grade – reading, math; 4th grade – reading, math, writing; 5th grade – reading, math, science.

Lost and Found

It is the student's responsibility to keep track of personal and school items. We encourage parents to put student's initials on clothing tags. Items such as coats, lunch bags or hats that are left around the building or playground will be put in the Lost and Found container. This is located in the cafeteria. Students who wish to look there for a lost item must first have their teacher's permission to leave class. At the end of each trimester the items are donated to a charity.

Classroom Parties

Teachers will recruit parents to help plan and provide for the classroom parties. Designated parties are left to teacher discretion. No homemade treats may be served.

Celebrations

Birthdays are honored weekly at the School-wide "Wednesday Assembly". **We no longer allow birthday treats to be served due to food allergies, students with food related health concerns, and religious beliefs, all of which create the exclusion of students.**

Volunteers

We encourage parents and community members to become volunteers at East Orient. All volunteers must have a Volunteer Form and a Criminal Background Check on file at the District Office. The district form is available online at the district website at www.gresham.k12.or.us, click on **About Our District, Volunteers, Volunteer Application Form**. Once you have completed the forms, simply print out the proof of completion and return it to the school.

When you enter the building please sign in at the office and wear your "Volunteer Badge" or "Visitor" tag while working here. Before you begin working, please proceed to the workroom and log in on the Volunteer Computer. Log out at the computer when leaving. Siblings are not to accompany parents when they volunteer. District policy prohibits siblings from attending field trips.

No Animals Allowed

The District has drafted a very restrictive administrative rule regarding animals in the schools due to liability, safety and health concerns. We will no longer allow pets in the school (with the exception of service animals). This includes all pets, such as dogs, cats, hamsters, snakes, etc. belonging to staff, students and visitors. Show and tell animals fall under this policy as well.

December 2019



Monday	Tuesday	Wednesday	Thursday	Friday
2	3	4 Late Start	5	6
P	P	P	P	P
9	10	11 Late Start	12	13
P	P	P	P	P
16	17	18 Late Start	19	20
P	P	P	P	P
23 Winter Break NO SCHOOL	24 Winter Break NO SCHOOL	25 Winter Break NO SCHOOL	27 Winter Break NO SCHOOL	27 Winter Break NO SCHOOL
30 Winter Break NO SCHOOL	31 Winter Break NO SCHOOL			

M - MUSIC

P - PE

Student Guidelines

At the beginning of each school year we will take the time to teach all students the expectations, rules, rewards and consequences set up to make East Orient School an effective learning environment for all students. We expect parents to review this handbook and share it with their students. Our school uses the model of Positive Behavior Intervention Support (PBIS) to create guidelines, expectations and supports to help our students develop socially and experience a positive learning environment.



- Breakfast will be served from 8:20 – 8:35am in the cafeteria. Lunch account money is taken to the cafeteria before 8:40am. To avoid holding up the cafeteria line, students who bring money for their account must be the last in line.
- Students will be allowed to charge a lunch with the understanding that it is repaid the next day. As an account balance gets low, the cook puts a reminder stamp on the child's hand to help them remember to ask for lunch money. The cook regularly issues notices of overdue accounts, which are small slips of paper sent home with students. After a 3rd charge the student will be given only a sandwich and milk for lunch until the charges are repaid.
- No electronics are allowed at school, however some parents may deem it necessary for their child to carry a cell phone in their backpack. **The phone must be off at all times, on the bus and at school.** It is not to be used or shown to others. If a phone is seen by a staff member it will be given to the principal until a parent can make arrangements to pick it up. The school/district will not take responsibility for lost or stolen items that are brought from home.
- On the playground the students will stay in the designated areas. Students should not re-enter the building without permission from the person on duty. Students are to be under the supervision of an adult at all times. They are not to wander inside the building at recess or lunchtime.
- Students must get a staff member's permission to use the phone. This is for emergency use only. **Items forgotten at home or making arrangements for after school events are not appropriate school phone use.**
- When students leave early from school they need to be checked out at the office first. If students do need to leave early, we ask it to be before 2:45pm.

Visiting Students and Parents

Parents are encouraged to visit the classroom for short periods of time, on a ***pre-scheduled basis***. They need to sign in at the office and wear a "Visitor" badge. Children/ Siblings from outside our school are not allowed to visit classrooms without pre-arrangement with the principal.

January 2020



Monday	Tuesday	Wednesday	Thursday	Friday
		1 Winter Break NO SCHOOL	2 Winter Break NO SCHOOL	3 Winter Break NO SCHOOL
6 School Resumes M	7 M	8 Late Start M	9 M	10 M
13 M	14 M	15 Late Start M	16 M	17 M
20 Martin Luther King, Jr. Day NO SCHOOL	21 PTC Meeting @WOMS 6:30pm M	22 Late Start M	23 M	24 Curriculum & Instruction Day NO SCHOOL
27 P	28 P	29 P	30 P	31 P

M - MUSIC

P - PE

School Rules

- Students are not allowed to bring toys or sports equipment to school unless prior arrangements are made with the teacher. They are not allowed outside the classroom. Skateboards and skates should not be brought to school.
- There is to be no gum chewing or selling of any items. Trading or bartering items is also prohibited.
- Weapons of all kinds (toy or real) are prohibited. District policy states: “Weapons may also include, but not limited to, knives, metal knuckles, straight razors, stun gun, Taser gun, airsoft pellet gun, noxious or irritating gases, poisons, unlawful drugs or other items fashioned with the intent to use sell, harm, threaten or harass students, staff members, parents and patrons. Replicas of weapons, fireworks, bullets or pocketknives are also prohibited by Board policy. Exceptions to the District’s replica prohibition may be granted only with prior building principal approval for certain curriculum or school-related activities.” District policy requires moving towards expulsion for certain weapons and intent for their use at school. Matches and lighters may not be brought to school.
- Students are expected to treat each other with respect. They are not to talk about harming/killing someone, even if it’s meant as a joke, with no intent to do it.
- Dress Code
 - No halter or strapless tops, tank top straps must be 1” or wider. Scoop neck tops must be modest, no bare midriffs,
 - Shorts and skirts must be at least fingertip length when arms are at your side.
 - Athletic shoes must be worn on PE days (no sandals). NO FLIP FLOPS or shoes with wheelies may be worn at school. Clothing with foul language, graphics, violence, drugs, alcohol, racial comments or put downs are prohibited.
 - Students with such clothing will be sent to the office and given a choice to wear the offending T-shirt inside out. They may change into a shirt or pants provided from the office supply. Parents will be called if shoes are needed.
 - Bandanas/hats may not be worn in the building.
 - Jewelry and accessories with spikes are prohibited due to potential safety hazard. Chains worn on pants are prohibited.
 - Makeup is not appropriate for elementary school.

Discipline Procedures: Our district will continue to focus on restorative practices in school as an alternate to suspensions and expulsions when appropriate. Restorative practices help students who have misbehaved learn and use acceptable behavior, repair the harm or damage done, and maintain integration in their education. Excluding students for misbehaving risks further separation, negative attitudes, and discontinuation of academic learning.

- Teachers and assistants throughout the course of the day do most correction and discipline.
- Major infractions that involve safety, disruption of learning environment, or repeatedly breaking school rules will be referred to the principal. A Student Referral will be completed, consequences determined, and the student will take it home to be signed by the parent. It must be returned the next day to the principal.
- The goal is to use mistakes as a learning experience for the students and to maintain an effective learning environment for all.

February 2020



Monday	Tuesday	Wednesday	Thursday	Friday
3	4	5 Late Start	6	7
P	P	P	P	P
10	11	12 Late Start	13	14
P	P	P	P	P
17 President's Day NO SCHOOL	18 PTC Meeting @ EOES 6:30pm	19 Late Start	20	21
	M	M	M	M
24	25	26 Late Start	27	28
M	M	M	M	M

M - MUSIC
P - PE

Student Recognition



PRAISE

Specific, authentic praise has the ability to improve self-esteem in all of us. We encourage students, staff and parents to notice and give specific feedback and praise to students who are demonstrating good citizenship, responsibility, following the three school rules and expectations.

CLASS COMPLIMENTS

When a group of students or the whole class is behaving in an exemplary manner and demonstrating the school expectations, any staff member or visitor may praise them and give a Class Compliment sheet. These will be read at the assembly and displayed.

EAGLE TOKEN COINS - WHOLE SCHOOL AWARD

Students will receive tokens for good behavior. The tokens will be put in a classroom jar and at each Wednesday assembly they will bring it to the gym. The tokens will be gathered into the school goal jar. A reward, (determined by Student Leadership), will be enjoyed by all students once the jar is filled!

CHARACTER AWARDS

Each month our school focuses on a positive character trait. At the end of the month, each teacher selects a student who exemplifies the trait and that student receives an award at our weekly assembly.

Emergency Closures

In the event of hazardous or emergency conditions, the school may be closed or schedules altered to provide early dismissal of students as appropriate. Radio and TV stations report school closures, delayed openings or early release. Parents are required to complete an **Emergency Release Card** for each child. This gives us instructions about what to do if we send children home early. You will designate if they go home as usual, go by bus to another location or wait at school for you or designee to pick them up. This is a vital piece of information to help insure that our nearly 500 students are transported home correctly during an emergency closure.

March 2020



Monday	Tuesday	Wednesday	Thursday	Friday
2	3	4 Late Start	5	6
M	M	M	M	M
9	10	11 Late Start	12 Grading Day NO SCHOOL	13 Curriculum & Instruction Day NO SCHOOL
P	P	P		
16	17 PTC Meeting @ WOMS 6:30pm	18 Late Start	19	20
P	P	P	P	P
23 Spring Break NO SCHOOL	24 Spring Break NO SCHOOL	25 Spring Break NO SCHOOL	26 Spring Break NO SCHOOL	27 Spring Break NO SCHOOL
30	31			
P	P			

M - MUSIC

P - PE

Emergency Drills / Situations

Fire Drills

- There will be no talking while exiting the building and waiting on the field.
- The students will leave the room first with the teacher exiting last. In case an alternate exit is necessary, the teacher will make the decision on which exit to use.
- Any students in restrooms, etc., are to exit the building by the closest route and then report to their teacher in the outside assigned area.

Earthquake Evacuation

- Duck and cover by taking cover under a sturdy desk, table, or other piece of furniture. Seek cover against or near an interior wall if possible. Protect your head with your arms. Cover your head and neck with a jacket, if available.
- Hold on to the sturdy desk, table, or other piece of furniture as you take cover under it. Hold the position until the shaking stops and it is safe to move.

After the Shaking:

- If possible, a signal will be given to evacuate the building. Be alert to the possibility of after-shocks and exposure to hazardous conditions such as fallen roof structures, power lines, etc. There will be no talking while exiting the building.
- The teacher will decide what exit to use as he/she leads the class out of the room.
- Any students in restrooms, etc., are to exit the building by the closest route and then report to their teacher in the outside assigned area.

Lock Out: This is used when the threat is outside the building

Students are trained to:

- Return to inside of building, do business as usual

Teachers are trained to:

- Recover students and staff from outside building, increased situational awareness
- Take roll, account for students
- Do business as usual

Lock Down: This is used when there is a potential danger/threat in the school or on the grounds

Students are trained to:

- Move away from sight, Maintain silence

Teachers are trained to:

- Lock classroom door, Lights out
- Move away from sight, Maintain silence, No movement
- Do not open the doors, wait for first responders to open door
- Take roll, account for students

Playground during Emergencies

- If an emergency arises the staff member(s) will give three short blows on the whistle.
- The students will freeze and await a command to lie flat or move to the playshed.

April 2020



Monday	Tuesday	Wednesday	Thursday	Friday
		1 Late Start P	2 P	3 P
6 M	7 M	8 Late Start M	9 M	10 M
13 M	14 M	15 Late Start M	16 M	17 M
20 M	21 PTC Meeting @ EOES 6:30pm M	22 Late Start M	23 M	24 Curriculum & Instruction Day NO SCHOOL
27 P	28 P	29 Late Start P	30 P	

M - MUSIC
PE - PE

Playground and Cafeteria

General Rules

- Walk on the blacktop, except in the basketball game
- Use appropriate language.
- Students shouldn't have anything but playground equipment in their hands – no toys from home, sticks, or rocks.
- Keep hands and feet to yourself.
- Stay in the playground boundaries – bark dust area, blacktop, and field areas.
- No closed games, everyone plays.
- Always use the ladder to get on and off the play structure – no jumping off.
- Swings – swing forward and back only, no pushing, no jumping out of swings.
- Slides – feet first.
- Rubber Balls – are not for kicking, except on the field.

Soccer

- No drop- kicking, pushing, slide tackle or using hands.
- Goalie is the only person who picks up the ball.
- Pick teams at the beginning of each recess by standing near the log. If you change sides, you will be removed from the field.
- Stay on your feet at all times. Students who repeatedly fall will be asked to leave the game. Stay out of the mud.

Wall ball

- Two players at a time.
- Ball must hit the ground before the wall.
- No blocking or babies under two feet.
- Bark dust is out of bounds when playing on the brick wall.

4 Square

- One bounce in your square.
- Hit the ball with two hands.
- No overhands, holding or lifting, you must keep the ball moving.
- If the ball hits a line – you are out.

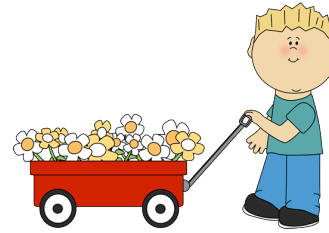
Tetherball

- No ropes.
- No catching or swinging the ball.
- Stay in the marked court – keep your feet in your “pie space”.
- Two or more kids in line make the call.
- After three wins you give up your place to the next one in line.
- No sitting on the tetherball.

Cafeteria Rules

- Use 6-inch voices as you talk to the person across or next to you.
- Stay in your seat – only get up to empty your tray.
- You must have permission from a staff member to leave the cafeteria.
- Keep your food, hands and feet to yourself.
- If you forgot to deposit your lunch money before school you must be at the end of the line so your transaction won't keep others waiting.
- Eat only your lunch, NO sharing food.

May 2020



Monday	Tuesday	Wednesday	Thursday	Friday
				1
4 P	5 P	6 Late Start P	7 P	8 P
11 P	12 P	13 Late Start P	14 P	15 Curriculum & Instruction Day NO SCHOOL
18 M	19 PTC Meeting @ WOMS 6:30pm M	20 Late Start M	21 M	22 M
25 Memorial Day NO SCHOOL	26 M	27 Late Start M	28 M	29 M

M - MUSIC
P - PE

BUS RULES - First Student Bus Company

The following rules are posted on the bus. Our students' safety and behavior is of concern to us from home doorway to doorway. We monitor behavior at bus stops, on the bus, and as they load and unload at the school. These rules apply anytime students ride a bus for school purposes. These rules are designed to create a safe, calm atmosphere so the driver's attention can be on their driving and road conditions.

1. Students ***must*** obey the school bus driver.
2. No food, gum or drink on the school bus. Students must remain seated on the school bus.
3. Emergency doors and windows may be used only in an emergency.
4. Students must be on time for the school bus.
5. Students will talk in normal tones and will not use vulgar language.
6. The school bus driver can assign seats.
7. Students will keep the school bus clean and will not damage it in anyway.
8. Students must have written permission from a parent or guardian to leave the school bus other than at their scheduled stop.
(At East Orient we have a Destination Form filled out for the student to hand to the driver.)
9. Students must wait for the school bus driver to signal before crossing in front of the school bus.
10. Students need permission to open or close school bus windows.
11. Heads or hands ***cannot*** be out of the school bus windows.
12. Students will not bring animals, weapons or hazardous materials on the school bus.
13. Students will be courteous to the driver, other students and passersby.
14. No rough activity on the school bus.
15. No electronics are allowed on the bus.
16. **Refusal to obey these rules may cause loss of school bus riding privileges.**



First Student Transportation: 503-665-8193

June 2020



Monday	Tuesday	Wednesday	Thursday	Friday
1	2	3 Late Start	4	5
M	M	M	M	M
8	9	10 Last Day for Students	11 Grading Day NO SCHOOL	12 Teacher Work Day NO SCHOOL
M	M	M		
15 (Emergency Closure Make Up Day)	16 (Emergency Closure Make Up Day)	17 (Emergency Closure Make Up Day)	18 (Emergency Closure Make Up Day)	19 (Emergency Closure Make Up Day)
22	23	24	25	26
29	30			

M - Music
P - PE

2019-2020 East Orient Staff

James Milliken, Principal

Certified Staff

Kindergarten: Tonya Stinson, Kelly Walsh, Jennifer Elliott

1st Grade: Mandy Bhear, Emily Coburn

1/2 Blend: Lori Lustig

2nd Grade: Paul Guinea, Stephanie Webster

2/3 Blend: Kim Horner

3rd Grade: Amy Gehrig, Sharyn Hoffert

4th Grade: Mike Bice, Ami Goswami, Erin Ramirez

5th Grade: Rhett Hyman, Heidi Jones, Donna McGowan

Nelia Collins, Counselor

Christi Hryciw, RMT (Special Ed.)

LE1 Teacher: Courtney Baron

Physical Education: Colleen Kai

Music: Michelle Trapa

ELL Teacher: Kami Paz

Speech: Jonas Jenkins,

Classified Support Staff

Cathy Clark, Head Secretary

Marley Weber, Attendance Secretary

Stephanie de Landro, Health Assistant/ Instructional Assistant

Ron Gutierrez, Head Custodian

John Dencer, Night Custodian

Instructional Assistants: Lilly Arthur, Kayla Cruz, Lori Mower, Angie

Stensrud, Autumn Hayball,

Media Assistant: Midge Collins,

RMT Assistant: Anna Fenwick,

LE1 Instructional Assistants: Eman Atta, Jennifer Wilson,

School Nurse

Megan Gard, R. N.

2019-20 Orient Parent Teacher Club

The Orient PTC serves both Orient schools. This is a unique and timesaving feature for parents. It means only one monthly meeting, you hear information about both schools, and event planning/fundraising efforts are not duplicated. We invite everyone, and that means dads too, to attend the meetings and get involved at whatever level is comfortable for you. Meetings locations alternate between the two schools. They are held in the Media Center on the 3rd Tuesday of each month. Consult the calendar for dates.

Board Members

Co-Presidents: Katrina Llona (EOES), Kari Karlgaard (WOMS)

Co-Vice-Presidents: Megan Leonard (EOES), Jenni Heller (WOMS)

Secretary: Allison Houghton

Bookkeeper: Tamee Arends

Treasurer: Amy Buren