

Gresham-Barlow



School District

BOARD OF EDUCATION

Board Business Meeting

AGENDA

September 7, 2017

BOARD OF EDUCATION**September 7, 2017**

Audit Review Committee – 5:30 p.m.

Board Work Session – 6:00 p.m.

Board Meeting Business Meeting – 7:00 p.m.

**Public Safety and Schools Building
1331 NW Eastman Parkway, Gresham, OR****I. CALL REGULAR BUSINESS MEETING TO ORDER AND PLEDGE OF ALLEGIANCE****II. ROLL CALL**

_____ Kris Howatt, Chair	_____ Kathy Ruthruff, Director
_____ Sharon Garner, Vice-Chair	_____ Blake Petersen, Director
_____ Carla Piluso, Director	
_____ John Hartsock, Director	_____ A. Katrise Perera, Superintendent
_____ Matt O'Connell, Director	_____ Mike Schofield, Chief Financial Officer

III. COMMUNICATION FROM THE AUDIENCE

Time has been set aside later on the agenda for Citizens' Requests of the Board. If anyone in the audience wishes to address the board this evening, there are yellow "Citizens' Requests of the Board" forms on the table in the back of the room; please complete a form and give it to our board secretary, Ms. Avery.

IV. APPROVE MEETING AGENDA**V. CONSENT AGENDA**

All items listed below are matters considered by the board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the board or persons in the audience requests specific items be removed from the consent agenda and placed on the regular agenda.

1. Minutes from Local Contracts Review Board Hearing..... July 6, 2017
Minutes from Regular Business Meeting..... July 6, 2017
Minutes from Board Planning Retreat August 25, 2017
2. Financial Report
3. Personnel Report: Employment Contracts
4. Annual Physical Restraint and Seclusion Review

VI. RECOGNITIONS

- 5. National School Public Relations Association Awards.....Perera
- 6. Annie Roberts, Sam Barlow High School:
Junior Olympic National Racquetball Champion.....Ketelsen

VII. GRESHAM-BARLOW EDUCATION FOUNDATION REPORT

- 7. Gresham-Barlow Education Foundation (GBEF) Report.....Vadnais

VIII. SUPERINTENDENT'S REPORT

IX. PRESENTATIONS

- 8. Special Education Plan UpdateKoch

X. RECESS/RECONVENE (5 Minutes)

XI. COMMITTEE MEETING MINUTES AND/OR REPORTS

This portion of the board meeting agenda has been provided for the presentation of advisory committee minutes. No action or discussion is required by the board; however, there may be occasional reports or discussion regarding work being completed by the committee(s).

- 9. District Advisory Council (DAC) Report.....Vadnais
- 10. Bond Oversight Committee Minutes, August 16, 2017.....Schofield

XII. INFORMATION ITEMS

None.....n/a

XIII. CITIZENS' REQUESTS OF BOARD (3 Minutes per Guest / 15 Minutes Total)

XIV. RECESS/RECONVENE (5 Minutes)

XV. ACTION ITEMS

First Reading

- 11. Education Foundation Donation for eBooks K-12.....Ketelsen
- 12. Nominations for OSBA Board of Directors.....Howatt
- 13. Verizon Cell Tower Lease.....Schofield
- 14. Budget Committee Appointment Process.....Schofield
- 15. Board and Superintendent Working Agreements.....Howatt

Second Reading

Nonen/a

XVI. BOARD REPORTS AND REQUESTS

XVII. DISTRICT LEADERSHIP TEAM (DLT) REPORTS

XVIII. ASSOCIATIONS REPORTS

- Gresham-Barlow Education Association (GBEA) (2 Minutes)
- Oregon School Employees Association (OSEA) (2 Minutes)

XIX. ANNOUNCEMENTS

Sept. 14, 2017: Board Work Session - 6 p.m.
Partnership Room
Center for Advanced Learning

Sept. 18, 2017: Gresham-Barlow Education Foundation
"Scramble for Students" Golf Tournament – 10 a.m.
Persimmon Country Club, Gresham, OR

Sept. 21, 2017: DAC Meeting - 7 p.m.
Highland Elementary School
Board Representatives: All

Sept. 28, 2017: Board Work Session - 6 p.m.
Partnership Room
Center for Advanced Learning

Oct. 4, 2017: OSBA Fall Regional Dinner Meeting – 5:30 p.m.
Colewood Golf Center
7313 NE Columbia Blvd.
Portland, OR

Oct. 5, 2017: Regular Board Meeting - 7 p.m.
Council Chambers
Public Safety and Schools Building

XX. ADJOURNMENT (Estimated time for adjournment: No later than 9 p.m.)

Note: The board may, by majority vote, take action on items listed under first reading or information.

Gresham-Barlow



School District

BOARD OF EDUCATION

Board Business Meeting

MINUTES

September 7, 2017

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Special Board Meeting / Local Contract Review Board / Public Hearing
July 6, 2017

Acting as the district's Local Contract Review Board, the Gresham-Barlow School District Board of Education held a public hearing on Thursday, July 6, 2017, in the council chambers of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon. (A regular meeting of the board followed at 7:01 p.m.)

The meeting was convened at 6:52 p.m. by the vice-chair, Kris Howatt. Other board members in attendance were Sharon Garner, Matt O'Connell, John Hartsock, and Blake Petersen. Carla Piluso and Kathy Ruthruff were absent.

The following members of the superintendent's cabinet were present:

A. Katrise Perera	Superintendent
James Hiu	Deputy Superintendent of Human Resources
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
John Koch	Executive Director of Student Support Services
Sara Hahn-Huston	Executive Director of School Performance

The following cabinet members were absent:

Julie Evans	Executive Director of Elementary Education
Athena Vadnais	Director of Communications and Community Engagement

FINDINGS OF FACT FOR SPECIAL PROCUREMENT AND EXCEPTION FROM COMPETITIVE BIDDING AUTHORIZING A SPECIFIC PRODUCT SPECIFICATION (7:02 p.m.)

Mike Schofield explained that ORS 279C.345 allows the Local Contract Review Board to authorize a specific product specification. The administration has identified four areas where this exemption applies:

1. Installation of lockable door hardware (Shalage)
2. New or updated Heating, Ventilation and Air Conditioning (HVAC) controls (Alerton)
3. Classroom projectors (Epson)
4. Chromebooks for class room instruction (Hewlett Packard)

This process will provide for efficient utilization of existing equipment by acquiring compatible equipment, resulting in substantial cost savings for the district. Also, in most cases, this process is unlikely to encourage favoritism in awarding contracts.

Advertisements have been placed in the Daily Journal of Commerce.

The purpose of this hearing is to provide opportunity for public testimony in support of or against the use of these products, or to express exception to the proposed process.

Mr. Schofield summarized the Findings of Fact provided in the agenda packet, which outlines the situation, project descriptions, rationale, and recommendation.

Board approval of the special procurements authorizing a specific product specification will be considered during the regular board meeting that will follow the public hearing.

HEARING (6:55 p.m.)

The meeting was opened for public testimony. There being none, the hearing was closed.

ADJOURNMENT (6:57 p.m.)

The Local Contract Review Board meeting was adjourned at 6:57 p.m.

Submitted by: Lyn Cook

These minutes were approved by the board on _____

Attested by: _____
Sarah Avery

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.

Minutes of Regular Board Meeting / Business

July 6, 2017

The Gresham-Barlow School District Board of Education met in regular session on Thursday, July 6, 2017, in the council chambers of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 7:01 p.m. by the vice-chair, Kris Howatt. Other board members in attendance were Sharon Garner, Matt O'Connell, John Hartsock, and Blake Petersen. Carla Piluso and Kathy Ruthruff were absent.

The following members of the superintendent's cabinet were present:

A. Katrise Perera	Superintendent
James Hiu	Deputy Superintendent of Human Resources
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
John Koch	Executive Director of Student Support Services
Sara Hahn-Huston	Executive Director of School Performance

The following cabinet members were absent:

Julie Evans	Executive Director of Elementary Education
Athena Vadnais	Director of Communications and Community Engagement

Director Howatt led board members, administrators and all those present in the Pledge of Allegiance.

MOTION 1 MEETING AGENDA (7:02 p.m.)

Director Howatt recommended moving item 10, Oaths of Office and Certificates of Election, and item 11, Election of Chair and Vice-Chair, forward on the agenda to precede the consent agenda.

It was moved by Matt O'Connell, seconded by Sharon Garner, and carried 5 to 0 to approve the meeting agenda as amended.

(Note: The meeting agenda was later amended by Motion 16 below.)

OATHS OF OFFICE AND CERTIFICATES OF ELECTION (7:03 p.m.)

As required by Board Policy BBBB and ORS 332.005, directors Matt O'Connell, Sharon Garner, and Blake Petersen took the Oath of Office, which was administered by Vice-Chair Howatt. Director Howatt also presented them with their Certificates of Election.

It was noted that Carla Piluso was re-elected to Position 4 during the May 16, 2017, special election. Because she was unable to attend the board meeting this evening, her Certificate of Election and Oath of Office will be presented at a subsequent meeting.

MOTION 2 ELECTION OF CHAIR (7:08 p.m.)

Director Howatt opened nominations to elect a board chair for 2017-18. John Hartsock nominated Kris Howatt. Hearing no others, the nominations were closed.

The nomination to elect Kris Howatt as board chair for 2017-18 carried 5 to 0.

MOTION 3 ELECTION OF VICE-CHAIR (7:09 p.m.)

Mrs. Howatt opened nominations to elect a board vice-chair for 2017-18. Matt O'Connell nominated Sharon Garner. Hearing no others, the nominations were closed.

The nomination to elect Sharon Garner as board vice-chair for 2017-18 carried 5 to 0.

MOTION 4 CONSENT AGENDA (7:10 p.m.)

The following items were included on the consent agenda:

1. Minutes from Regular Board Work Session June 1, 2017
 Minutes from Budget Hearing..... June 8, 2017
 Minutes from Regular Business Meeting..... June 8, 2017
2. Financial Report
3. ~~Personnel Report~~ (Note: See Motion 9 below.)
4. Personnel: Pre-Approval to Fill a Vacancy
5. OSEA Collective Bargaining Agreement

It was moved by Sharon Garner and seconded by John Hartsock to remove Item 3, Personnel Report, from the Consent Agenda for discussion later in the meeting. Director Howatt noted that it would become Item 15a under Action Items. The motion carried 5 to 0 to approve the Consent Agenda as amended.

RECOGNITIONS (7:12 p.m.)

Gresham High School Baseball and Softball State Champions: The board honored Gresham High School students, Austen Carpenter and Shianne Smith, for their athletic achievements. Mr. Carpenter was named 1st Team All-State baseball pitcher for 2016-17. Ms. Smith was awarded 1st Team All-State softball pitcher and Pitcher of the Year for the 6A Division.

GRESHAM-BARLOW EDUCATION FOUNDATION (7:15 p.m.)

There was no Foundation report this evening. However, Director Howatt reminded board members of the Foundation's annual summer social to be held on Tuesday, August 15, 2017. Additional details will be forthcoming.

SUPERINTENDENT'S REPORT (7:16 p.m.)

Superintendent Perera reported that during the last two weeks of June she met with and shadowed former Superintendent Jim Schlachter. She also met with key internal and external stakeholders, and attended the Confederation of Oregon School Administrators conference.

BOND UPDATE: GRESHAM HIGH SCHOOL DESIGN, IMMEDIATE OCCUPANCY (7:18 p.m.)

Mike Schofield reported that the gymnasiums, cafeterias, and kitchens at the two elementary schools (North Gresham and East Gresham) are being designed to serve as immediate occupancy emergency facilities after a significant seismic event. Generators, water sources, and other options are being considered for inclusion as the design work progresses.

Mr. Schofield also reported that the school bond website (<http://www.gresham-barlowbond.org>) has recently been “refreshed.” Regular updates will provide information for citizens and potential contractors as bond work progresses.

Principal Mike Schaefer provided an update on revisions to the Gresham High School design, specifically on the design plans being advanced to the design commission. He also reported on projects that will prepare the school to serve as an immediate occupancy emergency facility. (A copy of his slide presentation has been filed with these minutes.)

Mike Schofield explained that the Gresham High School design will continue to evolve. Another design assist meeting has been scheduled with City of Gresham representatives on July 19.

COMMITTEE MEETING MINUTES AND/OR REPORTS (7:29 p.m.)

District Advisory Council (DAC): It was noted that the last DAC meeting of the 2016-17 school year was held on May 25, 2017, and a report was presented at the June 8 board meeting. For this reason, there was not a DAC report this evening.

Director Howatt noted that a schedule of 2017-18 DAC meeting dates and locations was included with the board materials. There may be changes to the schedule following a review of the purpose and scope of the DAC at the board’s August planning retreat.

BOARD REPORTS (7:31 p.m.)

Sharon Garner reported on her experience as a board representative at the Springwater Trail High School Commencement.

Kris Howatt commented on the Oregon School Boards Association’s (OSBA) annual planning retreat, and proposed updates to its constitution and bylaws that will be presented to member boards for approval.

Board members acknowledged Lyn Cook, executive assistant to the superintendent and board of directors, who is retiring from the Gresham-Barlow School District after nearly 30 years of service. Tonight will be her last board meeting.

CABINET REPORTS (7:36 p.m.)

James Hiu shared that 354 students graduated from Gresham High School, 389 from Sam Barlow High School, and 39 from Springwater Trail High School this year. The class of 2017 received over \$18 million dollars in scholarships, and 363 students qualified for Oregon Promise eligibility.

ASSOCIATIONS REPORTS (7:37 p.m.)

Erika Fuller, a secretary at West Gresham Elementary School, reported on behalf of Oregon School Education Association (OSEA) Chapter 8 employees, which included mention of contract negotiations, and a state convention she attended.

There was no report on behalf of the Gresham-Barlow Education Association (GBEA).

RECESS / RECONVENE (7:39 p.m.)

The meeting was recessed at 7:39 p.m. and reconvened at 7:48 p.m.

CITIZENS' REQUESTS OF THE BOARD (7:48 p.m.)

There were no citizens' requests of the board.

MOTION 5 **BOARD RULING REGARDING POLICY JCF APPEAL** (7:49 p.m.)

For reference, Director Howatt assigned a number to this board topic: 070617-01. She then read the executive summary into the record. (Refer to the agenda packet.)

It was noted that this topic was reviewed and deliberated in an executive session preceding the regular board meeting this evening, as provided by ORS 192.660(2)(b), personnel. In the executive session, board members reviewed materials that were provided, discussed the process that was followed, and looked at the investigation report that was completed.

John Hartsock moved to adopt Superintendent Schlachter's findings and conclusion, thereby pronouncing that his decision is final without further process. Sharon Garner seconded the motion, and it carried unanimously.

For the record, Director Howatt clarified that Superintendent Schlachter retired on June 30, 2017. There was no further discussion. The motion carried 5 to 0.

MOTION 6 John Hartsock moved to direct the superintendent's office to provide written notification regarding this board action to the complainants within 10 business days following this meeting. Matt O'Connell seconded the motion, and it carried 5 to 0.

MOTION 7 **DECISION TO HEAR A COMPLAINT APPEAL** (7:54 p.m.)

For reference, Director Howatt assigned a number to this board topic: 070617-02. She then read the executive summary into the record. (Refer to the agenda packet.)

Matt O'Connell moved to determine that the deputy superintendent's decision is final without further process. John Hartsock seconded the motion.

In the discussion that followed, it was clarified that some of the "expectations posted in the study carrel" began with negatives (e.g., "do not"). The expectations also defined limitations on the number of breaks taken while assigned to the study carrel. The study carrel, or "cubby," is open to the hallway

and visible from the principal's office. It is also adjacent to the assistant principal's office. The use of study carrels is common in the district's middle schools, and not unique any particular building.

The motion carried 5 to 0.

MOTION 8 **ANNUAL PROCEDURAL BUSINESS / DESIGNATIONS RESOLUTIONS**
(7:59 p.m.)

Following brief introductory comments from Mike Schofield, it was moved by Matt O'Connell and seconded by Sharon Garner to approve by one motion Resolutions 1718-04 through 1718-08 for fiscal year 2017-18, which were listed as follows:

Resolution 1718-04: Designates the district's Depository of Funds, Auditor, Legal Counsel, Newspaper of Record, and Agent of Record for Insurance.

Title	Designee
District Depository of Funds	US Bank Bank of America Clackamas County Bank Key Bank Riverview Community Bank On Point Credit Union Umpqua Bank Columbia Bank Wells Fargo State of OR Local Govt Invest. Pool UBS Financial Securities, Inc. Piper Jaffray Bank America Merrill Lynch Castle Oak Securities Wells Fargo Securities
Auditor	Pauly, Rogers and Co., P.C.
Legal Counsel	The Hungerford Law Firm, LLP Miller Nash, LLP Ball Janik, LLP Hawkins Delafield & Wood Mersereau & Shannon, LLP Garrett Hemann Robertson
Newspaper of Record	The Gresham Outlook
Insurance Agent of Record - Property/Liability/Casualty	Brown & Brown Northwest – Special Districts of Oregon
Insurance Agent of Record - Workers' Compensation	LaPorte Insurance

Insurance Agent of Record – Medical Benefits/Services	Moloney & O'Neill
Insurance Agent of Record – Voluntary Student Accident Insurance	Myers, Stevens, Toohey and Company
Agent of Record for Tax Sheltered Annuity & Deferred Compensation Compliance	Carruth Compliance Consulting

Resolution 1718-05: Designates the District Clerk, Deputy Clerk, Budget Officer, Authorized Signers, Finance Officer, Custodian of Funds, and Surplus Property Authority.

Title	Designee
District Clerk	Katrise Perera, Superintendent
Deputy Clerk	Mike Schofield, Chief Financial Officer
Budget Officer	Mike Schofield, Chief Financial Officer
Authorized Signers	Mike Schofield, Chief Financial Officer Katrise Perera, Superintendent Facsimile signatures are authorized
Finance Officer	Mike Schofield, Chief Financial Officer
Custodian of Funds	Mike Schofield, Chief Financial Officer
Surplus Property Authority	Mike Schofield, Chief Financial Officer Terry Taylor, Director of Facilities Katrise Perera, Superintendent

Resolution 1718-06: Directs the Superintendent and the Chief Financial Officer to designate 2016-17 ending fund balances in accordance with GASB 54 requirements.

Resolution 1718-07: Authorizes the Superintendent and Chief Financial Officer to enter into contracts obligating district funds for products, materials, supplies and other services that are in the current budget appropriations in accordance with District Policy DJA, District Purchasing.

Resolution 1718-08: Designates the Superintendent and Chief Financial Officer as Officials for Federal, State and other grants and/or contracts.

In the discussion that followed, there was a request for a general report to be provided at a subsequent meeting regarding the various law firms used by the district, including how long they have served the district, the specialty each represents, and a cost summary for services provided. It was also noted that approval of the resolutions as listed does not preclude the district from conducting a request for proposals (RFP) process on any of the services listed whenever deemed appropriate.

The motion to approve resolutions 1718-04 through 1718-08 for fiscal year 2017-18 carried 5 to 0.

MOTION 9 PERSONNEL REPORT (8:02 p.m.)

Director Howatt noted that the personnel report (employment of candidates) was brought forward from the Consent Agenda for discussion. (See Motion 4 above.)

It was moved by John Hartsock and seconded by Matt O'Connell to approve the employment of candidates to fill positions as listed in the supplementary materials (personnel report).

Board members discussed the new reporting format that was presented in the agenda packet, noting that it appears to be too sparse and does not clearly identify if the new hires are being recommended to fill new positions, or to fill existing positions being vacated by former employees.

Mr. Hiu explained that the new hires listed in the agenda materials were recommended to fill positions vacated by previous employees, due to retirements or the acceptance of employment opportunities elsewhere. There have been no reductions-in-force, or newly-created positions.

The administration will revise future reporting formats to ensure that they contain information as requested by the board.

The motion carried 5 to 0.

MOTION 10 DATE, TIME AND PLACE OF 2017-18 BOARD MEETINGS (8:06 p.m.)

It was moved by Matt O'Connell, seconded by Blake Petersen, and carried 5 to 0 to adopt the 2017-18 Regular Board Meeting Schedule as presented.

MOTION 11 ACCEPTANCE OF A DONATION FROM HOGAN CEDARS PARENT TEACHER STUDENT ORGANIZATION (PTSO) (8:08 p.m.)

James Hiu explained that the Hogan Cedars Parent Teacher Student Organization has donated \$15,000 for various supports at Hogan Cedars Elementary School. Needs identified through a staff survey included money to support the arts, books for the library, and playground updates. Committees are being formed to develop specific items to be purchased upon board acceptance of the donation.

It was moved by Sharon Garner and seconded by Matt O'Connell to accept the \$15,000 donation from the Hogan Cedars Parent Teacher Student Organization for various supports for students of Hogan Cedars Elementary School, as described.

In the discussion that followed, it was noted that playground updates were identified in the bond. The administration will review established playground standards to ensure that guidelines are being met.

There being no further discussion, the motion carried 5 to 0.

MOTION 12 SUPERINTENDENT’S TRANSITION PLAN (8:12 p.m.)

John Hartsock moved to approve the Transition & Entry Plan as proposed by Dr. A. K. Perera, superintendent, and establish 100 days as the time line for her to chart the course of the next level of transformational success for the Gresham-Barlow School District. Matt O’Connell seconded the motion.

In the discussion that followed, Dr. Perera explained that the entry plan was developed as a guide for the board and cabinet team, and to ensure that constituents are aware, strategically, of the superintendent’s work to chart the next level of success for the district. Formal acceptance of the plan has been requested to demonstrate the board’s awareness and support of the plan as proposed.

There being no further discussion, the motion carried 5 to 0.

MOTION 13 It was moved by Sharon Garner and seconded by Matt O’Connell to authorize Superintendent Perera to solicit and select a team of non-Gresham-Barlow School District advisers that will be assisted by Gresham-Barlow School District leaders and state education representatives to conduct a thorough review of the district’s central office staffing efficiency, academic needs, operations, and other areas as determined by Dr. Perera.

It was noted that an estimated cost for this review is between \$10,000 and \$25,000.

There being no further discussion, the motion carried 5 to 0.

MOTION 14 POLICY BH/BHA, ORIENTATION OF NEW BOARD MEMBERS (8:18 p.m.)

It was moved by Matt O’Connell and seconded by Blake Petersen to postpone the discussion of the policy review of BH/BHA, Orientation of New Board Members, to be presented at the August 25, 2017, retreat. The motion carried 5 to 0.

MOTION 15 SPECIAL PROCUREMENTS AUTHORIZING A SPECIFIC PRODUCT SPECIFICATION (8:20 p.m.)

Mike Schofield referenced the Public Contract Review Board hearing that preceded the board meeting this evening. The purpose of the hearing was to discuss sole source procurement of four items: lockable doors, HVAC controls, classroom projectors, and Chromebooks for instructional use. The administration is requesting board authorization to specify particular products or systems for select projects identified in the Findings of Fact and included in the 2016 capital improvement bond approved by voters.

Discussion followed regarding efficiencies, consistencies, and standardization throughout the district. The importance of unifying the District on one system instead of multiple systems was noted. Standard HVAC controls already exist in a number of buildings, and consistency as bond projects progress will enhance the existing investment.

Matt O’Connell read the following resolution into the record:

BE IT RESOLVED that the Board of Directors, acting in the capacity of the Local Contract Review Board, adopts the Findings of Fact reviewed at the July 6, 2017, Local Contract Review Board Hearing, and grants a specific exemption from competitive bidding requirements as allowed under ORS 279C.345 to specify particular products or systems including door locks/hardware, HVAC controls, classroom projectors and Chromebooks for instruction for these procurement items identified by the administration to be in the best interest of the Gresham-Barlow School District.

John Hartsock seconded the resolution.

Discussion followed, noting that this resolution does not preclude the Request for Proposals, (RFP) process, or competitive bidding. The resolution will standardize materials and systems to be bid on rather than eliminate competition.

The resolution was approved 5 to 0.

MOTION 16 AMEND MEETING AGENDA (8:25 p.m.)

Mike Schofield presented a request to add the purchase of technology equipment to the meeting agenda this evening for board consideration, noting that there will not be another board meeting until August 25. The procurement and installation of equipment in classrooms before school resumes in the fall would be advantageous for students; therefore, board approval this evening is recommended so that the technology department can proceed in a timely manner.

It was moved by Matt O'Connell, seconded by Sharon Garner, and carried 5 to 0 to add "Bond: Technology Equipment Purchase" as item 19a to the board meeting agenda for consideration this evening.

MOTION 17 BOND: TECHNOLOGY EQUIPMENT PURCHASE (8:26 p.m.)

It was moved by John Hartsock and seconded by Blake Petersen to approve the purchase of Epson Brightlink projectors as specified with a not-to-exceed amount of \$200,000, and HP Chromebooks as specified with a not-to-exceed amount of \$700,000, using Oregon Educational Technology Consortium contract.

In the discussion that followed, it was explained that the instructional technology department (IT) and principals completed a thorough inventory of existing equipment, needs, and facilities to determine the efficient purchase and placement of equipment, consistent with the Technology Plan established approximately 18 months ago. Information regarding the purchase and placement of technology will be updated to the district's bond website (www.gresham-barlowbond.org).

The motion carried 5 to 0.

MOTION 18 BOND: ARCHITECTS FOR 2018 CAPITAL IMPROVEMENTS PROJECTS
(8:30 p.m.)

Mike Schofield summarized information provided in the agenda packet.

It was moved by Blake Petersen and seconded by Matt O'Connell to approve contracts for the architectural services listed above, pending successful contract negotiations, with the following not-to-exceed amounts:

BBL Architects (Hall and Hollydale).....	\$1,207,000
Axis Design (Powell Valley and Kelly Creek).....	\$1,130,000
Paul Bentley Architect (Deep Creek Campus).....	\$524,000

In the discussion that followed, it was noted that these bond projects will begin in the spring of 2018. There was also a request for a report at a future board meeting regarding a transition plan for the Lewis & Clark Montessori program currently housed on district property in Damascus, and about security and safety considerations as bond projects move forward.

The motion carried 5 to 0.

MOTION 19 ALTERNATIVE EDUCATION PROGRAMS (8:33 p.m.)

It was moved by Matt O'Connell and seconded by Sharon Garner to approve the 2017-2018 Alternative Education Programs as presented.

It was noted that the listed programs are used region-wide by many districts. The choice to participate is made by the parents/students; some are willing to provide the transportation, if needed, at no cost to the district. There are public and private programs. ESD (Education Service District) programs, for example, are public. Open School, for example, is private. Public and private programs manage their budgets and prices differently. The list represents programs approved by the district, for which there may or may not be any students enrolled at this time.

The motion carried 5 to 0.

SCHOOL DISTRICT COLLABORATION GRANT (8:36 p.m.)

Teresa Ketelsen summarized information provided in the agenda packet. She explained that in 2016-17 the Oregon Department of Education (ODE) awarded the school district a collaboration grant in the amount of \$1,025,000. The grant is renewable for up to three years. An update on the status of the grant will be provided at the September board meeting.

MISCELLANEOUS (8:39 p.m.)

Director Howatt informed the board of the following:

- A Go Fund Me campaign has been established for Bobby Asa, a Sam Barlow High School student who was involved in a significant car accident (June 26, 2017). Updates on his progress are available through various social media sites on the web.

- Congratulations are extended to Teresa Ketelsen who recently earned a doctoral degree in education.
- Board members have expressed an interest in recognizing Dr. Ketelsen and other school district employees who have completed similar degree programs at a future board meeting.

ANNOUNCEMENTS (8:41 p.m.)

- July 14-16, 2017: Oregon School Boards Association
Summer Board Conference
Riverhouse, Bend, Oregon
Directors Hartsock, Garner and Petersen will be attending.
- Aug. 9, 2017: All District Administrators Retreat, Day 1 – 8 a.m. to 12 p.m.
Center for Advanced Learning, Room 220
- Aug. 10, 2017: All District Administrators Retreat, Day 2 – 8 a.m. to 4 p.m.
Center for Advanced Learning, Room 220
- Aug. 11, 2017: All District Administrators Retreat, Day 3 – 8 a.m. to 12 p.m.
Center for Advanced Learning, Room 220
- Aug. 24, 2017: Board Summer Social - 5 p.m. - 7 p.m.
Location TBD
Gresham, OR
- Aug. 25, 2017: Board Planning Session - 8 a.m. - 4 p.m.
Center for Advanced Learning (CAL)
- Aug. 30, 2017: Convocation – 7:30 – 10:30 a.m.
Sam Barlow High School
All school board members are invited to attend.
- Sept. 7, 2017: Regular Board Meeting - 7 p.m.
Council Chambers
Public Safety and Schools Building

ADJOURNMENT (8:43 p.m.)

There being no other business, the meeting was adjourned at 8:43 p.m.

Submitted by: Lyn Cook

These minutes were approved by the board on _____

Attested by: _____
Sarah Avery

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.
Minutes of Regular Board Meeting / Work Session

August 25, 2017

The Gresham-Barlow School District Board of Education held a work session on Friday, August 25, 2017, in the south office complex of East Hill Church, 544 N. Main, Gresham, Oregon.

The meeting was called to order at 8:04 a.m. by the chair, Kris Howatt. Other board members in attendance were Sharon Garner, Carla Piluso, John Hartsock, Matt O'Connell, and Blake Petersen. Kathy Ruthruff attended from 1:05 p.m. until approximately 4:30 p.m.

The following members of the superintendent's district leadership team were present:

Katrise Perera	Superintendent
James Hiu	Deputy Superintendent of Human Resources
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Julie Evans	Executive Director of Elementary Education
Sara Hahn-Huston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement
Angie Kautz	Director of Elementary Teaching and Learning
April Olson	Director of Federal Programs
Bill DeWitz	Director of Technology Services
Krina Bruzzese	ELL Director

The following guest presenters were present (at the times noted in various sections below):

Steve Kelley	Oregon School Boards Association
Jeremy Wright	Wright Public Affairs
Rick Rainone	Cornerstone Management Group, Inc.

OATH OF OFFICE – CARLA PILUSO (8:04 a.m.)

Carla Piluso was unable to attend the July board meeting when other board members were sworn in. Chair Howatt administered the oath of office to Carla Piluso.

MOTION 20 APPROVAL OF MEETING AGENDA (8:06 a.m.)

Chair Howatt asked the board and district leadership to review the agenda for the day. John Hartsock moved to approve the agenda. Sharon Garner seconded the motion. The motion carried 6 to 0.

ICEBREAKER (8:09 a.m.)

Following introductions and welcoming comments from Chair Howatt, Julie Evans facilitated a warm-up activity where participants grouped themselves based on questions or instructions given. For example, participants grouped together based on if they would rather be three feet or eight feet tall,

formed a line based on how long they have ever worn their hair, and lined up alphabetically by first name. Observations from this activity were that people may be defined without using gender, ethnicity, abilities or disabilities.

BOARD PROCESSES (8:21 a.m.)

Steve Kelley, Oregon School Boards Association (OSBA), gave a presentation on board processes that focused on the basic roles of boardsmanship, governing vs. managing, and the board and superintendent operating agreement. Participants took a quiz defining whether a specific task was board work or superintendent work. Following the quiz there was discussion and clarification on why it was board or superintendent work. The board's work is to govern: hire superintendent, set goals and vision (with help), adopt policy, set budget, approve contracts, and monitor progress. The superintendent's work is to manage: hire staff, turn goals and vision into action, develop administrative regulations, plan expenditures, employee relations, and report progress.

RECESS / RECONVENE (9:55 a.m.)

The meeting was recessed at 9:55 a.m. and reconvened at 10:10 a.m.

BOARD PROCESSES (CONT.) (10:10 a.m.)

The next portion of Steve Kelley's presentation focused on the Board-Superintendent working agreement. Board members were paired together and district leadership team (DLT) members were paired together. Board members reviewed the list of Board's Expectations of the Superintendent while DLT members reviewed the Superintendent's Expectations of the Board. Teams decided on their top three list items.

Teams then shared out their top three expectations with the group. The top choices for the Board's Expectations of the Superintendent were:

- Work with the board to establish a clear vision for the school district.
- Provide data to the board members so that data-driven decisions can be made.
- Inform the board of all critical information including relevant trends, anticipated adverse media coverage or critical external or internal change.
- Represent the school district by being visible in the community.
- Provide follow-up information to board members on concerns and issues they have referred to the superintendent – close the communication loop.

Board members discussed why they chose the above expectations. They would like to hear information in a timely manner, especially if it is something that could lead to adverse media or that they may hear about from parents. Board members would also like to ensure that the information loop is closed noting that there have been times they have passed an issue on to district leadership but have never heard back whether the issue was resolved. They requested the same process when they ask questions. They discussed formalizing questions at a board meeting, making it clear that it is a request of the board, and bringing the answer back at another board meeting to close the communication loop.

Steve Kelley asked board members how they determine what information goes to the superintendent and what does not. When board members have issues brought to them by a parent they first try to determine if that parent has spoken with the teacher, principal, district office or another board member. They try to decipher whether it should go to the superintendent based on the type of information.

The top choices for the Superintendent's Expectations of the board were:

- Integrity of the highest order.
- Willingness to study and evaluate educational issues affecting the school district.
- Assistance in gaining acceptance and support in the community.
- Willingness to abide by it's own rules, policies, and code of ethical conduct.
- Willingness, within budget constraints, to provide the superintendent with adequate staff and clerical assistance.

Steve Kelley asked Superintendent Perera to share her top three expectations of the board:

- Recognition of the superintendent as the educational leader of the school district.
- Avoidance of seeking personal privilege.
- Integrity of the highest order.

The group had some discussion on the definition of integrity. Integrity was defined by the group as ethics, honesty, being open and honest, and having transparency. The board asked if they should go through department heads with information or go directly to Superintendent Perera with information. Superintendent Perera would like everything to go through her. The group worked on modifying the operating agreement. It will be added to the next board meeting agenda to continue the discussion.

GRESHAM-BARLOW SCHOOL DISTRICT 2020 VISION (11:40 a.m.)

Superintendent Perera distributed a handout on the Gresham-Barlow School District 2020 Vision. It listed seven tenets that the group was asked to read and discuss. (See handout)

There was discussion on how growth is measured for the Teaching and Learning, Growth and Achievement for All tenet.

The group discussed the difference between equitable and equal outcomes and how to provide a variety of paths for students to have equitable opportunities.

The group was not able to fully discuss all of the tenets prior to the lunch break. They will revisit this agenda item later in the afternoon.

RECESS / RECONVENE (12:02 p.m.)

The board recessed for lunch at 12:02 p.m. The meeting was reconvened at 1:05 p.m. Kathy Ruthruff arrived at this time.

CONTRACT SIGNING (OSEA COLLECTIVE BARGAINING AGREEMENT) (1:05 p.m.)

Chair Howatt, Superintendent Perera, James Hiu, Co-President of the Oregon School Employees Association (OSEA), Renni Ferguson, Co-President of the OSEA, Erika Fuller, and Field Representative Timothy Welp signed the Oregon School Employees Association and Gresham-Barlow School District Collective Bargaining Agreement for July 1, 2017, through June 30, 2020. The contract signing was followed by photos and cake to celebrate.

BOND UPDATE (1:22 p.m.)

Jeremy Wright gave an update on the bond process and reviewed the gresham-barlowbond.org website with the group. The website contains tabs for information, length of projects and timelines.

Jeremy also reviewed how they are communicating with the public on the bond. Communications include a monthly email update and a quarterly, bond-specific newsletter that goes to all taxpayers.

Rick Rainone reviewed the project status report with the group. The report clarifies each project and shows the developing status at a glance. Critical issues will change each month as projects move forward.

EXECUTIVE SESSION / BREAK (2:02 p.m.)

Pursuant to ORS 192.660(2)(d) Negotiations, the board recessed into Executive Session at 2:02 p.m. Following the Executive Session and a break, the board reconvened into regular session at 3:17 p.m.

BOARD OF DIRECTORS ROUND TABLE ACTIVITY ON OSBA SUMMER CONFERENCE (3:17 p.m.)

Blake Petersen, John Hartsock, and Sharon Garner attended the OSBA Summer Conference in July. Each shared their takeaways from the conference.

Sharon Garner: William Perrett, author of *Turning High-Poverty Schools into High-Performing Schools*, was the keynote speaker at the conference. He shared his study findings on why high poverty schools can be high performing. Sharon also discussed an equity issue dealing with transportation in one of the charter schools in the district.

Blake Petersen: He attended sessions on board conduct. He also attended a session by ODE on the Every Student Succeeds Act (ESSA) and noted how complex the state oversight of education is in Oregon. In that session they reiterated that assessment is not a noun but instead is a verb that is supposed to leverage support, not evaluate.

John Hartsock: OSBA is offering a communications review by Connie Potter of Forest Grove. Communication plans should be put together, not just going off the cuff. The luncheon speaker was Heidi Sipe, superintendent of the year from Umatilla where 80% of students live in poverty and half of the students speak languages other than English. The TELL Survey is coming up again.

GOOD TO GREAT REFRESHER (3:38 p.m.)

Sharon Garner shared a paper she wrote on social sectors (see handout). It was written as a practical application in regards to the superintendent search and was presented to OSBA leadership. Due to limited time, the remainder of the *Good to Great* refresher will be moved to an upcoming work session.

DISTRICT BRANDING (3:43 p.m.)

Superintendent Perera asked the group to review the district branding handouts in the packet noting that the district branding is what we want others to know us for.

GRESHAM-BARLOW SCHOOL DISTRICT 2020 VISION (cont.) (3:45 p.m.)

The group returned to the conversation on the district's 2020 vision. There was discussion on whether equitable outcomes should be changed to equitable opportunities. The focus should be on improving the teaching and learning in the classroom. The possibility of using the wording "equitable access" instead of "equitable opportunity" was discussed.

The conversation on college and career readiness focused on improving and increasing high school pathways to career readiness, which could include college, military service, or trade school.

The group agreed that early learning is the foundation to education and it is important to strengthen partnerships with community groups such as Head Start located at Gresham High School.

After some discussion on how to change the wording for "Class Size and Learning Environments," the group decided to remove this tenet.

There was conversation around whether it should be "enhance support" or "engage support" under community partnerships. It was noted that partnerships tend to focus on how outside entities can assist the district but rarely focus on how the district can help the community. What can schools do to enrich community partnerships?

Community investment was discussed and looked at as keeping communication going.

Following conversation of the items, the group numbered off into smaller groups and went around to chart packs in the room with each item written on them. They were asked to put the items in rank order. The items were ranked as follows:

1. Teaching and Learning, Growth and Achievement for All
2. Early Learning
3. Equitable Outcomes
4. College and Career Readiness (change to Career Readiness)
5. Community Partnership
6. Community Investment

EPIPHANIES AND FINAL QUESTIONS (4:50 p.m.)

The discussion on committees and the District Advisory Council will be placed on the September 7, 2017, work session agenda.

The district branding discussion will be moved to a future meeting.

MOTION 21 ADJOURNMENT (4:53 p.m.)

John Hartsock moved to adjourn the meeting. Carla Piluso seconded the motion. The meeting was adjourned at 4:53 p.m. The motion carried 6 to 0.

Submitted by: _____
Sarah Avery
Administrative Assistant to the Superintendent and
Board of Directors

Note: These minutes were approved by the board on _____:sa

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, OR 97030-3825

TO: Board of Directors

FROM: A. Katrise Perera
Mike Schofield

DATE: September 7, 2017

RE: No. 2 – Financial Report

EXPLANATION: District Audit for 2017. The audit team from Pauly Rogers & Co., the board's independent audit firm, returned to the District on August 22, 2017 to complete their final analysis for the 2016-2017 comprehensive annual financial report. The lead auditor met with the Finance Director, CFO and Superintendent for an exit interview. An exit interview with the audit involvement team including the board chair and vice-chair occurred on September 7, 2017. The board chair and vice-chair will review the audit findings with the board at the scheduled September 14, 2017 board work session. The final 2017 Fiscal Year Comprehensive Annual Financial Report will be presented to the board at the November 2, 2017 regular board meeting.

PRESENTER: Mike Schofield

SUPPLEMENTARY
MATERIALS: 1. Financial Report/Summary (Ending June 30, 2017)
2. 2016-2017 Quarterly Investment Report

RECOMMENDATION: This report is being provided as information only.

REQUESTED ACTION: Consent agenda approval

MS:mkh:sa

GENERAL FUND

	Actual QTR 1	Actual QTR 2	Actual QTR 3	Actual Jun	Actual QTR 4	Actual Annual	Actual YTD	Adopted Budget	Variance To Budget
Revenue									
Current Taxes	-	24,380,647	1,125,154	809,051	953,296	26,459,097	26,540,762	26,204,668	254,429
Prior Year Taxes	151,303	147,979	79,516	78,612	128,218	507,016	535,760	570,000	-62,984
Other Taxes / Interest	154	1,071	5,447	344	1,476	8,148	8,417	15,000	-6,852
Total Taxes	151,457	24,529,697	1,210,117	888,007	1,082,990	26,974,261	27,084,939	26,789,668	184,593
Common School Fund	-	-	775,504	775,503	775,503	1,551,007	1,551,007	1,170,000	381,007
County School Fund	-	-	-	-	3,578	3,578	3,578	2,000	1,578
Federal Forest Fees	-	-	-	806	2,877	2,877	2,877	12,000	-9,123
State School Fund (SSF)	26,797,192	20,090,861	20,054,306	-	13,385,158	80,327,517	87,091,920	80,420,000	-92,483
Other SSF Revenue	26,797,192	20,090,861	20,829,810	776,309	14,167,116	81,884,979	88,649,382	81,604,000	280,979
Total Formula Revenue	26,948,649	44,620,558	22,039,927	1,664,316	15,250,106	108,859,240	115,734,321	108,393,668	465,572
High Cost Disability	-	-	-	-	685,488	685,488	685,488	550,000	135,488
Prior Year SSF	-	-	-	-	520,727	520,727	520,727	-	520,727
State Restricted	-	-	-	-	-	-	-	-	0
Other State Revenue	-	-	-	-	1,206,215	1,206,215	1,206,215	550,000	656,215
Tuition / Transportation	7,880	17,227	28,930	55,164	72,449	126,486	128,915	115,000	11,486
Earning on Investment	47,739	75,477	116,943	27,529	109,088	349,247	389,813	160,000	189,247
Student Fees / Admissions	28,509	77,341	66,166	82,244	166,164	338,180	424,963	360,000	-21,820
Rentals	66,238	71,365	71,974	37,206	78,777	288,354	320,842	225,000	63,354
Donations	21,000	112,889	-	112,500	113,850	247,739	247,739	275,000	-27,261
Services to other Funds	26,574	11,419	49,885	580,923	587,088	674,966	676,679	390,000	284,966
Misc.	75,201	169,359	144,201	94,498	213,632	602,393	690,363	400,000	202,393
MESD Transfer	-	1,825,000	-	-	-	1,825,000	1,825,000	2,050,000	-225,000
Other County Funds	-	-	-	-	-	-	-	-	0
Drivers' Education	-	-	-	-	-	-	-	-	0
Other Federal Revenue	-	-	-	-	-	-	-	-	0
Child Care Development	-	26,469	19,775	25,680	37,156	83,400	94,876	30,000	53,400
Sale of Fixed Assets	10,350	-	-	-	1,850	12,200	12,200	5,000	7,200
Bond Proceeds	-	-	-	-	-	-	-	-	0
TRANSFERS	-	-	-	-	-	-	-	-	0
Total Other Revenue	283,491	2,386,546	497,874	1,015,744	1,380,054	4,547,965	4,811,390	4,010,000	537,965
TOTAL REVENUE	\$27,232,140	\$47,007,104	\$22,537,801	\$2,680,060	\$17,836,375	\$114,613,420	\$121,751,926	\$112,953,668	1,659,752
								9,103,818	107.8%
Expenditures									BFB Budget
Licensed Salaries	3,032,795	8,987,958	9,010,802	8,835,917	14,855,467	35,887,022	38,921,953	37,123,010	1,235,988
Support Staff Salaries	1,544,332	2,736,065	2,770,231	2,096,775	3,915,112	10,965,740	11,871,581	11,581,529	615,789
Admin Salaries	1,382,723	1,435,251	1,378,596	486,703	1,416,466	5,613,036	6,072,592	5,484,637	-128,399
Confidential Salaries	111,419	104,846	104,513	34,865	104,597	425,375	460,243	556,088	130,713
Subs' / Temp Salaries	327,953	996,032	831,963	837,026	1,576,422	3,732,370	4,070,296	3,742,812	10,442
Total Salaries	6,399,222	14,260,152	14,096,105	12,291,286	21,868,064	56,623,543	61,396,665	58,488,076	1,864,533
PERS	1,189,247	2,690,607	2,648,935	2,591,968	4,401,718	10,930,507	11,820,122	11,685,827	755,320
FICA	484,640	1,078,198	1,072,600	934,569	1,662,930	4,298,368	4,661,320	4,463,814	165,446
Insurance	1,543,265	3,375,283	3,440,993	3,063,748	5,347,020	13,706,561	14,851,549	13,680,969	-25,592
Other Benefits	271,614	306,410	354,990	310,479	559,078	1,492,092	1,632,526	1,423,231	-68,861
Total Benefits	3,488,766	7,450,498	7,517,518	6,900,764	11,970,746	30,427,528	32,965,517	31,253,841	826,313
Purchased Services	1,759,548	3,265,835	3,590,004	2,583,151	5,298,363	13,913,750	15,484,653	13,933,070	19,320
Charter School Payments	2,257,512	1,753,175	1,763,799	(15,628)	1,282,038	7,056,524	7,719,209	6,741,087	-315,437
Supplies & Materials	697,763	414,575	339,552	1,328,733	1,655,494	3,107,384	3,233,518	2,739,936	-367,448
Capital Outlay	223,153	90,698	31,625	23,134	50,627	396,103	396,103	308,000	-88,103
Other Objects	602,758	74,446	14,727	21,494	(20,880)	671,051	634,856	790,308	119,257
Transfers	840,000	-	-	-	-	840,000	840,000	840,000	0
TOTAL EXPENDITURES	\$16,268,722	\$27,309,379	\$27,353,330	\$23,132,934	\$42,104,452	\$113,035,883	\$122,670,521	\$115,094,318	\$2,058,435
Reserves - Contingency/Unappropriated Ending Balance								6,963,168	
Beginning Cash Balance							\$10,278,093	\$0	
							\$1,577,537	\$122,057,486	Budget
							\$11,855,630		

10.5% (Percentage of Projected Expenditures)

Expenditure Summary

Salaries	61,396,665	50.1%
Benefits	32,965,517	26.9%
Purchased Serv	23,203,862	18.9%
Supplies	3,233,518	2.6%
Capital Outlay	396,103	0.3%
Other Objects	634,856	0.5%
Transfers	840,000	0.7%
\$	122,670,521	100.0%

GRESHAM-BARLOW SCHOOL DISTRICT
Quarterly Investment Report

Investment Description	Date Purchased	Maturity Date	Yield To Maturity (A)	Cost (B)	Percent of Portfolio
Local Government Investment Pool	n/a	n/a	1.03	18,696,196.69	99.79%
Local Government Investment Pool (PERS Bond)	n/a	n/a	1.03	32,251.72	0.17%
US Bank Money Market Account	n/a	n/a	0	-	0.00%
Umpqua Bank Money Market Account	n/a	n/a	0.15	7,570.54	0.04%

General Fund

18,736,018.95 **100%**

Investment Description	Date Purchased	Maturity Date	Yield To Maturity (A)	Cost (B)	Percent of Portfolio
Local Government Investment Pool - 2017 Bond	n/a	n/a	1.03	240,844.21	0.09%
Federal Home Loan Mtg Corp Disc Note	3/9/17	7/6/17	0.671	24,945,458.33	9.37%
Federal Home Loan Mtg Corp Discount Note	3/9/17	7/13/17	0.681	24,941,375.00	9.37%
United States Treasury Bill Re-Issue 1/9/17	3/9/17	7/20/17	0.681	24,938,118.06	9.37%
United States Treasury Bill	3/9/17	7/27/17	0.681	24,934,861.11	9.37%
Federal Home Loan Bank Disc Note	3/9/17	8/3/17	0.702	24,929,562.50	9.36%
Federal Home Loan Mtg Corp Disc Note	3/10/17	8/10/17	0.702	24,926,687.50	9.36%
Federal Home Loan Mtg Corp Disc Note	3/10/17	8/17/17	0.712	24,922,222.22	9.36%
United States Treasury Bill	3/10/17	8/24/17	0.712	24,918,819.44	9.36%
United States Treasury Bill	3/10/17	8/31/17	0.722	24,914,208.33	9.36%
Federal Home Loan Bank Disc Note	3/10/17	9/6/17	0.722	24,911,250.00	9.36%
Federal Home Loan Bank Disc Note	3/10/17	9/14/17	0.733	16,716,907.20	6.28%

2017 Bond

266,240,313.90 **100%**

- (A) Rates on Local Government Pool and Money Market Accounts change daily.
The rate is an average daily rate for the month
- (B) Cost includes accrued interest at the date of purchase
PERS - Public Employee Retirement System

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, OR 97030-3825

TO: Board of Directors

FROM: A. Katrise Perera
James Hiu

DATE: September 7, 2017

RE: No. 3 - Personnel Report: Employment Contracts

EXPLANATION: ORS 332.075(2)-(3), states that, "All contracts of the school district must be approved by the district school board before an order can be drawn for payment." This includes the provision of labor performed by employees of the district.

In addition, Board Policy GB, General Personnel Policies, provides that, "The employment contract of candidates to fill licensed and contracted positions will be approved by the Board upon the superintendent's recommendation."

Salary placement for licensed and administrator positions will follow the terms of the established collective bargaining agreement with the labor association and memorandum of understanding with the administrator group. These agreements are available on the District web site.

PRESENTER: James Hiu

SUPPLEMENTARY

MATERIALS:

1. Administrator New Hires for 2017-2018
2. Licensed New Hires for 2017-2018
3. Change in Positions

RECOMMENDATION:

1. As required by Policy GB, the administration recommends the employment of candidates to fill positions as listed above in supplementary materials #1 and #2.
2. As required by Policy GB, the administration will report quarterly the number of employees that have changed their positions as listed above in supplementary materials #3.

REQUESTED ACTION: Consent agenda approval

JH:mc:sa

(1) Administrator New Hires for 2017-2018
Recommended for Hire for the 2017-2018 School Year

NAME	POSITION	LOCATION
Avery, Sarah	Administrative Assistant to the Superintendent and Board of Directors	DO

(2) Licensed New Hires for 2017-2018
Recommended for Hire for the 2017-2018 School Year

NAME	POSITION	LOCATION
Anderson, Nicole	Counselor	CCMS
Arreola Castillo, Lucia	Kindergarten	HIES
Bennett, Sarah	Grade 4	DCD K-8
Blizzard, Julie	Grade 6	GRMS
Bledsoe, Graham	Special Education	GHS
Boldt, Nancy	Specialized Nurse	DW
Carlisle, Breanne	English/Journalism	GHS
Christianson, Tyler	Business	BHS
Crow, David	Grade 5	HAES
Cummings, Parker	Speech Language Pathologist	SSSO
Dombeck, Jessica	Grade 5	EOES
Donaldson, Erica	Art	CCMS
Duff, Ryan	Music	HAES
Duffy, Michael	Math	BHS/STHS
Ewing, Amanda	Grade 5	KCES
Gehrig, Amy	Grade 3	EOES
Gestrin, Kayla	Grade 5	HCES
Grant, Douglas	Special Education	BHS
Green, Paisley	AP Language/Composition	BHS
Grootwassink, Mandy	Special Education	WOMS
Hoffman, Jared	English Language Arts	CCMS
James, Stephanie	Special Education	GHS
Kinder, Louisa	Counselor	WOMS
Kumar, Angeli	Grades 2-3 Blend	HDES
Lamoureux, Anita	Marketing	BHS
Martinich, Jeffrey	Special Education	STHS
Nearing, Patrick	Music	DCD K-8
North, Tyler	Grade 1	HAES
Pikop, Josh	CTE Woods/Construction	BHS
Schaper, Megan	Music	CCMS
Seits, Coreen	Special Education	HAES
Smith, Julie	Speech Language Pathologist	SSSO
Stultz, Hannah	Grade 4	WGES
Swope, Carol	ELL	HAES
Unger, Kathryn	Grade 5	HAES
Whitehurst, Nicole	Grade 3	HIES
Wolf, Amy	ELL	GHS

(3) Change In Positions
6/1/17 - 8/31/17

Location	Classified				Reason	Licensed				Reason	Administration		
	Resigned	Retired	Hired	New FTE		Resigned	Retired	Hired	New FTE		Resigned	Retired	Hired
Deep Creek Damascus K-8						2		2					
East Gresham ES	3												
East Orient ES	1		1			1		2					
Hall ES	2		1			6		6					
Highland ES	1					1		3					
Hogan Cedars ES			1			2							
Hollydale ES	1			1	Title 1			1					
Kelly Creek ES								1					
North Gresham ES		1	1			1							
Powell Valley ES	1		1										
West Gresham ES								1					
Clear Creek MS	1					1		4					
Dexter McCarty MS													
Gordon Russell MS	1		1					1	1	Increased Enrollment			
West Orient MS						1		2					
Barlow HS	1		1			2		7	1	Measure 98			
Gresham HS	2					2		3	1	Measure 98			
Springwater Trail HS						1		2	1	Measure 98			
Student Support Services	1		3			1		3					
District Office						1							1
Facilities	1		2										
Technology													

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, OR 97030-3825

TO: Board of Directors

FROM: A. Katrise Perera
John Koch

DATE: September 7, 2017

RE: No. 4 - Physical Restraint and Seclusion Review, 2016-17

EXPLANATION: As required by state law, the district reviews, analyzes and makes a public reporting of the number of physical restraints and seclusions each summer.

This is the district's report on physical restraints and seclusions for the 2016-17 school year.

The analyzed data is provided in the attached report.

PRESENTER: John Koch

SUPPLEMENTARY
MATERIALS: Annual Physical Restraint and Seclusion Review, 2016-17 School Year

RECOMMENDATION: This data is provided as information only.

REQUESTED ACTION: Consent agenda approval

JK:lk:sa

**Annual Physical Restraint and Seclusion Review
2016-17 School Year**

Month Completed: June 2017

Reviewer's Name: Shelley Nurre

Date of SSSO Leadership Review:

Participants: Shelley Nurre, Stephanie McMillan, Donna Ravenberg, James Charles and John Koch

2016-17 Student Restraint Summary

Total Restraints	79
Total Restrains by Level:	
• Elementary	77
• Middle	0
• High school	2
• Post-secondary	0

Restraints by Program:	
Structured Skills Center	2*
Functional Skills Program	5*

*Totals are included in "Total Restraints" and "Total Restraints by Level".

Restraints by Demographic:	
Total Students	38
Hispanic or Latino	5
American Indian or Alaska Native (includes Natives of North, South and Central America)	0
Asian	1
Black or African American	5
Native Hawaiian or Pacific Islander	1
White	19
Multi-racial	7
Students w/Disabilities	32
Students w/o Disabilities	6
Economically Disadvantaged	35
English Language Learners	2
Students of Migrant Parents	0

Restraints by Disability:	
Autism Spectrum Disorder	12
Communication Disorder	2
Emotional Disturbance	10
Intellectually Disabled	0
Other Health Impaired	7
Specific Learning Disability	1

Restraints by Gender:	
Male	35
Female	3

Other Related Information:	
Students restrained more than ten times.	0
Students restrained more than 15 minutes	0
Injuries to students during restraints	0
Injuries to staff during restraints	2
Restraints performed by untrained staff	2

**Annual Physical Restraint and Seclusion Review
2016-17 School Year**

2016-17 Student Seclusion Summary

Total Seclusions	1*
Total Seclusions by Level:	
• Elementary	1
• Middle	0
• High school	0
• Post-secondary	0

Seclusions by Program:	
Structured Skills Center	1**

*All seclusions occurred at the Structured Skills Center which has an ODE approved seclusion room.

**Totals are included in "Total Seclusions" and "Total Seclusions by Level".

Seclusions by Demographic:	
Hispanic or Latino	0
American Indian or Alaska Native (includes Natives of North, South and Central America)	0
Asian	0
Black or African American	0
Native Hawaiian or Pacific Islander	0
White	0
Multi-racial	1
Students w/Disabilities	1
Students w/o Disabilities	0
Economically Disadvantaged	1
English Language Learners	0
Students of Migrant Parents	0

Seclusions by Disability:	
Other Health Impairment	1

Seclusions by Gender:	
Male	0
Female	1

Other Related Information:	
Students secluded more than ten times.	0
Students secluded more than 15 minutes	0
Injuries to students during seclusions	0
Injuries to staff during seclusions	0
Seclusions performed by untrained staff*	0

**Annual Physical Restraint and Seclusion Review
2016-17 School Year**

Unique Findings/Concerns/Highlights:	<ul style="list-style-type: none"> • Overall rates of restraint and seclusion incidents declined in 2016-2017 • 62% of the restraints occurred at the kindergarten and first grade levels • 91% of the restraints occurred with students with disabilities • Students of color are at higher risk for restraints than their peers. Risk ratios (the likelihood of being restrained in GBSD): <ul style="list-style-type: none"> ○ Hispanic or Latino .18 ○ Multi-racial 1.19 (Over one time more likely) ○ Black or African American 3.42 (Over three times more likely) ○ White .67
Recommendations:	<ul style="list-style-type: none"> • Select key staff for restraint training (focus: SpEd, admin) • Consider other training program with strong emphasis on prevention/de-escalation (i.e. Mandt) • Incorporate restorative practices in daily school activities • Include equity and culturally responsive practices in all staff trainings/professional development • Provide professional development in inclusive practices/strategies for students with behavior • Explicitly teach social-emotional learning (SEL) at primary grades as a Tier 1 intervention • Adopt an SEL curriculum for all kindergarten and first grade classrooms • Increase parent engagement at primary grades and for parents of students with disabilities • Retrain staff on documentation procedures for restraints and seclusions to ensure data is reliable each year • Behavior Social Team to review restraint and seclusion data monthly to ensure students are getting the supports they need • SSSO Leadership team to review suspension data monthly to ensure students are getting the supports they need
Actions already taken:	<ul style="list-style-type: none"> • Creation of K-8 Behavior-Social Team for 2017-18 • Revised interventions/pre-referral process for behavior for 2017-18 • GBSD director and coach attending MTSS Nat'l Conference (SWIFT) summer 2017

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, OR 97030-3825

TO: Board of Directors

FROM: A. Katrise Perera

DATE: September 7, 2017

RE: No. 5 - National School Public Relations Association Awards

EXPLANATION: At the National School Public Relations Association (NSPRA) Seminar in July, the Gresham-Barlow School District received several awards in NSPRA's 2017 Publications and Electronic Media Contest. The awards are listed below. NSPRA's Publications and Electronic Media Awards annually recognizes outstanding education publications at the national level.

2017 Awards

- Award of Excellence: GBSD - A Century of History Flyer
- Award of Merit: Bond: School Safety Improvements Mailer
- Award of Honorable Mention: 2016 GBSD Bond Flyer
- Award of Honorable Mention: Mission-Vision-Strategic Plan
- Brochure 2015-2020
- Award of Honorable Mention: Bond Informational Video
- Youtube Link: <https://www.youtube.com/watch?v=KQqN2UQqv7E>

Since 2013, the school district has earned nine national awards from NSPRA in the Publications and Electronic Media Contest.

Previous Awards

2016: Award of Merit, Spring/Summer 2015 Community Newsletter
2015: Award of Merit, June 2014 Community Newsletter
2013: Award of Excellence, Mission Statement Posters
2013: Award of Honorable Mention, "Every Student Prepared for Success" Brochure

PRESENTER: Katrise Perera

SUPPLEMENTARY MATERIALS: 1. NSPRA Award of Excellence, Award of Merit, and Awards of Honorable Mention
2. Award Winning Publications

RECOMMENDATION: The administration recommends that the board present Communications Director Athena Vadnais, APR, with the NSPRA Award of Excellence.

REQUESTED ACTION: No formal action is requested.

AV:lc



National School Public Relations Association

PUBLICATIONS AND
ELECTRONIC MEDIA AWARDS

AWARD OF EXCELLENCE

Presented to
Gresham-Barlow School District

**For Distinguished Achievement
in the Category of
School District — Special Purpose Publication**

for

*2016 District Fact Sheet
A Century of History*

June 2017

Date

A handwritten signature in black ink, appearing to read "R. B. B.", is written over a horizontal line.

Executive Director



National School Public Relations Association

PUBLICATIONS AND
ELECTRONIC MEDIA AWARDS

AWARD OF MERIT

Presented to
Gresham-Barlow School District

**For Distinguished Achievement
in the Category of**

School District — Special Purpose Publication

for

***2016 Gresham-Barlow School Bond
Safety Improvements Mailer***

June 2017

Date

A handwritten signature in black ink, appearing to read "R. B. B. B.", is written over a horizontal line.

Executive Director



National School Public Relations Association

PUBLICATIONS AND
ELECTRONIC MEDIA AWARDS

HONORABLE MENTION

Presented to
Gresham-Barlow School District

For Distinguished Achievement
in the Category of
School District — Special Purpose Publication

for

2016 GBSD Bond Flyer

June 2017

Date

A handwritten signature in black ink, appearing to read 'Rick Babin', is written over a horizontal line.

Executive Director



National School Public Relations Association

PUBLICATIONS AND
ELECTRONIC MEDIA AWARDS

HONORABLE MENTION

Presented to
Gresham-Barlow School District

For Distinguished Achievement
in the Category of
School District — Video (produced with outside contract)

for

2016 School Bond Informational Video

June 2017

Date

A handwritten signature in black ink, appearing to read "Rick Babin", is written over a horizontal line.

Executive Director



National School Public Relations Association

PUBLICATIONS AND
ELECTRONIC MEDIA AWARDS

HONORABLE MENTION

Presented to
Gresham-Barlow School District

**For Distinguished Achievement
in the Category of**
School District — Special Purpose Publication

for

***Mission-Vision-Strategic Plan
Brochure 2015-2020***

June 2017

Date

A handwritten signature in black ink, appearing to read 'Rick Babin', is written over a horizontal line.

Executive Director

The 2000 Construction Bond

In 2000, Gresham-Barlow voters approved a construction bond for the Gresham-Barlow School District. Major projects included:

Springwater Trail High School



A small comprehensive high school that has graduated over 350 students since its opening in 2002.
stweb.gresham.k12.or.us

Center for Advanced Learning



A regionally recognized hands-on vocational and technical institution giving our students critical job-training opportunities.
calcharter.org

Hogan Cedars Elementary



A new elementary school that addressed overcrowding, currently houses over 550 students.
hcweb.gresham.k12.or.us

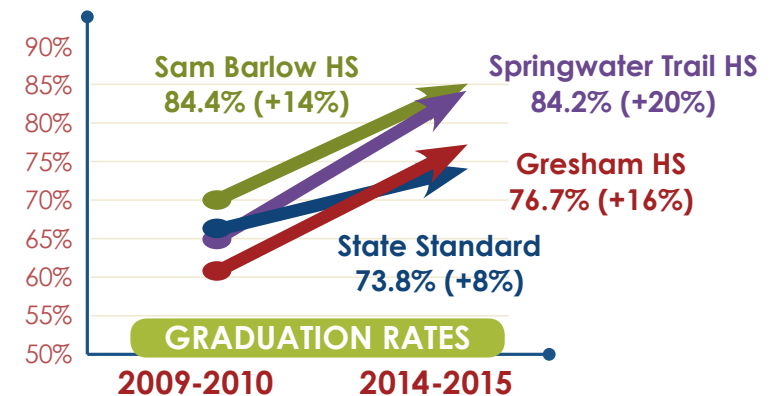


Since 2009 - Graduation Rates Up

All three high schools in the Gresham-Barlow school district have increased their graduation rates by double digits over the last five years.

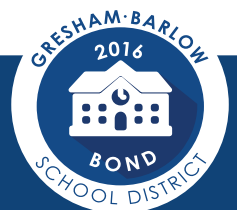
Graduation Rates -
Increases from 2009-2010 to 2014-2015

www.pamplinmedia.com/go/42-news/210513-68150-gresham-barlow-ranks-highest-among-east-county-graduation-rates



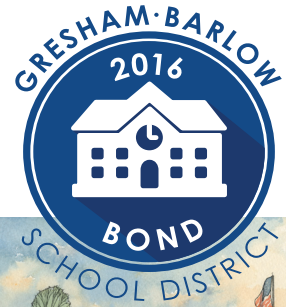
The 2016 Gresham-Barlow Bond - Our Students, Our Schools, Our Future

gresham.k12.or.us



The 2016 Gresham-Barlow Bond - Our Students, Our Schools, Our Future

Our facilities need to meet the needs of our growing, dynamic community. Here's the plan:



The 2016 Bond Plan:



Expand Education Opportunities for Every Student

Remodel and update 17 schools. Projects include:

- Updated and Improved Vocational Classrooms and Facilities
- Expanded Classrooms to Relieve Overcrowding
- Equal Access to Technology for All Students



Increase Safety & Security

- Limit Access Points to School Buildings
- Modern Equipment for Emergency Communications
- Internal Classroom Locks



Upgrade & Update Existing Buildings

Renovate building systems at 17 schools, including:

- Heating and Cooling System Upgrades
- Repair/Replace Roofs
- Energy Efficiency Upgrades



Renovate & Replace Aging Schools

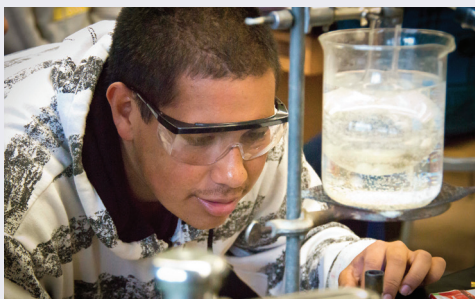
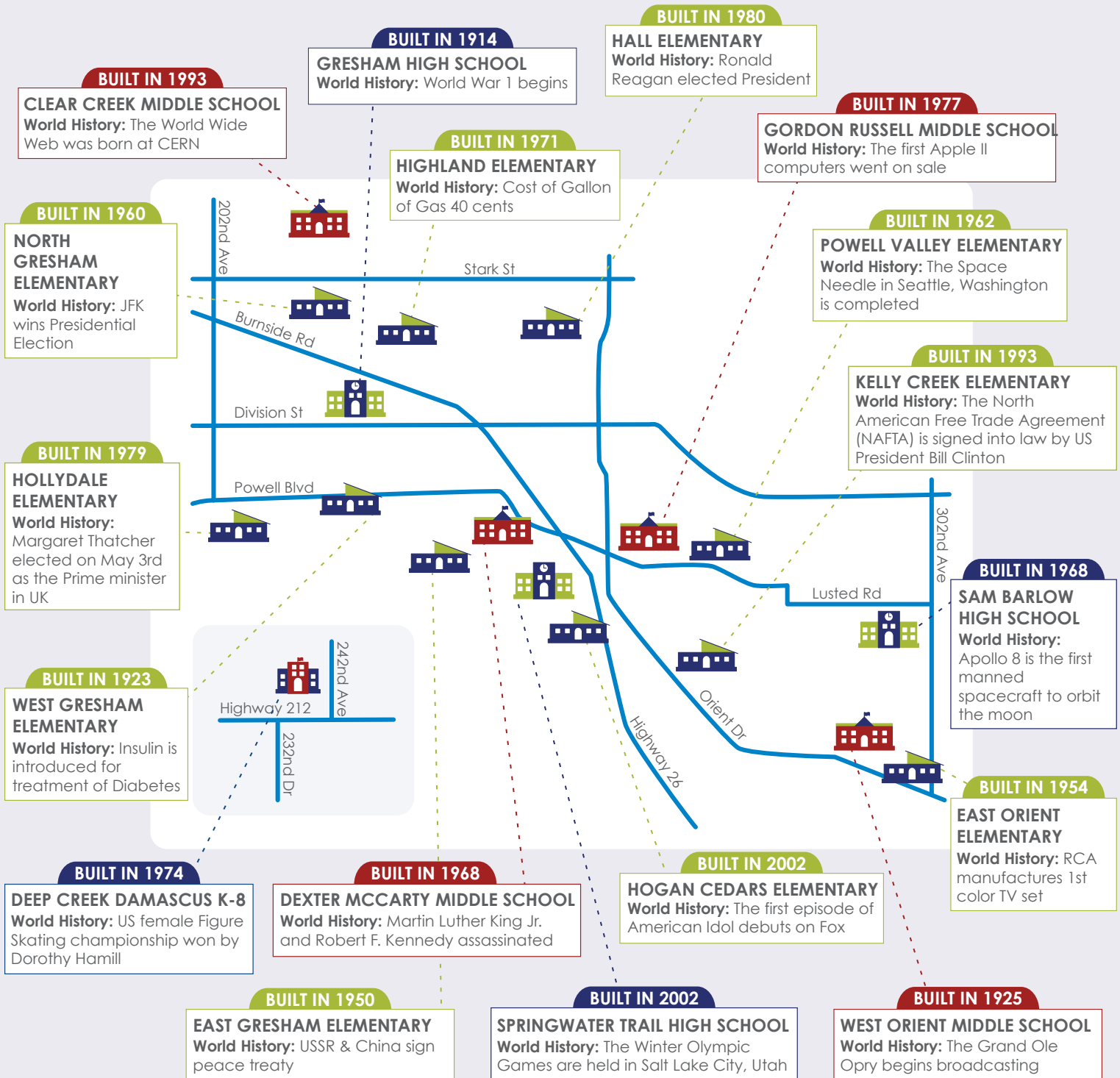
- Major Renovations of Sam Barlow and Gresham High Schools
- 16 New Classrooms at Hall, Hollydale Elementary and Deep Creek-Damascus K-8
- Replacement of North Gresham and East Gresham Elementary Schools

Estimated Bond Cost: \$1.89 per every \$1,000 of assessed value. Based on avg assessed home value of \$200K, homeowners would pay an estimated \$31.50 a month. Total estimated value: \$291.17 million.

Read the plan for yourself at gresham.k12.or.us

WHEN WERE OUR SCHOOLS BUILT?

A Century of History





GRESHAM-BARLOW SCHOOL DISTRICT

Fast Facts

Our Mission

Every student prepared for a lifetime of learning, career opportunities, and productive contributions to the community.

Our Vision

Gresham-Barlow School District supports dynamic learning opportunities led by accomplished educators dedicated to creating environments where every student values learning and academic achievement while developing the skills and attributes necessary to be prepared for a lifetime of learning, career opportunities, and productive contributions to the community.



Area Served

The school district covers approximately 54 square miles and serves the communities of Gresham, Boring, Damascus, and Orient located in Multnomah and Clackamas counties.

Our Staff (FTE)

569 LICENSED STAFF

346 CLASSIFIED STAFF

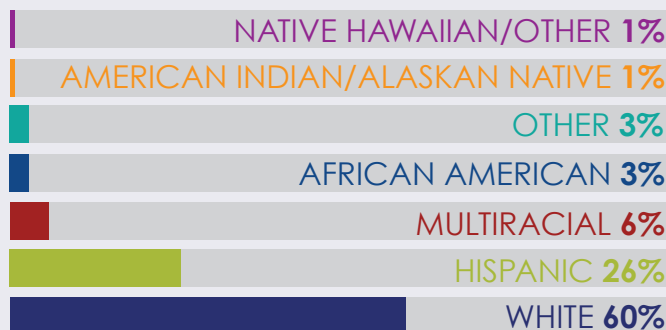
53 ADMINISTRATORS



Our Schools



Our Students



Total Student Population **12,154**



English language learners



Receive special education services

\$122 million

2016-2017 GENERAL FUND BUDGET

District Achievements

- The graduation rates for Gresham High School (76.7%), Sam Barlow High School (84.4%), and Springwater Trail High School (84.2%) exceed the state's rate. All three high schools have increased their graduation rates by double digits over the last five years.
- The school district has received its 9th ENERGY STAR Partner of the Year Award from the EPA. GBSD has won this award more times than any other school district in the country. GBSD annually saves more than \$1 million in energy costs each year—the equivalent of 22 teaching positions.
- We were awarded the Certificate of Excellence in financial reporting from the Association of School Business Officials International for the year ending June 30, 2015. This is the 24th consecutive year that GBSD has received this award.

gbsd@gresham.k12.or.us

Every Student Prepared for Success

Gresham-Barlow School District



Superintendent of Schools

Jim Schlachter

Board of Directors

Sharon Garner

John Hartsock

Kris Howatt

Matt O'Connell

Carla Piluso

Kathy Ruthruff

Kent Zook



Gresham-Barlow School District

Every Student Prepared for Success

www.gresham.k12.or.us



Mission - Vision - Strategic Plan 2015-2020

Every Student Prepared for Success

Throughout the 2014-15 school year, the Gresham-Barlow School District engaged in a process of strategically planning for the District's future. This planning was a task identified in the District's 2015 vision developed in 2010. Considerable community input was collected through extensive outreach to students, parents, staff members, and community members. The result of this work included the affirmation of our mission statement and the identification of strategic themes and bold steps that define the 2020 vision for the District.



Our Mission and Vision

OUR MISSION:

Every student prepared for a lifetime of learning, career opportunities, and productive contributions to the community.

OUR VISION:

Gresham-Barlow School District supports dynamic learning opportunities led by accomplished educators dedicated to creating environments where every student values learning and academic achievement while developing the skills and attributes necessary to be prepared for a lifetime of learning, career opportunities, and productive contributions to the community.

Our ability to prepare every student for success necessitates our alignment of attitudes and behaviors and a unified commitment to promote, protect, and defend our vision for the future. The support that ensures the District can deliver on "Every Student Prepared for Success" is defined by the plans put together by district leaders and district staff. These plans are present in the District's Consolidated Improvement Plan, each school's School Improvement Plan, the planning of the District's Instructional Leadership Team and the oversight of the Superintendent's Cabinet.

The Gresham-Barlow School District's Commitment to the Community

Every day the staff members of this school district will work to achieve our mission and make our vision a reality:

Every Student Prepared for Success



Seven Strategic Themes Focusing the District's Work

The seven strategic themes and corresponding bold steps focus the work at all levels of the District. For each strategic theme, targets that define what we are striving to achieve will be developed for years one, two, and five. Critical to all the strategic themes are the measures of success that track processes, actions, and data.

Teaching and Learning, Growth and Achievement for All

Engage every student in meaningful learning through high-quality, accessible instruction and relevant content

Equitable Outcomes

Reduce the achievement gaps by supporting and sustaining equitable opportunities for every student

College and Career Readiness

Improve and increase high school pathways to college and career options

Early Learning

Align practices and resources to support all students reading at grade level by the end of the 3rd grade

Class Size and Learning Environments

Strive to strategically reduce class sizes and improve learning environments

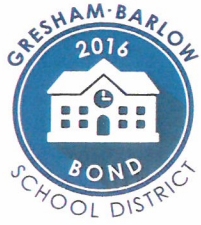
Community Partnerships

Enhance support for students and schools through parent, business and community partnerships

Community Investment

Create a long-term prioritized plan for enhancing and preserving the community's facilities





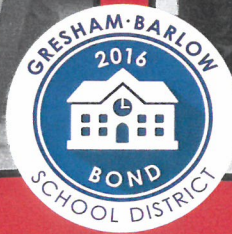
Gresham-Barlow School District
1331 NW Eastman Parkway
Gresham, OR 97030

2016GBDIST2



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PERMIT NO

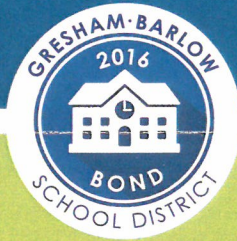
Gresham-BarlowBond.org



When it comes to student and
staff safety a lot has changed
in the last 50 years.

51 Years. That's the average age of Gresham-Barlow schools. What does decades old safety and security look like today?

- X** Multiple entry points to our buildings. For example, Gresham High has over 60 entrances and exits.
- X** Portable classrooms sited away from main buildings
- X** Emergency communications equipment that doesn't reliably function
- X** Front entries with poor lines of sight



THE GRESHAM-BARLOW BOND WILL PRIORITIZE SAFETY AND SECURITY:

- ✓** Upgrades and updates that limit the ways people can enter school buildings
- ✓** Modern equipment for emergency communications
- ✓** New classroom wings that eliminate need for portables
- ✓** New entrances with secure vestibules and lines of sight

The proposed \$291.17 million school bond would, if passed, cost \$1.89 per every \$1,000 of assessed value.

Learn More at Gresham-BarlowBond.org

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, OR 97030-3825

TO: Members of the Board

FROM: A. Katrise Perera
Teresa Ketelsen

DATE: September 7, 2017

RE: No. 6 - Annie Roberts, Sam Barlow High School: Junior Olympic National Racquetball Champion

EXPLANATION: In an effort to recognize students who achieve state champion status or its equivalent in school activities and academic programs, tonight we have the opportunity to recognize a champion athlete.

Sam Barlow High School sophomore, Annie Roberts, won all three of her matches to claim the 14U bracket at the Junior Olympic national racquetball championship in Stockton, CA, this summer. She competed with competitors from several states. As the national champion, Annie Roberts has earned a spot on Team USA for her age group and will compete at the World Championship held in Minnesota this November.

PRESENTER: Teresa Ketelsen

SUPPLEMENTARY
MATERIALS: Certificate of Recognition

RECOMMENDATION: The administration recommends the board recognize Annie Roberts for her state champion success.

REQUESTED ACTION: No formal action is required.

:pkh:sa

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, OR 97030-3825

TO: Board of Directors

FROM: A. Katrise Perera
Athena Vadnais

DATE: September 7, 2017

RE: No. 7 – Gresham-Barlow Education Foundation Report

EXPLANATION: The Gresham-Barlow Education Foundation has identified the following dates for 2017-18 reports to the school board:

September 7, 2017
October 5, 2017
January 4, 2018
March 1, 2018
June 7, 2018

Accordingly, Vicki Moen or a Foundation representative will be present this evening to provide an overview of recent Foundation activities.

PRESENTER: Vicki Moen or a Foundation representative

SUPPLEMENTARY
MATERIALS: None

RECOMMENDATION: This report is being provided as information only.

REQUESTED ACTION: No action is required.

:sa

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, OR 97030-3825

TO: Board of Directors

FROM: A. Katrise Perera
John Koch

DATE: September 7, 2017

RE: No. 8 - Special Education Plan Update

EXPLANATION: The Student Support Services Department is working diligently to implement changes stemming from a program review completed during the 16-17 School Year. These changes were communicated with staff and parents last spring and during the summer via meetings and correspondence.

There are two substantive changes. The first is the elementary and middle school HUB programs have been eliminated. The second is the centralization of annual individual education plan (IEP) processes as well as initial identification and three-year reevaluation processes. These responsibilities are now shared amongst teams of centralized staff members serving all schools. The two primary goals of this effort are to increase the capacity of building level special education staff to focus on teaching and learning as well as improve district compliance with the law.

PRESENTER: John Koch

SUPPLEMENTARY
MATERIALS: Program Schematic

RECOMMENDATION: None

REQUESTED ACTION: No formal action is required

JK:sa

GBSD STUDENT SUPPORT SERVICES

Campus Level Instructional Supports



Educational
Resource
Class (ERC)

Learning
Essentials 1
(LE1)

Learning
Essentials 2
(LE2)

Speech
Language
Pathology

Positive
Approach to
Student
Success (PASS)

District Wide Instructional Supports



Structured Skills Center
(SSC)

Behavior Social Team
(BST)

Related Services and AT

District Wide Non-Instructional Supports



IEP Specialist Team
(IST)

Assessment &
Evaluation Team (A&E)

Data Entry Team (DET)

Department Supports



Executive Director

Program Director

PD Specialist

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, OR 97030-3825

TO: Board of Directors

FROM: A. Katrise Perera
Athena Vadnais

DATE: September 7, 2017

RE: No. 9 – District Advisory Council (DAC) Report

EXPLANATION: During the September 7, 2017 board work session, the school board is scheduled to discuss whether to continue with the District Advisory Council for the 2017-18 school year or whether to disband the council.

Enclosed is the list of proposed 2017-18 DAC meeting dates and locations. The district is still in the process of determining, from school board members, which meetings they wish to attend as board representatives.

PRESENTER: Athena Vadnais

SUPPLEMENTARY
MATERIALS: 2017-18 DAC Meetings Calendar

RECOMMENDATION: This summary is being provided as information only.

REQUESTED ACTION: No action is required.

AV:sa

Gresham-Barlow School District 2017-18 DAC Meetings

DAC meetings begin at 7 p.m. (except the May meeting which starts at 6:30 p.m.)

21 Sept. 2017	Highland Elementary School	ALL	School Board Meet-n-Greet
26 Oct. 2017	Sam Barlow High School		TBD
		John Hartsock	
16 Nov. 2017	Dexter McCarty Middle School	Sharon Garner	TBD
		John Hartsock	
11 Jan. 2018	Hall Elementary School		TBD
		John Hartsock	
15 Feb. 2018	Gordon Russell Middle School	Sharon Garner	TBD
		John Hartsock	
15 Mar. 2018	East Orient Elementary School		TBD
		John Hartsock	
19 Apr. 2018	Gresham High School		TBD
		John Hartsock	
31 May 2018	Hogan Cedars Elementary School	ALL	End-of-Year BBQ Planning for Next School Year

* Topics are subject to change

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, OR 97030-3825

TO: Board of Directors

FROM: A. Katrise Perera
Mike Schofield

DATE: September 7, 2017

RE: No. 10 – Bond Oversight Committee Minutes August 16, 2017

EXPLANATION: The first Bond Oversight Committee meeting was held on August 16, 2017, at the Gresham-Barlow School District facilities office. Minutes of that meeting are included with this summary.

The Bond Oversight Committee is an advisory committee appointed by the Gresham-Barlow School District Board of Directors to review progress on the Gresham-Barlow School District Bond Measure 26-187. Committee members will review project improvements, monitor spending (program progress), and monitor schedules. The Oversight Committee shall report quarterly to the Board of Directors regarding program progress.

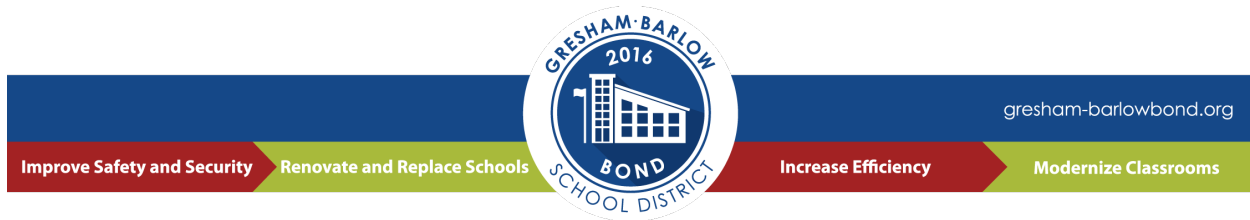
PRESENTER: Mike Schofield

SUPPLEMENTARY
MATERIALS: Bond Oversight Committee Meeting Minutes, August 16, 2017

RECOMMENDATION: This report is being provided as information only.

REQUESTED ACTION: No action is required.

MS:mkh:sa



GRESHAM-BARLOW SCHOOL DISTRICT BOND OVERSIGHT COMMITTEE

Minutes of August 16, 2017 Meeting #1

The Gresham-Barlow School District Bond Oversight Committee met at 6:00 p.m., Wednesday, August 16, 2017 in the conference room of the Gresham-Barlow Facilities Department, located at 2020 SE Fleming Avenue, Gresham, OR.

Members in attendance were: Rebecca Merchant, Brianna Bigham, Jason Dugan, Michael Harris, Norm Hancock, Rick Searls, John Vandermosten, and Bess Wills. Members: Karen Johnston, Sharon Estes, and George Seaman were absent.

The following central office administrators were present: Mike Schofield.

Guests: Rick Rainone, Cornerstone Management Group, Inc. and John Hartsock, School Board Member.

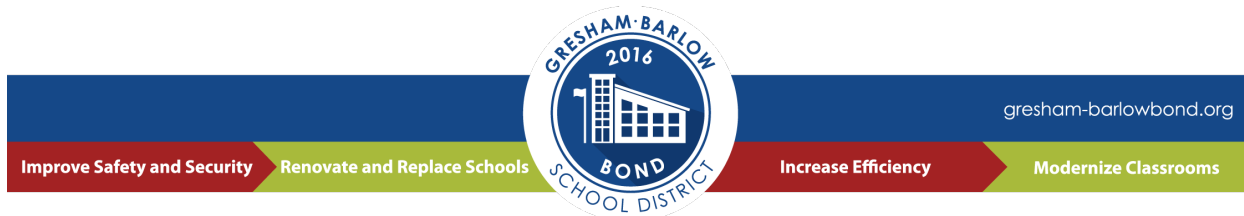
WELCOME AND INTRODUCTIONS

Committee Chair Rebecca Merchant called the meeting to order at 6:00 p.m., welcoming all present to the first official Bond Oversight Committee meeting. Introductions were exchanged.

2016 VOTER APPROVED BOND

Chief Financial Officer, Mike Schofield, reviewed the Bond Oversight Committee Charter with committee members. He then went over what the Bond Measure Planning Committee referred to the Board of Directors for consideration when deciding to move forward with putting the bond on the ballot.

Mr. Schofield presented the committee with a Bond Project Status Report for each of the large projects: Gresham High School, Sam Barlow High School, East Gresham Elementary, and North Gresham Elementary. An updated report will be provided at each meeting. Mr. Schofield asked committee members to review the document and provide feedback, if needed. Bess Wills would like to see what the process is for selecting contractors. Specifically, how they plan to engage themselves in the community. Mr. Schofield explained that community engagement was part of the selection process. He also informed the committee that the district held a local vendor informational meeting in April and that additional meetings will take place in the future. Mr. Schofield suggested that the district could review how they are engaging local contractors and create a metric on how they're doing. Committee member, Mike Harris, asked if there would be communication in between meetings, since the committee is only meeting



quarterly. Mr. Schofield responded that there might be incidents where additional meetings are required.

Bess Wills asked who is in the room during the design phase and providing feedback on how the buildings should be? Mr. Schofield responded that the design team consisted of the school principal, staff, school board members, architects, engineers, project managers, and contracted CM/GC's, which provide feedback during various stages of design. Jason Dugan noted that he was part of the High School Visioning Team and standards and designs were discussed and recommendations made.

Brianna Bigham asked if the district is looking at the future of school budgets during the design process. Mr. Schofield responded that the district is looking at the current budget and what is in the best interest of the district and the community moving forward financially.

Committee member, John Vandermosten, asked what the district is doing to evaluate the construction process. Mr. Schofield responded that the district has added additional provisions requiring architects and engineers to inspect the work during the process to catch issues moving forward.

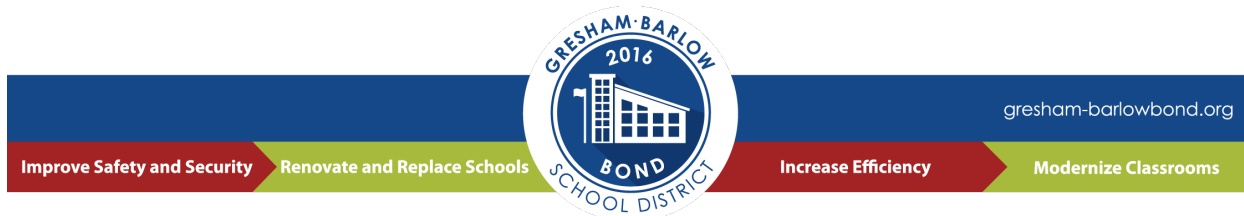
Mr. Schofield went over other bond projects that were either in process or completed. The list included:

Classroom Technology	Multiple Schools
Classroom Furniture & Equipment	Multiple Schools
Resurface Tracks	Gordon Russell Middle School Dexter McCarty Middle School
Indoor Air Quality Improvements	West Orient Middle School
Select Roof Rehab/Replacement	Deep Creek Campus
Field Drainage Improvements	Clear Creek Middle School
Classroom Door Locks/Hardware	Multiple Schools

Rick Rainone, with Cornerstone Management Group, discussed the Small Projects Schedule and the Large Projects Schedule with the committee.

BOND MANAGEMENT PLAN

Mr. Rainone explained the Management Plan which outlines how the district is going to manage: the budget, schedule, quality control and quality assurance, contracting strategy, working with government agencies, reports, communication, and issue resolution. Mr. Rainone informed the committee that the district's goal is transparency with the community; therefore, all bond information will be available on the district's bond website.



BOND PLAN AND BUDGET MANAGEMENT

Mr. Schofield presented the committee with a Bond Budget Summary. The summary outlined the original estimate for each bond project. It also included recommended transfers. The district is recommending the following transfers:

- East Gresham and North Gresham - transfer \$1.6 million (each) to build gyms at both schools and to construct the buildings to meet the standards for Occupancy Category IV Buildings (Critical and Essential Buildings).
- Sam Barlow High School - transfer \$1.9 million for issues related to adding sewer.
- Gresham High School - transfer \$500,000 for off sight improvements.

FUTURE MEETING DATES AND TIMES

Mr. Schofield discussed future meeting dates. The committee will meet quarterly and meetings will begin at 6 p.m. Mr. Schofield would like to have meetings in the buildings so the committee can see progress; therefore, the location of meetings will vary and will be announced at a later date.

COMMENTS AND QUESTIONS

Mr. Schofield thanked everyone for their part in the process and their support of the district.

Chair Merchant adjourned the meeting at 7:51 p.m.

Minutes submitted by: Michelle Hobbs, Bond Oversight Committee Secretary.

Minutes approved:

Michelle Hobbs, Bond Oversight Committee Secretary

Date



2016 Gresham-Barlow Bond Update

November 2016 - Bond Passes!

Thank you Gresham-Barlow voters

In November 2016, the voters of Gresham-Barlow School District approved a \$291.17 million capital construction bond. Additionally, the state of Oregon awarded the school district an \$8 million capital construction grant.

Spring 2017 - Bond Design & Planning

Bond will improve our schools in 4 key areas:

Improve Safety and Security

Renovate and Replace Aging Schools

Expand Educational Opportunities

Modernize Classrooms and Buildings

Summer 2017 - First Bond Projects Completed

Projects completed this summer include:

- Technology upgrades
- Middle school track improvements
- New student and teacher furniture
- Roof and HVAC improvements



Fall 2018

Security improvements at schools across the district.

Spring 2018

Groundbreaking for new schools at East and North Gresham Elementaries and major remodels/expansions of Gresham and Barlow High Schools.



Summer 2018

School specific improvements, updates and additions at 10 schools.

To learn more about bond plans at your school and sign up for updates go to Gresham-BarlowBond.org

Actualizaciones de la Medida de Bono Gresham-Barlow 2016

Noviembre 2016 - ¡Los Votantes Aprobaron el Bono!

Gracias Votantes de Gresham-Barlow

En noviembre de 2016, los votantes del Distrito Escolar Gresham-Barlow aprobaron un bono de construcción de capital por \$291.17 millones. Además, el estado de Oregon otorgó al distrito escolar una subvención de construcción de capital de \$8 millones.

Primavera 2017 - Diseño y planificación

El bono mejorará nuestras escuelas en 4 maneras clave:

Mejorar
la Seguridad

Renovar y Reemplazar
las Escuelas Viejas

Aumentar
Oportunidades
Educativas

Modernizar Aulas y
Edificios

Verano 2017- Primeros proyectos completados

Los proyectos completados este verano incluyen:

- Mejoras Tecnológicas
- Nuevos muebles para estudiantes y maestros
- Mejoras en pistas de escuelas secundarias
- Mejoras en techos y en HVAC



Otoño 2018

Mejoras de sistemas de seguridad en todas las escuelas del distrito.

Primavera 2018

El inicio de la construcción de nuevas escuelas Primarias de East Gresham y North Gresham, también remodelaciones importantes/ ampliaciones de las escuelas secundarias de Gresham y Barlow.

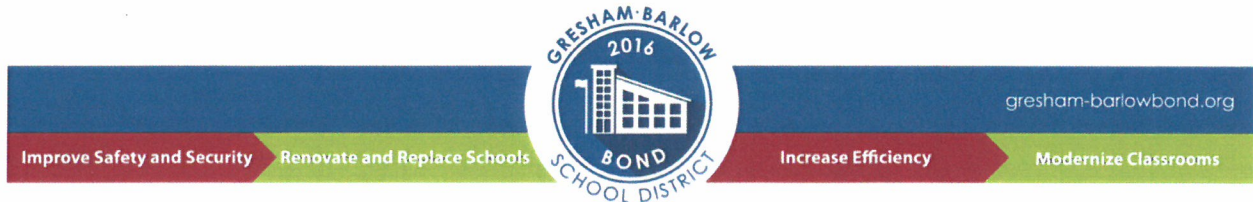


Verano 2018

Mejoras, actualizaciones y adiciones específicas de la escuela en 10 escuelas.

Para obtener más información sobre los planes de bonos en su escuela y registrarse para recibir actualizaciones, visite Gresham-BarlowBond.org

Blue Sheet



September 7, 2017

Bond oversight committee made up of Gresham-Barlow community members holds first meeting

Focus of their work: To ensure bond dollars are spent as voters intended

The Bond Oversight committee conducted their inaugural meeting August 16, 2017, to complete their first quarterly review of the Gresham-Barlow School District Bond Measure 26-187.

The 11 BOC members are Gresham-Barlow community members with a variety of experience and interest in ensuring bond dollars are spent as approved by the voters.

At each quarterly meeting, committee members will review project improvements, monitor spending, and monitor schedules. They also consider and recommend project modifications if inflationary increases in construction costs exceed current budget estimates.

District employees and construction managers presented a full overview of the GBSD bond program which started in early 2017 and is expected to run through 2021. The GBSD bond is made up of projects at every school in the district: four new construction/significant renovation projects and a number of select improvements at the fourteen remaining schools. The four multi-year projects are major redesigns and new construction of Gresham High School, Sam Barlow High School, North Gresham Elementary School, and East Gresham Elementary School. Improvement projects spread throughout the district's remaining schools include safety and security upgrades, upgraded and improved technology, expanding learning environments including new classroom wings and replacing and repairing building systems like heating and cooling.

The BOC reviewed the projects included in the 2016 voter-approved bond and the bond management plan including the budget and budget management. The BOC learned that the district is waiting to receive its final design approval from the Gresham Design Commission for the Gresham High School project. The project is on track with its schedule and construction timeline. However, its design and management teams are working to balance the project budget and scope of work and will provide an update on how design considerations could impact the budget at the next BOC meeting.

Similarly, GBSD is waiting to receive approval for the Sam Barlow High School project from the Multnomah County Land Use Department. The project is on track with its schedule and construction and the district plans on presenting an updated budget at the next BOC meeting.

Both the North and East Gresham Elementary School projects are on track with their budgets, schedules and construction. Both projects are waiting for approval from the city of Gresham Land Use Department. The next meeting will be held on October 18, 2017.

You can learn more about the Bond Oversight Committee here <https://www.gresham-barlowbond.org/bond-oversight/>

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, OR 97030-3825

TO: Board of Directors

FROM: A. Katrise Perera
Teresa Ketelsen

DATE: September 7, 2017

RE: No. 11 – Education Foundation Donation for eBooks K-12

EXPLANATION: Last Spring Gresham-Barlow Education Foundation held a Reading Matters Phone-A-Thon. From these efforts they have made a donation of \$11,000 from the proceeds designated to purchase eBooks for our K-12 program.

Over the years the support from our education foundation has increased opportunities for our students. We are thankful for their continued efforts to create effective learning environments for all students.

PRESENTER: Teresa Ketelsen

SUPPLEMENTARY
MATERIALS: None

RECOMMENDATION: The administration recommends the board accept the Gresham-Barlow Education Foundation donation of \$11,000 to purchase eBooks.

REQUESTED ACTION: Move to accept the Gresham-Barlow Education Foundation donation of \$11,000 to purchase eBooks.

TK:sa

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, OR 97030-3825

TO: Board of Directors

FROM: A. Katrise Perera
Kris Howatt

DATE: September 7, 2017

RE: No. 12 – Nominations for OSBA Board of Directors, Multnomah Region,
Positions 17 & 18 & Legislative Policy Committee, Positions 17, 18, 19

EXPLANATION: All even-numbered positions (except Position 2), plus Positions 3, 7 and 17 on the Oregon School Boards Association's (OSBA) board of directors are up for reelection this year. In addition, all Legislative Policy Committee (LPC) positions are up for election.

Under OSBA's governance structure, member school boards are required to take official action in September to nominate representatives for their region, if they choose to do so. For Gresham-Barlow, the region is Multnomah County.

In Multnomah County, there are currently two OSBA directors' seats open, Positions 17 and 18. Position 17 (Michelle Vo) is completing an unexpired term. Position 18 (Kris Howatt) is a 2-year term expiring December 2019.

Also in Multnomah County, there are currently three LPC seats open, Positions 17, 18, and 19. The incumbents are John Lindenthal (Reynolds), Amy Kohnstamm (Portland Public) and Kent Zook (Gresham-Barlow)

This evening, the board will be asked to determine if any Gresham-Barlow board members have a desire to serve on the OSBA's board or LPC, or to nominate a candidate for some or all of the positions representing the district's region.

Nominations will be closed on September 29, 2017. Official ballots will be distributed to member boards no later than October 13, 2017, and member boards will be asked to vote on the candidates following the conclusion of all OSBA Fall Regional Meetings.

Board of Directors

Re: No. xx – Nominations for OSBA Board of Directors, Positions 17 and 19

September 7, 2017

Page 2

PRESENTER:

Kris Howatt

SUPPLEMENTARY
MATERIALS:

1. Nomination Form OSBA Board of Directors Regional Member – Position 18
2. OSBA Elections Calendar 2017
3. Candidate Questionnaire OSBA Board of Directors – Kris Howatt
4. Candidate Personal/Professional Resume OSBA Board of Directors – Kris Howatt

RECOMMENDATION:

It is recommended that the board discuss potential candidates for the OSBA board and Legislative Policy Committee.

REQUESTED ACTION:

Move to nominate potential candidates for Positions 17 and/or 18 on the OSBA Board of Directors, or declare that the board has no candidates to nominate.

Move to nominate potential candidates for Positions 17, 18 and/or Position 19 on the OSBA Legislative Policy Committee, or declare that the board has no candidates to nominate.

KH:sa

NOMINATION FORM

OSBA BOARD OF DIRECTORS

REGIONAL MEMBER

Date _____

LeeAnn Larsen, OSBA President-Elect
Oregon School Boards Association
1201 Court St NE, #400
Salem, OR 97301
Fax: 503-588-2813
E-mail: OSBAelections@osba.org

Nominations are due by 5 p.m., September 29, 2017

Return this form, all candidate information forms and
your photo to the OSBA office.
Fax to 503-588-2813
E-mail to OSBAelections@osba.org
Mail to Oregon School Boards Association,
1201 Court St NE, #400, Salem, OR 97301

Dear LeeAnn Larsen:

With this letter, our board nominates the candidate named below to the OSBA Board of Directors for region _____,
position # ____ 18 ____.

CANDIDATE INFORMATION

Name: Kris Howatt _____
District/ESD/Community College: Gresham-Barlow School District _____
Address: 1558 NW 12th court _____
City: Gresham _____, Oregon ZIP 97030 _____
E-mail: Kris.Howatt@gmail.com _____ Phone: 503-830-3608 _____

This nomination was approved by an official action of our board of directors at a duly called
meeting on ____ (date)

Sincerely, _____
(Board chair)

Name: Kris Howatt _____
District: Gresham-Barlow School District _____
Address: 1331 NW Eastman Parkway _____

City: ____ Gresham _____, OR ZIP 97030 _____

2017 OSBA Elections Calendar

Adopted by the Board January 20, 2017

Nomination and election of regional members of the OSBA board of directors holding even-numbered positions and <u>all</u> LPC representatives		
August 21, 2017		Notice of position vacancies, candidate information packets, and official nomination forms shall be distributed to all incumbent directors, LPC members and boards in eligible regions.
August 21, 2017 through September 29, 2017		A school board nominating one or more of its regional board members to an open position must do so by formal resolution of the board and timely submission of the nomination forms to the office of the OSBA. Nominations are closed after this date.
No later than October 13, 2017		Official ballots are distributed to member boards in each region 30 days prior to the date of the election, but no later than October 13.
No earlier than November 1, 2017		Member boards are asked to vote on the candidates of their choice for their region <u>no earlier than</u> November 1, 2017, following the conclusion of all OSBA Fall Regional Meetings.
November 13, 2017 through December 15, 2017		Submission of votes to OSBA. Each member board in the appropriate region shall have one vote in the regional elections for members of the OSBA board of directors and the LPC. The person receiving a majority of the votes cast for any position on the OSBA board of directors shall be elected.
As soon as possible		In cases where there are more than two candidates nominated for any position, and none receives a majority of the votes cast, a second ballot shall be required between the two candidates receiving the highest number of votes. The one receiving a majority of the votes cast shall be declared elected.
January 1, 2018		Newly elected officers, regional members of the OSBA board of directors and LPC members officially take office.

OSBA Resolution Election		
No later than September 29, 2017		All resolutions to be submitted to the membership for a vote must be received at the OSBA offices.
No later than October 13, 2017		Resolution details, along with an official ballot, will be sent to the membership.
November 13, 2017 through December 15, 2017		Each member board in the state shall vote in the general election on resolutions and constitutional amendments using the weighted voting system outlined in the constitution.

OSBA Officer Election		
September 15-16, 2017, or no later than September 29, 2017		The currently seated OSBA board of directors meets to elect officers. Candidates receiving a majority of the votes cast for any officer position on the OSBA board shall be elected.

Candidate Questionnaire

OSBA Board of Directors

Name: Kris Howatt Date: August 28, 2017

District/ESD/CC: Gresham-Barlow Position: 18

I certify that if elected, I will faithfully serve as a member of the OSBA board of directors. My nomination form has been submitted to OSBA (or is attached to this document) as evidence.

Signed: _____

Be brief; please limit your responses to 50 words per question.

1. **Describe in your own words the mission and goals of OSBA.**

✚ A focus on student achievement, through improved education for board members. As board members are better informed, they can be a more effective partner with their District. By providing appropriate training for board members, they are better able to be positive advocates for education.

2. **What do you want to accomplish by serving on the OSBA board of directors?**

✚ Continue to see the fruits of the good work that has been started. I want to be a strong voice for students, and a positive reflection of my community. Public education is not failing, and we need to continue to celebrate the successes of our students.

3. **What leadership skills do you believe you bring to the board of directors? Give an example of a situation in which you demonstrated these skills.**

✚ I am well organized, and can stay focused on the task at hand. I also can look at the larger view, and see beyond my local district and the impacts at a state and local level. I want others to be involved and engaged and have a say in what is going on in their community, and reflect that community perspective to the greater audience.

✚ As an example, I have lead the advocacy team at the national Advocacy Institute lobbying in Washington DC. Making sure our message was clearly and completely presented to our elected officials. Because time is limited, and the message is important, it is crucial to be well prepared, and flexible as new information is presented. It is also vital to make sure that all the voices are represented.

4. **What do you see as the two most challenging issues faced by OSBA?**

- ✚ Maintaining the leadership momentum that was begun several years ago. This includes effective leadership by OSBA staff as well as strong advocates and positional leaders from the OSBA board.
- ✚ Meaningful revenue reform needs to occur within the next few years; it will continue to require a strong partnership solution, with support from the business and education communities.
- ✚ OSBA will need to continue to offer affordably priced and appropriate service options to members

5. **What do you see as the two most challenging issues faced by your region?**

- ✚ We are seeing an increase in our homeless population (both entire families, and students who are living in unstable independent situations).
- ✚ Hearing from a variety of viewpoints in our communities; a single cultural response is not adequate. Making sure that there is greater representation, whether on local boards, committee member work, and community outreach.

6. **What is your plan for communicating with boards in your region?**

- ✚ Attending Regional meetings during local Fall regionals; regional break-out sessions at the Annual convention; following district posts on social media; reviewing agendas/minutes for critical issues; email with board chair/leadership

Deadline: September 29, 2017, 5 p.m.

Materials submitted by the candidate on this form may be subject to a public information request under ORS Chapter 192.

Candidate personal/professional resume

OSBA Board of Directors

Name: Kris Howatt Date: August 28, 2017

Address: 1558 NW 12th Court

City / ZIP Gresham 97030

Business phone: 971-220-0936

Fax (if applicable): _____

Residence phone: 503-830-3608

E-mail: Kris.Howatt@Gmail.com

District/ESD/CC: Gresham-Barlow 10-jt

Term expires: 2019 Years on board: 17

Deadline: September 29, 2017, 5 p.m.

Please send your picture (head shot, labeled with your last name). A high-resolution digital photo is preferred but a print is acceptable.

Email to OSBAelections@osba.org or mail to:
Oregon School Boards Association
1201 Court St NE, #400, Salem, OR 97301

Work or service performed for OSBA or local district (include committee name and if you were chair):**OSBA**

- Representing Multnomah County Region Nov 2005 – current
- OSBA Governance Committee 2013-2017
- OSBA Revenue Reform Committee 2016-2017
- OSBA Leadership Committee 2016-2018
- OSBA President 2011/Past-President 2012
- OSBA Legal Assistance Trust - 2012
- OSBA Secretary/Treasurer 2010
- Federal Relations Network Lobbying Team 2008-2017

GBSD

- Chair – currently (2017), previous years as well
- Vice Chair – (2015-2017)
- Policy Review Committee (2015-2017)
- Contract Review Committee (Classified) 2012-2017
- Classified Bargaining Team (2012, 2015, 2017)

Occupation (Include at least the past five years):

Employers: Self-Employed, Small Business owner

Dates: April 2013 - current

Schools attended (Include official name of school, where and when):

High school: Sam Barlow High School, Gresham OR 1979

College: Mt Hood Community College – no degree completion

Education honors and/or awards:

- National School Boards Association Distinguished Service Award 2010
- Leadership Oregon Graduation 2007
- Platinum Board Education Level

Other applicable training or education:

- Western State Trust Lands conference 2011
- CFEE Equity Training 2010
- Interest Based Bargaining Conference 2012
- OSBA Conventions – 2001-2016
- NSBA Conventions (~8)

Activities, other state and local community services:

- Pacific Region Policy & Resolutions Committee 2012-2015
- Pacific Region – Vice Chair 2013
- Talented & Gifted ODE Legislative Task Force – 2011-2012
- Oregon Dept. of State Lands – Rulemaking Advisory Committee 2011-2012

Hobbies/special interests:

- Quilting
- Costume design/creation (cosplay, GHS drama department)

Business/professional/civic group memberships; offices held and dates:

- Greater Gresham Chamber of Commerce 2013-Present
- Historic Downtown Gresham Business Association 2014-Present

Additional comments:

Materials submitted by the candidate on this form may be subject to a public information request under ORS Chapter 192.

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, OR 97030-3825

TO: Board of Directors

FROM: A. Katrise Perera
Mike Schofield

DATE: September 7, 2017

RE: No. 13 – Verizon Cell Tower Lease

EXPLANATION: For nearly two years, the administration has been in discussions with Verizon regarding placement of a cell tower at Sam Barlow High School. The proposed location is south of the existing track and is approximately 20' X 50' in size.

The proposed term of the agreement is five (5) years with four (4) additional five (5) year terms. Compensation to the district in return is estimated at \$30,000 annually increasing at 2% per year.

The administration intends to deposit all rental revenue into the capital projects fund used to provide for future athletic field and track repairs and improvements.

PRESENTER: Mike Schofield

SUPPLEMENTARY
MATERIALS: None

RECOMMENDATION: Authorize negotiations between the administration and Verizon.

REQUESTED ACTION: Approve the lease agreement with Verizon pending successful contract negotiations.

MS:mkh:sa

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, OR 97030-3825

TO: Board of Directors

FROM: A. Katrise Perera
Mike Schofield

DATE: September 7, 2017

RE: No. 14 – Budget Committee Appointment Process

EXPLANATION: The district currently has three positions open on the budget committee. The intent is to appoint members early so those that are interested can take part in budget, financial and audit discussions much earlier in the school year.

The district currently has three budget committee positions open as follows:

Position 1.....Previously held by Michael Buck
Position 3.....Previously held by Michael L. Deveney
Position 4.....Previously held by Darrell Buell
(1-year appointment for vacant position)

Eligibility requirements for budget committee members are as follows:

1. The candidate must live in the district.
2. The candidate must not be an officer or employee of the district.
3. The candidate must be a registered voter in the district.

PRESENTER: Mike Schofield

SUPPLEMENTARY
MATERIALS: Application for Appointment to the Budget Committee

RECOMMENDATION: The administration recommends board approval of the following process for filling the budget committee vacancies:

1. The board announces the three budget committee vacancies as noted above;
2. The chief financial officer advertises the open positions and contacts the previous budget committee members to determine their willingness to continue service on the budget committee;

4. The district accepts applications from interested persons over the next month; and
5. The board chair and vice-chair conducts interviews, if desired, and provides a recommendation to the board.
4. The board appoints successful candidates to fill the vacancies at its regular meeting in November.

REQUESTED ACTION: Move to declare Positions 1, 3 and 4 on the Gresham-Barlow School District Budget Committee as vacant, and approve the appointment process as outlined.

MS:mkh:sa



Mike Schofield, Chief Financial Officer

Gresham-Barlow School District No. 10Jt

1331 NW Eastman Parkway, Gresham, OR 97030-3825
www.gresham.k12.or.us

Phone: (503) 261-4567
Fax: (503) 661-1589

Application for Appointment to the Budget Committee

The 14-member Budget Committee is composed of the District's seven-member elected School Board and seven members appointed by the Board. Appointed members serve for three years.

Most Budget Committee meetings are held in early spring, usually in the evenings, at the Center for Advanced Learning. The number and length of the meetings vary.

Eligibility for the Budget Committee:

1. Live in the Gresham-Barlow School District
2. Be a registered voter
3. Not an officer, agent, or employee of the District

Please Print:

Name _____
First, Middle, Last

Day Phone _____ Evening Phone _____

Address _____
City, State, Zip

I have lived in the District for _____ years.

Do you have children attending public schools? ☐ Yes ☐ No

If so, what grades _____

Occupation _____

Employed _____
Firm or Individual; City

If appointed, I will fulfill my duties as Budget Committee member to the best of my ability.

Signature

Please complete the 3 questions on the attached form and return both pages to Michelle Hobbs by mail at the above address, or email at hobbs11@gresham.k12.or.us.

Name _____

Why do you want to serve on the Budget Committee?

What strengths would you bring to the Budget Committee?

What is your educational philosophy?

GRESHAM-BARLOW SCHOOL DISTRICT
1331 NW Eastman Parkway
Gresham, OR 97030-3825

TO: Board of Directors

FROM: A. Katrise Perera
Kris Howatt

DATE: September 7, 2017

RE: No. 15 – Board and Superintendent Working Agreements

EXPLANATION: During the August 25, 2017, board planning retreat, the board and superintendent worked with Steve Kelley, a representative from the Oregon School Boards Association (OSBA), to modify the current operating agreement. Due to time constraints, a final version of the Board and Superintendent Working Agreements was not finalized. It was moved to the September 7, 2017 board meeting for further discussion.

PRESENTER: Kris Howatt

SUPPLEMENTARY
MATERIALS: None

RECOMMENDATION: The chair recommends finalizing modifications to the Board and Superintendent Working Agreements.

REQUESTED ACTION: Move to accept the modified Board and Superintendent Working Agreements.

:sa