

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Meeting / Business

February 1, 2018

The Gresham-Barlow School District Board of Education met in regular session on Thursday, February 1, 2018, in the council chambers of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 7:00 p.m. by the chair, Kris Howatt. Other board members in attendance were Sharon Garner, John Hartsock, Matt O'Connell, Blake Petersen, and Carla Piluso. Kathy Ruthruff was absent.

The following members of the superintendent's district leadership team (DLT) were present:

James Hiu	Deputy Superintendent of Human Resources
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Julie Evans	Executive Director of Elementary Education
Sara Hahn-Huston	Executive Director of Secondary Teaching and Learning
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement
Angie Kautz	Director of Elementary Teaching and Learning
April Olson	Director of Federal Programs
Bill DeWitz	Director of Technology Services
Karina Bruzzese	ELL Director

The following members of the superintendent's district leadership team were absent:

Katrise Perera.....Superintendent

Boy Scouts Andrew Whistler of Sam Barlow High School and Ryan Leong of Deep Creek Damascus led board members, administrators and all those present in the Pledge of Allegiance.

Note: All handouts provided at this session have been uploaded to the School Board page on the district's web site: www.gresham.k12.or.us. Copies are also on file at the district office.

MOTION 69 MEETING AGENDA (7:00 p.m.)

Chair Howatt added the Metro Policy Advisory Committee to the agenda as item number 10a.

It was moved by John Hartsock, seconded by Matt O'Connell, and carried unanimously, 6 to 0, to approve the meeting agenda as amended.

MOTION 70 CONSENT AGENDA (7:03 p.m.)

The following items were included on the consent agenda:

1. Minutes from Regular Business Meeting.....January 4, 2018
Minutes from Regular Work Session.....January 18, 2018
2. Financial Report
3. Personnel Report: Employment Contracts

It was moved by Matt O'Connell, seconded by Sharon Garner, and carried unanimously, 6 to 0, to approve the consent agenda as presented.

RECOGNITIONS (7:04 p.m.)

Student Recognition – Band and Choir – Gresham High School:

In an effort to recognize students who achieve state champion status or its equivalent in school activities and academic programs, the board and administration recognized band and choir students from Gresham High School selected for the OMEA All-State Band and Choir.

Choir

Camille Baptista, 11	Caitlyn Carnahan, 10
Nathan Rednour, 12	Jude Krecklow, 12
Caitlin Peetz, 11	Kayle Berlinger, 11
Daniel Leon, 9	Christian Turner, 12
Laurel O'Brien, 11	

Band

Ian McMurray, 11, Horn – All-State Symphony Orchestra
Victoria Myers, 12, Horn – All-State Wind Ensemble
Samuel Zhou, 11, Bass Clarinet – All State Wind Ensemble

Student Recognition – Band and Choir – Sam Barlow High School:

In an effort to recognize students who achieve state champion status or its equivalent in school activities and academic programs, the board and administration recognized band and choir students from Sam Barlow High School selected for the OMEA All-State Band and Choir.

Symphonic Band

Zaki Kahl, 10, Saxophone	Isabel Crumpton, 11, Bassoon
Jordan Gibor, 10, Oboe	Elizabeth Hernandez, 11, Trombone
Kenna Quirk, 9, Trombone	

Wind Ensemble

Sydney Harms, 12, Clarinet	Ambrose Stringham, 12, Clarinet
Abigail Cohen, 12, French Horn	Emma Harms, 9, French Horn

Orchestra

Karlee Wood, 12, Trumpet	Gary Schmidt, 12, Trumpet
--------------------------	---------------------------

Concert Choir

Isaac Chapelle, 12, Tenor	Jake Ritter, 11, Bass
---------------------------	-----------------------

GRESHAM-BARLOW EDUCATION FOUNDATION REPORT (7:10 p.m.)

Foundation reports are typically presented every-other-month. Accordingly, there was no Foundation report this month. The next report from the Foundation will be presented on March 1, 2018.

SUPERINTENDENT'S REPORT (7:10 p.m.)

Superintendent Perera was not present. No report was given.

PRESENTATIONS (7:11 p.m.)

Lewis and Clark Montessori Charter School (LCMCS) Annual Report: Julie Evans introduced the LCMCS administrators who presented their annual report in accordance with ORS 338.095 (1). Executive Director Melissa Harbert, Director of Education Tami O’Kinsella, Director of Operations Courtney McWilliams, and Board Chair Pam Harkin highlighted operational and educational data, and student performance, and strategies for the future.

Following the presentation, LCMCS administrators answered board member questions.

COMMITTEE MEETING MINUTES AND/OR REPORTS (7:32 p.m.)

Superintendent Evaluation Committee Minutes: The minutes of the January 11, 2018 subcommittee of the Board were included in the board packet. There was no review or discussion of the minutes.

Policy Review Committee Minutes: The minutes of the January 16, 2018 subcommittee of the Board were included in the board packet. There was no review or discussion of the minutes.

ASSOCIATIONS REPORTS (7:33 p.m.)

GBEA – There was not a representative present. No report was made.

OSEA – There was not a representative present. No report was made.

CITIZENS’ REQUESTS OF THE BOARD (7:33 p.m.)

There were no citizens’ requests of the board.

ACTION ITEMS

MOTION 71 Metro Policy Advisory Committee (7:34 p.m.)

Kris Howatt added this item to the agenda during the approval of the meeting agenda. (See Motion 69 above)

The Metro Policy Advisory Committee advises the metro council on a range of topics including regional transportation, management of urban growth boundary, and protection of land for natural resources and future urban or other uses. For many years, they have had school board members be a part of the committee.

Chair Howatt shared there are two school board members, one from Hillsboro School District and one from Tigard-Tualatin School District, interested in serving on the committee to represent public school districts.

It was moved by John Hartsock, seconded by Carla Piluso, and carried unanimously to accept the nomination of Mark Watson of Hillsboro and Karen Emerson of Tigard-Tualatin as the representatives to the Metro Policy Advisory Committee.

(Please note, during this motion the name was spoken as Kate Emerson. The first name was incorrect and has been listed correctly in the motion statement above.)

MOTION 72 Bond: Communications Equipment (7:37 p.m.)

As part of the 2016 Capital Construction Bond, the district outlined communication needs throughout the district. The administration worked with Day Wireless to develop a comprehensive plan for emergency communication throughout the district. The plan includes repeaters, radios, base stations, and school bus communications.

It was moved by Blake Petersen, seconded by John Hartsock, and carried unanimously to approve communication equipment purchases from Day Wireless with a not-to-exceed amount of \$300,000.

MOTION 73 Bond: Low Voltage Specifications, Procurement and Project Management (7:40 p.m.)

Mike Schofield summarized the coordination of structured cabling projects, specifications and procurement for the East Gresham and North Gresham replacement schools as well as the addition/remodel work at Gresham High School and Sam Barlow High School.

It was moved by Matt O'Connell, seconded by John Hartsock, and carried unanimously to approve NIS Consulting for structured cabling specification, procurement and project management at an amount not-to-exceed \$250,000 pending successful contract negotiations.

MOTION 74 Bond: Powell Valley Roof Replacement (7:43 p.m.)

The administration issued an invitation to bid to replace the roof at Powell Valley Elementary School. Mike Schofield provided a summary of the bid process along with the bids received.

It was moved by Sharon Garner, seconded by Matt O'Connell, and carried unanimously to approve McDonald & Wetle Roofing as the lowest responsible bidder, pending successful contract negotiations, at a base bid amount not to exceed \$682,151 and authorize the administration to spend an additional \$35,000 in repairs if required.

Mr. Schofield noted that McDonald & Wetle is a local contractor.

MOTION 75 Bond: Furniture Acquisition, Phase 2 (7:47 p.m.)

As part of the 2016 Capital Construction Bond, the district developed a furniture replacement plan for all schools. Mr. Schofield reviewed the process the furniture committee went through to assess needs and furniture options.

It was moved by Blake Petersen, seconded by Matt O'Connell to approve furniture purchases for district middle schools with a not-to-exceed amount of \$2.3 million using the KCDA contract for targeted delivery in August 2018.

There was further discussion on what happens to the old furniture inventory. Mr. Schofield provided information on this process.

Following the discussion, the motion carried unanimously, 6 to 0.

MOTION 76 Audit RFP and Appointment (7:50 p.m.)

The administration issued a request for proposals for independent auditor services. Two responses were received, one of which was deemed incomplete and unresponsive.

It was moved by Matt O'Connell, seconded by Sharon Garner to appoint Pauly, Rogers and Co., PC as the district audit firm for fiscal year 2017 - 2018.

There was further discussion on the contract term and the length of time the district has had the same audit firm.

Following the discussion, the motion carried unanimously, 6 to 0.

MOTION 77 Open Enrollment HB 3681 Application Process (7:56 p.m.)

This is the seventh year of the Open Enrollment process, set forth by House Bill 3681 in 2011. This bill provides an additional method of school choice for Oregon students.

Teresa Ketelsen summarized the number of open enrollment transfer slots that will be available during March 1 - 31, 2018 for the 2018 - 2019 school year. The information on grade and school slots offered was provided in the agenda packet.

It was moved by John Hartsock, seconded by Blake Petersen, and carried unanimously to accept the Gresham-Barlow District Open Enrollment 2018 – 2019 Grade and School Slots, as presented.

ACTION ITEMS – SECOND READING

There were no second readings. Chair Howatt noted that at the January meeting there was a first reading to Postpone Material Adoption. The minutes reflected that this item would be moved to the February 1, 2018 meeting. It has been moved to the March 1, 2018 meeting.

BOARD REPORTS AND REQUESTS (7:59 p.m.)

Board members summarized various meetings and other activities they participated in during the month.

DISTRICT LEADERSHIP TEAM (DLT) REPORTS (8:06 p.m.)

There were no District Leadership Team reports this evening.

INFORMATION ITEMS

Annual Technology Report to the Board (8:07 p.m.)

Board Policy IIBG requires an annual report to the board to ensure that the current technology plan addresses mandatory goals set forth. Pursuant to this policy, Bill Dewitz and Angie Kautz provided the annual update summarizing the status of the 14 key initiatives identified in the existing 2015 - 2019 Long-Range Technology Plan.

Following the presentation, there was additional discussion on the topic by the board.

Staff Recognitions (8:23 p.m.)

The administration is initiating three staff awards this year to honor staff members who are representative of the excellence that occurs on a daily basis in the district.

Teresa Ketelsen provided information on the establishment of the three awards: The Excellence in Teaching Award will be given to teachers; the Instructional Leader of the Year Award will be given to Building and District Administrators or Teachers On Special Assignment (TOSAs); The Above and Beyond the Call of Duty (ABCD) Award will be given to classified staff. Recognition will be given at the April and May board meetings respectively.

Financial Update (8:26 p.m.)

Mr. Schofield reviewed the financial report and noted that it has been updated based on the most recent bargaining. There was additional discussion following the review.

ANNOUNCEMENTS (8:31 p.m.)

Feb. 9, 2018: Board Planning Session – 8 a.m. - 5 p.m.
Springwater Trail Conference Room
Gresham City Hall

Feb. 10, 2018: Equity in Education: A Board’s Eye View – 9 a.m. - 4 p.m.
MESD Ainsworth Building
Multnomah Education Service District (MESD)

Feb. 20, 2018: Policy Review Committee – 8 a.m.
Business Office East Conference Room
Public Safety and Schools Building

Feb. 20, 2018: District Wellness Committee – 4 p.m.
Student Support Services Training Room
Student Support Services Office

Feb. 22, 2018: Board Work Session – 6 p.m.
Council Chambers Conference Room
Public Safety and Schools Building (*Note: This meeting will not be at the Center for Advanced Learning (CAL) as previously listed on the 2017-18 Regular Board Meeting Schedule*)

Mar. 1, 2018: Board Work Session – 6 p.m.

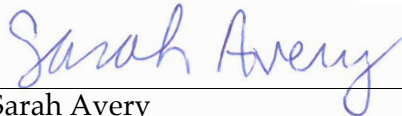
Council Chambers Conference Room
Public Safety and Schools Building

Mar. 1, 2018: Regular Board Meeting – 7 p.m.
Council Chambers
Public Safety and Schools Building

ADJOURNMENT (8:33 p.m.)

There being no other business, the meeting was adjourned at 8:33 p.m.

Submitted by:



Sarah Avery
Administrative Assistant to the Superintendent and
Board of Directors

Note: These minutes were approved by the board on March 1, 2018:sa