

Gresham-Barlow



School District

## BOARD OF EDUCATION

Regular Board Meeting / Business

### **AGENDA**

July 7, 2016

**BOARD OF EDUCATION**

July 7, 2016

Regular Board Meeting / Business – 7 p.m.

**Public Safety and Schools Building  
1331 NW Eastman Parkway, Gresham, OR**

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**II. ROLL CALL**

- |       |                          |       |   |
|-------|--------------------------|-------|---|
| _____ | Carla Piluso, Chair      | _____ | Kathy Ruthruff, Director                |
| _____ | Kris Howatt, Vice-Chair  | _____ | Kent Zook, Director                     |
| _____ | Sharon Garner, Director  |       |   |
| _____ | John Hartsock, Director  | _____ | Jim Schlachter, Superintendent          |
| _____ | Matt O’Connell, Director | _____ | Mike Schofield, Chief Financial Officer |

**III. COMMUNICATION FROM THE AUDIENCE**

Time has been set aside later on the agenda for Citizens’ Requests of the Board. If anyone in the audience wishes to address the board this evening, there are yellow “Citizens’ Requests of the Board” forms on the table in the back of the room; please complete a form and give it to our board secretary, Ms. Cook.

**IV. APPROVE MEETING AGENDA**

**V. CONSENT AGENDA**

All items listed below are matters considered by the board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the board or persons in the audience requests specific items be removed from the consent agenda and placed on the regular agenda.

1. Minutes from Special Board Meeting..... June 9, 2016
- Minutes from Budget Hearing..... June 9, 2016
- Minutes from Regular Business Meeting..... June 9, 2016
2. Financial Report
3. Personnel Changes

**VI. RECOGNITIONS**

4. Thomas Serino, Gresham High School Tenor Choir State Championship..... Hiu
5. Sam Barlow High School Baseball and Softball Athletes..... Hiu

VII. FOUNDATION REPORT

6. Gresham-Barlow Education Foundation (GBEF) Report..... Vadnais

VIII. SUPERINTENDENT'S REPORT

IX. PRESENTATIONS

None

- X. RECESS/RECONVENE (5 Minutes)

XI. COMMITTEE MEETING MINUTES AND/OR REPORTS

This portion of the board meeting agenda has been provided for the presentation of advisory committee minutes. No action or discussion is required by the board; however, there may be occasional reports or discussion regarding work being completed by the committee(s).

7. District Advisory Council (DAC)..... Vadnais

XII. BOARD REPORTS

XIII. CABINET REPORTS

XIV. ASSOCIATIONS REPORTS

- Gresham-Barlow Education Association (GBEA) (2 Minutes)
- Oregon School Employees Association (OSEA) (2 Minutes)

- XV. CITIZENS' REQUESTS OF BOARD (3 Minutes per Guest / 15 Minutes Total)

- XVI. RECESS/RECONVENE (5 Minutes)

XVII. ACTION ITEMS

First Reading

8. Election of Chair and Vice-Chair..... Piluso  
9. Annual Procedural Business / Designations Resolutions..... Schlachter  
10. Amendment to 2016-17 Board Meeting Schedule..... Schlachter  
11. Bond Measure Summary and Ballot Title..... Schofield  
12. Acceptance of a Donation from the Gresham-Barlow Education Foundation..... Evans  
13. Acceptance of a Donation from the Hogan Cedars Parent Teacher Student Organization (PTSO)..... Evans

Second Reading

None

XVIII. INFORMATION ITEMS

XVIX. ANNOUNCEMENTS

Aug. 4, 2016 Possible Special Board Meeting - 7:00 p.m.  
Contingent on Oregon Department of Education Matching Grant  
Council Chambers  
Public Safety and Schools Building

Aug. 10-11, 2016: All District Administrators Retreat – 7:30 a.m. to 4:30 p.m.  
Center for Advanced Learning, Room 220

Aug. 18, 2016: Board Summer Social - 5 p.m. - 7 p.m.  
Paesano Club Cedarville Park  
Gresham, OR

Aug. 19, 2016: Board Planning Session - 8 a.m. - 4 p.m.  
Center for Advanced Learning (CAL)

Aug. 31, 2016: Convocation – 7:30 – 10:30 a.m.  
Gresham High School

Sept. 1, 2016: Regular Board Meeting - 7 p.m.  
Council Chambers  
Public Safety and Schools Building

XIX. ADJOURNMENT

Note: The board may, by majority vote, take action on items listed under first reading or information.

**GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.**  
Minutes of Special Board Meeting / Work Session

June 9, 2016

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The Gresham-Barlow School District Board of Education met in a special work session on Thursday, June 9, 2016, in the council chambers conference room of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 6:15 p.m. by the chair, Carla Piluso. Other board members in attendance were Sharon Garner, Kris Howatt, Kathy Ruthruff, Matt O’Connell, and John Hartsock. Kent Zook was absent.

The following members of the superintendent’s cabinet were present:

Jim Schlachter.....	Superintendent
James Hiu.....	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen.....	Deputy Superintendent of Teaching and Learning
Mike Schofield.....	Chief Financial Officer
Randy Bryant.....	Executive Director of Human Resources
Julie Evans.....	Executive Director of Elementary Education
Janell Black.....	Executive Director of Student Support Services
Athena Vadnais.....	Director of Communications and Community Engagement

Cabinet members absent:

Sara Huston.....	Executive Director of School Performance
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Others present:

Terry Taylor.....	Director of Facilities
Jeremy Wright.....	Wright Public Affairs

**BOND MEASURE PREPARATION** (6:17 p.m.)

Superintendent Schlachter explained that the purpose of this special meeting was informational only, and was called to review some important guidelines for board members and staff members in preparation for a potential bond measure.

In the discussion that followed included a review of the following handouts:

- Quorum Notices at Public Forums (Oregon School Boards Association)
- Election Do’s and Don’ts for Public Officials (OSBA)
- Roles and Responsibilities in a Bond Election Campaign (OSBA)
- Restrictions on Political Campaigning by Public Employees, ORS 260.432
- ORS 260.432 Quick Reference
- School Political Action Committees (OSBA)

Jeremy Wright provided an overview of opportunities for informing the community about the bond proposal.

**ANNOUNCEMENTS** (6:44 p.m.)

June 9, 2016: Budget Hearing – 6:45 p.m.  
Council Chambers  
Public Safety and Schools Building

June 9, 2016: Regular Board Meeting - 7 p.m.  
Council Chambers  
Public Safety and Schools Building

**ADJOURNMENT** (6:44 p.m.)

There being no other business, the meeting was adjourned at 6:44 p.m. The board's regular business meeting followed in the council chambers at 7 p.m.

Submitted by: \_\_\_\_\_  
Linda J. Cook  
Administrative Assistant to the Superintendent and  
Board of Directors

**GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.**  
Minutes of Budget Hearing

June 9, 2016

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The Gresham-Barlow School District Board of Education conducted a budget hearing on Thursday, June 9, 2016, in the council chambers of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 6:45 p.m. by the chair, Carla Piluso. Other board members in attendance were Sharon Garner, Kris Howatt, Kathy Ruthruff, Matt O'Connell, and John Hartsock. Kent Zook was absent.

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
James Hiu	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Randy Bryant	Executive Director of Human Resources
Julie Evans	Executive Director of Elementary Education
Janell Black	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement

Cabinet members absent:

Sara Huston	Executive Director of School Performance
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Mike Schofield explained that the purpose of the budget hearing was to receive public testimony and respond to questions concerning the budget and fiscal policy decisions reflected in the budget.

Chair Piluso opened the meeting for public testimony. There was no public present for comment; therefore, the hearing was closed and the meeting was adjourned at 6:52 p.m. A regular meeting of the board followed at 7:00 p.m.

Submitted by: \_\_\_\_\_  
Linda J. Cook  
Administrative Assistant to the Superintendent and  
Board of Directors

**GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.**  
Minutes of Regular Board Meeting / Business

June 9, 2016

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The Gresham-Barlow School District Board of Education met in regular session on Thursday, June 9, 2016, in the council chambers of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon. A budget hearing preceded the regular meeting at 6:45 p.m.

The meeting was called to order at 7 p.m. by the chair, Carla Piluso. Other board members in attendance were Sharon Garner, Kris Howatt, Kathy Ruthruff, Matt O’Connell, and John Hartsock. Kent Zook was absent; however, he participated via telephone from 7:35 p.m. until 7:51 p.m. in the discussion and action regarding the bond proposal recommendation. His vote is reflected below.)

The following members of the superintendent’s cabinet were present:

Jim Schlachter.....	Superintendent
James Hiu.....	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen.....	Deputy Superintendent of Teaching and Learning
Mike Schofield.....	Chief Financial Officer
Randy Bryant.....	Executive Director of Human Resources
Julie Evans.....	Executive Director of Elementary Education
Janell Black.....	Executive Director of Student Support Services
Athena Vadnais.....	Director of Communications and Community Engagement

Cabinet members absent:

Sara Huston.....	Executive Director of School Performance
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The chair led board members, administrators and all those present in the Pledge of Allegiance.

**MOTION 72 MEETING AGENDA (7:01 p.m.)**

Chair Piluso recommended that items 28 and 29, Bond Proposal Recommendation, and District Equity Policy, respectively, be advanced on the agenda to follow item 18, because members of the audience may have attended the meeting to hear these topics.

It was moved by Matt O’Connell, seconded by Kris Howatt and carried 6 to 0 to approve the meeting agenda as amended.

**MOTION 73 CONSENT AGENDA (7:02 p.m.)**

The following items were included on the consent agenda:

1. Minutes from Regular Business Meeting..... May 5, 2016  
Minutes from Budget Committee Meeting..... May 26, 2016  
Minutes from Special Board Meeting..... May 26, 2016  
Minutes from Work Session..... June 2, 2016
2. Financial Report
3. Personnel Changes



4. Out-of-State Travel
5. Policy Updates
6. Superintendent's Employment Agreement
7. Mutual Aid Omnibus Agreement w/MESD
8. Nutrition Services: Food Services Contract Amendment
9. Nutrition Services: Food Services Intergovernmental Agreement with MESD
10. Nutrition Services: Summer Food Service Program

It was moved by Kris Howatt, seconded by Matt O'Connell and carried 6 to 0 to approve the consent agenda as presented.

**RECOGNITIONS** (7:03 p.m.)

Venisha Bahr, Celebrate Literacy Award: Venisha Bahr, the district's K-8 media coordinator, was recognized for receiving the Celebrate Literacy Award from the Portland Reading Council and International Literacy Association.

Savanah Campbell, State Champion Musician, Sam Barlow High School: Savanah Campbell, a Sam Barlow High School student who plays the French horn, was recognized by the board for placing first in the state at the OSAA State Solo Championships.

Jake Ingram, Bow Hunter Free Style Champion, Sam Barlow High School: The board honored Jake Ingram, a Sam Barlow High School student, for being named Youth Men's Bow Hunter Freestyle champion at the Oregon Bow Hunter's competition.

Theatre Arts Award, Gresham High School: Students from Gresham High School were recognized by the board in honor of their recent state championship award for musical performance. (Refer to the agenda packet for a list of students who where honored.)

Track and Field, Gresham High School: The board honored two Gresham High School students for being named state champions in track and field: Fechi Nmereole, freshman, is the 6A state champion in the 100 meter dash; and, Leah Russell, senior, is the 6A state champion in the 300 intermediate hurdles.

Track and Field, Sam Barlow High School: The following Sam Barlow High School students were recognized for winning the 6a state championships in the 4x100 relay: Macie Allen, senior; Madison Serafini, sophomore; Sara Turner, junior; and Renick Meyer, junior. Alternates were Kaitlyn Bethurum, sophomore, and Krista Walcott, senior.

**GRESHAM-BARLOW EDUCATION FOUNDATION REPORT** (7:16 p.m.)

Foundation reports are typically presented every-other-month. Accordingly, there was no Foundation report this month.

**SUPERINTENDENT'S REPORT** (7:16 p.m.)

Superintendent Schlachter reported that the district is currently testing drinking water in all of its schools for potential elevated lead levels. Testing drinking water quality is a two-step process. If the first test shows potential elevated

levels of lead, those water fixtures are immediately shut off and undergo a follow-up test. The water supply to those fixtures will remain shut off until they are remediated and the problem has been fixed. Test results are being posted to the district website.

Mr. Schlachter also provided an update regarding work completed over the course of the school year to meet the year-one targets in the district's seven strategic themes: Teaching and Learning, Growth and Achievement for All; Equitable Outcomes; College and Career Readiness; Early Learning; Class Size and Learning Environments; Community Partnerships; and, Community Investment. (Refer to handouts filed with these minutes.)

**LEWIS AND CLARK MONTESSORI CHARTER SCHOOL UPDATE**

(7:25 p.m.)

Matt Lee, board chair, and Melissa Harbert, executive director, from the Lewis and Clark Montessori Charter School (LCMCS) provided a progress report on work being done to stabilize the school's finances. A list of accomplishment was handed out and reviewed for the board. (A copy of the handout has been filed with these minutes.)

**RECESS/RECONVENE** (7:33 p.m.)

The board recessed at 7:33 p.m. while a call was placed to Director Kent Zook, who was out of town, and the connection was tested to assure that everyone in the room could clearly hear him over the microphones, and that he could clearly hear all discussions in the council chambers.

The meeting was reconvened at 7:35 p.m. All board members were present at this time, with six members seated in the council chambers and one, Mr. Zook, participating by phone. (Note: Mr. Zook had internet access to the documents being reviewed.)

**MOTION 74 BOND PROPOSAL RECOMMENDATION** (7:35 p.m.)

Superintendent Schlachter introduced the bond proposal recommendation by summarizing information provided in the agenda packet.

It was moved by Matt O'Connell and seconded by Kris Howatt to approve a bond measure election in the November 2016 General Election in the aggregate principal amount of \$299,170,000; further, to direct the district to prepare a notice of bond election and explanatory statement which will be brought to the board on or before the September 1, 2016, board of education meeting.

In the discussion that followed, board members commented on reasons why they support the recommendation to present a bond proposal for voter consideration.

The motion carried unanimously (7 to 0).

The telephone conversation with Director Zook was ended at this time.

**MOTION 75 DISTRICT EQUITY POLICY: JBB, EDUCATIONAL EQUITY (7:51 p.m.)**

Janell Black and James Hiu introduced this topic, and the board recognized members of the Superintendent's Equity Advisory Committee who were present.

It was moved by Kris Howatt and seconded by Sharon Garner to adopt Policy JBB, Educational Equity, as presented for second reading.

Following discussion, the motion carried 6 to 0.

**COMMITTEE MEETING MINUTES AND/OR REPORTS (7:56 p.m.)**

District Advisory Council (DAC): Athena Vadnais and Matt O'Connell reported on the May 19, 2016, DAC end-of-year barbeque and meeting, which was held at North Gresham Elementary School.

Audit Involvement Team: Mike Schofield reviewed the Audit Involvement Committee Meeting Summary for May 5, 2016, which was included in the agenda packet. He explained that the audit involvement team process was established in 2008 as a step to help ensure communication and financial transparency for the board and community. The team meets several times each year. May meetings are particularly important because that is typically when board leadership asks specific questions of district leadership, such as were the books balanced, how does the adopted budget compare to actual transactions, are there any fraud concerns, has the auditor recommended any changes to internal controls, etc. This process helps the board to meet its fiduciary duty and obligation, and provides opportunity for direct feedback from the superintendent, who is hired to administer the district's programs, and the chief financial officer, who is hired to administer finances of the district.

**BOARD REPORTS (8:00 p.m.)**

Board members summarized various meetings and other activities they participated in during the month.

**CABINET REPORTS (8:06 p.m.)**

James Hiu reported on notable performances and successes throughout the district, which included track and field championships, symphonic band competitions, and scholarships students earned.

**ASSOCIATIONS REPORTS (8:08 p.m.)**

Rhett Hyman, a teacher at East Orient Elementary School, reported on behalf of the Gresham-Barlow Education Association (GBEA).

Erika Fuller, a secretary at West Gresham Elementary School, reported on behalf of Oregon School Education Association (OSEA) Chapter 8 employees.

**CITIZENS' REQUESTS OF THE BOARD (8:09 p.m.)**

There were no citizens' requests of the board.

**MOTION 76 EVALUATION OF THE SUPERINTENDENT (8:09 p.m.)**

Following opening comments regarding the new 360° evaluation process, Kris Howatt moved to approve the summary of the superintendent's evaluation as presented. Matt O'Connell seconded the motion.

In the discussion that followed, each board member summarized highlights of the evaluation, including strengths and opportunities.

The motion carried 5 to 1. John Hartsock cast the dissenting vote.

**ADOPT BUDGET, MAKE APPROPRIATIONS AND IMPOSE TAXES (8:23 p.m.)**

Mike Schofield provided opening comments regarding the budget process and three resolutions presented in the agenda packet to 1) adopt the 2016-2017 budget, 2) make appropriations, and 3) impose taxes. He explained that the proposed budget was presented at the May 12, 2016, budget committee meeting, and approved by the budget committee on May 26, 2016. A public hearing regarding the 2016-2017 budget was held earlier this evening; there was no public testimony.

**MOTION 77 ADOPT BUDGET (8:23 p.m.)**

It was moved by Matt O'Connell, seconded by Kris Howatt and carried 6 to 0 to ratify Resolution 1617-01 to adopt the budget for the 2016-2017 fiscal year in the total amount of \$152,677,144 now on file at the district's administrative business office.

**MOTION 78 MAKE APPROPRIATIONS**

It was moved by Matt O'Connell, seconded by Sharon Garner and carried 6 to 0 to ratify Resolution 1617-02 to appropriate funds in the amount and purposes as outlined in the resolution for the fiscal year beginning July 1, 2016.

**MOTION 79 IMPOSE TAXES**

It was moved by Matt O'Connell, seconded by Kris Howatt and carried 6 to 0 to ratify Resolution 1617-03 to impose the taxes provided for the adopted budget at the Permanent Rate of \$4.5268 per \$1,000 of assessed value for General Fund operations; and, to impose taxes in the amount of \$6,086,989 for bonded debt; making these taxes hereby imposed and categorized for the tax year 2016-2017 upon the assessed value of all taxable property within the district.

Discussion followed regarding the water polo program. (Refer to the May 26, 2016, budget committee minutes regarding concerns expressed by patrons.) It was noted that the \$10,000 needed to operate water polo will be funded, as directed by the superintendent and board, although it does not appear as a separate line item in the budget document.

**MOTION 80 BUDGET COMMITTEE APPOINTMENT PROCESS (8:28 p.m.)**

Mike Schofield described the budget committee vacancies and eligibility requirements for the board.

It was moved by Kris Howatt and seconded by Matt O'Connell to declare Positions 2, 4, and 5 on the Gresham-Barlow School District Budget Committee as vacant, and approve the appointment process as outlined.

In the discussion that followed, it was noted that the open positions will be advertised and the incumbents will be asked to reapply. The board chair and vice-chair will work with the business office to interview candidates, according to practice, and copies of all applications will be provided board members for review before appointments are considered.

The motion carried 6 to 0.

**MOTION 81 AUDIT INVOLVEMENT TEAM APPOINTMENT (8:33 p.m.)**

Following opening remarks from Mr. Schofield, Kris Howatt moved to delay appointments to the Audit Involvement Team until the board has filled the vacant budget committee positions. Kathy Ruthruff seconded the motion.

The motion carried 6 to 0.

In the discussion that followed, it was noted that the district's financial reports provided in board agenda packets are also forwarded to budget committee members, as requested by the board.

**MOTION 82 TUITION AND FEES (9:34 p.m.)**

James Hiu introduced the topic and summarized information provided in the agenda packet.

It was moved by Matt O'Connell and seconded by Kris Howatt to accept the 2016-2017 student fees and tuition as presented.

In the discussion that followed, verification was noted that the \$175 user fees for water polo and golf are forwarded by the foundation to the district. The district uses the funds to offset greens fees for golf (for example), and other costs associated with operating the golf and water polo programs. IB (international baccalaureate) fees at Gresham High School were funded in 2015-16 by a grant through the end of this academic year, but the fees have been reinstated on the 2016-17 fee schedule, pending notification from the Oregon Department of Education about a grant renewal, if any.

The motion carried 6 to 0.

**MOTION 83 DATE, TIME AND PLACE OF BOARD MEETINGS (8:39 p.m.)**

Superintendent Schlachter explained that the board received proposed meeting dates for 2016-17 in a calendar format at the June 2 work session. The dates are now being presented for first reading in a list format that includes the board's business meetings, work sessions, planning sessions, budget committee meetings, and District Advisory Council meetings.

Mr. Schlachter also explained that there was a request at the last board work session to extend the August 20, 2016, summer planning session by adding a second day; for example, four hours on Saturday, August 21, or possibly the Thursday before. He asked board members to review their calendars and determine their availability for this additional day. Board members will be asked to act on the request at the July 7, 2016, board meeting. In the meanwhile, the list of proposed dates can be approved this evening, or at the July meeting.

It was moved by Kris Howatt and seconded by Matt O'Connell to approve the list of proposed dates for regular board meetings, board work sessions, DAC meetings, and budget committee meetings as presented.

The motion carried 6 to 0, thereby approving the schedule of 2016-17 meeting dates as presented. The request to extend the summer planning session will be considered at the July 7 board meeting.

**MOTION 84 SCHOOL DISTRICT COLLABORATION GRANT (8:42 p.m.)**

Teresa Ketelsen summarized the information provided in the agenda packet and described the grant committee process.

It was moved by Kathy Ruthruff, and seconded by Kris Howatt to approve the assurance form for the School District Collaboration Grant Application.

In the discussion that followed, Ms. Ketelsen explained that, within the grant funding, the district has been able to hire two grant managers whose work includes providing all of the requested reports and deliverables in order to receive the funds (as required by No. 7 in Appendix B, School District Assurances). In addition to the district's involvement in the process, a coach has been assigned to the district from Chalkboard who has talked the committee through all of the components of the grant process.

The motion carried 6 to 0.

**MOTION 85 PACE TRUST AGREEMENT (8:46 p.m.)**

Mike Schofield summarized the information provided in the agenda packet.

It was moved by Kris Howatt, seconded by Matt O'Connell and carried 6 to 0 to approve the Restated Trust Agreement dated February 29, 2016, and the Form of Joinder to Trust Agreement effective March 12, 2016.

**MOTION 86 ALTERNATIVE EDUCATION PROGRAMS (8:48 p.m.)**

In response to a question raised at a previous board meeting, Janell Black explained that Burlingame Creek, which is sponsored by the Multnomah Education Service District and located in the former Alpha High School building, is an extension of the Arata Creek emotional and social skills program. Accordingly, the entire program was identified as Arata Creek when the proposed list of alternative education programs was presented for first reading on May 5, 2016. It is now listed as Arata/Burlingame Creek for clarity.

It was moved by Kris Howatt and seconded by Matt O'Connell to approve the list of alternative education programs as presented for the 2016-2017 school year.

In the discussion that followed, board members recognized Mrs. Black who is retiring after 30 years of contributions to public education, 19 of which were at the Gresham-Barlow School District and 16 in special education.

The motion carried 6 to 0.

**ANNOUNCEMENTS** (8:54 p.m.)

July 1, 2016: Non-Contract Day  
Schools and Offices Closed

July 4, 2016: Independence Day Holiday  
Schools and Offices Closed

July 7, 2016: Regular Board Meeting - 7 p.m.  
Council Chambers

**ADJOURNMENT**

There being no other business, the meeting was adjourned at 8:54 p.m.

Submitted by: \_\_\_\_\_  
Linda J. Cook  
Administrative Assistant to the Superintendent and  
Board of Directors

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Jim Schlachter  
Mike Schofield

DATE: July 7, 2016

RE: No. 2 – Financial Report

EXPLANATION: The business department is working hard to close the 2015-16 year and getting things up and running for 2016-17.

PRESENTER: Mike Schofield

SUPPLEMENTARY  
MATERIALS: Financial Report/Summary (Ending May 31, 2016)

RECOMMENDATION: None

REQUESTED ACTION: Consent agenda approval

MS:lc



**GENERAL FUND**

	Actual QTR 1	Actual QTR 2	Actual QTR 3	Actual May	Projected QTR 4	Projected Annual	Actual YTD	Adopted Budget	Variance To Budget	
<b>Revenue</b>										
Current Taxes	-	23,668,471	1,122,954	71,909	653,227	25,444,652	24,944,652	24,900,000	544,652	
Prior Year Taxes	173,092	183,580	80,725	25,562	136,598	573,995	493,995	600,000	(26,005)	
Other Taxes / Interest	9,424	192	3,054	133	488	13,158	13,008	15,000	(1,842)	
<b>Total Taxes</b>	<b>182,516</b>	<b>23,852,243</b>	<b>1,206,733</b>	<b>97,604</b>	<b>790,313</b>	<b>26,031,805</b>	<b>25,451,655</b>	<b>25,515,000</b>	<b>516,805</b>	
Common School Fund	-	-	595,498	-	580,000	1,175,498	595,498	1,125,947	49,551	
County School Fund	-	-	-	-	1,882	1,882	1,882	2,000	(118)	
Federal Forest Fees	-	-	-	6,210	12,093	12,093	12,093	12,000	93	
State School Fund (SSF)	26,417,488	19,811,652	19,748,062	6,731,208	12,306,185	78,283,387	78,283,387	78,949,425	(666,038)	
<b>Other SSF Revenue</b>	<b>26,417,488</b>	<b>19,811,652</b>	<b>20,343,560</b>	<b>6,737,418</b>	<b>12,900,160</b>	<b>79,472,860</b>	<b>78,892,860</b>	<b>80,089,372</b>	<b>(616,512)</b>	
<b>Total Formula Revenue</b>	<b>26,600,004</b>	<b>43,663,895</b>	<b>21,550,293</b>	<b>6,835,022</b>	<b>13,690,473</b>	<b>105,504,665</b>	<b>104,344,515</b>	<b>105,604,372</b>	<b>(99,707)</b>	
High Cost Disability	-	-	-	849,209	849,209	849,209	849,209	430,000	419,209	
Prior Year SSF	-	-	-	637,588	637,588	637,588	637,588	-	637,588	
State Restricted	-	-	-	-	-	-	-	-	0	
<b>Other State Revenue</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,486,797</b>	<b>1,486,797</b>	<b>1,486,797</b>	<b>1,486,797</b>	<b>430,000</b>	<b>1,056,797</b>	
Tuition / Transportation	1,216	20,783	15,601	4,423	32,303	69,903	49,903	125,000	(55,097)	
Earning on Investment	25,420	40,282	66,299	22,278	55,916	187,917	175,917	135,000	52,917	
Student Fees / Admissions	19,438	86,837	64,094	91,526	168,796	339,165	265,265	365,000	(25,835)	
Rentals	47,000	66,740	83,645	13,228	42,472	239,857	224,857	225,000	14,857	
Donations	10,721	47,331	85,782	-	90,000	233,834	143,834	275,000	(41,166)	
Services to other Funds	11,565	49,653	3,356	4,142	354,142	418,716	68,716	275,000	143,716	
Misc.	101,202	133,873	54,682	24,673	97,201	386,958	336,958	400,000	(13,042)	
MESD Transfer	-	1,916,598	-	-	-	1,916,598	1,916,598	2,150,000	(233,402)	
Other County Funds	-	9,350	14,422	3,300	9,350	33,122	29,822	-	33,122	
Drivers' Education	-	-	-	-	-	-	-	-	0	
Other Federal Revenue	-	-	-	-	-	-	-	-	0	
Child Care Development	-	9,924	23,113	6,055	10,668	43,705	43,705	30,000	13,705	
Sale of Fixed Assets	-	-	3,740	499	7,798	11,538	6,538	5,000	6,538	
Bond Proceeds	-	-	-	-	-	-	-	-	0	
TRANSFERS	-	-	-	-	-	-	-	-	0	
<b>Total Other Revenue</b>	<b>216,562</b>	<b>2,381,371</b>	<b>414,734</b>	<b>170,124</b>	<b>868,646</b>	<b>3,881,313</b>	<b>3,262,113</b>	<b>3,985,000</b>	<b>(103,687)</b>	
<b>TOTAL REVENUE</b>	<b>\$26,816,566</b>	<b>\$46,045,266</b>	<b>\$21,965,027</b>	<b>\$8,491,943</b>	<b>\$16,045,916</b>	<b>\$110,872,775</b>	<b>\$109,093,425</b>	<b>\$110,019,372</b>	<b>853,403</b>	99.2%
								6,317,330	BFB Budget	
<b>Expenditures</b>										
Licensed Salaries	2,956,855	8,801,927	8,806,689	2,926,228	14,605,860	35,171,331	26,421,331	35,960,277	788,946	
Support Staff Salaries	1,407,246	2,702,912	2,618,881	882,580	3,819,595	10,548,634	8,498,634	10,736,326	187,692	
Admin Salaries	1,305,712	1,332,726	1,335,725	443,606	1,346,908	5,321,071	4,861,071	5,294,666	(26,405)	
Confidential Salaries	116,454	116,455	116,455	39,072	119,288	468,652	428,652	465,818	(2,834)	
Subs' / Temp Salaries	318,470	969,577	849,043	426,461	1,395,852	3,532,942	2,832,942	3,493,045	(39,897)	
<b>Total Salaries</b>	<b>6,104,737</b>	<b>13,923,597</b>	<b>13,726,793</b>	<b>4,717,947</b>	<b>21,287,503</b>	<b>55,042,630</b>	<b>43,042,630</b>	<b>55,950,132</b>	<b>907,502</b>	
PERS	1,366,200	2,667,744	2,609,346	884,272	4,052,827	10,696,117	8,396,117	11,360,922	664,805	
FICA	458,143	1,038,726	1,029,846	354,074	1,596,634	4,123,349	3,223,349	4,262,459	139,110	
Insurance	1,493,253	3,211,725	3,192,554	1,067,755	4,986,844	12,884,376	10,034,376	13,656,664	772,288	
Other Benefits	214,607	294,812	465,202	169,145	459,800	1,434,421	1,234,421	1,399,558	(34,863)	
<b>Total Benefits</b>	<b>3,532,203</b>	<b>7,213,007</b>	<b>7,296,948</b>	<b>2,475,246</b>	<b>11,096,105</b>	<b>29,138,263</b>	<b>22,888,263</b>	<b>30,679,603</b>	<b>1,541,340</b>	
Purchased Services	1,705,082	2,923,669	3,828,283	1,189,043	4,546,900	13,003,934	11,003,934	13,362,840	358,906	
Charter School Payments	2,298,821	1,493,633	1,755,797	589,652	1,132,854	6,681,105	6,681,105	6,719,196	38,091	
Supplies & Materials	613,534	424,666	347,370	184,552	1,030,305	2,415,875	1,715,875	2,148,597	(267,278)	
Capital Outlay	159,957	87,987	35,088	17,660	67,960	350,992	300,992	292,000	(58,992)	
Other Objects	586,680	21,467	18,484	7,237	147,314	773,945	643,945	836,958	63,013	
Transfers	800,000	-	-	-	-	800,000	800,000	800,000	0	
<b>TOTAL EXPENDITURES</b>	<b>\$15,801,014</b>	<b>\$26,088,026</b>	<b>\$27,008,763</b>	<b>\$9,181,337</b>	<b>\$39,308,941</b>	<b>\$108,206,744</b>	<b>\$87,076,744</b>	<b>\$110,789,326</b>	<b>\$2,582,582</b>	78.6%
Reserves - Contingency/Unappropriated Ending Balance								5,547,376		
Beginning Cash Balance							\$6,866,451	\$0		
							\$2,666,031	\$116,336,702	Budget	
							\$9,532,482			
										8.8% (Percentage of Projected Expenditures)

Expenditure Summary		
Salaries	43,042,630	49.4%
Benefits	22,888,263	26.3%
Purchased Serv	17,685,039	20.3%
Supplies	1,715,875	2.0%
Capital Outlay	300,992	0.3%
Other Objects	643,945	0.7%
Transfers	800,000	0.9%
<b>Total</b>	<b>\$ 87,076,744</b>	<b>100.0%</b>

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Jim Schlachter  
Randy Bryant

DATE: July 2016

RE: No. 3 - Personnel Changes: Resignations/Terminations and New Hires

EXPLANATION: The following resignations have been accepted, or terminations processed:

**Licensed Resignations/Terminations**

Amandeep Bhangu, Special Education Teacher, Student Support Services. Notice of resignation received June 2, 2016, effective June 17, 2016.

Christin Chamblers, Science Teacher, Clear Creek Middle School. Notice of resignation received June 2, 2016, effective June 17, 2016.

Laurie Crouser, Third Grade Teacher. Notice of retirement received June 7, 2016. PERS retirement scheduled for July 1, 2016. Not returning from 2015-2016 LOA.

Sadie Faber, Special Education Teacher, East Gresham Elementary School. Notice of resignation received June 15, 2016, effective June 17, 2016.

Sherrie Havens, Special Education Teacher, Powell Valley Elementary School. Notice of resignation received June 15, 2016, effective June 17, 2016.

Jeanine Hemel, TOSA, Gordon Russell Middle School. Notice of resignation received June 8, 2016, effective June 17, 2016.

Leslie Hufendick, Grade 5 Teacher, Hall Elementary School. Notice of resignation received May 31, 2016, effective June 17, 2016.

Angelica Serna, Grade 2 Teacher, Highland Elementary School. Notice of resignation received June 1, 2016, effective June 17, 2016.

Board of Directors

Re: No. 3 - Personnel Changes: Resignations/Terminations and New Hires

July 7, 2016

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Jennifer Stackhouse, TOSA, Department of Elementary Education. Notice of resignation received June 23, 2016, effective June 17, 2016.

### **Classified Resignations/Terminations**

Bethaney Clark, Educational Assistant 5 – Special Education Student Support Services. Notice of resignation received April 1, 2016. Not returning from 2015-2016 LOA.

Mitchell DeBoer, Educational Assistant 5 – Special Education Student Support Services. Notice of resignation received June 3, 2016, effective June 15, 2016.

Rebekah Jimenez, Educational Assistant 5 – Special Education Dexter McCarty Middle School. Notice of resignation received May 27, 2016, effective June 15, 2016.

Robert Jones, Educational Assistant 4 – Special Education, Sam Barlow High School. Notice of resignation received May 26, 2016, effective June 16, 2016.

Amy Swank, Educational Assistant 2 – Study Hall, Sam Barlow High School. Notice of resignation received June 17, 2016, effective June 15, 2016.

Abigail Lape, Educational Assistant 5 – Special Education, Hall Elementary School. Notice of resignation received June 14, 2016, effective June 15, 2016.

In compliance with district policy, the following personnel are being recommended for employment:

### **Administrative New Hires**

James Charles, Student Support Services Program Director, Student Support Services. Probationary Contract. Replacing Amber Lindley, who has resigned.

### **Classified New Hires**

Yenifer Ramirez, Attendance Secretary, East Gresham Elementary School. Replacing Yesenia Velazquez Pietri who resigned.

Board of Directors

Re: No. 3 - Personnel Changes: Resignations/Terminations and New Hires

July 7, 2016

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PRESENTER: Randy Bryant

SUPPLEMENTARY  
MATERIALS: None

RECOMMENDATION: None

REQUESTED ACTION: Consent agenda approval

RHB:tr:lc

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Jim Schlachter  
James Hiu

DATE: July 7, 2016

RE: No. 4 - Thomas Serino, Gresham High School Tenor Choir State Championship

EXPLANATION: In an effort to recognize students who achieve state champion status or its equivalent in activities and academic programs, tonight we have the opportunity to recognize a state champion musician, Thomas Serino from Gresham High School.

Thomas Serino, Gresham High School senior, is the OSAA State Champion Tenor. He is a member of the Overtones and the Concert Choir.

PRESENTER: James Hiu

SUPPLEMENTARY  
MATERIALS: Certificate of Recognition

RECOMMENDATION: The administration recommends the board recognize Gresham High School senior, Thomas Serino, for his OSAA state champion tenor accomplishment.

REQUESTED ACTION: No formal action is required.

JH:pkh:lc

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Jim Schlachter  
James Hiu

DATE: July 7, 2016

RE: No. 5 - Sam Barlow High School Baseball and Softball Athletes

EXPLANATION: In an effort to recognize students who achieve state champion status or its equivalent in activities and academic programs, tonight we have the opportunity to recognize two Sam Barlow High School athletes selected for state level accomplishments.

Rian Snowadski – First Team All State Softball - Designated Hitter

Ben Wagner – First Team All State Baseball - Outfielder

PRESENTER: James Hiu

SUPPLEMENTARY  
MATERIALS: Certificates of Recognition

RECOMMENDATION: The administration recommends the board recognize Sam Barlow High School athletes for their First Team All State selection.

REQUESTED ACTION: No formal action is required.

JH:pkh:lc

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Jim Schlachter  
Athena Vadnais

DATE: July 7, 2016

RE: No. 6 – Gresham-Barlow Education Foundation Report

EXPLANATION: Gresham-Barlow Education Foundation updates are typically presented every-other month, with the exception of June, July and August (summer break).

The next Foundation report will be presented in the fall. In the interim, the Foundation has provided the following for your information:

August 16, 2016.....Summer Social (Details TBA)

September 12, 2016.....The annual “Scramble for Students” golf tournament will be held at *Persimmon Country Club*.

October 6, 2016.....Authors for Education (Details TBA)

March 2, 2017.....Reading Matters Phone-a-Thon

Attached is a schedule of 2016-17 Foundation meetings. According to practice, the board will be asked to identify a representative to attend the Foundation’s full board meetings.

PRESENTER: Athena Vadnais

SUPPLEMENTARY MATERIALS: Gresham-Barlow Education Foundation 2016/2017 Schedule

RECOMMENDATION: This report is being provided as information only.

REQUESTED ACTION: No action is required.

:lc

**Gresham Barlow Education Foundation  
2016/2017 Schedule**

<b>Date</b>	<b>Time</b>	<b>What</b>	<b>Where</b>
06/08/16	4:00 PM	<b>Annual Meeting</b>	Forum Room CAL
06/30/16	7:00 AM	<i>Executive Board - Budget</i>	District office conference room
08/08/16	7:00 AM	<i>Executive Board</i>	District office conference room
08/16/16	6:00 PM	<b>Summer Social</b>	Sue Piazza's home
09/12/16	10:00 AM	<b>Scramble For Students</b>	Persimmon Country Club
09/13/16	7:00 AM	<i>Executive Board</i>	District office conference room
09/20/16	7:00 AM	Full Board Meeting	District office conference room
10/06/16	7:00 PM	<b>Authors For Education</b>	Grace Baptist Church
10/11/16	7:00 AM	<i>Executive Board</i>	District office conference room
10/18/16	7:00 AM	Full Board Meeting	District office conference room
11/08/16	7:00 AM	<i>Executive Board</i>	District office conference room
11/15/16	7:00 AM	Full Board Meeting	District office conference room
12/13/16	7:00 AM	<i>Executive Board</i>	District office conference room
12/20/16	7:00 AM	Full Board Meeting	District office conference room
01/10/17	7:00 AM	<i>Executive Board</i>	District office conference room
01/17/17	7:00 AM	Full Board Meeting	District office conference room
02/14/17	7:00 AM	<i>Executive Board</i>	District office conference room
02/21/17	7:00 AM	Full Board Meeting	District office conference room
03/02/17	5:00 PM	<b>Reading Matters Phone a Thon</b>	Forum Room CAL
03/14/17	7:00 AM	<i>Executive Board</i>	District office conference room
03/21/17	7:00 AM	Full Board Meeting	District office conference room
04/11/17	7:00 AM	<i>Executive Board</i>	District office conference room
04/18/17	7:00 AM	Full Board Meeting	District office conference room
05/09/17	7:00 AM	<i>Executive Board</i>	District office conference room
05/16/17	7:00 AM	Full Board Meeting	District office conference room
06/21/17	4:00 PM	<b>Annual Meeting</b>	Forum Room CAL
07/11/17	7:00 AM	<i>Executive Board</i>	District office conference room
08/08/17	7:00 AM	<i>Executive Board</i>	District office conference room



**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Jim Schlachter  
Athena Vadnais

DATE: July 7, 2016

RE: No. 7 – District Advisory Council (DAC) Report

EXPLANATION: The last DAC meeting of the fiscal year was held on May 19, 2016, and a report was presented at the June 9 board meeting. For this reason, there will not be a DAC report this evening.

In preparation for the new school year, the board will be presented with a list of proposed 2016-17 DAC meeting dates and locations, and given an opportunity to select which meetings they wish to attend as board representatives.

Note: A list of topics for 2016-17 DAC meetings is being developed, and board members will receive an update upon completion.

PRESENTER: Athena Vadnais

SUPPLEMENTARY  
MATERIALS: 2016-17 DAC Meetings (handout at board meeting)

RECOMMENDATION: This summary is being provided as information only.

REQUESTED ACTION: No action is required.

:lc

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Jim Schlachter

DATE: July 7, 2016

RE: No. 8 - Election of Board Chair and Vice-Chair

EXPLANATION: Board policy requires the election of the board chair and vice-chair at the first meeting of the school year.

PRESENTER: Jim Schlachter

SUPPLEMENTARY MATERIALS: 1. Board Policy BC/BCA, Board Organization/Board Organizational Meeting  
2. Board Policy BCB, Board Officers

RECOMMENDATION: The administration recommends the board elect a chair and vice-chair for the 2016-17 fiscal year.

REQUESTED ACTION: 1. Open nominations and elect from the nominees a chair for 2016-17.  
2. Open nominations and elect from the nominees a vice-chair for 2016-17.

:lc

# Gresham-Barlow SD 10

Code: **BC/BCA**  
Adopted: 5/02/94  
Readopted: 2/04/99; 5/02/02; 3/07/13  
Orig. Code(s): BC/BCA

## **Board Organization/Board Organizational Meeting**

No later than the next regular meeting following July 1, the Board will organize itself for the year. The Board's annual organizational meeting will be held at any time during the month of July deemed appropriate by the Board, and in no circumstance earlier than July 1.

The organizational meeting will consist of, but not be limited to, the following actions:

1. Election of a Board chair;
2. Election of a vice chair;
3. Provision for a time and place for regular meetings;
4. Other organizational actions prescribed by law or by Board practice.

The incumbent Board chair will preside until a successor is elected, whereupon the successor will assume the chair. In the event no incumbent chair or vice chair remains on the Board, or neither is able to continue to serve as an officer, the Board will select a temporary chair to conduct the election.

END OF POLICY

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### **Legal Reference(s):**

[ORS 255.335](#)  
[ORS 332.040 - 332.045](#)  
[ORS 332.057](#)

### **Cross Reference(s):**

BCB - Board Officers

# Gresham-Barlow SD 10

Code: **BCB**  
Adopted: 2/04/99  
Readopted: 5/02/02; 3/07/13; 10/01/15

## Board Officers

At its first scheduled meeting after July 1, the Board will elect one of its members to serve as chair and one to serve as vice chair. No member of the Board may serve as chair more than two years in succession.<sup>1</sup> If a Board member is unable to continue to serve as an officer, a replacement will be elected immediately. The replacement officer will serve the remainder of the officer's term until the following July.

The Board chair will:

1. Assist the superintendent in establishing the agenda for regular Board meetings;
2. Call special meetings when required;
3. Preside at all meetings of the Board and enforce the rules of order;
4. Sign the minutes and other official documents that require the signature of the chair;
5. Represent the district and the Board at official functions, unless this duty is delegated by the Board chair to another Board member;
6. Appoint all Board-committees and will be an ex-officio member of all such committees unless otherwise ordered by the Board;
7. Have the right to discuss issues and vote.

In the absence of the chair, the vice chair will perform the duties of chair and, when so acting, will have the chair's powers. The vice chair will perform other functions as designated by the Board.

The superintendent will designate a staff member to serve as Board secretary and will directly supervise and evaluate the secretary. In the absence of the designated secretary the board may name anyone present to serve as secretary for that meeting. The secretary to the Board will take notes at Board meetings, compile minutes and perform related work as assigned by the superintendent or requested by the Board chair. These duties will include, but not be limited to, the following:

1. Record the disposition of all matters on which the Board considered action;
2. Prepare and distribute minutes in advance for approval at the next Board meeting;

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<sup>1</sup>Past practice has limited a member to serve more than two years in succession as chair; ORS 332.040 allows up to four successive years.

3. Maintain properly authenticated official copies of the minutes;
4. Maintain the official record of Board policies;
5. Properly post all Board meetings.

### **Board or District Spokesperson**

The Board may appoint one of its members, usually the chair, or another person to make authorized statements to the public or the media when the Board deems that, under the circumstances, the district's position should be articulated by a single voice. The spokesperson serves at the Board's direction and may be removed or replaced at any time by action of the entire Board.

END OF POLICY

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#### **Legal Reference(s):**

[ORS 255.335](#)  
[ORS 332.040](#)  
[ORS 332.045](#)  
[ORS 332.057](#)

#### **Cross Reference(s):**

BC/BCA - Board Organization/Board Organizational Meeting

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, Oregon 97030-3825**

TO: Board of Directors

FROM: Jim Schlachter  
Mike Schofield

DATE: July 7, 2016

RE: No. 9 – Annual Procedural Business/Designations Resolutions

EXPLANATION: State statutes, board policy, and other regulations require the board to hold a regular organizational meeting at the beginning of each school year. Accordingly, the resolutions listed below are being presented as part of the 2016-17 organizational meeting and will allow the district to transact its normal business activities.

Some of the items listed in the resolutions, such as the appointment and authorization of Custodian of Funds, are required by statute, while others are submitted as a matter of practice and provide guidelines for district business.

PRESENTER: Mike Schofield

SUPPLEMENTARY MATERIALS: None

RECOMMENDATION: The administration recommends the board action to approve the designations listed below for the 2016-17 fiscal year.

REQUESTED ACTION: Move to approve by one motion Resolutions 1617-04 through 1617-08 for fiscal year 2016-17. The resolutions are as follows:

Resolution 1617-04: Designates the district's Depository of Funds, Auditor, Legal Counsel, Newspaper of Record, and Agent of Record for Insurance, as required annually by Oregon Revised Statutes.

Title	Designee
District Depository of Funds	US Bank Bank of America Clackamas County Bank Key Bank Merchants Bank On Point Credit Union Umpqua Bank Columbia Bank Wells Fargo State of OR Local Govt Invest. Pool UBS Financial Securities, Inc. Piper Jaffray Bank America Merrill Lynch Castle Oak Securities Wells Fargo Securities
Auditor	Pauly, Rogers and Co., P.C.
Legal Counsel	The Hungerford Law Firm, LLP Miller Nash, LLP Ball Janik, LLP Hawkins Delafield & Wood Mersereau & Shannon, LLP Garrett Hemann Robertson
Newspaper of Record	The Gresham Outlook
Insurance Agent of Record - Property/Liability/Casualty	Brown & Brown Northwest – Special Districts of Oregon
Insurance Agent of Record - Workers’ Compensation	LaPorte Insurance
Insurance Agent of Record – Medical Benefits/Services	Moloney & O’Neill
Insurance Agent of Record – Voluntary Student Accident Insurance	Myers, Stevens, Toohey and Company
Agent of Record for Tax Sheltered Annuity & Deferred Compensation Compliance	Carruth Compliance Consulting

Resolution 1617-05: Designates the District Clerk, Deputy Clerk, Budget Officer, Authorized Signers, Finance Officer, Custodian of Funds, and Surplus Property Authority.

Title	Designee
District Clerk	Jim Schlachter, Superintendent
Deputy Clerk	Mike Schofield, Chief Financial Officer
Budget Officer	Mike Schofield, Chief Financial Officer
Authorized Signers	Mike Schofield, Chief Financial Officer Jim Schlachter, Superintendent Facsimile signatures are authorized
Finance Officer	Mike Schofield, Chief Financial Officer
Custodian of Funds	Mike Schofield, Chief Financial Officer
Surplus Property Authority	Mike Schofield, Chief Financial Officer Terry Taylor, Director of Facilities Jim Schlachter, Superintendent

Resolution 1617-06: Directs the Superintendent and the Chief Financial Officer to designate 2015-16 ending fund balances in accordance with GASB 54 requirements.

Resolution 1617-07: Authorizes the Superintendent and Chief Financial Officer to enter into contracts obligating district funds for products, materials, supplies and other services that are in the current budget appropriations in accordance with District Policy DJA, District Purchasing.

Resolution 1617-08: Designates the Superintendent and Chief Financial Officer as Officials for Federal, State and other grants and/or contracts.



**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Jim Schlachter  
Mike Schofield

DATE: July 7, 2016

RE: No. 10 – Amendment to the 2016-17 Board Meeting Schedule

EXPLANATION: The board adopted its 2016-17 board meeting schedule on June 7, 2016. Since that time, two potential additions have been suggested for board consideration:

- August 4 has been identified for a possible business meeting to approve a ballot title and bond measure summary.

(Note: This action was originally slated for September 1; however, information from the Oregon Department of Education indicates that the board may need to approve these documents in early August to comply with requirements of the Oregon School Capital Improvement Matching program, should the district be successful in its application. This will be explained in greater detail at the board meeting.)

- The addition of a half-day planning session in August has been suggested for board consideration. Currently, a full-day session is scheduled for August 19 with a social event to include new administrators the evening before.

PRESENTERS: Jim Schlachter and Mike Schofield

SUPPLEMENTARY MATERIALS: 2016-17 Board Meeting Schedule (Adopted June 9, 2016)

RECOMMENDATION: The administration recommends board action to amend the 2016-17 Board Meeting Schedule, if so desired.

REQUESTED ACTION: 1. Move to add a business meeting on August 4, 2016, to the 2016-17 Board Meeting Schedule, contingent on results of the Oregon School Capital Improvement Matching program application.

2. Move to add a half-day planning session on August \_\_\_\_, 2016; or move to retain the current August 2016 planning meeting schedule as adopted.

:lc

## 2016-17 Board Meeting Schedule

*Note: These Meetings are Typically on Thursday Evenings (Exceptions are Noted)*

Date	Business Meeting	Work Session	Planning Retreat	DAC Meeting	Budget Meetings
July 7, 2016	7 p.m.				
Aug. 18-19, 2016 (Thurs./Fri.)			TBD		
September 1, 2016	7 p.m.				
September 8, 2016		6 p.m.			
September 15, 2016				7 p.m.	
September 22, 2016		6 p.m.			
October 6, 2016	7 p.m.				
October 20, 2016		6 p.m.			
October 27, 2016				7 p.m.	
November 3, 2016	7 p.m.				
November 17, 2016				7 p.m.	
December 1, 2016	7 p.m.				
December 8, 2016		6 p.m.			
January 5, 2017	7 p.m.				
January 12, 2017				7 p.m.	
January 19, 2017		6 p.m.			
February 2, 2017	7 p.m.				
February 9, 2017		6 p.m.			
February 16, 2017				7 p.m.	
February 17, 2017 (Fri.)			TBD		
February 23, 2017		6 p.m.			
March 9, 2017	7 p.m.				
March 16, 2017				7 p.m.	
March 23, 2017					7 p.m.
April 6, 2017	7 p.m.				
April 20, 2017				7 p.m.	
April 27, 2017		6 p.m.			
May 4, 2017	7 p.m.				
May 11, 2017					7 p.m.
May 25, 2017				6 p.m. BBQ 7 p.m. DAC Meeting	
June 1, 2017		6 p.m.			
June 8, 2017	7 p.m.				6:45 p.m. Budget Hearing
July 6, 2017	7 p.m.				
Aug. 24-25, 2017 (Thurs./Fri.)			TBD		

Board/Jc First Reading/Adopted 06/09/2016

**Note:** Thursday evenings not scheduled above will be reserved for the addition of special work sessions and/or business meetings as needed. If additional meetings are scheduled, advanced notices and agendas will be posted accordingly.

c: Board, Cabinet, Cabinet Secretaries, Receptionist, City of Gresham (Attn. Erika Michaud), Oregonian, Outlook, Catering, Web, MESD, Melissa Cenicerros, Elaine Fagan, Metro Cable TV, Willamette Falls TV, Association Representatives, CAL

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Jim Schlachter  
Mike Schofield

DATE: July 7, 2016

RE: No. 11 – Bond Measure Summary and Ballot Title

EXPLANATION: On June 9, 2016, the board approved the submission of a capital improvements bond measure for voter consideration in the November 2016 General Election. The board further directed the administration to prepare a notice of bond election and explanatory statement for board consideration.

The administration consulted with bond counsel regarding drafting the resolution, notice of bond election and summary documents.

Attached are several items:

- Results of the Oregon School Capital Improvement Matching (OSCIM) program pre-election commitments;
- The “bones” of the resolution and notice of bond election; and
- The resolution, notice of bond election and explanatory statement approved by the board in 2013.

PRESENTERS: Jim Schlachter and Mike Schofield

SUPPLEMENTARY MATERIALS:

1. OSCIM Program Pre-Election Commitment Results
2. Sample resolution (not complete)
3. Notice of bond election (not complete)
4. 2013 Gresham-Barlow School District bond resolution
5. 2013 Notice of Bond Election
6. 2013 Explanatory Statement

RECOMMENDATION: The administration recommends that the board review the attached documents. Final versions of the resolution and notice of bond election/explanatory statement will be brought to the board on August 4, 2016.

REQUESTED ACTION: No action is required at this time. A final resolution and notice of bond election/explanatory statement will be brought to the board for approval on August 4, 2016.

MS:mkh:lc

**Office of Finance and Administration - Office of School Facilities**

**NOVEMBER 2016 OSCIM PROGRAM PRE-ELECTION  
COMMITMENT RESULTS**

**OSCIM Program Priority List Recipients and Waiting List**

District ID	District Name	Bond Amount	Priority List Number	OSCIM Grant
2118	Vale SD	\$ 8,000,000	14	\$ 4,000,000
2095	Blachly SD	\$ 1,050,000	20	\$ 1,050,000
2193	Falls City SD	\$ 2,000,000	25	\$ 2,000,000
2204	Umatilla SD	\$ 10,250,000	28	\$ 4,000,000
1999	Riddle SD	\$ 12,000,000	30	\$ 4,000,000
2140	Jefferson SD	\$ 20,000,000	41	\$ 4,000,000
2191	Central School SD	\$ 24,000,000	45	\$ 4,000,000
1994	South Umpqua SD	\$ 44,500,000	52	\$ 4,000,000
1898	Monroe SD	\$ 6,000,000	68	\$ 4,000,000
2213	Union SD	\$ 4,000,000	88	\$ 4,000,000
2207	Pendleton SD	\$ 4,000,000	91	\$ 4,000,000
2092	Lowell SD	\$ 4,000,000	118	\$ 4,000,000
2044	Rogue River SD	\$ 3,335,000	119	\$ 3,335,000
1948	St Helens SD	\$ 46,000,000	130	\$ 4,000,000
2197	Tillamook SD	\$ 4,000,000	138	\$ 4,000,000
2225	South Wasco SD	\$ 4,000,000	156	\$ 4,000,000
1925	Molalla River SD	\$ 87,600,000	167	\$ 4,000,000
2242	Tigard-Tualatin SD	\$ 291,313,326	172	\$ 8,000,000
1924	North Clackamas SD	\$ 433,000,000	179	\$ 8,000,000
2180	Portland Public Schools SD	\$ 500,000,000	180	\$ 8,000,000
2006	Condon SD	\$ 3,000,000	185	\$ 3,000,000
1935	Seaside SD	\$ 99,700,000	192	\$ 4,000,000
2199	Nestucca Valley SD	\$ 23,168,000	193	\$ 4,000,000
2005	Arlington SD	\$ 3,000,000	194	\$ 3,000,000

Denotes a district that will receive a commitment of OSCIM Program Funds.

**OSCIM Program First in Time List and Waiting List**

District ID	District Name	Bond Amount	Priority List Number	OSCIM Grant
1930	Estacada SD	\$ 55,100,000	148	\$4,000,000
1947	Vernonia SD	\$ 6,800,000	151	\$2,700,000
2089	Crow-Applegate-Lorene SD	\$ 4,000,000	98	\$4,000,000
2244	Shenwood SD	\$ 247,600,000	181	\$4,468,542
2183	Gresham-Barlow SD	\$ 289,170,000	107	\$8,000,000
1935	Seaside SD	\$ 99,700,000	192	\$4,000,000
2006	Condon SD	\$ 3,000,000	185	\$3,000,000
1924	North Clackamas SD	\$ 433,000,000	179	\$8,000,000
2005	Arlington SD	\$ 3,000,000	194	\$3,000,000
2044	Rogue River SD	\$ 3,335,000	119	\$3,335,000
1925	Molalla River SD	\$ 87,600,000	167	\$4,000,000
2191	Central School SD	\$ 24,000,000	45	\$4,000,000
2207	Pendleton SD	\$ 4,000,000	91	\$4,000,000
2092	Lowell SD	\$ 4,000,000	118	\$4,000,000
1898	Monroe SD	\$ 6,000,000	68	\$4,000,000
2197	Tillamook SD	\$ 4,000,000	138	\$4,000,000
2199	Nestucca Valley SD	\$ 23,168,000	193	\$4,000,000
1994	South Umpqua SD	\$ 44,500,000	52	\$4,000,000
1948	St Helens SD	\$ 46,000,000	130	\$4,000,000
2213	Union SD	\$ 4,000,000	88	\$4,000,000
2180	Portland Public Schools SD	\$ 500,000,000	180	\$8,000,000
2242	Tigard-Tualatin SD	\$ 291,313,326	172	\$8,000,000
2225	South Wasco SD	\$ 4,000,000	156	\$4,000,000

Denotes a district that will receive a commitment of OSCIM Program Funds.

Note: This is an ncomplete  
Sample of Draft Resolution as  
of 07/07/16:lyn

**RESOLUTION NO. \_\_**

**A RESOLUTION OF GRESHAM-BARLOW SCHOOL DISTRICT NO. 10JT, MULTNOMAH AND CLACKAMAS COUNTIES, OREGON, CALLING A MEASURE ELECTION TO SUBMIT TO THE ELECTORS OF THE DISTRICT THE QUESTION OF CONTRACTING GENERAL OBLIGATION BONDED INDEBTEDNESS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$299,170,000 TO FINANCE CAPITAL COSTS; AND RELATED MATTERS**

WHEREAS, the Board of Directors (the "Board") of Gresham-Barlow School District No. 10JT, located in Multnomah and Clackamas Counties, Oregon, (the "District") has determined that a need exists for the District to finance capital costs, as more fully described in the notice of bond election attached hereto as Exhibit A (the "Project") and pay bond issuance costs; and

WHEREAS, in connection with the Project, the District has evaluated the need for safety improvements, the joint funding of safety improvements with other public and private entities and the funding of safety improvements in accordance with ORS 332.176; and

WHEREAS, the District applied for the Oregon School Capital Improvement Match (the "Match Program") under Senate Bill 447 and shall receive \$\_,000,000 in the event the District passes a local bond measure in the November 8, 2016 election; and

WHEREAS, the costs of the Project and issuance costs are estimated to be not more than \$299,170,000; and

WHEREAS, the District anticipates incurring expenditures (the "Expenditures") to finance the costs of the Project and wishes to declare its official intent to reimburse itself for any Expenditures it may make from its general funds on the Project from the proceeds of voter-approved general obligation bonds (the "Bonds") which may be issued as tax-exempt obligations or qualified tax credit bonds; and

WHEREAS, ORS 328.205, as amended, subject to voter approval, authorizes the District to contract bonded indebtedness to provide funds to finance the costs of the Project and to pay bond issuance costs;

NOW, THEREFORE, the Board of Directors of Gresham-Barlow School District No. 10JT, Multnomah and Clackamas Counties, Oregon, resolves as follows:

1. The measure election is hereby called for the purpose of submitting to the electors of the District the question of contracting general obligation bonded indebtedness in the name of the District in an amount not to exceed \$299,170,000 (the "Bonds"). Bond proceeds will be used to finance the Project and pay all Bond issuance costs. The Bonds shall mature over a period of not more than twenty-six (26) years from the date of issue and may be issued in one or more series.

2. The measure election hereby called shall be held in the District on the 8<sup>th</sup> day of November, 2016. As authorized by the County Clerk of Clackamas County, Oregon, and the Oregon Secretary of State, the election shall be conducted by mail pursuant to ORS 254.465 and 254.470.

3. The District authorizes the Superintendent, Chair and Chief Financial Officer (each an "Authorized Representative") or his/her designee to submit the final ballot title and explanatory statement and to take such further action as is necessary to carry out the intent and purposes herein in compliance with the applicable provisions of law.

4. The Authorized Representative shall cause to be delivered to the Election Officers of Multnomah and Clackamas Counties, Oregon (the "Election Officer"), a Notice of Bond Election (the "Notice") in substantially the form of, attached hereto as Exhibit A, which shall be approved and filed by the Authorized Representative of the District, not later than September 8, 2016, (sixty-one (61) days prior to the election date) and with such changes that may be necessitated in connection with the Match Program.

5. The District hereby declares its official intent pursuant to Treasury Regulation Section 1.150-2 to reimburse itself with the proceeds of the Bonds for any of the Expenditures incurred by it prior to the issuance of the Bonds.

6. The Authorized Representative is hereby authorized to execute all documents necessary in conjunction with the Match Program.

7. The law firm of Hawkins Delafield & Wood LLP, is hereby appointed to serve as Bond Counsel with respect to the issuance of the Bonds and Piper Jaffray & Co., is hereby appointed to serve as Underwriter or Placement Agent with respect to the issuance of the Bonds. The District will pay the fees and expenses of Bond Counsel from Bond proceeds.

ADOPTED by the Board of Directors of Gresham-Barlow School District No. 10JT, Multnomah and Clackamas Counties, Oregon this 4th day of August, 2016.

**GRESHAM-BARLOW SCHOOL DISTRICT  
NO. 10JT, MULTNOMAH AND CLACKAMAS  
COUNTIES, OREGON**

By: \_\_\_\_\_  
Chair, Board of Directors

**ATTEST:**

By: \_\_\_\_\_  
Superintendent/District Clerk

Note: This is an incomplete sample of bond notice election being drafted. Lyn 07/07/16

**EXHIBIT A**

**NOTICE OF BOND ELECTION**

**GRESHAM-BARLOW SCHOOL DISTRICT NO. 10JT  
MULTNOMAH AND CLACKAMAS COUNTIES, OREGON**

**NOTICE IS HEREBY GIVEN** [Date Submitted to County Clerk NOT Date of Adoption], 2016 that a measure election will be held in Gresham-Barlow School District No. 10JT located in Multnomah and Clackamas Counties, Oregon on November 8, 2016. The following shall be the ballot title of the measure to be submitted to the district's voters:

**CAPTION: (10 WORD LIMIT)**

**QUESTION: (20 WORD LIMIT)**

Shall \_\_\_\_\_? If the bonds are approved, they will be payable from taxes on property or property ownership that are not subject to the limits of sections 11 and 11b, Article XI of the Oregon Constitution.

**SUMMARY: (175 WORD LIMIT)**

\$\_000,000 in State funds have been awarded to the District if voters approve this measure. If voters reject the measure, these funds will be diverted to another district.

If approved, the bond and grant proceeds are expected to fund:

- 
- 
- Site improvements, furnishing and equipping of projects and bond issuance costs.

Bonds would mature in a period not to exceed 26 years. The estimated incremental tax rate is approximately \$\_\_\_\_\_ per \$1,000 of assessed property value above next year's levels. Actual rates may differ based upon interest rates incurred and growth in assessed value.

The following authorized District Official hereby certifies the above ballot title is true and complete.

\_\_\_\_\_  
Signature of authorized District Official

\_\_\_\_\_  
Date signed

\_\_\_\_\_  
Printed name of authorized District Official

\_\_\_\_\_  
Title



Note: This is the resolution approved by the board in 2013. It was provided in the 07/07/16 agenda packet as an example for discussion purposes. Lyn

**RESOLUTION NO. 1213-05**

**A RESOLUTION OF GRESHAM-BARLOW SCHOOL DISTRICT NO. 10JT, OREGON, CALLING A MEASURE ELECTION TO SUBMIT TO THE ELECTORS OF THE DISTRICT THE QUESTION OF CONTRACTING GENERAL OBLIGATION BONDED INDEBTEDNESS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$210,000,000 TO FINANCE CAPITAL COSTS; DECLARING INTENT TO REIMBURSE EXPENDITURES; AND RELATED MATTERS.**

WHEREAS, the Board of Directors (the "Board") of Gresham-Barlow School District No. 10JT, Oregon, (the "District") has determined that a need exists for the District to finance capital costs, as more fully described in the notice of bond election attached hereto as Exhibit A (the "Project") and pay bond issuance costs; and

WHEREAS, in connection with the Project, the District has evaluated the need for safety improvements, the joint funding of safety improvements with other public and private entities and the funding of safety improvements in accordance with ORS 332.176; and

WHEREAS, the costs of the Project and issuance costs are estimated to be not more than \$210,000,000; and

WHEREAS, ORS 328.205, as amended, subject to voter approval, authorizes the District to contract bonded indebtedness to provide funds to finance the costs of the Project and to pay bond issuance costs; and

WHEREAS, the District anticipates incurring expenditures (the "Expenditures") to finance the costs of the Project and wishes to declare its official intent to reimburse itself with the proceeds of the voter-approved general obligation bonds (the "Bonds") which may be issued as tax-exempt obligations or qualified tax credit bonds for any of the Expenditures prior to the issuance of the Bonds; and

WHEREAS, the Board has determined that those moneys advanced to pay the Expenditures prior to the issuance of such Bonds are available only for a temporary period and it is necessary to reimburse the District for the Expenditures from the proceeds of such Bonds.

NOW, THEREFORE, the Board of Directors of Gresham-Barlow School District No. 10JT, Oregon, resolves as follows:

1. A measure election is hereby called for the purpose of submitting to the electors of the District the question of contracting general obligation bonded indebtedness in the name of the District in an amount not to exceed \$210,000,000. Bond proceeds will be used to finance the Project and pay all Bond issuance costs. The Bonds shall mature over a period of not more than twenty-five (25) years from the date of issue and may be issued in one or more series.

2. The measure election hereby called shall be held in the District on the 5<sup>th</sup> day of November, 2013. As authorized by the County Clerk of Multnomah and Clackamas Counties,

Oregon, Oregon, and the Oregon Secretary of State, the election shall be conducted by mail pursuant to ORS 254.465 and 254.470.

3. The District authorizes the Superintendent, Chief Financial Officer (each an "Authorized Representative") or his/her designee to submit the final ballot title and explanatory statement and to take such further action as is necessary to carry out the intent and purposes herein in compliance with the applicable provisions of law.

4. The Authorized Representative shall cause to be delivered to the Election Officer of Multnomah and Clackamas Counties, Oregon (the "Election Officer"), a Notice of Bond Election (the "Notice") in substantially the form of, attached hereto as Exhibit A and to place the explanatory statement that is attached as Exhibit B in the voters pamphlet for that election, which shall be approved and filed by the Authorized Representative of the District, not later than September 5, 2013, (sixty-one (61) days prior to the election date).

5. The District hereby declares its official intent pursuant to Treasury Regulation Section 1.150-2 to reimburse itself with the proceeds of the Bonds for any of the Expenditures incurred by it prior to the issuance of the Bonds.

6. The law firm of Hawkins Delafield & Wood LLP, is hereby appointed to serve as Bond Counsel with respect to the issuance of the Bonds and Seattle-Northwest Securities Corporation is hereby appointed to serve as Underwriter with respect to the issuance of the Bonds. The District will pay the fees and expenses of Bond Counsel and Underwriter from Bond proceeds.

ADOPTED by the Board of Directors of Gresham-Barlow School District No. 10JT, Oregon this 6<sup>th</sup> day of June, 2013.

**GRESHAM-BARLOW SCHOOL DISTRICT  
NO. 10JT, OREGON**

By:   
Chair, Board of Directors

**ATTEST:**

By:   
Superintendent/District Clerk

**Attachments:**

- A. Exhibit A: Notice of Bond Election
- B. Exhibit B: Explanatory Statement

Exhibit A

Note: This is the 2013 example provided in the 07/07/16 agenda packet for discussion purposes only. Lyn

**Caption:**

**GRESHAM-BARLOW SCHOOL  
BONDS TO INCREASE SAFETY;  
UPDATE, EXPAND, REBUILD SCHOOLS**

**Question:**

Shall district improve safety, technology and renovate and expand existing schools; issue \$210 million general obligation bonds with citizen oversight. If bonds are approved, they will be payable from taxes on property and property ownership that are not subject to the limits of Section 11 and 11b, Article XI of the Oregon Constitution.

**Summary:**

If approved, this measure would finance capital costs, including projects that:

- Update student learning environments, including technology and textbooks;
- Increase safety and security at existing schools;
- Add capacity for growth at Elementary/Middle schools by expanding existing buildings; remove aged portable classrooms for safety and security;
- Renovate existing schools including; replacing aging roofs and windows, enhance earthquake protection; upgrading classroom lighting and HVAC systems, plumbing, flooring, exterior walls; renovation of grounds, fields and playgrounds;
- Construct site improvements, furnish and equip all projects, purchase land;
- Rebuild Gresham High School and renovate Sam Barlow High School – Phase I, build technology support facilities; and
- Pay bond issuance costs.

Establish independent citizen oversight committee to ensure funds are used as intended.

The projected incremental cost over the existing property tax rate is \$1.19 per \$1,000 assessed property value. A home with an assessed value of \$167,350 is estimated to pay an additional \$17 a month. Each bond series may mature over no more than 25 years.

Note: This is an example from 2012-13. It was provided in the 07/07/16 board agenda packet as for discussion only. Lyn

## **Exhibit B**

### **I. EXPLANATORY STATEMENT**

Gresham-Barlow School District serves 11,500 students in 19 schools.

School buildings average 40 years in age. Some are close to 100 years old.  
Gresham-Barlow voters have not approved capital bond funds to upgrade facilities since 2000.

A bond measure planning committee made up of local citizens has reported the following issues:

- Student learning environments are out of date, particularly in current technology so that modern educational programs and techniques cannot be used by every teacher and student;
- Portable classrooms at elementary schools – sited away from main buildings – are aged and unsafe;
- Capacity at several schools would require expansion to fit more students;
- Building systems, including electrical wiring, heating, plumbing, roofs, windows, and more are in substandard condition;
- Schools are not in compliance with earthquake protection, handicapped accessibility and fire safety standards; and
- Grounds, parking lots, fields, and exteriors all require repair or replacement to maintain assets.

The proposed Gresham-Barlow School bond measure would fund capital projects for school facilities and classrooms, including:

- Rebuilding one school at existing location;
- Renovating school buildings to update systems;
- Updating classroom teaching technology for every school;
- Build updated technology support facility;
- Refurbishing school grounds, parking lots, fields, and repair exteriors; and
- Paying bond issuance costs.

Specifically, the school bond would:

- Rebuild Gresham High School (which is close to 100 years old) at current location;
- Renovate Sam Barlow High School (Phase 1);
- Renovate building systems at 17 schools including repairing exterior walls, repairing or replacing roofs, floors, ceilings, interior walls; replacing windows, doors, and updating heating systems to achieve more energy savings, updating lighting and furniture;
- Upgrade student learning environments and materials including technological systems and textbooks;
- Renovate Deep Creek Elementary to serve as a K-8 school;
- Add capacity at 12 schools for additional students instead of building new schools. Eliminate aged portable classrooms around elementary schools located at a distance from main building and most of student population;
- Update building safety including increased earthquake and fire safety systems; and

- Refurbish grounds, fields to reduce injury; update parking lots, furnish and equip projects, site improvements and buy land.

The Board of Directors would establish independent citizen oversight committee to ensure bond funds are used as approved by voters.

Bonds can only be used for bond projects.

The projected incremental cost over existing property tax rate is \$1.19 per \$1,000 assessed property value. As community grows, payments are applied to new properties. The bonds may be issued in multiple series and each series may mature over no more than 25 years.

Bond's principal amount cannot exceed \$210 million and can only be used for costs associated with completing projects listed on this ballot.

The county reports that the median assessed home value in Multnomah County is \$167,350. Median homeowners are projected to pay approximately \$17 a month in additional property taxes for this school bond.

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*JJ lc 06/03/12 12:57 p.m.*

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Jim Schlachter  
Julie Evans

DATE: July 7, 2016

RE: No. 12 – Acceptance of a Donation from the Gresham-Barlow Education Foundation

EXPLANATION: The Gresham-Barlow Education Foundation recently held a Reading Matters Phone-A-Thon. A donation of \$10,000 of those proceeds has been received and has been designated to purchase EBOOKS for our K-12 program.

Our education foundation has been stellar in supporting a variety of programs within our district. A huge *thanks* for their dedication to the children of Gresham!

PRESENTER: Julie Evans

SUPPLEMENTARY MATERIALS: None

RECOMMENDATION: The administration recommends the board accepts this donation.

REQUESTED ACTION: Move to accept the \$10,000 donation from the Gresham-Barlow Education Foundation to purchase EBOOKS for the district's K-12 program.

JE:lc

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Jim Schlachter  
Julie Evans

DATE: July 7, 2016

RE: No. 13 – Acceptance of a Donation from the Hogan Cedars Parent Teacher Student Organization (PTSO)

EXPLANATION: The Hogan Cedars Parent Teacher Student Organization (PTSO) has generously donated \$13,425 for the purchase of technology to the school.

These funds are designated to purchase Chromebooks and other supplies for a Lab for fourth grade. The lab will support extra learning time for word processing, research, online resources and general computer skills at earlier ages to better prepare students for the Common Core State Standards and Smarter Balanced Assessments.

Funds will also be used for Hogan Cedars “Buddies Explore Technology” (BET) that supports reading, writing, math, and science for younger and older students as they explore programs and word processing together, across the grades.

PRESENTER: Julie Evans

SUPPLEMENTARY MATERIALS: None

RECOMMENDATION: The administration recommends board acceptance of this donation.

REQUESTED ACTION: Move to accept the \$13,425 donation from the Hogan Cedars Parent Teacher Student Organization to purchase technology for Hogan Cedars Elementary School.

JE:lc