

Gresham-Barlow



School District

## BOARD OF EDUCATION

Regular Board Meeting / Business Meeting

### **AGENDA**

May 1, 2014

BOARD OF EDUCATION  
May 1, 2014

Audit Involvement Team – 5:30 p.m.

Executive Session – 6 p.m.  
*Negotiations ORS 192.660 (2)(d)*  
*Superintendent’s Evaluation ORS 192.660 (2)(i)*

Regular Board Meeting / Business - 7 p.m.

**Public Safety and Schools Building**  
**1331 NW Eastman Parkway, Gresham, OR**

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ROLL CALL

_____	Matt O’Connell, Chair	_____	Kathy Ruthruff, Director
_____	Carla Piluso, Vice-Chair	_____	Kent Zook, Director
_____	Dale Clark, Director		
_____	Dan Christenson, Director	_____	Jim Schlachter, Superintendent
_____	Kris Howatt, Director	_____	Jerry Jones, Chief Financial Officer

III. COMMUNICATION FROM THE AUDIENCE

Time has been set aside later on the agenda for Citizens’ Requests of the Board. If anyone in the audience wishes to address the board this evening, there are yellow “Citizens’ Requests of the Board” forms on the table in the back of the room; please complete a form and give it to our board secretary, Ms. Cook.

IV. APPROVE MEETING AGENDA

V. CONSENT AGENDA

All items listed below are matters considered by the board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the board or persons in the audience requests specific items be removed from the consent agenda and placed on the regular agenda.

1. Minutes from Regular Business Meeting.....April 3, 2014  
    Minutes from Regular Work Session.....April 17, 2014
2. Financial Report
3. Personnel Changes
4. Out-of-State Travel
5. Policy Updates

VI. PRESENTATIONS/RECOGNITIONS

- 6. Gresham High School Rhythmettes – First Place Winners..... Hiu
- 7. State Thespian Awards – Gresham High School..... Hiu
- 8. Grace Ray - Northwest Science Expo..... Hiu

VII. GRESHAM-BARLOW EDUCATION FOUNDATION REPORT

- 9. Gresham-Barlow Education Foundation (GBEF) Report..... Vадnais

VIII. SUPERINTENDENT'S REPORT

IX. RECESS/RECONVENE (5 Minutes)

X. COMMITTEE MEETING MINUTES AND/OR REPORTS

This portion of the board meeting agenda has been provided for the presentation of advisory committee minutes. No action or discussion is required by the board; however, there may be occasional reports or discussion regarding work being completed by the committee(s).

- 10. District Advisory Council (DAC)..... Vадnais
- 11. Achievement Compact Advisory Committee (ACAC)..... Ketelsen, Drilling
- 12. Audit Involvement Committee..... Jones

XI. BOARD REPORTS

XII. CABINET REPORTS

XIII. ASSOCIATIONS REPORTS

- Gresham-Barlow Education Association (GBEA) (2 Minutes)
- Oregon School Employees Association (OSEA) (2 Minutes)

XIV. CITIZENS' REQUESTS OF BOARD (3 Minutes per Guest / 15 Minutes Total)

XV. INFORMATION/DISCUSSION ITEMS

- 13. Pupil Transportation Services Report..... Jones
- 14. Organizational Assessment..... Schlachter
- 15. National School Boards Association (NSBA) Annual Convention..... Schlachter
- 16. Common Core and Smarter Balanced Assessment..... Ketelsen

XVI. RECESS/RECONVENE (5 Minutes)

XVII. ACTION ITEMS

First Reading

- 17. Teacher Appreciation Week..... Vadnais
- 18. Achievement Compact Advisory Committee  
Recommendations..... Ketelsen/Drilling
- 19. Tuition and Fees for 2014-15..... Hiu
- 20. Alternative Education Programs for 2014-15..... Black
- 21. Paid Lunch Equity for 2014-15..... Jones
- 22. Technology Purchase Plan for 2014-15..... Jones
- 23. Policy Review: IGAI Human Sexuality, AIDS/HIV,  
Sexually Transmitted Diseases, Health Education..... Jones

Second Reading

- 24. Equity Lens Work Group Proposal..... Black
- 25. School Year Calendars..... Bryant

XVIII. ANNOUNCEMENTS

- May 8, 2014: Budget Committee Meeting – 7 p.m.  
Room 220 (Forum Room)  
Center for Advanced Learning
- May 15, 2014: Budget Committee Meeting (If needed) – 7 p.m.  
Room 220 (Forum Room)  
Center for Advanced Learning
- May 22, 2014: DAC Meeting and End-of-Year BBQ – 6:30 p.m.  
Gordon Russell Middle School  
Board Representatives: All
- May 28, 2014 Achievement Compact Advisory Committee Meeting – 4 p.m.  
Council Chambers Conference Room  
Public Safety and Schools Building
- May 29, 2014: Board Work Session - 6 p.m.  
Partnership Room  
Center for Advanced Learning
- June 12, 2014: Budget Hearing – 6:45 p.m.  
Council Chambers  
Public Safety and Schools Building
- June 12, 2014: Regular Board Meeting - 7 p.m.  
Council Chambers  
Public Safety and Schools Building

XIX. ADJOURNMENT

Note: The board may, by majority vote, take action on items listed under first reading or information.

**GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.**  
Minutes of Regular Board Meeting / Business

April 3, 2014

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The Gresham-Barlow School District Board of Education met in regular session on Thursday, April 3, 2014, in the council chambers of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 7 p.m. by the chair, Matt O’Connell. Other board members in attendance were Dale Clark, Kathy Ruthruff, Kent Zook, Carla Piluso, and Dan Christenson. Kris Howatt was absent.

The following central office administrators were present:

Jim Schlachter.....	Superintendent
James Hiu.....	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen.....	Deputy Superintendent of Teaching and Learning
Jerry Jones.....	Chief Financial Officer
Randy Bryant.....	Executive Director of Human Resources
Anita Harris.....	Executive Director of Elementary Education
Tim Drilling.....	Executive Director of Assessment and Accountability
Janell Black.....	Executive Director of Student Support Services
Athena Vadnais.....	Director of District and Community Relations

The chair led board members, administrators and all those present in the Pledge of Allegiance.

**MOTION 54 MEETING AGENDA (7:02 p.m.)**

It was moved by Kent Zook, seconded by Kathy Ruthruff and carried 6 to 0 to approve the meeting agenda as presented.

**MOTION 55 CONSENT AGENDA (7:03 p.m.)**

The following items were included on the consent agenda:

1. Minutes from Mid-Year Planning Session.....February 28, 2014  
Minutes from Regular Business Meeting.....March 6, 2014
2. Financial Report
3. Personnel Changes
4. Out-of-State Travel

It was moved by Dan Christenson, seconded by Kathy Ruthruff, and carried 6 to 0 to approve the consent agenda as presented.

**PRESENTATIONS/RECOGNITIONS (7:04 p.m.)**

Danielle Triplett: Northwest PBIS Network Champion for 2013-2014:  
Danielle Triplett, the district’s PBIS (Positive Behavioral Interventions and Supports) coordinator and teacher on special assignment (TOSA), was recognized by the board for being named a Northwest PBIS Champion for 2013-2014.

Colby Winnett: State Wrestling Championship: The board recognized Colby Winnett, a Gresham High School junior, for winning the 160-pound 6A State Wrestling Championship. Mr. Winnett won the title with a 3-2 decision in the final over Roseburg's senior, Ian Thomas (36-7), the number one seed in the final.

Kevin Kim: National Merit Scholarship Finalist: The board honored Kevin Kim, a Sam Barlow High School senior, for being one of 8,000 National Merit Scholarship winners from a group of more than 16,000 semifinalists. Mr. Kim was not able to attend the board meeting this evening; however, the board presented a certificate of recognition that will be delivered to him.

**GRESHAM-BARLOW EDUCATION FOUNDATION REPORT** (7:12 p.m.)

Vicki Moen, manager of the Gresham-Barlow Education Foundation, reported on foundation activities.

**SUPERINTENDENT'S REPORT** (7:17 p.m.)

Superintendent Schlachter summarized that several items on the board meeting agenda share a common thread. Those items included the following:

- Instructional days lost due to inclement weather;
- A proposed 2014-15 calendar that provides for a full school year;
- An application for a School Improvement Grant for East Gresham Elementary School that would provide significant resources to improve teaching and learning; and,
- A resolution honoring the thousands of volunteers who invest their time and resources in our schools and students.

**COMMITTEE MEETING MINUTES AND/OR REPORTS** (7:21 p.m.)

District Advisory Council (DAC): Matt O'Connell reported on the March 13, 2014, DAC meeting, which was held at East Orient Elementary School.

Audit Involvement Committee: Jerry Jones summarized the Audit Involvement Process, which included recent committee meetings held on March 6 and April 3. It was noted that minutes of the March 6 meeting were included in the agenda packet. (Minutes from the April 3 meeting are in process and will be included in a future board agenda packet.)

**BOARD REPORTS** (7:26 p.m.)

Board members summarized various meetings and other activities they participated in during the month.

**CABINET REPORTS** (7:41 p.m. p.m.)

District Spelling Contest: Anita Harris explained each year the Gresham-Barlow School District has participated in the Oregon Spellers Contest, which is held at the Oregon State Fair each summer. This process requires school-level, district-level, and county-level contests to determine the winners who will be allowed to participate at the state level. The county-level contest has historically been

organized and sponsored by the Multnomah Education Service District (MESD). It has recently been confirmed, however, that the MESD will not be sponsoring the contest this year. Although this means that the district will not be able to hold the contest this spring, options are being explored to reinstate the contest at the county level. If this does not occur through the MESD, the district would like to research alternatives for funding this opportunity for students. In the interim, there is information on the Oregon Spellers website that provides a way for students to individually participate under the category of “unaffiliated students.” The district will be advertising this opportunity through school newsletters and websites.

Elementary Math Textbook Adoption: Mrs. Harris responded to a question regarding progress on the elementary math textbook adoption. She explained that it is still on hold as the district continues to look for the best materials for students.

**ASSOCIATIONS REPORTS** (7:44 p.m.)

Rhett Hyman, a teacher at East Orient Elementary School, reported on behalf of the Gresham-Barlow Education Association (GBEA).

Megan Sternberg, an educational assistant at Sam Barlow High School, reported on behalf of Oregon School Education Association (OSEA) Chapter 8 employees.

**CITIZENS’ REQUESTS OF THE BOARD** (7:47 p.m.)

There were no citizens’ requests of the board.

**EL PROGRAMA HISPANO** (7:47 p.m.)

There were no representatives from El Programa Hispano present; therefore, no report was given.

**CIVIL RIGHTS CAREER AND TECHNICAL EDUCATION (CTE) AUDIT**  
(7:48 p.m.)

James Hiu updated the board regarding an onsite review by the Office of Learning at the Oregon Department of Education. The Office of Learning is responsible for monitoring school districts that receive Carl D. Perkins funds in order to insure compliance with U.S. Office for Civil Rights regulations.

**EQUITY LENS PURPOSE STATEMENT, OBJECTIVES, AND PROPOSAL**  
(7:50 p.m.)

Aki Mori, assistant principal for Gresham High School, Karina Bruzzese, director of English Language Learner programs, and April Olsen, director of federal programs, presented information regarding an Equity Lens Purpose Statement and Objectives. They also reviewed a proposal to form an advisory group to the superintendent for the purpose of establishing a system-wide organizational commitment to identify and address inequities and barriers in the district’s system so that every student has equitable access and opportunities for educational success in Gresham-Barlow schools. (A copy of their slide presentation has been filed with these minutes.)

The proposal to form an Equity Lens Advisory Group will be presented for second reading and approval at a subsequent meeting.

**MOTION 56 RESOLUTION: VOLUNTEER APPRECIATION WEEK** (8:21 p.m.)

It was moved by Dan Christenson, seconded by Kathy Ruthruff and carried 6 to 0 to adopt the resolution which acknowledges the importance of the efforts made by volunteers in the schools and which declares April 7-11, 2014, as Volunteer Appreciation Week in the Gresham-Barlow School District.

**MOTION 57 USE OF MAKE-UP DAYS FOR 2013-14 INCLEMENT WEATHER CLOSURES** (8:23 p.m.)

It was moved by Kent Zook, seconded by Dan Christenson and carried 6 to 0 to adopt the amended 2013-2014 School Year Calendar which identifies June 12 and 13 as inclement weather make-up days, and moves the last day of school for elementary, middle and high school students from June 11, 2014, to June 13, 2014. This amendment will not affect eighth grade students, seniors, and Deep Creek Elementary School students.

It was noted that eighth grade students and seniors will not be affected by this amendment because of promotions and commencements. Deep Creek students will not be affected because of the time needed for staff to move from Deep Creek to Damascus Middle School, as the two schools are combined to form one K-8 school.

**MOTION 58 SCHOOL IMPROVEMENT GRANT (SIG) APPLICATION** (8:20 p.m.)

Following discussion, it was moved by Kathy Ruthruff, seconded by Kent Zook and carried 6 to 0 to approve the district's submission of a SIG Cohort III grant application for East Gresham Elementary School.

**SCHOOL YEAR CALENDARS** (8:45 p.m.)

Action to approve the school year calendars was postponed until the May 1, 2014, board meeting. The postponement will allow more time for the administration to weigh in with all stakeholder groups, particularly as it relates to an additional in-service day proposed on the 2014-15 school year calendar.

**ANNOUNCEMENTS** (8:46 p.m.)

Apr. 10, 2014: DAC Meeting - 7 p.m.  
North Gresham Elementary School  
Board Representatives: Dale Clark and Dan Christenson

Apr. 15, 2014: Achievement Compact Advisory Committee Meeting – 4 p.m.  
Partnership Room  
Center for Advanced Learning

Apr. 17, 2014: Board Work Session - 6 p.m.  
Room 220 (Forum Room)  
Center for Advanced Learning



Apr. 24, 2014: Budget Committee Meeting – 7 p.m.  
Partnership Room  
Center for Advanced Learning

May 1, 2014: Regular Board Meeting - 7 p.m.  
Council Chambers  
Public Safety and Schools Building

**ADJOURNMENT**

There being no other business, the meeting was adjourned at 8:47 p.m.

Submitted by: \_\_\_\_\_  
Linda J. Cook  
Administrative Assistant to the Superintendent and  
Board of Directors

**GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.**  
Minutes of Regular Board Meeting / Work Session

April 17, 2014

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The Gresham-Barlow School District Board of Education held a work session on Thursday, April 17, 2014, in the Partnership Room at the Center for Advanced Learning, 1484 NW Civic Drive, Gresham, Oregon.

The meeting was called to order at 6:05 p.m. by the chair, Matt O’Connell. Other board members in attendance were Dale Clark, Kris Howatt, Kathy Ruthruff, Kent Zook, and Dan Christenson. Carla Piluso arrived at 6:35 p.m.

The following central office cabinet members were present:

Jim Schlachter.....	Superintendent
James Hiu.....	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen.....	Deputy Superintendent of Teaching and Learning
Jerry Jones.....	Chief Financial Officer
Randy Bryant.....	Executive Director of Human Resources
Anita Harris.....	Executive Director of Elementary Education
Janell Black.....	Executive Director of Student Support Services

Athena Vadnais, director of district and community relations, and Tim Drilling, executive director of assessment and accountability, were absent.

Guests included: Matt Graves, audit manager of Pauly, Rogers and Co., P.C.

**AUDIT PREVIEW** (6:05 p.m.)

Chair O’Connell and Matt Graves provided an overview of the audit involvement process, and summarized a pre-audit meeting held on April 3, 2014. They also reviewed HB 4155 relating to public employer pension reporting standards used to comply with generally accepted accounting principles, and new standards released by the Governmental Accounting Standards Board (GASB). The pronouncement is referred to as GASB Statement No. 68.

**PAID LUNCH EQUITY – SCHOOL YEAR 2014-15** (6:22 p.m.)

Jerry Jones summarized a memorandum received from the US Department of Agriculture titled, “Paid Lunch Equity: School Year 2014-15 Calculations,” and a Paid Lunch Equity (PLE) exemption. He also reviewed a community eligibility provision which says that local education agencies may participate in a community eligibility provision that allows high poverty schools to offer both breakfast and lunch at no charge to all students while eliminating the traditional school meal application process for schools. (Refer to the agenda packet for details.)

This topic will be presented again at the May 1, 2014, board meeting.

**TECHNOLOGY PLAN** (6:47 p.m.)

Jerry Jones provided an overview of a proposed technology purchase plan for 2014-15, which will be the first year of a four-year plan. Funding for the first year will be provided through the Capital Projects fund; therefore, it will not impact the General Fund. For the subsequent three years, however, it will be necessary to consider General Fund support. Initially, a technology purchase plan was one of the components proposed in the 2014 bond measure.

The technology purchase plan will be presented for board consideration at the May 1, 2014, board meeting.

**POLICY REVIEW** (7:50 p.m.)

Mr. Jones led the board through a review of proposed policy updates as part of the district’s on-going policy rewrite process. The review included the following policies:

BFD.....	Board Policy Implementation.....	Revise
IGAI.....	Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education.....	Revise
JECB.....	Admission of Nonresident Students.....	Revise
JECB-AR(1).....	Admission of Nonresident Students.....	Revise
JECB-AR(2).....	Request for Nonresident Student Admission.....	Delete
JECB-AR(2).....	Mutual Agreement – “Resident Pupil”.....	Proposed
JF/JFA.....	Student Rights and Responsibilities.....	Revise
JFC.....	Student Conduct.....	Revise
JFCJ.....	Weapons in the Schools.....	Revise
JG.....	Student Discipline.....	Revise
JGAB.....	Use of Restraint and Seclusion.....	Revise
JGAB-AR.....	Use of Restraint and Seclusion.....	Revise
JHCA.....	Physical Examinations of Students.....	Delete
JHCA/JHCB.....	Immunization, Physical Examination and Vision Screening/Eye Examination.....	Proposed

There was a request to bring Policy IGAI forward for first reading and further discussion at a subsequent meeting. The balance of the policies will be advanced for consent agenda approval.

Because of time, the review of policies from Section G, Personnel, was deferred to a subsequent meeting.

**RECESS/RECONVENE** (7:45 p.m.)

The meeting was recessed at 7:45 p.m. Cabinet members left at this time.

The meeting was reconvened at 7:50 p.m. All board members and Superintendent Schlachter were present.

**BOARD LEADERSHIP AND SELECTION PROCESS** (7:50 p.m.)

Chair O’Connell referenced Policy BCB, Board Officers, which provides that the board will elect one of its members to serve as chair and one to serve as vice-chair at its first scheduled meeting after July 1. Traditionally, the board has reviewed this process in the spring each year in preparation for the July meeting, which is why the topic was included of the agenda this evening. Board members received a handout showing the history of board leadership positions, and the tradition of service for two consecutive years.

In the discussion that followed, Chair O’Connell and Vice-Chair Piluso both expressed a willingness to continue in their current capacities for 2014-15. Kris Howatt indicated that she would be willing to assume a leadership role should there be a vacancy.

**BOARD TERMS OF OFFICE AND ELECTIONS CALENDAR** (7:55 p.m.)

Board members reviewed the terms of office and elections calendar as part of its periodic review for planning purposes. The table below provides details regarding the current positions, zones, and terms of office for the Gresham-Barlow school board:

Name	Position	Zone	Current Term
Kathy Ruthruff	1	1	2011-2015
Kris Howatt	2	3	2011-2015
Matt O’Connell	3	2	2013-2017
Carla Piluso	4	At-Large	2013-2017
Kent Zook	5	4	2013-2017
Dale Clark	6	At-Large	2013-2017
Dan Christenson	7	At-Large	2011-2015

It was noted that elections are held in odd-numbered years. The next election will occur in the spring of 2015 for Positions 1, 2 and 7.

Although the official calendar for the 2015 Special District Election is not available at this time, it is anticipated that the timeline will be similar to the following:

- First Day to File for an Election.....February 6, 2015
- Last Day to File for an Election.....March 20, 2015
- Last Day to File Voters Pamphlet Statements.....March 25, 2015
- Special District Election.....May 19, 2015

**SUPERINTENDENT EVALUATION PROCESS AND TIMELINE** (8:06 p.m.)

Chair O’Connell presented an evaluation process and timeline for completing the superintendent’s 2013-14 evaluation. Rating forms will be emailed to board members on April 18, with a request for the completed ratings to be returned the board secretary not later than April 28, 2014.

**MISCELLANEOUS** (8:23 p.m.)

Organizational Assessment: Superintendent Schlachter informed the board that the Gresham-Barlow School District has been awarded a grant by the Oregon Department of Education to participate in a pilot project. The project's goal is to develop high-performing districts that support their schools and classrooms in increasing the success of all students while closing the achievement gap. It will include an organizational assessment to be conducted by an outside organization that will interview stakeholders and look at the district's performance from a systems perspective. Board members will be asked to participate individually in the interview process. The organizational assessment will be conducted during the week of May 12, 2014. The results will be summarized and shared with the community, and they will become a key element of the district's re-visioning work that will take place in 2014-15.

Recommended Reading: Kris Howatt suggested a book, "50 Myths and Lies That Threaten America's Public Schools" as recommended reading.

**ANNOUNCEMENTS** (8:27 p.m.)

Apr. 24, 2014: Budget Committee Meeting – 7 p.m.  
Room 220 (Forum Room)  
Center for Advanced Learning

May 1, 2014: Regular Board Meeting - 7 p.m.  
Council Chambers  
Public Safety and Schools Building

**ADJOURNMENT** (8:28 p.m.)

There being no other business, the meeting was adjourned at 8:28 p.m.

Submitted by: \_\_\_\_\_  
Linda J. Cook  
Administrative Assistant to the Superintendent and  
Board of Directors

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Jim Schlachter  
Jerry Jones

DATE: May 1, 2014

RE: No. 2 – Financial Report

**EXPLANATION:**            **Association of School Business Officials International** – The Association of School Business Officials International (ASBO) informed the business office that Gresham-Barlow School District has received the ASBO’s Certificate of Excellence in Financial Reporting Award for the fiscal year ending June 30, 2013. This award represents a significant achievement and reflects that the fiscal services department is committed to the highest standards of school systems financial reporting. The district was notified on February 13, 2014.

**Government Finance Officers Association** – On March 24, 2014, the business office was notified that the district’s comprehensive annual financial report for the fiscal year ending June 30, 2013, received a Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by our agency and its management.

Both awards were received due to the work and commitment of the staff in the business office. A special recognition goes to Gina Sanstrum, financial/accounting supervisor.

**2014 Energy Star Partner** – On April 9, 2014, the U.S. Environmental Protection Agency notified the district we earned a 2014 ENERGY STAR Partner of the Year Sustained Excellence Award. As an award winner, the district is part of a select group that made a long-term commitment to reducing greenhouse-gas emissions through superior energy efficiency while demonstrating that climate-protection efforts are good for the environment and or our operations. A special recognition goes to Terry Taylor, director of facilities, and his dedicated team.

Board of Directors  
Re: No. 2 – Financial Report  
May 1, 2014  
Page 2

PRESENTER: Jerry Jones

SUPPLEMENTARY MATERIALS:

1. Financial Report as of March 31, 2014
2. Association of School Business Officials award notification letter dated February 13, 2014
3. Government Finance Officers Association award notification letter dated March 24, 2014
4. The Administrator of the Environmental Protection Agency Energy Star award notification letter received April 9, 2014

RECOMMENDATION: The administration recommends acceptance of the financial report as presented.

REQUESTED ACTION: Consent agenda approval

JJ:mkh:lc

**GENERAL FUND**

	Actual QTR 1	Actual QTR 2	Actual Mar	Actual QTR 3	Projected QTR 4	Projected Annual	Actual YTD	Adopted Budget	Variance To Budget
<b>Revenue</b>									
Current Taxes	-	20,807,317	706,873	1,028,929	1,065,000	22,901,246	21,836,246	23,445,472	(544,226)
Prior Year Taxes	215,613	207,135	21,587	88,190	145,000	655,938	510,938	680,000	(24,062)
Other Taxes / Interest	25,105	211	49	2,601	295	28,212	27,917	7,500	20,712
<b>Total Taxes</b>	<b>240,718</b>	<b>21,014,663</b>	<b>728,509</b>	<b>1,119,720</b>	<b>1,210,295</b>	<b>23,585,396</b>	<b>22,375,101</b>	<b>24,132,972</b>	<b>(547,576)</b>
Common School Fund	-	-	584,401	584,401	584,401	1,168,802	584,401	994,424	174,378
County School Fund	-	-	-	-	5,984	5,984	-	25,000	(19,016)
Federal Forest Fees	-	-	-	-	-	-	-	5,000	(5,000)
State School Fund (SSF)	23,685,103	17,780,139	5,888,785	17,749,425	11,898,376	71,113,043	59,214,667	71,445,497	(332,454)
Other SSF Revenue	23,685,103	17,780,139	6,473,186	18,333,826	12,488,761	72,287,829	59,799,068	72,469,921	(182,092)
<b>Total Formula Revenue</b>	<b>23,925,821</b>	<b>38,794,802</b>	<b>7,201,695</b>	<b>19,453,546</b>	<b>13,699,056</b>	<b>95,873,225</b>	<b>82,174,169</b>	<b>96,602,893</b>	<b>(729,668)</b>
High Cost Disability	-	-	-	-	500,000	500,000	-	500,000	0
Prior Year SSF	-	-	-	-	-	-	-	-	0
State Restricted	-	-	-	-	-	-	-	-	0
Other State Revenue	-	-	-	-	500,000	500,000	-	500,000	0
Tuition / Transportation	1,369	18,045	6,708	12,353	83,953	115,720	31,767	115,000	720
Earning on Investment	22,515	34,278	13,178	42,714	32,533	132,040	99,507	175,000	(42,960)
Student Fees / Admissions	12,128	50,917	7,078	133,333	177,302	373,680	196,378	340,000	33,680
Rentals	41,735	40,922	28,921	64,831	61,413	208,901	147,488	220,000	(11,099)
Donations	31,908	34,301	20,436	185,329	86,058	337,596	251,538	160,000	177,596
Services to other Funds	2,609	26,634	-	-	217,621	246,864	29,243	250,000	(3,136)
Misc.	39,083	188,888	19,730	34,406	59,885	322,262	262,377	410,000	(87,738)
MESD Transfer	-	1,972,667	-	-	-	1,972,667	1,972,667	1,872,667	100,000
Other County Funds	-	-	-	-	-	-	-	-	0
Drivers' Education	-	30,450	-	-	-	30,450	30,450	40,000	(9,550)
Other Federal Revenue	-	-	-	-	-	-	-	-	0
Child Care Development	-	10,525	10,508	13,690	13,525	37,740	24,215	33,000	4,740
Sale of Fixed Assets	-	-	-	-	2,090	2,090	-	5,000	(2,910)
Bond Proceeds	-	-	-	-	-	-	-	-	0
TRANSFERS	-	-	-	-	-	-	-	-	0
<b>Total Other Revenue</b>	<b>151,347</b>	<b>2,407,627</b>	<b>106,559</b>	<b>486,656</b>	<b>734,380</b>	<b>3,780,010</b>	<b>3,045,630</b>	<b>3,620,667</b>	<b>159,343</b>
<b>TOTAL REVENUE</b>	<b>\$24,077,168</b>	<b>\$41,202,429</b>	<b>\$7,308,254</b>	<b>\$19,940,202</b>	<b>\$14,933,436</b>	<b>\$100,153,235</b>	<b>\$85,219,799</b>	<b>\$100,723,560</b>	<b>(570,325)</b> 84.6%
								5,500,000	BFB Budget
<b>Expenditures</b>									
Licensed Salaries	2,701,618	8,062,830	2,679,301	8,062,550	13,400,000	32,226,998	18,826,998	32,607,948	380,950
Support Staff Salaries	1,351,078	2,448,939	816,748	2,441,843	3,500,000	9,741,860	6,241,860	10,053,254	311,394
Admin Salaries	1,189,278	1,177,877	394,358	1,185,427	1,183,074	4,735,656	3,552,582	4,695,163	(40,493)
Confidential Salaries	139,821	143,961	46,911	140,734	140,733	565,249	424,516	562,605	(2,644)
Subs' / Temp Salaries	287,751	906,802	275,370	768,780	1,184,681	3,148,014	1,963,333	3,350,353	202,339
<b>Total Salaries</b>	<b>5,669,546</b>	<b>12,740,409</b>	<b>4,212,688</b>	<b>12,599,334</b>	<b>19,408,488</b>	<b>50,417,777</b>	<b>31,009,289</b>	<b>51,269,323</b>	<b>851,546</b>
PERS	1,238,684	2,978,808	986,874	2,935,959	4,511,000	11,664,451	7,153,451	12,079,796	415,345
FICA	427,247	955,264	317,603	949,894	1,430,000	3,762,405	2,332,405	3,901,131	138,726
Insurance	1,290,053	3,027,828	1,010,458	3,026,266	4,720,000	12,064,147	7,344,147	12,101,340	37,193
Other Benefits	235,758	334,974	106,906	369,013	500,000	1,439,745	939,745	1,581,575	141,830
<b>Total Benefits</b>	<b>3,191,742</b>	<b>7,296,874</b>	<b>2,421,841</b>	<b>7,281,132</b>	<b>11,161,000</b>	<b>28,930,748</b>	<b>17,769,748</b>	<b>29,663,842</b>	<b>733,094</b>
Purchased Services	1,464,672	3,519,394	1,166,598	3,816,511	3,900,000	12,700,577	8,800,577	12,112,303	(588,274)
Charter School Payments	1,849,483	1,446,086	205,347	1,211,325	850,000	5,356,894	4,506,894	5,109,223	(247,671)
Supplies & Materials	437,852	507,086	117,891	342,389	430,000	1,717,327	1,287,327	2,159,868	442,541
Capital Outlay	79,277	33,190	(53,806)	72,170	20,000	204,637	184,637	163,867	(40,770)
Other Objects	567,076	84,456	3,520	10,400	63,000	724,932	661,932	723,102	(1,830)
Transfers	550,000	-	-	-	-	550,000	550,000	550,000	0
<b>TOTAL EXPENDITURES</b>	<b>\$13,809,648</b>	<b>\$25,627,495</b>	<b>\$8,074,079</b>	<b>\$25,333,261</b>	<b>\$35,832,488</b>	<b>\$100,602,892</b>	<b>\$64,770,404</b>	<b>\$101,751,528</b>	<b>\$1,398,137</b> 63.7%
Reserves - Contingency/Unappropriated Ending Balance								4,472,032	
Beginning Cash Balance							<b>\$6,530,804</b>	\$0	
								<b>\$106,223,560</b>	<b>Budget</b>
								<b>\$6,530,804</b>	
<b>6.5%</b> (Percentage of Projected Expenditures)									

Expenditure Summary		
Salaries	31,009,289	47.9%
Benefits	17,769,748	27.4%
Purchased Serv	13,307,471	20.5%
Supplies	1,287,327	2.0%
Capital Outlay	184,637	0.3%
Other Objects	661,932	1.0%
Transfers	550,000	0.8%
<b>Total</b>	<b>\$ 64,770,404</b>	<b>100.0%</b>





Government Finance Officers Association  
203 N. LaSalle Street - Suite 2700  
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

March 24, 2014

Jerry Jones  
Chief Financial Officer  
Gresham-Barlow School District No. 10JT  
1331 NW Eastman Parkway  
Gresham OR 97030

Dear Mr. Jones:

We are pleased to notify you that your comprehensive annual financial report for the fiscal year ended **June 30, 2013** qualifies for a Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

The Certificate of Achievement plaque will be shipped to:

**Gina Sanstrum**  
**Finance Supervisor**

under separate cover in about eight weeks. We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. A sample news release is enclosed to assist with this effort. In addition, details of recent recipients of the Certificate of Achievement and other information about Certificate Program results are available in the "Awards Program" area of our website, [www.gfoa.org](http://www.gfoa.org).

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,  
Government Finance Officers Association

Stephen J. Gauthier, Director

Technical Services Center

SJG/ds



## Association of School Business Officials International

11401 North Shore Drive  
Reston, VA 20190-4200

P 866/682-2729  
F 703/708-7060  
[www.asbointl.org](http://www.asbointl.org)

February 13, 2014

Gina Sanstrum  
Finance Supervisor  
Gresham-Barlow School District 10JT  
1331 NW Eastman Parkway  
Gresham, OR 97030

Dear Ms. Sanstrum:

**Congratulations!** On behalf of the Association of School Business Officials International (ASBO), I am pleased to inform you that Gresham-Barlow School District 10JT has received ASBO's Certificate of Excellence in Financial Reporting Award for the fiscal year ending June 30, 2013. This award represents a significant achievement and reflects your commitment to the highest standards of school system financial reporting.

The Certificate of Excellence Review Panel has provided the attached comments regarding your report. It is important to keep these comments and refer to them as you prepare next year's Comprehensive Annual Financial Report.

Please feel free to use the attached sample press release and guidelines to reach out to your local press and this important achievement with your community. Your engraved Certificate of Excellence Award plaque will be mailed to you in approximately 6-8 weeks.

Congratulations to you and the members of your staff who worked so hard to earn the Certificate of Excellence in Financial Reporting Award.

Sincerely,

John D. Musso  
Executive Director, CAE, RSBA

Attachments: as

JM:sh



THE ADMINISTRATOR OF THE ENVIRONMENTAL PROTECTION AGENCY

WASHINGTON, D.C. 20460

APR - 9 2014

Mr. Jerry Jones  
Chief Financial Officer  
Gresham-Barlow School District  
1331 Northwest Eastman Parkway  
Gresham, Oregon 97030

Dear Mr. Jones:

On behalf of everyone at the U.S. Environmental Protection Agency, I am pleased to congratulate you on earning a 2014 ENERGY STAR Partner of the Year Sustained Excellence Award. As an award winner, you are part of a select group that made a long-term commitment to reducing greenhouse-gas emissions through superior energy efficiency while demonstrating that climate-protection efforts are good for the environment and for business.

Your exceptional participation in the ENERGY STAR program is helping to inspire innovative marketwide practices and drive considerable technological advances that improve profit margins and protect our environment. Your involvement is invaluable as the EPA moves forward to address climate change in a comprehensive, common-sense way.

I am happy to report that your efforts and those of our other partners have yielded significant results. The ENERGY STAR label can now be found on more than 70 product categories, some 1.5 million new homes and upward of 23,000 commercial buildings and industrial plants. With help from ENERGY STAR during the past 21 years, American families and businesses have saved \$297 billion on utility bills and prevented more than 2.1 billion metric tons of greenhouse-gas emissions. Indeed, you and all our partners are helping to fulfill President Obama's goal to cut in half the energy wasted by America's businesses in the next two decades.

We applaud your leadership in ENERGY STAR and look forward to enhancing our valuable partnership. Congratulations once again on achieving this special recognition.

Sincerely,

A handwritten signature in black ink, appearing to read "Gina McCarthy".

Gina McCarthy

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Jim Schlachter  
Randy Bryant

DATE: May 1, 2014

RE: No. 3 - Personnel Changes: Resignations/Terminations and New Hires

EXPLANATION: The following resignations have been accepted, or terminations processed:

**Administrative Resignations/Terminations**

David Lovelin, Principal, Sam Barlow High School. Notice of resignation received December 27, 2013, effective with his last day of work on June 30, 2014.

**Licensed Resignations/Terminations**

Emily Blanshan, .67 FTE, Instrumental Music, Gresham High School. Notice of resignation received March 31, 2014, effective with her last day of work on June 17, 2014.

Michelle Cook, Special Education Teacher, East Gresham Elementary School. Notice of resignation received April 2, 2014, effective with her last day of work on June 17, 2014.

Richard Fulton, Special Education Teacher, Sam Barlow High School. Notice of resignation received April 14, 2014, effective with his last day of work on April 14, 2014. Will not return from leave of absence.

Darrell Haas, 5<sup>th</sup> Grade Teacher, Kelly Creek Elementary School. Notice of retirement received April 7, 2014, effective with his last day of work on June 17, 2014. PERS retirement scheduled for July 1, 2014.

Karen Hill, Math Teacher, Sam Barlow High School. Notice of retirement received April 1, 2014, effective with her last day of work on June 17, 2014. PERS retirement scheduled for July 1, 2014.

Board of Directors

Re: No. 3 - Personnel Changes: Resignations/Terminations and New Hires

May 1, 2014

Page 2

Joan Holstrom, 3<sup>rd</sup> Grade Teacher, Kelly Creek Elementary School. Notice of retirement received April 1, 2014, effective with her last day of work on June 17, 2014. PERS retirement scheduled for July 1, 2014.

Georganne Moon, 5<sup>th</sup> Grade Teacher, Hogan Cedars Elementary School. Notice of retirement received March 31, 2014, effective with her last day of work on June 17, 2014. PERS retirement scheduled for July 1, 2014.

Susan Schneibel, English Teacher, Sam Barlow High School. Notice of retirement received April 10, 2014, effective with her last day of work on June 17, 2014. PERS retirement scheduled for July 1, 2014.

Nancy Seltzer, 3<sup>rd</sup> Grade Teacher, Kelly Creek Elementary School. Notice of retirement received April 1, 2014, effective with her last day of work on June 17, 2014. PERS retirement scheduled for July 1, 2014.

#### **Classified Resignations/Terminations**

Alexi Caprotta, Educational Assistant, Functional Skills Program, Kelly Creek Elementary School. Notice of resignation received March 26, 2014, effective with her last day of work on March 20, 2014.

Robin Ell, Educational Assistant-Title I, Hogan Cedars Elementary School. Notice of retirement received April 1, 2014, effective with her last day of work on June 17, 2014. PERS retirement scheduled for July 1, 2014.

Kathleen Kowaleski, Campus Monitor, Gresham High School. Notice of retirement received March 18, 2014, effective with her last day of work on June 16, 2014. PERS retirement scheduled for July 1, 2014.

Floyd Whitlock, Head Custodian, Sam Barlow High School. Notice of retirement received April 1, 2014, effective with his last day of work on June 30, 2014. PERS retirement scheduled for July 1, 2014.

PRESENTER: Randy Bryant  
SUPPLEMENTARY MATERIALS: None  
RECOMMENDATION: None  
REQUESTED ACTION: Consent agenda approval

RHB:pd:lc

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Jim Schlachter  
James Hiu

DATE: May 1, 2014

RE: No. 4 - Out-of-State Travel

EXPLANATION: The administration seeks approval for the following out-of-state travel plans:

School	Destination	Date(s)	Group	Funds
<b>Gordon Russell MS</b>	Hazel Dell Parade Hazel Dell, WA	May 17, 2014	GRMS Thunderbird Marching Band	No District Funds Required
<b>Purpose:</b> Public performance and service to the community				
<b>Sam Barlow HS</b>	Mt. Saint Helens Cougar, WA	May 28, 2014	Physical Science Class	No District Funds Required
<b>Purpose:</b> The up-close study of volcanic landscapes that we have learned about in class.				
<b>Sam Barlow HS</b>	Nat'l Speech & Debate Tournament Overland Park, Kansas	June 14-21, 2014	Speech & Debate	No District Funds Required
<b>Purpose:</b> Academic discourse on the topic of the United States trade/investment relations with Latin America.				
<b>Gordon Russell &amp; Clear Creek SUN Programs</b>	Seattle Mariners Game, Tour of Amtrak & Safeco Field	June 15, 2014	SUN Program Students	No District Funds Required
<b>Purpose:</b> Students will participate in learning about careers in the locomotive and sports management professions. This will take place through a tour of Amtrak trains and Safeco field by staff from Amtrak and the Mariners. <i>(This detail is provided for information only as it is associated with an after-school program.)</i>				

Board of Directors  
Re: No. 4 - Out-of-State Travel  
May 1, 2014  
Page 2

PRESENTER: James Hiu

SUPPLEMENTARY  
MATERIALS: None

RECOMMENDATION: The administration recommends approval of the out-of-state travel requests listed above.

REQUESTED ACTION: Consent agenda approval

JH:pkh:lc

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Jim Schlachter  
Jerry Jones

DATE: May 1, 2014

RE: No. 5 – Policy Updates

EXPLANATION: Changes to the policies listed below were presented for first reading during the December to April board work sessions. The changes were recommended by the Oregon School Boards Association.

Sections B – Board Governance, Section E – Support Services, and miscellaneous policies provided by OSBA’s January and March rewrites have been reviewed by the board. The board has provided input regarding the policy re-writes. They are now being submitted for approval through the consent agenda.

BBB..... Board Elections  
BBFA..... Board Member Ethics and Conflicts of Interest  
BBFB..... Board Member Ethics and Nepotism  
BFD..... Board Policy Implementation  
ECAB..... Vandalism / Malicious Mischief / Theft  
ECAC..... Video Surveillance  
ECF..... Energy Conservation and Resource Conservation  
EDC..... Authorized Use of District Equipment  
EEAC..... School Bus Safety Program  
EEACA..... School Bus Driver Examination and Training  
EEACC..... Student Conduct on School Buses  
EEACCA..... Video Cameras on Transportation Vehicles  
EEACD..... Use of District Activity Vehicles for Student  
Transportation  
EEACE..... Loading and Unloading  
EEAE..... Student Transportation in Private Vehicles  
EEBB..... Use of Private Vehicles for District Business  
EFA..... Local Wellness Program  
EFAA..... District Nutrition and Food Services  
EFAB..... School Food Service Meal Charge Policy  
EGAAA..... Reproduction of All Copyrighted Materials  
EGACA..... Cell Phones



Board of Directors  
Re: No. 5 – Policy Updates  
May 1, 2014  
Page 2

EHA.....Health Insurance Portability and Accountability  
Act  
JECB.....Admission of Nonresident Students  
JECB-AR.....Admission of Nonresident Students  
JECB-AR(2).....Request for Nonresident Student Admission  
JECB-AR(2).....Mutual Agreement – “Resident Pupil”  
JF/JFA.....Student Rights and Responsibilities

PRESENTER: Jerry Jones

SUPPLEMENTARY MATERIALS: 

1. Policies from Section B – Board Governance
2. Policies from Section E – Support Services
3. Misc. OSBA’s January / March Policy Rewrites

RECOMMENDATION: The administration recommends board approval of the policies changes as presented.

REQUESTED ACTION: Consent agenda approval

JJ:mkh:lc

# Gresham-Barlow SD 10

Code: **BBB**  
Adopted: 10/05/95  
Revised/Readopted: 2/04/99; 5/02/02; 3/07/13  
Orig. Code(s): BBB

## Board Elections

### 1. Number of Directors

The Board will consist of seven members, three elected at-large and four elected from zones and will be known as the district school board. The term of office shall be four years. All registered voters of the district have the right to vote for both at-large candidates and for those candidates running to represent a zone.

### 2. Designation of Board Positions

Board members' positions and their respective successors in office will be designated by numbers as Position 1, 2, 3, 4, 5, 6 and 7. In all proceedings for the nomination or election of candidates for or to the office of Board member, every petition for nomination, declaration of candidacy, certificate of nomination, ballot or other document used in connection with the nomination or election will state the position number to which the candidate aspires.

Individuals may seek more than one elected position such as school board and education service district board; ~~individuals may not seek more than one elected position in the same election.~~

Re-election for Board positions will occur as follows:

Position No. 1/Zone 1:	Spring 2015, and every four years thereafter;
Position No. 2/Zone 3:	Spring 2015, and every four years thereafter;
Position No. 3/Zone 2:	Spring 2013, and every four years thereafter;
Position No. 4/At Large:	Spring 2013, and every four years thereafter;
Position No. 5/Zone 4:	Spring 2013, and every four years thereafter;
Position No. 6/At Large:	Spring 2013, and every four years thereafter;
Position No. 7/At Large:	Spring 2015, and every four years thereafter.

END OF POLICY

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#### Legal Reference(s):

[ORS 249.013](#)  
[ORS 255.235](#)  
[ORS 255.245](#)

[ORS 332.011](#)  
[ORS 332.018](#)

[ORS 332.118 - 332.138](#)

# Gresham-Barlow SD 10

Code: **BBFA**  
Adopted: 12/02/10  
Readopted: 3/07/13

## Board Member Ethics and Conflicts of Interest

No Board member will use his/her official position or office to obtain personal financial benefit or to avoid financial detriment for him or herself, relatives, ~~household members~~ or for any business with which the Board member, ~~household member~~ or a relative is associated.

This prohibition does not apply to any part of an official compensation package, honorarium allowed by ORS 244.042, reimbursement of expenses, or unsolicited awards of professional achievement. Further, this prohibition does not apply to gifts from one without a legislative or administrative interest. Nor does it apply if the gift is under the annual \$50 gift limit from one who has a legislative or administrative interest in any matter subject to the decision or vote of the Board member. District-provided meals at board meetings are acceptable under the reimbursement of expenses exception.

### I. Conflicts of Interest

“Business” means any corporation, partnership, proprietorship, enterprise, association, franchise, firm, organization, self-employed individual or any legal entity operated for economic gain. This definition excludes any income-producing tax exempt 501(c) not-for-profit corporation with which a public official or a relative of the public official is associated only as a member or board director or in a nonremunerative capacity.

“Business with which a Board member or relative is associated” means any private business or closely held corporation of which a Board member or relative is a director, officer, owner, employee or agent or any private business or closely held corporation in which a Board member or relative owns or has owned stock, another form of equity interest, stock options or debt instruments worth \$1,000 or more at any point in the preceding year; any publicly held corporation in which a Board member or relative owns or has owned \$100,000 or more in stock or another form of equity interest, stock options or debt instruments at any point in the preceding calendar year; or any publicly held corporation of which a Board member or relative is a director or officer.

“Relative” ~~in the conflict of interest context is defined as a~~ means: 1) the Board member’s or candidate’s spouse<sup>1</sup>; ~~any children of the Board member or of the Board member’s spouse, brothers, sisters, half-brothers, half-sisters, spouses of siblings, parents of a Board member or of spouse, aunts, uncles, nieces, nephews and step-parents,~~ parent, step-parent, child, sibling, step-sibling, son-in-law or daughter-in-law; 2) ~~the spouse of the Board member’s or candidate’s parent, step-parent, child, sibling, step-sibling, son-in-law or daughter-in-law.~~

~~“Member of the household” means any person who resides with the public official.~~

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<sup>1</sup>The term spouse includes domestic partners.

No Board member will solicit or receive, either directly or indirectly, any pledge or promise of future employment based on any understanding that the Board member's vote, official action or judgment would be thereby influenced.

No Board member will attempt to use or use for personal gain any confidential information gained through his/her official position or association with the district. A Board member will respect individuals' privacy rights when dealing with confidential information gained through association with the district.

If a Board member participates in the authorization of a public contract, the Board member may not have a direct beneficial financial interest in that public contract for two years after the date the contract was authorized.

Individual Board members and the Board as a public entity are bound by the Code of Ethics for public officials as stated in Oregon law.

### **Potential Conflict of Interest**

"Potential conflict of interest" means any action or any decision or recommendation by a Board member that could result in a financial benefit or detriment for self or relatives or for a business with which the Board member or relatives are associated, unless otherwise provided by law.

A Board member must publicly declare a potential conflict of interest. A Board member may, after declaring his/her potential conflict of interest, either vote or abstain on the issue. Abstaining from a vote does not meet the legal requirement of publicly stating a potential conflict.

### **Actual Conflict of Interest**

"Actual conflict of interest" means any action or any decision or recommendation taken by a Board member that would result in a financial benefit or detriment to self or relatives or for any business with which the Board member or relatives are associated, unless otherwise provided by law.

A Board member must publicly declare an actual conflict of interest. The Board member may not vote lawfully if an actual conflict of interest exists unless a vote is needed to meet a minimum requirement of votes to take official action. Such a vote does not allow the Board member to participate in any discussion or debate on the issue out of which an actual conflict arises.

### **Class Exception**

It will not be a conflict of interest if the Board member's action would affect to the same degree a class consisting of all inhabitants of the state, or a smaller class consisting of an industry, occupation or other group including one of which or in which the person, or the person's relative or business with which the person or the person's relative is associated, is a member or is engaged. For example, if a Board member's spouse is a member of the collective bargaining unit, the Board member may vote to approve the contract, as it will affect all members of that class to the same degree. However, if the collective bargaining unit is very small, the class exception may not apply. Similarly, if the contract contains special provisions that might apply only to particular persons, then the class exception may not apply. For example, if a Board member's spouse is the only one in the bargaining unit that has a doctorate and there is a pay differential for employees with doctorates in the collective bargaining agreement, the Board member should not vote on the contract.

## II. Gifts

Board members are public officials and therefore will not solicit or accept a gift or gifts with an aggregate value in excess of \$50 from any single source in a calendar year that has a legislative or administrative interest in any matter subject to the decision or vote of the Board member. All gift related provisions apply to the Board member; **and** their relatives; ~~and members of their household~~. The \$50 gift limit applies separately to the Board member; and to the Board member's relatives ~~or members of household~~, meaning that the Board member ~~and each member of their household~~ and **their** relative can accept up to \$50 each from the same source/gift giver. "Gift" means something of economic value given to a Board member without valuable consideration of equivalent value, which is not extended to others who are not public officials on the same terms and conditions.

1. ~~"Relative" in the gift context means the spouse of the Board member; any children of the Board member or of the Board member's spouse; siblings, spouses of siblings or parents of the Board member or of the Board member's spouse; any individual for whom the Board member has a legal support obligation; or any individual for whom the Board member provides benefits arising from the Board member's public employment or from whom the Board member receives benefits arising from that individual's employment:~~ **1) the Board member's or candidate's spouse<sup>1</sup>, parent, step-parent, child, sibling, step-sibling, son-in-law or daughter-in-law; 2) the spouse of the Board member's or candidate's parent, step-parent, child, sibling, step-sibling, son-in-law or daughter-in-law.**
2. ~~"Member of the household" means any person who resides with the Board member.~~

### Determining the Source of Gifts

Board members should not accept gifts in any amount without obtaining information from the gift giver as to who is the source of the gift. It is the Board member's personal responsibility to ensure that no single source provides gifts exceeding an aggregate value of \$50 in a calendar year, if the source has a legislative or administrative interest in any matter subject to the decision or vote of the Board member. If the giver does not have a legislative/administrative interest, the ethics rules on gifts do not apply and the Board member need not keep track of it, although they are advised to do so anyway in case of a later dispute.

### Determining Legislative and Administrative Interest

A legislative or administrative interest means an economic interest distinct from that of the general public, in any action subject to the decision or vote of a person acting in the capacity of a Board member. For example, everyone within a county has a general interest in the fire department, but the person who sells the uniforms to the fire department has a legislative/administrative interest in the fire department that is distinct from the general public.

### Determining the Value of Gifts

The fair market value of the merchandise, goods or services received will be used to determine benefit or value.

"Fair market value" is the dollar amount goods or services would bring if offered for sale by a person who desired, but was not obligated, to sell and purchased by one who is willing, but not obligated, to buy. Any portion of the price that was donated to charity, however, does not count toward the fair market value of

the gift if the Board member does not claim the charitable contribution on personal tax returns. Below are acceptable ways to calculate the fair market value of a gift:

1. In calculating the per person cost at receptions or meals the payor of the Board member's admission or meal will include all costs other than any amount donated to a charity.

For example, a person with a legislative or administrative interest buys a table for a charitable dinner at \$100 per person. If the cost of the meal was \$25 and the amount donated to charity was \$75, the benefit conferred on the Board member is \$25. This example requires that the Board member does not claim the charitable contribution on personal tax returns.

2. For receptions and meals with multiple attendees, but with no price established to attend, the source of the Board member's meal or reception will use reasonable methods to determine the per person value or benefit conferred. The following examples are deemed reasonable methods of calculating value or benefit conferred:
  - a. The source divides the amount spent on food, beverage and other costs (other than charitable contributions) by the number of persons whom the payor reasonably expects to attend the reception or dinner;
  - b. The source divides the amount spent on food, beverage and other costs (other than charitable contributions) by the number of persons who actually attend the reception or dinner; or
  - c. The source calculates the actual amount spent on the Board member.
3. Upon request by the Board member, the source will give notice of the value of the merchandise, goods, or services received.
4. Attendance at receptions where the food or beverage is provided as an incidental part of the reception is permitted without regard to the fair market value of the food and beverage provided.

### **Value of Unsolicited Tokens or Awards: Resale value**

Board members may accept unsolicited tokens or awards that are engraved or are otherwise personalized items. Such items are deemed to have a resale value under \$25 (even if the personalized item cost the source more than \$50), unless the personalized item is made from gold or some other valuable material that would have value over \$25 as a raw material.

### **Entertainment**

Board members may not solicit or accept any gifts of entertainment over \$50 in value from any single source in a calendar year that has a legislative or administrative interest in any matter subject to the decision or vote of the Board member unless:

1. The entertainment is incidental to the main purpose of another event (i.e. a band playing at a reception). Entertainment that involves personal participation is not incidental to another event (such as a golf tournament at a conference); or

2. The Board member is acting in their official capacity for a ceremonial purpose.

Entertainment is ceremonial when a Board member appears at an entertainment event for a “ceremonial purpose” at the invitation of the source of the entertainment who requests the presence of the Board member at a special occasion associated with the entertainment. Examples of an appearance by a Board member at an entertainment event for a ceremonial purpose include throwing the first pitch at a baseball game, appearing in a parade and ribbon cutting for an opening ceremony.

### Exceptions

The following are exceptions to the ethics rules on gifts.

1. Campaign contributions are not considered gifts under the ethics rules.
2. Gifts from “relatives” and ~~“members of the household”~~ are permitted in an unlimited amount; they are not considered gifts under the ethics rules.
3. Informational or program material, publications, or subscriptions related to the recipient’s performance of official duties.
4. Contributions made to a legal expense trust fund if certain requirements are met.
5. Food, lodging, and travel generally count toward the \$50 aggregate amount per year from a single source with a legislative/administrative interest, with the following exceptions:
  - a. Organized Planned Events. Board members are permitted to accept payment for travel conducted in the Board member’s official capacity, for certain limited purposes:
    - i. Reasonable expenses (i.e., food, lodging, travel, fees) for attendance at a convention, fact-finding mission or trip, or other meeting do not count toward the \$50 aggregate amount IF:
      - (1) The Board member is scheduled to deliver a speech, make a presentation, participate on a panel, or represent the district; AND
        - (a) The giver is a unit of a:
          - (i) Federal, state, or local government;
          - (ii) An Oregon or federally recognized Native American Tribe; OR
          - (iii) Non-profit corporation.
        - (2) The Board member is representing the district:
          - (a) On an officially sanctioned trade-promotion or fact-finding mission; OR
          - (b) Officially designated negotiations or economic development activities *where receipt of the expenses is approved in advance by the Board.*

- ii. The purpose of this exception is to allow Board members to attend organized, planned events and engage with the members of organizations by speaking or answering questions, participating in panel discussions or otherwise formally discussing matters in their official capacity. This exception to the gift definition does not authorize private meals where the participants engage in discussion.
6. Food or beverage, consumed at a reception, meal, or meeting IF held by an organization and IF the Board member is representing the district. Again, this exception does not authorize private meals where the participants engage in discussion.
 

“Reception” means a social gathering. Receptions are often held for the purpose of extending a ceremonial or formal welcome and may include private or public meetings during which guests are honored or welcomed. Food and beverages are often provided, but not as a plated, sit-down meal.
  7. Food or beverage consumed by Board member acting in an official capacity in the course of financial transactions between the public body and another entity described in ORS 244.020(6)(b)(I)(I).
  8. Waiver or discount of registration expenses or materials provided to Board member at a continuing education event that the Board member may attend to satisfy a professional licensing requirement.
  9. A gift received by the Board member as part of the usual or customary practice of the Board member’s private business, employment or position as a volunteer that bears no relationship to the Board member’s holding of public office.

**Honoraria**

A Board member may not solicit or receive, whether directly or indirectly, honoraria for the Board member or any member of the household of the Board member **relative** if the honoraria are solicited or received in connection with the official duties of the Board member.

The honoraria rules do not prohibit the solicitation or receipt of an honorarium or a certificate, plaque, commemorative token or other item with a value of \$50 or less; or the solicitation or receipt of an honorarium for services performed in relation to the private profession, occupation, avocation or expertise of the Board member or candidate.

END OF POLICY

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**Legal Reference(s):**

- [ORS 162.015 to-162.035](#)
- [ORS 162.405 to-162.425](#)
- [ORS 244.010 to-244.400](#)
- [ORS 332.055](#)
- [ORS 659A.006](#)
- [OAR 199-005-0003 to-199-020-0020](#)

38 OR. ATTY. GEN. OP. 1995 (1978)  
 OR. ETHICS COMM’N, OR. GOV’T ETHICS LAW, A GUIDE FOR PUBLIC OFFICIALS-(2008).



## Board Member Ethics and Nepotism

In order to avoid both potential and actual conflicts of interests, Board members will abide by the following rules when a Board member's relative ~~or member of the household~~ is seeking and/or holds a position with the district:

1. A Board member may not appoint, employ, promote, discharge, fire, or demote or advocate for such an employment decision for a relative ~~or a member of the household~~, unless the Board member complies with the conflict of interest requirements of ORS Chapter 244;
2. This policy does not apply to decisions regarding unpaid volunteer positions unless it is a Board member position or another Board-related unpaid volunteer position (i.e., a Board committee position);
3. A Board member may not participate as a public official in any interview, discussion or debate regarding the appointment, employment, promotion, discharge, firing or demotion of a relative ~~or a member of the household~~. A Board member may still serve as a reference or provide a recommendation.

For the purposes of this policy, a ~~“member of the household”~~ means any person who resides with the ~~Board member and~~ ~~“relative”~~ means:

1. The Board member's spouse<sup>1</sup>, **parent, step-parent, child, sibling, step-sibling, son-in-law or daughter-in-law**;
2. ~~Any children of the Board member or his/her spouse; and~~ **The spouse of a Board member's parent, step-parent, child, sibling, step-sibling, son-in-law or daughter-in-law.**
3. ~~Brothers, sisters, half-brothers, half-sisters, brothers-in-law, sisters-in-law, sons-in-law, daughters-in-law, mothers-in-law, fathers-in-law, aunts, uncles, nieces, nephews, stepparents, stepchildren, or parents of the Board member, or the parents of his/her spouse.~~

### Class Exception

It will not be a conflict of interest if the Board member's action would affect to the same degree a class including the Board member's relative ~~or household member~~. For example, if a Board member's spouse is a member of the collective bargaining unit, the Board member may vote to approve the contract, as it will affect all members of that class to the same degree. However, if the collective bargaining unit is very

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<sup>1</sup>The term spouse includes domestic partners.

small, the class exception may not apply. Similarly, if the contract contains special provisions that might apply only to particular persons, then the class exception may not apply. For example, if a Board member's spouse is the only one in the bargaining unit that has a doctorate and there is a pay differential for employees with doctorates in the collective bargaining agreement, the Board member should not vote on the contract.

END OF POLICY

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**Legal Reference(s):**

[ORS 244.010 to-244.400](#)

~~[ORS 332.016](#)~~

[ORS 659A.309](#)

[OAR 199-005-0003 to-199-020-0020](#)

~~[OAR 584-020-0040](#)~~

OR. ETHICS COMM'N, OR. GOV'T ETHICS LAW, A GUIDE FOR PUBLIC OFFICIALS (~~2008~~).

# Gresham-Barlow SD 10

Code: **BFD**  
Adopted: 5/02/94  
Readopted: 2/04/99; 5/02/02; 6/06/13  
Orig. Code(s): BFD

## Board Policy Implementation

### Effective Date of Policies

All new or amended policies will become effective on the day after adoption by the Board, unless a specific date is included in the motion for adoption. The superintendent will review administrative regulations with the Board chair as the regulations are developed and prior to implementation.

### Policy Implementation

The superintendent and administrative staff will implement Board policies. The superintendent may formulate administrative regulations and procedures to assist policy implementation.

It will be the Board's duty to evaluate the effectiveness of the policy and the effectiveness of the administration's implementation of the policy.

### Policy Dissemination

The written policies that govern the district will be maintained in a policy manual and on the district's website to be updated by district staff as new policies are developed or existing policies are revised or repealed.

Each Board member will be provided access to a current policy manual through the district's website.

The district shall make available for inspection to the public and district employees copies of the Board's policy manual and personnel policies.

The Board's policy manual will be considered a public record and will be open for inspection at the superintendent's office during regular work hours and on the district's website.

The superintendent will provide channels for disseminating appropriate policies to the community.

### Administrative Regulations

The superintendent is authorized to formulate such administrative regulations appropriate for the implementation of policies adopted by the Board and necessary for the consistent operation of the district.

END OF POLICY

**Legal Reference(s):**

[ORS 192.410\(4\)](#)  
[ORS 332.107](#)

[ORS 332.505](#)

[OAR 581-022-1610](#)  
[OAR 581-022-1720](#)

**Cross Reference(s):**

BF - Policy Development

# Gresham-Barlow SD 10

Code: **ECAB**  
Adopted: 10/05/95  
Revised/Readopted: 5/02/02; 5/03/12  
Orig. Code(s): ECAB

## **Vandalism/Malicious Mischief/Theft\*\***

Students and citizens are urged to cooperate in reporting any incidents of vandalism/malicious mischief/theft and the name or names of the person or persons believed to be responsible.

Each district employee will report to the principal or other person in authority incidents of vandalism/malicious mischief/theft and the name of the person or persons responsible, if known.

Principals will submit a report of any vandalism/malicious mischief/theft or damage to their buildings, to the superintendent. The superintendent will report to the Board regarding major vandalism/malicious mischief/theft or damage to district property.

The district may offer a reward to an individual(s) who provides information that results in the apprehension of a person(s) guilty of vandalism/malicious mischief/theft or other criminal acts against the district. The amount of reward shall be determined by the superintendent on a case-by-case basis within any guidelines set by the Board.

The superintendent is authorized to sign a criminal complaint and to press charges against those committing acts of vandalism/malicious mischief/theft of or against district property. Because incidents of willful or malicious abuse, destruction, defacing and theft of district property are clearly contrary to the best interests of the district and injurious to the rights and welfare of the entire community, it is the policy of the Board to seek all legal remedies against persons found to have committed such acts. Full restitution for the damage will be sought from such persons, or, in the case of minors, from their parents. Until such fees or restitutions are paid, certain restrictions and/or penalties may be imposed. Records requested by another district to determine a student's appropriate placement may not be withheld.

Students who willfully destroy district property through vandalism/malicious mischief/theft or arson, who commit larceny or who create a hazard to the safety of other people on district property will be disciplined in accordance with state law and the Board's policy on student suspensions/expulsions and referred to law enforcement authorities.

**The district is not responsible for staff or student personal items brought onto district property.**

**END OF POLICY**

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### **Legal Reference(s):**

ORS 30.765  
ORS 164.345  
ORS 164.365

ORS 326.575  
ORS 332.107

ORS 339.270  
ORS 419C.680

9/29/11 | PH

P

## Video Surveillance

The Board authorizes the use of video cameras on district property to ensure the health, welfare and safety of all staff, students and visitors to district property, and to safeguard district facilities and equipment. Video cameras may be used in locations as deemed appropriate by the superintendent.

The district shall notify staff and students through student/parent and staff handbooks that video surveillance may occur on district property.

Students or staff in violation of Board policies, administrative regulations, building rules or law shall be subject to appropriate disciplinary action. Others may be referred to law enforcement agencies.

Video recordings may become a part of a student's educational record or a staff member's personnel record. The district shall comply with all applicable state and federal laws related to record maintenance and retention.

END OF POLICY

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### Legal Reference(s):

[ORS 30.864](#)  
[ORS 192.420 - 192.505](#)  
[ORS 326.565](#)  
[ORS 326.575](#)  
[ORS 332.105](#)  
[ORS 332.107](#)  
[ORS 336.187](#)  
[ORS 342.850](#)

[OAR 581-021-0210 to -0440](#)  
[OAR 581-022-1660](#)

Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §§ 1400 - 1427 (2006).  
Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2011); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2011).  
In the matter of A.O., A Minor (March 28, 1988) (Superintendent of Public Instruction Ruling).

# Gresham-Barlow SD 10

Code: ECF  
Adopted: 6/14/01  
Readopted: 5/02/02

## Energy Conservation and Resource Conservation

The district encourages and supports the prudent management of its energy resources and utility services, and believes that these should be managed with a focus on conservation as well as education. The district further believes that, to this end, it is the responsibility of each district employee and student to participate in energy and resource conservation whenever possible.

It is the responsibility of district administrators, by way of the direction of the superintendent's office, to implement, direct, monitor, evaluate and report district energy conservation efforts.

**END OF POLICY**

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### **Legal Reference(s):**

ORS 332.107

ORS 455.560

ORS 455.565

6/25/96 | NC

# Gresham-Barlow SD 10

Code: **EDC**  
Adopted: 7/11/94  
Readopted: 5/02/02; 2/04/10  
Orig. Code(s): EDC/KGF

## Authorized Use of District Equipment\*

District equipment may be loaned/checked out to staff and students for occasional use and/or long-term use based on their assignment under the following conditions:

1. The district administrator in charge of the equipment identifies that the user is a trained operator;
2. The scheduled check-out time for the equipment does not interfere with school programs;
3. The user acknowledges responsibility to exercise prudent control over said asset; and
4. The user acknowledges that they may be responsible for repair or replacement cost, if equipment is damaged and/or loss due to negligence.

Employees may check-out equipment when such use is directly related to their assignment. Students may use the equipment in connection with their studies or extracurricular activities and when supervised under the provisions of Board policy IIGBA - (Electronic Communications System).

In all cases, equipment shall not be used for private financial gain. The superintendent will develop an administrative rule to support the check-out process. Usage and/or rental fees may be charged.

**END OF POLICY**

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### **Legal Reference(s):**

ORS Chapter 244  
ORS 332.107

OAR 584-020-0040

OR. GOV'T STANDARDS AND PRACTICES COMM'N, OR. GOV'T STANDARDS AND PRACTICES LAWS, A GUIDE FOR PUBLIC OFFICIALS (2003).



## School Bus Safety Program

The district will ensure instruction for students in school bus safety and emergency evacuation procedures is provided. The following types of instruction will be provided:

- ~~1. Emergency evacuation through available emergency exits;~~
- ~~2. Safe operation of windows;~~
- ~~3. Awareness and knowledge of posted bus safety rules and regulations;~~
- ~~4. Location and proper use of fire extinguishers and other safety equipment.~~

Students who are regularly transported by the district will be provided such instruction within the first six weeks of each half of the school year:

1. Safe school bus riding procedures, including but not limited to loading, unloading, crossing etc;
2. Use of emergency exits; and
3. Planned and orderly evacuation of the school bus in case of emergency, including participation in actual evacuation drills.

Students who are not regularly transported by the district will be given instruction at least once in the first half of each school year:

1. Safe school bus riding procedures; and
2. Use of emergency exits.

The district will document and maintain records of the content and dates of instruction.

The number of students on a bus will not exceed vehicle capacity unless an unforeseen or unusual circumstance arises. ~~Students~~ **Passengers** will be provided fully supported seating at all times. **A seat that fully supports each person and meets the minimum standards and specifications of law will be provided at all times. A person who weighs 40 pounds or less must be properly secured with a child safety system that meets the minimum standards and specifications established by the Oregon Department of Transportation under ORS 815.055. A person over 40 pounds or who has reached the upper weight limit for the forward-facing car seat must use a booster seat until he/she is four feet nine inches tall or age eight and the adult belt properly fits.<sup>1</sup> A person who is taller than four feet nine inches or eight years of age or older must be**

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<sup>1</sup>“Proper fit” means the lap belt of the safety belt or safety harness is positioned low across the thighs and the shoulder belt is positioned over the collarbone and away from the neck.

properly secured with a safety belt or harness that meets the requirements under ORS 815.055. In accordance with ORS 811.210 and 811.215 vehicles used for student transportation in excess of 10,000 pounds are exempt from this requirement unless they have been equipped with lap belts. Vehicles in excess of 10,000 pounds that have been equipped with lap belts must meet child car seat requirements as set forth in law.

During adverse weather or other emergency conditions, the superintendent may alter bus schedules or temporarily suspend bus services. The superintendent or his/her designee will advise local radio stations and other media of any changes in bus schedules or services.

In the case of emergency or disaster, evacuation of students will be carried out according to the district's emergency plan.

The district's administration, as well as the contractor's safety committee comprising an accident review board, will study accidents involving district buses and will make recommendations to avoid similar accidents.

**END OF POLICY**

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**Legal Reference(s):**

ORS 811.210  
ORS 811.215  
ORS 815.055  
ORS 815.080

ORS 820.100 to-820.190  
OAR 437-002-0220 to-0227  
OAR 581-022-1420  
OAR 581-053-0002 to-0015

OAR 581-053-0512 to-0555  
OAR 735-102-0010

# Gresham-Barlow SD 10

Code: **EEACA**  
Adopted: 5/02/02

# D

## School Bus Driver Examination and Training

School bus driver selection procedures will be developed to ensure acceptance of drivers whose capabilities are commensurate with job responsibilities. Each new school bus driver will be selected for his/her potential for improving the fleet's record and performance.

1. School bus driver selection will be based on investigating application references, a motor vehicles report from the department of motor vehicles, criminal records check, drug test, a physical examination and other physical requirements established by state and federal law and by Oregon Department of Education regulations including the requirements for a commercial drivers license (CDL). Additionally, a planned oral interview, tests and a driver-training program shall also be successfully completed.
2. No school bus driver shall be placed on a route or in any vehicle transporting students without a school bus permit or certificate issued by the Oregon Department of Education.
3. No school bus driver shall be placed in any vehicle subject to commercial driver's license requirements or permitted to perform any other safety-sensitive functions who does not comply with applicable provisions of the Omnibus Transportation Employee Testing Act of 1991.
4. In emergencies, only school bus drivers who are on the Oregon Department of Education emergency drivers' list will be used.

All school bus drivers are required to inform the district within 15 days of any change in their driving or criminal records that could affect their eligibility to maintain the necessary Oregon Department of Education approval for licensing.

**END OF POLICY**

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### Legal Reference(s):

ORS 659.840  
ORS 659A.300  
ORS 659A.306  
ORS Chapters 801, 802, 807, 809,  
811, 813  
ORS 807.038  
ORS 820.110

OAR 581-053-0002  
OAR 581-053-0006  
OAR 581-053-0015

Omnibus Transportation Employee Testing Act of 1991, 49 U.S.C. §§ 31301-31317; 49 C.F.R. Parts 40, 382, 391-395 (2006)

HR9/20/07 | KP

## **Student Conduct on School Buses**

The following regulations will govern student conduct on school buses [and Type 10 School Activity Vehicles if used for transporting students from home to school, school to home and from district-sponsored activities] and will be posted in a conspicuous place in all buses:

1. Students being transported are under authority of the bus driver;
2. Fighting, wrestling or boisterous activity is prohibited on the bus;
3. Students will use the emergency door only in case of emergency;
4. Students will be on time for the bus, both morning and evening;
5. Students will not bring firearms, weapons or other potentially hazardous material on the bus;
6. Students will not bring animals, except approved assistance guide animals, on the bus;
7. Students will remain seated while bus is in motion;
8. Students may be assigned seats by the bus driver;
9. When necessary to cross the road, students will cross in front of the bus or as instructed by the bus driver;
10. Students will not extend their hands, arms or heads through bus windows;
11. Students will have written permission to leave the bus other than for home or school;
12. Students will converse in normal tones; loud or vulgar language is prohibited;
13. Students will not open or close windows without permission of the driver;
14. Students will keep the bus clean and must refrain from damaging it;
15. Students will be courteous to the driver, fellow students and passers-by;
16. Students who refuse to promptly obey the directions of the driver or refuse to obey regulations may forfeit their privilege to ride on the buses.

The superintendent will establish other regulations as necessary for the safe conduct of students riding district school buses or other forms of district transportation **and disciplinary procedures**. Such regulations will be available to all parents and students and posted in each school bus or other district vehicle.

Students who violate bus rules of conduct may be denied the use of district transportation.

## **END OF POLICY**

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### **Legal Reference(s):**

[ORS 339.240](#)

[ORS 339.250](#)

[ORS 820.100 - 820.190](#)

[OAR 581-021-0050 to -0075](#)

[OAR 581-023-0040](#)

[OAR 581-053-0002](#)

[OAR 581-053-0010](#)

Letter Opinion, Office of the OR Attorney General (Nov. 22, 1988).

# Gresham-Barlow SD 10

Code: **EEACCA**  
Adopted: 7/11/94  
Readopted: 5/02/02  
Orig. Code(s): EEACCA

## Video Cameras on Transportation Vehicles\*

The Board, as a part of the district's ongoing program to improve student discipline and ensure the health, welfare and safety of all those riding school transportation vehicles, approves the use of video cameras on any school vehicles transporting students to and from curricular and cocurricular activities.

The superintendent is directed to develop administrative regulations governing the use of video cameras in accordance with the provisions of law and established Board policies and procedures.

**END OF POLICY**

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### Legal Reference(s):

ORS 30.864  
ORS 192.420 - 192.505  
ORS 326.565  
ORS 326.575

ORS 336.187  
ORS 342.850

OAR 581-021-0210 to -0440  
OAR 581-022-1660  
OAR 581-053-0517 (47)(a)-(f)

Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §§ 1400 - 1427 (2006).  
Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2011); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2011).  
In the matter of A.O., A Minor (March 28, 1988) (Superintendent of Public Instruction Ruling)

4/3/01 | MW

# Gresham-Barlow SD 10

Code: **EEACD**  
Adopted: 7/11/94  
Revised/Readopted: 5/02/02  
Orig. Code(s): EEACD

## Use of District Activity Vehicles for Student Transportation

The Board **district** may provide for the use of vehicles, commonly designated as Types 10, 20 or 21 pupil transportation vehicles, which do not meet the requirements of a “school bus” for the purpose of transporting students, licensed, classified or other supervisory personnel to and from curricular and extracurricular activities sponsored by the district.

The vehicle shall be insured for bodily injury, property damage, uninsured motorist coverage and personal injury protection. The chief financial officer will recommend amounts to adequately protect the district against loss.

The district will meet or exceed minimum driver requirements and procedures as set forth in ~~ORs 581-053-0545, 581-053-0550 and 581-053-0555~~ **Oregon Administrative Rules**. **The district shall meet child safety system requirements and minimum standards and specifications as set forth in state law.**

**END OF POLICY**

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### **Legal Reference(s):**

[ORS 811.210](#)  
[ORS 815.055](#)  
[ORS 815.080](#)  
[ORS 820.110](#)  
[ORS 820.190](#)

[OAR 437-002-0220 to -0227](#)  
[OAR 581-053-0006](#)  
[OAR 581-053-0010](#)  
[OAR 581-053-0545](#)  
[OAR 581-053-0550](#)  
[OAR 581-053-0555](#)  
[OAR 735-102-0010](#)

R9/30/02 | MW

# Gresham-Barlow SD 10

Code: **EEACE**  
Adopted: 7/11/94  
Revised/Readopted: 5/02/02  
Orig. Code(s): EEAC

# D

## Loading and Unloading

Each elementary and middle school shall have a responsible adult on duty to monitor the loading and unloading of buses and to assure students leave the building and load buses in a safe manner. Should a bus be late for afternoon dismissal, this loading supervisor shall notify the office and also assure that students do not rush to load the bus when it arrives.

Private vehicles arriving during periods of bus loading and unloading will be given directions by the district that prevent interference and ensure safety.

Students shall not be allowed off the bus at other than their regular stop without a signed note from the principal's office, parent or official notification from the transportation supervisor.

**END OF POLICY**

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### Legal Reference(s):

[ORS 339.240](#)

[ORS 339.250](#)

[OAR 581-021-0050](#)

[OAR 581-053-0010 \(11\)](#)

[OAR 581-053-0015\(7\)\(v\)](#)

HR3/7/02 | MW



## Student Transportation in Private Vehicles

Transportation of students will be by the district's transportation system or by a ~~school~~ district employee's ~~automobile~~ vehicle, properly insured, except as provided as follows.

Parents, employees and other designated adults may be permitted to use private vehicles to transport students other than their own on field trips or other school activities if the following conditions have been met prior to the activity:

1. The school administrator has approved the activity;
2. A permission slip signed by each student's parent(s) has been received by the ~~school~~ principal or his/her designee, granting permission for the student to participate in the field trip and to ride in a privately-owned ~~automobile~~ vehicle;
3. The parent, employee or other adult driving the ~~automobile~~ vehicle is properly licensed to drive and has provided proof of insurance. Such insurance shall meet or exceed minimum requirements as established by the state of Oregon and as set by the district;
4. An adequate number of seat restraints **including when applicable, a child safety system for a child who weighs less than 40 pounds, regardless of age, are available and the adult driver requires their use. The child safety system must elevate the person so that a safety belt or safety harness properly fits the individual and meets the minimum standards and specifications of law. A person over 40 pounds or who has reached the upper weight limit for the forward-facing car seat must use a booster seat until four feet nine inches or age eight and the adult belt properly fits.<sup>1</sup> A person who is taller than four feet nine inches or eight years of age or older must be properly secured with a safety belt or harness that meets the requirements under ORS 815.055. Training in the proper installation and use of child safety system may be required. [The driver is responsible for not placing children under the age of 13 in the front seat of a vehicle equipped with passenger-side air bags.]**

When a private vehicle is used for student transportation, all insurance and liability will "follow" the vehicle. That is, the insurance provided by the individual owner/driver will apply to any and all damage, loss or injury to individual and passengers.

The district will develop procedures to implement this policy.

**END OF POLICY**

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<sup>1</sup>"Proper fit" means the lap belt of the safety belt or safety harness is positioned low across the thighs and the shoulder belt is positioned over the collarbone and away from the neck.

**Legal Reference(s):**

ORS 801.455  
ORS 811.210

ORS 815.055  
ORS 815.080

OAR 735-102-0010

HR2/16/12 | RS

# Gresham-Barlow SD 10

Code: **EEBB**  
Adopted: 5/02/02

## Use of Private Vehicles for District Business

The Board discourages the use of private vehicles for district business, including the transportation of students. Staff will use district-owned vehicles whenever possible and should schedule activities and transportation far enough in advance to avoid any nonemergency use of private vehicles.

The superintendent will develop regulations for staff use of private vehicles that will safeguard the district, its employees and students in matters of safety, insurance and liability. The Board will review such regulations at least annually.

No staff member will use a private vehicle for district business, including the transportation of students, without approval in accordance with established district procedures. Authorization to use a private vehicle must be obtained before actual use of the vehicle. Staff members who are authorized to use a private vehicle on district business will be reimbursed in an amount established by the Board.

A student will not be allowed to perform district business with his/her own vehicle or a staff member's vehicle.

**END OF POLICY**

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### **Legal Reference(s):**

ORS 30.260 - 30.265

ORS 332.107

ORS 801.455

ORS 811.210

ORS 815.055

ORS 815.080

OAR 735-102-0010

HR12/27/01 | MW

# Gresham-Barlow SD 10

Code: EFA  
Adopted: 6/01/06

## Local Wellness Program

The Board recognizes that childhood obesity has become an epidemic in Oregon as well as throughout the nation. Research indicates that obesity and many diseases associated with obesity are largely preventable through diet and regular physical activity. Healthy eating patterns and increased physical activity are essential for students to achieve their academic potential, full physical and mental growth and lifelong health and well-being. To help ensure students possess the knowledge and skills necessary to make healthy choices for a lifetime, the superintendent shall prepare and implement a comprehensive district nutrition program consistent with state and federal requirements for districts sponsoring the National School Lunch Program (NSLP) and/or the School Breakfast Program (SBP). The program shall reflect the Board's commitment to providing adequate time for instruction to promote healthy eating through nutrition education, serving healthy and appealing foods at district schools, developing food-use guidelines for staff and establishing liaisons with nutrition service providers, as appropriate. The input of staff (**including but not limited to, physical education and school health professionals**), students, parents, the public, representatives of the school food authority and public health professionals will be encouraged. The superintendent or designee will develop administrative regulations as necessary to implement the goals of this policy throughout the district.

### Nutrition **Promotion and Nutrition Education**

**Nutrition promotion supports the integration of nutrition education throughout the school environment.** Nutrition education topics shall be integrated into the sequential, comprehensive health education curriculum taught in the Pre-K-8 and high school program and other subject areas as appropriate.

### Nutrition Guidelines

It is the intent of the Board that district schools take a proactive effort to encourage students to make nutritious food choices. ~~During the school day, as specified in the Board policy EFA-AR - Local Wellness Program, food and beverages sold or served on district grounds shall meet administrative regulations requirements for nutritional standards.~~ **All food and beverage items (except those as part of the United States Department of Agriculture's National School Lunch Program and/or School Breakfast Program or at times when the school is being used for school related events or non school related events for which parents and other adults are a significant part of an audience or are selling food or beverage items before, during, or after the event such as sporting event, interscholastic activity, a play, band or choir concert), sold in a K-12 public school as part of the regular or extended school day shall meet minimum standards as set forth in state law.**

~~One half hour after the last lunch hour, the superintendent shall ensure that nutritious foods are available as an affordable option whenever food that does not meet nutritional standards is sold or served on district property or at district-sponsored events. During this time it is expected that schools will limit the sale or~~

~~servicing of foods or snacks high in fat, sodium or added sugars, and minimize competition with nutritious foods served.~~

Although the Board believes that the district's nutrition and food services operation should be financially self-supporting, it recognizes, however, that the nutrition program is an essential educational and support activity. Therefore, budget neutrality or profit generation must not take precedence over the nutrition needs of its students. In compliance with federal law, the district's NSLP and SBP shall be nonprofit.

The superintendent is directed to develop administrative regulations to implement this policy, including such provisions as may be necessary to address all food and beverages sold and/or served to students at school (i.e., competitive foods, snacks and beverages sold from vending machines, school stores, and fund-raising activities and refreshments that are made available at school parties, celebrations and meetings), including provisions for staff development, family and community involvement and program evaluation.

### **Physical Activity**

The Board realizes that a quality physical education program is an essential component for all students to learn about and participate in physical activity. Physical activity should be included in a school's daily education program from grades pre-K through 12. Physical activity should include regular instructional physical education as well as co-curricular activities; and recess. The district will develop and assess student performance standards in order to meet the Oregon Department of Education's physical education content standards. The district will make school facilities available to the community and student groups outside of school hours to promote and encourage physical activity; and good nutrition.

### **Reimbursable School Meals**

The district may enter into an agreement with the Oregon Department of Education (ODE) to operate reimbursable school meal programs. The superintendent or designee will develop administrative regulations as necessary to implement this policy and meet the requirements of state and federal law. These guidelines shall not be less restrictive than regulations and guidance issued by the Secretary of Agriculture pursuant to subsections (a) and (b) of section 10 of the Child Nutrition Act (42 U.S.C. 1779) and section 9(f)(1) and 17(a) of the Richard B. Russell National School Lunch Act (42 U.S.C. 1758(f)(1), 1766(a)(0).

### **Other School-Based Activities**

The district will promote district and community based activities that foster healthy eating and create environments that promote physical activity. Families and the community will be encouraged to provide healthy food choices in all situations where food is served. Educational workshops, screenings and literature related to healthy food choices and physical activity may be offered to families.

### **Evaluation of the Local Wellness Policy**

The Board will review the **development, implementation and** effectiveness of practices set forth in this policy annually with input from **staff (including but not limited to, physical education and school health professionals)**, parents, students, representatives of the school food authority, school administrators and the public. In an effort to measure the implementation of this policy the Board designates the districts'

principals as the individuals who will be responsible for ensuring the district **each school** meets the goals outlined in this policy. **The district will make available to the public an assessment of the implementation, including the extent to which the schools are in compliance with policy, how the policy compares to model policy and a description of the progress being made in attaining the goals of this policy.**

~~The superintendent is directed to develop administrative regulations to implement this policy, including such provisions as may be necessary to address all food and beverages sold and/or served to students at school (i.e., competitive foods, snacks and beverages sold from vending machines, school stores, and fund-raising activities and refreshments that are made available at school parties, celebrations, sporting events, and meetings etc.), including provisions for staff development, family and community involvement and program evaluation.~~

**END OF POLICY**

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**Legal Reference(s):**

ORS 332.107  
ORS 336.423

OAR 581-051-0100  
OAR 581-051-0305

OAR 581-051-0310  
OAR 581-051-0400

National School Lunch Program, 7 C.F.R. Part 210 (2006).

School Breakfast Program, 7 C.F.R. Part 220 (2006).

Healthy, Hunger-Free Kids Act of 2010, Public Law 111-296 Section 204.

# Gresham-Barlow SD 10

Code: **EFAA**  
Adopted: 5/02/02  
Readopted: 11/03/11

## District Nutrition and Food Services

The district may enter into an agreement with the Oregon Department of Education (ODE) to operate the National School Lunch Program (NSLP) and the Commodity Food Distribution Program (CFDP) by signing a permanent Sponsor-ODE Agreement entitling the district to receive reimbursement for all meals that meet program requirements and to earn commodity food entitlement based on the number of lunches served.

The permanent agreement shall be signed by the superintendent or other school official with authority to obligate the district to legally binding contracts, subject to annual ODE renewal and will include, at the district's option, an agreement to operate the School Breakfast Program (SBP), Summer Food Service Program (SFSP), the Child and Adult Care Food Program (CACFP) and the Special Milk Program (SMP). The district recognizes that meals and snacks served by the district will not be eligible for reimbursement until the annual program update is received and approved by ODE.

The permanent Sponsor-ODE Agreement shall include assurances by the district that it will follow all NSLP regulations regarding:

1. Free and reduced price process (updated annually);
2. Financial management of the nonprofit school food service;
3. Civil rights and confidentiality procedures;
4. Nutrition content of meals served;
5. Use and control of commodity foods;
6. Accuracy of reimbursement claims;
7. Food safety and sanitation inspections.

The superintendent will develop administrative regulations as necessary to implement this policy and meet the requirements of state and federal law. The regulation(s) will be reviewed and adopted by the Board as required by law.

**END OF POLICY**

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**Legal Reference(s):**

ORS 327.520 - 327.535

OAR 581-051-0100

OAR 581-051-0305

OAR 581-051-0310

OAR 581-051-0400

Nondiscrimination on the Basis of Handicap in Programs or Activities Receiving Federal Financial Assistance, 7 C.F.R. Part 15b (2001).

U.S.D.A., ELIGIBILITY GUIDANCE FOR SCHOOL MEALS MANUAL.

U.S.D.A., FNS INSTRUCTION 765-7 REV. 2: HANDLING LOST, STOLEN AND MISUSED MEAL TICKETS.

Healthy, Hunger-Free Kids Act of 2010, 42 U.S.C. 1751 §§ 203, 205.



# Gresham-Barlow SD 10

Code: **EFAB**  
Adopted: 5/02/02

## **School Food Service Meal Charge Policy \*\***

In lieu of meal tickets, tokens or other methods of exchange, the district shall implement a roster/check-off charge system for all students participating in the district's breakfast and lunch programs.

The district's roster/check-off charge system shall ensure the anonymity of students receiving free and reduced-price meals and free milk.

An elementary student will be permitted to make a maximum of three meal charges. No other meal charges will be allowed until charges are paid in full. Middle and high school students will not be permitted to charge meals.

Parents of the elementary students will be given the following written notification when a meal charge occurs:

1. First charge: Student will receive a reminder slip or hand stamp;
2. Second charge: Student is given either a reminder slip or hand stamp and a copy of the student's balance slip is given to the classroom teacher to be sent home with the student;
3. Third charge: Parents will be given written notification when their student has accrued three charges, along with an explanation that the student will not be allowed to incur further charges until payment has been received in full.

Parents and student will be provided a notice of this policy at the time free and reduced price school meal applications are distributed.

END OF POLICY

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### **Legal Reference(s):**

[ORS 332.107](#)

"School Policy on Charged Meals," FNS Instruction SNP-96-32, United States Department of Agriculture.

# Gresham-Barlow SD 10

Code: **EGAAA**  
Adopted: 7/11/94  
Revised/Readopted: 5/02/02  
Orig. Code(s): EGAA, EGAAA

## Reproduction of All Copyrighted Materials

Among the facilities available to teachers in carrying out their educational assignments are a variety of machines for reproducing the written and spoken word, either in single or multiple copies.

Infringement on copyrighted material, whether prose, poetry, graphic images, music, audiotape, video or computer-programmed materials, is a serious offense against federal law and contrary to the ethical standards required of staff and students alike.

Violations may result in criminal or civil suits.

The Board therefore requires that all reproduction of copyrighted material be conducted strictly in accordance with applicable provisions of law. Unless otherwise allowed as “fair use” under federal law, permission must be acquired from the copyright owner prior to reproduction of material in any form.

“Fair use” is not a rigidly defined term. “Fair use” is based on the following standards:

1. The purpose and character of the use;
2. The nature of the copyrighted work;
3. The amount of and the substantiality of the portion used;
4. The effect of the use upon the potential market for, or value of, the copyrighted work.

If an individual questions the legality of duplicating materials, he/she should seek permission from the copyright holders.

Employees in violation of copyright law may be required to remunerate the district in the event of loss due to litigation and may be subject to discipline up to and including dismissal.

The superintendent will develop administrative regulations that provide guidelines for the “fair use” of copyrighted materials that meet the requirements of Section 107 of the Copyright Act of 1976 and applicable amendments.

**END OF POLICY**

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### Legal Reference(s):

[ORS 332.107](#)

Copyrights, 17 U.S.C. §§ 101- 1332; 19 C.F.R. Part 133 (2006).  
HR5/8/04 | NC

# Gresham-Barlow SD 10

Code: EGACA  
Adopted: 5/02/02

## Cellular Telephones

The Board recognizes that the use of cellular telephones may be appropriate to provide for the effective and efficient operation of the district and to help ensure safety and security of district property, staff and others while on district property or engaged in district-sponsored activities. To this end, the Board authorizes the purchase and employee use of cellular telephones, as deemed appropriate by the superintendent.

District-owned cellular telephones shall be used for authorized district business purposes, consistent with the district's mission and goals. Personal use of such equipment is prohibited except in emergency situations. ~~Any expenses incurred for such personal use shall be reimbursed to the district.~~ **Employees do not have any expectations of privacy with district-owned cell phones or any information stored on them; the phone may be confiscated and searched at any time. Employee use of a district-owned cell phone shall not violate Oregon's ethics laws.**

**If an employee's cell phone purchase is reimbursed by the district, or the employee is provided a stipend to purchase a cell phone, all phone records, text messages, emails to and from the cell phone, and other communications made with the cell phone may be public records.**

**Employees shall not use cell phones, whether district-owned or personally-owned, for non-district-related business while attending to and/or performing their job responsibilities.**

Use of cellular telephones in violation of Board policies, administrative regulations and/or state and federal law will result in discipline up to and including dismissal and/or referral to law enforcement officials, as appropriate.

The superintendent is directed to develop administrative regulations for the implementation of this policy, including a uniform and controlled system for identifying employee cellular telephone needs, monitoring use and reimbursement. Provisions may also be included for staff use of privately-owned cellular telephones for authorized district business.

**END OF POLICY**

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### Legal Reference(s):

ORS 244.010  
ORS 244.020(15)

ORS 244.040(1)(a)  
ORS 244.120

ORS 332.105  
ORS 332.107

Davidson v. Or. Gov't Ethics Comm'n, 300 Or. 415 (1985)  
OR. GOV'T STANDARDS AND PRACTICES COMM'N, ADVISORY OPINIONS 02S-020 (Aug. 2, 2002), 02A-1008 (July 12, 2002), 01A-1004 (June 1, 2001) and 98A-1003 (July 9, 1998).

12/4/02 | MW

# Gresham-Barlow SD 10

Code: **EHA**  
Adopted:

## **P** **Health Insurance Portability and Accountability Act** (Version 1) (For districts that bill for Medicaid or use a contracted service – ESD or other – to bill for Medicaid)

The Board has determined that it meets the definition of a hybrid of covered entities<sup>1</sup> under the Health Insurance Portability and Accountability Act (HIPAA). As the district offers health-care provider programs and services that include electronic billing for the reimbursement of services under Oregon Medicaid programs, or contracts with another entity to provide such services, it is subject to HIPAA.

As a covered entity, the district will meet the national electronic transaction standards and applicable requirements of federal law. In all electronic transactions involving student education records information, the district will adhere to the confidentiality requirements of the Family Educational Rights and Privacy Act (FERPA).

The superintendent will ensure that training is provided to appropriate staff with access to, and responsibility for, electronic transactions of student education records information as required by HIPAA. Notice will be provided to students and parents of their rights pertaining to the disclosure of personally identifiable information, complaint procedures and the district official to contact in the event of questions, as provided in established student education records related Board policies and administrative regulations.

END OF POLICY

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### Legal Reference(s):

[ORS 332.107](#)

Health Insurance Portability and Accountability Act of 1996, 42 U.S.C. §§ 1320d-d-8 (2006); 45 C.F.R. Parts 160, 164 (2006). Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2011); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2011).

R3/29/04 | MW

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<sup>1</sup>A “covered entity” is an entity subject to HIPAA. These include those entities defined under the Act as a health plan, health-care clearinghouse, health-care provider or a hybrid entity. A hybrid of covered entities is a single legal entity that is a covered entity and whose covered functions are not its primary function. Self-insured health plans and Internal Revenue Service Section 125 plans with 50 or more participants operated or maintained by public schools entities are covered health plans for HIPAA privacy rule purposes. Similarly, any provider of services, a provider of medical or health services as defined in section 1861 of the Act, 42 U.S.C. § 1395X(s)(5), and any person or organization who furnishes, bills or is paid for health care in the normal course as defined by 45 C.F.R. § 160.103 is also subject to HIPAA requirements as a health-care provider. District’s should review their programs and services with their legal counsel in determining HIPAA applicability.

# Gresham-Barlow SD 10

Code: **JECB**  
Adopted: 9/05/96  
Readopted: 5/02/02; 2/02/12  
Orig. Code(s): JECB

## Admission of Nonresident Students

The district may enroll nonresident students as follows:

### ~~Interdistrict Student Transfers~~

1. By written consent of the affected school boards. The student becomes a “resident pupil” of the attending district thereby allowing the attending district to receive State School Fund money.

### ~~Open Enrollment~~

2. By written consent from the school board ~~for the district in which the school is located as provided by Board policy~~ **with which the student has made application for admission**. The student becomes a “resident pupil” of the attending district thereby allowing the attending district to receive State School Fund moneys.

### **Tuition**

3. By unilaterally admitting with tuition a nonresident student whereby neither district is eligible for State School Fund moneys;

### **Other**

4. If a juvenile court determines it is in the student’s best interest, a student placed in a substitute care program outside the district will continue to be considered a resident student and allowed to attend the school the student attended prior to placement. The public agency placing the student in a substitute care program will be responsible for the transportation of the student, if public agency funds are available.

The Board shall deny regular school admission to nonresident students who are under expulsion from another district for a weapons policy violation. The Board may, based on district criteria, deny admission to nonresident students who are under expulsion from another district for reasons other than a weapons policy violation.

### ~~Consent by Affected Boards – Interdistrict Transfers~~ **Tuition Admission by Consent of Both the Affected Boards or Consent for Admission of a Tuition Paying Student**

[Annually, by [date to be set by the Board<sup>1</sup>], the Board shall establish the number of student transfer requests into the district, and out of the district, to which consent will be given for the upcoming school year.]

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<sup>1</sup>The district must annually make this determination by a date set by the Board. Insert the date set by the Board.

The Board reserves the right to accept/reject nonresident students based upon the availability of space, resources, personnel, appropriate programs and a positive review of education records. The Board may not consider nor ask for any information from the student about race, religion, sex, sexual orientation, ethnicity, national origins, disability, health, whether a student has an individual education program (IEP) or the terms of that IEP, identified as talented and gifted, income level, residence, proficiency in English, athletic ability or academic records. The Board may not request or require the student to participate in an interview, tour any of the schools or facilities, or otherwise meet with any representatives of the school or district prior to the district deciding whether to give consent.

The Board may ask for the student's name, contact information, date of birth, grade level and whether the student is currently expelled for a weapons violation.

The Board will annually determine whether to limit the number of students to whom consent will be given. If the number of students seeking consent exceeds the number of spaces, the Board will use an equitable lottery selection process. The process may give priority to students who have siblings currently enrolled in the district. [For the 2014-2015 school year only, this process may also give priority to nonresident students who received consent from the Board of rhte 2013-2014 school year.]

The Board may revise the maximum number of students to whom consent will be given at a time other than the annual date established by the Board if there are no pending applications for consent.

If the Board decides not to give consent to a student the Board must provide a written explanation to the student.

The Board may determine the length of time the consent is given. Any limitations in length of time must be applied consistently among all students to whom consent was is given.

The district is not required to provide transportation outside the boundaries of the district. The student will be allowed to use existing bus routes and transportation services of the district. Transportation will be provided if required by federal law.

The Board may consider situations such as:

1. ~~Students with unusual academic needs or abilities that can be met more readily by school services available in a nonresident school district;~~
2. ~~Students living in remote areas whose school transportation can be met more conveniently and efficiently by the nonresident district;~~
3. ~~Students with unusual disciplinary or emotional problems who would have a greater ability to succeed in the environment of the nonresident school district;~~
4. ~~Students whose parents move from the district during a school year; and~~
5. ~~Students whose parents are employed within the nonresident district.~~

**Consent of Board for the District in which the School is Located – Open Enrollment Consent by the Nonresident District Board for which the Student has Applied for Admission (Open Enrollment)**

Annually, by March 1, the Board shall establish the number of students to whom consent will be given for the upcoming school year. The Board may choose to limit consent based on school, grade or the combination of both. The Board may decide not to give consent to any person under this process.

Applications for consent shall be submitted to the district no later than April 1, for the following school year.

The Board may not deny consent, or give priority ~~nor request student information related to~~ based on race, religion, sex, sexual orientation, ethnicity, national origin, disability, ~~health, whether a student has an IEP or the terms of individual education program~~ that IEP, income level, ~~residence~~, proficiency in the English language, or athletic ability, ~~academic records or eligibility or participation in talented and gifted programs.~~

Applications for consent shall be submitted no later than April 1, prior to the year of requested consent.

If the number of students seeking consent exceeds the number of students the Board has determined will be given consent, consent will be based on an equitable lottery selection process.

The district is not required to provide transportation outside the boundaries of the district. The student will be allowed to use existing bus routes and transportation services of the district. Transportation will be provided if required by federal law.

By May 1, the district shall provide written notification of ~~attendance~~ admission of a nonresident student into the district, to the district of the student’s legal residence.

**END OF POLICY**

**Legal Reference(s):**

ORS 109.056  
ORS 327.006  
ORS 329.485  
ORS 335.090  
ORS 339.115 - 339.133

ORS 339.141  
ORS 339.250  
ORS 343.221  
ORS 433.267

HB 3681 (2011)

Letter Opinions, Office of the OR Attorney General (March 15, April 18, June 30 1988).  
OR. DEP’T OF EDUC., ODE EXECUTIVE MEMORANDA 23-1988-89, 42-1994-95.

# Gresham-Barlow SD 10

Code: **JECB-AR(1)**  
Adopted: 1/28/99  
Revised/Readopted: 5/02/02  
Orig. Code(s): JECB-AR

## Admission of Nonresident Students

The district has designed the following practices to facilitate a consistent and fair process for reviewing requests for incoming interdistrict student transfers and for determining whether they will be approved or denied.

By January 15 of each year, the principals will establish an approximate number of nonresident students their respective buildings can accommodate for the following school year.

~~The amount of tuition will be established by [July 1] of each year. Nonresident students will not be admitted without tuition, with the exception of students who become “resident pupils” by written consent of affected school boards, by written consent of the district board for the district the school is located with which the student has made application for admission and foreign exchange students attending district schools on a J-1 Visa.~~

~~The amount of tuition will be established by July 1 of each year. Each admitted tuition paying student will be charged the same amount of tuition.~~

~~The district is not required to provide transportation outside the boundaries of the district. The student will be allowed to use existing bus routes and transportation services of the district. Transportation will be provided if required by federal law.~~

~~A written appeal for a denied request may be made to the Board whose decision, based upon review, will be final.~~

### ~~Consent by Affected Boards and Tuitioned Students~~ **Admission by Consent of Both the Affected Boards or Consent for Admission of a Tuition Paying Student**

- ~~1. The petition for admission must go through the principal’s office, which will then submit the petition to the superintendent’s office.~~
- ~~2. Initial admission and annual renewal must be approved by the superintendent.~~
- ~~3. Approved Admission of students paying tuition requests will result in a mutual tuition agreement between the parties and will be filed with the business office for billing and payment control.~~
- ~~4. The business manager shall prepare semester bills for all tuitioned paying students, and any student whose tuition remains unpaid 15 days after presentation of bills shall be excluded; the superintendent may grant additional time for payment should circumstances warrant it.~~



5. ~~Students will not be subject to the superintendent's annual review after the sophomore year. Students receiving consent may remain in the district [for the school year [2014-2015]][until they finish the highest grade level in the school][until graduation].<sup>1</sup> The student will not need to seek permission more than once from the district of origin, to transfer to this district.~~

### ~~Notes Pertinent to This Policy~~

~~The Oregon School Activities Association (OSAA), the governing body for interscholastic athletics in the state's high schools, states that, "It is a fundamental rule of the Association that students must attend only the high school in the school district where their parents reside. Exceptions to this rule are to be strictly construed." (Rule 8-6-1).~~

~~"Notwithstanding ORS 339.133 (1), a school district shall not exclude from admission a child located in the district solely because the child does not have a fixed place of residence or solely because the child is not under the supervision of a parent, guardian, or a person in a parental relationship." (ORS 339.115(7))~~

### ~~Conditions/Reasons for Considering a Request for Interdistrict Transfer~~

~~The district will consider a parental request for a student to attend one of its schools for the following reasons:~~

- ~~1. The student has unusual academic needs or abilities that can be met more readily by school services available in the district;~~
- ~~2. The student has unusual disciplinary, safety or emotional problems and might have a greater likelihood of success in an environment in the district. Examples include situations in which a student would be returning to school after treatment in a mental health program, a substance abuse treatment program or participation in a teen-parent program, etc.;~~
- ~~3. The student attended a district school during the current year for a considerable length of time and the parent is requesting that the student complete the remainder of the year at the district school, or the student is completing his/her final year of education preceding graduation from a district high school;~~
- ~~4. The student lives in a remote area where transportation can be met more conveniently and efficiently by the district;~~
- ~~5. The parent has his/her own reasons for requesting an interdistrict transfer that are unrelated to the above.~~

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<sup>1</sup>The receiving district determines the length of time granted for a student of an interdistrict transfer by mutual agreement. The length of time determined by the receiving district must be applied the same for all students receiving consent by mutual agreement. The bracketed language represents only examples the district may consider. The district may insert whatever length of time they decide.

## Conditions for Accepting, Denying or Revoking Transfer Requests

1. Appropriate space in the school, program or course must be available.
2. The student must be in good standing in his/her resident district.
3. ~~The district will deny a request for an incoming interdistrict transfer if the primary reason for making such a request appears to be related to the athletic programs of either the resident district or the district.~~ If a transfer is approved, and the student chooses to participate in the interscholastic athletic program, it will be the intent of the district to comply with and strictly enforce the eligibility rules and guidelines of the Oregon School Activities Association.
4. The district will refuse admission of a student expelled from another district until at least the end of the semester in which the student was expelled, or longer if expulsion is under conditions addressed in the Gun Free School Act.
5. A transfer may be terminated if any educational, behavioral or attendance issues are not consistent with the expectations of the district's Board policies and information included in the district's *Parent/Student Information, Rights, and Responsibilities Handbook*.

## Application Process

1. The parent must obtain a copy of the Resident District Transfer Request Form from their resident district's administrative office.
2. Applications for interdistrict transfer requests may be submitted throughout the year. Requests for fall admission may not be considered until final enrollments are known.

## Review Process

1. The resident school district's superintendent; or designee, reviews the application and makes every effort to approve or deny the request within 10 days of receipt. Fall admission requests may be extended until final enrollments are known.
2. If the request is denied by the resident district, the resident district's superintendent; or a designee; shall notify the parent, in writing, of the denial, ~~and shall include the reason(s) for the denial~~ **and the right to appeal the decision.**
3. If the request is approved by the resident district, the resident district's superintendent; or designee; shall contact the district's superintendent; or designee; ~~(and subsequently fax/mail the approved Resident District Transfer Request Form) for review. A review of school records may be required before a final determination will be made.~~
4. The district superintendent; or a designee; shall review the application approved by the resident district and decide whether Gresham-Barlow School District conditions and expectations have been met and make a decision. Once a decision has been made, the parent who initiated the request shall be notified in writing of the decision. If the request is approved, notification shall include conditions

of enrollment in the Gresham-Barlow School District school. If the request is denied, reasons for the denial will be included. A copy of the notification will be sent to the resident district.

Notification of the parent by the district may exceed the usual 10 days after receipt of the application in order to comply with state guidelines for special education procedures, or if the district requires more time to determine enrollment levels.

### **Interdistrict Agreement Process**

1. The respective districts shall complete the Inter-District Consent Agreement for Admission of Non-Resident Student. The agreement shall include:
  - a. Mandated district responsibility for special education rights and procedural safeguards;
  - b. Responsibility for transportation, if other than the parent;
  - c. Payment amounts and schedule by the resident district for specified needed services to be provided by the Gresham-Barlow School District entailing costs beyond those provided through the state of Oregon's funding formula;
  - d. District responsibilities and conditions for attendance (if applicable).
2. The Inter-District Consent Agreement will be signed by the superintendents of the resident and the Gresham-Barlow School District; or their designee(s). The conditions under which the district may revoke permission for attendance shall be attached to the agreement.

### **The Interdistrict Application PROCESS ~~process~~ is NOT ~~not~~ recommended for the following conditions:**

1. The student is legally emancipated and continues to reside within the resident district boundaries, irrespective of the residence of the parents;
2. The student is a foreign exchange student enrolled through a district-approved program;
3. The resident district requests that the Gresham-Barlow School District provide a free and appropriate public education to meet the unique needs of a student eligible to receive special education services that cannot be provided in the resident district. The resident district will retain all responsibility for ensuring that the parents and student are afforded all special education rights and procedural safeguards under state and federal law. Note: While the aforementioned application process is not required for this type of transfer, the Inter-District Consent Agreement for Admission of Nonresident Students must, nevertheless, be completed between the resident and nonresident districts. ORS 339.133(6) and CFR §300.152

### **~~Consent of Board for the District in which the School is Located~~ Consent by the Nonresident District Board for which the Student has Applied for Admission (Open Enrollment)**

1. ~~By March 1, the Board shall establish the number of students, if any, that will be given admission for the following school year under this process. Resident students will have first opportunity to request an intradistrict transfer prior to the placement for nonresident student to a specific school.~~

2. Nonresident students must make application no later than April 1, for admission in the following school year. Applications must be submitted to the district office.
3. If the number of applications exceeds the number of admissions to be given, an equitable lottery process will be used to determine admission. This lottery process may give priority to applicants who currently have siblings enrolled in the district. Priority cannot be given to a nonresident student over an intradistrict transfer request from a resident student. If the district determines that admission will not be given to any students under this process there is no district obligation to give admission to siblings
4. Once the student has been given admission the student is considered a resident for all educational programs and remains a resident of the district until the student:
  - a. Graduates from high school;
  - b. Is no longer required to be admitted to the school district under ORS 339.115; or
  - c. Enrolls in a school in a different district.
5. By May 1, ~~prior to the next school year,~~ the district shall provide written notification of admission of ~~the~~ a nonresident student receiving admission into the district, to the district where of the student's legal residence is located.

**Gresham-Barlow SD 10**

Code: **JECB-AR(2)**  
Revised/Reviewed:

D

**Request for Nonresident Student Admission (Version 1)**  
(Consent by Nonresident District Only)

For Office Use Only  
Student ID# \_\_\_\_\_

School Year \_\_\_\_\_

Nonresident District \_\_\_\_\_

Resident District \_\_\_\_\_

Legal Last Name \_\_\_\_\_ Legal First Name \_\_\_\_\_ Legal Middle Name \_\_\_\_\_

Street Address \_\_\_\_\_

Apartment Complex \_\_\_\_\_ Apartment # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Date of Birth \_\_\_\_\_ Enrolled Grade [2011-2012] \_\_\_\_\_

Primary Phone of Parent/Guardian \_\_\_\_\_ Secondary Phone \_\_\_\_\_

Parent/Guardian Name (Person in Parental Relationship) \_\_\_\_\_

Is the student currently (as of April 1) under expulsion?  Yes  No

If yes, what was the reason: \_\_\_\_\_

Expelled from which district: \_\_\_\_\_

I hereby certify the information I have provided is true and I understand that falsely responding to any of the questions herein will result in denial and/or revocation of this application. If my child is admitted, I hereby authorize the release of the student educational records to [name of district] and certify that I am the parent or guardian in legal custody of the student.

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

For Office Use Only:

Final Action of Nonresident District:  Approved  Denied  Wait list  Lottery number \_\_\_\_\_

Reason or comments: \_\_\_\_\_

Superintendent/Designee: \_\_\_\_\_ Date \_\_\_\_\_

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## Mutual Agreement - “Resident Pupil”\*\* (Version 2)

“Resident pupil” for the purposes of collecting State School Fund moneys and this mutual agreement<sup>1</sup>, shall be defined as a student whose legal residence is not within the boundaries of the district reporting the student but who attends school in the district with written consent of the affected district boards.

### Resident District

The \_\_\_\_\_ (name of sending district) Board of Directors hereby agrees by Board resolution dated \_\_\_\_\_ to allow \_\_\_\_\_ (name of student) to become a “resident pupil” in the \_\_\_\_\_ (name of receiving district) effective \_\_\_\_\_ (date).

### Attending District

The \_\_\_\_\_ (name of receiving district) Board of Directors hereby agrees by Board resolution dated \_\_\_\_\_ to accept \_\_\_\_\_ (name of student) as a “resident pupil” in the \_\_\_\_\_ (name of receiving district) effective \_\_\_\_\_ (date).

1. The resident district shall retain all responsibility for ensuring that the parents and the student are afforded all special education rights and procedural safeguards under state and federal law, including, but not limited to:
  - a. Child find, the evaluation for eligibility, for special education if the resident district suspects that a student has a disability and needs special education services;
  - b. Individualized education program (IEP). The attending district may initiate and conduct IEP meetings for the review of an IEP if requested to do so in writing by the resident district. A representative of the resident district shall attend all IEP meetings;
  - c. Educational placements of the student;
  - d. Provision of a free appropriate public education;
  - e. Prior written notice to the parents when the resident district proposes or refuses to initiate the identification, evaluation or educational placement of the student or the provision of a free appropriate public education, including a change in placement if the contract is rescinded;

\_\_\_\_\_

<sup>1</sup>When both boards pass resolutions in agreement and district signatures are affirmed a mutual agreement has been reached. The signature of the Board chair is necessary unless the Board has designated the responsibility to the superintendent under specific policies and criteria.

D

- f. Stay-put which allows the student to remain in his/her present educational placement at the attending district during the pendency of any special education due process hearing or judicial proceeding unless the resident district and the parents of the student agree otherwise;
- g. The resident district shall be the district of record for any special education due process hearing or judicial proceeding arising out of the student's placement or program.

2. The attending district shall:

- a. Allow the student to remain in his/her present education placement at the attending district during the pendency of any special education due process hearing or judicial proceeding unless the resident district and the parents of the student agree otherwise;
- b. Immediately notify the resident district if the attending district suspects that the student may have a disability and may need special education services;
- c. Immediately notify the resident district if the student, whether he/she is a special education student or not, has engaged in conduct that may lead to a suspension or an expulsion;
- d. Immediately notify the resident district of any complaint made by the parents of the student regarding the student's regular or special education program at the attending district.

3. With respect to funding, the following shall apply:

- a. The attending district shall claim the student's attendance and generate the first weight of State School Fund moneys as provided for under state interagency agreement policy;
- b. The resident district shall report the student on the annual Special Education Child Count (SECC) and receive the second weight State School Fund moneys as provided for under state policy;
- c. In addition to receiving the first weight of State School Funds, the attending district may receive from the resident district, for the above named student, additional funding beyond the first weight of State School Fund moneys, at the resident district's discretion, and as agreed upon by both the sending and receiving district, utilizing one of the following options:
  - (1) Reimbursement based on periodic billings representing actual costs;
  - (2) Lump sum payment in the amount of \$ \_\_\_\_\_ based on the proportional share of the attending district's total excess costs for special education;
  - (3) Lump sum payment in the amount of \$ \_\_\_\_\_ based on the total special education revenues received by the resident district (Second weight State School Fund moneys, plus the district per student amount of IDEA funds);
  - (4) Other - as agreed to below by both parties.

**Contract**

If the needs of the student change substantially, the contract can be renegotiated.

\_\_\_\_\_  
Resident District Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attested By

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Optional) Parent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attending District Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attested By

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Optional) Parent

\_\_\_\_\_  
Date

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# Gresham-Barlow SD 10

Code: **JF/JFA**  
Adopted: 7/11/94  
Readopted: 5/02/02  
Orig. Code(s): JF/JFA

## Student Rights and Responsibilities\*\*

The Board has the responsibility to afford students the rights that are theirs by virtue of guarantees offered under federal and state constitutions and statutes. In connection with rights are responsibilities that must be assumed by students.

Among these student rights and responsibilities are the following:

1. Civil rights – including the rights to equal educational opportunity and freedom from discrimination; the responsibility not to discriminate against others;
2. The right to attend public schools; the responsibility to attend school regularly and to observe school rules essential for permitting others to learn at school;
3. The right to due process of law with respect to suspension, expulsion and decisions which the student believes injure his/her rights;
4. The right to free inquiry and expression; the responsibility to observe reasonable rules regarding these rights;
5. The right to privacy, which includes privacy in respect to the student's school records.

Students have the right to know the behavior standards expected of them as well as to know the consequences of misbehavior.

Students' rights and responsibilities, including standards of conduct, will be made available to students, ~~and~~ their parents **and employees** through information distributed annually.

**END OF POLICY**

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### Legal Reference(s):

ORS 332.061  
ORS 332.072  
ORS 337.150  
ORS 339.155

ORS 339.240  
ORS 339.250  
ORS 659.850  
ORS 659.865

OAR 581-021-0045  
OAR 581-021-0046  
OAR 581-021-0050 to -0075  
OAR 581-022-1140

Hazelwood Sch. District v. Kuhlmeier, 484 U.S. 260 (1988).  
Bethel Sch. Dist. v. Fraser, 478 U.S. 675 (1986).

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Jim Schlachter  
James Hiu

DATE: May 1, 2014

RE: No. 6 – Gresham High School Rhythmettes – First Place Winners

EXPLANATION: In our effort to recognize students who achieve state champion status in school activities and academic programs, tonight we have the opportunity to recognize the Gresham High School Rhythmettes, first place winners of the 5A/6A large division competition.

Roya Bannister	Alyssa Maslen - <b>Captain</b>
Sophia Busse - <b>Captain</b>	Andrea Monteblanco
Destiny Cha	Makenna Moore
Rachel Cortese	Cassidy Morse
Samantha Cuevas	Lesli Morales
Denisse Delgado Munoz	Kyza Moss
Hailey Faulkner	Lilyanna Ortiz
Tara Fery - <b>Captain</b>	Kaitlin Pettit
Kennedy Fleming	Brianna Pond
Kellie Gorman	Jordyn Scholer - <b>Captain</b>
Sharna Greene	Brooke Smith
Ashley Grissom	Emilie Steinblums
Katie Havrilla	Keely Stevens - <b>Captain</b>
Erica Keathley	Amy Swain
Brianna Kjenslee	Jacob Tavera
Angelina Macca	Maya Walbridge
Keisha Macias	

Jenn Wilson, *Head Coach*  
Meredith Holman, *Coach/Choreographer*  
Mary Ellen Cook, *Coach/Choreographer*  
Megan Robertson, *Coach/Choreographer*

**Drill Down** - Maya Walbridge, freshman

The board is asked tonight to recognize the outstanding accomplishment of these Gresham High School students by presenting them with individual Certificates of Accomplishment.

Board of Directors

Re: No. 6 – Gresham High School Rhythmettes – First Place Winners

May 1, 2014

Page 2

PRESENTER: James Hiu

SUPPLEMENTARY  
MATERIALS: Certificates of Accomplishment

RECOMMENDATION: The administration recommends the board recognize these students for their state champion performance.

REQUESTED ACTION: No formal action is required.

JH:pkh:lc

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Jim Schlachter  
James Hiu

DATE: May 1, 2014

RE: No. 7 – State Thespian Awards, Gresham High School

EXPLANATION: In our effort to recognize students who achieve state champion status in school activities and academic programs, tonight we have the opportunity to recognize the First Place winners of the Oregon Thespians State Acting Conference, for the third year in a row. Their advisor is Sara Dempsey.

**Group Musical** winners for "Magic to Do!" from Pippin -

Hunter Anderson	Angie Hahn
Amanda Brainard	Grace Katzke
Victoria Barcroft	Spencer Livermore
Brandon Bailey	Nathen Ludahl
Devin Bailey	Billy Manggala
Lily Cichon	Arianne Melton
Andrew De La Paz	Brett Parsons
Crystal Grisham	Madison Ryder

**Monologues** - Andrew De La Paz

**Scholarship** - Arianne Melton is winner of the Thespian Melba Day Sparks Scholarship for \$1,500!

The board is asked tonight to recognize the outstanding accomplishment of these Gresham High School students by presenting them with individual Certificates of Accomplishment.

PRESENTER: James Hiu

SUPPLEMENTARY  
MATERIALS: Certificates of Accomplishment

RECOMMENDATION: The administration recommends the board recognize these students for their state champion performance.

REQUESTED ACTION: No formal action is required.

JH:pkh:lc

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Jim Schlachter  
James Hiu

DATE: May 1, 2014

RE: No. 8 – Grace Ray - Northwest Science Expo

EXPLANATION: In our effort to recognize students for exemplary achievements in school activities and academic programs, tonight we have the opportunity to recognize Gresham High School senior, Grace Ray.

Grace qualified for the Northwest Science Expo, which is the state level science fair held at Portland State University. The focus of Grace's project is "capturing energy from hot air drafts from water heated by composted materials." With her current project, she also qualified for the Intel International Science Expo to be held in Los Angeles in May. In addition, at the state science fair this year she was recognized with an IEEE Special Award (Institute for Electrical and Electronic Engineers). Last year, Grace won a \$2,000 OSU engineering scholarship.

The board is asked tonight to recognize the outstanding accomplishment of this Gresham High School student by presenting her with a Certificate of Accomplishment.

PRESENTER: James Hiu

SUPPLEMENTARY  
MATERIALS: Certificates of Accomplishment

RECOMMENDATION: The administration recommends that the board recognize Grace Ray for her participation in the NW Science Expo, as well as the Intel International Science and Engineering Fair.

REQUESTED ACTION: No formal action is required.

JH:pkh:lc

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Jim Schlachter  
Athena Vadnais

DATE: May 1, 2014

RE: No. 9 – Gresham-Barlow Education Foundation Update

EXPLANATION: Gresham-Barlow Education Foundation updates are typically presented every-other month, with the exception of June, July and August (summer break).

The next Foundation report will be presented in June.

PRESENTER: Athena Vadnais

SUPPLEMENTARY  
MATERIALS: None

RECOMMENDATION: This report is being provided as information only.

REQUESTED ACTION: No action is required.

:lc

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Jim Schlachter  
Athena Vadnais

DATE: May 1, 2014

RE: No. 10 – District Advisory Council (DAC) Report

EXPLANATION: The most recent DAC meeting was held on April 10, 2014, at North Gresham Elementary School. Board representatives present were Dale Clark and Dan Christenson.

This evening, the board will hear a report concerning the DAC meeting.

PRESENTER: Athena Vadnais

SUPPLEMENTARY  
MATERIALS: Minutes of the April 10, 2014, DAC meeting

RECOMMENDATION: This report is being provided as information only.

REQUESTED ACTION: No action is required.

:lc



## District Advisory Council Meeting

April 10, 2014

North Gresham Elementary School

### DAC Members present:

<i>Deep Creek ES</i>	Teri Kane Megan Palau
<i>East Gresham ES</i>	Melissa Smith
<i>East Orient ES</i>	
<i>Hall ES</i>	Gerene Daugherty
<i>Highland ES</i>	
<i>Hogan Cedars ES</i>	Jennifer Levens
<i>Hollydale ES</i>	Shannon Rist Megan Johnson
<i>Kelly Creek ES</i>	
<i>North Gresham ES</i>	Capri Parker
<i>Powell Valley ES</i>	Alisa Goslin

<i>West Gresham ES</i>	Trisha Knobbs Jenn Logue
<i>Clear Creek MS</i>	
<i>Damascus MS</i>	Matt Wells
<i>Dexter McCarty MS</i>	Dawn Bures Melissa Smith
<i>Gordon Russell MS</i>	
<i>West Orient MS</i>	
<i>Gresham HS</i>	Dawn Bures Vonda Vensel
<i>Sam Barlow HS</i>	Maria Grevstad
<i>Springwater Trail HS</i>	

**School Board Members:** Dale Clark, Dan Christenson

**Administrators:** Jim Schlachter, Athena Vadnais, Tracy Klinger, Nancy Torbert, Tim Collins, Randy Bryant, James Hiu, and Teresa Ketelsen.

**-MINUTES-**

### Called To Order

Chair Dawn Bures called the meeting to order at approximately 7:00 p.m. and reviewed the evening's agenda.

### Principal's Report – Tracy Klinger, Principal of North Gresham Elementary

Tracy Klinger, the principal at North Gresham Elementary School, spoke about her school. There are 530 students with 76% on free and reduced lunch and 26% English language learners.

North Gresham has many partnerships. The Right Brain Initiative, which brought in ballet to the school this year, and a Foster Grandparents program, which was established through a grant five years ago and makes it a very unique program to North. There is also a Backpack Buddy



Program. EBEW Local 48 donates money to Gresham United Methodist Church, who in turn uses those funds to provide meals on the weekends for kids who need it.

Principal Nancy Torbert of Kelly Creek Elementary School and Assistant Principal Tim Collins of Gresham High School presented on Oregon's New Teacher Evaluation System. The new evaluation system will be starting this year and includes both teacher and administrator evaluations. This new system is replacing the one that has been in place for the last 15 years.

Senate Bill 290 required all districts to evaluate their current systems. The Oregon Framework required that teams evaluate and revamp the evaluation systems. Those teams consisted of five teachers and five administrators that look at the framework and see how it would look in their particular district.

The State of Oregon Requirements are:

- A Standard of Professional Practice
  - Lesson Plans, Staff Meetings, Data Analysis
- Different Levels of Performance (1-4 rating scale)
- Multiple Measures of Evaluation (collections of evidence)
  - Student learning and growth, state assessments, portfolios
- Professional Growth Cycle (evaluation system)
  - Seven mini evaluations and one full observation within a two-year period
  - Collaborative process, ongoing feedback, focus on improving effectiveness
  - The state asks: What difference are you making? And how do you know?
- Aligned Professional Learning (log of PD activities)

There was a lot of mention of setting goals including one professional growth goal and two student learning and growth goals. These goals then need to be connected back to teaching and learning and highlight the alignment with the classroom goals, school goals and district goals.

These goals need to capture academic growth for ALL students. How is student growth measured? With classroom based measures and of course state and national standardized tests.

This new system is designed to coach teachers. It is not designed for looking for and pointing out all the things they do wrong.

### **District Interaction with the Board – Board of Directors**

Dale Clark and Dan Christenson represented the school board. Dale spoke about PGE going thru a change in their evaluation process. Change is hard, but these are steps in the right direction. He said it should be looked at as more of a process and not an event. Dale mentioned that the board is in the process of figuring out the budget. The first official budget meeting is in two weeks.

Superintendent Schlachter said the budget was looking good in that no staff layoffs were expected and days cut this year would be brought back into the school year.

Someone also asked about a rumor that she heard about days being added back into the school year due to the snow days this year. It was confirmed, although paperwork about it had not gone out, that the last day of school would be Friday, June 13. It doesn't affect 8<sup>th</sup> graders or Deep Creek Elementary, which will be moving into Damascus Middle School the last two days of the school year.

Our next meeting is the year end BBQ at Gordon Russell Middle School. It starts at 6:30 pm and we'll be going over topics for next year's meetings and the election of officers.

### **Adjournment**

The meeting was adjourned at approximately 8:30 p.m.

Minutes submitted by:  
Dawn Bures  
DAC Chair

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Jim Schlachter  
Teresa Ketelsen  
Tim Drilling

DATE: May 1, 2014

RE: No. 11 – Achievement Compact Advisory Committee: Meeting Minutes

EXPLANATION: The most recent Achievement Compact Advisory Committee meeting was held on April 15, 2014, in Room 2B at Gresham City Hall. Minutes of that meeting are being provided with this executive summary as information only.

The Achievement Compact Advisory Committee is an advisory committee appointed by the Gresham-Barlow School District Board of Directors. Its purpose is to recommend goals and targets for the 2014-15 Achievement Compact in a report to the school board.

The board will receive a committee report this evening for first reading, as listed under Action Items on the agenda.

The next Achievement Compact Advisory Committee meeting will be held on May 28, 2014.

PRESENTERS: Teresa Ketelsen and Tim Drilling

SUPPLEMENTARY MATERIALS: April 15, 2014, Achievement Compact Advisory Committee Minutes

RECOMMENDATION: This report is being provided as information only.

REQUESTED ACTION: No action is required.

:lc

**Gresham-Barlow School District  
Achievement Compact Advisory Committee  
April 15, 2014  
4:00 – 6:00 p.m.  
Gresham City Hall, Room 2B**

*In attendance:* Bruce Schmidt, Tim Collins, Maranda Turner, Molly Stewart, Michelle Fulsher, Renni Ferguson, Jennifer Paulsen, Michelle Mercer, Megan Sternberg, Jim Schlachter, Teresa Ketelsen, Tim Drilling

The meeting started at 4:00 p.m. with introductions, and an overview of the agenda. The purpose of the meeting was to clarify changes in the timeline for the committee's work, and to discuss initial recommendations to be made to the school board by May 1. Minutes from the January 22 meeting were reviewed and approved

**1. Responsibilities of the Committee**

Superintendent Schlachter talked about the committee's work, and the relationship of the work to school improvement planning efforts, and the District Data Team's goals.

**2. Timeline**

Under House Bill 3075, passed in June 2013, the date by which the committee must submit preliminary recommendations to the board was moved from February 1 to May 1, 2014. The date by which the district must submit the compact to the Oregon Education Investment Board (OEIB) was moved from June 30 to October 15, 2014

**3. Information from OEIB**

The committee reviewed OEIB's [Achievement Compact Implementation Report and Recommendations](#), and the technical manual.

**4. Recommendations**

The committee decided to recommend no changes to existing compact goals and targets at this time. The committee did make a number of revisions to the report to reflect changes in programs and activities. In their next meeting, the committee will review end-of-year data and consider recommending revised goals and targets to the board. The committee will meet next on May 28.

The meeting ended at 5:55 p.m.

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Jim Schlachter  
Jerry Jones

DATE: May 1, 2014

RE: No. 12 – Audit Involvement Committee

EXPLANATION: The Audit Involvement process provides an essential two-way communication between the independent auditor and the board. The process enhances the board's responsibility to provide independent review and oversight of 1) the district's financial reporting processes, 2) the district's internal controls, and 3) the independent audit of the district's financial statements.

The process includes several meetings a year between management and the board chair, vice-chair and two appointed budget committee members. The audit kick-off meeting is held in April of each year.

The committee will be engaged with the independent auditor to review the upcoming schedule, audit process, and expectations. This is an opportunity for the committee to share areas of interest and/or concerns identified in our audit pre-meetings.

The most recent Audit Involvement Committee meeting was held on April 3, 2014, with the next scheduled for May 1, 2014.

PRESENTER: Jerry Jones

SUPPLEMENTARY MATERIALS: Meeting summary for April 3, 2014

RECOMMENDATION: This report is being provided as information only.

REQUESTED ACTION: No action is required.

JJ:mkh:lc

## AUDIT INVOLVEMENT COMMITTEE / 2014



DATE HELD: 4/3/14  
 TIME: 5:30 PM  
 LOCATION: Superintendent's Office

Attended	Members	Position
X	<b>Matt O'Connell</b>	Board Chair
X	<b>Carla Piluso</b>	Board Vice-Chair
X	<b>Elizabeth Peters</b>	Budget Committee Appointed Member
X	<b>Megan Hall</b>	Budget Committee Appointed Member
X	<b>Jim Schlachter</b>	Superintendent
X	<b>Jerry Jones</b>	Chief Financial Officer
X	<b>Matt Graves</b>	CPA/ Independent Auditor

### Meeting Review.

The committee met at 5:30 pm. The focus of the meeting revolved around the upcoming audit schedule for Fiscal Year 2014. Mr. Matt Graves attended the meeting. Mr. Graves is the principal auditor from our independent auditing firm. Mr. Graves shared the process for the audit which begin on April 14, 2014. The committee also discussed the Governmental Accounting Standards Board (GASB) release of new standards for how governments will need to report pensions in their financial statements. The pronouncement is referred to as GASB Statement No. 68.

In order to comply with GASB 68, state and local governments will need information from the Public Employees Retirement System (PERS) Board and if state and local governments do not comply with GASB 68, they will **not** receive a clean audit opinion from the independent auditor. In order to meet the reporting requirement, each governmental entity needs certain pieces of actuarially sound and audited data directly from the pension system provider.

The committee also reviewed the Moody's Investor Service updated rating for the district. Moody's Investor Services downgraded GBSD general obligation bonds to Aa3 from Aa2. The downgrade to Aa3 reflects the district's pressured financial operations. The district reduced expenditures through staff cuts and furlough days, but expenditures continue to outpace revenues with the district choosing to spend reserves to close the gap. The district projects structural balance in fiscal 2015 due to a \$5 million in state funding. However, unless the district can successfully manage expenditure growth, given historical precedent, the district's financial position may further deteriorate.

The next scheduled meeting is May 1, 2014

The meeting was completed at 6:00 pm.

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Jim Schlachter  
Jerry Jones

DATE: May 1, 2014

RE: No. 13 – Pupil Transportation Annual Report

EXPLANATION: Michael Jourdan of First Student will review the highlights of last year's Pupil Transportation Program.

First Student employs a staff of 140 bus drives to provide pupil transportation for the Gresham-Barlow School District. Their main responsibility is home-to-school and school-to-home student transportation services. Responsibilities also include transportation for students with special needs and homeless students.

The cost of the student transportation is part of the state school funding formula. The approved reimbursable expenditures for the transportation cost is reimbursed to the district at 70% via the state school fund formula.

The district's goals for the Pupil Transportation Services include dedication to safety, and accountability for performance.

PRESENTER: Jerry Jones

SUPPLEMENTARY  
MATERIALS: None

RECOMMENDATION: This report is being submitted as information only.

REQUESTED ACTION: No action required.

JJ:mkh:lc

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors  
FROM: Jim Schlachter  
DATE: May 1, 2014  
RE: No. 14 – Organizational Assessment

EXPLANATION: The Gresham-Barlow School District has been awarded a grant by the Oregon Department of Education to participate in a pilot project. The project's goal is to develop high-performing districts that support their schools and classrooms in increasing the success of ALL students while closing the achievement gap.

The first step in the project is an Organizational Assessment (OA). This assessment looks at the district's performance from a systems perspective. During the assessment, a team of experts will gather and analyze district documents, conduct classroom observations, and meet with various stakeholders, including all seven of the district's school board members.

The assessment allows the team to look beyond the force of charismatic leaders, fortunate timing, and anecdotal success stories. The assessment instrument consists of seven inter-related components essential to accomplishing the goal of improved student achievement. All seven components must be present to bring about meaningful, long-term, systemic school improvement. If any component is missing, the district cannot fully realize its potential as a high-performing organization. Listed below are the seven components:

- Leadership
- Strategic Planning and results
- Curriculum and Teaching
- Stakeholder Engagement
- Stellar People
- Effective and Efficient Processes
- Accountability



An OA team from Krenek Consulting, LLC, will be in the district the week of May 12, 2014, to conduct a series of focus groups. On the final day of their visit, the team will meet with district leaders to report findings and assist the district in the analysis of the results. The feedback analysis will allow district leaders to understand the district's strengths and opportunities, evaluate the sustainability of current initiatives, outline next steps in organizational improvement, and incorporate the OA findings into our strategic plan.

Following the OA team visit, a report will be provided to the district. This report will be summarized and shared with the community. District strengths and opportunities for improvement will be shared in all seven components.

The OA results will be a key element of the re-visioning work that will take place in 2014-15. The 2015 and 2016 OA visits will provide longitudinal data on district improvement and the effectiveness of the district in achieving the mission of the district.

PRESENTER: Jim Schlachter

SUPPLEMENTARY MATERIALS: None

RECOMMENDATION: This report is being provided as information only.

REQUESTED ACTION: No action is required.

:lc

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors  
FROM: Jim Schlachter  
DATE: May 1, 2014  
RE: No. 15 – National School Boards Association (NSBA) Annual Convention

EXPLANATION: The National School Boards Association (NSBA) held its 74th annual convention in New Orleans, Louisiana, April 5-7, 2014. Although none of the Gresham-Barlow School District board members attended this year, Director Howatt traveled to New Orleans as part of the Oregon School Boards Association's delegate assembly to set legislative policy and priorities.

Time has been reserved on this evening's board meeting agenda to hear a report from Kris Howatt regarding the delegate assembly and their work in New Orleans.

The next three NSBA conventions are scheduled as follows:

March 21 – 23, 2015.....Nashville, Tennessee  
April 9 - 11, 2016.....Boston, Massachusetts  
March 25 - 27, 2017.....Denver, Colorado

PRESENTER: Jim Schlachter

SUPPLEMENTARY  
MATERIALS: None

RECOMMENDATION: This report is being presented as information only.

REQUESTED ACTION: No action is required.

:lc

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Jim Schlachter  
Teresa Ketelsen  
Tim Drilling

DATE: May 1, 2014

RE: No. 16 – Common Core State Standards and Smarter Balanced Assessment

EXPLANATION: Over the past four years, a focal point for our district has been a scaffolded implementation of the Common Core State Standards, kindergarten through 12<sup>th</sup> grade. The past two years the focus has grown to include preparing for the assessment of these standards through Oregon's new statewide assessment system known as Smarter Balanced.

Tonight's presentation will be an overview of the planning and training that has taken place to implement Common Core State Standards and prepare for Smarter Balanced Assessment.

PRESENTER: Teresa Ketelsen, Tim Drilling

SUPPLEMENTARY  
MATERIALS: None

RECOMMENDATION: This report is being provided as information only.

REQUESTED ACTION: No action is required.

TK:lc

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors  
FROM: Jim Schlachter  
Athena Vadnais  
DATE: May 1, 2014  
RE: No. 17 – Teacher Appreciation Week

EXPLANATION: May 5-9, 2014, has been designated as Teacher Appreciation Week, and May 6, 2014, has been proclaimed Teacher Appreciation Day.

It is appropriate that the board officially acknowledge the importance of a strong local school system and the contribution that teachers make to that system. A resolution of acknowledgment for that purpose has been prepared for the board's adoption.

PRESENTER: Athena Vadnais

SUPPLEMENTARY MATERIALS Board resolution recognizing May 5-9, 2014, as Teacher Appreciation Week, and May 6, 2014, as Teacher Appreciation Day in the Gresham-Barlow School District

RECOMMENDATION: The administration recommends the board adopt the resolution as presented.

REQUESTED ACTION: Move to ratify the resolution recognizing May 5-9, 2014, as Teacher Appreciation Week, and May 6, 2014, as Teacher Appreciation Day in the Gresham-Barlow School District.

AV:lc;jh



**RESOLUTION  
DECLARING MAY 5-9, 2014  
TEACHER APPRECIATION WEEK  
IN THE GRESHAM-BARLOW SCHOOL DISTRICT**

---

**WHEREAS**, teachers make public schools great; and

**WHEREAS**, teachers work to open students' minds to ideas, knowledge and dreams; and

**WHEREAS**, teachers keep American democracy alive by laying the foundation for good citizenship; and

**WHEREAS**, teachers fill many roles, as listeners, explorers, role models, motivators and mentors; and

**WHEREAS**, teachers continue to influence us long after our school days are only memories;

**NOW, THEREFORE**, we, the members of the Board of Directors for the Gresham-Barlow School District, hereby declare our appreciation to our teaching staff and proclaim the week of May 5-9, 2014, to be

**Teacher Appreciation Week**

And the day of May 6, 2014, to be

**Teacher Appreciation Day**

**BE IT FURTHER RESOLVED** that we urge administrators, teachers, parents, students, and others from our community to join us in recognizing the dedication and hard work of these individuals.

**By resolution of the Board of Directors this 1st day of May 2014:**

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Matthew R. O'Connell, Chair  
Gresham-Barlow School District No. 10Jt.  
Board of Directors

---

Jim Schlachter, Superintendent  
Gresham-Barlow School District No. 10Jt.

AV:lc

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Jim Schlachter  
Teresa Ketelsen  
Tim Drilling

DATE: May 1, 2014

RE: No. 18 – Achievement Compact Advisory Committee Recommendations

EXPLANATION: The Achievement Compact Advisory Committee (ACAC) is responsible for recommending goals and targets for the achievement compact for the next fiscal year in a report to the board. The board is responsible for considering the recommendations and report when it enters into the achievement compact, and for filing the committee's report with the achievement compact it adopts and forwards to the Oregon Education Investment Board (OEIB), by October 15, 2014.

Under House Bill 3075, passed in June 2013, the date by which the ACAC must submit preliminary recommendations to the board was moved from February 1 to May 1, 2014. The date by which the district must submit the compact to the OEIB was moved from June 30 to October 15, 2015.

The advisory committee met on April 15 to discuss the preliminary recommendations to the board. After consideration, the committee decided to recommend no changes to existing compact goals and targets at this time. However, the committee did make a number of revisions to the report to note changes in programs and activities. In their next meeting, the committee will review end-of-year data and consider recommending revised goals and targets to the board.

The revised committee report will be distributed to the board at the meeting.

PRESENTERS: Teresa Ketelsen, Tim Drilling

SUPPLEMENTARY MATERIALS: Advisory Committee Report and Recommendations; Achievement Compact Data Sheets (to be presented at the board meeting)

Board of Directors

Re: No. 18 – Achievement Compact Advisory Committee Recommendations

May 1, 2014

Page 2

RECOMMENDATION: Review the recommendations and rationale for each indicator as submitted by the Achievement Compact Advisory Committee

REQUESTED ACTION: No formal action is required at this time.

TD:lc

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Jim Schlachter  
Jerry Jones  
James Hiu

DATE: May 1, 2014

RE: No. 19 – Tuition and Fees for 2014-15

EXPLANATION: The proposed tuition and fees for fiscal year 2014-15 are shown below. The secondary school principals met, and athletic and activity fees have been modified slightly to include a 25% fee for those students on free lunch.

	<u>2014-2015</u>		
	<u>Fee</u>	<u>Reduced</u>	<u>Free</u>
HS Athletic Fee	\$175	87.50	43.75
HS Activity Fee	\$60	30.00	15.00
HS Textbook Deposit (9 <sup>th</sup> & New Students)	\$50	25.00	
Graduation Fee (Seniors)	\$25*		
Yearbook	\$50*		
HS Elective Course Fee Range	\$10-35		
HS/MS PE Uniform	\$20	--varies--	
MS Outdoor School Fee (3 days)	\$60	30.00	
Tuition for Non-District Students:			
Kindergarten	\$4,104		
Grades 1-12	\$8,208		

*\* waiver does not apply*

PRESENTER: Jerry Jones and James Hiu

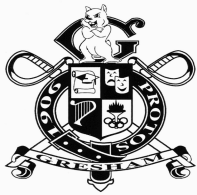
SUPPLEMENTARY MATERIALS: GHS, SBHS and MS Fee Schedules  
Mt. Hood Conference HS Athletic Fee Comparison

RECOMMENDATION: This recommendation is presented as a first reading.

REQUESTED ACTION: No action is required at this time; approval will be recommended at a subsequent meeting.

JJ/JH:pkh:lc





**GRESHAM HIGH SCHOOL REGISTRATION**  
**1200 N. Main Avenue, Gresham, OR 97030**  
**2014-2015 REGISTRATION BILLING FORM**  
**PLEASE PAY YOUR FEES ONLINE THROUGH THE GHS WEBSITE!!**

http://ghs.gresham.k12.or.us  
 You can pay with debit or credit card!!

- Reduced Lunch  
 Free Lunch

**STEP ONE - Complete Student ID Number and Name**

<b>Student ID Number</b>	<b>Name</b>
<small>(See class schedule for Student ID# - we are unable to process without ID #)</small>	<small>(Last) (First)</small>

**STEP TWO - Locate your students schedule included in this mailing.**

**STEP THREE - Please enter the amount due for each ELECTIVE course the student is taking for Semester 1 and Semester 2 in the amount paid columns.**

SEMESTER 1 -ELECTIVE COURSE FEES	FEE-NO WAIVER	REDUCED LUNCH FEE	FREE LUNCH FEE	AMOUNT PAID	SEMESTER 2 -ELECTIVE COURSE FEES	FEE-NO WAIVER	REDUCED LUNCH FEE	FREE LUNCH FEE	AMOUNT PAID
Bridging Technology	\$ 10.00	\$ 5.00	\$ -		Bridging Technology	\$ 10.00	\$ 5.00	\$ -	
Drawing (All Levels)	\$ 22.00	\$ 11.00	\$ -		Drawing (All Levels)	\$ 22.00	\$ 11.00	\$ -	
Graphics Design (All Levels)	\$ 22.00	\$ 11.00	\$ -		Graphics Design (All Levels)	\$ 22.00	\$ 11.00	\$ -	
Mechanical Tech Exploring	\$ 20.00	\$ 10.00	\$ -		Mechanical Tech Exploring	\$ 20.00	\$ 10.00	\$ -	
Painting (All Levels)	\$ 25.00	\$ 12.50	\$ -		Painting (All Levels)	\$ 25.00	\$ 12.50	\$ -	
Photography (Beg. & Adv.)	\$ 25.00	\$ 12.50	\$ -		Photography (Beg. & Adv.)	\$ 25.00	\$ 12.50	\$ -	
Sculpture & Ceramics (All Levels)	\$ 28.00	\$ 14.00	\$ -		Sculpture & Ceramics (All Levels)	\$ 28.00	\$ 14.00	\$ -	
Tech Exploring	\$ 10.00	\$ 5.00	\$ -		Tech Exploring	\$ 10.00	\$ 5.00	\$ -	
Web Design 1	\$ 10.00	\$ 5.00	\$ -		Web Design 1	\$ 10.00	\$ 5.00	\$ -	
21st Century	\$ 20.00	\$ 10.00	\$ -		21st Century	\$ 20.00	\$ 10.00	\$ -	

**STEP FOUR - Please enter the amount due for YEAR LONG course fees in the amount paid column.**

YEAR LONG COURSE FEES	FEE-NO WAIVER	REDUCED LUNCH FEE	FREE LUNCH FEE	AMOUNT PAID
Auto Service Tech (All Levels)	\$ 20.00	\$ 10.00	\$ -	
Automotive Science	\$ 20.00	\$ 10.00	\$ -	
Botany	\$ 20.00	\$ 10.00	\$ -	
IB Art & Design	\$ 35.00	\$ 17.50	\$ -	
Zoology	\$ 20.00	\$ 10.00	\$ -	

**STEP FIVE - Please enter the amount due for OPTIONAL items in the amount paid column.**

OPTIONAL FEES	FEE-NO WAIVER	REDUCED LUNCH FEE	FREE LUNCH FEE	AMOUNT PAID
ASB STICKER	\$ 20.00	\$ 20.00	\$ 20.00	
ASB Sticker offers free admission to home games ~ Football, Volleyball, Basketball and Wrestling (with the exception of playoff/endowment games). You will also receive a discount to dances!!				
14-15 Yearbook	\$ 50.00	\$ 50.00	\$ 50.00	
Yearbooks purchased AFTER November 30, 2014 are \$55				
Family Athletic Pass	\$ 60.00	\$ 60.00	\$ 60.00	
P.E. Uniform (Only available while supplies last at \$10 per piece).	\$ 20.00	\$ 20.00	\$ 20.00	
Parking Permit	\$ 25.00	\$ 25.00	\$ 25.00	
<b>IB Registration will be conducted through the IB Coordinator. Please DO NOT include IB Fees with course and activity registration.</b>				
IB Registration Fee	\$ 157.00	\$ -	\$ -	
IB Subject Fee (Per Test)	\$ 54.00	\$ -	\$ -	

**OPTIONAL FEES:**  
 Only pay for items listed. Payments for Lunch Accounts are NOT accepted with registration fees.

**PLEASE NOTE:**  
 All required & elective course fees as well as past due fees must be paid before optional items can be purchased.

**IB FEES:**  
 At this time we anticipate a State Funding Program to assist with costs of IB Testing and Registration. The prices specified on this sheet are reflective of that assistance. If you have any questions please see the IB Coordinator.

**OVER-->**



**GRESHAM HIGH SCHOOL REGISTRATION  
(CONTINUED)**

**PAYMENT DUE  
AUGUST 22, 2014**

**Please pay your fees online  
through the GHS website!**

**STEP SIX - Please enter the amount due for REQUIRED course fees that apply based on the grade of your student in the amount paid column.**

REQUIRED FEES	FEE-NO WAIVER	REDUCED LUNCH FEE	FREE LUNCH FEE	AMOUNT PAID
<b>Textbook Deposit</b> (Freshmen & New Students)	\$ 50.00	\$ 25.00	\$ -	
<b>Graduation Fee</b> - Seniors Only (NOT waived for F/R)	\$ 25.00	\$ 25.00	\$ 25.00	

You can pay online by debit/credit card. Forms are for your reference so that you are aware of the student fees this year.

Look for the link that says **"pay fees online"** on the left side of our website:

<http://ghs.gresham.k12.or.us>

There is not a processing fee at this time.  
Subject to change after  
October 1, 2014

These forms **do not** need to be returned by mail or dropped off unless you are paying with check or money order. **PLEASE DO NOT SEND CASH.**

**STEP SEVEN- Please enter the amount due for ATHLETIC/ACTIVITY fees in the amount paid column.**

ATHLETIC ~ ACTIVITY FEES	FEE-NO WAIVER	REDUCED LUNCH FEE	FREE LUNCH FEE	AMOUNT PAID
Athletic Participation per sport (See website for a listing of all sports)	\$ 175.00	\$ 87.50	\$ 43.75	
Cheerleading - Varsity & JV	\$ 60.00	\$ 30.00	\$ 15.00	
Dance Team (All Team Members)	\$ 60.00	\$ 30.00	\$ 15.00	
Drama (per production)	\$ 60.00	\$ 30.00	\$ 15.00	
Concert Choir/Overtones (If students are in both choirs they only pay one choir fee)	\$ 60.00	\$ 30.00	\$ 15.00	
Jazz Band/Wind Symphony (If students are in both choirs they only pay one choir fee)	\$ 60.00	\$ 30.00	\$ 15.00	
Speech (All Members)	\$ 60.00	\$ 30.00	\$ 15.00	

**IMPORTANT:  
ATHLETIC FEES MUST BE  
PAID FROM THE PRIOR  
SEASON (IE: FALL SPORTS) IN  
ORDER FOR THE STUDENT TO  
PARTICIPATE IN THE NEXT  
SEASON  
(IE: WINTER SPORTS)**

**IF PAYING WITH CHECK/MONEY ORDER  
SEND FEE FORM, PAYMENT & STUDENT  
INFORMATION FORM TO:**

GRESHAM HIGH SCHOOL  
ATTN: BOOKKEEPER  
1200 N MAIN AVENUE  
GRESHAM, OR 97030

ANY BANK FEES ASSOCIATED WITH  
NSF CHECKS WILL BE CHARGED TO  
THE STUDENTS ACCOUNT.

Tuition for Non-District Residents	
Kindergarten	\$ 4,104
Grades 1-12	\$ 8,209

STEP EIGHT - Enter the total of each section in the shaded area.  
**Visit the GHS Website and pay for your fees online with a credit or debit card.**  
Look for the link that says **"pay fees online"** on the left side of our website:  
<http://ghs.gresham.k12.or.us>  
REGISTRATION PAYMENTS ARE DUE AUGUST 22, 2014

<b>Total Step Three Semester 1 Course Fees</b>	
<b>Total Step Three Semester 2 Course Fees</b>	
<b>Total Step Four Year Long Fees</b>	
<b>Total Step Five Optional Fees</b>	
<b>Total Step Six Required Fees</b>	
<b>Total Step Seven Athletic/Activity Fees</b>	
<b>Total Past Due Balance on Account</b>	

If you owe past due fees a letter is included in your registration packet

<b>Grand Total Enclosed</b>	
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**SAM BARLOW HIGH SCHOOL MAIL IN REGISTRATION**  
**5105 SE 302nd / Gresham, OR 97080**  
**2014-2015 REGISTRATION BILLING FORM**

Reduced Lunch  
 Free Lunch

**STEP ONE - Complete Student ID Number and Name:**

**Student ID Number** \_\_\_\_\_ **Name** \_\_\_\_\_  
(See class schedule for Student ID# - we are unable to process without ID #) (Last) (First)

**STEP TWO - Locate your students schedule included in this mailing.**

**STEP THREE - Please enter in the shaded area amount paid for each ELECTIVE course student is taking for Semester 1 and Semester 2.**

SEMESTER 1 - ELECTIVE COURSE FEES	FEE-NO WAIVER	REDUCED LUNCH FEE	FREE LUNCH FEE	AMOUNT PAID
Art 1	\$ 20.00	\$ 10.00	\$ -	
Child Development	Fee NO longer required for this class as of 14/15 school year.			
Culinary Arts-(All Levels including Assistant)	\$ 20.00	\$ 10.00	\$ -	
Drawing 1 & 2 NOTE: This is for an ART class NOT Arct. Drawing or Auto Cadd	\$ 22.00	\$ 11.00	\$ -	
Family Living	Fee NO longer required for this class as of 14/15 school year.			
Graphic Art-(All Levels)	\$ 22.00	\$ 11.00	\$ -	
Intro to Foods	\$ 20.00	\$ 10.00	\$ -	
Metals-(All Levels)	\$ 20.00	\$ 10.00	\$ -	
Painting-(All Levels)	\$ 25.00	\$ 12.50	\$ -	
Studio Art	\$ 35.00	\$ 17.50	\$ -	
21st Century Women	\$ 20.00	\$ 10.00	\$ -	
Woodworking - (All levels Including Construction)	\$ 20.00	\$ 10.00	\$ -	

SEMESTER 2 - ELECTIVE COURSE FEES	FEE-NO WAIVER	REDUCED LUNCH FEE	FREE LUNCH FEE	AMOUNT PAID
Art 1	\$ 20.00	\$ 10.00	\$ -	
Child Development	Fee NO longer required for this class as of 14/15 school year.			
Culinary Arts-(All Levels including Assistant)	\$ 20.00	\$ 10.00	\$ -	
Drawing 1 & 2 NOTE: This is for an ART class NOT Arct. Drawing or Auto Cadd	\$ 22.00	\$ 11.00	\$ -	
Family Living	Fee NO longer required for this class as of 14/15 school year.			
Graphic Art-(All Levels)	\$ 22.00	\$ 11.00	\$ -	
Intro to Foods	\$ 20.00	\$ 10.00	\$ -	
Metals-(All Levels)	\$ 20.00	\$ 10.00	\$ -	
Painting-(All Levels)	\$ 25.00	\$ 12.50	\$ -	
Studio Art	\$ 35.00	\$ 17.50	\$ -	
21st Century Women	\$ 20.00	\$ 10.00	\$ -	
Woodworking - (All levels Including Construction)	\$ 20.00	\$ 10.00	\$ -	

**STEP FOUR - Please enter in the shaded area amount paid for Optional Items.**

OPTIONAL FEES	FEE-NO WAIVER	REDUCED LUNCH FEE	FREE LUNCH FEE	AMOUNT PAID
ASB STICKER	\$ 20.00	\$ 20.00	\$ 20.00	
ASB Sticker offers free admission to home games~Football, Volleyball, Basketball and Wrestling, (with the exception of playoff/endowment games.) You will also receive a discount to after game dances!!!! Purchase by August 22,2014 to have this printed directly on your Student Body Card, or you can see the bookkeeper after school starts to have it put on your card!!!				
13-14 Yearbook	\$ 50.00	\$ 50.00	\$ 50.00	

**OPTIONAL FEES:** Only pay for items listed. Payments for Parking Pass or Lunch Accounts are NOT accepted with registration fees.

(Parking passes can be

purchased through Student Management and are \$25.00)

**PLEASE NOTE:** All required & elective course fees as well as past due fees must be paid before optional items can be purchased.

**STEP FIVE - Please enter in the shaded area REQUIRED fees that apply based on the grade of your student.**

**PAYMENT DUE  
AUGUST 22, 2014**

Forms are to be returned by Mail or placed in the drop box by the main office.

**STUDENT INFORMATION FORM  
MUST BE COMPLETED AND  
TURNED IN FOR EACH  
STUDENT. FEES WILL NOT BE  
PROCESSED UNLESS IT IS  
INCLUDED!**

Sam Barlow High School will accept Check or Money Orders. Please do not send cash through the mail.

Send Fee Form, Payment & STUDENT INFORMATION FORM to:

SAM BARLOW HIGH SCHOOL  
ATTN: BOOKKEEPER  
5105 SE 302ND  
GRESHAM, OR 97080

You can also pay online by debit/credit card.

Look for the link on our website:  
<http://sbhs.gresham.k12.or.us>

There is not a processing fee at this time.  
Subject to change after October 1, 2014.

AP EXAMS:

Your student will be billed for AP Exams after the start of Semester 2. Cost of the exams typically run \$89-\$92.

REQUIRED FEES	FEE-NO WAIVER	REDUCED LUNCH FEE	FREE LUNCH FEE	AMOUNT PAID
Mandatory Student Fee-ALL Students	\$ 3.00	\$ 1.50	\$ -	
Security (Textbook) Deposit (Freshmen & New Students)	\$ 50.00	\$ 25.00	\$ -	
Graduation Fee - Seniors Only (NOT waived for F/R)	\$ 25.00	\$ 25.00	\$ 25.00	
PE SHIRT - (Freshmen & New Students) (NOT needed for PD 2) Students are required to wear a PE SHIRT and "appropriate" shorts. It is suggested to purchase 2.	\$ 10.00	\$ 5.00	\$ -	

**STEP SIX - Please enter in the shaded area ATHLETIC/ACTIVITY fees.**

ATHLETIC ~ ACTIVITY FEES	FEE-NO WAIVER	REDUCED LUNCH FEE	FREE LUNCH FEE	AMOUNT PAID
FALL Athletic Fee (Circle One:) Football - Volleyball - Cross Country - Water Polo - Soccer	\$ 175.00	\$ 87.50	\$ 43.75	
WINTER Athletic Fee (Circle One:) Swimming - Basketball - Wrestling	\$ 175.00	\$ 87.50	\$ 43.75	
SPRING Athletic Fee (Circle One:) Track-Golf Baseball - Softball - Tennis	\$ 175.00	\$ 87.50	\$ 43.75	
Symphonic Band	\$ 60.00	\$ 30.00	\$ 15.00	
Concert Choir	\$ 60.00	\$ 30.00	\$ 15.00	
Cheerleading	\$ 60.00	\$ 30.00	\$ 15.00	
Dance Team	\$ 60.00	\$ 30.00	\$ 15.00	
Drama Per Production	\$ 60.00	\$ 30.00	\$ 15.00	
Speech Team	\$ 60.00	\$ 30.00	\$ 15.00	

**STEP SEVEN - Enter total of each section in the shaded area. Mail the amount due and this form in the enclosed envelope to:**

**Sam Barlow High School - Attn Bookkeeper - 5105 SE 302nd Gresham, OR 97080.**

**ALL**

**REGISTRATION FORMS ARE DUE AUGUST 22, 2014**

Total Step Three Semester 1 Course Fees	
Total Step Three Semester 2 Course Fees	
Total Step Four Optional Fees	
Total Step Five Required Fees	
Total Step Six Athletic/Activity Fees	
Total Past Due Balance on Account	If you owe past due fees a letter will be included in your registration packet
<b>Grand Total Enclosed</b>	

**TUITION FOR NON-DISTRICT RESIDENTS**

Kindergarten \$4,104

Grades 1-12 \$8,208

**HS Athletic Fee Comparison of Mt. Hood Conference Schools  
2013-2014**

<b>District</b>	<b>Per Sport</b>	<b>Individual Annual Cap</b>	<b>Family Cap</b>	<b>Reduced Lunch</b>	<b>Free Lunch</b>
Centennial	\$160	\$400	none	none	none
David Douglas	\$100	\$200	none	none	none
Gresham-Barlow	\$175	none	none	\$87.50	\$43.75
Reynolds	\$120	none	\$300	\$60	\$30
Central Catholic	\$75	none	none		
St. Mary's	\$150	none	none		



## MIDDLE SCHOOL STUDENT FEES AND CHARGES 2014-2015

<b>BASIC FEES</b>	<b>Fee</b>	<b>Waiver for Reduced Lunch</b>	<b>Waiver for Free Lunch</b>	<b>Other</b>
Student Body Fee	\$25.00	\$12.50	0	Payment required by October 1
Yearbook	\$20.00	No Waiver	No Waiver	Optional
School Pictures	Varies	No Waiver	No Waiver	Optional
PE Uniform	\$20.00	See PE Teacher	See PE Teacher	Required

### **CLASS BASED FEES**

Field Trips	Varies	Varies	Varies	
Outdoor School	\$60.00	\$30.00	0	6 <sup>th</sup> Grade Only
Instrument Rental	\$60.00	\$30.00	0	Band
WEB Leaders	\$12.00	\$6.00	0	8 <sup>th</sup> Grade Only

### **ATHLETIC FEES**

Per Sport (Track)	\$80.00	\$40.00	\$20.00*	Payment required by first competition
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### **OTHER ACTIVITY FEES**

Drama (DMS)	\$55.00	no waiver	no waiver	Optional – includes T- shirt
OST – DK-8 & WOMS	\$20.00	\$10.00	\$5.00*	Optional
OST/SUN per trimester – DMMS, CCMS, GRMS	\$36.00	\$18.00	\$9.00*	Optional
Marching Unit (GRMS)	\$36.00	\$18.00	\$9.00	Optional

\* Contact administration or counselor to discuss payment plans and scholarships

\*\* Free/Reduced Lunch applications available in school office

### **TUITION FOR NON-DISTRICT RESIDENTS**

Kindergarten	\$4,104
Grades 1-12	\$8,208

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Jim Schlachter  
Janell Black

DATE: May 1, 2014

RE: No. 20 – Alternative Education Programs for 2014-15

**EXPLANATION:** In compliance with Board Policy, IGBHA, and state law, ORS 581-022-1350, the board annually approves private and public alternative education programs contracted by the district. This spring, a multi-district team evaluated the alternative programs in Multnomah County to determine whether they should be included as an alternative program for district approval. The evaluation process covers requirements set forth by the Oregon Department of Education (ODE). Any alternative program under consideration must already have met ODE approval criteria.

The alternative programs being recommended for continuation into 2014-15 have met the evaluation criteria. A new alternative program has been added to the list this year. The Open School is a new program Gresham-Barlow and four other Multnomah County districts have been working with to bring another effective alternative high school to East County. Close review of their model and University of Portland partnership warrant their approval as an alternative education program for our district.

Two programs have been removed from the list:

1. Lents Education Center; and
2. Portland Youth Builders

These programs have not been used for a number of years, so they were not evaluated and are not included in the recommended list.

**PRESENTER:** Janell Black

**SUPPLEMENTARY MATERIALS:** List of Alternative Programs

Board of Directors  
Re: No. 20 – Alternative Education Programs for 2014-15  
May 1, 2014  
Page 2

RECOMMENDATION: This list of alternative programs is being provided for first reading only and will be presented for your approval at the next board meeting.

REQUESTED ACTION: No action necessary at this time.

JB:lc



**000000Alternative Education Programs  
2014/2015 School Year**

<b>Program</b>	<b>Age Level</b>	<b>Student Profile</b>	<b>13/14 Cost 14/15 Cost TBD</b>
<b>Alpha High School 876 NE 8th Street, Gresham, OR 97030 503-262-4050 (Alternative Program)</b>	Grades 7-12	Both non-disabled and disabled students needing academic support to improve prospects for employment and develop skills to address issues that may be impeding their ability to learn, practice problem solving skills and increase awareness and ability to work with others.	General Education \$40.89 per day \$7,360 per year Special Education \$81.78 per day \$14,720 per year ELD Education \$61.33 per day \$11,040 per year
<b>Alpha Middle School 876 NE 8th Street, Gresham, OR 97030 503-262-4050 (Alternative Program)</b>	Grades 7-8	Both non-disabled and disabled students needing academic support to improve prospects for employment and develop skills to address issues impeding their ability to learn, practice problem solving skills and increase awareness and ability to work with others.	General Education \$40.89 per day \$7,360 per year Special Education \$81.78 per day \$14,720 per year ELD Education \$61.33 per day \$11,040 per year
<b>Co-Instructional Tutoring at the student's home or in a neutral location outside the school setting</b>	Grades K-12	Both non-disabled and disabled temporarily homebound students with health, safety, and/or behavior issues preventing school attendance on a short-term educational basis.	\$25.00 per hour, plus mileage between tutoring sites
<b>Columbia Regional Deaf/Hearing Impaired Classrooms 833 NE 74th, Portland, OR 97213 503-916-5570</b>	Grades Pre K-12	Deaf or hard of hearing students needing a focus on intense language and communication instruction and eligible for regional services. English Language Learner services are not provided.	\$27,575 per year K-12; additional interpreter cost depends on the amount of services provided
<b>Four Corners- Reynolds S.D. 14513 SE Stark Street Portland, OR 97233 503-328-0420</b>	Grades K-8	Disabled students with extreme emotional and behavioral barriers to accessing their education. These students typically have accompanying mental health challenges.	Special Education \$159.72 per day \$30,082.00 per year
<b>Mt. Hood Community College Alternative Education Program GED Program 2600 SE Stark Street Gresham, OR 97030 503-491-7019</b>	Ages 16-21	Non-disabled young adults in need of help to prepare for the GED examination, establish course goals, find employment, and transition to college classes. Special Education and English Language Learner services are not provided.	Dependent on the number of credits the student takes
<b>Mt. Hood Community College Alternative Education Program YESS Program 26000 SE Stark Street Gresham, OR 97030 503-491-7641</b>	Ages 16-21	Non-disabled 16-20 year old students, living in Mult. Co., with an academic performance level at 6th-7th grade. Seventy percent of these students live under the federal poverty level. The program is income based. Special Education and English Language Learner services are not provided.	Dependent on the number of credits the student takes

**000000Alternative Education Programs  
2014/2015 School Year**

<b>Multnomah Education Service District Arata Creek School 2470 SW Halsey Troutdale, OR 97060 503-262-4850</b>	Grades K-12	Disabled students with persistent behavioral challenges who benefit from a leveled management system with clear behavioral and academic expectations for each level. English Language Learner services are not provided.	\$193.78 per day \$34,880 per year
<b>Multnomah Education Service District Arata Creek School (Behavioral Health Classroom) 2470 SW Halsey Troutdale, OR 97060 503-262-4850</b>	Grades K-12	Disabled students with persistent behavioral challenges who benefit from a functional living skills curriculum.	Special Education \$228.27 per day \$41,089 per year
<b>Multnomah Education Service District Functional Living Skills Alternative Behavior Program Pathways Site/Local school settings 611 E. Powell Blvd. Gresham, OR 97030 503-262-4000</b>	Grades K-12 and Ages 18-21	Moderately to profoundly disabled students in need of a functional living skills curriculum with emphasis on behavioral services, that include intensive individual daily monitoring.	Special Education \$516.77 per day \$93,019 per year
<b>Multnomah Education Service District Functional Living Skills Program/Local school settings 11611 NE Ainsworth Portland, Or 97294</b>	Grades K-12 and Ages 18-21	Moderately to profoundly disabled students in need of a functional living skills curriculum	Special Education \$313.25 per day \$56,385 per year
<b>Multnomah Education Service District Helensview School - Phoenix 8676 NE Sumner Portland, OR 97220 503-262-4150 (Alternative Program)</b>	Ages 12-21 Grades 6-12	Both disabled and non-disabled pregnant and/or parenting at-risk teens with gang affiliation, drug and alcohol issues and/or criminal histories who benefit from comprehensive wrap-around social, behavioral, academic and mental health support.	\$16,836.00 per year

**000000Alternative Education Programs  
2014/2015 School Year**

<p><b>Multnomah Education Service District Helensview School- Rise 8676 NE Sumner Portland, OR 97220 503-262-4150 (Alternative Program)</b></p>	<p>Ages 12-21</p>	<p>Both disabled and non-disabled students with gang affiliation, drug and alcohol issues and/or criminal histories who have previously dropped out of school, are interested in returning and would benefit from a comprehensive wrap-around social, behavioral, academic and mental health program including gang, drug and alcohol issues, and criminal histories.</p>	<p>General Education \$42.48 per day \$7,647 per year Special Education \$84.97 per day \$15,294 per year ELD Education \$63.73 per day \$11,471 per year</p>
<p><b>Multnomah Education Service District Helensview School-Trellis 8676 NE Sumner Portland, OR 97220 503-262-4150 (Alternative Program)</b></p>	<p>Ages 12-21</p>	<p>Both disabled and non-disabled students returning from incarceration who would benefit from a comprehensive wrap-around social, behavioral, academic, and mental health program that addresses gang, drug and alcohol, and criminal issues.</p>	<p>General Education \$42.48 per day \$7,647 per year Special Education \$84.97 per day \$15,294 per year ELD Education \$63.73 per day \$11,471 per year</p>
<p><b>NAYA Early College Academy 5135 NE Columbia Blvd. Portland, Or 97218 503-972-2461</b></p>	<p>Grades 9-12</p>	<p>Non-disabled Native American/Alaskan Native youth who are credit deficient and have difficulty fitting into a larger school. Students may generally be introverted and/or gang effected but have a degree of engagement. NAYA is a culturally specific high school that centers curriculum on students with Native American values. Special Education services are not provided.</p>	<p>General Education \$41.00 per day/depending on the contract ELD Education Additional cost</p>
<p><b>The Open School 15840 SE Taylor Street Portland, OR 97233</b></p>	<p>Grade 7</p>	<p>Students who, in sixth grade, met two or more of the early warning indicators of low attendance, low academic performance on statewide assessments, received failing grade in language arts and/or mathematics, and have received two or more disciplinary office referrals resulting in lost time in school. Special Education is the responsibility of each partnering district</p>	<p>To be determined- Based on 2014-2015 Average Daily Membership rate established by the Oregon Department of Education</p>
<p><b>Oregon Outreach Hinton High-David Douglas S.D. 208 SE 148th Street Gresham, OR 97233 503-328-0303 (Alternative Program)</b></p>	<p>Grades 6-12</p>	<p>Both disabled and non-disabled at-risk students with a history of being unsuccessful in public school due to attendance, school behaviors or academic concerns who are in need of small group instruction, individualized, contract-based learning, job skills training and counseling in drug, alcohol, gang and teen-age pregnancy prevention. These students may require a modified diploma option.</p>	<p>\$52 half day (same cost for general education and special education)</p>

**000000Alternative Education Programs  
2014/2015 School Year**

<b>Portland Community College MAP Three Campus Locations 503-788-6119</b>	Ages 16-20	Non-disabled students with a first language other than English, live in a participating school district and have dropped out of school. The program supports students who want to improve their English and continue their education.	Varies and is based on specific contracts with districts. Cost to be determined, no available yet.
<b>Portland Community College Gateway to College Three Campus locations 503-788-6119</b>	Ages 16-20	Non-disabled students who left high school before graduation or students behind in high school credits and would prefer to take courses in the community college setting.	Dependent on the number of credits a student takes
<b>Portland Community College Youth Empowered to Succeed (YES) Three Campus Locations 503-788-6119</b>	Ages 16-20	Non-disabled students who wish to prepare for GED tests, learn about interesting careers and get the support needed to achieve their goals.	Varies and is based on specific contracts with districts. Cost to be determined, no available yet.
<b>Rosemary Anderson High School - East 124 NE 181st Ave. Gresham (Alternative Program)</b>	Grades 9-12	Both non-disabled and disabled students who have dropped out or are at the highest risk of dropping out of high school due to encountering barriers to educational success, including gang and juvenile justice involvement, substance abuse, family problems, homelessness, poverty, teen pregnancy and a variety of school problems as evidenced by persistently low attendance, high mobility, low academic performance, credit deficiency, behavior challenges, discipline and possibly formal expulsion.	General Ed 36.00 per day 6,264.00 per year ELD Education 54.00 per day 9,396.00 per year Pregnant & Parenting 72.00 per day 12,528 per year
<b>Serendipity School 14815 SE Division Portland, OR 97292 503-761-7139</b>	Grades K-12	Disabled students with extreme behaviors, internalized and externalized behaviors, processing disorders, struggling from traumatic life events who need integrated mental health treatment along with their individualized education.	Special Education \$3,807 per month (5 students or less) \$33,870 per year
<b>SERP Enterprises 2601 SE 160th Ave. Portland, OR 503-761-7253 School: 21512 SE Stark St. Gresham, OR 503-491-9312</b>	Ages 18-21 (will accept some students ages 15-17)	Disabled students who require one-on-one transitional support with paid work experience and tutoring in academics.	Special Education \$1,750 per month \$17,500 per year

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Jim Schlachter  
Jerry Jones

DATE: May 1, 2014

RE: No. 21 – Paid Lunch Equity for 2014-15

**EXPLANATION:** **United States Department of Agriculture:** The USDA released its memorandum titled Paid Lunch Equity: School Year 2014-15 Calculations. All local education agencies (LEAs), regardless of current lunch prices, must annually review their paid lunch prices to ensure compliance with the paid lunch equity requirement using the USDA PLE Tool. The completed tool must be kept on file as it is required for Administrative Reviews. In addition, each year's PLE Tool calculates information that will be used in the next year's tool.

The LEA is considered noncompliant when the average paid lunch price is less than the difference between the free and paid Federal reimbursement rates, currently \$2.65. If the weighted average paid lunch price is less than \$2.65, LEAs must take action. There are three options:

1. Increase paid lunch prices, or
2. Contribute non-Federal funds to the food service account, or
3. Increase the paid lunch price by a smaller amount and contribute the remaining amount using non-Federal funds.

**PRESENTER:** Jerry Jones

**SUPPLEMENTARY MATERIALS:**

1. USDA Paid Lunch Adjustment Worksheet
2. Summary & Comparison of Meal Prices

**RECOMMENDATION:** The administration recommends board action to increase lunch prices effective July 1, 2014.

**REQUESTED ACTION:** Move to approve the \$0.10 increase for elementary, middle, and high school paid lunch prices for the 2014-15 school year, effective July 1, 2014.

JJ:mkh:lc

Step 1	
<b>Enter the SY 2013-14 Unrounded Price Requirement in the box below</b>	<b>SY 2014-15 Weighted Average Price Requirement</b>
<i>This is can be found in Section 1: Box A of the SY2013-2014 REPORT from the SY 2013-14 tool or you may find it below ( Price 2)</i>	<b>Requirement price to the nearest cent</b>
<b>\$2.27</b>	<b>\$ 2.37</b>
<i>Note: Above prices are based on adjusting SY 2013-2014 price requirement by the 2% rate increase plus the Consumer Price Index (2.27%)</i>	

Complete if you do NOT know your SY2013-2014 Unrounded Price Requirement		
Annual Unrounded Requirement Finder		
Enter the <b>SY 2010-11</b> Weighted Average Price below <i>** The weighted average price for SY 2010-11 is the weighted average of all paid lunch prices charged in the SFA</i>		
SY 2010-11 Weighted Average Price	Unrounded Price Requirements	
	Price 1: SY 2012-2013 Requirement price to the nearest cent	Price 2: SY 2013-2014 Requirement price to the nearest cent
<b>\$ 2.01</b>	<b>\$ 2.16</b>	<b>\$ 2.27</b>
<a href="#"><u><b>If you do not know your SY2010-2011 Weighted Average Price</b></u></a> <a href="#"><u><b>CLICK HERE</b></u></a>		
<i>Note: The SY 2013-14 requirement is based on price increase requirements from SY 2011-12 through SY 2012-12.</i>		

# SY 2014-15 Price Adjustment Calculator

[Go to Instructions](#)

SY 2014-15 Weighted Average Price Requirement	
Requirement price to the nearest cent	<i>Optional price requirement</i> ROUNDED DOWN to nearest 5 cent
\$ 2.37	\$ 2.35
<i>Note: Above prices are based on adjusting SY 2013-2014 price requirement by the 2% rate increase plus the Consumer Price Index (2.27%)</i>	

SY 2013-14 Weighted Average Price Calculator			
Enter the paid prices and number of paid lunches sold at each price for <b>October 2013</b> .			
Monthly # of Paid Lunches	Paid Lunch Price	Monthly Revenue	SY 2013-14 Weighted Average Price
1.	13,531	\$ 2.00	\$ 27,062.00
2.	8,165	\$ 2.25	\$ 18,371.25
3.	617	\$ 2.30	\$ 1,419.10
4.	6,380	\$ 2.40	\$ 15,312.00
5.		\$ -	
6.		\$ -	
7.		\$ -	
8.		\$ -	
9.		\$ -	
10.		\$ -	
<b>TOTAL</b>	<b>28,693</b>	<b>\$ 62,164.35</b>	<b>\$ 2.17</b>
<i>Note: SY 2013-14 Weighted Average Price equal to or above \$2.65 are compliant for SY 2014-15. \$2.65 is the difference between the Free and Paid reimbursement rates for SY 2013-14.</i>			

Total Price Increase for SY 2014-15
\$ 0.18

Required price for SY 2014-15 (with 10 cent cap)
\$ 2.27

Remaining increase carried forward to SY 2015-16
\$ 0.08

Remaining credit carried forward to SY 2015-16
\$ -

[Go to SY2014-2015 Report](#)

## Step 3 (Optional)

Pricing Estimation Calculator				
Below is a tool allowing users to manipulate prices to achieve the required new weighted average price.				
	Monthly # of Paid Lunches	Paid Lunch Price	Monthly Revenue	Weighted Average Price
1.			\$ -	
2.			\$ -	
3.			\$ -	
4.			\$ -	
5.			\$ -	
6.			\$ -	
7.			\$ -	
8.			\$ -	
9.			\$ -	
10.			\$ -	
<b>TOTAL</b>	<b>-</b>		<b>\$ -</b>	<b>\$ -</b>

Note: This tool is created to allow the user to only enter the number of paid lunches and the related prices. If any other parts of the tool are modified, the user runs the risk of calculating an incorrect new average price. Users should not modify the tool's current functionality.

# SY 2014-15 Non-Federal Contribution Calculator

[Go to Instructions](#)

SY 2014-15 Weighted Average Price Requirement	
Requirement price to the nearest cent	<i>Optional</i> price <b>ROUNDED DOWN</b> to nearest 5 cent
\$ 2.37	\$ 2.35
<i>Note: Above prices are based on adjusting SY 2013-2014 price requirement by the 2% rate increase plus the Consumer Price Index (2.27%)</i>	

Current Weighted Average Paid Price	
Enter in the current weighted average paid lunch price. <i>Note: If SFA did not change the weighted average paid lunch price in SY2011-2012, SY2012-2013 or SY2013-14, enter the SY2010-11 weighted average price. Otherwise, click the link below.</i>	
\$ 2.17	<a href="#">Click here to determine SY2013-2014 weighted average price</a>

Non-Federal Source Contribution Calculator for SY 2014-15		
Enter the total paid lunch count (for all prices). <i>** Annual Non-Federal Source funds for SY2014-2015 are estimated based on the annual lunch count entered below</i>		
Enter annual number of paid lunches for SY 2012-2013	TOTAL Price Increase for SY 2014-15	TOTAL SY 2014-15 Annual Non-Federal Source Contribution
234,081	\$ 0.18	\$ 42,134.58
<i>Note: Total price increase for SY 2014-2015 is based on the difference between the weighted average price entered above and SY 2014-2015 rounded DOWN requirement.</i>		

Enter total amount of Non-Federal Source Funds Contributed	Annual Non-Federal Source Contribution Requirement for SY 2014-15
\$ 10,466.77	\$ 31,667.81

Price Increase Requirement for SY 2014-15 (with 10 cent cap)	SY 2014-15 Annual Non-Federal Source Contribution (with 10 cent cap)
\$ 0.10	\$ 23,408.10

Remaining Annual Non-Federal Source Contribution carried forward to SY 2015-16
\$ 8,259.71

Remaining Credit carried forward to SY 2015-16
\$ -

[Go to SY2014-2015 REPORT](#)

Note: This tool is created to allow the user to only enter the annual number of paid lunches and the amount of non-Federal Source funds contributed for SY 2014-15. If any other parts of the tool are modified, the user runs the risk of calculating an incorrect annual non-Federal source contribution. Users should not modify the tool's current functionality.



# SY 2014-15 Split Price and Non-Federal Calculator

[Go to Instructions](#)

SY 2014-15 Weighted Average Price Requirement	
Requirement price to the nearest cent	Optional price requirement <b>ROUNDED DOWN</b> to nearest 5 cent
\$ 2.37	\$ 2.35
<i>Note: Above prices are based on adjusting SY 2013-2014 price requirement by the 2% rate increase plus the Consumer Price Index (2.27%)</i>	

SY 2013-14 Weighted Average Price Calculator			
Enter the paid prices and number of paid lunches sold at each price for <b>October 2013.</b>			
Monthly # of Paid Lunches	Paid Lunch Price	Monthly Revenue	SY 2012-13 Weighted Average Price
1.	13,531	\$ 27,062.00	
2.	8,165	\$ 18,371.25	
3.	617	\$ 1,419.10	
4.	6,380	\$ 15,312.00	
5.		\$ -	
6.		\$ -	
7.		\$ -	
8.		\$ -	
9.		\$ -	
10.		\$ -	
<b>TOTAL</b>	<b>28,693</b>	<b>\$ 62,164.35</b>	<b>\$ 2.17</b>
<i>Note: SY 2013-14 Weighted Average Price equal to or above \$2.65 are compliant for SY 2014-15. \$2.65 is the difference between the Free and Paid reimbursement rates for SY 2013-14.</i>			

<b>Total Price Increase for SY 2014-15</b>
\$ 0.18
<b>Required price for SY 2014-15 (with 10 cent cap)</b>
\$ 2.27

New Price
Enter the new price for SY2014-2015 to assist in meeting the requirement
\$ 2.17

Non-Federal Source Contribution Calculator for SY 2014-15				
Enter the total paid lunch count (for all prices).				
** Annual Non-Federal Source funds for SY2014-2015 are estimated based on the annual lunch count entered below				
Enter annual number of paid lunches for SY 2012-2013	Total required Price Increase	TOTAL SY 2014-15 Annual Non-Federal Source Contribution	Price Increase Requirement for SY 2014-15 (with 10 cent cap)	SY 2014-15 Annual Non-Federal Source Contribution (with 10 cent cap)
234,081	\$ 0.18	\$ 42,134.58	\$ 0.10	\$ 23,408.10
<i>Note: Total price increase for SY 2014-2015 is based on the difference between the new price entered above and SY 2014-2015 rounded DOWN requirement.</i>				

Enter amount of Non-Federal Source Funds Contributed	Annual Non-Federal Source Contribution Requirement for SY 2014-15	Remaining Annual Non-Federal Source Contribution carried forward to SY 2015-16	Remaining Credit carried forward to SY 2015-16
	\$ 42,134.58	\$ 42,134.58	\$ -

## SY2014-2015 Weighted Average Pricing Report

*This report assists in tracking the pricing requirements and amounts carried forward for SY 2014-2015. Information on this report is used to determine the SY 2014-2015 weighted average price requirements. Please print and keep in records.*

*NOTE: If information is changed in the tool, the report contents will change.*

### Section 1: SY2014-2015 Weighted Average Paid Price Requirements

<b>A. SY 2014-15 Weighted Average Price Requirement*:</b> <i>*This price will be entered into the SY 2014-2015 tool to determine the SY2014-2015 weighted average price requirements</i>	\$2.37
<b>B. <i>Optional</i> Price ROUNDED DOWN to nearest 5 cents:</b>	\$2.35

### Section 2: Amounts Carried Forward to SY 2015-2016

Select the SY 2014-2015 method used to ensure sufficient funds are provided for PAID Lunches

▼

#### Average Weighted Price Adjustments

<b>A. Remaining increase carried forward to SY 2015-16:</b>	N/A
<b>B. Remaining credit carried forward to SY 2015-16:</b>	N/A

#### Non-Federal Source Contributions

<b>C. Remaining Annual Non-Federal Source Contribution carried forward to SY 2015-16:</b>	N/A
<b>D. Remaining Credit carried forward to SY 2015-16:</b>	N/A

#### Split Calculations

<b>E. Remaining Annual Non-Federal Source Contribution carried forward to SY 2015-16:</b>	\$42,134.58
<b>F. Remaining Credit carried forward to SY 2015-16:</b>	\$0.00

### SY 2013-2014 Weighted Average Price Calculator

Enter current prices and number of lunches sold at each price using **October 2013** data.

	Monthly # of Paid Lunches	Paid Lunch Price	Monthly Revenue	SY 2013-14 Weighted Average Price
1.	13,531	\$ 2.00	\$ 27,062.00	
2.	8,165	\$ 2.25	\$ 18,371.25	
3.	617	\$ 2.30	\$ 1,419.10	
4.	6,380	\$ 2.40	\$ 15,312.00	
5.			\$ -	
6.			\$ -	
7.			\$ -	
8.			\$ -	
9.			\$ -	
10.			\$ -	
TOTAL	28,693		\$ 62,164.35	\$ 2.17 is the SY2013-14 Weighted Average Price

*Enter this price in the first data entry box on the SY14-15 NonFederal Calculator*

[Click to go back to SY 14-15 Non-Federal Calculator](#)

[Go to instructions](#)

Note: This tool is created to allow the user to only enter the number of paid lunches and the related prices. If any other parts of the tool are modified, the user runs the risk of calculating an incorrect new average price. Users should not modify the tool's current functionality.

### SY 2010-2011 Weighted Average Price Calculator

Enter current prices and number of lunches sold at each price using **October 2010** data.

	Monthly # of Paid Lunches	Paid Lunch Price	Monthly Revenue	SY 2010-11 Weighted Average Price
1.	16,088	\$ 1.85	\$ 29,762.80	
2.	12,170	\$ 2.10	\$ 25,557.00	
3.	7,500	\$ 2.25	\$ 16,875.00	
4.			\$ -	
5.			\$ -	
6.			\$ -	
7.			\$ -	
8.			\$ -	
9.			\$ -	
10.			\$ -	
TOTAL	35,758		\$ 72,194.80	\$ 2.02

**is the SY2010-2011 weighted average price**

*Enter this price in the first data entry box on the SY2011-12 Price Requirement tab*

[Click to go back to Unrounded Requirement Finder](#)

[Go to instructions](#)

Note: This tool is created to allow the user to only enter the number of paid lunches and the related prices. If any other parts of the tool are modified, the user runs the risk of calculating an incorrect new average price. Users should not modify the tool's current functionality.

GBSD  
Nutrition Services

RE: Meal Prices

<b>2012-2013</b>		<b>GBSD</b>	Centennial	Parkrose	David Douglas	Reynolds	Portland	North Clackamas	Oregon Trail
Breakfast	ES	\$1.00	\$1.00	-	-	\$1.05	\$1.10	\$1.65	\$1.50
	MS	\$1.25	\$1.00	-	-	\$1.30	\$1.10	\$1.70	\$1.50
	HS	\$1.25	\$1.00	\$1.50	\$1.00	\$1.30	\$1.35	\$1.85	\$1.50
Lunch	ES	\$1.90	\$1.90	\$1.95	\$2.15	\$2.20	\$2.50	\$2.60	\$2.30
	MS	\$2.15	\$2.15	\$2.20	\$2.45	\$2.45	\$2.75	\$2.90	\$2.50
	HS	\$2.30	\$2.30	\$2.35	\$2.45	\$2.70	\$3.00	\$3.20	\$2.75

<b>2013-2014</b>		<b>GBSD</b>	Centennial	Parkrose	David Douglas	Reynolds	Portland	North Clackamas	Oregon Trail
Breakfast	ES	\$1.00	\$1.00	-	-	\$1.05	\$1.25	\$1.65	\$1.50
	MS	\$1.25	\$1.00	-	-	\$1.30	\$1.25	\$1.70	\$1.50
	HS	\$1.25	\$1.00	\$1.50	\$1.00	\$1.30	\$1.25	\$1.85	\$1.50
Lunch	ES	\$2.00	\$2.00	\$2.00	\$2.25	\$2.28	\$2.60	\$2.60	\$2.35
	MS	\$2.25	\$2.20	\$2.25	\$2.55	\$2.50	\$2.85	\$2.90	\$2.55
	HS	\$2.40	\$2.20	\$2.40	\$2.55	\$2.75	\$3.10	\$3.20	\$2.80

Gresham-Barlow School District

		<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>
Breakfast	ES	\$1.00	\$1.00	\$1.00
	MS	\$1.25	\$1.25	\$1.25
	HS	\$1.25	\$1.25	\$1.25
Lunch	ES	\$1.90	\$2.00	\$2.10
	MS	\$2.15	\$2.25	\$2.35
	HS	\$2.30	\$2.40	\$2.50

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Jim Schlachter  
Jerry Jones

DATE: May 1, 2014

RE: No. 22 – Technology Purchase Plan for 2014-15

EXPLANATION: At the April 17, 2014, work session, the board was introduced to a technology plan to provide staff with updated computers that are adequate for running today's software, and cascade existing computers from staff (that are still considered quality computers) back to buildings for student use.

Staff computers that are not quality computers will be obsoleted. The oldest student computers will be obsoleted and replaced by cascaded technology from staff. The remaining testing labs that are not currently using MultiSeat technology will be updated with new MultiSeat labs. This will ensure that we have an up-to-date testing environment in all schools that can be centrally managed by the IT department. The plan is for four (4) years, then repeat the cycle to ensure that both staff and students have quality computers.

PRESENTER: Jerry Jones

SUPPLEMENTARY MATERIALS:

1. Draft Lease/Purchase Contract Resolution
2. Purchase/Lease Cost to be financed by Apple Inc.
3. Apple equipment quote
4. MultiSeat equipment quote

RECOMMENDATION: The administration recommends board review of the technology lease/purchasing plan for 2014-15 as presented for first reading.

REQUESTED ACTION: Action is not required as this time; approval of the agreement will be recommended at the June meeting.

JJ:mkh:lc

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION OF THE GRESHAM-BARLOW SCHOOL DISTRICT  
NO. 10J BOARD OF DIRECTORS, ACTING AS THE LOCAL PUBLIC  
CONTRACT REVIEW BOARD, GRANTING AND APPROVING A SOLE-  
SOURCE PROCUREMENT PURSUANT TO ORS 279B.075 TO AUTHORIZE  
THE SUPERINTENDENT TO ENTER INTO A LEASE/PURCHASE  
CONTRACT WITH APPLE INC. FOR THE ACQUISITION OF COMPUTERS  
AND RELATED TECHNOLOGY EQUIPMENT

WHEREAS, the Board of Directors of the Gresham-Barlow School District 10J ("District") is the Local Public Contract Review Board ("Board") pursuant to ORS 279A.060; and

WHEREAS, ORS 279B.075 authorizes the Board to approve solicitation and award of a sole source contract for goods and/or services without competitive procurement under certain circumstances; and

WHEREAS, ORS 279B.075(2)(c) allows a sole source procurement upon a written finding by the Board "[t]hat the efficient utilization of existing goods requires the acquisition of compatible goods or services" and such compatible goods are only available from a single source; and

WHEREAS, the District's current computer system and network is built around Apple Inc. products and software; and

WHEREAS, it is cost and time prohibitive to completely replace the current Apple system, and it would be extremely inefficient and costly to have two different systems in terms of District communications, maintenance, and training; and

WHEREAS, the superintendent is recommending entering into a lease-purchase agreement with Apple Inc. with a four-year term and \$1 purchase option, with a total lease price of \$1,023,679.10 to acquire computers and related technology; and

WHEREAS, Apple Inc. is the only source for such equipment:

NOW THEREFORE, BE IT RESOLVED:

1. Based upon the staff report and the above considerations, the Board finds:
  - a. That efficient use of the District's existing Apple-based computer system and network requires acquisition of additional compatible Apple products; and
  - b. Such products are solely available from Apple Inc.

2. The Superintendent or designee is hereby authorized to proceed on behalf of the District to negotiate and execute a lease-purchase agreement with Apple Inc., as described herein.

3. Prior to execution of the agreement, the Superintendent or designee shall publish public notice of the approval of the sole source contract. The public notice shall describe the nature and amount of the proposed agreement, identify that the prospective contractor is Apple, Inc., and include the time, date, and place that written protests are due. The deadline for submitting protests will be set at least seven (7) days from the date of this resolution.

DATED this \_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Gresham-Barlow School District Board of Directors

ATTEST:

\_\_\_\_\_





Confidential Proposal For  
Gresham-Barlow School District  
Bill DeWitz

## \$1 Purchase Option

The \$1 Purchase Option allows your school to create fixed costs, build equity that can be leveraged for more equipment year after year, and retain the benefits of a \$1.00 purchase option lease structure. This is the best option for schools that want to own their equipment at term's end, want to build a fleet of systems quickly, and/or seek to create a long-term budgetary plan for their systems.

With the \$1 Purchase Option, a school that owns their equipment at term's end may seek to trade in that equipment for credit toward new systems or for cash. Apple's Trade-In Program for Education is available to guide your school through responsible equipment disposal. Many schools have used this program to recover past years' budget dollars in order to pay for a portion of their next systems deployment.

Financed Amount	\$1,023,679.10
Annual Advance Payment	\$263,189.75
Payment Terms	4 Years

1.9% APR

Thank you for the opportunity to present this financing proposal for your review. I look forward to discussing your unique situation further. Please do not hesitate to call me at the contact information below with questions or concerns.

Regards,

**Corey Stephenson**

Apple Inc.  
Apple Financial Services  
12545 Riata Vista Circle  
Austin, Texas 78727-6524  
T: 512-674-2614  
E: stephenson@apple.com



### Pricing Notes and Conditions

Payments, rates, terms, and conditions contained in this non-binding proposal are offered for informational purposes only and are subject to change without notice and shall not be construed as an offer to extend credit or enter into any lease financing transaction.

Applications for credit or lease financing shall be subject to our independent credit review, and shall be reviewed and/or approved subject to such terms and conditions as we may require in our sole discretion.

All quotes are exclusive of any applicable taxes.

This proposal is subject to the execution of mutually acceptable documentation between lessor and lessee, the terms and conditions of which shall be controlling.

Lease Discount Disclosure Statement: Apple Inc., as lessor, through the Apple Education Finance Program, provides an equipment discount ("Discount") to certain third party investors. The proposed lease shall be financed by a particular third party investor and, therefore, the Discount may be applied to facilitate this Lease Discount Promotion. The actual interest rate you will pay in respect of any resulting lease shall be reflected in an amortization table provided with such lease. The lease discount listed above refers to the lease discount for the lessor's assignee.

The lease charge portion of the Payments (described above) can be determined by applying to the Total Adjusted Cost (described above) the rate which will amortize such Total Adjusted Cost down to the Purchase Option amount (as described above) by payment of such Payments. The lease charge rate may be higher than the actual annual interest rate because of the amortization of certain costs, expenses and fees incurred by us. It is understood that even if our mutual intention is confirmed by you, neither party shall be legally bound to the other by reason of this proposal, nor shall any rights, liabilities or obligations arise as a result of this proposal. Rates are subject to verification that the Lessee is a state or political subdivision as defined in Section 103 of the Internal Revenue Code of 1986.

# Apple Inc. Education Price Quote

Customer: Bill DeWitz  
 GRESHAM-BARLOW SCH DIST JT 10  
 Phone: 5032584777  
 email: bill\_dewitz@gbsd.gresham.k12.or.us

Apple Inc: Steven Nelson  
 1 Infinite Loop  
 MS: 111-HOM  
 Cupertino, CA 95014  
 Phone: 503-3335838  
 Fax: 866-845-2999  
 email: stevenelson@apple.com

Apple Quote: 2201461016  
 Quote Date: 17-Apr-2014  
 Quote Valid Until: 16-May-2014

## Quote Comments:

	Part Number	Details & Comments	Qty	Unit List Price	Unit Discount Price	Extended Disc. Price
1	BJ382LL/A	MacBook Air 5-pack w/APP (13"/1.3GHz i5/4GB/128GB flash storage/Intel HD Graphics 5000) w/AppleCare Protection Plan  MacBook Air (13.3"/1.3GHz i5/4GB/128GB flash storage/Intel HD Graphics 5000) Part Number: ME872LL/A Quantity: 550  AppleCare Protection Plan - 11-inch and 13-inch MacBook Air/13-inch MacBook Pro - Auto Enroll Part Number: S3130LL/A Quantity: 550	110	6,060.00	5,590.42	614,945.80
2	MB572Z/B	Mini DisplayPort to VGA Adapter	550	29.00	26.74	14,709.15
3	ME699LL/A	iMac 21.5-inch: 3.3GHz Dual-core Intel Core i3 (Education only model) 065-C1WJ 4GB 1600MHz DDR3 SDRAM - 2x2GB 065-C1WL 500GB Serial ATA Drive (5400 RPM) 065-C1WM 3.3GHz Dual-core Intel Core i3 065-C1WT Apple Mouse 065-C1WY Apple Keyboard with Numeric Keypad (English) / User's Guide (English)	170	1,099.00	1,013.84	172,353.34
4	S3128LL/A	AppleCare Protection Plan for iMac - Auto-enroll	170	119.00	109.77	18,661.11
<b>Edu List Price Total</b>						<b>889,610.00</b>
<b>- Total Discount</b>						<b>68,940.60</b>
<b>Extended Disc. Sub Total</b>						<b>820,669.40</b>
<b>- eWaste Fee / Recycling Fee</b>						<b>0.00</b>
-						
-						
<b>Extended Disc. Total Price*</b>						<b>820,669.40</b>

\*In most cases Extended discounted Total price does not include Sales Tax  
 \*If applicable, eWaste/Recycling Fees are included. Standard shipping is complimentary

Complete your order by one of the following:

- Submit order online as an Authorized Purchaser  
<https://ecommerce.apple.com>
- Email a copy of this quote with your Purchase Order and reference Apple Quote number 2201461016 on it  
[institutionorders@apple.com](mailto:institutionorders@apple.com)

THIS IS A QUOTE FOR THE SALE OF PRODUCTS OR SERVICES. YOUR USE OF THIS QUOTE IS SUBJECT TO THE FOLLOWING PROVISIONS:

A. ANY ORDER THAT YOU PLACE IN RESPONSE TO THIS QUOTE WILL BE GOVERNED BY (1) ANY CONTRACT IN EFFECT BETWEEN APPLE INC. ("APPLE") AND YOU AT THE TIME YOU

- PLACE THE ORDER OR (2), IF YOU DO NOT HAVE A CONTRACT IN EFFECT WITH APPLE, CONTACT [austincontracts@apple.com](mailto:austincontracts@apple.com)
- B. IF YOU USE YOUR FORM OF PURCHASE ORDER TO PLACE AN ORDER IN RESPONSE TO THIS QUOTE, APPLE REJECTS ANY TERMS SET OUT ON THE PURCHASE ORDER THAT ARE INCONSISTENT WITH OR IN ADDITION TO THE TERMS OF YOUR AGREEMENT WITH APPLE.
  - C. YOUR ORDER MUST REFER SPECIFICALLY TO THIS QUOTE AND IS SUBJECT TO APPLE'S ACCEPTANCE.
  - D. UNLESS THIS QUOTE SPECIFIES OTHERWISE, IT REMAINS IN EFFECT UNTIL ~~16-May-2014~~ UNLESS APPLE WITHDRAWS IT BEFORE YOU PLACE AN ORDER, BY SENDING NOTICE OF ITS INTENTION TO WITHDRAW THE QUOTE TO YOUR ADDRESS SET OUT IN THE QUOTE. APPLE MAY MODIFY ANY PROVISION OF THIS QUOTE, OR CANCEL ANY ORDER YOU PLACE PURSUANT TO THIS QUOTE, IF THIS QUOTE CONTAINS A TYPOGRAPHIC OR OTHER ERROR.
  - E. UNLESS SPECIFIED ABOVE, SHIPPING AND HANDLING ARE INCLUDED IN THE TOTAL PRICE.

SEA # 1263646  
Opportunity ID: 161285994  
Fax:866-845-2999

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Document rev 10.3

Date of last revision – December 17, 2013

Technology Refresh Budget Planning 2014

Technology Refresh 2014 - MultiSeat Lab Equipment											
Summary of equipment needed for MultiSeat labs (Testing Labs)											
Location	Number of Labs	Number of Workstations p/Lab	Asus VE 198T Monitor	HP Z230 Server/Host	HP Atrust M300 Zero Client	Logitech Keyboard & Mouse	MS MP Server Lic	MS MP Device Cal Lic	VGA & USB Cabling for Servers	VGA Cabling for Workstations	
<b>Cost per unit</b>			<b>\$96.85</b>	<b>\$769.99</b>	<b>\$85.00</b>	<b>\$12.00</b>	<b>\$143.50</b>	<b>\$35.90</b>	<b>\$17.50</b>	<b>\$1.86</b>	
<b>High Schools</b>											
GHS	2	42	84	8	76	76	8	101	17	76	
SBHS	2	42	84	8	76	76	8	101	17	76	
STHS	1	30	30	6	24	24	6	42	12	24	
<b>Sub Total -</b>	<b>5</b>	<b>114</b>	<b>198</b>	<b>23</b>	<b>175</b>	<b>175</b>	<b>23</b>	<b>244</b>	<b>46</b>	<b>175</b>	
<b>Middle Schools</b>											
CCMS	0	0	0	0	0	0	0	0	0	0	
DMS	1	36	36	7	29	29	7	50	14	29	
DMMS	0	0	0	0	0	0	0	0	0	0	
GRMS	1	36	36	7	29	29	7	50	14	29	
WOMS	1	36	36	7	29	29	7	50	14	29	
<b>Sub Total -</b>	<b>3</b>	<b>108</b>	<b>108</b>	<b>22</b>	<b>86</b>	<b>86</b>	<b>22</b>	<b>151</b>	<b>43</b>	<b>86</b>	
<b>Elementary Schools</b>											
DCES	1	36	36	7	29	29	7	50	14	29	
EGES	0	0	0	0	0	0	0	0	0	0	
EOES	1	30	30	6	24	24	6	42	12	24	
HAES	0	0	0	0	0	0	0	0	0	0	
HIES	1	36	36	7	29	29	7	50	14	29	
HCES	0	0	0	0	0	0	0	0	0	0	
HDES	1	36	36	7	29	29	7	50	14	29	
KCES	1	36	36	7	29	29	7	50	14	29	
NGES	1	36	36	7	29	29	7	50	14	29	
PVES	0	0	0	0	0	0	0	0	0	0	
WGES	0	0	0	0	0	0	0	0	0	0	
<b>Sub Total -</b>	<b>6</b>	<b>210</b>	<b>210</b>	<b>42</b>	<b>168</b>	<b>168</b>	<b>42</b>	<b>294</b>	<b>84</b>	<b>168</b>	
<b>Total Devices-</b>	<b>14</b>	<b>432</b>	<b>516</b>	<b>86</b>	<b>430</b>	<b>430</b>	<b>86</b>	<b>689</b>	<b>173</b>	<b>430</b>	
<b>Total Cost -</b>			<b>\$49,975</b>	<b>\$66,527</b>	<b>\$36,516</b>	<b>\$5,155</b>	<b>\$12,398</b>	<b>\$24,728</b>	<b>\$3,024</b>	<b>\$799</b>	<b>199,122</b>

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Jim Schlachter  
Jerry Jones

DATE: May 1, 2014

RE: No. 23 – Policy Review: IGAI, Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education

EXPLANATION: Proposed revisions to Policy IGAI, Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education, were reviewed by the board at the April 17, 2014, work session. At the board's request, this policy is now being presented as a first reading on this evening's agenda.

The recommended revisions are the result of the State Board of Education's revision of Oregon Administrative Rule (OAR) 581-022-1440, Human Sexuality Education. The Oregon School Boards Association has provided a rewrite of our current policy, based on the revised OAR, and listed the revisions as "highly recommended."

PRESENTER: Jerry Jones

SUPPLEMENTARY MATERIALS: 1. Revised Policy IGAI  
2. OAR 581-022-1440

RECOMMENDATION: The administration recommends that the board review the proposed revisions to Policy IGAI as a first reading.

REQUESTED ACTION: No action is requested at this time. Adoption will be recommended at a subsequent meeting.

JJ:mkh:lc

## **Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education\*\***

Each district shall ~~teach~~ **provide** an age appropriate, comprehensive plan of instruction focusing on human sexuality, HIV/AIDS and sexually transmitted **infections and** disease prevention in elementary and secondary schools as an internal part of health education and other subjects.

Course material and instruction for all human sexuality education courses that discuss human sexuality shall enhance student's understanding of sexuality as a normal and healthy aspect of human development. In addition, the HIV/AIDS and sexually transmitted **infections and** disease prevention education and the human sexuality education comprehensive plan shall provide **adequate** instruction at least annually, for all students in grade 6-8 and at least twice during grades 9-12.

Parents, teachers, school administrators, local health departments staff, other community representatives and persons from the medical community who are knowledgeable of the latest scientific information and effective education strategies shall develop the plan of instruction **and align it with the Oregon Health Education Standards and Benchmarks.**

~~Local school~~ **The** Boards shall approve the plan of instruction and require that it be reviewed and update biennially in accordance with new scientific information and effective educational strategies.

Parents of minor students shall be notified in advance of any human sexuality; ~~and~~ **and** AIDS/HIV ~~district~~ instruction. Any parent may request that his/her child be excused from that portion of the instructional program under the procedures set forth in ORS 336.035 (2).

The comprehensive plan of instruction shall include the following information that:

1. Promotes abstinence for school age youth and mutually monogamous relationships with an uninfected partner for adults;
2. Allays those fears concerning HIV that are scientifically groundless;
3. Is balanced and medically accurate;
4. Provides balanced, **and** accurate information **and skills-based instruction** on risks and benefits of ~~contraception~~ **contraceptives, condoms** and other disease reduction measures;
5. Discusses responsible sexual behaviors and hygienic practices **which may reduce or eliminate unintended pregnancy, exposure to HIV, hepatitis B/C and other sexually transmitted infections and diseases;**

6. Stresses ~~the high-risks of~~ behaviors such as the sharing of needles ~~in tattooing and body piercing, and~~ ~~or~~ syringes for injecting ~~drugs and/or steroids~~ **controlled substances**;
7. Discusses ~~the characteristics of~~ emotional, physical and psychological ~~consequences of sexual intercourse and unintended pregnancy~~ **aspects of a healthy relationship and the benefits of delaying pregnancy beyond the adolescent years as a means to better ensure a healthy future for parents and their children. The student shall be provided with statistics based on the latest medical information regarding both the health benefits and the possible side effects of all forms of contraceptives including the success and failure rates for prevention of pregnancy, sexually transmitted infections and diseases**;
8. Stresses that HIV/STD's and Hepatitis B/C can be ~~serious~~ hazards of sexual contact;
9. ~~Advise~~ **Provide** students ~~of~~ **with information about Oregon** laws pertaining to their financial ~~that~~ **address young people's rights and** responsibility ~~for their children~~ **relating to child bearing and parenting**;
10. Advise students of consequences of having sexual relations with persons younger than 18 years of age to whom they are not married;
11. Encourage family communication **and involvement and helps students learn to make responsible, respectful and health decisions**;
12. Teaches that no form of sexual expression **or behavior** is acceptable when it physically or emotionally **harms oneself or others and** ~~not to make unwanted physical and verbal sexual advances that it is wrong to take advantage of or exploit another person~~;
13. **Teaches that consent is an essential component of healthy sexual behavior. Course material shall promote positive attitudes and behaviors related to healthy relationships and sexuality, and encourage active student bystander behavior**;
14. ~~Teaches it is wrong to take advantage of or exploit another person~~ **Teaches students how to identify and respond to attitudes and behaviors which contribute to sexual violence**;
15. Validates the importance of one's honesty, respect **for each person's dignity and well-being**, and responsibility for one's actions;
16. Uses ~~culturally and gender sensitive~~ **inclusive** materials, ~~language,~~ and strategies that recognizes different ~~gender identities~~ **sexual** orientations, **gender identities** and gender ~~roles~~ **expression**.

The comprehensive plan of instruction shall ~~include~~ **emphasize** skill--based instruction that:

1. Assists students to develop and practice effective communication skills, development of self esteem and ability to resist peer pressure;
2. Provides students with the opportunity to learn about and personalize peer, media, **technology** and community influences that both positively and negatively impact their **attitudes and decisions related**



to healthy sexuality, relationships and sexual behaviors, including decisions to abstain from sexual intercourse;

3. Enhances students' ability to access valid health information and resources related to their sexual health;
4. Teaches how to decline unwanted sexual advances, or accept the refusal of unwanted sexual advances, through the use of refusal and negotiation skills **develop and communicate sexual and reproductive boundaries**;
5. Is research based, **evidence based** or best practices; and
6. Aligns with the Oregon Health Education Content Standards and Benchmarks.

All sexuality education programs emphasize that abstinence from sexual intercourse, when practiced consistently and correctly, is the only 100 percent effective method against unintended pregnancy, sexually transmitted HIV and hepatitis B/C infection and other sexually transmitted **infections and** diseases.

Abstinence is to be stressed, but not to the exclusion of ~~other methods~~ **contraceptives and condoms** for preventing unintended pregnancy, HIV infection, hepatitis B/C infection and other sexually transmitted **infections and** diseases **and hepatitis B/C**. Such courses are to acknowledge the value of abstinence while not devaluing or ignoring those students who have had or are having sexual relationships. Further, sexuality education materials, including instructional strategies; and activities, must not; in any way use shame or fear based tactics.

Materials and information shall be presented in a manner sensitive to the fact that there are students who have experienced ~~sexual abuse~~, **perpetrated or witnessed sexual abuse and relationship violence**.

**END OF POLICY**

---

**Legal Reference(s):**

[ORS 336.035](#)  
[ORS 336.107](#)  
[ORS 336.455-336.475](#)  
[ORS 339.370](#)

[OAR 581-022-0705](#)  
[OAR 581-022-1440](#)  
[OAR 581-022-1910](#)

## **OAR Rule 581-022-1440**

Approved by Oregon State Board of Education 12-4-2009

581-022-1440

### **Human Sexuality Education**

1. The following definitions apply to Oregon Administrative Rule 581-022-1440:

- (a) “age-appropriate” means curricula designed to teach concepts, information, and skills based on the social, cognitive, emotional, and experience level of students;
- (b) “balanced” means instruction that provides information with the understanding of the preponderance of evidence;
- (c) “best practice” means something has the appearance of success, but has as yet not proved its effectiveness;
- (d) “comprehensive plan of instruction” (as defined by Oregon education statutes) means k-12 programs that emphasize abstinence, but not to the exclusion of condom and contraceptive education. The human sexuality information provided is complete, balanced, and medically accurate. Opportunities are provided for young people to develop and understand their values, attitudes, and beliefs about sexuality as a means of helping young people exercise responsibility regarding sexual relationships as further defined by (2) and (3);
- (e) “culturally sensitive” means materials and instruction that respond to culturally diverse individuals, families, and communities in an inclusive, respectful, and effective manner;
- (f) “gender role” means the socially determined sets of behaviors assigned to people based on their biological sex;
- (g) “gender sensitive” means materials and instruction that are sensitive to individual’s similarities and differences regarding gender role and/or sexual orientation;
- (h) “medically accurate” means information that is established through the use of the ‘scientific method.’ Results can be measured, quantified, and replicated to confirm accuracy, and are reported or recognized in peer-reviewed journals or other authoritative publications.
- (i) “research-based” means intervention is based on theoretical approaches that have been shown to be effective in achieving the intended outcomes. Evaluation based on studies using scientifically based designs; results published in recognized, peer-reviewed journals;
- (j) “sexual intercourse” means a type of sexual contact involving one of the following:
  - o (A) vaginal sexual intercourse;
  - o (B) oral sexual intercourse; or
  - o (C) anal sexual intercourse;

(k) “Sexual orientation” means an individual’s actual or perceived heterosexuality, homosexuality, bisexuality or gender identity, regardless of whether the individual’s gender identity, appearance, expression or behavior differs from that traditionally associated with the individual’s sex at birth.

(l) “shame or fear based” means terminology, activities, scenarios, context, language, and/or visual illustrations that are used to devalue, ignore, and/or disgrace students who have had or are having sexual relationships. Not all curricula or activities that describe risks of sexual activities can be considered “fear-based;”

(m) “skills-based” means instructional strategy that has students practice the desired skill;

2. Each school district shall teach an age-appropriate, comprehensive plan of instruction focusing on human sexuality education, HIV/AIDS and sexually transmitted disease prevention in elementary and secondary schools as an integral part of health education and other subjects. Course material and instruction for all human sexuality education courses that discuss human sexuality in public elementary and secondary schools shall enhance students’ understanding of sexuality as a normal and healthy aspect of human development. In addition, the HIV/AIDS and sexually transmitted disease prevention education and the human sexuality education comprehensive plan shall provide instruction at least annually, for all students grades 6-8 and at least twice during grades 9-12.
3. Parents, teachers, school administrators, local health department staff, other community representatives, and persons from the medical community who are knowledgeable of the latest scientific information and effective education strategies shall develop the plan of instruction required by this rule cooperatively.
4. Local school boards shall approve the plan of instruction and require that it be reviewed and updated biennially in accordance with new scientific information and effective education strategies.
5. Any parent may request that his/her child be excused from that portion of the instructional program required by this rule under the procedures set forth in ORS 336.035(2).
6. The comprehensive plan of instruction shall include information that:
  - (a) promotes abstinence for school-age youth and mutually monogamous relationships with an uninfected partner for adults as the safest and most responsible sexual behavior to reduce the risk of unintended pregnancy and exposure to HIV, Hepatitis B/C and other sexually transmitted infectious diseases;
  - (b) allays those fears concerning HIV that are scientifically groundless;
  - (c) is balanced and medically accurate;
  - (d) provides balanced and accurate information on the risks and benefits of contraceptive and other disease reduction measures which reduce the risk of unintended pregnancy, exposure to HIV, hepatitis B/C and other sexually transmitted infectious diseases;

(e) discusses responsible sexual behaviors and hygienic practices which may reduce or eliminate unintended pregnancy, exposure to HIV, hepatitis B/C and other sexually transmitted diseases;

(f) stresses the high risks of contracting HIV, hepatitis B and C and other infectious diseases through sharing of needles or syringes for injecting drugs including steroids, for tattooing, and body-piercing;

(g) discusses the characteristics of the emotional, physical and psychological aspects of a healthy relationship and a discussion about the benefits of delaying pregnancy beyond the adolescent years as a means to better ensure a healthy future for parents and their children. Students shall be provided with statistics based on the latest medical information regarding both the health benefits and the possible side effects of all forms of contraceptives, including the success and failure rates for prevention of pregnancy;

(h) stresses that HIV/STDs and hepatitis B/C can be serious possible hazards of sexual contact;

(i) provides students with information about Oregon laws that address young people's rights and responsibilities relating to childbearing and parenting;

(j) advises pupils of the circumstances in which it is unlawful under ORS 163.435 and 163.445 for persons 18 years of age or older to have sexual relations with persons younger than 18 years of age to whom they are not married;

(k) encourages family communication and involvement and helps students learn to make responsible decisions;

(l) teaches that no form of sexual expression is acceptable when it physically or emotionally harms oneself or others and not to make unwanted physical and verbal sexual advances;

(m) teaches that it is wrong to take advantage of or exploit another person;

(n) validates through course material and instruction the importance of honesty with oneself and others, respect for each person's dignity and well-being, and responsibility for one's actions; and

(o) uses culturally and gender sensitive materials, language, and strategies that recognizes different sexual orientations and gender roles.

7. The comprehensive plan of instruction shall include skills-based instruction that:

(a) assists students to develop and practice effective communication skills, the development of self-esteem and the ability to resist peer pressure;

(b) provides students with the opportunity to learn about and personalize peer, media and community influences that both positively and negatively impact their decisions to abstain from sexual intercourse;

(c) enhances students' ability to access valid health information and resources related to their sexual health;

(d) teaches how to decline unwanted sexual advances, or accept the refusal of unwanted sexual advances, through the use of refusal and negotiation skills;

(e) is research-based and/or best practice; and

(f) aligns with the Oregon Health Education Content Standards and Benchmarks.

8. All human sexuality education programs shall emphasize that abstinence from sexual intercourse, when practiced consistently and correctly, is the only method that is 100 percent effective against unintended pregnancy, HIV infection (when transmitted sexually), hepatitis B/C infection, and other sexually transmitted diseases. Abstinence is to be stressed, but not to the exclusion of other methods for preventing unintended pregnancy, HIV infection, sexually transmitted diseases, and hepatitis B/C. Such courses are to acknowledge the value of abstinence while not devaluing or ignoring those students who have had or are having sexual relationships. Further, sexuality education materials, instructional strategies, and activities must not, in any way, use shame or fear based tactics.
9. Materials and information shall be presented in a manner sensitive to the fact that there are students who have experienced sexual abuse.

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Jim Schlachter  
Janell Black

DATE: May 1, 2014

RE: No. 24 – Equity Lens Work Group Proposal

EXPLANATION: How does the district meet its mission to prepare every student for a lifetime of learning, career opportunities, and productive contributions to the community?

This guiding question prompted the initiation of a work group involving Superintendent Schlachter, Board Member Carla Piluso, Deputy Superintendent James Hiu, Executive Director of Human Resources Randy Bryant, Gresham High School Assistant Principal Aki Mori, Director of English Language Learner Programs Karina Bruzzese, Director of Federal Programs April Olson, and myself. On October 17, 2013, we embarked on a journey to consider the need for a district-wide, board supported focus on racial equity. Student performance data over the last decade has identified a gap in achievement based on race, culture, poverty, disability, and English Language proficiency, which prompted our asking this question about how to meet the district's mission.

This work group met every other week between October and March to better understand this issue in our district and determine what next steps are needed. We met with individuals from the Oregon Department of Education and the county's *All Hands Raised* collaborative. And, we administered a district audit on practices, processes, and systems related to equity.

At the April board meeting, district administration presented our purpose statement, objectives and recommendation to the board questions and consideration.

PRESENTER: Janell Black

SUPPLEMENTARY MATERIALS: Equity Lens Purpose Statement and Objectives

Board of Directors  
Re: No. 24 – Equity Lens Work Group Proposal  
May 1, 2014  
Page 2

RECOMMENDATION: The administration recommends approval of the creation of a superintendent’s advisory to establish a system-wide organizational commitment to identify and address inequities and barriers in our system so that every student has equitable access and opportunities for educational success in our schools.

REQUESTED ACTION: Move to approve the creation of a superintendent’s advisory for the purpose of establishing a system-wide organizational commitment to identify and address inequities and barriers in our system so that every student has equitable access and opportunities for educational success in our schools.

JB:lc

## **Equity Lens Purpose Statement and Objectives**

### **Purpose Statement:**

Ensuring a vibrant future for our country by serving all students and families lies at the very core of the mission of public education. As public educators we freely meet students where they are, regardless of ability, income, or background. This is equity in a nutshell that we strive not to treat all students equally, but to provide each student what they need to succeed.

Accordingly, in our Gresham-Barlow School District, “Every Student Prepared for Success” is the principle that guides the work of every employee. This mission statement is even more relevant to our work today than it was four years ago when it was conceived.

Consider the following:

- Our community’s demographic composition has changed dramatically in the past decade, and will continue to do so into the foreseeable future.
- Our students of color suffer from a significant achievement gap – a gap that stubbornly persists even when socio-economic factors such as poverty level are equalized in an apples-to-apples fashion.
- And identified model schools of similar size and demographics around Oregon have been more successful than ours in achieving stronger results for their students of color than we have for ours.

In order for Gresham-Barlow School District to meet its mission of preparing every student for success, we must establish a system-wide organizational commitment to identify and address inequities in our system so that every student has equitable access and opportunities for educational success in our schools. A district-led focus on equity that is approved and supported by our School Board will be a first essential step in a process that will have a lasting impact on our community for generations to come.

### **Objectives:**

1. Using a community engagement process, actively engage families that represent the racial make-up of our student population, representative students, and our community to intentionally examine the district’s systemic policies, practices, organizational culture, family engagement processes and student performance data to identify gaps in racial equity;
2. Report findings to the board; and
3. Make recommendations to the board on policies and practices that will address identified gaps and barriers to success.



**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Jim Schlachter  
Randy Bryant

DATE: May 1, 2014

RE: No. 25 – School Year Calendars

EXPLANATION: Annually, the board adopts a three-year school calendar. This year, that calendar adoption extends to the 2016-17 school year. The primary purpose of the three-year adoption of a calendar is to support long-range planning goals for the district and provide calendar information to our community and families that will hopefully assist their planning needs. As the board is aware, modifications to the calendar can occur annually, if necessary.

The administration is recommending that an additional inservice day be added to the 2014-15 school year calendar on September 26, 2014. This day would be used for staff training and professional learning purposes. This is a change from the 2013-14 calendar that was presented for first reading at the March 6, 2014, board meeting.

PRESENTER: Randy Bryant

SUPPLEMENTARY MATERIALS: School Year Calendars for 2014-15, 2015-16, and 2016-17

RECOMMENDATION: The administration recommends adoption of the attached calendars as presented for second reading.

REQUESTED ACTION: Move to adopt the 2014-15, 2015-16, and 2016-17 school year calendars as presented for second reading.

RHB:lc

2014-2015

DRAFT

Student Days

Kindergarten:	166
ES:	169
MS:	172
HS (9 - 11):	174
HS (12):	166

Work Days:	180
Holidays:	6
Inservice:	5
Total:	191

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- H = Paid Holiday
- I = Inservice - All Licensed Staff
- NT = Inservice - New Licensed Staff Only
- X = Non Contract Day Identified by State, Other
- EC = Possible Makeup Days for Emergency Closures

2015-2016

DRAFT

Work Days:	181
Holidays:	6
Inservice:	4
Total:	191

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2016-2017

DRAFT

Work Days:	181
Holidays:	6
Inservice:	4
Total:	191

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