

**GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.**  
Minutes of Regular Board Meeting / Business

March 9, 2017

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The Gresham-Barlow School District Board of Education met in regular session on Thursday, March 9, 2017, in the council chambers of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 7:02 p.m. by the chair, Carla Piluso. Other board members in attendance were Sharon Garner, Kris Howatt, Kathy Ruthruff, Kent Zook, Matt O’Connell, and John Hartsock.

The following members of the superintendent’s cabinet were present:

Jim Schlachter.....	Superintendent
James Hiu.....	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen.....	Deputy Superintendent of Teaching and Learning
Mike Schofield.....	Chief Financial Officer
Randy Bryant.....	Executive Director of Human Resources
Julie Evans.....	Executive Director of Elementary Education
Sara Huston.....	Executive Director of School Performance

Cabinet members absent were Athena Vadnais, director of communications and community engagement, and John Koch, executive director of student support services.

The chair led board members, administrators and all those present in the Pledge of Allegiance.

Note: All handouts provided at this session have been uploaded to the School Board page on the district’s web site: [www.gresham.k12.or.us](http://www.gresham.k12.or.us). Copies are also on file at the district office.

**MOTION 60 MEETING AGENDA (7:03 p.m.)**

Kris Howatt made a motion to move Item 13, Acceptance of a Financial Donation from Weston KIA, forward on the agenda to follow the Student Transportation Services Update. The motion was seconded by Matt O’Connell, and the meeting agenda was approved as amended.

**MOTION 61 CONSENT AGENDA (7:04 p.m.)**

The following items were included on the consent agenda:

1. Minutes from Regular Work Session..... February 2, 2017  
Minutes from Regular Business Meeting..... February 2, 2017  
Minutes from Regular Work Session..... February 9, 2017  
Minutes from Regular Mid-Year Planning Session..... February 17, 2017  
Minutes from Regular Work Session..... February 23, 2017
2. Financial Report
3. Personnel: Employment Contracts
4. Policy Updates

It was moved by Kris Howatt, seconded by Matt O'Connell and carried unanimously to approve the consent agenda as presented.

**RECOGNITIONS** (7:05 p.m.)

**Gresham-Barlow School District Facilities Department:** The board recognized the district's facilities department for exemplary efforts to prepare school buildings and grounds for staff and students during several days of inclement weather. During school closure days and prior to the reopening of school, facilities staff spent many hours in the cold plowing parking lots and clearing sidewalks. The GBSD/GBEA/OSEA Student Safety and Discipline Committee also thanked the facilities staff for their extra efforts.

**GRESHAM-BARLOW EDUCATION FOUNDATION REPORT** (7:10 p.m.)

Foundation reports are typically presented every-other-month. Accordingly, there was no Foundation report this month.

**SUPERINTENDENT'S REPORT** (7:10 p.m.)

Superintendent Schlachter reported on the following:

- Randy Bryant has announced his plans to retire at the end of the 2016-17 school year, after many years of service to the district. He currently serves as the executive director of human resources, and has been a principal at Damascus and Gordon Russell middle schools. As executive director of human resources, Mr. Bryant led the work to redesign the evaluation and supervision process for all three staff groups, worked to ensure policies and practices were aligned, and led efforts to increase the district's collaboration with its employee associations.
- The district is in the process of putting together a proposed budget for 2017-18, which will be presented to the budget committee on May 11. Several factors need to be considered, including K-12 funding levels to be identified by the legislature, the impact of Measures 98 and 99, and reductions to Title I funding at the federal level.
- The Center for Advanced Learning will begin strategic planning work in March to envision what the program should look like in the future. A review of programs currently being offered to students will be included.

**STUDENT TRANSPORTATION SERVICES UPDATE: FIRST STUDENT, INC.** (7:15 p.m.)

Dan Spahr, Gresham location manager for First Student, reported on student transportation services for the district. In 2016, First Student buses traveled 900,247 home-to-school miles and provided transportation to 7,337 students in the school district.

**MOTION 62 ACCEPTANCE OF A FINANCIAL DONATION: WESTON KIA** (7:28 p.m.)

It was moved by Kris Howatt, seconded by Matt O'Connell and carried unanimously to accept the \$25,000 donation from Weston KIA, which will

provide additional resources for the district's early kindergarten transition program and bolster the district's credit recovery program for high school students.

**COMMITTEE MEETING MINUTES AND/OR REPORTS** (7:34 p.m.)

District Advisory Council (DAC): Sharon Garner and John Hartsock reported on the February 16, 2017, DAC meeting, which was held at Clear Creek Middle School.

Policy Review Committee Minutes: It was noted that minutes for the February 7, 2017, policy review committee meeting were provided in the agenda packet for information.

Superintendent Search Process Committee: It was noted that minutes of the February 7, 2017, superintendent search process committee meeting were included in the agenda packet for information.

**BOARD REPORTS** (7:38 p.m.)

Board members summarized various meetings and other activities they participated in during the month.

**CABINET REPORTS** (7:49 p.m.)

James Hiu reported on the Pathways event that was held on February 22, 2017, at Mt. Hood Community College.

**ASSOCIATIONS REPORTS** (7:52 p.m.)

Rhett Hyman, a teacher at East Orient Elementary School, reported on behalf of the Gresham-Barlow Education Association (GBEA).

Erika Fuller, a secretary at West Gresham Elementary School, reported on behalf of Oregon School Education Association (OSEA) Chapter 8 employees.

**CITIZENS' REQUESTS OF THE BOARD** (7:58 p.m.)

There were no citizens' requests of the board.

**MOTION 63 SUPERINTENDENT SEARCH PROCESS** (7:58 p.m.)

It was moved by Kathy Ruthruff, seconded by Kent Zook and carried unanimously to authorize approval of the process for selection of a new superintendent.

**MOTION 64 SUPERINTENDENT PROFILE** (7:59 p.m.)

It was moved by Kathy Ruthruff and seconded by Kent Zook to approve the Superintendent Profile as presented. Following discussion, the motion carried unanimously.

**MOTION 65 CLASSIFIED SCHOOL EMPLOYEE WEEK RESOLUTION (8:02 p.m.)**

It was moved by Kris Howatt, seconded by Kathy Ruthruff and carried unanimously to ratify the resolution recognizing March 6-10, 2017, as Classified School Employees Week in the Gresham-Barlow School District.

On behalf of the board and administration, Superintendent Schlachter presented a bouquet of flowers to Erika Fuller as representative for the classified employees association.

**SCHOOL YEAR CALENDARS (8:06 p.m.)**

Board members reviewed school year calendars for 2017-18, 2018-19 and 2019-2020 as presented for first reading. Adoption will be recommended at a subsequent meeting.

**MOTION 66 CONSTRUCTION MANAGEMENT / GENERAL CONTRACTOR (CM/GC) SERVICES CONTRACT APPROVAL (8:07 p.m.)**

It was moved by Kris Howatt, seconded by Matt O'Connell and carried unanimously to approve contracts with Fortis Construction and Lease Crutcher Lewis with an initial not-to-exceed amount of \$125,000 each for pre-construction services pending successful contract negotiations.

**MOTION 67** It was moved by Kris Howatt and seconded by Kathy Ruthruff to approve contracts with Bremik Construction and P&C Construction with an initial not-to-exceed amount of \$80,000 each for pre-construction services pending successful contract negotiations. Following discussion, the motion carried unanimously.

**RECESS/RECONVENE (8:12 p.m.)**

The meeting was recessed at 8:12 p.m. and reconvened at 8:15 p.m.

**MOTION 68 BUDGET COMMITTEE APPOINTMENTS (8:15 p.m.)**

It was moved by Kris Howatt, seconded by Kent Zook and carried unanimously to appoint Darrell Buell to budget committee Position 2, for a three-year term expiring June 30, 2019, Amanda Gayken to budget committee Position 4, for a one-year term expiring June 30, 2017, and Justin Weatherford to budget committee position 5, for a three-year term expiring June 30, 2019.

**ANNOUNCEMENTS (8:17 p.m.)**

March 16: DAC Meeting - 7 p.m.  
Powell Valley Elementary School  
Board Representatives: Carla Piluso and John Hartsock

March 23: Budget Committee Meeting – 7 p.m.  
Partnership Room  
Center for Advanced Learning

March 25-27: National School Boards Association Annual Conference  
Denver, DO  
Board Representatives: John Hartsock, Kathy Ruthruff,  
Kris Howatt, Sharon Garner

April 6: Audit Involvement Team - 5 p.m.  
Superintendent's Office  
Gresham-Barlow School District Administration Office

April 6: Regular Board Work Session - 6 p.m.  
Council Chambers Conference Room  
Public Safety and Schools Building

April 6: Regular Board Meeting - 7 p.m.  
Council Chambers  
Public Safety and Schools Building

**ADJOURNMENT**

There being no other business, the meeting was adjourned at 8:18 p.m.

These minutes were approved by the Board of Directors on April 6, 2017.

Submitted by:   
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Linda J. Cook  
Administrative Assistant to the Superintendent and  
Board of Directors