

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Meeting / Business

March 1, 2018

The Gresham-Barlow School District Board of Education met in regular session on Thursday, March 1, 2018, in the council chambers of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 7:03 p.m. by the chair, Kris Howatt. Other board members in attendance were Sharon Garner, John Hartsock, Matt O’Connell, Blake Petersen, and Kathy Ruthruff. Carla Piluso arrived at 7:33 p.m.

The following members of the superintendent’s district leadership team (DLT) were present:

Katrise Perera	Superintendent
James Hiu	Deputy Superintendent of Human Resources
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Julie Evans	Executive Director of Elementary Education
Sara Hahn-Huston	Executive Director of Secondary Teaching and Learning
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement
Angie Kautz	Director of Elementary Teaching and Learning
Bill DeWitz	Director of Technology Services
Karina Bruzzese	ELL Director

The following members of the superintendent’s district leadership team were absent:

April Olson	Director of Federal Programs
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John Koch led board members, administrators and all those present in the Pledge of Allegiance.

Note: All handouts provided at this session have been uploaded to the School Board page on the district’s web site: www.gresham.k12.or.us. Copies are also on file at the district office.

MOTION 80 MEETING AGENDA (7:04 p.m.)

Several items were moved to this agenda because of the cancellation of the February 22, 2018 board work session. That session was cancelled due to snow.

Item 4, Student Recognition: Racquetball – Sam Barlow High School, was moved to the April 5, 2018 business meeting because the students being recognized were not in attendance. James Hiu will give a brief update on the student’s current tournament participation.

Item 8, Veolia Donation, was removed from the agenda because representatives were not present at the meeting.

Superintendent Evaluation results were added to the agenda as item 11a.

Item 19, Samsung Donation to Clear Creek Middle School, was moved up on the agenda to follow recognitions.

Item 23, Health Steering Committee Update, was removed from this evening’s agenda and moved to the March 8, 2018 work session agenda to be combined with the student health center conversation.

It was moved by John Hartsock, seconded by Matt O’Connell and carried 6 to 0 to approve the meeting agenda as presented.

MOTION 81 CONSENT AGENDA (7:06 p.m.)

The following items were included on the consent agenda:

- 1. Minutes from Regular Business Meeting.....February 1, 2018
- 2. Financial Report
- 3. Personnel Report

It was moved by Sharon Garner, seconded by Kathy Ruthruff and carried 6 to 0 to approve the consent agenda as presented.

RECOGNITIONS (7:07p.m.)

Student Recognition: Racquetball – Sam Barlow High School:

This item was moved to the April 5, 2018 business meeting because the students being recognized were not in attendance. James Hiu provided an update on the student’s current tournament participation.

Classified School Employees Week Resolution:

March 5-9, 2018 has been designated as Classified School Employees Week. It is appropriate that the board officially acknowledge the importance of a strong local school system and the contribution that classified employees make to that system.

It was moved by Matt O’Connell, seconded by John Hartsock and carried 6 to 0 to ratify the resolution recognizing March 5-9, 2018 as Classified School Employees Week in the Gresham-Barlow School District.

Sharon Garner read the resolution into the record. Erika Fuller of the Oregon School Employees Association was recognized in honor of Classified School Employees Week.

MOTION 82 Samsung Donation to Clear Creek Middle School (7:13 p.m.)

Item 19, Samsung Donation to Clear Creek Middle School was moved to this portion of the agenda.

Mr. Tom Erickson, STEAM teacher at Clear Creek Middle School, submitted a plan for a project to Samsung Solve for Tomorrow. His project outlines how families trapped in their homes as a result of flooding or other natural disasters

can safely seek help. Mr. Erickson's project was named a state winner and is now being evaluated at the national level.

Mr. Erickson and his students shared a video of their project with the board. Following the video, students of Mr. Erickson's class shared their experiences working on this project.

It was moved by Blake Petersen, seconded by Kathy Ruthruff and carried 6 to 0 to accept the donation of a \$25,000 Samsung Technology Package to the STEAM program at Clear Creek Middle School.

GRESHAM-BARLOW EDUCATION FOUNDATION REPORT (7:24 p.m.)

Foundation reports are typically presented every-other-month. While scheduled to give a report in March, the foundation asked to move their report this month to the April business meeting.

SUPERINTENDENT'S REPORT (7:24 p.m.)

Superintendent Perera provided a report on the marketing research program she participated in. For her participation, she received an honorarium of \$2,000, which she donated to the Gresham-Barlow Education Foundation. Vicki Moen of the Foundation was present to receive the check.

Superintendent Perera also provided an update on her listening and learning tour and student focus group panels. The final findings of the academic audit have been shared with the board, key communicators, and external groups. The district is continuing to build a framework that defines and aligns their programs.

PRESENTATIONS (7:31 p.m.)

Student Transportation Services Update – First Student, Inc.:

Daniel Spahr, First Student Gresham Location Manager, and Mike Hamel, First Student Area General Manager, provided a report on student transportation services for the district.

Mr. Spahr provided an update on the background of the company as a whole. He also reviewed data for the Gresham location. Staffing continues to be a huge challenge for the school bus industry. People are moving out of the part time workforce into full time work, which makes staffing a year round challenge.

Information was provided on the Operation Backpack program, which provides weekend meals for students. All the food for this program is donated with a large share being donated by the drivers at the location.

Note: Carla Piluso arrived to the meeting at 7:33 p.m.

Veolia Donation:

This item was removed from the agenda because representatives were not present at the meeting. (See Motion 80 above.)

COMMITTEE MEETING MINUTES AND/OR REPORTS (7:41 p.m.)

The following committee meeting minutes were made available for review. No action or discussion of the minutes is required by the board.

Bond Oversight Committee Minutes, January 17, 2018
Policy Review Committee Minutes, February 20, 2018

ASSOCIATIONS REPORTS (7:41 p.m.)

Rhett Hyman, a teacher at East Orient Elementary School, reported on behalf of the Gresham-Barlow Education Association (GBEA). He provided an update of the current completion rates for the TELL Survey.

Erika Fuller, an elementary secretary at West Gresham Elementary School, reported on behalf of the Oregon School Employees Association (OSEA) Chapter 8 employees. She thanked the district for its continued collaboration with classified staff.

CITIZENS' REQUESTS OF THE BOARD (7:44 p.m.)

There were no citizens' requests of the board.

RECESS/RECONVENE (7:41 p.m.)

The meeting was recessed at 7:41 p.m. and reconvened at 7:52 p.m.

ACTION ITEMS

MOTION 83 Superintendent Evaluation Result Recommendation (7:52 p.m.)

There is a requirement in the superintendent's contract for an evaluation of the superintendent to be completed by March 1 of each year. John Hartsock described the process the board followed for this evaluation, which included looking at responsibilities, standards in policy, district goals, and the superintendent's entry transition plan.

The Board of Directors is unanimous in its support of Superintendent Perera and they commended her for her first year of guiding the district. Director Hartsock read the evaluation conclusion into the record. (Note: This conclusion has been added to the agenda packet materials found on the district website.)

It was moved by John Hartsock, seconded by Blake Petersen and carried unanimously, 7 to 0, to approve the evaluation for school year 2017-2018 and authorize a 1.5% salary increase effective July 1, 2018 and a one-year contract extension for school year from July 1, 2020 to June 30, 2021.

MOTION 84 Bond: Asbestos Abatement – Sam Barlow High School (7:53 p.m.)

As part of the 2016 capital construction bond, significant renovations will be made to Sam Barlow High School. In order to prepare for the renovations, a number of areas require asbestos abatement.

After confirming the scope of work and reviewing the bid results, the administration recommended the selection of Performance Abatement Services for the Sam Barlow High School Abatement Project.

It was moved by John Hartsock, seconded by Kathy Ruthruff and carried unanimously, 7 to 0 to approve Performance Abatement Services as the lowest responsible bidder pending successful contract negotiations at an amount not-to-exceed \$1,129,000 for the Sam Barlow High School asbestos abatement project.

MOTION 85 Bond: CMGC North Gresham Elementary (7:55 p.m.)

In November 2017, the board approved a not-to-exceed amount for Bremik Construction, contractor for North Gresham Elementary School, in the amount of \$1,500,000. This amount was established to allow the contractor to provide pre-construction services and some selective demolition and asbestos abatement.

Since that time, Bremik bid the work to replace North Gresham Elementary School and the district is ready to establish the preliminary guaranteed maximum price (GMP) for the project.

It was moved by John Hartsock, seconded by Blake Petersen and carried unanimously, 7 to 0, to approve the not-to-exceed amount, including alternates and construction contingencies, of \$26,759,665 for the North Gresham Elementary School replacement project with Bremik Construction.

MOTION 86 Bond: CMGC Gresham High School (7:57 p.m.)

In November 2017, the board approved a not-to-exceed amount for Fortis Construction, contractor for Gresham High School, in the amount of \$3,500,000. This amount was established to allow the contractor to provide pre-construction services and some selective demolition and asbestos abatement.

Since that time, Fortis has bid a portion of the work to be performed at Gresham High School. Since a large portion of the work will not be bid until April 2018, the district is not ready to establish the preliminary guaranteed maximum price (GMP). The district is ready to authorize certain portions of the work to begin in the next 30-45 days.

It was moved by Matt O'Connell, seconded by Kathy Ruthruff and carried unanimously, 7 to 0, to approve the not-to-exceed amount of \$16,662,504 for the Gresham High School project with Fortis Construction.

MOTION 87 Bond: CMGC East Gresham Elementary (7:59 p.m.)

In November 2017, the board approved a not-to-exceed amount for P&C Construction, contractor for East Gresham Elementary School, in the amount of \$1,500,000. This amount was established to allow the contractor to provide pre-construction services and some selective demolition and asbestos abatement.

Since that time P&C Construction has bid the work to replace East Gresham Elementary School. Since the project was recently bid, the district is not ready to

establish the preliminary guaranteed maximum price (GMP). The district is ready to authorize certain portions of the work to begin in the next 30-45 days.

It was moved by Blake Petersen, seconded by Kathy Ruthruff and carried unanimously, 7 to 0, to approve the not-to-exceed amount of \$6,524,000 for the East Gresham Elementary School replacement project with P&C Construction.

MOTION 88 Bond: Kelly Creek Elementary Capital Construction Project (8:01 p.m.)

As part of the 2016 capital construction bond, upgrades at Kelly Creek Elementary are scheduled for spring 2018. Bids for the project were received on February 13, 2018. Construction is scheduled to begin in June 2018 with substantial completion prior to staff returning in August 2018.

It was moved by John Hartsock, seconded by Kathy Ruthruff and carried unanimously, 7 to 0, to approve Perlo Construction as the lowest responsible bidder, pending successful contract negotiations, in an amount not-to-exceed \$2,749,869.

MOTION 89 Bond: HVAC Direct Digital Controls (8:03 p.m.)

As part of the 2016 capital construction bond, controls systems for heating, ventilation and air conditioning (HVAC) at a number of schools were identified for replacement. The district recently received quotes for replacement and new controls at Clear Creek Middle School and Sam Barlow High School. These schools were selected based on immediate needs.

It was moved by Blake Petersen, seconded by Kathy Ruthruff and carried unanimously, 7 to 0, to approve Environmental Controls Corp. to provide HVAC controls and installation for Clear Creek Middle School and Sam Barlow High School at an amount not-to-exceed \$1,115,000 pending successful contract negotiations.

MOTION 90 Bond: Playground Replacement/Upgrade Projects (8:05 p.m.)

As part of the 2016 capital construction bond, upgrades and replacement of surface and equipment at elementary schools were identified. The administration has spent a number of months identifying the location, surfaces and types of equipment that best meet the needs of our students and community.

Upgrade and replacement projects are scheduled for the following:

- Hollydale Elementary
- East Orient Elementary
- Highland Elementary
- Hogan Cedars Elementary
- Powell Valley Elementary

It was moved by Blake Petersen and seconded by Matt O'Connell to approve playground surface and equipment purchases for select elementary schools with a not-to-exceed amount of \$1.37 million using the KCDA contract for targeted delivery in Spring 2018.

Following the motion, there was further discussion of the PACE review and ADA accessibility on the playgrounds.

The motion carried unanimously, 7 to 0.

School Year Calendars (2018-2021) (8:10 p.m.)

Annually, the school board is asked to adopt a three-year calendar. This year, the adoption extends to the 2020-21 school year. The primary purpose of the three-year adoption of a calendar is to support long-range planning goals for the district and provide calendar information to the community.

Calendars for the 2018-19, 2019-20, and 2020-2021 schools years were provided for the board to review. This item was presented for first reading. No action was taken at this time.

MOTION 91 MESD Programs and Services Proposal, Local Service Plan (8:12 p.m.)

The Multnomah ESD Programs and Services Proposal was developed by several advisory committees and reviewed by the local district superintendents. In order for these programs and services to be included in the Multnomah ESD budget, it is necessary that at least eight of the local district boards pass authorizing resolutions. Acceptance of the proposal does not commit the Gresham-Barlow schools to participate in all of the programs included in the plan.

It was moved by Kathy Ruthruff, seconded by Matt O'Connell and carried unanimously, 7 to 0, to approve the MESD Local Service Plan 2018-19, Programs and Services Proposal, as presented.

BOARD REPORTS AND REQUESTS (8:16 p.m.)

Board members summarized various meetings and other activities they participated in during the month. These included discussions with legislators and key stakeholders, recent trips, and visits to schools to observe teachers and attend plays.

DISTRICT LEADERSHIP TEAM (DLT) REPORTS (8:32 p.m.)

There were no District Leadership Team reports this evening.

INFORMATION ITEMS

Financial Update (8:33 p.m.)

Mike Schofield provided a brief financial update on the current funding for 2017-2019.

Bond Update: Bond Communication Plan (8:34 p.m.)

Jeremy Wright, Wright Public Affairs, provided an update on what has been completed to date on bond communications and what can be expected going forward in 2018. He shared some of the human interest stories they have tried to focus on around the people involved, the history of the buildings, and the history

of the people attached to the buildings. They are also heavily focusing on the safety aspects of the bond. As additional construction begins, they will be communicating groundbreaking and playground dedications as well.

Health Steering Committee Update (8:44 p.m.)

This item was removed from this evening’s agenda and moved to the March 8, 2018 work session. (See Motion 80 above.)

ANNOUNCEMENTS (8:44 p.m.)

Mar. 8, 2018: Board Work Session – 6 p.m.
Partnership Room
Center for Advanced Learning

Mar. 22, 2018: Board Planning Retreat – 7:30 a.m. – 4:00 p.m.
Council Chambers Conference Room
Public Safety and Schools Building

Mar. 22, 2018: Budget 101 – 7 p.m.
Partnership Room
Center for Advanced Learning

Mar. 26-30, 2018: No Board Meeting
Spring Break

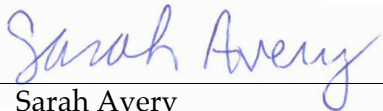
Apr. 5, 2018: Board Work Session – 6 p.m.
Council Chambers Conference Room
Public Safety and Schools Building

Apr. 5, 2018: Regular Board Meeting – 7 p.m.
Council Chambers
Public Safety and Schools Building

Apr. 6-9, 2018: NSBA Annual Conference
San Antonio, TX

ADJOURNMENT (8:45 p.m.)

There being no other business, the meeting was adjourned at 8:45 p.m.

Submitted by: 

Sarah Avery
Administrative Assistant to the Superintendent and
Board of Directors

Note: These minutes were approved by the board on April 5, 2018 :sa