

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Meeting / Business

July 7, 2016

The Gresham-Barlow School District Board of Education met in regular session on Thursday, July 7, 2016, in the council chambers of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 7:01 p.m. by the chair, Carla Piluso. Other board members in attendance were Kris Howatt, Kathy Ruthruff, Kent Zook, and John Hartsock. Matt O'Connell and Sharon Garner were absent; however, a quorum of the board was present.

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
James Hiu	Deputy Superintendent of Secondary Education and Operations
Mike Schofield	Chief Financial Officer
Randy Bryant	Executive Director of Human Resources
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement

The following cabinet members were absent:

Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Julie Evans	Executive Director of Elementary Education
Sara Huston	Executive Director of School Performance

The chair led board members, administrators and all those present in the Pledge of Allegiance.

MOTION 1 MEETING AGENDA (7:01 p.m.)

Kris Howatt made a motion to modify the meeting agenda by moving item 11, Bond Measure Summary and Ballot Title, forward to precede item 10. The motion was seconded by Kent Zook and carried 5 to 0.

MOTION 2 CONSENT AGENDA (7:02 p.m.)

The following items were included on the consent agenda:

1. Minutes from Special Board Meeting..... June 9, 2016
- Minutes from Budget Hearing..... June 9, 2016
- Minutes from Regular Business Meeting..... June 9, 2016
2. Financial Report
3. Personnel Changes

It was moved by Kris Howatt, seconded by Kathy Ruthruff, and carried 5 to 0 to approve the consent agenda as presented.

RECOGNITIONS (7:03 p.m.)

Thomas Serino, Gresham High School Tenor Choir State Championship: The school board recognized Thomas Serino, a Gresham High School student, for being the OSAA Champion Tenor.

Sam Barlow High School Baseball and Softball Athletes: The school board recognized Sam Barlow High School students, Rian Snowadski and Ben Wagner, for being selected for state level accomplishments in baseball and softball. Rian was selected for First Team All State Softball – Designated Hitter. Ben was selected for First Team All State Baseball – Outfielder.

GRESHAM-BARLOW EDUCATION FOUNDATION REPORT (7:10 p.m.)

Athena Vadnais highlighted upcoming Foundation events, which included a summer social, a Scramble for Students golf tournament, “Authors for Education,” and a “Reading Matters” phone-a-thon.

SUPERINTENDENT'S REPORT (7:11 p.m.)

Superintendent Schlachter announced that the Gresham-Barlow School District has qualified for a matching grant from the Oregon School Capital Improvement Matching Program. If voters pass a school bond in the November 2016 election, the Gresham-Barlow School District will receive \$8 million in matching funds from the State. Of the 13 districts selected for State matching funds, Gresham-Barlow was awarded the largest match, which is the maximum match of \$8 million from an available pool of \$23 million. The school board will be asked to consider meeting in a special session on August 4 to finalize information needed to qualify for the matching funds, and decide how the matching grant funds will be applied to the current bond measure proposal.

COMMITTEE MEETING MINUTES AND/OR REPORTS (7:16 p.m.)

District Advisory Council (DAC): Athena Vadnais explained that the last DAC meeting was held on May 19, 2016, and a report was presented at the June 9 board meeting. The first DAC meeting for the 2016-17 school year will be held on September 15, 2016, at North Gresham Elementary School.

Ms. Vadnais noted that a schedule of future DAC meetings was included in the agenda materials. Board members can sign up to be board representatives at those meetings via Google Docs.

BOARD REPORTS (7:19 p.m.)

Board members summarized various meetings and other activities they participated in during the month.

CABINET REPORTS (7:30 p.m.)

There were no cabinet reports this evening.

ASSOCIATIONS REPORTS (7:30 p.m.)

Erika Fuller, a secretary at West Gresham Elementary School, reported on behalf of Oregon School Education Association (OSEA) Chapter 8 employees.

There were no Gresham-Barlow Education Association (GBEA) representatives present.

CITIZENS' REQUESTS OF THE BOARD (7:31 p.m.)

There were no citizens' requests of the board.

MOTION 3 ELECTION OF CHAIR (7:31 p.m.)

Kathy Ruthruff nominated Carla Piluso to continue as board chair for 2016-17. The nomination was seconded by Kent Zook, and Director Piluso accepted the nomination.

Kris Howatt moved to close the nominations. The motion carried 5 to 0.

MOTION 4 ELECTION OF VICE-CHAIR (7:33 p.m.)

Kathy Ruthruff nominated Kris Howatt to continue as board vice-chair for 2016-17. The nomination was seconded by Kent Zook, and Director Howatt accepted the nomination.

Hearing no other nominations, the chair asked members to vote on the nomination to elect Kris Howatt as vice-chair for 2016-17. It carried 5 to 0.

MOTION 5 ANNUAL PROCEDURAL BUSINESS (7:34 p.m.)

Following opening comments by Mike Schofield, John Hartsock moved to approve Resolutions 1617-04, 1617-05, 1617-06, 1617-07 and 1617-08 as proposed. Kris Howatt seconded the motion.

In the discussion that followed, Mr. Schofield responded to questions concerning Resolution 1617-04 and the process for designating the district's auditor and general legal council. He explained that an RFP (Request for Proposal) process is typically conducted every five to seven years.

There being no further discussion, Chair Piluso read the resolutions (listed below) into the record, and then called for the vote. The motion carried 5 to 0.

Resolution 1617-04: Designates the district's Depository of Funds, Auditor, Legal Counsel, Newspaper of Record, and Agent of Record for Insurance, as required annually by Oregon Revised Statutes.

Title	Designee
District Depository of Funds	US Bank Bank of America Clackamas County Bank Key Bank Merchants Bank On Point Credit Union Umpqua Bank Columbia Bank Wells Fargo State of OR Local Govt Invest. Pool UBS Financial Securities, Inc. Piper Jaffray Bank America Merrill Lynch Castle Oak Securities Wells Fargo Securities
Auditor	Pauly, Rogers and Co., P.C.
Legal Counsel	The Hungerford Law Firm, LLP Miller Nash, LLP Ball Janik, LLP Hawkins Delafield & Wood Mersereau & Shannon, LLP Garrett Hemann Robertson
Newspaper of Record	The Gresham Outlook
Insurance Agent of Record - Property/Liability/Casualty	Brown & Brown Northwest – Special Districts of Oregon
Insurance Agent of Record - Workers' Compensation	LaPorte Insurance
Insurance Agent of Record – Medical Benefits/Services	Moloney & O'Neill
Insurance Agent of Record – Voluntary Student Accident Insurance	Myers, Stevens, Toohey and Company
Agent of Record for Tax Sheltered Annuity & Deferred Compensation Compliance	Carruth Compliance Consulting

Resolution 1617-05: Designates the District Clerk, Deputy Clerk, Budget Officer, Authorized Signers, Finance Officer, Custodian of Funds, and Surplus Property Authority, as required annually by Oregon Revised Statutes.

Title	Designee
District Clerk	Jim Schlachter, Superintendent
Deputy Clerk	Mike Schofield, Chief Financial Officer
Budget Officer	Mike Schofield, Chief Financial Officer

Authorized Signers	Mike Schofield, Chief Financial Officer Jim Schlachter, Superintendent Facsimile signatures are authorized
Finance Officer	Mike Schofield, Chief Financial Officer
Custodian of Funds	Mike Schofield, Chief Financial Officer
Surplus Property Authority	Mike Schofield, Chief Financial Officer Terry Taylor, Director of Facilities Jim Schlachter, Superintendent

Resolution 1617-06: Directs the Superintendent and the Chief Financial Officer to designate 2015-16 ending fund balances in accordance with GASB 54 requirements.

Resolution 1617-07: Authorizes the Superintendent and Chief Financial Officer to enter into contracts obligating district funds for products, materials, supplies and other services that are in the current budget appropriations in accordance with District Policy DJA, District Purchasing.

Resolution 1617-08: Designates the Superintendent and Chief Financial Officer as Officials for Federal, State and other grants and/or contracts.

BOND MEASURE SUMMARY AND BALLOT TITLE (7:38 p.m.)

Mike Schofield presented an updated executive summary and the following handouts for board review:

- Results of the Oregon School Capital Improvement Matching (OSCIM) program pre-election commitments;
- The “bones” of the resolution and notice of bond election; and
- The resolution, notice of bond election and explanatory statement approved by the board in 2013.
- OSCIM Program Pre-Election Commitment Results
- Sample resolution (not complete)
- Notice of bond election (not complete)
- 2013 Gresham-Barlow School District bond resolution
- 2013 Notice of Bond Election
- 2013 Explanatory Statement

In the discussion that followed, Mr. Schofield explained the process that school districts must follow in order to qualify for Oregon School Capital Improvement Matching Funds. One of the requirements is the submission of a board-approved resolution authorizing a bond measure to the Oregon Department of Education no later than August 5, 2016.

The documents handed out this evening represent examples of documents the board will be asked to consider for the November 2016 bond election. The 2016 documents are being drafted, and the administration recommends that the board schedule a special meeting to approve the final documents before the August 5 submission deadline. (Refer to the next agenda item regarding the addition of a special school board meeting.)

MOTION 6 AMENDMENT TO THE 2016-17 BOARD MEETING SCHEDULE (7:51 p.m.)

Chair Piluso moved to add a business meeting on August 4, 2016, to the 2016-17 Board Meeting Schedule to discuss the results of the Oregon School Capital Improvement Matching program application. The motion was seconded by Kathy Ruthruff.

In the discussion that followed, Kris Howatt moved to amend the motion to insert that the meeting will begin at 6 p.m. Kathy Ruthruff seconded the amendment, and it carried 5 to 0.

The chair then called for the vote on the main motion, as amended, to add a business meeting on August 4, 2016, at 6 p.m. The amended motion carried 5 to 0.

MOTION 7 DATES FOR AUGUST 2016 BOARD PLANNING SESSION (7:56 p.m.)

It was moved by Kris Howatt and seconded by Kent Zook to retain the current August 2016 planning meeting schedule as adopted for August 19, 2016, from 8 a.m. and possibly going longer, past 4 p.m., but not adding another date.

The motion failed 3 to 2. Directors Ruthruff and Hartsock cast the dissenting votes. (Note: The motion failed because 3 does not constitute the majority of the full board.)

John Hartsock moved to add a half day on Thursday, August 18, 2016. Kris Howatt seconded the motion.

Discussion followed regarding start and end times for the half day, board members' availability, cabinet schedules, and other logistics. It was noted that Director Zook would not be able to attend a meeting on August 18, and Directors O'Connell and Garner were not present to advise of their availability.

Kris Howatt moved to table the motion until August 4 when more information would be available regarding the two absent board members as well as what items would be discussed. Director Hartsock expressed concurrence with the motion to table, knowing that at least one board member would be absent, and expressing the importance for everyone to be present.

Chair Piluso affirmed that the motion was tabled, and introduced the next agenda topic.

MOTION 8 ACCEPTANCE OF A DONATION FROM THE GRESHAM-BARLOW EDUCATION FOUNDATION (8:04 p.m.)

It was moved by Kris Howatt, seconded by Kathy Ruthruff and carried 5 to 0 to accept the \$10,000 donation from the Gresham-Barlow Education Foundation to purchase EBOOKS for the district's K-12 program.

**MOTION 9 ACCEPTANCE OF A DONATION FROM THE HOGAN CEDARS PARENT
TEACHER STUDENT ORGANIZATION (PTSO) (8:07 p.m.)**

It was moved by Kathy Ruthruff, seconded by Kent Zook and carried 5 to 0 to accept the \$13,425 donation from the Hogan Cedars Parent Teacher Student Organization to purchase technology for Hogan Cedars Elementary School.

ANNOUNCEMENTS (8:14 p.m.)

Aug. 4, 2016 Special Board Meeting - 6:00 p.m.
 Council Chambers
 Public Safety and Schools Building

Aug. 10-11, 2016: All District Administrators Retreat – 7:30 a.m. to 4:30 p.m.
 Center for Advanced Learning, Room 220

Aug. 18, 2016: Board Summer Social - 5 p.m. - 7 p.m.
 Paesano Club Cedarville Park
 Gresham, OR

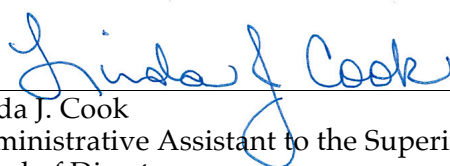
Aug. 19, 2016: Board Planning Session - 8 a.m. - 4 p.m.
 Center for Advanced Learning (CAL)

Aug. 31, 2016: Convocation – 7:30 – 10:30 a.m.
 Gresham High School

Sept. 1, 2016: Regular Board Meeting - 7 p.m.
 Council Chambers
 Public Safety and Schools Building

ADJOURNMENT

There being no other business, the meeting was adjourned at 8:16 p.m.

Submitted by: 
 Linda J. Cook
 Administrative Assistant to the Superintendent and
 Board of Directors

Note: These minutes were approved by the board on September 1, 2016:lc

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Special Board Meeting / Work Session

July 19, 2016

A special work session of the Gresham-Barlow School District Board of Education was called to order at 9:04 a.m. on Tuesday, July 19, 2016, in the Council Chambers Conference Room at the school district's administration office, 1331 NW Eastman Parkway, Gresham, Oregon. Board members present were Kris Howatt and John Hartsock. Board members absent were Carla Piluso, Matt O'Connell, Sharon Garner, Kathy Ruthruff, and Kent Zook.

Mike Schofield, the district's chief financial officer, and Jeremy Wright, of Wright Public Affairs, were in attendance. Ben Patinkin and Maggie McQueston of Patinkin Research Strategies participated in a portion of the meeting by conference phone.

Kris Howatt, presiding as chair, announced that a quorum of the board was not present; therefore, it would be an informational meeting only and no decisions could be made.

BOND MEASURE RESOLUTION, BALLOT TITLE, AND EXPLANATORY STATEMENT

Mike Schofield presented preliminary drafts of a bond measure resolution, ballot title, and explanatory statement for the November election. He explained that the proposed cost of projects to be funded through the bond has been reduced by \$8,000,000 in anticipation of the Oregon School Capital Improvement Match grant to be received from the Oregon Department of Education, should the bond measure be approved by voters.

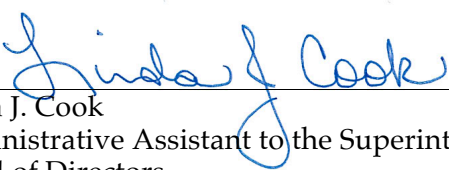
Jeremy Wright, Ben Patinkin, and Maggie McQueston discussed the rationale used to develop the documents and responded to questions. Directors Howatt and Hartsock suggested edits to be considered as the work continues to develop the final documents.

A recommendation to approve the final documents will be presented at a special board meeting on August 4, 2016.

ADJOURNMENT

The meeting was adjourned at 10:47 a.m.

Submitted by: _____


Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

Note: These minutes were approved by the board on September 1, 2016:lc

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Special Board Meeting / Business

August 4, 2016

The Gresham-Barlow School District Board of Education met in regular session on Thursday, August 4, 2016, in the Council Chambers Conference Room of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 6:02 p.m. by the chair, Carla Piluso. Other board members in attendance were Kris Howatt, Kathy Ruthruff, Matt O'Connell, and John Hartsock. Sharon Garner and Kent Zook were absent; however, a quorum was present.

The following members of the superintendent's cabinet were present:

Jim Schlachter.....	Superintendent
Mike Schofield.....	Chief Financial Officer
Randy Bryant.....	Executive Director of Human Resources
John Koch.....	Executive Director of Student Support Services
Athena Vadnais.....	Director of Communications and Community Engagement

The following members of the superintendent's cabinet were absent:

James Hiu.....	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen.....	Deputy Superintendent of Teaching and Learning
Sara Huston.....	Executive Director of School Performance
Julie Evans.....	Executive Director of Elementary Education

Jeremy Wright of Wright Public Affairs participated by conference phone.

MOTION 10 CONSENT AGENDA (6:03 p.m.)

The following items were included on the consent agenda:

1. Personnel Changes

It was moved by Matt O'Connell, seconded by Kathy Ruthruff and carried 4 to 0 to approve the consent agenda as presented. John Hartsock abstained.

MOTION 11 BOND PROPOSAL RECOMMENDATION, RESOLUTION, NOTICE OF BOND ELECTION, AND EXPLANATORY STATEMENT (6:05 p.m.)

The board and administration reviewed information provided in the agenda packet, including the final version of a resolution calling for a measure election, notice of bond election, and explanatory statement.

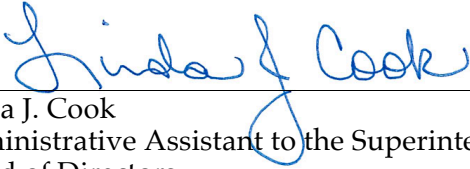
It was moved by Kris Howatt, seconded by Matt O'Connell, and carried 5 to 0 to approve Resolution No. 1617-09 calling a measure election to submit to the electors of the Gresham-Barlow School District the question of issuing general obligation bonded indebtedness in an aggregate principal amount not to exceed \$291,170,000 to finance capital costs; declaring intent to reimburse expenditures; and related matters.

ANNOUNCEMENTS (6:30 p.m.)

- Aug. 10-11, 2016: All District Administrators Retreat
Forum Room
Center for Advanced Learning
- Aug. 18, 2016: Board Summer Social - 5 p.m. - 7 p.m.
Paesano Club Cedarville Park
Gresham, OR
- Aug. 19, 2016: Board Planning Session - 8 a.m. - 4 p.m.
Center for Advanced Learning (CAL)
- Aug. 31, 2016: Convocation – 7:30 – 10:30 a.m.
Gresham High School
- Sept. 1, 2016: Regular Board Meeting - 7 p.m.
Council Chambers
Public Safety and Schools Building

ADJOURNMENT

The meeting was adjourned at 6:32 p.m.

Submitted by: 
Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

Note: These minutes were approved by the board on September 1, 2016:lc

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Meeting / Work Session

August 19, 2016

The Gresham-Barlow School District Board of Education held a work session on Friday, August 19, 2016, in the Partnership Room at the Center for Advanced Learning, 1484 NW Civic Drive, Gresham, Oregon.

The meeting was called to order at 8:05 a.m. by the chair, Carla Piluso. Other board members in attendance were Kris Howatt, Kathy Ruthruff, Sharon Garner, Carla Piluso, Kent Zook, and John Hartsock.

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
James Hiu	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Randy Bryant	Executive Director of Human Resources
Julie Evans	Executive Director of Elementary Education
Sara Huston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement

The following guest presenters were present (at the times noted in various sections below):

Jeremy Wright	Wright Public Affairs
Karen Montovino	DLR Architects
Kerry Scott	DLR Architects

WELCOME, ICEBREAKER, AND AGENDA REVIEW (8:05 a.m.)

Following welcoming comments from Superintendent Schlachter, Chair Piluso facilitated a warm-up activity involving the characteristics of various totem pole symbols described in a handout.

MOTION 12 INTERDISTRICT TRANSFERS FOR 2016-2017 (8:30 a.m.)

James Hiu explained that the board approved 84 slots for students to transfer into the Gresham-Barlow School District, and 40 slots for students wishing to transfer to another district. Requests to transfer out of the district have exceeded the 40 approved slots; therefore, there are 20 students on a wait list.

Kris Howatt moved to approve the addition of 20 slots for resident district releases for the 2016-17 school year. Kent Zook seconded the motion.

Following discussion, the motion carried unanimously.

COMMUNICATING DISTRICT VISION (8:36 a.m.)

Superintendent Schlachter presented a new flyer, updated posters, and a brochure designed to communicate the district's vision and strategic themes. He also provided an overview of steps to advance the district's 2020 Vision, the development of district goals, and quarterly updates that will be provided throughout the school year. (A copy of Mr. Schlachter's slide presentation has been filed with these minutes.)

Teresa Ketelsen presented information about the teaching and learning framework. Discussion included instruction curriculum assessment, learning environments, the district's work related to equity, and steps to address the disproportionality in student suspensions and expulsions.

RECESS / RECONVENE (9:37 a.m.)

The meeting was recessed at 9:37 a.m. and reconvened at 9:46 a.m.

DEVELOPMENT OF DISTRICT GOALS (9:46 a.m.)

Board and cabinet members divided into individual work groups to discuss district goals and targets. Topics included Equitable Outcomes, College and Career Readiness, Early Learning, Class Size and Learning Environments, Community Partnerships, and Community Investment.

Following the breakout sessions, one person from each group summarized their group's discussion.

EXECUTIVE PROJECTS (10:55 a.m.)

Superintendent Schlachter reminded the board that the cabinet identifies executive projects each year, and reviews them every two weeks throughout the year.

Written briefings regarding three of the executive projects were included in the agenda materials for board information, and summarized by cabinet members as follows:

- Teresa Ketelsen reviewed the *School District Collaborative Grant*, and *K-3 Technology Integration*;
- James Hiu and Sara Huston reported on *Equitable Outcomes*.

2016 BOND (11:15 a.m.)

Jeremy Wright and Athena Vadnais provided a brief overview of previous bond measures, what the proposed 2016 bond will accomplish, and reasons for presenting the bond measure on the November ballot. They also summarized efforts underway to inform stakeholders about the district's bond measure. A handout titled "2016 Gresham-Barlow Bond, What to Expect and When" was provided to supplement their presentation. (A copy of the handout has been filed with these minutes.)

Karen Montovino introduced “charrettes,” and demonstrated how this envisioning process engages stakeholders in brainstorming activities regarding facility designs. She then led a mock charrette exercise so that board members could experience the process firsthand. Handouts included an example of a charrette product, and a schedule of pre-bond design charrettes. Similar charrettes will be held at each school over the next week. (Copies of the handouts and a slide presentation have been filed with these minutes.)

Mike Schofield provided an update regarding the bond communications budget, including expenditures to date (approximately \$193,000) and projections (an estimated \$194,000). The bond communications budget is funded by construction excise tax dollars, not the general fund operating budget. It was noted that the expenditures are used for information/education purposes only, not for endorsement. (For more information, refer to the handout titled, Pre-Bond Planning/Information Services, Costs and Estimates, 08/18/2016. A copy has been filed with these minutes.)

John Hartsock reported about a political action committee [Vote YES for Student Success] that has formed to support the bond measure. Stefanie Craft, a Damascus-area, parent has been retained to serve as the campaign manager.

RECESS/RECONVENE (12:05 p.m.)

The board recessed for lunch at 12:05 p.m. The meeting was reconvened at 1:00 p.m.

BOARD PLANNING TOPICS (1:00 p.m.)

Board Meeting Procedures: The following suggestions were discussed, and the conclusions are summarized below:

- Add more student, staff, and school recognitions at board meetings -
James Hiu and John Koch will seek input from principals about increasing the number of recognitions at board meetings. The results will be reported at a future work session.
- Include student representation at board meetings -
James Hiu and John Koch will seek input from principals about including student representatives to sit with the board. The results will be reported at a future work session.
- Expand the use of the consent agenda to include more routine items -
As future board meeting agendas are developed, Superintendent Schlachter and Mike Schofield will work with board leadership to identify topics for inclusion on the consent agenda, as suggested.
- Add a work session to precede every board business meeting throughout the year –
At a future business meeting, the board will be asked to consider a revised board meeting schedule to include a work session before every business meeting.

- Subscribe to BoardBook for board agenda packets -
The use of BoardBook will be revisited at the mid-year planning session.
- Continue the fall School Improvement Plan (SIP) fair -
Continuation of the annual SIP fair was supported by the board and cabinet.

Community Relations: Board members talked about the purpose of and value in continuing DAC (District Advisory Committee) meetings. This topic will be revisited at a future work session. For the balance of the 2016-17 school year, the adopted DAC meeting schedule will remain enforce.

Curriculum: Information provided at a National School Boards Associations (NSBA) conference about Next Generation Science Standards, etc., was discussed.

District Communications: A suggestion was made that a review of the district's communications plan be considered as a future work session topic. Included in the discussion could be the district's web site, newsletters, newspaper articles, budget allocations for staffing the communications department, an updated district logo, etc.

Policy and Practices: Policies related to gifts and donations, equity, and field trips were identified for review at a future work session.

Other: Miscellaneous topics included educational partnerships (e.g., ACE Academy and Mt. Hood Community College), homeless youth, funding for the district's technology plan, the addition of a budget committee meeting on May 22, 2017, etc.

RECESS/RECONVENE (2:15 p.m.)

The board recessed at 2:15 p.m., and cabinet members were excused.

The meeting was reconvened at 2:23 p.m.

BOARD RESPONSIBILITIES (2:23 p.m.)

Board / Superintendent Working Agreements: Board members reviewed the working agreements, and advanced them without changes for re-adoption at the next business meeting.

Board Self-Evaluation: Board members reviewed background information regarding prior board self-evaluations, and a list of questions identified at a recent work session for inclusion in the next evaluation process. Board members then asked the board secretary to send the questions to each board member via Survey Monkey on Monday, August 22, 2016, with a two-week deadline for responses. When all of the responses have been received and compiled in Survey Monkey, the board will review the results in a future work session. (Note: During the discussion of board committee assignments below, Director Howatt volunteered to serve on the board self-evaluation committee.)

Superintendent Evaluation Process: Board members discussed last year's 360° evaluation process. There was consensus that the results were beneficial and the process should be repeated, but not every year. It was acknowledged that State statutes and board policy require the completion of an evaluation every year. It was agreed that a committee of three board members should meet to develop a new evaluation process for this year, possibly using some of the questions from last year's 360° evaluation. There was also consensus that this year's evaluation should be completed by March 15, 2017, in order to comply with State statutes. (Note: Three board members volunteered to be on the evaluation committee during the discussion of board committee assignments. See below.)

BOARD PLANNING (3:16 p.m.)

Board Committee Assignments: Board members reviewed a list of board committee assignments. Existing assignments were reaffirmed, and new opportunities were filled for 2016-17 as follows:

Committee	Number	Carla Piluso	Sharon Garner	John Hartsock	Kathy Ruthruff	Kent Zook	Kris Howatt	Matt O'Connell	Other / Appointed	Advisory to Superintendent	Advisory to Board
Audit Involvement Team	2	•					•		Budget Committee Member		
Board Evaluation Committee	1						•				
Board Leadership	2	•					•				
Bond	1			•							
Communications Project	2			•			•				
Counselor Advisory Committee	2	•			•				John Koch?		
DAC	All	•	•	•	•	•	•	•			
District Data Team <i>(On Hold)</i>	1	-----	-----	-----	-----	-----	-----	-----	-----		
District Equity Focus Team	2	•	•								
Federal Relations Network <i>(ERN)</i> <i>(AKA Advocacy Institute)</i>	1						•				
Gresham-Barlow Education Foundation <i>(On Hold)</i>	1	-----	-----	-----	-----	-----	-----	-----	-----		
MESD Budget Committee <i>(A 3-year commitment)</i>	1			•							
Metro Policy Advisory Committee <i>(MPAC)</i>	1					•					
OSBA Board of Directors	1						•				
OSBA Legislative Policy Committee (LPC)	1					•					
OSEA/GBSD Contract Review Team	1						•				
Policy Review Committee	2			•			•				
Superintendent's Evaluation	3		•	•			•				

There was also discussion about the differences between advisory committees to the superintendent, advisory committees to the board, standing committees, and ex-officio representation.

It was noted that the Federal Relations Network (FRN) is now referred to as the Advocacy Network, and attendance is limited to OSBA board and/or legislative policy committee members. It is included in the list of Board Committee Assignments primarily because the board's budget funds a portion of the related expenses. (OSBA funds the other portion.) It also provides an opportunity for another board member to express an interest in participation, if they qualify. In addition, the chart helps to illustrate the volume/balance of commitments board members assume in addition to regular school board meetings.

2016-17 Calendar Highlights: Board members discussed upcoming events, such as the August 31, 2016, all-district convocation to be held at Gresham High School, and a Gresham-Barlow Education Foundation social. The board also discussed a suggestion to cancel a fall board work session (e.g., September 22 or October 20) in consideration of other obligations related to the bond. It was decided to revisit the suggestion at the September 1, 2016, board meeting, along with other meeting schedule changes previously discussed.

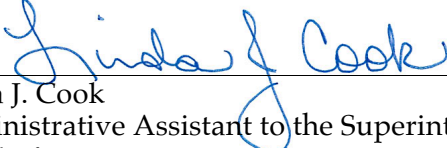
Board Development Opportunities: Board members were given information regarding 2016-17 board development opportunities, such as the annual Oregon School Boards Association (OSBA) convention, the National School Boards Association (NSBA) convention, and an OSBA fall regional dinner meeting. It was agreed that the full board and the superintendent should attend the NSBA convention, if possible, March 25-27, 2017, in Denver, Colorado. (Sign-up sheets were passed around for the events described above.)

Other: The superintendent presented a list of proposed work session topics for 2016-17. He explained that the list was developed as part of the district's on-going process for planning future agendas, and to ensure that subjects being considered are timely and meet expectations of the board. It is also a tool to help manage the length of work sessions. The list is updated frequently as the need to add, delete, or move items is identified. Regular updates will be presented at future work sessions, and board members are invited to provide input throughout the year.

ADJOURNMENT (3:44 p.m.)

The meeting was adjourned at 3:44 p.m.

Submitted by: _____


Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

Note: These minutes were approved by the board on October 6, 2016:lc

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Special Board Meeting / Work Session

September 1, 2016

The Gresham-Barlow School District Board of Education held a special work session on Thursday, September 1, 2016, in the council chambers conference room of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 6:10 p.m. by the chair, Carla Piluso. Other board members in attendance were Sharon Garner, Kris Howatt, Kent Zook, Matt O'Connell, and John Hartsock. Kathy Ruthruff was absent.

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
James Hiu	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Randy Bryant	Executive Director of Human Resources
Julie Evans	Executive Director of Elementary Education
Sara Huston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement

FUTURE WORK SESSION TOPICS (6:10 p.m.)

Board members discussed a recommendation to add [9] work sessions to the 2016-17 board meeting schedule; one to precede each regularly-scheduled business meeting. The proposal was to begin each of the new work sessions at 6 p.m., and adjourn at approximately 6:45 p.m. to allow transition time before convening the 7 p.m. business meetings.

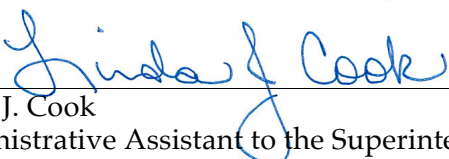
Handouts included a draft of the 2016-17 board meeting schedule showing the additional work sessions, and a list of suggested protocols to help guide the process and maximize the benefits of the additional meetings. (Copies of the handouts have been filed with these minutes and are available upon request.)

Board members were supportive of the recommendation, and requested that a revised meeting schedule be included on the September 8, 2016, board meeting agenda for approval. It was noted that a list of topics for all work sessions is being developed, and a first-draft will be presented at the business meeting later this evening.

ADJOURNMENT (6:25 p.m.)

The work session was adjourned at 6:25 p.m. The board's business meeting followed at 7 p.m. in the council chambers.

Submitted by: _____


Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

Note: These minutes were approved by the board on October 6, 2016:lc

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Meeting / Business

September 1, 2016

The Gresham-Barlow School District Board of Education met in regular session on Thursday, September 1, 2016, in the council chambers of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 7:02 p.m. by the chair, Carla Piluso. Other board members in attendance were Sharon Garner, Kris Howatt, Kent Zook, Matt O'Connell, and John Hartsock. Kathy Ruthruff was absent.

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
James Hiu	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Randy Bryant	Executive Director of Human Resources
Julie Evans	Executive Director of Elementary Education
Sara Huston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement

The chair led board members, administrators and all those present in the Pledge of Allegiance.

MOTION 13 MEETING AGENDA (7:03 p.m.)

It was moved by Matt O'Connell, seconded by Kris Howatt, and carried 6 to 0 to approve the meeting agenda as presented.

MOTION 14 CONSENT AGENDA (7:04 p.m.)

The following items were included on the consent agenda:

1. Minutes from Regular Business Meeting..... July 7, 2016
Minutes from Special Work Session..... July 19, 2016
Minutes from Special Business Meeting..... August 4, 2016
2. Financial Report
3. ~~Personnel Changes~~ (*Removed from Consent Agenda; see Motion 14 below*)
4. ~~Physical Restraint and Seclusion Review~~ (*Removed from Consent Agenda; see Motion 15 below*)
5. Board and Superintendent Working Agreements
6. Board Meeting Schedule Amendment

Director Hartsock asked to remove Personnel Changes, and Director Howatt asked to remove Physical Restraint and Seclusion Review from the consent agenda for discussion. (See notes below.)

It was moved by Kris Howatt, seconded by John Hartsock, and carried 6 to 0 to approve the remaining items on the consent agenda as presented.

MOTION 15 PERSONNEL CHANGES (7:05 p.m.)

A concern was expressed regarding the rationale behind the board's practice of approving individual personnel changes, noting that the board provides for the employment of district staff when it approves collective bargaining agreements and the budget. The policy [GB] regarding the board's role in approving the "employment of candidates to fill positions" was referenced, with a recommendation that it be reviewed at a future date. In the interim, research will be continued to determine if the current practice is required, or if the approval of individual staff hires should be finalized by the superintendent without board action.

Kris Howatt moved to, in compliance with ORS 332.075(2)(3), approve the licensed employment contracts as presented to the board by the superintendent. Matt O'Connell seconded the motion.

In the discussion that followed, Mrs. Howatt declared a potential conflict of interest because her daughter's name was included in the list of recommended new hires. She explained that she was not involved with any part of the interview or placement process.

There being no further discussion, the chair called for the vote. The motion carried 5 to 0. John Hartsock abstained.

Chair Piluso acknowledged that a review of the policy pertaining to the board's role in hiring staff will be advanced to a future work session [as requested during the discussion above].

MOTION 16 PHYSICAL RESTRAINT AND SECLUSION REVIEW (7:09 p.m.)

It was moved by Kris Howatt and seconded by Matt O'Connell to accept the physical restraint and seclusion report as presented.

In the discussion that followed, it was noted that the report provides a "snapshot" without historical data, or information about trends, etc. It was requested that a more comprehensive report be considered for a future work session.

The motion carried 6 to 0.

RECOGNITIONS (7:11 p.m.)

Sam Barlow High School Theater Department Champions: The board recognized members of Sam Barlow High School's theatre department for winning first place in the Chapter Select One-Act Competition at the State Thespian Festival for their performance of "Bang, Bang You're Dead." In addition, 16 students from Sam Barlow won first Place in the nation for their performance at the NEIS Individual Events Competition with their group musical, "Stronger," from the Broadway musical, "Finding Neverland."

National School Public Relations Association Award: The board recognized Athena Vadnais for her work that resulted in the district's "Award of Merit" received from the National School Public Relations Association (NSPRA). The award was given for the district's Spring/Summer 2015 edition of its newsletter, "Gresham-Barlow Schools Today," during NSPRA's 2016 Publications and Electronic Media Contest.

GRESHAM-BARLOW EDUCATION FOUNDATION REPORT (7:24 p.m.)

Vicki Moen, manager of the Gresham-Barlow Education Foundation, reported on foundation activities which included a successful school supply drive, and upcoming events such as the annual "Scramble for Students" golf tournament, and "Authors for Education."

SUPERINTENDENT'S REPORT (7:27 p.m.)

Superintendent Schlachter reported that several events took place over the past month as the district prepared for the opening of school; for example, the new teacher academy was held in August, and the district's All-Staff Convocation took place on August 31. Also during August, Superintendent Schlachter met with Gresham's mayor, Shane Bemis, and each of the city councilors to review partnerships the district has with the city in variety of areas. They also discussed possibilities for future partnerships.

K-3 TECHNOLOGY INTEGRATION PROJECT (7:31 p.m.)

Angie Kautz, director of teaching and learning, and Elizabeth Rossmiller, instructional technology coach, provided an update regarding the four-year, \$1.37 million grant the district received from the Mt. Hood Cable Regulatory Commission (MHCRC) in April. Their report included information regarding the purchase and installation of technology bundles for the two elementary schools participating in the grant: Kelly Creek and North Gresham.

SCHOOL DISTRICT COLLABORATION GRANT (7:37 p.m.)

Grant managers, Mark Kim and Regina Norris, summarized the focus of their work as they begin leading the school district collaboration grant project. In July, the school district was awarded a \$1,025,000 collaboration grant from the Oregon Department of Education for the 2016-17 school year.

COMMITTEE MEETING MINUTES AND/OR REPORTS (7:41 p.m.)

District Advisory Council (DAC): Athena Vadnais referenced the 2016-17 DAC meeting schedule that was provided in the board's agenda packet, and reminded board members that the first meeting of the new school year will be held on September 15 at North Gresham Elementary School. She also announced that she will soon be meeting with the DAC chair to identify a list of topics for 2016-17 meetings.

BOARD REPORTS (7:42 p.m.)

Board members summarized various meetings and other activities they participated in during the month.

CABINET REPORTS (7:59 p.m.)

James Hiu provided a brief overview of the 2016 Community Care Day, which was held on August 27, 2016. A full report and recognition of the participants has been scheduled for the October 6, 2016, board meeting.

ASSOCIATIONS REPORTS (8:04 p.m.)

Rhett Hyman, a teacher at East Orient Elementary School, reported on behalf of the Gresham-Barlow Education Association (GBEA).

Erika Fuller, a secretary at West Gresham Elementary School, reported on behalf of Oregon School Education Association (OSEA) Chapter 8 employees.

CITIZENS' REQUESTS OF THE BOARD (8:07 p.m.)

There were no citizens' requests of the board.

MOTION 17 ACCEPTANCE OF A DONATION: GRAY FAMILY FOUNDATION (8:07 p.m.)

It was moved by Matt O'Connell and seconded by Kent Zook to accept the \$19,500 donation from the Gray Family Foundation to support costs associated with Outdoor School.

Following discussion, the motion carried 6 to 0.

BOND PROPOSAL RECOMMENDATION, RESOLUTION, NOTICE OF BOND ELECTION, AND EXPLANATORY STATEMENT (8:12 p.m.)

Mike Schofield reviewed minor edits that were made to the Notice of Bond Election after it was approved by the board on August 4, 2016. The district's bond counsel has advised that no board action is required because the edits are not substantial; therefore, this update was provided as information only.

FUTURE AGENDA TOPICS (8:14 p.m.)

A preliminary list of topics for 2016-17 board work sessions was introduced. The board will discuss the inclusion of additional topics at its next work session on September 8, 2016. There will be periodic updates to the list as the school year progresses.

ANNOUNCEMENTS (8:16 p.m.)

Sept. 8, 2016: Board Work Session - 6 p.m.
Partnership Room
Center for Advanced Learning

Sept. 12, 2016: Gresham-Barlow Education Foundation
"Scramble for Students" Golf Tournament – 10 a.m.
Persimmon Country Club, Gresham, OR

Sept. 15, 2016: DAC Meeting - 7 p.m.
North Gresham Elementary School
Board Representatives: All

Sept. 22, 2016: Board Work Session - 6 p.m.
Partnership Room
Center for Advanced Learning

Oct. 3, 2016: OSBA Fall Regional Dinner Meeting – 5:30 p.m.
Embassy Suites Portland Airport
7900 NE 82nd Avenue, Portland, OR

Oct. 6, 2016: Regular Board Meeting - 7 p.m.
Council Chambers
Public Safety and Schools Building

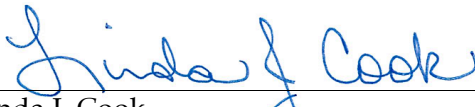
Kris Howatt announced that a “Yes for Student Success” kick-off event has been scheduled for September 13, 2016, at 7 p.m. It will be held at 238 NE Roberts in Gresham.

MOTION 18 ADJOURNMENT (8:17 p.m.)

Kris Howatt moved to adjourn the meeting. Kent Zook seconded the motion, and it carried 6 to 0.

Chair Piluso adjourned the meeting at 8:17 p.m.

Submitted by:



Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

Note: These minutes were approved by the board on October 6, 2016:lc

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Meeting / Work Session

September 8, 2016

The Gresham-Barlow School District Board of Education held a work session on Thursday, September 8, 2016, in the Partnership Room at the Center for Advanced Learning, 1484 NW Civic Drive, Gresham, Oregon.

The meeting was called to order at 6:04 p.m. by the vice-chair, Kris Howatt. Other board members in attendance were Matt O'Connell, Sharon Garner, Kathy Ruthruff, Kent Zook, and John Hartsock. Chair Carla Piluso arrived at approximately 6:08 p.m., and presided for the balance of the meeting.

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
James Hiu	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Randy Bryant	Executive Director of Human Resources
Julie Evans	Executive Director of Elementary Education
Sara Huston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement

Guests included:

Ben Patinkin	Patinkin Research Strategies, LLC
Jeremy Wright	Wright Public Affairs
Karina Bruzzese	Gresham-Barlow School District ELL Director
Terry Taylor	Gresham-Barlow School District Director of Facilities

AGENDA REVIEW (6:05 p.m.)

Director Howatt announced that the order of agenda topics would be renumbered to accommodate guest presenters.

SCHOOL BOND COMMUNICATIONS UPDATE (6:06 p.m.)

Ben Patinkin summarized findings of a recent telephone poll of 400 registered voters in the Gresham-Barlow School District regarding the district's November 2016 bond measure. (A copy of his slide presentation has been filed with these minutes.)

Following Mr. Patinkin's presentation, Jeremy Wright provided an overview of communications work being conducted to share factual information with staff, parents, and the community regarding the November 2016 school district facilities bond measure.

HOUSE BILL 3499: ENGLISH LANGUAGE LEARNER STRATEGIC PLAN UPDATE (6:37 p.m.)

Karina Bruzzese provided an overview of House Bill 3499, the statewide education plan, and the implications for ELL (English Language Learner) students who are being served in the Gresham-Barlow School District. (A copy of her handouts have been included in the agenda packet.)

HEALTHY AND SAFE SCHOOLS PLAN (7:49 p.m.)

Mike Schofield reported on recently-adopted Oregon administrative rules that require school districts, education service districts, and charter schools to develop a “Healthy and Safe Schools Plan.” Included in the requirements is a report to the school board, on or before October 1, 2016, regarding mandatory elements of the plan. Formal board action is not required, however.

Mr. Schofield handed out a draft document titled, “Gresham-Barlow School District Healthy and Safe Schools Plan, September 8, 2016” for board review. In addition, the following documents were presented: 1) Radon Testing and Reporting Plan, September 1, 2016; 2) Draft GBSD Drinking Water Testing Plan updated 9/8/2016; 3) Draft GBSD Lead Paint Testing Plan updated 9/9/2016; and, 4) Gresham-Barlow School District Integrated Pest Management Plan 3/3/2014.

RECESS / RECONVENE (7:05 p.m.)

The meeting was recessed at 7:05 p.m. and reconvened at 7:15 p.m.

2016-17 BOARD MEETING SCHEDULE AMENDMENT (7:15 p.m.)

It was moved by Carla Piluso to approve the 2016-17 Board Meeting Schedule as amended to add 6 p.m. work sessions that will precede the board’s regular business meetings throughout the school year, and cancel the September 22, 2016, work session. Matt O’Connell seconded the motion.

Following discussion, the motion carried 5 to 2. John Hartsock and Kathy Ruthruff cast the dissenting votes.

POLICY REVIEW (7:23 p.m.)

Board members reviewed proposed updates to the following policies for first reading:

<u>Policy Code</u>	<u>Title</u>
BBA	Individual Board Member’s Authority and Responsibility
BBC	Board Member Resignation
BD/BDA	Board Meetings
BDC	Executive Sessions
BFC	Adoption and Revision of Policies
ECACB	Unmanned Aircraft System (UAS) a.k.a. Drone
GBM	Staff Complaints
GBMA	Whistleblower
GCBDD/GDBDD	Sick Time

IGAI	Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education
IGBBA	Identification – Talented and Gifted Students
IGBBB	Identification – Talented and Gifted Students Among Nontypical Populations
JED	Student Absences and Excuses
JFC	Student Conduct
JHCA/JHCB	Immunization, Physical Examination, Vision Screening/Eye Examination and Dental Screening
KGB	Public Conduct on District Property

The policy updates will be presented for second reading and adoption at a subsequent meeting.

AUDIT REVIEW COMMITTEE REPORT (7:41 p.m.)

The board heard an audit review committee report from Carla Piluso and Kris Howatt. It was noted that final 2016 Fiscal Year Comprehensive Annual Financial Report will be presented to the board at the November 3, 2016, regular board meeting.

MISCELLANEOUS (7:48 p.m.)

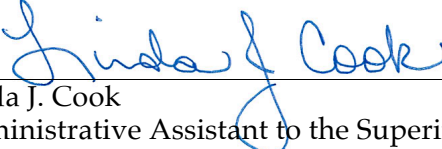
Miscellaneous items included Measure 97, a recent newspaper article regarding graduation rates, and city and school district partnerships.

ANNOUNCEMENTS (7:55 p.m.)

- Sept. 12, 2016: Gresham-Barlow Education Foundation
"Scramble for Students" Golf Tournament – 10 a.m.
Persimmon Country Club, Gresham, OR
- Sept. 15, 2016: DAC Meeting - 7 p.m.
North Gresham Elementary School
Board Representatives: All
- Sept. 22, 2016: Regular Board Work Session - 6 p.m. *Canceled*
Partnership Room
Center for Advanced Learning
- Oct. 3, 2016: OSBA Fall Regional Dinner Meeting – 5:30 p.m.
Embassy Suites Portland Airport
7900 NE 82nd Avenue, Portland, OR
- Oct. 6, 2016: Regular Board Work Session - 6 p.m.
Council Chambers Conference Room
Public Safety and Schools Building
- Oct. 6, 2016: Regular Board Business Meeting - 7 p.m.
Council Chambers
Public Safety and Schools Building

ADJOURNMENT (8:00 p.m.)

There being no other business, the meeting was adjourned at 8:00 p.m.

Submitted by: 
Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

Note: These minutes were approved by the board on October 6, 2016:lc

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Work Session

October 6, 2016

The Gresham-Barlow School District Board of Education held a regular work session on Thursday, October 6, 2016, in the council chambers conference room of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 6:10 p.m. by the chair, Carla Piluso. Other board members in attendance were Sharon Garner, Kris Howatt, Kathy Ruthruff, Kent Zook, Matt O'Connell, and John Hartsock.

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
James Hiu	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Julie Evans	Executive Director of Elementary Education
Sara Huston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services

The following members of the superintendent's cabinet were absent:

Randy Bryant	Executive Director of Human Resources
Athena Vadnais	Director of Communications and Community Engagement

PHYSICAL RESTRAINT AND SECLUSION REVIEW (6:10 p.m.)

In response to a request at the September 1, 2016, board meeting, John Koch reported on trends of physical restraints and seclusions in the district. There was an increase of restraint incidents in 2015-16 compared to previous years, predominately in elementary schools. Mr. Koch reviewed historical data, and explained how incidents are reported and documented. He also provided an overview of policies and guidelines related to restraints and seclusions, and methods for notifying parents. (A copy of his slide presentation has been filed with these minutes.)

RECESS / RECONVENE (6:22 p.m.)

The meeting was recessed at 6:22 p.m. and reconvened at 6:30 p.m.

ELECTION, BUDGET, AND DISTRICT GOALS (6:30 p.m.)

Jim Schlachter reviewed the interrelationship between the district's budget, funding the district's five-year goals, and how measures on the November ballot will impact the general fund. He also summarized the importance of community engagement related to district goals, and input regarding next steps to consider if the district's facilities bond is not approved by voters. Handouts included

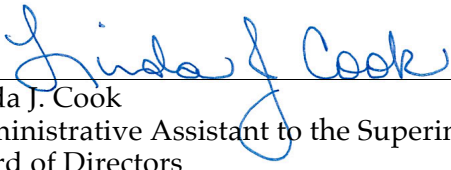
information about Measures 97, 98, and 99, a document titled, "Making Investments Where it Matters Most at Beaverton School District," and a worksheet example titled, "2017-18 Strategic Investments, Aligning Available Resources with District Mission." (Copies have been filed with these minutes.)

ADJOURNMENT (6:50 p.m.)

The work session was adjourned at 6:50 p.m. The board's business meeting followed at 7 p.m. in the council chambers.

Note: These minutes were approved by the board on November 3, 2016, as presented. lc

Submitted by: _____


Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Meeting / Business

October 6, 2016

The Gresham-Barlow School District Board of Education met in regular session on Thursday, October 6, 2016, in the council chambers of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 7:03 p.m. by the chair, Carla Piluso. Other board members in attendance were Sharon Garner, Kris Howatt, Kathy Ruthruff, Kent Zook, Matt O'Connell, and John Hartsock.

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
James Hiu	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Julie Evans	Executive Director of Elementary Education
Sara Huston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services

The following members of the superintendent's cabinet were absent:

Randy Bryant	Executive Director of Human Resources
Athena Vadnais	Director of Communications and Community Engagement

The chair led board members, administrators and all those present in the Pledge of Allegiance.

MOTION 19 MEETING AGENDA (7:03 p.m.)

It was moved by Kris Howatt, seconded by Matt O'Connell, and carried unanimously to approve the meeting agenda as presented.

MOTION 20 CONSENT AGENDA (7:04 p.m.)

The following items were included on the consent agenda:

1. Minutes from Board Planning Session August 19, 2016
- Minutes from Special Work Session September 1, 2016
- Minutes from Regular Business Meeting September 1, 2016
- Minutes from Regular Work Session September 8, 2016
2. Financial Report
3. ~~Personnel Changes~~ (moved to action items below)
4. Out-of-State Travel
5. Policy Updates
6. Section 125 Plan Update

Director Hartsock asked to remove Personnel Changes from the consent agenda for discussion. (See action items, Motion 21, below.)

It was moved by Kris Howatt, seconded by Matt O'Connell, and carried unanimously to approve the remaining items on the consent agenda as presented.

RECOGNITIONS (7:06 p.m.)

Community Care Day: The school board recognized the following churches for leading the effort to coordinate "Community Care Day" in the school district: Cornerstone Church, East Hill Church, Good Shepherd Community Church, Grace Community Church, First Baptist Church, Gresham Bible Church, Mountain View Christian Church, and the Church of Jesus Christ of Latter Day Saints-Gresham Stake and Mt. Hood Stake.

GRESHAM-BARLOW EDUCATION FOUNDATION REPORT (7:12 p.m.)

There was no Foundation report this month.

SUPERINTENDENT'S REPORT (7:13 p.m.)

Superintendent Schlachter reported on the following:

- Enrollment for the 2016-17 school year is flat, which is within the range that was expected. Staffing positions have been added and/or moved to address class sizes and provide support for classrooms with high needs students.
- An Education Forum will take place on Thursday, October 13, at 5:30 p.m. in the council chambers of the district office. Representative Mark Johnson will be holding the forum. Superintendent Schlachter will serve on the discussion panel along with Debra Derr, Mt. Hood Community College president, and Senator Mark Hass.
- The district continues to provide information for all stakeholders regarding the November school bond measure, so that voters will be fully informed when they receive their ballots in the mail.

NUTRITION SERVICES ANNUAL REPORT (7:19 p.m.)

Keely Davidson, director of nutrition services, and Darla Lau, manager, reviewed the highlights of last year's Nutrition Services Program. The self-supporting program is managed by Sodexo and employs a staff of more than 90 to provide meals to students at 25 sites. (A copy of their slide presentation has been filed with these minutes.)

COMMITTEE MEETING MINUTES AND/OR REPORTS (7:38 p.m.)

District Advisory Council (DAC): Board members reported on the annual DAC kick-off meeting, which was held at North Gresham Elementary School on September 15, 2016.

BOARD REPORTS (7:44 p.m.)

Board members summarized various meetings and other activities they participated in during the month.

CABINET REPORTS (7:55 p.m.)

James Hiu reported about the pre-game gathering scheduled for October 21, 2016, at Gresham High School.

ASSOCIATIONS REPORTS (7:58 p.m.)

Rhett Hyman, a teacher at East Orient Elementary School, reported on behalf of the Gresham-Barlow Education Association (GBEA).

Erika Fuller, a secretary at West Gresham Elementary School, reported on behalf of Oregon School Education Association (OSEA) Chapter 8 employees.

CITIZENS' REQUESTS OF THE BOARD (8:02 p.m.)

Warner Allen, president, and Lynn Snodgrass, chief executive officer, of the Gresham Area Chamber of Commerce, shared information regarding Measure 97 (a State initiative to increase corporate minimum tax when sales exceed \$25 million). They asked the school board to oppose Measure 97. (A copy of their handouts have been filed with these minutes.)

MOTION 21 PERSONNEL CHANGES (8:17 p.m.)

It was moved by Kris Howatt and seconded by Matt O'Connell to approve the personnel changes as presented.

In the discussion that followed, Director Hartsock reviewed that work is in process to determine if board approval of personnel changes is required by statute, and to identify board policy changes that may be necessary regarding this practice.

The motion carried 6 to 0. Director Hartsock abstained.

BOND OVERSIGHT COMMITTEE (8:19 p.m.)

Mike Schofield presented a draft charter that outlines the responsibilities of a school bond citizens oversight committee. He explained that a key element of the effective implementation of a capital bond includes community involvement and transparency during the multi-year process of planning and implementing all aspects of the bond projects.

A recommendation for approval of the charter and appointment of the members will be presented to the board if the bond measure is approved by voters.

ENROLLMENT AND CLASS SIZE REPORT (8:23 p.m.)

James Hiu and Julie Evans shared enrollment numbers and class sizes. This year's September 27 enrollment totaled 10,981, which is 170 below projections.

BOND INFORMATION UPDATE (8:33 p.m.)

The board received an update regarding the district's 2016 school bond measure, which will be on the November ballot.

ANNOUNCEMENTS (8:37 p.m.)

Oct. 20, 2016: Board Work Session - 6 p.m.
Partnership Room
Center for Advanced Learning

Oct. 27, 2016: DAC Meeting - 7 p.m.
Gresham High School
Board Representatives: John Hartsock and Sharon Garner

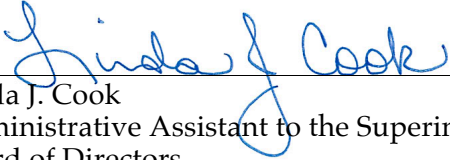
Nov. 3, 2016: Board Work Session - 6 p.m.
Council Chambers Conference Room
Public Safety and Schools Building

Nov. 3, 2016: Board Business Meeting - 7 p.m.
Council Chambers
Public Safety and Schools Building

ADJOURNMENT

There being no other business, the meeting was adjourned at 8:37 p.m.

Note: These minutes were approved by the board on November 3, 2016, as presented. lc

Submitted by: 
Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Meeting / Work Session

October 20, 2016

The Gresham-Barlow School District Board of Education held a work session on Thursday, October 20, 2016, in the Partnership Room at the Center for Advanced Learning, 1484 NW Civic Drive, Gresham, Oregon.

The meeting was called to order at 6:10 p.m. by the chair, Carla Piluso. Other board members in attendance were Matt O'Connell, Sharon Garner, Kris Howatt, Kathy Ruthruff, Kent Zook, and John Hartsock.

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Randy Bryant	Executive Director of Human Resources
Julie Evans	Executive Director of Elementary Education
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement

The following members of the superintendent's cabinet were absent:

James Hiu	Deputy Superintendent of Secondary Education and Operations
Sara Huston	Executive Director of School Performance

Guests included:

Bruce Schmidt	Principal, Sam Barlow High School
Michael Schaefer	Principal, Gresham High School
Ryan Blaszak	Principal, Springwater Trail High School

POLICY REVIEW: IKF, GRADUATION REQUIREMENTS (6:11 p.m.)

Teresa Ketelsen presented proposed revisions for Policy IKF, Graduation Requirements, and the related administrative regulation, IKF-AR. She explained that the following changes are being recommended to align district requirements to the State's graduation requirements:

- English Language Learner students who meet specific criteria may complete Essential Skills work samples in their language of origin through the end of their high school education.
- A World Language credit would no longer be required.
- The total credits would be reduced from 25 to 24.
- Students would no longer be required to produce a portfolio of evidence.

If approved, these changes will be implemented with the class of 2017.

Principals Ryan Blaszak, Michael Schaefer, and Bruce Schmidt participated in the presentation and responded to questions of the board.

The revised policy will be presented for second reading and adoption at a subsequent meeting.

RECESS / RECONVENE (6:47 p.m.)

The board recessed at 6:47 p.m. Principals Schmidt, Schaefer, and Blaszak left the meeting at this time.

The meeting was reconvened at 6:52 p.m.

POLICY REVIEW (6:52 p.m.)

Teresa Ketelsen led a review of proposed updates to the following policies:

Policy Code	Policy Title
BCB	Board Officers
BDDC	Board Meeting Agenda
EEBB	Use of Private Vehicles for District Business
IICA	Field Trips and Special Events
IGDF	Student Fund-Raising Activities
JG	Student Discipline
JHCD/JHCDA	Prescription and Nonprescription Medication

During discussion of Policy IICA, it was noted that board approval of out-of-state travel is not required by statute, which is the reason for the recommendation to delete this process from the policy. However, board members expressed an interest in receiving annual summaries of out-of-state travel, especially as it relates to student time away from school.

These policy revisions will be presented for second reading and adoption at a subsequent meeting.

COPIER HARDWARE, SOFTWARE, AND MAINTENANCE (7:06 p.m.)

Mike Schofield summarized results of research completed by Optimizon, a company the district contracted with to evaluate copier hardware, software, and maintenance needs throughout the district. He explained that Optimizon has identified potential savings, and recommended equipment and software for the district's consideration.

The administration will test the equipment and software recommended by Optimizon, and present the findings and a recommendation for board consideration at a subsequent meeting.

DISTRICT GOALS – STEP 2 (7:19 p.m.)

Superintendent Schlachter summarized work being done to continue the development of high-leverage goals that align with the district's mission and vision. He explained that Step 1 involved a discussion at the board's August work session of the five-year targets that outline intended outcomes in the seven areas that define the district's vision.

As Step 2 of the process, board members were asked to divide into three work groups to discuss the five-year targets, and focus on those areas identified for continued consideration by the board at the August work session. Each group charted the results of their discussions on easel pads, and reported their findings to the group as a whole. (Photocopies of the easel pad notes have been filed with these minutes.)

Step 3 has been scheduled for discussion at a winter work session, possibly in January.

RECESS / RECONVENE (8:05 p.m.)

The board recessed at 8:05 p.m. Cabinet members were excused at this time. Director O'Connell also left the meeting.

The meeting reconvened at 8:10 p.m.

BOARD LEADERSHIP TRAINING (8:10 p.m.)

Superintendent Schlachter introduced a plan to invite prospective board candidates to informational meetings regarding board member roles and responsibilities, and school district information integral to the work of the board. The plan was modeled after suggestions provided at a National School Boards Association conference.

Four Gresham-Barlow school board positions will expire at the end of this school year. To date, approximately 13 people have expressed an interest in running for a vacancy.

MISCELLANEOUS (8:16 p.m.)

Miscellaneous items included the following:

- Sharon Garner cannot attend the December 13 Gresham-Barlow Education Foundation board meeting. It was decided that other school board members will review their schedules to determine if someone can attend the meeting in her absence.
- There will be a tailgate pizza social, compliments of Sodexo, at 6 p.m. on October 21, 2016. It will be held at the east end zone at Gresham High School prior to the GHS vs SBHS football game.
- The Gresham vs Sam Barlow water polo game will be held at Gresham High School on October 27, 2016. The District Advisory Council (DAC) meeting will follow at 7 p.m.

There was also mention of a newspaper article regarding graduation rates, and an update regarding activities of the YES for Student Success political action committee.

ANNOUNCEMENTS (8:34 p.m.)

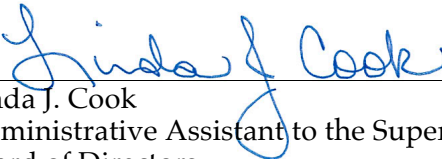
Oct. 27, 2016: DAC Meeting - 7 p.m.
Gresham High School
Board Representatives: John Hartsock and Sharon Garner

Nov. 3, 2016: Regular Board Work Session - 6 p.m.
Council Chambers Conference Room
Public Safety and Schools Building

Nov. 3, 2016: Regular Board Business Meeting - 7 p.m.
Council Chambers
Public Safety and Schools Building

ADJOURNMENT (8:35 p.m.)

There being no other business, the meeting was adjourned at 8:35 p.m.

Submitted by: 
Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

Note: These minutes were approved by the board on November 3, 2016, as presented. lc

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Work Session

November 3, 2016

The Gresham-Barlow School District Board of Education held a regular work session on Thursday, November 3, 2016, in the council chambers conference room of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 6:10 p.m. by the chair, Carla Piluso. Other board members in attendance were Sharon Garner, Kris Howatt, Kathy Ruthruff, Matt O'Connell, and John Hartsock. Kent Zook was absent.

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Randy Bryant	Executive Director of Human Resources
Julie Evans	Executive Director of Elementary Education
Sara Huston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement

James Hiu, deputy superintendent of secondary education and operations, was absent.

OREGON FAIR DISMISSAL BOARD OPPORTUNITY (6:10 p.m.)

Chair Piluso announced that the State of Oregon is looking for a school board representative to serve on its fair dismissal board. The Oregon School Boards Association has provided information about this opportunity and directions on how to apply if a board member is interested. (Refer to the handout filed with these minutes for more information.)

QUARTER 1 REPORTS 2016-17 (6:10 p.m.)

Superintendent Schlachter provided directions on how to navigate a series of Google documents used to provide quarterly reports concerning the district's strategic themes.

BOARD MEETING PROTOCOLS (6:30 p.m.)

Board members reviewed the practice of asking citizens to state their addresses when addressing the board at meetings. It was agreed that this practice should be eliminated, or modified to inquire only if the speaker is a resident of the district. In conclusion, policy BDDH, Public Participation at Board Meetings, was referred to the policy committee to develop proposed changes for board consideration at a subsequent meeting.

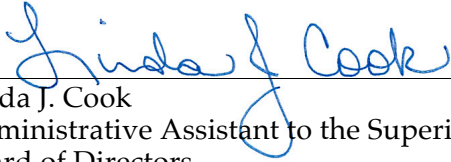
The board discussed the possibility of including student representatives as non-voting members of the board and invite them to participate at board meetings. The advantages and disadvantages for both the students and the board were included in the conversation. No conclusion was reached at this time. Chair Piluso advanced the topic for discussion at a future work session.

Board members discussed the possibility of including more items on future consent agendas in order to enhance the efficiency of board meeting time. It was noted that the superintendent and cabinet members now have a heightened awareness of this consideration and will make recommendations on the placement of individual topics as agendas are developed.

The discussion of school-based presentations by school leaders at board meetings was deferred to a future work session because of time.

ADJOURNMENT (6:34 p.m.)

The work session was adjourned at 6:34 p.m. An executive session followed at 6:37 p.m. pursuant to ORS 192.660 (2)(f), exempt records.

Submitted by: 
Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

Note: These minutes were approved by the board on December 1, 2016:lc

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Meeting / Business

November 3, 2016

The Gresham-Barlow School District Board of Education met in regular session on Thursday, November 3, 2016, in the council chambers of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 7:02 p.m. by the chair, Carla Piluso. Other board members in attendance were Sharon Garner, Kris Howatt, Kathy Ruthruff, Kent Zook, and John Hartsock. Kent Zook was absent.

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Randy Bryant	Executive Director of Human Resources
Julie Evans	Executive Director of Elementary Education
Sara Huston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement

James Hiu, deputy superintendent of secondary education and operations, was absent.

The chair led board members, administrators and all those present in the Pledge of Allegiance.

MOTION 22 MEETING AGENDA (7:03 p.m.)

Kris Howatt requested that item 12, Acceptance of a Donation, Intel and Best Buy, be moved up on the agenda to precede item 7.

Matt O'Connell moved to approve the meeting agenda with the requested modification. The motion carried 6 to 0.

MOTION 23 CONSENT AGENDA (7:04 p.m.)

The following items were included on the consent agenda:

1. Minutes from Regular Work Session.....October 6, 2016
- Minutes from Regular Business Meeting.....October 6, 2016
- Minutes from Regular Work Session.....October 20, 2016
2. Financial Report
3. ~~Personnel Changes~~ (Moved to action items below.)
4. Out-of-State Travel
5. Policy Updates

John Hartsock requested that item 3, Personnel Changes, be moved from the consent agenda to action items for discussion. (See Motion 26 below.)

It was moved by Kris Howatt, seconded by Matt O'Connell, and carried 6 to 0 to approve the remaining items on the consent agenda as presented.

RECOGNITIONS (7:05 p.m.)

Darlene Frazier: Oregon Elementary Social Studies Educator of the Year: The school board honored Darlene Frazier, a Hogan Cedars Elementary teacher, for being named the 2016 Oregon Elementary Social Studies Educator of the Year. The award comes from the Oregon Council for the Social Studies.

GRESHAM-BARLOW EDUCATION FOUNDATION REPORT (7:10 p.m.)

Steve Lewis, a foundation board member, reported on foundation activities.

SUPERINTENDENT'S REPORT (7:13 p.m.)

Superintendent Schlachter reported on the following:

- Various informational updates were mailed to parents and community members regarding the proposed school bond during the last remaining days before the election.
- The school board is to be commended for its work to develop the school bond through an extensive community engagement process that included input from students, staff, parents and community members.
- Appreciation is extended to Matt O'Connell, board member, and Jason Dugan, parent, for co-chairing the political action committee, "Yes for Student Success," as well as to the countless volunteers who assisted the group in advocating for the bond measure.
- The school board's work session on December 8 will feature the district's second annual School Improvement Plan presentations. Every school's improvement plan will be reviewed at the meeting.
- The school board will attend the Oregon School Boards Association's annual conference in downtown Portland the weekend of November 11, 12, and 13. The board will report back on the conference at its December meeting.
- Gresham High School students who serve on the Gresham Youth Advisory Committee are creating a community mural at the scene of a recent tragedy. The students will work with local artists on the mural at the 7-Eleven located at 18735 E. Burnside. Last summer, a conflict at the building led to the death of an African American teenager in a racially-motivated crime. The mural will promote a message of hope designed to help the community heal.

MOTION 24 ACCEPTANCE OF A DONATION: INTEL AND BEST BUY (7:16 p.m.)

It was moved by Matt O'Connell and seconded by Kris Howatt to accept the donation to Gordon Russell Middle School from Intel and Best Buy in the amount of \$25,000. The motion carried 6 to 0.

Principal Rolland Hayden from Gordon Russell Middle School presented a large replica of a check representing the \$25,000 donation to the school board.

CENTER FOR ADVANCED LEARNING (CAL) PUBLIC CHARTER SCHOOL ANNUAL REPORT TO THE BOARD (7:23 p.m.)

Carol Egan, director of the Center for Advanced Learning, presented the school's annual report to the board. Her presentation included college and career readiness information for CAL students, 2015-16 achievement data, and strategies for excellence being implemented for 2015-16. (A copy of her slide presentation has been filed with these minutes.)

TECHNOLOGY REPORT TO THE BOARD (*Required By Policy IIBG*) (7:49 p.m.)

Teresa Ketelsen and Bill DeWitz, director of technology services, presented an update on the status of the Long-Range Technology Plan and District Technology Initiatives. The Long-Range Technology Plan was approved by the school board in 2015 and highlights 14 key initiatives. (A copy of their slide presentation has been filed with these minutes.)

RECESS/RECONVENE (8:10 p.m.)

The meeting was recessed at 8:10 p.m. and reconvened at 8:16 p.m.

COMMITTEE MEETING MINUTES AND/OR REPORTS (8:16 p.m.)

Policy Review Committee Minutes of October 4, 2016: It was noted that minutes of the October 4, 2016, policy review committee meeting were included in the board meeting agenda packet for information only. No action or discussion was required.

District Advisory Council (DAC): Sharon Garner and John Hartsock reported on the October 27, 2016, DAC meeting, which was held at Gresham High School.

BOARD REPORTS (8:21 p.m.)

Board members summarized various meetings and other activities they participated in during the month.

CABINET REPORTS (8:32 p.m.)

Members of the superintendent's cabinet commented on the following:

Teresa Ketelsen reported that Eric Neiwert, an 8th grade social studies teacher from Gordon Russell Middle School, was selected by Representative Piluso to participate in Civic Scholars this year. The event will take place at the state capitol on December 2, 2016.

Athena Vadnais reported on the November 3, 2016, Principal for a Day event. A full report will be given at the December 1, 2016, school board meeting.

ASSOCIATIONS REPORTS (8:36 p.m.)

Erika Fuller, a secretary at West Gresham Elementary School, reported on behalf of Oregon School Education Association (OSEA) Chapter 8 employees.

There was no report from the Gresham-Barlow Education Association (GBEA).

CITIZENS' REQUESTS OF THE BOARD (8:37 p.m.)

Ronald Brown of Portland, Oregon, explained that he raised three children who have attended Gresham-Barlow schools. He shared his belief that education should not be about grades, but about what students are learning and where they are going with their lives.

MOTION 25 PERSONNEL CHANGES (8:43 p.m.)

It was moved by Kris Howatt and seconded by Matt O'Connell to approve the personnel changes as presented.

In the discussion that followed, Director Hartsock reviewed that work is in process to determine if board approval of personnel changes is required by statute, and to identify board policy changes that may be necessary regarding this practice.

The motion carried 5 to 0. Director Hartsock abstained.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (8:45 p.m.)

Mike Schofield explained that Matt Graves of Pauly and Rogers was not able to attend the meeting this evening to present the 2015-16 Comprehensive Annual Report. For this reason, the full report will be deferred to a subsequent meeting.

Mr. Schofield referenced the October 27, 2016, auditor's letter, which was included in the board's agenda packet. In summary, it indicates that an unmodified opinion on the financial statements was issued, which reflects a clean opinion with no reservations. It also references a statement of standards, with no exceptions or issues requiring comment. There were no issues of noncompliance regarding federal awards. The auditors did not issue a separate management letter, which indicates that there were no questions or concerns to bring to the management's attention.

MOTION 26 CURRICULUM ADOPTION: HIGH SCHOOL ADVANCED PLACEMENT CALCULUS (8:47 p.m.)

Teresa Ketelsen provided an overview of the curriculum selection process.

It was moved by Kris Howatt, and seconded by Kathy Ruthruff to authorize district staff to move forward with the adoption and purchase of *Calculus for AP* by Larson and Battaglia in the amount of \$10,500.

Following discussion, the motion carried 6 to 0.

MOTION 27 RESOLUTION: AMERICAN EDUCATION WEEK (8:52 p.m.)

It was moved by Matt O'Connell, seconded by Kathy Ruthruff and carried 6 to 0 to ratify the resolution recognizing November 14-18, 2016, as American Education Week in the Gresham-Barlow School District.

Chair Piluso read the resolution into the record.

OSBA RESOLUTION, AND BOARD OF DIRECTORS POSITIONS 17 AND 19 (8:54 p.m.)

Board members reviewed one resolution referred by the Oregon School Boards Association (OSBA), and a slate of candidates for OSBA board positions. (Refer to the agenda packet for details.)

The board will be asked to cast its votes at the December 1, 2016, business meeting, which falls after the OSBA annual convention where more information can be obtained regarding the resolutions and candidates.

OREGON RISING REPORT (8:57 p.m.)

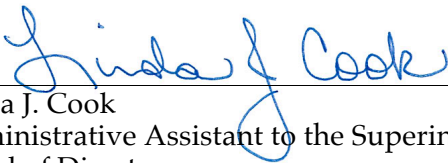
Superintendent Schlachter provided a report from "Oregon Rising," an outreach project that occurred earlier this year. It was initiated and supported by the Oregon Education Association, the Oregon School Boards Association, and the Confederation of Oregon School Administrators. The purpose of the project was to hear about and share Oregonians' hopes and dreams for schools. The Oregon Rising report can be found online at <http://www.oregon-rising.org/>.

ANNOUNCEMENTS (9:01 p.m.)

- | | |
|--------------------------|--|
| <u>Nov. 7, 2016:</u> | Board Policy Review Committee – 8 - 9:30 a.m.
Gresham-Barlow School District Office
Business Office East Conference Room |
| <u>Nov. 8, 2016:</u> | Election Day |
| <u>Nov. 10-13, 2016:</u> | Oregon School Boards Association Annual Convention
Portland Marriott |
| <u>Nov. 11, 2016:</u> | Veterans Day Holiday
Schools and Offices Closed |
| <u>Nov. 17, 2016:</u> | DAC Meeting - 7 p.m.
West Orient Middle School
Board Representatives: John Hartsock and Kris Howatt |
| <u>Nov. 24-25:</u> | Thanksgiving Break
Schools and Offices Closed |
| <u>Dec. 1, 2016:</u> | Regular Board Work Session - 6 p.m.
Council Chambers Conference Room
Public Safety and Schools Building |
| <u>Dec. 1, 2016:</u> | Regular Board Business Meeting - 7 p.m.
Council Chambers
Public Safety and Schools Building |

ADJOURNMENT (9:03 p.m.)

There being no other business, the meeting was adjourned at 9:03 p.m.

Submitted by: 
Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

Note: These minutes were approved by the board on December 1, 2016:lc

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Work Session

December 1, 2016

The Gresham-Barlow School District Board of Education held a regular work session on Thursday, December 1, 2016, in the council chambers conference room of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 6:07 p.m. by the vice-chair, Kris Howatt. Other board members in attendance were Sharon Garner, Kent Zook, Matt O'Connell, and John Hartsock. Kathy Ruthruff and Carla Piluso were absent. (Note: A quorum was present.)

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
James Hiu	Deputy Superintendent of Secondary Education and Operations
Mike Schofield	Chief Financial Officer
Julie Evans	Executive Director of Elementary Education
Sara Huston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement

Randy Bryant, executive director of human resources, was absent.

Jeremy Wright of Wright Public Affairs was also present.

POST BOND ELECTION DEBRIEF (6:10 p.m.)

Jim Schlachter and Mike Schofield recapped events that led up to the November 2016 bond measure, including community education and engagement. Individuals then completed a worksheet to affirm parts of the process that went well, and suggest considerations that could enhance outreach efforts for future bond measures. Working in groups, participants discussed their suggestions, and then reported to the group as a whole.

Results of the worksheets will be compiled and provided at a future board work session for review.

BOND PLANNING / BOND SCHEDULE UPDATE (6:37 p.m.)

Superintendent Schlachter handed out a reference sheet prepared by Cornerstone Management Group, Inc., dated 11/29/16, and titled, "Roles and Responsibilities, 2016 Capital Improvement Program, Gresham-Barlow School District." It provides an at-a-glance overview of steps to anticipate as the district begins its 2016 capital improvement program. The steps are categorized by groups: Board, Superintendent, Management Team, School Principals, Maintenance/Custodians, and Oversight Committee. (A copy of the handout has been filed with these minutes.)

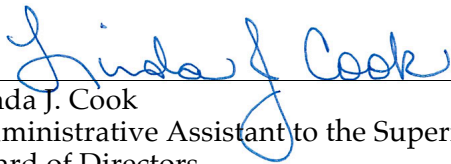
Mike Schofield provided a brief overview of a schedule for bond expenditures, and the process for selling bonds. He noted that a request for approval of project management is on the business meeting agenda for later this evening, which is one of the first items to be completed now that the bond measure has passed. A draft schedule identifying both large and small projects will be presented at the next board meeting. It will be an aggressive schedule, beginning with both high schools and the two replacement elementary schools [North Gresham and East Gresham], primarily to avoid inflation. Opportunities to start on additional projects are being evaluated and prioritized.

Mr. Schofield explained that the ten-year treasury is key to the sale of bonds, because financing is based on the treasury. Interest rates have recently climbed at a very fast pace, which has been attributed to recent changes in the political climate following the presidential election. It is anticipated that this spike in interest rates is temporary and will possibly level out before the district's bond sale date, which currently is scheduled for February 9, 2017. If rates remain high, however, the issuance of debt and financing options are being considered to lessen the impact. Updates will be provided as more information becomes available.

ADJOURNMENT (6:52 p.m.)

The work session was adjourned at 6:52 p.m. A regular board business meeting followed in the council chambers at 7:00 p.m.

Submitted by: _____


Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

Note: These minutes were approved by the board on January 5, 2017:lc

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Meeting / Business

December 1, 2016

The Gresham-Barlow School District Board of Education met in regular session on Thursday, December 1, 2016, in the council chambers of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 7:01 p.m. by the vice-chair, Kris Howatt. Other board members in attendance were Sharon Garner, Kent Zook, Matt O'Connell, and John Hartsock. Carla Piluso arrived at 8:07 p.m. Kathy Ruthruff was absent. (A quorum was present.)

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
James Hiu	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Julie Evans	Executive Director of Elementary Education
Sara Huston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement

Randy Bryant, executive director of human resources, was absent.

Director Howatt led board members, administrators and all those present in the Pledge of Allegiance.

MOTION 28 MEETING AGENDA (7:02 p.m.)

It was moved by Matt O'Connell, seconded by Kent Zook, and carried 5 to 0 to approve the meeting agenda as presented.

MOTION 29 CONSENT AGENDA (7:02 p.m.)

The following items were included on the consent agenda:

1. Minutes from Regular Work Session.....November 3, 2016
Minutes from Regular Business Meeting.....November 3, 2016
2. Financial Report
3. ~~Personnel Changes~~ (Moved to action items below.)
4. Superintendent's Contract Amendment

Director Hartsock asked to move "Personnel Changes" from the Consent Agenda to the regular meeting agenda.

It was moved by Matt O'Connell, seconded by Kent Zook and carried 5 to 0 to approve the consent agenda as amended.

RECOGNITIONS (7:04 p.m.)

Julie Trisel - Outstanding Early Career Classroom Teacher Award: The board honored Julie Trisel, a Gresham High School science teacher, for receiving the 2016 Outstanding Early Career Classroom Teacher Award from the Oregon Science Teachers Association. The award recognizes and honors a teacher's outstanding work that motivates student achievement and excitement in science.

GRESHAM-BARLOW EDUCATION FOUNDATION REPORT (7:07 p.m.)

Foundation reports are typically presented every-other-month. Accordingly, there was no Foundation report this month.

SUPERINTENDENT'S REPORT (7:07 p.m.)

Superintendent Schlachter reported on the following:

- Sharon Garner and John Hartsock have registered to participate in the Oregon School Boards Association's "Leadership Oregon" training. The program focuses on the responsibilities of being a school board member.
- Official results from the successful November 8, 2016, school bond election have been received. The school bond effort was primarily about engaging the community and relying on volunteers who spread the word about the needs of our schools.
- Mr. Schlachter plans to retire at the end of the school year, after seven years of leading the district as superintendent. The district's future is very bright due to a variety of recent achievements, such as improved educational outcomes for students, the recently-passed school bond, and the ever-growing list of community organizations the district partners with. The retirement announcement is being given at this point in the school year to allow the school board time to determine a plan for identifying the next superintendent.

PRINCIPAL FOR A DAY (7:15 p.m.)

Athena Vadnais and Vicki Moen, executive director of the Gresham-Barlow Education Foundation, reported that the foundation and the district joined together to hold a "Principal for a Day" event on November 3, 2016. They shared highlights of the event via a slide presentation. (A copy of the slide presentation has been filed with these minutes.)

CITIZENS' REQUESTS OF THE BOARD (7:30 p.m.)

Several individuals attended the board meeting on behalf of the Girl Scouts and Boy Scouts. Two representatives from the group were selected to speak:

Vaden Green, a parent, encouraged the school district to allow non-profit youth organizations to send home flyers with students two to three times a year.

Carissa Farley, a high school student, talked about how the Girl Scouts program has positively impacted her life. She encouraged the school district to reconsider its flyer distribution policy so that more information can get into the hands of students.

Some individuals offered written comments supporting the distribution of flyers on behalf of the Girl Scouts, Boy Scouts, and other organizations that provide similar opportunities for students. Their written comments have been filed with these minutes.

In response to these citizens' requests, it was noted that the board's policy committee will review the flyer distribution policy and report back to the board with a recommendation at a future work session.

RECESS/RECONVENE (7:42 p.m.)

The meeting was recessed at 7:42 p.m. and reconvened at 7:54 p.m.

COMMITTEE MEETING MINUTES AND/OR REPORTS (7:54 p.m.)

District Advisory Council (DAC): Athena Vadnais, Kris Howatt, and John Hartsock reported on the November 17, 2016, DAC meeting, which was held at West Orient Middle School.

Policy Review Committee: It was noted that minutes of the November 7, 2016, Policy Review Committee meeting were included in the agenda packet for board review. The next committee meeting will be held on December 13, 2016.

BOARD REPORTS (7:53 p.m.)

Board members summarized various meetings and other activities they participated in during the month.

(Note: Carla Piluso arrived at 8:07 p.m. during this portion of the meeting. Kris Howatt continued to preside for the balance of the meeting.)

CABINET REPORTS (8:13 p.m.)

There were no cabinet reports.

ASSOCIATIONS REPORTS (8:13 p.m.)

Rhett Hyman, a teacher at East Orient Elementary School, reported on behalf of the Gresham-Barlow Education Association (GBEA).

Erika Fuller, a secretary at West Gresham Elementary School, reported on behalf of Oregon School Education Association (OSEA) Chapter 8 employees.

MOTION 30 ACCEPT RESULTS OF BOND MEASURE ELECTION (8:15 p.m.)

It was noted that certified abstracts from Multnomah County and Clackamas County election offices regarding the November 8, 2016, bond measure election were included in the board's agenda packet. In summary, the results were as follows:

Measure 26-153 - Bond Election				
	<u>Clackamas</u>	<u>Multnomah</u>	<u>Total</u>	
Yes	2,185	15,070	17,255	51.3%
No	<u>3,017</u>	<u>13,388</u>	<u>16,405</u>	48.7%
Total	5,202	28,458	33,660	

It was moved by Matt O'Connell, seconded by Kent Zook, and carried 6 to 0 to accept the results of the November 8, 2016, Bond Measure 26-187 election as accurately reported by the Multnomah County and Clackamas County elections offices.

MOTION 31 PROJECT MANAGEMENT CONTRACT APPROVAL (8:16 p.m.)

It was moved by John Hartsock and seconded by Sharon Garner to approve the contract with Cornerstone Construction Management pending successful contract negotiations at a price not to exceed \$4.4 million.

Following a review of the selection process, the motion carried 6 to 0.

MOTION 32 PERSONNEL CHANGES (8:21 p.m.)

It was moved by Matt O'Connell, seconded by Kent Zook, and carried 5 to 0 to approve the personnel changes as presented. Director Hartsock abstained.

Director Howatt reminded the board what work is in process to determine if board approval of personnel changes is required by statute, and to identify board policy changes that may be necessary regarding this practice. Results of that review will be presented at a future work session.

MOTION 33 BOND OVERSIGHT COMMITTEE CHARTER (8:23 p.m.)

It was moved by Kent Zook and seconded by Matt O'Connell to approve the charter to create a bond oversight committee for Bond Measure 26-187, as presented.

In the discussion that followed, it was noted that members of the bond oversight committee will be asked to serve on the committee until the bond projects have been fully implemented. It was also noted that the district will implement a communications plan specifically designed to keep the community informed about the progress of the bond projects.

The motion carried 6 to 0.

MOTION 34 POLICY REVISION: IKF, GRADUATION REQUIREMENTS (8:26 p.m.)

It was moved by Kent Zook and seconded by Sharon Garner to adopt revisions to Policy IKF, Graduation Requirements, as presented for second reading. Following a review by board members regarding the process and rationale behind the recommended revisions, the motion carried 6 to 0.

MOTION 35 ADMINISTRATIVE REGULATION REVISION: IKF, GRADUATION REQUIREMENTS (8:33 p.m.)

It was moved by Matt O'Connell, seconded by Kent Zook, and carried 6 to 0 to adopt revisions to Administrative Rule IKF-AR, Graduation Requirements, as presented for second reading.

MOTION 36 OSBA (OREGON SCHOOL BOARDS ASSOCIATION) RESOLUTION NO. 1 (8:34 p.m.)

It was moved by Kent Zook, seconded by Matt O'Connell and carried 6 to 0 to approve OSBA Resolution No. 1 which adopts the proposed 2017-18 OSBA Legislative Priorities and Policies.

(Note: Legislative policies and priorities can be found at OSBA's website, www.osba.org. A link to OSBA Legislative Policy Committee meeting minutes is http://www.osba.org/About%20OSBA/LeftNav/Legislative_Policies/Minutes.aspx.)

MOTION 37 OSBA BOARD OF DIRECTORS POSITION 17 (8:36 p.m.)

It was moved by Kent Zook and seconded by Matt O'Connell to elect Francisco Acosta to the OSBA Board of Directors, Position 17.

Following discussion, the motion carried 5 to 1. Matt O'Connell cast the dissenting vote.

MOTION 38 OSBA BOARD OF DIRECTORS POSITION 19 (8:38 p.m.)

It was moved by John Hartsock, seconded by Sharon Garner, and carried 6 to 0 to elect Paul Anthony to the OSBA Board of Directors, Position 19.

OSBA ANNUAL CONVENTION REPORT (8:38 p.m.)

Board members reported on their experiences at the OSBA annual convention and summarized information they obtained while attending various sessions.

ANNOUNCEMENTS (8:43 p.m.)

Note: There will not be a DAC meeting in December because of winter break

Dec. 8, 2016: Board Work Session - 6 p.m.
Partnership Room
Center for Advanced Learning

Dec. 13, 2016: Board Policy Review Committee – 8:00 - 9:30 a.m.
Gresham-Barlow School District Office
Large Conference Room

Dec. 19 – Jan. 2: Winter Break

Jan. 5, 2017: Regular Board Work Session - 6 p.m.
Council Chambers
Public Safety and Schools Building

Jan. 5, 2017: Regular Board Meeting - 7 p.m.
Council Chambers
Public Safety and Schools Building

ADJOURNMENT

There being no other business, the meeting was adjourned at 8:44 p.m.

Submitted by: 
Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

Note: These minutes were approved by the board on January 5, 2017:lc

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Work Session

January 5, 2017

The Gresham-Barlow School District Board of Education held a regular work session on Thursday, January 5, 2017, in the council chambers conference room of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 6:09 p.m. by the chair, Carla Piluso. Other board members in attendance were Kris Howatt, Kathy Ruthruff, Kent Zook, Matt O'Connell, and John Hartsock. Sharon Garner was absent.

There were no members of the superintendent's cabinet present.

SUPERINTENDENT SEARCH PROCESS AND TIMELINE (6:10 p.m.)

Board members briefly discussed the history of previous superintendent searches and the processes used. They highlighted options to consider for filling a new vacancy that will be created when Superintendent Schlachter retires on June 30, 2017. The conversation included affirmation of how ThoughtExchange brought value to the community involvement component of the 2016 bond measure, and may be a consideration for the superintendent search process. It was noted that the contract with ThoughtExchange is still in force, and it was suggested that Mike Schofield could help to direct the process if used as a tool to assist with the superintendent search.

Board members talked about the use of a search consultant, and John Hartsock handed out a list of firms he was aware of.

There was consensus that the superintendent search should be limited to the Pacific Northwest region, and a search firm should be selected to facilitate the process. Board members agreed that a sub-committee of the board should be appointed to develop a search process and timeline, including the selection of a search consultant. Directors Hartsock and Howatt volunteered to serve on the sub-committee, and they recommended that Director Garner be included as a third member of the committee, if she is available.

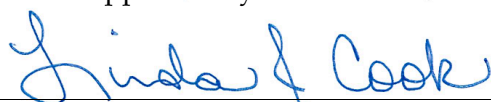
The superintendent search committee will begin meeting next week. A progress report will be provided at the next board meeting.

ADJOURNMENT (6:52 p.m.)

The work session was adjourned at 6:46 p.m. The board convened as the Local Contract Review Board in the council chambers at 6:48 p.m.

Note: These minutes were approved by the board on February 2, 2017:lc

Submitted by: _____


Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Local Contract Review Board

January 5, 2017

Acting as the district's local contract review board, the Gresham-Barlow School District Board of Education held a public hearing on Thursday, January 5, 2017, in the council chambers of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon. (A regular meeting of the board followed at 7:03 p.m.)

The hearing was convened at 6:48 p.m. by the chair, Carla Piluso. Other board members in attendance were Kris Howatt, Kathy Ruthruff, Kent Zook, Matt O'Connell, and John Hartsock. Sharon Garner was absent.

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
James Hiu	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Randy Bryant	Executive Director of Human Resources
Julie Evans	Executive Director of Elementary Education
Sara Huston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement

FINDINGS OF FACT FOR (1) USE OF CONSTRUCTION MANAGEMENT/GENERAL CONTRACTOR (CM/GC) PROCUREMENT (2) USE OF DESIGN-BUILD PROCUREMENT PROCESS AS ALLOWED UNDER OREGON STATUTES

Mike Schofield and Rick Rainone, president of Cornerstone Management Group, Inc., explained the CM/GC process and summarized the Findings of Fact. They also reviewed the Findings of Fact for the use of a Design-Build Procurement Process. (Details can be found in the two Findings of Fact filed with these minutes.)

HEARING

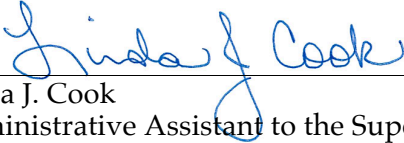
Chair Piluso opened the meeting for public testimony. There being none, the hearing was closed.

ADJOURNMENT

The Local Contract Review Board meeting was adjourned at 6:59 p.m. A regular meeting of the board followed at 7:03 p.m.

Note: These minutes were approved by the board on February 2, 2017:lc

Submitted by: _____


Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.

Minutes of Regular Board Meeting / Business

January 5, 2017

The Gresham-Barlow School District Board of Education met in regular session on Thursday, January 5, 2017, in the council chambers of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon. (Note: A hearing of the Local Contract Review Board preceded this meeting.)

The meeting was called to order at 7:03 p.m. by the chair, Carla Piluso. Other board members in attendance were Kris Howatt, Kathy Ruthruff, Kent Zook, Matt O'Connell, and John Hartsock. Sharon Garner was absent.

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
James Hiu	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Randy Bryant	Executive Director of Human Resources
Julie Evans	Executive Director of Elementary Education
Sara Huston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement

The chair led board members, administrators and all those present in the Pledge of Allegiance.

MOTION 39 MEETING AGENDA (7:04 p.m.)

Kris Howatt moved to relocate Item 18, Comprehensive Annual Financial Report, to follow Item 9 on the agenda, under presentations. The motion was seconded by Matt O'Connell, and the meeting agenda was approved 6 to 0 as amended.

MOTION 40 CONSENT AGENDA (7:05 p.m.)

The following items were included on the consent agenda:

1. Minutes from Regular Work Session.....December 1, 2016
Minutes from Regular Business Meeting.....December 1, 2016
2. Financial Report
3. Personnel Changes (Moved to action items below.)

Director Hartsock asked to move "Personnel Changes" from the Consent Agenda to the regular meeting agenda.

It was moved by Kathy Ruthruff, seconded by Kent Zook and carried 6 to 0 to approve the consent agenda as amended.

It was noted that work continues to progress on policy revisions related to the board's role in approving personnel changes. Further discussion regarding this topic will be included on a future board meeting agenda.

RECOGNITIONS (7:08 p.m.)

Kiki Kjeldsen, 6A First Team All State Soccer Player: The board honored Kiki Kjeldsen, a Sam Barlow High School student, for being named a 6A First Team All State soccer player.

Jesse Mott, Co-Coach of the Year for 6A Girls Volleyball: The board recognized Jessie Mott, the girls volleyball coach at Sam Barlow High School, for being named co-coach of the year for 6A girls volleyball by the Oregonian.

School Board Recognition Month: Superintendent Schlachter recognized the school board for its leadership and commitment to provide a quality education for students. School board members received personalized hard hats as a token of appreciation on behalf of the school district. The hard hats will be put to good use when construction begins on the recently passed 2016 school bond. (Note: A photo of board members wearing their helmets has been filed with these minutes.)

GRESHAM-BARLOW EDUCATION FOUNDATION REPORT (7:17 p.m.)

Foundation reports are typically presented every-other-month. Accordingly, there was no Foundation report this month.

SUPERINTENDENT'S REPORT (7:18 p.m.)

Superintendent Schlachter announced that the district has scheduled two informational meetings for prospective school board candidates: January 17 and January 31. Both meetings will begin at 7 p.m. at the Center for Advanced Learning, 1484 NW Civic Drive in Gresham. Individuals are encouraged to contact Lyn Cook at 503-261-4555 or cook@gresham.k12.or.us for more information or to RSVP.

Superintendent Schlachter and board members paid tribute to former school board member and community leader, Mike Hill. Dr. Hill served on the school board for nine years. He was also involved in the campaigns for six different school bond/funding measures. Dr. Hill is currently facing health challenges.

METRO EAST WEB ACADEMY (MEWA) PUBLIC CHARTER SCHOOL ANNUAL REPORT TO THE BOARD (7:34 p.m.)

The following representatives from the Metro East Web Academy presented the school's annual report: Dr. David Gray, principal, Tonia Gebhart, deputy principal, Christina Struyk-Bonn, curriculum and instruction coach, and Christeen Calhoun, testing coordinator. (A copy of their slide presentation has been filed with these minutes.)

Metro East Web Academy completed its 7th year of operation in June 2016. Charter schools are required to report to the district and the State Board of Education each year on the performance of the school. The report included the

school's goals and assessments related to student performance. An independent review of the Metro East Web Academy was conducted by Portland State University, and was included as part of the evaluation of the school. (Refer to the agenda packet.)

ELECTRONIC BOOKS IN THE GRESHAM-BARLOW SCHOOL DISTRICT – GRANT SUMMARY (8:03 p.m.)

Venisha Bahr, K-8 district media coordinator, and Neil Wong, librarian for Sam Barlow and Gresham high schools, presented information on the district's use of electronic books (e-books). The Gresham-Barlow Education Foundation has donated \$30,000 to the Gresham-Barlow School District over the past three years for the purchase of e-books for schools throughout the district.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (8:16 p.m.)

Matt Graves of Pauly, Rogers & Co., PC, presented the Comprehensive Annual Financial Report (CAFR) for 2015-16 and responded to questions of the board. He explained that the audit was conducted in accordance with Generally Accepted Auditing Standards (GAAS), and the general purpose financial statements for the year ended June 30, 2016, adhered to Generally Accepted Accounting Principles (GAAP). An unmodified opinion on the financial statements has been issued, which means it was a "clean" opinion with no reservations.

Mike Schofield introduced Elaine Fagan, the district's new accounting supervisor who was hired to fill a vacancy when Gina Sanstrum retired. Ms. Fagan provided seamless and outstanding work in preparing the Comprehensive Annual Financial Report.

RECESS / RECONVENE (8:28 p.m.)

The meeting was recessed at 8:28 p.m. and reconvened at 8:34 p.m.

COMMITTEE MEETING MINUTES AND/OR REPORTS (8:34 p.m.)

District Advisory Council (DAC): Athena Vadnais reported that the DAC did not meet in December because of winter break. The next meeting will be held on January 12, 2017, at Hall Elementary School.

Policy Review Committee: It was noted that minutes from the December 13, 2016, policy review committee meeting were included in the board's agenda packet for information.

BOARD REPORTS (8:36 p.m.)

Board members summarized various meetings and other activities they participated in during the month.

Kris Howatt announced that Multnomah County school board members have been invited to attend a regional meeting on education to talk with invited legislators about concerns and ideas as the upcoming legislative session approaches. The meeting will be held on January 30, 2017, 6 p.m., at Parkrose Middle School.

CABINET REPORTS (8:44 p.m.)

There were no cabinet reports.

ASSOCIATIONS REPORTS (8:44 p.m.)

Rhett Hyman, a teacher at East Orient Elementary School, reported on behalf of the Gresham-Barlow Education Association (GBEA).

Erika Fuller, a secretary at West Gresham Elementary School, reported on behalf of Oregon School Education Association (OSEA) Chapter 8 employees.

CITIZENS' REQUESTS OF THE BOARD (8:45 p.m.)

There were no citizens' requests of the board.

MOTION 41 RESOLUTION 1617-10 AUTHORIZING THE ISSUANCE, SALE, AND DELIVERY OF GENERAL OBLIGATION BONDS (BOND FINANCING AGREEMENT) (8:45 p.m.)

Mike Schofield provided information regarding the purpose of the resolution that allows the district to sell general obligation bonds, and responded to questions of the board.

Kris Howatt moved to approve Resolution No. 1617-10, thereby authorizing the issuance, sale and delivery of General Obligation Bonds; designating an authorized representative, bond counsel and underwriter or placement agent; and delegating the negotiation and approval of financial documents and related matters, as presented. The motion was seconded by Kent Zook.

John Hartsock moved to append the main motion with "by title only," thereby waiving a reading of the resolution as part of the motion. Matt O'Connell seconded the amendment.

Resolution No. 1617-10 was approved by title only as presented 6 to 0.

MOTION 42 CONSTRUCTION MANAGEMENT/GENERAL CONTRACTOR (CM/GC) FINDINGS OF FACT AND AUTHORIZATION (8:54 p.m.)

Mike Schofield provided an overview of the construction management / general contractor process, and responded to questions of the board. This method allows the contractor to work as a team member, beginning with the design phase.

Carla Piluso moved to resolve that the Board of Directors, acting in the capacity of the Local Contract Review Board, adopts the Findings of Fact and grants a specific exemption from competitive bidding requirements for use of a

Construction Management/General Contractor (CM/GC) procurement process for projects at Sam Barlow High School, Gresham High School, North Gresham Elementary School, and East Gresham Elementary School.

The motion carried 6 to 0.

MOTION 43 DESIGN-BUILD FINDINGS OF FACT AND AUTHORIZATION (9:02 p.m.)

It was moved by Kris Howatt, seconded by Matt O'Connell and carried 6 to 0 to resolve that the Gresham-Barlow School District Board of Directors, acting in the capacity of the Local Contract Review Board, adopts the Findings of Fact and grants a specific exemption from competitive bidding requirements for use of a Design-Build procurement process for select projects identified by the administration to be in the best interest of the Gresham-Barlow School District.

MOTION 44 ARCHITECT SELECTIONS AND CONTRACT AWARDS (9:06 p.m.)

Kris Howatt moved to authorize negotiations between the administration and BLRB Architects for the Gresham High School Renovations/Additions Project; Opsis Architecture for the Barlow High School Renovations/Additions Project; BBT Architects for the North Gresham Elementary Replacement Project; and DLR Group for the East Gresham Elementary Replacement Project. The motion was seconded by Matt O'Connell.

Discussion followed regarding the identification of initial dollar limits for each of the contracts until the scope, budget, and schedule for each project have been specified. Contract amounts can be adjusted through a change order process after these details have been established.

Kris Howatt moved to amend the original motion to include for BLRB Architects and Opsis Architects a fee limit of \$200,000 each, to start, and for BBT Architects and DLR Group \$120,000. The motion to amend was seconded by Matt O'Connell and carried 6 to 0.

Chair Piluso read the amended motion into the record as follows:

Authorize negotiations between the administration and BLRB Architects for the Gresham High School Renovations/Additions Project; Opsis Architecture for the Barlow High School Renovations/Additions Project; BBT Architects for the North Gresham Elementary Replacement Project; and DLR Group for the East Gresham Elementary Replacement Project, with the dollar amounts as amended.

The amended motion carried 6 to 0

MOTION 45 ARCHITECT SELECTIONS AND CONTRACT AWARDS (Continued)

Kris Howatt moved to approve negotiations with BBL Architects, Axis Design, Deca Architecture, OH Planning and Design, FFA Architecture and Paul L. Bentley Architect in the amount of \$30,000 each for other site repair and renovation projects. Matt O'Connell seconded the motion.

In the discussion that followed, it was noted that the board will be asked to consider contracts with “not-to-exceed” dollar amounts identified after the scope, budget, and schedule for each project have been specified by the architects.

The motion carried 6 to 0.

DIVISION 22 STANDARDS ASSURANCE OF COMPLIANCE (9:18 p.m.)

Teresa Ketelsen reported that annually the Oregon Department of Education requires that all Oregon school districts submit a statement of assurances indicating compliance with ORS Chapter 581, Division 22, Standards for Public Elementary and Secondary Schools. These assurances must be presented in a public manner, such as at a regularly scheduled school board meeting. For this reason, the board’s review of the Division 22 Standards Assurance of Compliance was placed on the agenda this evening.

This year, the statement of assurances reflects that the district is in compliance with all of the Division 22 standards.

MOTION 46 SUPERINTENDENT’S LETTER OF RESIGNATION (9:21 p.m.)

Superintendent Schlachter explained that in December he informed the board of his plans to retire at the end of the current school year. In order to fill his position, however, it is important for the board to formally accept his letter of resignation, thereby declaring a vacancy. (A copy of the superintendent’s letter of resignation has been filed with these minutes.)

Kris Howatt moved to accept Superintendent Jim Schlachter’s letter of resignation/retirement, dated January 5, 2017, with an effective date of June 30, 2017. The motion was seconded by Matt O’Connell and carried 6 to 0.

MOTION 47 PERSONNEL CHANGES (9:25 p.m.)

Kris Howatt moved to approve employment material as presented per Policy GB and ORS 332.075(2)(3). Matt O’Connell seconded the motion and it carried 5 to 0. Director Hartsock abstained.

MOTION 48 BID AWARD: COPIER HARDWARE, SOFTWARE, AND MAINTENANCE (9:27 p.m.)

Mike Schofield summarized the bid review process for copier hardware, software and maintenance services.

Carla Piluso moved to approve contracts with Pacific Office Automation pending successful contract negotiations at an annual average cost of approximately \$254,000. The motion was carried by Matt O’Connell and carried 6 to 0.

BOND PROJECTS SCHEDULE (DRAFT) (9:28 p.m.)

Mike Schofield reviewed a draft schedule for school bond projects. The draft schedule anticipates starting the two high school renovations as well as the two replacement elementary schools early. There are also projects such as

technology, classroom door locks, and furniture that may run concurrent and in phases with the site-specific projects. The schedule will be updated as more details and the scope of work continue to develop. (A copy of the draft bond projects schedule has been filed with these minutes.)

ANNOUNCEMENTS (9:35 p.m.)

Jan. 12, 2017: DAC Meeting - 7 p.m.
Hall Elementary School
Board Representatives: Carla Piluso, Kent Zook, John Hartsock

Jan. 17, 2017: Board Member Education 1 of 2
Partnership Room
Center for Advanced Learning

Jan. 19, 2017: Board Work Session - 6 p.m.
Partnership Room
Center for Advanced Learning

Jan. 31, 2017: Board Member Education 2 of 2
Partnership Room
Center for Advanced Learning

Feb. 2, 2017: Regular Board Work Session - 6 p.m.
Council Chambers
Public Safety and Schools Building

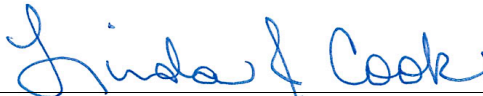
Feb. 2, 2017: Regular Board Business Meeting - 7 p.m.
Council Chambers
Public Safety and Schools Building

ADJOURNMENT

There being no other business, the meeting was adjourned at 9:36 p.m.

Note: These minutes were approved by the board on February 2, 2017:lc

Submitted by: _____


Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Meeting / Work Session

January 19, 2017

The Gresham-Barlow School District Board of Education held a work session on Thursday, January 19, 2017, in the Partnership Room at the Center for Advanced Learning, 1484 NW Civic Drive, Gresham, Oregon.

The meeting was called to order at 6:10 p.m. by the vice-chair, Kris Howatt. Other board members in attendance were Sharon Garner, Kathy Ruthruff, Kent Zook, and John Hartsock. Chair Carla Piluso arrived at 6:15 p.m. and officiated the balance of the meeting. Matt O'Connell was absent.

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
James Hiu	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Randy Bryant	Executive Director of Human Resources
Julie Evans	Executive Director of Elementary Education
Sara Huston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement

Guests included: Principals Bruce Schmidt (Sam Barlow High School), Elise Catanese (West Orient Middle School), and Nancy Torbert (Kelly Creek Elementary School).

GRESHAM-BARLOW SCHOOL DISTRICT COMMUNICATIONS SYSTEM
(6:11 p.m.)

Athena Vadnais provided an overview of the Gresham-Barlow district-level communications program, which includes internal and external communication vehicles used for a variety of purposes, such as emergencies and major district initiatives, with a breadth of stakeholders. (Refer to the handout titled "Communications Program Summary," which has been uploaded to the agenda packet and filed with these minutes.)

Principals Schmidt, Catanese, and Torbert described building-level communication tools and processes, including what works well and the challenges schools face in providing timely, accurate, and relevant information. (A handout provided by Principal Catanese has been uploaded to the agenda packet and filed with these minutes.)

RECESS/RECONVENE (7:21 p.m.)

The meeting was recessed at 7:21 p.m. The principals were excused at this time. The meeting was reconvened at 7:31 p.m.

POLICY REVIEW (7:31 p.m.)

Teresa Ketelsen led a review of proposed revisions to the following policies:

Policy	Title
BCB	Board Officers
BDDC	Board Meeting Agenda
BDDH	Public Participation in Board Meetings
EEBB	Use of Private Vehicles for District Business
GB	General Personnel Policies
GBA	Equal Employment Opportunity
IAD	Special Interest Materials
KJA	Materials Distribution

Following discussion, the board advanced the proposed revisions for second reading and adoption at the February 2, 2017, board meeting.

MISCELLANEOUS (8:15 p.m.)

Board members volunteered to serve as board representatives during upcoming collective bargaining meetings as follows:

Oregon School Employee Assn. Kris Howatt
Gresham-Barlow Education Assn. Sharon Garner
(Kathy Ruthruff as back-up)

Board members volunteered to attend building design/visioning team meetings (related to bond projects) as follows:

East Gresham Elementary School John Hartsock
Gresham High School Kris Howatt
North Gresham Elementary School Sharon Garner
Sam Barlow High School Kathy Ruthruff

SUPERINTENDENT SEARCH PROCESS AND TIMELINE (8:40 p.m.)

The role of cabinet members in the superintendent search process was discussed. The board will keep cabinet members informed as the search process progresses, and seek their input regarding characteristics/qualities to be included in the search criteria.

Kris Howatt provided a Superintendent Search Committee update, and explained advantages for accelerating the timeline.

It was noted that proposals from search firms are due next week, and the committee may need to hold a special meeting to interview the finalist(s). Also, the Committee is considering the use of ThoughtExchange to gather public input, possibly in mid-February.

RECESS / RECONVENE (8:44 p.m.)

The meeting was recessed at 8:44 p.m. Superintendent Schlachter and members of his cabinet left at this time. The board reconvened at 8:51 p.m.

SUPERINTENDENT SEARCH PROCESS AND TIMELINE - Continued (8:51 p.m.)

Following the recess, board members continued their discussion regarding the superintendent search process. By consensus, Kathy Ruthruff was appointed to join the selection committee. In addition, the committee was authorized to evaluate the search consultant proposals, conduct interviews if appropriate, and make a recommendation to the board for retaining the search consultant.

It was noted that the Superintendent Search Committee will meet again at 8 a.m. on January 25, 2017, at the school district administration office.

ANNOUNCEMENTS (9:10 p.m.)

Feb. 2, 2017: Regular Board Work Session - 6 p.m.
Council Chambers Conference Room
Public Safety and Schools Building

Feb. 2, 2017: Regular Board Business Meeting - 7 p.m.
Council Chambers
Public Safety and Schools Building

ADJOURNMENT (9:11 p.m.)

The meeting was adjourned at 9:11 p.m.

Note: These minutes were approved by the board on February 2, 2017:lc

Submitted by: 
Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Work Session

February 2, 2017

The Gresham-Barlow School District Board of Education held a regular work session on Thursday, February 2, 2017, in the council chambers conference room of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 6:05 p.m. by the vice-chair, Kris Howatt. Other board members in attendance were Sharon Garner, Kent Zook, Matt O’Connell, Kathy Ruthruff, and John Hartsock. Carla Piluso arrived at 6:10 p.m. and presided as chair for the balance of the meeting.

The following members of the superintendent’s cabinet were present:

Jim Schlachter	Superintendent
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
James Hiu	Deputy Superintendent of Secondary Education and Operations
Mike Schofield	Chief Financial Officer
Sara Huston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement
Randy Bryant	Executive Director of Human Resources

Julie Evans, executive director of elementary education, was absent.

Gary Ray of Ray and Associates, Inc., was a guest presenter.

SUPERINTENDENT SEARCH PROCESS AND TIMELINE (6:05 p.m.)

Members of the superintendent search committee provided an update regarding the development of a process and timeline for filling the superintendent vacancy. They introduced Gary Ray of Ray and Associates, Inc., the search firm being recommended to assist with the search process.

The committee explained that the search process will include interviews and surveys to identify desired characteristics of a new superintendent and develop a profile. (Refer to the handout titled, “Search Consultant Interviews / Survey to Develop the Profile,” which has been appended to these minutes.)

As an introduction to Ray and Associates, Inc., Gary Ray provided a handout titled, “What Sets us Apart,” and summarized the firm’s background, experience, and services. He also provided a suggested process and timeline for the district’s superintendent search. (Refer to the appendices.)

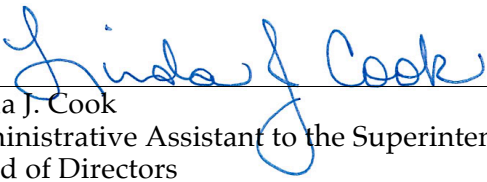
Following Mr. Ray’s presentation, he responded to questions of the board and superintendent’s cabinet.

ADJOURNMENT (6:47 p.m.)

The work session was adjourned at 6:47 p.m. A regular board business meeting followed in the council chambers at 7:00 p.m.

Note: These minutes were approved by the board on March 9, 2017.

Submitted by: _____


Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

GBSD Superintendent Search

Search Consultant Interviews/ Survey to Develop the Profile

Jan 30, 2017

GROUP	INDIV one on one	FORUM small group 20-30 or less	SURVEY consultant tool	THOUGH EXCHG	NUMBERS
Board	X	X			7
Cabinet	X				9
Admin Directors - ELL/HS- ELL/MS-ELL/ES-ELL/ CURRICULUM/FEDERAL PROG/TECH/FACILITIES/INFO SYS/BUDGET/ACCOUNTING		X			11
Cabinet Secretaries / HR Specialist		X			11
Admin Classified - Bus/Tech/Sped/Fac/HR		X			25
HS / MS Principals		X			8
ES Principals		X			10
Charter Principals		X			4
Office Managers		X			2
Head Secretaries / Office Managers		X			18
Licensed Staff			X		550 +/-
Licensed - Association Leadership		X			8
Classified Staff			X		400 +/-
Classified - Association Leadership		X			8
DAC		X			36
Key Communicators			X		+/- 50
Parents				X	
Community at Large				X	
Chamber Board		X			19
Foundation Board		X			19
Mayor	X				1
City Council		X			6
	17	15			

GRESHAM BARLOW SCHOOL DISTRICT SUPERINTENDENT SEARCH *SUGGESTED* PROCESS AND TIMELINE

Items highlighted in yellow indicate an in-person meeting with the consultant(s)

DATE	
Stage 1 Board Input & Preparation	2/08/2017 Consultant planning meeting with the Board and individual Board member interviews. (Time: <i>TBD</i>) (option to conduct via Skype or gotomeetings.com)
	2/09/2017 Begin preparing information for the District promotional flyer and online application form with the District liaison representative(s).
	02/09/2017 Notify all associates and other professional contacts of vacancy.
	02/10/2017 Contact constituents and stakeholders for input meetings on 02/28-03/01/2017.
Stage 2 Profile Development & Process	02/13/2017 Online survey link, for input on developing the profile, available on District website from 02/13/2017 to 03/01/2017.
	02/28-03/01/17 Meetings with constituent and stakeholder group representatives.
	3/02/2017 8 a.m. deadline for survey/input from constituents, stakeholders and Board members, including online survey.
	3/08/2017 Promotional flyer draft due.
	03/09/2017 Board to finalize Superintendent profile for the promotional flyer and online application form. (Time: <i>TBD</i>) (option to conduct via Skype or gotomeetings.com)
Stage 3 Recruiting & Screening	03/10/2017 Print promotional flyer.
	03/10/2017 E-mail promotional flyer and online application instructions to interested candidates.
	04/03/2017 Deadline for all application materials. (*See note below.)
Stage 4 Candidate Presentation	04/10/2017 Consultant develops and finalizes interview questions and procedures with the Board. Top candidates are presented to the Board and consultant assists the Board in selecting finalists for the interviews. (Time: <i>TBD</i>)
	Wk of 04/17/17 Interview top candidates (1 st round).
	Wk 04/17/17 Meeting with consultant following the last interview. (Time: <i>TBD</i>)
Stage 5 Selection of Finalist & Future Planning	Wk of 04/24/17 Interview finalist candidates (2 nd round). (Optional)
	Wk of 04/24/17 Final meeting with consultant following the last interview. (Time: <i>TBD</i>) (option to conduct via Skype or gotomeetings.com) (Optional)
	TBD Consultant will discuss contract terms with the finalist.
	TBD Offer the contract.
	TBD Press release of new Superintendent.
	TBD Board Self-Assessment Survey Results presented to the Board.

*All applications will be reviewed. Materials received after the closing date may be given full consideration depending upon the number of applications received and other factors.

(Actual dates to be determined in the first meeting with the Board.)



EXPERIENCE

- Ray and Associates, Inc. has been in the school executive search business since 1975.
- The firm is under sole, continuous ownership – it has never been bought out or reorganized and is not engaged in any competing business interests!
- Recruiting the nation's educational leaders is our primary business. Our experience has taught us that continual improvement of our process will keep us on the cutting edge of the profession.

ASSOCIATE CONTINUITY

- Our associates are with us long-term, which provides stability in the firm and a wealth of experience.
- Our associates work extremely well together and typically work in teams organized regionally. We will devote the time needed to complete a successful search.



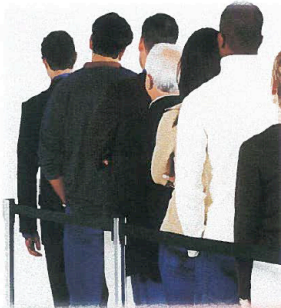
DIVERSITY

- Over forty percent (40%) of our associates are women or minorities, providing different perspectives as we vet candidates and prepare candidate pools.



POOL OF CANDIDATES

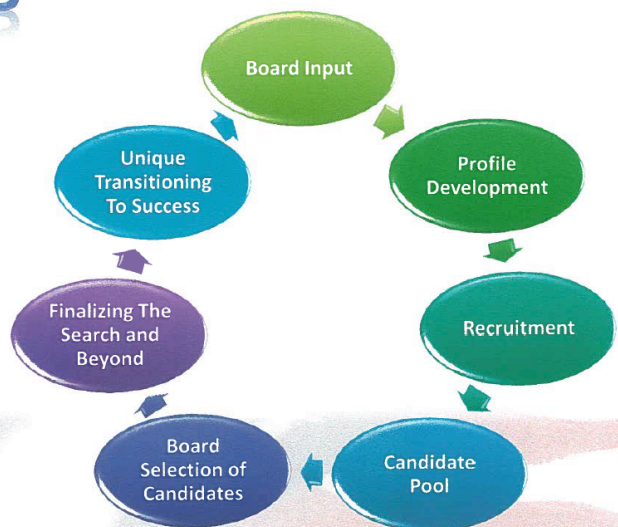
- The average number of completed candidate application files per search is seventy (70).
- Ongoing candidate communications allow us to attract and maintain strong candidate interest in the position throughout the search process.



6

THE PROCESS

- Thorough – great attention is paid to detail.
- Flexible – allows the search to be tailored to the needs of our District client.
- Experienced - highly qualified, full-time office staff taking the burden off District employees and supporting District needs!



7

Board Input

- ❖ **IT'S YOUR SEARCH!**
- ❖ **Individual Board Interviews**
- ❖ **Board Determines Stakeholder Groups**
- ❖ **Board Determines Timeline and Compensation**
- ❖ **Board Finalizes Profile**

8

Profile Development

- ❖ **Stakeholder Meetings**
- ❖ **Online Survey**
 - **Various Languages**
 - **Research Based**
 - **33 Characteristics**
 - **Stakeholder Comments**
- ❖ **Survey and Focus Group Results (tallying information gained from all resources)**
- ❖ **Board Determines Profile Characteristics (final profile determined from presented survey results)**
- ❖ **Open Public Forums**

9

Recruitment

- ❖ **AGGRESSIVELY RECRUIT** top candidates for the position by personally reaching out and encouraging them to apply.
- ❖ **Access** highly qualified, diverse candidate pools.
- ❖ **Utilize Robust Ray and Associates website** (with over 3,500 monthly hits).
- ❖ **Advertise** with productive venues and through other channels: including our website and social media such as Facebook and Twitter.
- ❖ **Average 4-5 times more applicants than any other firm.**



10

Candidate Pool

- ❖ **Screen** according to Profile.
- ❖ **Investigate/vet** the candidates (use Google, Yahoo, Twitter, Facebook and other media sources).
- ❖ **Bring 8-12 top candidates** to the Board for consideration.
- ❖ **Provide candidate application and video interview** to the Board.
- ❖ **NO surprises!**

11

Board Selection of Candidates

- ❖ Review top candidate files
- ❖ Review top candidate videos
- ❖ Complete consensus building matrix (scoring instrument)
- ❖ Deliberate/discuss and reach consensus of matrix results
- ❖ Select candidates for interviews (either one or two rounds)
- ❖ Assist in development of Board interview questions

****ALL candidate information will be shared with the Board!***

12

Finalizing The Search and Beyond

- ❖ Interviews and final selection.
- ❖ Assist the District to reach contractual agreement.
- ❖ Two (2) year guarantee on Superintendent search.
- ❖ Provide ongoing yearly assistance (at no cost).
- ❖ Building the new leadership team.

13

Unique Transitioning To Success

- ❖ Completion of our Transition Survey is designed to create a good Board/Superintendent relationship from the start and is continuing as long as the Superintendent is employed. The areas surveyed by the questionnaire include the following:

***Board Meetings *Board Roles and Responsibilities *Team Building
*Goal Setting and Problem Solving *Decision Making *Program Evaluation
*Board-Superintendent Relationship *Community Relations
*Board Development *Fiscal Responsibility**

•Resulting in:

***Building the Leadership Team
*Establishing a Positive Relationship
*Setting Expectations
*Creating a Foundation for the Future**

- ❖ Maintain contact with the new Superintendent and the Board as long as that Superintendent is in tenure.

**•Superintendent and Board Complete "Transition Survey"
•Share Transition Survey Results
•Assist and Develop Transition Plan**

- ❖ We provide a two-year guarantee.

14

All of the factors presented today allow our firm to provide you with a proven search process tailored to the needs of the Gresham-Barlow School District.

15

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Meeting / Business

February 2, 2017

The Gresham-Barlow School District Board of Education met in regular session on Thursday, February 2, 2017, in the council chambers of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 6:59 p.m. by the chair, Carla Piluso. Other board members in attendance were Sharon Garner, Kris Howatt, Kathy Ruthruff, Kent Zook, Matt O'Connell, and John Hartsock.

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
James Hiu	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Randy Bryant	Executive Director of Human Resources
Sara Huston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement

Julie Evans, executive director of elementary education, was absent.

The chair led board members, administrators and all those present in the Pledge of Allegiance.

MOTION 49 MEETING AGENDA (7:00 p.m.)

It was moved by Kris Howatt, seconded by Kent Zook and carried unanimously to approve the meeting agenda as presented.

MOTION 50 CONSENT AGENDA (7:01 p.m.)

The following items were included on the consent agenda:

1. Minutes from Regular Work Session January 5, 2017
Minutes from Local Contracts Review Board Meeting January 5, 2017
Minutes from Regular Business Meeting January 5, 2017
Minutes from Regular Work Session January 19, 2017
2. Financial Report
3. Personnel Changes
4. Policy Updates

It was moved by Kris Howatt, seconded by Kathy Ruthruff and carried unanimously to approve the consent agenda as presented.

RECOGNITIONS (7:02 p.m.)

Rachel Wilczewski, 2017 Speech Educator of the Year: The board recognized Rachel Wilczewski, a Sam Barlow High School teacher, advisor, and speech and debate coach for being selected as the 2017 Speech Educator of the Year by the Oregon School Speech League Coaches Association.

GRESHAM-BARLOW EDUCATION FOUNDATION REPORT (7:04 p.m.)

Vicki Moen, manager of the Gresham-Barlow Education Foundation, reported on foundation activities.

SUPERINTENDENT'S REPORT (7:06 p.m.)

Superintendent Schlachter reported on the following:

- A letter will soon be sent to staff, parents, and the community regarding the importance of safe, welcoming school environments. The letter has been written in response to concerns raised by students and staff based on social issues of the day. (A copy of the letter has been appended to these minutes.)
- Governor Brown's proposal of \$8.02 billion for K-12 education would require that the school district make budget reductions, resulting in staff reductions, higher class sizes, and program reductions/eliminations. If an \$8.4 billion education budget were to be approved by the legislature, the district would be able to maintain its current level of service. The legislative session started February 1, 2017. (Refer to the two handouts appended to these minutes.)
- The school district held an information session on January 31 for prospective school board candidates. The event was well attended and attendees had thoughtful questions. Board members Sharon Garner, John Hartsock, and Kathy Ruthruff participated in the event.

GRESHAM ARTHUR ACADEMY PUBLIC CHARTER SCHOOL ANNUAL EVALUATION REPORT (7:15 p.m.)

Principal Kandice Burton and representatives from Gresham Arthur Academy presented the school's annual report. State law requires charter schools to submit a report to the district and the State Board of Education each year. The report includes information on the performance of the school and its students in the preceding fiscal/school year. Portland State University conducted an independent review of the school, and this information was included in the annual evaluation and report. (Refer to the agenda packet.)

LEWIS & CLARK MONTESSORI PUBLIC CHARTER SCHOOL (LCMCS) ANNUAL EVALUATION REPORT (7:28 p.m.)

Melissa Harbert, executive director, Matt Lee, board chair, and representatives from the Lewis & Clark Montessori Charter School (LCMCS) presented the school's annual report. LCMCS completed its ninth year of operation in June of 2016. Charter schools are required to report to the district and the State Board of Education each year on the performance of the school. The report included the school's goals and assessments related to student performance. An independent review of the Lewis & Clark Montessori Charter School was conducted by Portland State University, and was included as part of the school's evaluation. (Refer to the agenda packet.)

TRANSPORTATION SERVICES UPDATE (7:48 p.m.)

Representatives from First Student Transportation Services were unable to attend the board meeting; therefore, the report was deferred until the March board meeting.

COMMITTEE MEETING MINUTES AND/OR REPORTS (7:48 p.m.)

District Advisory Council (DAC): Athena Vadnais reported that the January DAC meeting was canceled due to weather. The next DAC meeting will be on February 16, 2017, at Clear Creek Middle School.

Superintendent Search Process Committee: It was noted that minutes of the January 9 and the January 25-26 committee meetings were included in the agenda packet for information.

BOARD REPORTS (7:50 p.m.)

Board members summarized various meetings and other activities they participated in during the month.

CABINET REPORTS (8:02 p.m.)

There were no cabinet reports.

ASSOCIATIONS REPORTS (8:04 p.m.)

Rhett Hyman, a teacher at East Orient Elementary School, reported on behalf of the Gresham-Barlow Education Association (GBEA).

Erika Fuller, a secretary at West Gresham Elementary School, reported on behalf of Oregon School Education Association (OSEA) Chapter 8 employees.

CITIZENS' REQUESTS OF THE BOARD (8:04 p.m.)

There were no citizens' requests of the board.

MOTION 51 ACCEPTANCE OF A DONATION: SAMSUNG TECHNOLOGY PACKAGE TO CLEAR CREEK MIDDLE SCHOOL (8:05 p.m.)

Teresa Ketelsen introduced Tom Erickson, STEAM teacher at Clear Creek Middle School and the state winner in Samsung's "Solve for Tomorrow" contest. Mr. Erickson explained that the award was a \$25,000 Samsung technology package for use at Clear Creek Middle School. The technology package will be used to design and build adult manipulatives for Alzheimer's patients at the Lambert House, an adult care facility in Gresham.

It was moved by Kris Howatt, seconded by Kent Zook and carried unanimously to accept the donation of a \$25,000 Technology Package to the STEAM program at Clear Creek Middle School from Samsung.

MOTION 52 INCLEMENT WEATHER MAKE-UP DAYS (8:12 p.m.)

It was moved by Matt O'Connell, seconded by Kris Howatt and carried unanimously to adopt the amended 2016-17 School Year Calendar which identifies June 20 to 26 as inclement weather make-up days, and moves the last day for 12th grade students to Wednesday, June 7, 2017; the last day for 8th grade students to Tuesday, June 20, 2017; the last day for K-7th grade students to Thursday, June 22, 2017; and, the last day for 9-11th grade students to Friday, June 23, 2017.

MOTION 53 INCLEMENT WEATHER MAKE-UP DAYS – 14-DAY WAIVER REQUEST (8:14 p.m.)

It was moved by Kris Howatt and seconded by Kent Zook to have administration request from the State Superintendent of Public Instruction permission to include in the district's calculation of instructional time required by OAR 581-022-1620 14 hours for emergency school closures due to adverse weather conditions.

In the discussion that followed, it was noted that it is unclear at this time how the waiver request will affect Division 22 standards reporting. This information will be provided the board when it is received from the Oregon Department of Education.

The motion carried unanimously.

MOTION 54 APPROVAL OF SUPERINTENDENT SEARCH SERVICE CONTRACT (8:16 p.m.)

Kris Howatt explained that the Superintendent Search Committee has met twice after reviewing proposals from eight search firms. The finalist selected by the committee, Ray and Associates, was invited to attend the work session that preceded this evening's board meeting. The committee is recommending that the board approve the selection of Ray and Associates, Inc., to serve as the Board's superintendent search consultant, and authorize the Superintendent Search Committee to negotiate the terms of a contract with the consultant for an amount not to exceed \$19,500 in fees, and reimbursable expenses of approximately \$5,000. Kathy Ruthruff seconded the recommendation.

In the discussion that followed, Director Howatt explained that additional information will be provided in a variety of ways (e.g., email, newspaper advertisements, etc.) about a search timeline, and the engagement of parents, staff, and community members in the development of a profile for the new superintendent.

The motion carried unanimously.

MOTION 55 OPEN ENROLLMENT APPLICATION PROCESS AND TRANSFERS (8:20 p.m.)

James Hiu summarized the information provided in the agenda packet. It was then moved by Kathy Ruthruff and seconded by Kris Howatt to accept the Gresham-Barlow School District Open Enrollment 2017-2018 School and Grade Slots, as presented.

Board member expressed an interest in knowing how many of the students who transferred into the district over the past six years stayed with the district through graduation. This topic will be covered in a future board work session.

The motion carried unanimously.

MOTION 56 MESD PROGRAMS AND SERVICES PROPOSAL, LOCAL SERVICE PLAN
(8:24 p.m.)

Jim Schlachter provided a brief overview of the MESD Local Service Plan proposed for 2017-18.

It was moved by Kathy Ruthruff and seconded by Kent Zook to approve the MESD Local Service Plan 2017-18, Programs and Services Proposal, as presented.

Following discussion, the motion carried unanimously.

MOTION 57 BOARD REPRESENTATION AT COMMENCEMENT (8:28 p.m.)

It was moved by Kris Howatt, and seconded by Kathy Ruthruff to appoint board representatives for high school commencements as follows [in alphabetical order by location]:

Matt O'Connell	Carla Piluso	Adult Program Wed., June 14 – 7:00 p.m. Council Chambers
Kris Howatt	John Hartsock	Gresham HS Tues., June 13 – 8:30 p.m. Memorial Coliseum
Kathy Ruthruff	Carla Piluso	Sam Barlow HS Tues., June 13 – 5:00 p.m. Memorial Coliseum
Kent Zook	Sharon Garner	Springwater Trail HS Thurs., June 15 – 7:00 p.m. Sam Barlow High School

The motion carried unanimously.

ANNOUNCEMENTS (8:32 p.m.)

Feb. 7, 2017: Board Policy Review Committee – 8:00 - 9:30 a.m.
Gresham-Barlow School District Office
Business Office Conference Room

Feb. 9, 2017: Board Work Session - 6 p.m.
Partnership Room
Center for Advanced Learning

Feb. 16, 2017: DAC Meeting - 7 p.m.
Clear Creek Middle School
Board Representatives: Kathy Ruthruff, Sharon Garner,
John Hartsock

Feb. 17, 2017: Board Mid-Year Planning Session – 8 a.m. - 4 p.m.
Easthill Church
Gresham, Oregon

Feb. 20, 2017: Presidents Day Holiday
School and Offices Closed

Feb. 23, 2017: Board Work Session - 6 p.m.
Partnership Room
Center for Advanced Learning

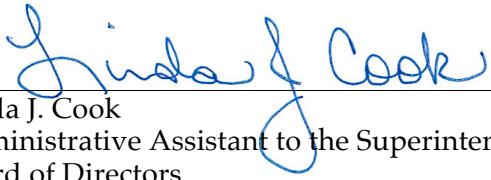
Mar. 9, 2017: Regular Board Meeting - 7 p.m.
Council Chambers
Public Safety and Schools Building

ADJOURNMENT

There being no other business, the meeting was adjourned at 8:33 p.m.

Note: These minutes were approved by the board on March 9, 2017.

Submitted by: _____


Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors



Jim Schlachter, Superintendent

Gresham-Barlow School District No. 10Jt

1331 NW Eastman Parkway, Gresham, OR 97030-3825
www.gresham.k12.or.us

Phone: (503) 261-4555
Fax: (503) 261-4554

February 2, 2017

A Message for the Community

Dear Gresham-Barlow School District Staff and Families,

The mission of the Gresham-Barlow School District is to prepare every student for success. To achieve our mission, we must provide our students with an educational environment that is welcoming and safe. On behalf of the school district and in consultation with the board-appointed Superintendent's Equity Advisory Committee, I am writing to affirm our commitment to the safety and well being of all students in our district.

The school district's Educational Equity [Policy JBB](#) states: "The Gresham-Barlow School District recognizes that an inclusive and welcoming environment allows students and families to feel safe, respected, and valued, thus supporting students in achieving their educational objectives." Our staff is committed to providing such an environment in our schools every day for every student and will continue to do so. As a district we recognize that culture and diversity are assets for our communities that are to be respected.

The Gresham-Barlow School District's [Policy GBNA](#) states behaviors such as hazing, harassment, intimidation, and bullying are strictly prohibited and shall not be tolerated. This policy is always in effect and any actions or statements that conflict with this policy will be swiftly and appropriately addressed. If a person experiences any of the behaviors listed above it is important that they report it to school administration as soon as possible.

In an effort to maintain school environments where students and families are safely respected and valued, we strive to minimize access of outside agencies to our students. Public schools are for everyone. Federal law prohibits public schools from asking about, or maintaining information on, a student's immigration status. The school district does not request or document this information, nor do we have this information to release.

We live in an exceptional community dedicated to encouraging and supporting our students and staff. We thank you for your continued commitment and support of our schools.

Sincerely,
Jim Schlachter
Superintendent of Schools



Progress Toward Quality Education

Governor's Proposed Budget

\$8.02
BILLION

Cuts

- Staff reductions and related higher class sizes at all levels
- Program reductions and eliminations
- Suspend curriculum adoptions and related professional development
- Reduce investment in early career teacher training and support



Maintains Current Programs

\$8.40
BILLION

No Cuts

- Maintain current class sizes in upper elementary, middle and high schools
- Possible increase in class sizes in primary classes
- Sustain the program improvements made over past four years
- Maintain a minimal curriculum adoption plan and associated assessment program and collaboration opportunities
- Maintain a modest early-career teacher training and support program



Stable, Some Progress

\$8.93
BILLION

Progress

- Reduced class sizes in identified grades and subjects
- Support needed curriculum adoptions, assessment support and associated professional development
- Full support for core content and improved opportunities in the arts, physical education, and electives
- Fully support Measure 98 investments without need to make reductions elsewhere
- Increase early-career teacher training and support

\$9.97
BILLION

Quality

- Build a system that is supported by research-based instructional models and associated class sizes
- Support instruction by a robust assessment program and time that supports quality collaboration.
- Redesign schedules to accommodate increased STEM, CTE, arts and electives
- Add instructional time to address student learning needs
- Invest in fully-funded models of developing early career educators.

Brief Narrative for Gresham-Barlow School District

Cuts

The crippling reductions that defined 2009-13 would again be our experience. The modest improvements that we have made in addressing class sizes in recent years would be lost. A return to a budget-reduction process would require a focus on staff reductions since many of the programs reduced in 2009-13 were never restored.

- Staff reductions and related higher class sizes at all levels
- Program reductions and eliminations
- Suspend curriculum adoptions and related professional development
- Reduce investment in early career teacher training and support

No Cuts

Maintaining status quo is clouded by the budget restrictions required by Measure 98. The challenge of making Measure 98 investments at the expense of staff and programs elsewhere will create significant tension.

- Maintain current class sizes in upper elementary, middle and high schools
- Possible increase in class sizes in primary classes
- Sustain the program improvements made over past four years
- Maintain a minimal curriculum adoption plan and associated assessment program and collaboration opportunities
- Maintain a modest early-career teacher training and support program

Progress

The investment in effective programs, practices and services that have not been fiscally possible would be central to this level. An evaluation of where class size reductions are most effective along with what practices and programs would support student achievement would precede investments.

- Reduced class sizes in identified grades and subjects
- Support needed curriculum adoptions, assessment support and associated professional development
- Full support for core content and improved opportunities in the arts, physical education, and electives
- Fully support Measure 98 investments without need to make reductions elsewhere
- Increase early-career teacher training and support

Quality

Full support for a quality K-12 program would allow a process of rethinking how we can best achieve our mission. The feasibility of funding educational practices that have not been remotely possible in recent years would allow a refinement of our vision for the future.

- Build a system that is supported by research-based instructional models and associated class sizes
- Support instruction by a robust assessment program and time that supports quality collaboration.
- Redesign schedules to accommodate increased STEM, CTE, arts and electives.
- Add instructional time to address student learning needs
- Invest in fully-funded models of developing early career educators.

JS:lc 01/23/2017

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Meeting / Work Session

February 9, 2017

The Gresham-Barlow School District Board of Education held a work session on Thursday, February 9, 2017, in the Forum Room (Room 220) at the Center for Advanced Learning, 1484 NW Civic Drive, Gresham, Oregon.

The meeting was called to order at 6:03 p.m. by the vice-chair, Kris Howatt. Other board members in attendance were Kent Zook, John Hartsock, and Sharon Garner. (The meeting was quorate.) Matt O'Connell arrived at 6:20 p.m., and Carla Piluso arrived at 7:00 p.m. Kathy Ruthruff was absent.

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
James Hiu	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Randy Bryant	Executive Director of Human Resources
Julie Evans	Executive Director of Elementary Education
Sara Hahn-Huston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement

The following cabinet members were absent:

Mike Schofield	Chief Financial Officer
----------------	-------------------------

Guests included: School principals, vice-principals, special education program administrators, and members of the district Instructional Leadership Team (ILT).

SUPERINTENDENT SEARCH PROCESS (6:04 p.m.)

Members of the Superintendent Search Process Committee (i.e., Kris Howatt, John Hartsock, and Sharon Garner) provided a brief update on the committee's work to develop a process for filling the superintendent vacancy. Principals will be asked to provide input regarding the profile for a new superintendent either by a survey, or by meeting with the search consultants.

The committee asked principals about their preference for participating by survey or by meeting with the consultants. The majority responded that meeting with the consultants was the preferred method.

SCHOOL IMPROVEMENT PLAN (SIP) PRESENTATION / FAIR (6:15 p.m.)

Principals and and/or school administrators provided desktop displays outlining their individual school improvement plans, and highlighted key areas of focus for each school. Their presentations identified the alignment between site-specific goals, the District Continuous Improvement Plan, and the district's 2020 Vision. (Copies of their displays have been appended to these minutes.)

ANNOUNCEMENTS (7:40 p.m.)

Feb. 16, 2017: DAC Meeting - 7 p.m.
Clear Creek Middle School
Board Representatives: Kathy Ruthruff, Sharon Garner, John Hartsock

Feb. 17, 2017: Board Mid-Year Planning Session – 8 a.m. - 4 p.m.
Easthill Church
Gresham, Oregon

Feb. 20, 2017: Presidents Day Holiday
School and Offices Closed

Feb. 23, 2017: Board Work Session - 6 p.m.
Partnership Room
Center for Advanced Learning

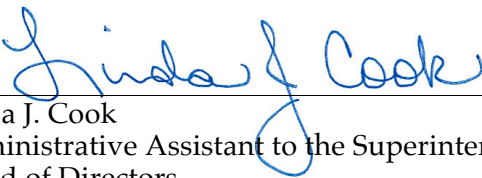
Mar. 9, 2017: Regular Board Meeting - 7 p.m.
Council Chambers

ADJOURNMENT (7:41 p.m.)

The meeting was adjourned at 7:41 p.m.

Note: These minutes were approved by the board on March 9, 2017.

Submitted by: _____


Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Meeting / Mid-Year Planning Session

February 17, 2017

The Gresham-Barlow School District Board of Education held a mid-year planning session on Friday, February 17, 2017, in the Office Complex South on the Easthill Church campus, 544 N. Main, Gresham, Oregon.

The meeting was called to order at 8:04 a.m. by the chair, Carla Piluso. Other board members in attendance were Kris Howatt, Matt O'Connell, Kathy Ruthruff, John Hartsock, and Sharon Garner. Kent Zook was absent.

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
James Hiu	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Randy Bryant	Executive Director of Human Resources
Julie Evans	Executive Director of Elementary Education
Sara Hahn-Houston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement

Mike Schofield, chief financial officer, arrived at 11:00 a.m.

Guests at various times throughout the day included the following:

Angie Kautz	Director of Teaching and Learning
Terry Taylor	Director of Facilities
Nicole Ralston	Assistant Professor, University of Portland
Scott Rose	Principal Architect, DLR Group
Rick Rainone	Cornerstone Management Group, Inc.
Mathieu Jacobs	Cornerstone Management Group, Inc.
Casey Cunningham	Cornerstone Management Group, Inc.
Cheryl Pin	Cornerstone Management Group, Inc.
Renée Alexander	BBT Architects, Inc.
Melissa Guarin	BLRB Architects
Randall Heeb	Opsis Architecture, LLP

Note: All handouts provided at this session have been uploaded to the School Board page on the district's web site: www.gresham.k12.or.us. Copies are also on file at the district office.

WELCOME AND OPENING EXERCISE (8:04 a.m.)

Chair Piluso welcomed participants and, as an icebreaker, asked each person to briefly describe one characteristic of a United States president.

STRATEGIC PLANNING – DISTRICT GOALS, PART I (8:09 a.m.)

Superintendent Schlachter provided an overview of the seven strategic themes that guide the district's work. Participants then worked in small groups to prioritize the top three goals, and talk about what success would look like in 2020 if all of the identified targets were accomplished. The groups then recorded their top three priorities on flip charts.

MULTNOMAH COUNTY PARTNERSHIP FOR EDUCATIONAL RESEARCH (8:50 a.m.)

Nicole Ralston of the University of Portland presented information on the Multnomah County Educational Partnership and research projects conducted for the Gresham-Barlow School District. Research topics include:

- World Language as Graduation Requirement
- Recruitment and Retention of Teachers and Administrators: Research-Based Best Practices
- Does Participation in School-Sponsored Track and Field Impact Attendance, Academic Achievement, and Discipline?
- Exclusionary Practices
- Academic Pathways
- A Further Evaluation of a Full-Day Kindergarten Model
- Evaluation of the Benefits Provided by Instituting a Full-Day Kindergarten Model
- College Readiness: An Evaluation of Course Completion
- An Evaluation of the Effects of Freshman Academy

QUARTER 2 REPORTS (9:38 a.m.)

Jim Schlachter presented the district's Quarter 2 Reports. He also talked about community-based partners and countywide resources, such as All Hands Raised, and the benefits their work has on the district's schools.

RECESS/RECONVENE (10:00 a.m.)

The board recessed at 10:00 a.m. and reconvened at 10:21 a.m.

K-3 TECHNOLOGY GRANT (10:21 a.m.)

Angie Kautz reported on goals of the \$1,369,326 K-3 technology integration grant received from the Mt. Hood Cable Regulatory Commission, and summarized what has been accomplished to date, which includes installation of the infrastructure and hardware, staffing, training, and facilitating sessions for family literacy and technology.

TEACHER COLLABORATION GRANT (11:00 a.m.)

Teresa Ketelsen provided an update regarding the district's Teacher Collaboration Grant, which is funded through the Oregon Department of Education, and she summarized 2016-17 highlights. She explained that the grant for this year school year was a little over \$1 million, it is renewable for up to two more years, and it is based on the district's ADM (average daily membership).

The district needs to reapply for the grant each year, but if progress can be substantiated, successful renewals are likely. Regina Norris and Mark Kim are the grant managers for the district; they oversee the five committees (85 participants) that lead the work funded by the grant.

Ms. Kettelsen's presentation included a demonstration of how the Swivl robotic platform is being used for recording and or sharing presentations and class lectures.

OREGON SCHOOL SUCCESS STORY (11:26 a.m.)

John Hartsock handed out an Oregonian article titled, "Oregon School Success Story: How Oregon City High got 94 Percent of Students to Graduation." Board members briefly discussed the article.

BUDGET UPDATE AND DISTRICT GOALS, PART II (11:30 a.m.)

Mike Schofield provided a budget update and summarized uncertainties that will affect the upcoming budget process. It is anticipated that budget reductions for 2017-18 are inevitable.

RECESS/RECONVENE (11:50 a.m.)

The meeting was recessed at 11:50 a.m. for lunch, and participants walked to a local restaurant. They returned to the meeting room at 12:57 p.m., and the meeting was reconvened at 1:01 p.m. All board and cabinet members named above were present when the meeting was reconvened.

BOND UPDATE: OVERVIEW (12:57 p.m.)

Rick Rainone and Mike Schofield reviewed a draft of the bond management plan.

BOND UPDATE: ELEMENTARY SCHOOL PROJECTS (1:32 p.m.)

Renée Alexander, a principal architect for BBT Architects, and Scott Rose, a principal architect for DLR Group, presented information regarding the district's bond projects for North Gresham and East Gresham elementary schools. Their presentations included progress on design work, involvement of stakeholders, security measures to be implemented during construction, and timelines. (Refer to the handout from BBT Architects titled, "Schematic Design Workplan for North Gresham Elementary School Replacement.")

BOND UPDATE: HIGH SCHOOL PROJECTS (2:06 p.m.)

Board members heard a report regarding the development of reconstruction and modernization projects for Gresham High School, which included a draft program validation and conceptual design schedule, and discussion about safety and the enforcement of security plans.

BID AWARD: CM/GC (3:04 p.m.)

Mr. Schofield explained that inclement weather has caused a delay in completing the Construction Management / General Contractor (CM/GC) selection process. For this reason, action to approve bid awards has been postponed to a subsequent meeting.

MOTION 58 OSCIM AUTHORIZING AGREEMENT (3:04 p.m.)

Mike Schofield presented a sample grant agreement for the Oregon School Capital Improvement Matching (OSCIM) program, which is administered by the Oregon Department of Education. He explained that board authorization and approval of the OSCIM agreement is required before the district can receive the \$8 million grant award, and recommended ratification of the following resolution:

**A RESOLUTION OF THE BOARD OF
GRESHAM-BARLOW SCHOOL DISTRICT**

RESOLUTION No. 1617-11

A resolution of the Board approving and authorizing the District to enter into a contract with the State of Oregon acting by and through its Department of Education:

Whereas;

1. The Oregon Legislature enacted Senate Bill 447 which created the Oregon School Capital Improvement Matching Program (OSCIM);
2. On July 14, 2016 the Oregon Department of Education formally notified the District that the District has qualified for and was awarded a capital matching grant of \$8 million under the OSCIM Program contingent on provision of matching funds by the District;
3. Whereas, at the November 8, 2016, general election, District voters approved the issuance of general obligation bonds in the amount of \$291,170,000 for capital costs, thereby providing the necessary matching funds;
4. In order to receive the OSCIM Grant, the District must enter into an OSCIM Grant Agreement with the Oregon Department of Education in the form of contract attached to this resolution;
5. The OSCIM Grant Agreement requires the District Board to authorize and approve the OSCIM Grant Agreement and authorize the execution of the agreement by a representative of the District.

Therefore, the Board of Directors of the Gresham-Barlow School District hereby resolves the following:

1. The Board hereby accepts the OSCIM Grant award of \$8 million;
2. The Board authorizes execution of an OSCIM Grant Agreement in substantially the form attached to this resolution;
3. The superintendent of the District, Jim Schlachter, is hereby authorized and directed to execute the OSCIM Grant Agreement on behalf of the District.

Approved by the Board of Directors of the Gresham-Barlow School District on February 17, 2017 by a vote of _____ to _____

Discussion followed regarding language in the agreement that requires the district to follow all state and federal regulations. The district has been assured that Oregon prevailing wage laws can be followed, because the grant is funded by state dollars. The district will define this understanding in a letter that will accompany the agreement when it is submitted.

It was moved by John Hartsock and seconded by Matt O’Connell to approve Resolution No. 1617-11 [. . . approving and authorizing the district to enter into a contract with the State of Oregon acting by and through its department of education].

The motion carried 6 to 0.

RECESS/RECONVENE (3:10 p.m.)

The board recessed at 3:10 p.m. and reconvened at 3:21 p.m.

BOARD/CABINET PLANNING FOR FEBRUARY-JUNE 2017 (3:21 p.m.)

Superintendent Schlachter outlined the work that needs to be accomplished at the cabinet and board levels between now and the end of the school year:

<u>The Work</u>	<u>Lead People</u>
Bond Design	James Hiu, Julie Evans, Kris Howatt, John Hartsock, Sharon Garner
Bond Management	Mike Schofield, Jim Schlachter, Terry Taylor
Bond FFE	Julie Evans, Terry Taylor
Bond Communications	Athena Vadnais, Jim Schlachter, Mike Schofield
Negotiations (GBEA)	Randy Bryant, Teresa Ketelsen, Athena Vadnais Sharon Garner, Kathy Ruthruff
Negotiations (OSEA)	Randy Bryant, Jim Schlachter, Mike Schofield James Hiu, John Koch, Kris Howatt, Athena Vadnais
Superintendent Search	School Board, Lyn Cook
2017-18 Budget	Jim Schlachter, Cabinet
RIF (Reduction in Force)	Randy Bryant, Mike Schofield, James Hiu, Julie Evans, Teresa Ketelsen, Jim Schlachter

Other items named included training a new school board member, and selecting a new human resources executive director. These items are all in addition to the usual daily work of the board, cabinet, and support staff.

Mr. Schlachter explained that the purpose of this presentation was to create an awareness regarding the demands on schedules and staff time, the importance of understanding and collaboration, and the prioritization of topics as meeting agendas are developed.

SUPERINTENDENT SEARCH (3:38 p.m.)

John Hartsock provided an update regarding work of the superintendent search committee. (Refer to documents titled: Questions for Cabinet Members; Superintendent Search Process and Timeline; Suggested Superintendent Search Advertising; Search Consultant Interviews / Survey to Develop the Profile; Qualities Desired in the New Superintendent; and, Superintendent Salaries.)

The committee is in the process of setting the profile for a new superintendent. To that end, the consultants are working to gather input from a wide variety of stakeholders through interviews, forums, and surveys. The vacancy has been advertised through COSA (Confederation of Oregon School Administrators) and the district's web site. A recruitment brochure will be developed after the profile has been developed and published by Ray and Associates.

RECESS/RECONVENE (4:03 p.m.)

The board recessed at 4:03 p.m. The superintendent and cabinet members were excused at this time.

The meeting was reconvened at 4:07 p.m.

BOARD SUCCESSION (4:07 p.m.)

Board members reviewed the May 2017 election calendar and the key dates for school board candidates:

- February 6 was the first date for candidates to file in-person at the Multnomah County Elections office.
- March 16 is the deadline for candidates to file for open positions; the paperwork can be delivered in person or mailed.
- March 20 is the deadline for filed candidates to submit an optional Voters Pamphlet statement.
- May 16 is Election Day.

Following is a list of Gresham-Barlow school board seats subject to this election:

<u>Position No.</u>	<u>Zone No.</u>	<u>Incumbent</u>
3	2	Matt O'Connell
4	At-Large	Carla Piluso
5	4	Kent Zook
6	At-Large	Sharon Garner

BOARD SELF-EVALUATION (4:11 pm)

Board members expressed an interest in completing an on-line board assessment using the same questions that were sent via "Survey Monkey" in August 2016. They asked the board secretary to send the survey out next week, with a one-week turnaround for completion.

BOARD TOPICS (4:19 p.m.)

Board members talked about bills being considered by the legislature, such as HB 2651, which would mandate class size as a collective bargaining subject; HB 2688, which would establish Oregon Quality Education Model Modernization Task Force; and, legislation that would include civics as a high school graduation requirement. The status of these proposed bills can be followed on the Oregon School Board Association web site.

Kris Howatt announced that Francisco Acosta has resigned from the Oregon School Boards Association's board of directors. He was a representative for Multnomah County. There is a provision in the OSBA constitution that allows OSBA to appoint someone from an adjoining county if no one from Multnomah County applies for the position. The deadline to apply is next Friday [February 24]. Director Zook is currently the legislative policy committee representative for Multnomah County. That position may become vacant and, therefore, will be subject for election in the fall.

The process for adding topics to board meeting agendas was discussed. It was noted that a list is maintained in the superintendent's office and discussed on a regular basis with board leadership as part of the agenda development process. The board secretary was asked to add items to the list as they are suggested during board meetings.

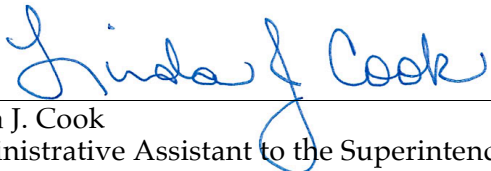
Board members expressed an interest in discussing conditions of employment for superintendents and cabinet-level administrators at a future work session.

ADJOURNMENT

The meeting was adjourned at 4:35 p.m.

Note: These minutes were approved by the board on March 9, 2017, as submitted.

Submitted by: _____


Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Meeting / Work Session

February 23, 2017

The Gresham-Barlow School District Board of Education held a work session on Thursday, February 23, 2017, in the council chambers conference room of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 6:07 p.m. by the vice-chair, Kris Howatt. Other board members in attendance were Matt O'Connell, Sharon Garner, Kathy Ruthruff, and John Hartsock. Carla Piluso and Kent Zook were absent; the meeting was quorate.

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
James Hiu	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Randy Bryant	Executive Director of Human Resources
Sara Hahn-Huston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement

The following cabinet members absent:

Julie Evans	Executive Director of Elementary Education
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Guests included:

Terry Taylor	Director of Facilities, Gresham-Barlow School District
Dick Steinbrugge	Exec. Administrator for Facilities, Beaverton School District

RESILIENCE DESIGN PLANNING (SEISMIC UPGRADES) (6:07 p.m.)

Dick Steinbrugge presented information regarding potential earthquake hazards in Oregon (referencing the Oregon Resilience Plan) and efforts underway in the Beaverton School District to prepare its facilities to be seismic safe shelters. (A copy of his handout titled, "Beaverton School District Resilience Planning," has been uploaded with the agenda packet materials.)

RECESS / RECONVENE (6:44 p.m.)

The board recessed at 6:44 p.m. Mr. Steinbrugge left the meeting at this time. The meeting was reconvened at 6:49 p.m.

RESILIENCE DESIGN PLANNING (continued) (6:49 p.m.)

Following the recess, board members discussed seismic upgrades as a bond projects priority. There was consensus that the district has a fiduciary responsibility to include resiliency in design planning, and that more robust standards to provide schools that can serve as shelters should be considered.

2017 BOND PROJECTS (6:49 p.m. p.m.)

Mike Schofield reviewed a list of "2017 Small Bond Projects, Draft as of 2/23/17." The list included items such as roofing, track resurfacing, safety and security improvements, heating and cooling upgrades, classroom furniture, wiring for technology, and a field rehabilitation. (The list has been included with the agenda packet.)

Updates to the bond projects list will be posted to the district's web site as part of the district's overall bond projects communications plan, which is being developed.

AUDIT PROCESS (7:00 p.m.)

Mr. Schofield explained that the district's auditors (Pauly and Rogers) will begin interim field work in the district in April. He asked board members to identify topics to be included in the auditors' review.

Requests from board members included the following:

- ✓ spot-check physical payroll checks (e.g., "ghost" employee checks)
- ✓ spot-check health insurance coverage (e.g., changes in dependents)
- ✓ spot-check banks
- ✓ the use of separate computers, passwords (not system-wide), and blocked machines to complete transfers
- ✓ review internal process/controls
- ✓ review the process for inputting vendor information
- ✓ review PTA/PTO/PTC (parent organizations) accounting practices (e.g., how bank statements are handled)

Board members were encouraged to send any additional topics to Chair Piluso or Vice-Chair Howatt; they will forward the requests to Mike Schofield.

POLICY REVIEW (7:07 p.m.)

Board members reviewed a proposed policy, FFB, Names on Building Plaques, which was recommended by the policy review committee. Following discussion, the proposed policy was advanced for second reading and adoption, as presented, to the March 9, 2017, business meeting.

The board also discussed an existing policy, BHD, Board Member Compensation and Expense Reimbursement. It was agreed that the last sentence (see below) should be omitted because the budget for board expenses is reviewed as part of the standard budget process each year; therefore, the requirement does not [may not] need to be included in policy.

The administration will review verbiage in the applicable Oregon statutes. If the sentence is not required by law, an amended policy will be presented for consideration at a subsequent meeting. (Following is the sentence recommended for deletion: "The board will annually review the budget for board expenses and establish expenditure guidelines.")

In the discussion that followed, there were individual questions concerning district practice and timelines for processing expense reimbursements for board travel. Board members were encouraged to consult with Mr. Schofield regarding their individual questions about current business office guidelines.

Randy Bryant provided an update regarding new hiring procedures being developed in response to revisions adopted on February 2, 2017, for policy GB, General Personnel Policies. Topics in the discussion included the distinction between the hiring process and approving employment contracts, which is currently being reviewed by legal counsel. Board members will receive a summary of the results once the legal counsel review has been completed.

MOTION 59 RFP AWARD: BOND INVESTMENT ADVISORY SERVICES (7:38 p.m.)

Following an overview provided by Mike Schofield, Matt O'Connell moved to authorize the administration to negotiate a contract with Piper Jaffray & Co. for investment services. John Hartsock seconded the motion.

In the discussion that followed, Mike Schofield indicated that he will provide quarterly reports to the board regarding how the district's bond funds are invested and the returns on those investments, as stipulated by Policy DFA, Investment of Funds.

The motion carried 5 to 0.

FUTURE BOARD MEETING TOPICS (7:45 p.m.)

Board members discussed future board meeting topics, which included a review of audit services (e.g., fees, a possible change in the lead auditor, and the feasibility of conducting an RFP for audit services next year).

An updated log of past and future board meeting topics will be provided board members.

MISCELLANEOUS (7:50 p.m.)

Jim Schlachter informed the board that Weston KIA will be contributing \$25,000 to the Gresham-Barlow School District. Jan Weston, chairman and chief financial officer of Weston KIA, will deliver the check to the district office on Tuesday, February 28. The board will be asked to officially accept the donation (as required by board policy) during its business meeting on March 9, 2017.

John Hartsock reminded board members about interviews scheduled for Monday and Tuesday of next week with consultants from Ray and Associates, the firm hired to assist with the district's superintendent search. (The purpose of the interviews will be to help develop a profile for the new superintendent.) In addition, two days will be needed during the week of April 17 for board members to interview candidates. A Doodle poll will be sent to board members to select the dates for these superintendent candidate interviews.

ANNOUNCEMENTS (7:58 p.m.)

Mar. 9, 2017: Public Hearing - 5 p.m.
Charter School Renewals
Council Chambers
Public Safety and Schools Building

Mar. 9, 2017: Regular Board Work Session - 6 p.m.
Council Chambers Conference Room
Public Safety and Schools Building

Mar. 9, 2017: Regular Board Meeting - 7 p.m.
Council Chambers
Public Safety and Schools Building

ADJOURNMENT (7:58 p.m.)

The meeting was adjourned at 7:58 p.m.

Note: These minutes were approved by the board on March 9, 2017.

Submitted by: 
Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.

Minutes of Public Hearing Charter School Renewals - ORS 338.065

March 9, 2017

The Gresham-Barlow School District Board of Education held a public hearing regarding proposed charter school renewals on Thursday, March 9, 2017, in the council chambers of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The hearing was called to order at 5:02 p.m. by the chair, Carla Piluso. Other board members in attendance were Sharon Garner, Kris Howatt, Kathy Ruthruff, Kent Zook, and John Hartsock. Matt O'Connell arrived at 5:15 p.m.

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
James Hiu	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Randy Bryant	Executive Director of Human Resources
Sara Huston	Executive Director of School Performance

Cabinet members absent were Athena Vadnais, director of communications and community engagement, Julie Evans, executive director of elementary education, and John Koch, executive director of student support services.

James Hiu explained that the hearing was called to order as required by ORS 338.065 in response to contract renewal requests received from three district-sponsored public charter schools: Metro East Web Academy, Gresham Arthur Academy, and Lewis & Clark Montessori. The administration will bring forward a recommendation for board consideration of the renewal requests at the April 6, 2017, business meeting.

Representatives from each charter school were given an opportunity to present their requests, allow for public testimony, and respond to questions of the board.

METRO EAST WEB ACADEMY (5:03 p.m.)

David Gray, executive director, and Johnnie Driessner, board member, of the Metro East Web Academy (MEWA) presented information regarding the charter renewal request and responded to questions of the board.

The renewal request included five major changes to the current charter school agreement:

1. Expand the terms of renewal from five years to ten years;
2. Widen the grade span from the current 6-12th to kindergarten-12th;
3. Increase the enrollment cap from 500 ADMw to 1,000 ADMw;
4. Raise the ADMw charter rate to 95% funding formula; and
5. Allow more independence in the school year calendar (days and hours of operation).

Public Testimony: There was no public testimony; however, there were representatives of the MEWA staff, students, and board members in the audience.

GRESHAM ARTHUR ACADEMY (5:21 p.m.)

Kandice Burton, principal, Stephanie Walker, executive director, and Jill Domine, business operations/human resources director of the Gresham Arthur Academy (GAA) presented information regarding the charter renewal request and responded to questions of the board.

Proposed changes to the charter agreement were summarized as follows:

1. Allow more flexibility with K-2 standardized assessments;
2. Expand the terms of renewal from five years to ten years;
3. Increase funding from 80% to 90%; and
4. Dissolve the local board requirement, thereby allowing the Mastery Learning Institute board to provide oversight for the Gresham Arthur Academy as it does all other Arthur Academy charter schools.

Public Testimony: The following individuals provided testimony in favor of renewing the public charter school agreement with Gresham Arthur Academy: Isaac Eivers, Shannon Chisom, and Karen Standley. There were also other students, family members, and staff members in the audience to show support of the renewal.

LEWIS & CLARK MONTESSORI (5:44 p.m.)

Melissa Harbert, executive director, and Matt Lee, board member, of the Lewis & Clark Montessori Charter School (LCMCS) presented information regarding the charter renewal request and responded to questions of the board. (A copy of their slide presentation, and a handout titled, "2017 Charter Renewal Proposal," will be uploaded to the web with these minutes.)

Proposed changes to the charter agreement were summarized as follows:

1. Maintain the current five-year renewal term;
2. Increase ADM gradually over five years for middle school students, up to 90%;
3. Increase enrollment cap of 353 to a maximum of 375 students; and
4. Review student services needs based on increased percentage of students who are on special programs.

Public Testimony: The following individuals expressed support for renewing the charter school agreement: Alex Earl, Mishawn Nelson, Miller Nelson, Grace Goldstein, Justice Evans, Peter Jensen, and Sierra Borschel.

ADJOURNMENT

The hearing was adjourned at 6:06 p.m. A board work session followed in the council chambers conference room at 6:10 p.m.

These minutes were approved by the Board of Directors on April 6, 2017.

Submitted by: 
Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Meeting / Work Session

March 9, 2017

The Gresham-Barlow School District Board of Education held a work session on Thursday, March 9, 2017, in the council chambers conference room of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 6:10 p.m. by the chair, Carla Piluso. Other board members in attendance were Sharon Garner, Kris Howatt, Kathy Ruthruff, Kent Zook, Matt O'Connell, and John Hartsock.

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
James Hiu	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Randy Bryant	Executive Director of Human Resources
Julie Evans	Executive Director of Elementary Education
Sara Huston	Executive Director of School Performance

Cabinet members absent were Athena Vadnais, director of communications and community engagement, and John Koch, executive director of student support services.

Note: All handouts provided at this session will be uploaded to the School Board page on the district's web site: www.gresham.k12.or.us. Copies are also on file at the district office.

SUPERINTENDENT SEARCH (6:12 p.m.)

By telephone, Ryan Ray of Ray and Associates, Inc., provided an update on the superintendent search process, which included a review of the following handouts:

- Seeks a Superintendent Who . . .
- Flyer
- 33 Characteristics Report
- Survey Results
- Additional Comments
- Qualities Desired
- Search Process and Timeline

It was noted that results from a ThoughtExchange survey are being compiled and will be presented at an April board meeting.

The conference call with Mr. Ray ended at 6:41 p.m.

Board members discussed an interview schedule, and the following dates were reserved for this purpose: April 10, April 20, and April 21. The interviews will be conducted in executive session, and each session will begin at 5 p.m.

It was noted that the April 20 executive session will be in lieu of the previously-scheduled DAC (District Advisory Council) meeting.

Carla Piluso and Matt O'Connell notified the board that they cannot attend the executive session (first round of interviews via video) on April 10.

ADJOURNMENT

The work session was adjourned at 6:50 p.m. A regular business meeting followed in the council chambers at 7:02 p.m.

These minutes were approved by the Board of Directors on April 6, 2017.

Submitted by:  _____
Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Meeting / Business

March 9, 2017

The Gresham-Barlow School District Board of Education met in regular session on Thursday, March 9, 2017, in the council chambers of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 7:02 p.m. by the chair, Carla Piluso. Other board members in attendance were Sharon Garner, Kris Howatt, Kathy Ruthruff, Kent Zook, Matt O'Connell, and John Hartsock.

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
James Hiu	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Randy Bryant	Executive Director of Human Resources
Julie Evans	Executive Director of Elementary Education
Sara Huston	Executive Director of School Performance

Cabinet members absent were Athena Vadnais, director of communications and community engagement, and John Koch, executive director of student support services.

The chair led board members, administrators and all those present in the Pledge of Allegiance.

Note: All handouts provided at this session have been uploaded to the School Board page on the district's web site: www.gresham.k12.or.us. Copies are also on file at the district office.

MOTION 60 MEETING AGENDA (7:03 p.m.)

Kris Howatt made a motion to move Item 13, Acceptance of a Financial Donation from Weston KIA, forward on the agenda to follow the Student Transportation Services Update. The motion was seconded by Matt O'Connell, and the meeting agenda was approved as amended.

MOTION 61 CONSENT AGENDA (7:04 p.m.)

The following items were included on the consent agenda:

1. Minutes from Regular Work Session.....February 2, 2017
Minutes from Regular Business Meeting.....February 2, 2017
Minutes from Regular Work Session.....February 9, 2017
Minutes from Regular Mid-Year Planning Session.....February 17, 2017
Minutes from Regular Work Session.....February 23, 2017
2. Financial Report
3. Personnel: Employment Contracts
4. Policy Updates

It was moved by Kris Howatt, seconded by Matt O'Connell and carried unanimously to approve the consent agenda as presented.

RECOGNITIONS (7:05 p.m.)

Gresham-Barlow School District Facilities Department: The board recognized the district's facilities department for exemplary efforts to prepare school buildings and grounds for staff and students during several days of inclement weather. During school closure days and prior to the reopening of school, facilities staff spent many hours in the cold plowing parking lots and clearing sidewalks. The GBSD/GBEA/OSEA Student Safety and Discipline Committee also thanked the facilities staff for their extra efforts.

GRESHAM-BARLOW EDUCATION FOUNDATION REPORT (7:10 p.m.)

Foundation reports are typically presented every-other-month. Accordingly, there was no Foundation report this month.

SUPERINTENDENT'S REPORT (7:10 p.m.)

Superintendent Schlachter reported on the following:

- Randy Bryant has announced his plans to retire at the end of the 2016-17 school year, after many years of service to the district. He currently serves as the executive director of human resources, and has been a principal at Damascus and Gordon Russell middle schools. As executive director of human resources, Mr. Bryant led the work to redesign the evaluation and supervision process for all three staff groups, worked to ensure policies and practices were aligned, and led efforts to increase the district's collaboration with its employee associations.
- The district is in the process of putting together a proposed budget for 2017-18, which will be presented to the budget committee on May 11. Several factors need to be considered, including K-12 funding levels to be identified by the legislature, the impact of Measures 98 and 99, and reductions to Title I funding at the federal level.
- The Center for Advanced Learning will begin strategic planning work in March to envision what the program should look like in the future. A review of programs currently being offered to students will be included.

STUDENT TRANSPORTATION SERVICES UPDATE: FIRST STUDENT, INC. (7:15 p.m.)

Dan Spahr, Gresham location manager for First Student, reported on student transportation services for the district. In 2016, First Student buses traveled 900,247 home-to-school miles and provided transportation to 7,337 students in the school district.

MOTION 62 ACCEPTANCE OF A FINANCIAL DONATION: WESTON KIA (7:28 p.m.)

It was moved by Kris Howatt, seconded by Matt O'Connell and carried unanimously to accept the \$25,000 donation from Weston KIA, which will

provide additional resources for the district's early kindergarten transition program and bolster the district's credit recovery program for high school students.

COMMITTEE MEETING MINUTES AND/OR REPORTS (7:34 p.m.)

District Advisory Council (DAC): Sharon Garner and John Hartsock reported on the February 16, 2017, DAC meeting, which was held at Clear Creek Middle School.

Policy Review Committee Minutes: It was noted that minutes for the February 7, 2017, policy review committee meeting were provided in the agenda packet for information.

Superintendent Search Process Committee: It was noted that minutes of the February 7, 2017, superintendent search process committee meeting were included in the agenda packet for information.

BOARD REPORTS (7:38 p.m.)

Board members summarized various meetings and other activities they participated in during the month.

CABINET REPORTS (7:49 p.m.)

James Hiu reported on the Pathways event that was held on February 22, 2017, at Mt. Hood Community College.

ASSOCIATIONS REPORTS (7:52 p.m.)

Rhett Hyman, a teacher at East Orient Elementary School, reported on behalf of the Gresham-Barlow Education Association (GBEA).

Erika Fuller, a secretary at West Gresham Elementary School, reported on behalf of Oregon School Education Association (OSEA) Chapter 8 employees.

CITIZENS' REQUESTS OF THE BOARD (7:58 p.m.)

There were no citizens' requests of the board.

MOTION 63 SUPERINTENDENT SEARCH PROCESS (7:58 p.m.)

It was moved by Kathy Ruthruff, seconded by Kent Zook and carried unanimously to authorize approval of the process for selection of a new superintendent.

MOTION 64 SUPERINTENDENT PROFILE (7:59 p.m.)

It was moved by Kathy Ruthruff and seconded by Kent Zook to approve the Superintendent Profile as presented. Following discussion, the motion carried unanimously.

MOTION 65 CLASSIFIED SCHOOL EMPLOYEE WEEK RESOLUTION (8:02 p.m.)

It was moved by Kris Howatt, seconded by Kathy Ruthruff and carried unanimously to ratify the resolution recognizing March 6-10, 2017, as Classified School Employees Week in the Gresham-Barlow School District.

On behalf of the board and administration, Superintendent Schlachter presented a bouquet of flowers to Erika Fuller as representative for the classified employees association.

SCHOOL YEAR CALENDARS (8:06 p.m.)

Board members reviewed school year calendars for 2017-18, 2018-19 and 2019-2020 as presented for first reading. Adoption will be recommended at a subsequent meeting.

MOTION 66 CONSTRUCTION MANAGEMENT / GENERAL CONTRACTOR (CM/GC) SERVICES CONTRACT APPROVAL (8:07 p.m.)

It was moved by Kris Howatt, seconded by Matt O'Connell and carried unanimously to approve contracts with Fortis Construction and Lease Crutcher Lewis with an initial not-to-exceed amount of \$125,000 each for pre-construction services pending successful contract negotiations.

MOTION 67 It was moved by Kris Howatt and seconded by Kathy Ruthruff to approve contracts with Bremik Construction and P&C Construction with an initial not-to-exceed amount of \$80,000 each for pre-construction services pending successful contract negotiations. Following discussion, the motion carried unanimously.

RECESS/RECONVENE (8:12 p.m.)

The meeting was recessed at 8:12 p.m. and reconvened at 8:15 p.m.

.MOTION 68 BUDGET COMMITTEE APPOINTMENTS (8:15 p.m.)

It was moved by Kris Howatt, seconded by Kent Zook and carried unanimously to appoint Darrell Buell to budget committee Position 2, for a three-year term expiring June 30, 2019, Amanda Gayken to budget committee Position 4, for a one-year term expiring June 30, 2017, and Justin Weatherford to budget committee position 5, for a three-year term expiring June 30, 2019.

ANNOUNCEMENTS (8:17 p.m.)

March 16: DAC Meeting - 7 p.m.
Powell Valley Elementary School
Board Representatives: Carla Piluso and John Hartsock

March 23: Budget Committee Meeting – 7 p.m.
Partnership Room
Center for Advanced Learning

March 25-27: National School Boards Association Annual Conference
Denver, DO
Board Representatives: John Hartsock, Kathy Ruthruff,
Kris Howatt, Sharon Garner

April 6: Audit Involvement Team - 5 p.m.
Superintendent's Office
Gresham-Barlow School District Administration Office

April 6: Regular Board Work Session - 6 p.m.
Council Chambers Conference Room
Public Safety and Schools Building

April 6: Regular Board Meeting - 7 p.m.
Council Chambers
Public Safety and Schools Building

ADJOURNMENT

There being no other business, the meeting was adjourned at 8:18 p.m.

These minutes were approved by the Board of Directors on April 6, 2017.

Submitted by: 
Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Meeting / Work Session

April 6, 2017

The Gresham-Barlow School District Board of Education held a work session on Thursday, April 6, 2017, in the council chambers conference room of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 5:03 p.m. by the vice-chair, Kris Howatt. Other board members in attendance were Sharon Garner, Kent Zook, and John Hartsock. Matt O'Connell arrived at 5:15 p.m. Carla Piluso and Kathy Ruthruff were absent; however, a quorum of the board was present.

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
James Hiu	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Randy Bryant	Executive Director of Human Resources
Julie Evans	Executive Director of Elementary Education
Sara Huston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement

Guests present included the following:

Bruce Schmidt	Principal, Sam Barlow High School
Mike Schaefer	Principal, Gresham High School
Terry Taylor	Director of Facilities
Rick Rainone	President of Cornerstone Management Group
Cheryl Pin	Cornerstone Management Group, Inc.
Randall Heeb	Opsis Architecture, LLP

Note: All handouts provided at this session will be uploaded to the School Board page on the district's web site: www.gresham.k12.or.us. Copies are also on file at the district office.

BOND PROJECTS UPDATE: GRESHAM HIGH SCHOOL (5:05 p.m.)

Mike Schaefer presented information on the Gresham High School reconstruction and modernization design concept. His report included a summary of community feedback, timelines, etc. (A copy of his slide presentation has been filed with these minutes.)

Principal Schaefer described three design elevations referred to as "New," "Traditional," and "Urban." He explained that community members have liked various features of all three designs; however, the Traditional style was the preferred option by the majority.

Following discussion, board members concurred with submission of the Traditional design to the City of Gresham planning department. It was acknowledged that elements of all three styles are desirable, and modifications to the Traditional style are likely to occur as the design work progresses.

BOND PROJECTS UPDATE: SAM BARLOW HIGH SCHOOL (5:30 p.m.)

Bruce Schmidt presented information on the Sam Barlow High School bond projects, including security upgrades, landscaping, bus and car circulation, redesign of entrances, parking improvements, field use, the addition of a second story, community presentations and communication, etc. (A copy of Mr. Schmidt's slide presentation has been filed with these minutes.)

RECESS/RECONVENE (5:59 p.m.)

The meeting was recessed at 5:59 p.m. and reconvened at 6:08 p.m.

SUPERINTENDENT SEARCH PROCESS UPDATE AND THOUGHT EXCHANGE SURVEY RESULTS (6:08 p.m.)

Amy Pol, a stakeholder engagement facilitator at ThoughtExchange, summarized results of a survey pertaining to characteristics desired in a new superintendent. (Her presentation was provided remotely by a Zoom video conference via the internet. A copy of her presentation slides and materials has been filed with these minutes.)

John Hartstock handed out a list of suggested superintendent interview questions for board preview prior to the April 13, 2017, board work session.

BOND BUDGET UPDATE (6:44 p.m.)

Mike Schofield explained bond premiums and how they impact the district's bond measure. He also summarized information provided in a handout titled, "Gresham-Barlow School District, 2016 Capital Improvements Projects, Program Contingency Summary."

Rick Rainone and Mike Schofield answered questions of the board regarding sewer connection costs for Sam Barlow High School, which is outside of the Urban Growth Boundary, the supply and accessibility of fire suppression water for Sam Barlow, and seismic upgrades at Gresham High School.

ADJOURNMENT

The work session was adjourned at 6:58 p.m. A regular business meeting followed in the council chambers at 7:03 p.m.

These minutes were approved by the Board of Directors on May 4, 2017.

Submitted by:



Linda J. Cook

Administrative Assistant to the Superintendent and Board of Directors

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Meeting / Business

April 6, 2017

The Gresham-Barlow School District Board of Education met in regular session on Thursday, April 6, 2017, in the council chambers of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 7:03 p.m. by the vice-chair, Kris Howatt. Other board members in attendance were Sharon Garner, Kent Zook, Matt O'Connell, and John Hartsock. Carla Piluso and Kathy Ruthruff were absent; the meeting was quorate.

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
James Hiu	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Randy Bryant	Executive Director of Human Resources
Julie Evans	Executive Director of Elementary Education
Sara Huston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement

The chair led board members, administrators and all those present in the Pledge of Allegiance.

Note: All handouts provided at this session have been uploaded to the School Board page on the district's web site: www.gresham.k12.or.us. Copies are also on file at the district office.

MOTION 69 MEETING AGENDA (7:04 p.m.)

It was moved by Matt O'Connell, seconded by Kent Zook and carried 5 to 0 to approve the meeting agenda as presented.

MOTION 70 CONSENT AGENDA (7:05 p.m.)

The following items were included on the consent agenda:

1. Minutes from Public Hearing Re. Charter School Renewals..... March 9, 2017
Minutes from Regular Work Session..... March 9, 2017
Minutes from Regular Business Meeting..... March 9, 2017
2. Financial Report
3. M. J. Murdock Charitable Trust Science Grant - Sam Barlow High School

It was moved by Matt O'Connell, seconded by John Hartsock and carried 5 to 0 to approve the consent agenda as presented.

GRESHAM-BARLOW EDUCATION FOUNDATION REPORT (7:06 p.m.)

Steve Lewis, a representative of the Gresham-Barlow Education Foundation, reported on foundation activities.

SUPERINTENDENT'S REPORT (7:12 p.m.)

Superintendent Schlachter reported that spring Key Communicator meetings with staff, parents, business leaders, community members, and representatives from the faith-based community will include the following topics:

- Gresham-Barlow's promising practices to increase student success
- 2017-18 budget for schools preview
- Update on the 2016 bond (general overview)
- Update on \$1.3 million technology grant aimed at increasing literacy
- The school bond construction schedule and what to expect
- School bond—working with police/fire on safety improvements
- School bond—accountability and the role of the bond oversight committee

ALL HANDS RAISED (7:14 p.m.)

Dan Ryan, chief executive officer for All Hands Raised, provided an overview of their work with the Gresham-Barlow School District. All Hands Raised provides in-kind coaching and technical support to help teams identify, measure, and evaluate tangible practices to improve educational outcomes for students.

Danelle Heikkila and Kendra Maddox from Gresham High School, and Bruce Schmidt and Patty Neuenschwander from Sam Barlow High School shared their experiences from partnering with All Hands Raised.

COMMITTEE MEETING MINUTES AND/OR REPORTS (7:40 p.m.)

District Advisory Council (DAC): John Hartsock reported on the March 16, 2017, DAC meeting, which was held at Powell Valley Elementary School.

BOARD REPORTS (7:44 p.m.)

Board members summarized various meetings and other activities they participated in during the month.

CABINET REPORTS (7:50 p.m.)

James Hiu reported on spring sports, and announced that a team of students from the Center for Advanced Learning placed second in the state in a cyber security competition.

Julie Evans reported on a recent Future Chef competition that was sponsored by Sodexo.

ASSOCIATIONS REPORTS (7:53 p.m.)

Rhett Hyman, a teacher at East Orient Elementary School, reported on behalf of the Gresham-Barlow Education Association (GBEA).

Judy Hardy, an educational assistant at Hogan Cedars Elementary School, reported on behalf of Oregon School Education Association (OSEA) Chapter 8 employees.

CITIZENS' REQUESTS OF THE BOARD (7:58 p.m.)

There were no citizens' requests of the board.

ELEMENTARY SCHOOL MATHEMATICS TEXTBOOK ADOPTION
(7:58 p.m.)

Teresa Ketelsen presented a recommendation regarding the adoption of "Ready Common Core" by Curriculum Associates as the elementary math textbook for grades K-5, to begin with the 2017-18 school year.

This recommendation was developed by a committee of teachers, administrators, and instructional coaches who looked at very specific criteria and used tools designed to evaluate the alignment of materials to the rigor and content of current standards.

The recommendation will be presented for second reading and action at a subsequent meeting.

HIGH SCHOOL MATHEMATICS TEXTBOOK ADOPTION (8:03 p.m.)

Teresa Ketelsen summarized a committee recommendation to adopt the following textbooks for high school mathematics, beginning with the 2017-18 school year:

- Integrated Math 1, 2, and 3: "Big Ideas" by HMH
- Pre-Calculus: "Pre Calculus with Limits" by Cengage
- Calculus/IB SL: "Baccalaureate Standard Level" by Pearson
- IB Studies: "IB Math Studies SL" by Oxford
- IB HL: "Calculus for AP" by Cengage

This recommendation was developed by a committee of teachers, administrators, and instructional coaches who looked at very specific criteria and used tools designed to evaluate the alignment of materials to the rigor and content of current standards.

The recommendation will be presented for second reading and action at a subsequent meeting.

MOTION 71 BOND: FURNITURE ACQUISITIONS, PHASE I (8:08 p.m.)

It was moved by Matt O'Connell, seconded by Kent Zook and carried unanimously to approve furniture purchases for East Orient, Highland, Hogan Cedars, Kelly Creek, Powell Valley, West Gresham, and Springwater Trail High School with a not-to-exceed amount of \$1,500,000 using the KCDA contract for targeted delivery August 2017.

CHARTER SCHOOL RENEWAL: METRO EAST WEB ACADEMY (8:14 p.m.)

Board members reviewed a preliminary recommendation from the administration to grant conditional approval of the Metro East Web Academy Charter School renewal. The recommendation will be reviewed in more detail at the April 27, 2017, board work session.

CHARTER SCHOOL RENEWAL: GRESHAM ARTHUR ACADEMY (8:26 p.m.)

Board members reviewed a preliminary recommendation from the administration to grant conditional approval of the Gresham Arthur Academy Charter School renewal. The recommendation will be reviewed in more detail at the April 27, 2017, board work session.

CHARTER RENEWAL: LEWIS & CLARK MONTESSORI (8:31 p.m.)

Board members reviewed a preliminary recommendation from the administration to grant conditional approval of the Lewis & Clark Montessori Public Charter School renewal. The recommendation will be reviewed in more detail at the April 27, 2017, board work session.

MOTION 72 RESOLUTION: VOLUNTEER APPRECIATION WEEK (8:37 p.m.)

It was moved by John Hartsock, seconded by Matt O'Connell and carried 5 to 0 to adopt the resolution which acknowledges the importance of the efforts made by volunteers in the schools and which declares April 17-21, 2017, as Volunteer Appreciation Week in the Gresham-Barlow School District. Sharon Garner read the resolution into the record.

MOTION 73 RESOLUTION: TEACHER APPRECIATION WEEK (8:41 p.m.)

It was moved by Kent Zook, seconded by Sharon Garner and carried 5 to 0 to ratify the resolution recognizing May 8-12, 2017, as Teacher Appreciation Week, and May 9, 2017, as Teacher Appreciation Day in the Gresham-Barlow School District. Director Zook read the resolution into the record.

MOTION 74 BOARD MEETING SCHEDULE ADDITION (8:43 p.m.)

It was moved by Matt O'Connell, seconded by Kent Zook, and carried 5 to 0 to add a special work session to the 2016-17 board meeting schedule to be held on Thursday, April 13, 2017, 6 p.m., in the council chambers conference room at the school district administration office.

MOTION 76 INTERDISTRICT TRANSFERS FOR 2017-2018 (8:47 p.m.)

It was moved by John Hartsock, seconded by Matt O'Connell and carried 5 to 0 to accept the nonresident admissions and releases for the 2017-2018 school year, as presented.

RECESS / RECONVENE (8:50 p.m.)

The meeting was recessed at 8:50 p.m. and reconvened at 9:00 p.m.

MOTION 77 SCHOOL YEAR CALENDARS (9:00 p.m.)

It was moved by Matt O'Connell, seconded by Kent Zook and carried 5 to 0 to adopt the 2017-18, 2018-19, and 2019-20 school year calendars as presented for second reading.

BOND OVERSIGHT COMMITTEE (9:03 p.m.)

Mike Schofield explained that the district is currently seeking applicants for the Capital Construction Bond Citizen Oversight Committee. The committee will monitor and regularly report to the school board on the progress of the school bond program. Committee membership will reflect a combination of experience in development, building design, construction and construction financing, public contracting, budgeting and/or auditing. The deadline to apply for the committee is Friday, May 5, 2017.

NATIONAL SCHOOL BOARDS ASSOCIATION (NSBA) ANNUAL CONVENTION (9:06 p.m.)

Directors Howatt, Ruthruff, Garner, and Hartsock reported on their attendance at the National School Boards Association's annual convention, which was held in Denver, Colorado, March 24-27, 2017. Sessions they attended included student achievement, marketing and branding, technology in schools, and STEM (Science, Technology, Engineering, and Math).

Superintendent Schlachter also reported on sessions he attended.

ANNOUNCEMENTS (9:19 p.m.)

Apr. 10: Executive Session - 5 p.m.
ORS 192.660 (1)(f) – Superintendent Interviews
Council Chambers Conference Room
Public Safety and Schools Building

Apr. 11: Policy Review Committee – 8 a.m.
Business Office Conference Room
Public Safety and Schools Building

Apr. 13: Board Work Session – 6 p.m.
Council Chambers Conference Room
Public Safety and Schools Building

Apr. 20: Executive Session - 5 p.m.
ORS 192.660 (1)(f) – Superintendent Interviews
Council Chambers Conference Room
Public Safety and Schools Building

Apr. 20: ~~DAC Meeting~~ - 7 p.m. CANCELED

Apr. 21: Executive Session 5 p.m.
ORS 192.660 (1)(f) – Superintendent Interviews
Council Chambers Conference Room
Public Safety and Schools Building

Apr. 27: Board Work Session - 6 p.m.
Partnership Room
Center for Advanced Learning

May 4: Audit Involvement Team - 5 p.m.
 Superintendent's Office
 Public Safety and Schools Building

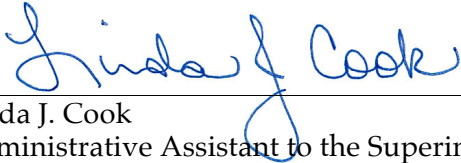
May 4: Board Work Session - 6 p.m.
 Council Chambers Conference Room
 Public Safety and Schools Building

May 4: Regular Board Meeting - 7 p.m.
 Council Chambers
 Public Safety and Schools Building

ADJOURNMENT

There being no other business, the meeting was adjourned at 9:21 p.m.

These minutes were approved by the Board of Directors on May 4, 2017.

Submitted by:  _____
 Linda J. Cook
 Administrative Assistant to the Superintendent and Board of Directors

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Special Board Meeting / Work Session

April 13, 2017

The Gresham-Barlow School District Board of Education held a work session on Thursday, April 13, 2017, in the council chambers conference room of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 6:03 p.m. by the vice-chair, Kris Howatt. Other board members in attendance were Sharon Garner, Kent Zook, John Hartsock, Matt O'Connell, and Kathy Ruthruff. Carla Piluso arrived at 6:07 p.m. and presided for the balance of the meeting.

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer

The following cabinet members were absent:

James Hiu	Deputy Superintendent of Secondary Education and Operations
Randy Bryant	Executive Director of Human Resources
Julie Evans	Executive Director of Elementary Education
Sara Huston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement

Guests present included the following:

Rick Rainone	Cornerstone Management Group, Inc.
Renée Alexander	BBT Architects, Inc.

Note: All handouts provided at this session will be uploaded to the School Board page on the district's web site: www.gresham.k12.or.us. Copies are also on file at the district office.

BOND PROJECTS UPDATE (6:04 p.m.)

Renée Alexander and Rick Rainone provided an overview and responded to questions concerning the following topics: Optimize Site Potential; Energy Efficiency; Protect and Conserve Water; Optimize Building Space and Material; Enhance Indoor Environmental Quality; Optimize Operational and Maintenance Practices, Utilize District Standards; and, Return on Investment Goals.

Ms. Alexander also summarized a handout titled, "BBT Sustainable & Healthy Building Vision," which described her firm's core value and mission.

Mr. Rainone reported on a list of district standards being developed to identify systems, materials, fixtures, and finishes to be used consistently throughout the district's bond projects by all architects and engineers. Exceptions can be considered if there is a substantiated reason to deviate from the list.

Mr. Rainone talked about energy efficiency, and asked for direction regarding the board's desired number of payback years (or return on investments) when evaluating the purchase of energy systems. During the discussion, board members identified five to seven years as a guideline, but recognized the need to be flexible with this range when justified.

MOTION 78 ARCHITECT SELECTIONS/CONTRACT APPROVALS (7:05 p.m.)

Mike Schofield and Rick Rainone provided an update regarding the architect selection process.

It was moved by Kris Howatt and seconded by Matt O'Connell to approve contracts with BLRB Architects, BBT Architects, and DLR Group pending successful contract negotiations with the following not-to-exceed amounts: DLR Group, \$2,175,000; BBT Architects, \$2,175,000, and BLRB Architects, \$5,190,000.

Following discussion, the motion carried unanimously.

MOTION 79 BOND: TRACK REPLACEMENTS FOR DEXTER MCCARTY MIDDLE SCHOOL AND GORDON RUSSELL MIDDLE SCHOOL (7:13 p.m.)

It was moved by Kris Howatt and seconded by Kathy Ruthruff to approve track resurfacing purchases for the two middle schools, Dexter McCarty and Gordon Russell, with a not-to-exceed amount of \$600,000 [for both schools] using the I-MESD contract for targeted construction June-August 2017.

Following discussion, the motion carried unanimously.

PROJECT SCHEDULES (7:23 p.m.)

Board members received and discussed draft schedules for small and large bond projects.

CABINET REORGANIZATION (7:34 p.m.)

Superintendent Schlachter informed the board of a change in his cabinet organization, and explained that an email will be sent after the board meeting to inform district staff of the following:

"Earlier this year Randy Bryant, our executive director of human resources, announced he would retire at the end of this school year. Mr. Bryant has been an important part of my administrative team and accomplished much during his tenure as the head of human resources. He will be missed!

As you know, the school district is in the process of putting together a budget for the 2017-18 school year, and reductions are being identified. Mr. Bryant's decision to retire provided an opportunity for adjustments to be made to central office staffing that allow the school district to realize some cost savings.

Instead of hiring for the position held by Mr. Bryant, Deputy Superintendent James Hiu will assume leadership of our Human

Resources Department. Deputy Superintendent Teresa Ketelsen's responsibilities will also be adjusted as a part of this reorganization. Beginning next school year, Ms. Ketelsen will oversee all principals at the secondary level along with many of the programmatic and operational responsibilities currently assigned to Mr. Hiu. This change will result in the reduction of FTE at the administrative level. This reduction is part of our draft budget reduction plan that also includes reductions in licensed and classified positions.

I have complete confidence that Mr. Hiu and Ms. Ketelsen will continue to meet the expectations currently in place and provide excellent central leadership in their new roles.

Other adjustments in responsibilities at the central office are in process and will be communicated once finalized. I believe the changes announced today and in the future will allow the school district to continue to provide much needed support to our schools while also achieving greater efficiencies during these lean budget times."

RECESS/RECONVENE (7:47 p.m.)

The meeting was recessed at 7:47 p.m. and reconvened at 7:52 p.m.

SUPERINTENDENT INTERVIEW QUESTIONS (7:52 p.m.)

Board members reviewed a list of proposed superintendent interview questions, and Director Hartsock summarized the interview process. He explained that three candidates will be interviewed in an executive session on April 20, and two will be interviewed in an executive session on April 21. He recommended that the list of questions be narrowed to 14, and each board member would ask 2 questions.

ANNOUNCEMENTS (8:08 p.m.)

Apr. 20: Executive Session - 5 p.m.
ORS 192.660 (1)(f) – Superintendent Interviews
Council Chambers Conference Room
Public Safety and Schools Building

Apr. 20: DAC Meeting - 7 p.m. CANCELED

Apr. 21: Executive Session 5 p.m.
ORS 192.660 (1)(f) – Superintendent Interviews
Council Chambers Conference Room
Public Safety and Schools Building

April 27: Board Work Session - 6 p.m.
Partnership Room
Center for Advanced Learning

May 4: Audit Involvement Team - 5 p.m.
Superintendent's Office
Public Safety and Schools Building

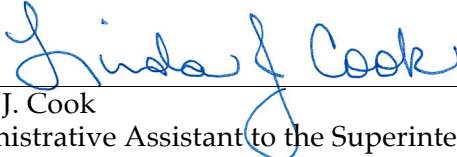
May 4: Board Work Session - 6 p.m.
Council Chambers Conference Room
Public Safety and Schools Building

May 4: Regular Board Meeting - 7 p.m.
Council Chambers
Public Safety and Schools Building

ADJOURNMENT

The work session was adjourned at 8:09 p.m.

These minutes were approved by the Board of Directors on May 4, 2017.

Submitted by: 
Linda J. Cook
Administrative Assistant to the Superintendent and Board of Directors

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Meeting / Work Session

April 27, 2017

The Gresham-Barlow School District Board of Education held a work session on Thursday, April 27, 2017, in the Partnership Room at the Center for Advanced Learning, 1484 NW Civic Drive, Gresham, Oregon.

The meeting was called to order at 6:06 p.m. by the vice-chair, Kris Howatt. Other board members in attendance were Sharon Garner, John Hartsock, and Kathy Ruthruff. Carla Piluso arrived at 6:47 p.m. and presided for the balance of the meeting. Kent Zook and Matt O'Connell were absent.

The following members of the superintendent's cabinet were present:

Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
James Hiu	Deputy Superintendent of Secondary Education and Operations
Randy Bryant	Executive Director of Human Resources
Athena Vadnais	Director of Communications and Community Engagement
Sara Hahn-Huston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services

The following cabinet members were absent:

Jim Schlachter	Superintendent
Mike Schofield	Chief Financial Officer
Julie Evans	Executive Director of Elementary Education

Guests present included the following:

Paul Dakopolos	Attorney, Garrett Hemann, Robertson, PC
Tonia Gebhart	Metro East Web Academy, Deputy Principal
Mike Harris	Metro East Web Academy, Board Member

Note: All handouts provided at this session will be uploaded to the School Board page on the district's web site: www.gresham.k12.or.us. Copies are also on file at the district office.

MOTION 80 MEETING AGENDA (6:07 p.m.)

It was moved by John Hartsock, seconded by Sharon Garner, and carried 4 to 0 to approve the meeting agenda as presented.

MOTION 81 SUPERINTENDENT CONTRACT FORM / SALARY (6:07 p.m.)

John Hartsock summarized proposed contract language to be included in an employment agreement to be negotiated by legal counsel with Dr. A. Katrise Perera, who has been selected by the board as the top superintendent candidate.

Director Hartsock explained that, to facilitate the negotiations, the board is required to review and approve the "form of contract" and salary range.

There was also discussion about negotiating a consultation contract to compensate Dr. Perera for her transition time needed in the district, which was estimated to be approximately two weeks prior to her official July 1, 2017, start date.

Paul Dakopolos provided additional detail and responded to questions of the board.

It was moved by John Hartsock, seconded by Kathy Ruthruff, and carried 4 to 0 to approve the form of contract and salary range as presented, and direct legal counsel to negotiate an employment contract with the superintendent finalist.

CHARTER SCHOOL RENEWALS (6:40 p.m.)

Board members reviewed contract changes requested by each of the following charter schools:

Metro East Web Academy (MEWA)
Gresham Arthur Academy (GAA)
Lewis & Clark Montessori Charter School (LCMCS)

The proposed contracts have been reviewed and edited by the district's legal counsel, and counsel recommendations were reflected on a chart provided with the agenda materials.

Board action to approve the charter school renewals will be requested at a subsequent meeting.

POLICY UPDATES (7:21 p.m.)

Board members reviewed proposed updates for the following policies:

Policy	Title
BHD	Board Member Compensation and Expense Reimbursement
EFAA	District Nutrition and Food Services
EFAA-AR	Reimbursable Meals and Milk Programs
GCL/GDL	Staff Development and Professional Growth
ING	Animals in the Schools
JECBD	Homeless Students

The policy updates will be presented for second reading and adoption at a subsequent board meeting.

BOARD LEADERSHIP SELECTION PROCESS FOR 2017-18 (7:30 p.m.)

Board members were reminded that action to elect a chair and vice-chair for 2017-18 will be included on the July board meeting agenda, as required by policy. In preparation for that selection, they discussed key issues, challenges and leadership needs for 2017-18.

ANNOUNCEMENTS (7:32 p.m.)

May 4: Audit Involvement Team - 5 p.m.
 Superintendent's Office
 Public Safety and Schools Building

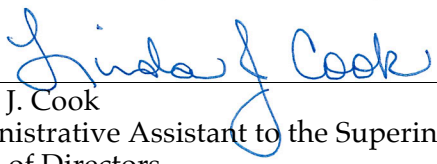
May 4: Board Work Session - 6 p.m.
 Council Chambers Conference Room
 Public Safety and Schools Building

May 4: Regular Board Meeting - 7 p.m.
 Council Chambers
 Public Safety and Schools Building

ADJOURNMENT

The work session was adjourned at 7:33 p.m.

Note: These minutes were approved by the Gresham-Barlow School District Board of Directors on June 8, 2017.

Submitted by: 
 Linda J. Cook
 Administrative Assistant to the Superintendent and
 Board of Directors

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Meeting / Work Session

May 4, 2017

The Gresham-Barlow School District Board of Education held a work session on Thursday, May 4, 2017, in the council chambers conference room of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 6:33 p.m. by the chair, Carla Piluso. Other board members in attendance were Sharon Garner, Kris Howatt, Kathy Ruthruff, Matt O'Connell, and John Hartsock. Kent Zook was absent.

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
James Hiu	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Randy Bryant	Executive Director of Human Resources
Julie Evans	Executive Director of Elementary Education
Sara Huston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement

Guests Present:

Dr. A. Katrise Perera	Incoming Superintendent (Effective July 1, 2017)
Jeremy Wright	Wright Public Affairs

Note: A copy of the slide presentation for this session has been uploaded to the School Board page on the district's web site: www.gresham.k12.or.us. A copy is also on file at the district office.

BOND UPDATE: BOND COMMUNICATION PLAN (6:33 p.m.)

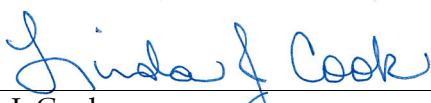
Jeremy Wright presented essential elements of a proposed bond communication plan, which is a critical component of the overall bond management function.

ADJOURNMENT

The meeting was adjourned at 7:02 p.m. A regular board business meeting followed in the council chambers at 7:04 p.m.

Note: These minutes were approved by the Gresham-Barlow School District Board of Directors on June 8, 2017.

Submitted by:



Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Meeting / Business

May 4, 2017

The Gresham-Barlow School District Board of Education met in regular session on Thursday, May 4, 2017, in the council chambers of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 7:04 p.m. by the chair, Carla Piluso. Other board members in attendance were Sharon Garner, Kris Howatt, Kathy Ruthruff, Matt O'Connell, and John Hartsock. Kent Zook was absent.

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
James Hiu	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Randy Bryant	Executive Director of Human Resources
Julie Evans	Executive Director of Elementary Education
Sara Huston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement

Dr. A. Katrise Perera, incoming superintendent (effective July 1, 2017), was in the audience and attended for a portion of the meeting.

The chair led board members, administrators and all those present in the Pledge of Allegiance.

Note: All handouts provided at this session have been uploaded to the School Board page on the district's web site: www.gresham.k12.or.us. Copies are also on file at the district office.

MOTION 82 MEETING AGENDA (7:05 p.m.)

It was moved by Matt O'Connell, seconded by Kris Howatt and carried 6 to 0 to approve the meeting agenda as presented.

MOTION 83 CONSENT AGENDA (7:06 p.m.)

The following items were included on the consent agenda:

1. Minutes from Regular Work Session..... April 6, 2017
Minutes from Regular Business Meeting..... April 6, 2017
Minutes from Special Work Session..... April 13, 2017
2. Financial Report
3. Policy Updates
4. Personnel: Superintendent Contract

It was moved by John Hartsock, seconded by Sharon Garner and carried 6 to 0 to approve the consent agenda as presented.

RECOGNITIONS (7:07 p.m.)

Introduction of Incoming Superintendent: Kris Howatt, who served as a member of the superintendent search committee, introduced Dr. A. Katrice Perera who will serve as the district's superintendent of schools beginning July 1, 2017.

Dr. Perera is the former national director of urban markets division with McGraw Hill Education. Prior to that, she served as superintendent of the Isle of Wight County Schools in Smithfield, Virginia, for four years. In 2015, the National Association of School Superintendents named her "Superintendent of the Year." Her extensive experience as an educator includes classroom teacher, middle school principal, assessment director, and area/regional superintendent of the Houston School District.

State Acting Competition: Gresham High School, First Place: The board honored Gresham High School drama students who took first place at the State Acting Competition for the sixth year in a row. (Refer to the agenda packet for more information.)

Katie Card: OSAA State Speech Champion: Katie Card, a Sam Barlow High School sophomore, was recognized for being named the OSAA State Speech Champion for her expository speech entitled, "Salt." Katie's twin sister, Liz Card, qualified for the NSDA national competition with her expository/informative speech and will represent Sam Barlow High School this summer at the national event.

Tina Roberts: Celebrate Literacy Award Recipient: Tina Roberts, a Gresham High School teacher, was recognized for being named a recipient of the Celebrate Literacy Award for 2017. The International Literacy Association's Celebrate Literacy Award recognizes individuals who have made significant contributions at the local level. Ms. Roberts will be recognized by the Portland Reading Council at a celebration in May.

District Earns Energy Star Award: The board honored Terry Taylor, director of facilities, and his team for receiving the 2017 Energy Star Partner of the Year Award for Sustained Excellence. Also acknowledged were Ken Yoder, Alan Crapser, and Eric Peterson, custodians who attended the meeting as representatives the facilities department.

Athena Vadnais Named OSPRA Communicator of the Year: Athena Vadnais was recognized for being named "Communicator of the Year" by the Oregon School Public Relations Association (OSPRA) at its spring conference. The Communicator of the Year award honors individuals who go above and beyond to serve their organizations, assist peers, serve as a resource for other school communicators, and innovate new ideas and projects. The award aims to honor the best of the profession.

GRESHAM-BARLOW EDUCATION FOUNDATION REPORT (7:33 p.m.)

Foundation reports are typically presented every-other-month. Accordingly, there was no Foundation report this month.

SUPERINTENDENT'S REPORT (7:33 p.m.)

Superintendent Schlachter reported on the following:

- The board meeting agenda was filled with items highlighting the district's successes. For example, the district has award-winning students and staff members, is in the process of implementing a school bond construction program, is working on goals related to equity, it adopting new curriculum, and much more.
- Challenges face the district, especially in the area of funding. The proposed budget and accompanying budget message will be released on May 11. It will be built on a K-12 statewide funding level of \$8.1 Billion for the 2017-19 biennium. (The legislature is still in the process of determining the funding level for schools.) This level of funding will result in a budget shortfall for school districts throughout Oregon. It is fortunate that Gresham-Barlow can reduce spending in the area of capital construction costs due to the passage of the 2016 school bond measure; however, additional reductions and savings are necessary. The district will balance its budget by making staff reductions in all areas (administrative, licensed, and classified), suspending curriculum adoptions, and spending down the district's ending fund balance. Staff and community members are encouraged to contact state lawmakers and share with them how reduced funding for schools would impact the district's educational program.

DEEP CREEK-DAMASCUS K-8 AWARDED GREEN SCHOOL PREMIER LEVEL (7:40 p.m.)

Principal Lori Walter and students from Deep Creek-Damascus K--8 shared information about their recycling history and practices. Deep Creek-Damascus K-8 School was awarded the Oregon Green School Premier Level 2017 by the Oregon Green Schools Association.

COLLABORATION GRANT UPDATE: (7:45 p.m.)

Grant Managers Mark Kim and Regina Norris reported about a \$1,025,000 collaboration grant that was awarded to the district by the Oregon Department of Education for the 2016-17 school year.

BOND UPDATE: ELEMENTARY SCHOOL PROJECTS: (7:58 p.m.)

Principal Kimberly Miles and representatives from the DLR Group provided an update on bond projects at East Gresham Elementary School. Principal Tracy Klinger and representatives from BBT Architects reviewed the work completed for North Gresham.

BOND UPDATE: WEBSITE: (8:25 p.m.)

The board reviewed a new website designed to keep students, staff, parents, and community members informed about progress on the district's bond projects.

DISTRICT EDUCATIONAL EQUITY POLICY IMPLEMENTATION UPDATE
(8:30 p.m.)

Members of the District Equity Team reported on the first year of implementation of Policy JBB, Educational Equity. They summarized the district's equity professional learning focus and integration of equity throughout the district.

RECESS/RECONVENE (8:42 p.m.)

The meeting was recessed at 8:42 p.m. and reconvened at 8:55 p.m.

COMMITTEE MEETING MINUTES AND/OR REPORTS (8:55 p.m.)

It was noted that minutes from recent meetings of the following committees were provided in the board's agenda packet: Superintendent Search Selection Committee, Policy Review Committee, and District Advisory Council (DAC).

BOARD REPORTS (8:56 p.m.)

Board members summarized various meetings and other activities they participated in during the month.

CABINET REPORTS (9:04 p.m.)

There were no cabinet reports this evening.

ASSOCIATIONS REPORTS (9:04 p.m.)

Rhett Hyman, a teacher at East Orient Elementary School, reported on behalf of the Gresham-Barlow Education Association (GBEA).

Judy Hardy, an educational assistant at Hogan Cedars Elementary School, reported on behalf of Oregon School Education Association (OSEA) Chapter 8 employees.

CITIZENS' REQUESTS OF THE BOARD (9:06 p.m.)

Chair Piluso noted that Michelle DeParrie of Gresham submitted a written request encouraging the board consider changes to the district's dress code policy, specifically for middle school students. Ms. DeParrie needed to leave the meeting and was unable to address the board in person.

ALTERNATIVE EDUCATION PROGRAMS (9:07 p.m.)

Board members reviewed a list of alternative education programs being provided for first reading. Action to approve the list will be requested at a subsequent meeting.

PAID LUNCH EQUITY (9:09 p.m.)

Board members reviewed a recommendation to increase lunch prices by \$0.10 effective July 1, 2017. It was explained that the United States Department of Agriculture requires all local education agencies (LEAs), regardless of current lunch prices, to annually review paid lunch prices to ensure that USDA funds are not subsidizing paid lunch amounts. An LEA is considered noncompliant when the average paid lunch price is less than the difference between the free and paid federal reimbursement rates, currently \$2.86. If the weighted average paid lunch price is less than that amount, LEAs must take corrective action to meet the requirement.

The board will vote on this recommendation at a subsequent meeting.

MOTION 85 ELEMENTARY SCHOOL MATHEMATICS TEXTBOOK ADOPTION (9:12 p.m.)

It was moved by Kris Howatt, seconded by Matt O'Connell, and carried 6 to 0 to approve *Ready Common Core* and *iReady* by Curriculum Associates as the elementary math adoption, kindergarten through fifth grades, to begin with the 2017-18 school year, in the amount of \$812,000.

MOTION 86 HIGH SCHOOL MATHEMATICS TEXTBOOK ADOPTION (9:14 p.m.)

Matt O'Connell moved to approve *Big Ideas* by HMH, *Pre Calculus with Limits* by Cengage, *Baccalaureate Standard Level* by Pearson, *IB Math Studies SL* by Oxford, and *Calculus for AP* by Cengage as the high school math textbook adoptions, to begin with the 2017-18 school year, in an amount not to exceed \$400,000. Kris Howatt seconded the motion.

Following discussion, the motion carried 6 to 0.

MOTION 87 CHARTER SCHOOL RENEWAL: METRO EAST WEB ACADEMY (9:16 p.m.)

It was moved by John Hartsock, seconded by Kris Howatt and carried 6 to 0 to approve the Metro East Web Academy charter renewal for six years (2017-18 to 2022-23), subject to the negotiation of a contract to address the following recommendations:

- Conduct PSU (Portland State University) evaluations in even-numbered years, and the National Association of Charter School Authorizers evaluation in odd-numbered years
- Expand the range from grades 6-12 to kindergarten-12
- Increase total enrolment cap of 500 incrementally by adding 100 in 2017-18; 100 in 2018-19, and reassess for subsequent years
- Negotiate indirect costs
- Allow MEWA to establish its school year, school day, and hours of operation in accordance with state law

MOTION 88 CHARTER SCHOOL RENEWAL: GRESHAM ARTHUR ACADEMY
(9:18 p.m.)

A motion was made by Matt O'Connell and seconded by Kris Howatt to approve the Gresham Arthur Academy Public Charter School renewal for six years (2017-18 to 2022-23), subject to the negotiation of a contract to address the following recommendations:

- Conduct PSU (Portland State University) evaluations every odd-numbered year
- Maintain a local governing board as stated in the contract
- Waive ORS 338.025(s) that requires the public charter school to select students through an equitable lottery selection process; the waived students would not exceed 5% of the school's annual student enrollment
- Replace references to highly-qualified (NCLBA) status with a requirement to provide a list of all licensed (teaching) staff, and their licensure status with the Teachers Standards and Practices Commission per Every Student Succeeds Act (ESSA)
- Maintain current language that states: "Oregon Statewide Assessments – of all students in each grade, regardless of time in attendance, the total percentage in that grade who meet or exceed state standards in tested content areas will be at least as high as the total percentage of the district's students in the same grades who meet or exceed state standards."
- Approve the use of Easy DBM, summative nationally normed standardized test, as the method of measuring student achievement in grades K, 1 and 2, and testing in the spring for all students in grades K, 1 and 2, and in the fall for new students in those grades
- Eliminate the requirement for a \$5,000 corporate savings to be on deposit with the Gresham-Barlow School District.

Following discussion, the motion carried 6 to 0.

MOTION 89 CHARTER SCHOOL RENEWAL: LEWIS & CLARK MONTESSORI
(9:24 p.m.)

It was moved by Kris Howatt, seconded by Kathy Ruthruff and carried 6 to 0 to approve the Lewis and Clark Montessori charter renewal for five years (2017-18 to 2021-22), subject to the negotiation of a contract to address the following recommendations:

- Maintain the funding rate at 80% ADMw
- Increase the enrollment cap to 375
- Review the services necessary for currently-enrolled students and assess staffing needs / provisions of special education services
- Provide monthly financial statements to the chief financial officer

- Replace references to highly-qualified (NCLBA) status with a requirement to provide a list of all licensed (teaching) staff, and their licensure status with the Teachers Standards and Practices Commission per Every Student Succeeds Act (ESSA).

STRATEGIC PLANNING: QUARTER 3 REPORT (9:28 p.m.)

Superintendent Schlachter presented the Quarter 3 report, which outlined progress toward targets identified in the 2020 Strategic Plan. There report also summarized the volume of work completed, characteristics of the work, and the extent to which it is making a difference.

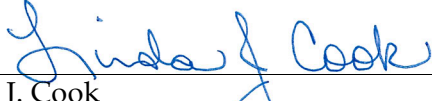
ANNOUNCEMENTS (9:31 p.m.)

- May 9: Policy Review Committee – 8 a.m.
Business Office Conference Room
Public Safety and Schools Building
- May 11: Budget Committee Meeting 1 of 2 - 7 p.m.
Forum Room (220)
Center for Advanced Learning
- May 22: Budget Committee Meeting 2 of 2 - 7 p.m.
Forum Room (220)
Center for Advanced Learning
- May 25: DAC End-of-Year BBQ and Meeting – 6:30 p.m.
Kelly Creek Elementary School
Board Representatives: All
- May 29: Memorial Day Holiday
Schools and Offices Closed
- June 1: Board Work Session - 6 p.m.
Partnership Room
Center for Advanced Learning (CAL)
- June 5: District-wide Retirement Reception 4-6 p.m.
Council Chambers
Public Safety and Schools Building
- June 8: Board Work Session - 6 p.m.
Council Chambers Conference Room
Public Safety and Schools Building
- June 8: Budget Hearing – 6:45 p.m.
Council Chambers
Public Safety and Schools Building
- June 8: Regular Board Meeting - 7 p.m.
Council Chambers
Public Safety and Schools Building

ADJOURNMENT

There being no other business, the meeting was adjourned at 9:32 p.m.

Note: These minutes were approved by the Gresham-Barlow School District Board of Directors on June 8, 2017.

Submitted by: 
Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors



2017-2018 BUDGET COMMITTEE

Minutes of May 11, 2017 Budget Committee Meeting #1

The Gresham-Barlow School District Budget Committee met at 7:00 p.m., Thursday, May 11, 2017 in the Partnership Room of the Center for Advanced Learning, 1484 NW Civic Drive, Gresham, OR.

Members in attendance were: Kris Howatt, Sharon Garner, John Hartsock, Matt O'Connell, Michael Buck, Michael Deveney, Darrell Buell, Amanda Gayken, Justin Weatherford, and Rebecca Merchant. Members: Carla Piluso, Kathy Ruthruff, Kent Zook and Nicholas Kemper were absent.

The following central office administrators were present: Jim Schlachter, Mike Schofield, Teresa Ketelsen, Julie Evans, John Koch, and Athena Vadnais.

Guest: Danielle Currey

WELCOME AND INTRODUCTIONS

Board Vice-Chair Kris Howatt called the meeting to order at 7:00 p.m., welcoming all present to the first official budget meeting.

ELECTION OF CHAIR AND VICE-CHAIR

Board Vice-Chair Kris Howatt conducted the election of a budget committee chair and vice-chair process.

Chairperson John Hartsock nominated Michael Deveney; Matt O'Connell seconded the nomination. The nomination of Michael Deveney as Chairperson passed unanimously.

Vice-Chair Michael Deveney nominated Michael Buck; Matt O'Connell seconded the nomination. The nomination of Michael Buck as Vice-Chair passed unanimously.

APPROVE MARCH 23, 2017 WORKSHOP 101 MINUTES

It was moved by John Hartsock to approve the minutes from the March 23, 2017 Budget Committee Workshop 101 as presented; Matt O'Connell seconded the motion. The motion to approve the March 23, 2017 minutes passed unanimously.

BUDGET MESSAGE

Superintendent Schlachter thanked everyone for being at the meeting. Mr. Schlachter began by going over the key elements of the 2017-18 Budget Message to the committee. Those included: Preserve the Core, Strategically Invest, and Stimulate Progress. Teaching and Learning, Growth and Achievement for All; Eliminate the Achievement Gap and Support Equitable Outcomes; College and Career Readiness; Early Learning; Class Size and Learning Environments; Community Partnerships; and Community Investment. Mr. Schlachter then explained how the budget and grants currently support the District Vision.

Chief Financial Officer, Mike Schofield, addressed the Budget Assumptions portion of the budget message, which included: the budget process, a financial update summary, and the district's demographics from 2008-09 to 2016-17 and 2017-18 projections. Mr. Schofield then shared the major budget modifications, including the PERS reserve; budget assumptions he used to develop the 2017-18 budget; and what is on the horizon for the district. Mr. Schofield explained the roles of the budget committee and next steps.

PUBLIC TESTIMONY

Chair Deveney opened public testimony at 8:09 p.m. Being there was no public testimony Chair Deveney closed public testimony.

QUESTIONS AND CLOSING COMMENTS

Rebecca Merchant asked if the district was planning to increase the reserve rate as PERS rates increase. Mr. Schofield responded that the district would continue to monitor the reserve each year and adjust accordingly.

Matt O'Connell asked how the PERS reserve would look on the district's financial statements. Mr. Schofield responded that the PERS reserve would be a special revenue fund.

Kris Howatt asked if neighboring districts are budgeting \$8.1 billion. Mr. Schofield responded that many of the larger, neighboring, districts are budgeting \$8.1 billion, but some of the smaller districts are budgeting \$7.9 billion.

John Hartsock asked if we end up with \$7.8 billion would the district cut staff or days. Mr. Schofield responded that cutting days is not a sustainable approach.

Justin Weatherford asked if there was a long-range plan to fund building projects once the bond money is used up. Mr. Schofield responded that the district receives construction excise tax funds and that the district does not plan to utilize those dollars in the near future. He also said that the turf field fund would continue to grow. Also, in technology the district has a leg up as well, and that the bond funds will help build the e-rate account; however, the district will not be able to move away from going for bonds in the future to fund capital construction projects.

Darrell Buell asked when did the district start receiving \$100 – \$150 thousand in construction excise tax. Mr. Schofield stated that 2007 was the first year.

Mr. Schofield asked that budget members email or schedule a meeting to discuss any questions they have about the budget prior to the May 22 meeting, so that the questions could be addressed at the next meeting.

Superintendent Schlachter thanked everyone for their part in the budget process and their support of the district.

Chair Deveney adjourned the meeting at 8:10 p.m.

Minutes submitted by: Michelle Hobbs, Budget Committee Secretary.

Minutes approved:


Michelle Hobbs, Budget Committee Secretary

5/22/17
Date



2017-2018 BUDGET COMMITTEE

Minutes of May 22, 2017 Budget Committee Meeting #2

The Gresham-Barlow School District Budget Committee met at 7:00 p.m., Monday, May 22, 2017 in the Partnership Room of the Center for Advanced Learning, 1484 NW Civic Drive, Gresham, OR.

Members in attendance were: Kent Zook, Sharon Garner, Carla Piluso, John Hartsock, Michael Buck, Nicholas Kemper, Michael Deveney, Justin Weatherford, Darrell Buell, Kris Howatt, and Rebecca Merchant.

Members Amanda Gayken, Matt O'Connell, and Kathy Ruthruff were absent.

Guest: Jason Dugan

The following central office administrators were present: Jim Schlachter, Mike Schofield, James Hiu, Teresa Ketelsen, Julie Evans, John Koch, Lynne Hill, Sara Huston, Randy Bryant, and Athena Vadnais.

WELCOME AND INTRODUCTIONS

Budget Committee Chair, Michael Deveney, called the meeting to order at 7:01 p.m., welcoming all present to the meeting.

Introductions were exchanged for the benefit of those in the audience. Board Vice-Chair, Kris Howatt, introduced incoming Superintendent Dr. Katrise Perera.

APPROVE MAY 11, 2017 MEETING MINUTES

It was moved by Kris Howatt to approve the minutes from the May 11, 2017 Budget Committee meeting minutes as presented; Kent Zook seconded the motion. The motion to approve the May 11, 2017 minutes passed unanimously.

PUBLIC TESTIMONY

Chair Deveney opened public testimony at 7:13 p.m. Chair Deveney read an email from community member, Danielle Currey, which expressed her gratitude and appreciation to the budget committee and district staff for the hard work and forward vision that the budget has been approached with.

CLOSE PUBLIC TESTIMONY

There being no other public testimony Chair Deveney closed public testimony at 7:04 p.m.

COMMITTEE DELIBERATION

Darrell Buell asked why the TAG budget was getting a 30 percent cut. Mr. Schofield responded that if you look back across to what the district has actually spent the last several years, the budget is more in line with what is being proposed in 2017-2018.

Justin Weatherford asked if the increase in resource room enrollment numbers and budget was correct. Mr. Schofield responded that the numbers are correct and there were increased costs by MESD.

Mr. Weatherford asked about the amounts budgeted in software and hardware across the district. Mr. Schofield responded that since the district does not have the rollout of the bond tech plan, schools were instructed to budget for it.

Justin Weatherford asked about the district's take on it currently operating as a holding company versus an operating company and possible changes. Mr. Schofield responded that it's something that the district can work towards and that he thinks the bond will help in working towards standardizing the district for efficiencies and cost savings

Rebecca Merchant expressed her concern with the district budgeting based on \$8.1 billion. She asked if the district had a draft budget if the state decides to fund schools at \$7.8 billion. Mr. Schofield responded that he has a list of things and the district will have to cut, which equates to about \$3 million, if the state funds schools at \$7.8 billion.

Rebecca Merchant asked if the district would touch the PERS reserve. Mr. Schofield responded that the district could, but he would not want to put it on the table, and would not be the first item looked at to cover budget shortfalls.

APPROVAL OF THE 2017-2018 BUDGET

Chair Deveney called to approve the 2017-2018 budget.

Sharon Garner moved to approve the Gresham-Barlow School District Levy at the full permanent rate of \$4.5268. Kris Howatt seconded the motion; motion passed 11-0.

Kris Howatt moved to approve the 2017-2018 Debt Service Levy in the amount of \$16,833,080. Kent Zook seconded the motion; motion passed 11-0.

John Hartsock moved to approve the Gresham-Barlow School District 2017-2018 budget (all funds) in the amount of \$447,376,465. Kris Howatt seconded the motion; motion passed 11-0.

CLOSING COMMENTS

Superintendent Schlachter thanked everyone present for attending the meeting.

Chair Deveney thanked Superintendent Schlachter for his service to the district. She thanked Mike Schofield, Lynne Hill, and Michelle Hobbs for their time and support in preparing the budget.

Chair Deveney adjourned the meeting at 7:22 p.m.

Minutes submitted by: Michelle Hobbs, Budget Committee Secretary.

Note: These minutes were approved by the Gresham-Barlow School District Board of Directors on 06/08/17. Lyn

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Meeting / Work Session

June 1, 2017

The Gresham-Barlow School District Board of Education held a work session on Thursday, June 1, 2017, in the Forum Room at the Center for Advanced Learning, 1484 NW Civic Drive, Gresham, Oregon.

The meeting was called to order at 6:01 p.m. by the chair, Carla Piluso. Other board members in attendance were Matt O'Connell, Sharon Garner, Kris Howatt, Kathy Ruthruff, Kent Zook, and John Hartsock.

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
James Hiu	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Randy Bryant	Executive Director of Human Resources
Julie Evans	Executive Director of Elementary Education
Sara Huston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement

There were approximately 13 people in the audience.

MOTION 90 MEETING AGENDA (6:02 p.m.)

It was moved by Kris Howatt, seconded by Kathy Ruthruff, and carried unanimously to approve the meeting agenda as presented.

MOTION 91 CONSENT AGENDA (6:03 p.m.)

The following item was included in the consent agenda:

1. Temporary Employment Agreement Between Dr. A. Katrise Perera and Gresham-Barlow School District

It was moved by Kathy Ruthruff, seconded by Kris Howatt, and carried unanimously to approve the consent agenda as presented.

BOND: GRESHAM HIGH SCHOOL REPLACEMENT / RENOVATION PROJECT (6:04 p.m.)

Board members received an update from Michael Schaefer, Gresham High School principal, Rick Rainone of Cornerstone Management Group, and representatives from BLRB Architects regarding the Gresham High School renovation and replacement project. The report also included a summary of input from community members and the City of Gresham Design Commission, and an analysis of options to consider.

RECESS / RECONVENE (7:24 p.m.)

The meeting was recessed at 7:24 p.m. and reconvened at 7:42 p.m. During the recess, attendees viewed Gresham High School design schematics that were displayed on various easels around the room.

BOND: GRESHAM HIGH SCHOOL REPLACEMENT / RENOVATION PROJECT (Continued) (7:42 p.m.)

Options regarding the merits, opportunities, risks and costs of retaining the Gresham High School façade were discussed. In addition, challenges and possible solutions regarding the gymnasium were reviewed.

CITIZENS REQUESTS OF THE BOARD (7:54 p.m.)

Kendra Maddox explained that she was born and raised in Gresham, graduated from Gresham High School, and she worked at the school for 11 years. She encouraged the board to carefully consider the safety, education, and technology needs of students who will attend Gresham High School in the future. Although she is sentimental about the preservation of the school façade, there are more important needs that should be addressed for our students.

Olivia Green stated that as a long-time resident, parent, teacher, and avid bond campaigner in the district, and a member of the Gresham High School bond planning team, she has never heard anyone identify retention of the Gresham High School façade as a priority. Instead, the focus has been on what's best for current and future students, and how can the school continue to serve well as a community center. Saving the façade would be at the expense of other things that can be offered for students and, as a taxpayer, it really concerns her.

Doug Henkle, a Gresham High School parent who canvassed for the bond, explained that he would not have supported the bond measure if he knew that part of it would be used to retain the façade.

David Baumann, president of the Gresham Historical Society and Gresham resident since 1970, expressed concern about maintaining the integrity of Gresham High School; residents recognize the building as part of Gresham's history. It should be preserved for future generations.

Mike McKeel, a long-time Gresham resident, former school board member, developer, local dentist, and member of the design commission for the City of Gresham, questioned the district's \$16 million estimated cost for preserving the Gresham High School façade, and referenced a 2013 estimate that he remembered to be less than \$1 million. He explained that he would not spend the money to keep the façade in place as it is, but supports keeping its artistic elements, building the façade back to new standards, and keeping the auditorium and gym separate because they both need to have a presence on the street. He provided handouts supporting the preservation of old buildings, and encouraged the board to do more work on the design before making a decision.

Shane Bemis, Mayor of Gresham, a Gresham High School alumnus, and parent of a GHS student, encouraged the board to maintain the unique and historical presence of the school; it's a bookend for the entire city of Gresham. He

suggested that the board slow down the design process, allow more opportunity for public input, identify an accurate estimate for preserving the facade, and carefully consider options that meet the needs of all stakeholders.

POLICY REVIEW (8:20 p.m.)

Board members reviewed proposed revisions to policies EFA, Local Wellness Program, and GCBDA / GDBDA, Family Medical Leave, as presented for first reading. Approval of the revisions will be requested at a subsequent meeting.

DATE, TIME AND PLACE OF 2017-18 BOARD MEETINGS (8:32 p.m.)

It was noted that a 2017-18 calendar listing proposed school board meetings was included in the agenda packet for review in advance of the next board meeting. The schedule will be presented for first reading on June 8, 2017. Adoption will be requested at "the next regular meeting following July 1," as required by board policy [BC/BCA].

ANNOUNCEMENTS (8:33 p.m.)

June 5: District-wide Retirement Reception 4-6 p.m.
Council Chambers
Public Safety and Schools Building

June 8: Board Work Session - 6 p.m.
Council Chambers Conference Room
Public Safety and Schools Building

June 8: Budget Hearing – 6:45 p.m.
Council Chambers
Public Safety and Schools Building

June 8: Regular Board Meeting - 7 p.m.
Council Chambers
Public Safety and Schools Building

ADJOURNMENT (8:34 p.m.)

There being no other business, the meeting was adjourned at 8:34 p.m.

Note: These minutes were approved by the board on July 6, 2017:lc

Submitted by: 
Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.

Minutes of Budget Hearing

June 8, 2017

The Gresham-Barlow School District Board of Education conducted a budget hearing on Thursday, June 8, 2017, in the council chambers of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 6:45 p.m. by the chair, Carla Piluso. Other board members in attendance were Sharon Garner, Kris Howatt, Kent Zook, Matt O'Connell, and John Hartsock. Kathy Ruthruff was absent.

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
James Hiu	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Randy Bryant	Executive Director of Human Resources
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement
Sara Huston	Executive Director of School Performance

Cabinet members absent:

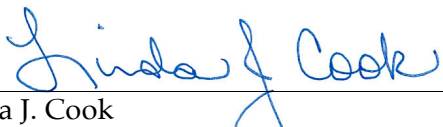
Julie Evans	Executive Director of Elementary Education
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Mike Schofield explained that the purpose of the budget hearing was to receive public testimony and respond to questions concerning the budget and fiscal policy decisions reflected in the budget.

Chair Piluso opened the meeting for public testimony. There was no public present for comment; therefore, the hearing was closed and the meeting was adjourned at 6:55 p.m. A regular meeting of the board followed at 7:00 p.m.

Note: These minutes were approved by the board on July 6, 2017:lc

Submitted by:


Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.

Minutes of Regular Board Meeting / Business

June 8, 2017

The Gresham-Barlow School District Board of Education met in regular session on Thursday, June 8, 2017, in the council chambers of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 7:01 p.m. by the chair, Carla Piluso. Other board members in attendance were Sharon Garner, Kris Howatt, Kent Zook, Matt O'Connell, and John Hartsock. Kathy Ruthruff was absent.

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
James Hiu	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Randy Bryant	Executive Director of Human Resources
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement
Sara Huston	Executive Director of School Performance

Cabinet members absent:

Julie Evans	Executive Director of Elementary Education
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Note: Incoming superintendent, Dr. A. Katrise Perera, and board member elect, Blake Petersen, were in the audience.

The chair led board members, administrators and all those present in the Pledge of Allegiance.

MOTION 92 MEETING AGENDA (7:01 p.m.)

It was moved by Kris Howatt, seconded by Kent Zook and carried 6 to 0 to approve the meeting agenda as presented.

MOTION 93 CONSENT AGENDA (7:02 p.m.)

The following items were included on the consent agenda:

- Minutes from Regular Work Session April 27, 2017
- Minutes from Regular Work Session May 4, 2017
- Minutes from Regular Business Meeting May 4, 2017
- Minutes from Budget Committee Meeting May 22, 2017
- Financial Report
- Personnel Report
- Personnel: Employment Agreements – Deputy Superintendents and Chief Financial Officer
- Personnel: MOUs for Confidential and AGSA

6. Nutrition Services: Food Services Intergovernmental Agreement with MESD for Arata Creek and Burlingame
7. Nutrition Services: Food Services Contract Amendment
8. Nutrition Services: Summer Food Service Program
9. Policy Updates
10. Mutual Aid Omnibus Agreement w/MESD

Matt O'Connell moved to approve the consent agenda as presented. Kris Howatt seconded the motion. Director Hartsock declared a potential conflict of interest with an item listed on the consent agenda.

The motion to approve the consent agenda carried 6 to 0.

RECOGNITIONS (7:05 p.m.)

Taylor Veach and Alyson Teachout - State Equestrian Champions: Taylor Veach and Alyson Teachout, Sam Barlow High School students, were recognized for winning state equestrian championships.

Joseph Harris - Track and Field Champion: The board recognized Joseph Harris, a Gresham High School senior, for being the 6A state champion in the Triple Jump. He also took third in state for high jump.

Brass Quartet State Champions: The board honored the Sam Barlow High School Trumpet Ensemble for placing first in state in the small brass category. The quartet consists of juniors Gary Schmidt and Karlee Wood, and sophomores Max Campbell and Andrew Tercek. This group is the first chamber ensemble in school district history to place first at the state championships.

Brad Cook of Gresham High School Named Mary Hartman Journalism Teacher of the Year: Brad Cook was recognized by the board for being named the Mary Hartman Journalism Teacher of the Year by the Northwest Scholastic Press and the Oregon Journalism Education Association.

Kent Zook's Service as a Board Member: Director Kent Zook was acknowledged for his ten years of service on the Gresham-Barlow School District Board of Directors. Mr. Zook's term of office will end on June 30, 2017.

GRESHAM-BARLOW EDUCATION FOUNDATION REPORT (7:13 p.m.)

Vicki Moen, manager of the Gresham-Barlow Education Foundation, reported on foundation activities.

SUPERINTENDENT'S REPORT (7:16 p.m.)

Superintendent Schlachter announced that the school district has reached a tentative agreement with the Oregon School Employee's Association (OSEA) on a new three-year contract. The tentative agreement must be ratified by OSEA members and approved by the school board before it takes effect.

AVID STUDENT PERSPECTIVE (7:20 p.m.)

Ashley Albelo, a Sam Barlow High School senior, presented her perspective on the AVID (Advancement Via Individual Determination) program.

BOND UPDATE: SAM BARLOW HIGH SCHOOL SCHEMATIC DESIGN (7:31 pm.)

Bruce Schmidt, principal of Sam Barlow High School, and a representative from Opsis Architecture, presented an update on Sam Barlow's remodel/renovation bond project. It was noted that construction is expected to begin in the spring of 2018, and information on all of the district's bond projects is available at www.gresham-barlowbond.org.

RECESS/RECONVENE (7:50 p.m.)

The board meeting was recessed at 7:50 p.m. and reconvened at 8:08 p.m.

COMMITTEE MEETING MINUTES AND/OR REPORTS (8:08 p.m.)

There were no committee reports; however, it was noted that minutes of the following committee meetings were included in the agenda packet:

<u>Committee</u>	<u>Meeting Date</u>
Audit Involvement Team	May 4, 2017
Policy Review Committee	May 9, 2017
District Advisory Council (DAC)	May 25, 2017

BOARD REPORTS (8:09 p.m.)

Board members summarized various meetings and other activities they participated in during the month.

CABINET REPORTS (8:19 p.m.)

There were no cabinet reports.

ASSOCIATIONS REPORTS (9:19 p.m.)

Rhett Hyman, a teacher at East Orient Elementary School, reported on behalf of the Gresham-Barlow Education Association (GBEA).

Judy Hardy, an educational assistant at Hogan Cedars Elementary School, reported on behalf of Oregon School Education Association (OSEA) Chapter 8 employees.

CITIZENS' REQUESTS OF THE BOARD (8:22 p.m.)

Mike McKeel, a Gresham resident, explained that he does not want to see the school district spend \$16 million to save the Gresham High School façade. He would like to see the artwork on the building reused so the iconic, historic building can retain its status. He and Mayor Bemis met with district administrators about the façade, and they appreciate the response. He looks forward to further discussions on the Gresham High School renovation as the design process continues.

Christine Fitch, a counselor at Kelly Creek Elementary School and Dexter McCarty Middle School, encouraged the board to bring back full-time counselors to all elementary schools. She believes counselors play vital roles in helping to reduce bullying and violent behaviors, teaching students life skills, and helping students to manage anxiety and stress.

Theresa Scott summarized her experience working as a school counselor, and encouraged the restoration of full-time counselor positions for all elementary schools in the district. She believes that the best prevention for school violence is early intervention, beginning in elementary school, and it takes a lot of time for counselors to develop effective programs.

ADOPT BUDGET, MAKE APPROPRIATIONS AND IMPOSE TAXES
(8:39 p.m.)

Mike Schofield provided opening comments regarding the budget process and the resolutions presented in the agenda packet to adopt the 2017-2018 budget, make appropriations and impose taxes. He explained that the proposed budget was presented at the May 11, 2017, budget committee meeting, and approved by the budget committee on May 22, 2017. A public hearing regarding the 2017-2018 budget was held earlier this evening; there was no public testimony.

MOTION 94 ADOPT BUDGET

It was moved by Kris Howatt and seconded by Matt O'Connell to ratify Resolution 1718-01 to adopt the budget for the 2017-2018 fiscal year in the total amount of \$447,376,465 now on file at the district's administrative business office.

Following discussion, the motion carried 6 to 0.

MOTION 95 MAKE APPROPRIATIONS

It was moved by John Hartsock, seconded by Matt O'Connell, and carried 6 to 0 to ratify Resolution 1718-02 to appropriate funds in the amount and purposes as outlined in the resolution for the fiscal year beginning July 1, 2017.

MOTION 96 IMPOSE TAXES

It was moved by Sharon Garner, seconded by Matt O'Connell and carried 6 to 0 to ratify Resolution 1718-03 to impose the taxes provided for the adopted budget at the Permanent Rate of \$4.5268 per \$1,000 of assessed value for General Fund operations; and, to impose taxes in the amount of \$16,833,080 for bonded debt; making these taxes hereby imposed and categorized for the tax year 2017-2018 upon the assessed value of all taxable property within the district.

MOTION 97 TUITION AND FEES (8:47 p.m.)

It was moved by Matt O'Connell and seconded by Kris Howatt to approve the 2017-2018 student fees and tuition as presented for first reading. Following discussion, the motion carried 6 to 0.

MOTION 98 BOND: CITIZENS OVERSIGHT COMMITTEE APPOINTMENTS (8:49 p.m.)

It was moved by Kris Howatt and seconded by Sharon Garner to appoint the full slate of applicants as listed to the Gresham-Barlow School District Bond Oversight Committee. Following discussion, the motion carried 6 to 0.

Following is a list of committee members (11) as approved by the above motion:

Karen Johnston	Jason Dugan
George Seaman	Bess Wills
Mike Harris	Sharon Estes
Rebecca Merchant	Rick Searls
Brianna Bigham	John Vandermosten

MOTION 99 BOND: ARCHITECT SELECTION / CONTRACT APPROVAL – OPSIS ARCHITECTURE (8:52 p.m.)

It was moved by Matt O’Connell, seconded by Kent Zook, and carried 6 to 0 to approve the contract with Opsis Architecture for an amount not to exceed \$5,040,000.

MOTION 100 BOND: WEST ORIENT MIDDLE SCHOOL HVAC DESIGN/BUILD PROJECT (8:53 p.m.)

It was moved by Matt O’Connell and seconded by John Hartsock to approve the contract with Portland Mechanical Contractors, Inc., pending successful negotiations in the amount not to exceed \$186,469. Following discussion, the motion carried 6 to 0.

MOTION 101 RESULTS OF MAY 2017 BOARD MEMBER ELECTION (8:55 p.m.)

It was moved by Kris Howatt, seconded by John Hartsock, and carried 6 to 0 to accept the results of the May 16, 2017, board member election as reported by the Multnomah County and Clackamas County elections offices.

DATE, TIME AND PLACE OF 2017-18 BOARD MEETINGS (8:57 p.m.)

Board members reviewed a proposed schedule of 2017-18 board meetings for first reading. Adoption will be considered at the July business meeting as required by policy.

MOTION 102 PAID LUNCH EQUITY FOR 2017-18 (8:59 p.m.)

It was moved by John Hartsock and seconded by Sharon Garner to approve a \$0.10 increase for elementary, middle, and high school paid lunch prices for the 2017-2018 school year effective July 1, 2017.

Following discussion, the motion carried 5 to 1. Matt O’Connell cast the dissenting vote.

MOTION 103 BOND: GRESHAM HIGH SCHOOL DESIGN (9:02 p.m.)

Mike Schofield summarized information provided in the agenda packet, specifically as it relates to the cost of preserving the façade at Gresham High School, and meetings and discussions with City of Gresham staff.

It was moved by Carla Piluso and seconded by Matt O’Connell to direct the administration to proceed with a building design that honors the past and incorporates key elements through deconstruction and/or reconstruction of important features, where appropriate, and use contemporary exterior design and an interior layout that meets the needs of our current and future generations of students, and meets the budget demands of the November 2016 school bond as approved by the taxpayers in our district.

In the discussion that followed, it was noted that the word “program,” as written in the agenda packet, is not consistent with the bond measure ballot language and, therefore, was not included in the motion.

The motion carried 6 to 0.

MOTION 104 POLICY REVISION: EFA, LOCAL WELLNESS PROGRAM (9:14 p.m.)

Following an overview of proposed policy changes provided by Dr. Ketelsen, Kris Howatt moved to approve the deletion of current policy EFA, Local Wellness Program, and replace it with proposed policy EFA, as presented for second reading. Matt O’Connell seconded the motion.

In the discussion that followed, it was noted that provisions for implementation of the revised policy will be detailed in an Administrative Regulation (AR). Board members expressed an interest in reviewing the AR as it is being developed by the administration.

Kris Howatt moved to amend the main motion by adding that the board will see the AR as it is being developed. John Hartsock seconded the amendment, and it carried 6 to 0.

The amended motion “to approve the deletion of current policy EFA, Local Wellness Program, and replace it with proposed policy EFA, as presented for second reading; and, the board will see the AR as it is being developed” carried 6 to 0.

BOARD REPRESENTATION AT COMMENCEMENT (9:21 p.m.)

Board representation at commencements were reaffirmed as follows:

June 13	Gresham High School.....	Kris Howatt and John Hartsock
June 13	Sam Barlow High School.....	Carla Piluso and Kathy Ruthruff
June 14	Adult Program.....	Matt O’Connell and Carla Piluso
June 15	Springwater Trail High School.....	Kent Zook and Sharon Garner

ANNOUNCEMENTS (9:23 p.m.)

July 6, 2017: Board Work Session - 6 p.m.
Council Chambers Conference Room
Public Safety and Schools Building

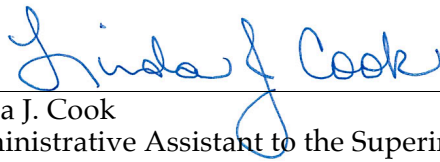
July 6, 2017: Regular Board Meeting - 7 p.m.
Council Chambers
Public Safety and Schools Building

ADJOURNMENT

There being no other business, the meeting was adjourned at 9:24 p.m.

Note: These minutes were approved by the board on July 6, 2017:lc

Submitted by: _____



Linda J. Cook
Administrative Assistant to the Superintendent and
Board of Directors