

Gresham-Barlow



School District

## BOARD OF EDUCATION

Regular Board Meeting / Business

### AGENDA

July 6, 2017

## BOARD OF EDUCATION

July 6, 2017

Executive Session – 6 p.m.  
*ORS 192.660(2)(b) - Personnel*

Local Contract Review Board Public Hearing – 6:45 p.m.  
 Regular Board Meeting / Business – 7 p.m.

**Public Safety and Schools Building**  
**1331 NW Eastman Parkway, Gresham, OR**

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCEII. ROLL CALL

_____ Carla Piluso, Chair	_____ Kathy Ruthruff, Director
_____ Kris Howatt, Vice-Chair	_____ Blake Petersen, Director
_____ Sharon Garner, Director	
_____ John Hartsock, Director	_____ Dr. A. Katrise Perera, Superintendent
_____ Matt O'Connell, Director	_____ Mike Schofield, Chief Financial Officer

III. COMMUNICATION FROM THE AUDIENCE

Time has been set aside later on the agenda for Citizens' Requests of the Board. If anyone in the audience wishes to address the board this evening, there are yellow "Citizens' Requests of the Board" forms on the table in the back of the room; please complete a form and give it to our board secretary, Ms. Cook.

IV. APPROVE MEETING AGENDAV. CONSENT AGENDA

All items listed below are matters considered by the board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the board or persons in the audience requests specific items be removed from the consent agenda and placed on the regular agenda.

1. Minutes from Regular Board Work Session..... June 1, 2017
- Minutes from Budget Hearing..... June 8, 2017
- Minutes from Regular Business Meeting..... June 8, 2017
2. Financial Report
3. Personnel Report
4. Personnel: Pre-Approval to Fill a Vacancy
5. OSEA Collective Bargaining Agreement

VI. RECOGNITIONS

6. Gresham High School Baseball and Softball State Champions.....Hiu

VII. FOUNDATION REPORT

7. Gresham-Barlow Education Foundation (GBEF) Report.....Vadnais

VIII. SUPERINTENDENT'S REPORT

IX. PRESENTATIONS

8. Bond Update: Gresham High School Design,  
Immediate Occupancy.....Schofield

X. RECESS

XI. COMMITTEE MEETING MINUTES AND/OR REPORTS

This portion of the board meeting agenda has been provided for the presentation of advisory committee minutes. No action or discussion is required by the board; however, there may be occasional reports or discussion regarding work being completed by the committee(s).

9. District Advisory Council (DAC).....Vadnais

XII. BOARD REPORTS

XII. CABINET REPORTS

XIV. ASSOCIATIONS REPORTS

- Gresham-Barlow Education Association (GBEA) (2 Minutes)
- Oregon School Employees Association (OSEA) (2 Minutes)

XV. CITIZENS' REQUESTS OF BOARD (3 Minutes per Guest / 15 Minutes Total)

XVI. RECESS/RECONVENE (5 Minutes)

XVII. ACTION ITEMS

First Reading

- |  |           |
|--|-----------|
| 10. Oaths of Office and Certificates of Election .....   | Piluso    |
| 11. Election of Chair and Vice-Chair .....   | Piluso    |
| 12. Board Ruling Regarding Policy JFCF Appeal .....  | Perera    |
| 13. Decision to Hear a Complaint Appeal .....  | Chair     |
| 14. Annual Procedural Business / Designations Resolutions .....  | Schofield |
| 15. Date, Time and Place of 2017-18 Board Meetings .....   | Perera    |
| 16. Acceptance of a Donation from the Hogan Cedars Parent<br>Teacher Student Organization (PTSO) ..... | Evans     |
| 17. Superintendent's Transition Plan .....   | Perera    |
| 18. Policy Update: BH/BHA, Orientation of New Board Members .....                                      | Ketelsen  |
| 19. Special Procurements Authorizing a Specific Product Specification .....                            | Schofield |
| 20. Bond: Architects for 2018 Capital Improvement Projects .....                                       | Schofield |

Second Reading

- |  |      |
|--|------|
| 21. Alternative Education Programs ..... | Koch |
|--|------|

XVIII. INFORMATION ITEMS

- |   |          |
|---|----------|
| 22. School District Collaboration Grant ..... | Ketelsen |
|---|----------|

XIX. ANNOUNCEMENTS

- |                          |  |
|--------------------------|--|
| <u>July 14-16, 2017:</u> | Oregon School Boards Association<br>Summer Board Conference<br>Riverhouse, Bend, Oregon                  |
| <u>Aug. 9, 2017:</u>     | All District Administrators Retreat, Day 1 – 8 a.m. to 12 p.m.<br>Center for Advanced Learning, Room 220 |
| <u>Aug. 10, 2017:</u>    | All District Administrators Retreat, Day 2 – 8 a.m. to 4 p.m.<br>Center for Advanced Learning, Room 220  |
| <u>Aug. 11, 2017:</u>    | All District Administrators Retreat – 8 a.m. to 12 p.m.<br>Center for Advanced Learning, Room 220        |
| <u>Aug. 24, 2017:</u>    | Board Summer Social - 5 p.m. - 7 p.m.<br>Location TBD<br>Gresham, OR                                     |
| <u>Aug. 25, 2017:</u>    | Board Planning Session - 8 a.m. - 4 p.m.<br>Center for Advanced Learning (CAL)                           |

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Aug. 30, 2017: Convocation – 7:30 – 10:30 a.m.  
Sam Barlow High School

Sept. 7, 2017: Regular Board Meeting - 7 p.m.  
Council Chambers  
Public Safety and Schools Building

XX. ADJOURNMENT

Note: The board may, by majority vote, take action on items listed under first reading or information.

*JS:lc:7/1/17:2:42 PM*

**GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.**  
**Minutes of Regular Board Meeting / Work Session**

June 1, 2017

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The Gresham-Barlow School District Board of Education held a work session on Thursday, June 1, 2017, in the Forum Room at the Center for Advanced Learning, 1484 NW Civic Drive, Gresham, Oregon.

The meeting was called to order at 6:01 p.m. by the chair, Carla Piluso. Other board members in attendance were Matt O'Connell, Sharon Garner, Kris Howatt, Kathy Ruthruff, Kent Zook, and John Hartsock.

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
James Hiu	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Randy Bryant	Executive Director of Human Resources
Julie Evans	Executive Director of Elementary Education
Sara Huston	Executive Director of School Performance
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement

There were approximately 13 people in the audience.

**MOTION 90 MEETING AGENDA (6:02 p.m.)**

It was moved by Kris Howatt, seconded by Kathy Ruthruff, and carried unanimously to approve the meeting agenda as presented.

**MOTION 91 CONSENT AGENDA (6:03 p.m.)**

The following item was included in the consent agenda:

1. Temporary Employment Agreement Between Dr. A. Katrise Perera and Gresham-Barlow School District

It was moved by Kathy Ruthruff, seconded by Kris Howatt, and carried unanimously to approve the consent agenda as presented.

**BOND: GRESHAM HIGH SCHOOL REPLACEMENT / RENOVATION PROJECT (6:04 p.m.)**

Board members received an update from Michael Schaefer, Gresham High School principal, Rick Rainone of Cornerstone Management Group, and representatives from BLRB Architects regarding the Gresham High School renovation and replacement project. The report also included a summary of input from community members and the City of Gresham Design Commission, and an analysis of options to consider.

**RECESS / RECONVENE** (7:24 p.m.)

The meeting was recessed at 7:24 p.m. and reconvened at 7:42 p.m. During the recess, attendees viewed Gresham High School design schematics that were displayed on various easels around the room.

**BOND: GRESHAM HIGH SCHOOL REPLACEMENT / RENOVATION PROJECT (Continued)** (7:42 p.m.)

Options regarding the merits, opportunities, risks and costs of retaining the Gresham High School façade were discussed. In addition, challenges and possible solutions regarding the gymnasium were reviewed.

**CITIZENS REQUESTS OF THE BOARD** (7:54 p.m.)

Kendra Maddox explained that she was born and raised in Gresham, graduated from Gresham High School, and she worked at the school for 11 years. She encouraged the board to carefully consider the safety, education, and technology needs of students who will attend Gresham High School in the future. Although she is sentimental about the preservation of the school façade, there are more important needs that should be addressed for our students.

Olivia Green stated that as a long-time resident, parent, teacher, and avid bond campaigner in the district, and a member of the Gresham High School bond planning team, she has never heard anyone identify retention of the Gresham High School façade as a priority. Instead, the focus has been on what's best for current and future students, and how can the school continue to serve well as a community center. Saving the façade would be at the expense of other things that can be offered for students and, as a taxpayer, it really concerns her.

Doug Henkle, a Gresham High School parent who canvassed for the bond, explained that he would not have supported the bond measure if he knew that part of it would be used to retain the façade.

David Baumann, president of the Gresham Historical Society and Gresham resident since 1970, expressed concern about maintaining the integrity of Gresham High School; residents recognize the building as part of Gresham's history. It should be preserved for future generations.

Mike McKeel, a long-time Gresham resident, former school board member, developer, local dentist, and member of the design commission for the City of Gresham, questioned the district's \$16 million estimated cost for preserving the Gresham High School façade, and referenced a 2013 estimate that he remembered to be less than \$1 million. He explained that he would not spend the money to keep the façade in place as it is, but supports keeping its artistic elements, building the façade back to new standards, and keeping the auditorium and gym separate because they both need to have a presence on the street. He provided handouts supporting the preservation of old buildings, and encouraged the board to do more work on the design before making a decision.

Shane Bemis, Mayor of Gresham, a Gresham High School alumnus, and parent of a GHS student, encouraged the board to maintain the unique and historical presence of the school; it's a bookend for the entire city of Gresham. He

suggested that the board slow down the design process, allow more opportunity for public input, identify an accurate estimate for preserving the facade, and carefully consider options that meet the needs of all stakeholders.

**POLICY REVIEW** (8:20 p.m.)

Board members reviewed proposed revisions to policies EFA, Local Wellness Program, and GCBDA / GDBDA, Family Medical Leave, as presented for first reading. Approval of the revisions will be requested at a subsequent meeting.

**DATE, TIME AND PLACE OF 2017-18 BOARD MEETINGS** (8:32 p.m.)

It was noted that a 2017-18 calendar listing proposed school board meetings was included in the agenda packet for review in advance of the next board meeting. The schedule will be presented for first reading on June 8, 2017. Adoption will be requested at "the next regular meeting following July 1," as required by board policy [BC/BCA].

**ANNOUNCEMENTS** (8:33 p.m.)

- June 5: District-wide Retirement Reception 4-6 p.m.  
Council Chambers  
Public Safety and Schools Building
- June 8: Board Work Session - 6 p.m.  
Council Chambers Conference Room  
Public Safety and Schools Building
- June 8: Budget Hearing – 6:45 p.m.  
Council Chambers  
Public Safety and Schools Building
- June 8: Regular Board Meeting - 7 p.m.  
Council Chambers  
Public Safety and Schools Building

**ADJOURNMENT** (8:34 p.m.)

There being no other business, the meeting was adjourned at 8:34 p.m.

Note: These minutes were approved by the board on \_\_\_\_\_.lc

Submitted by: \_\_\_\_\_  
Linda J. Cook  
Administrative Assistant to the Superintendent and  
Board of Directors

# GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.

## Minutes of Budget Hearing

June 8, 2017

The Gresham-Barlow School District Board of Education conducted a budget hearing on Thursday, June 8, 2017, in the council chambers of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 6:45 p.m. by the chair, Carla Piluso. Other board members in attendance were Sharon Garner, Kris Howatt, Kent Zook, Matt O'Connell, and John Hartsock. Kathy Ruthruff was absent.

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
James Hiu	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Randy Bryant	Executive Director of Human Resources
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement
Sara Huston	Executive Director of School Performance

Cabinet members absent:

Julie Evans	Executive Director of Elementary Education
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Mike Schofield explained that the purpose of the budget hearing was to receive public testimony and respond to questions concerning the budget and fiscal policy decisions reflected in the budget.

Chair Piluso opened the meeting for public testimony. There was no public present for comment; therefore, the hearing was closed and the meeting was adjourned at 6:55 p.m. A regular meeting of the board followed at 7:00 p.m.

Submitted by: \_\_\_\_\_  
Linda J. Cook  
Administrative Assistant to the Superintendent and  
Board of Directors

**GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.**  
**Minutes of Regular Board Meeting / Business**

June 8, 2017

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The Gresham-Barlow School District Board of Education met in regular session on Thursday, June 8, 2017, in the council chambers of the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon.

The meeting was called to order at 7:01 p.m. by the chair, Carla Piluso. Other board members in attendance were Sharon Garner, Kris Howatt, Kent Zook, Matt O'Connell, and John Hartsock. Kathy Ruthruff was absent.

The following members of the superintendent's cabinet were present:

Jim Schlachter	Superintendent
James Hiu	Deputy Superintendent of Secondary Education and Operations
Teresa Ketelsen	Deputy Superintendent of Teaching and Learning
Mike Schofield	Chief Financial Officer
Randy Bryant	Executive Director of Human Resources
John Koch	Executive Director of Student Support Services
Athena Vadnais	Director of Communications and Community Engagement
Sara Huston	Executive Director of School Performance

Cabinet members absent:

Julie Evans	Executive Director of Elementary Education
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Note: Incoming superintendent, Dr. A. Katrise Perera, and board member elect, Blake Petersen, were in the audience.

The chair led board members, administrators and all those present in the Pledge of Allegiance.

**MOTION 92    MEETING AGENDA    (7:01 p.m.)**

It was moved by Kris Howatt, seconded by Kent Zook and carried 6 to 0 to approve the meeting agenda as presented.

**MOTION 93    CONSENT AGENDA    (7:02 p.m.)**

The following items were included on the consent agenda:

- Minutes from Regular Work Session ..... April 27, 2017
- Minutes from Regular Work Session ..... May 4, 2017
- Minutes from Regular Business Meeting ..... May 4, 2017
- Minutes from Budget Committee Meeting ..... May 22, 2017
- Financial Report
- Personnel Report
- Personnel: Employment Agreements – Deputy Superintendents and Chief Financial Officer
- Personnel: MOUs for Confidential and AGSA

6. Nutrition Services: Food Services Intergovernmental Agreement with MESD for Arata Creek and Burlingame
7. Nutrition Services: Food Services Contract Amendment
8. Nutrition Services: Summer Food Service Program
9. Policy Updates
10. Mutual Aid Omnibus Agreement w /MESD

Matt O'Connell moved to approve the consent agenda as presented. Kris Howatt seconded the motion. Director Hartsock declared a potential conflict of interest with an item listed on the consent agenda.

The motion to approve the consent agenda carried 6 to 0.

#### **RECOGNITIONS** (7:05 p.m.)

Taylor Veach and Alyson Teachout - State Equestrian Champions: Taylor Veach and Alyson Teachout, Sam Barlow High School students, were recognized for winning state equestrian championships.

Joseph Harris - Track and Field Champion: The board recognized Joseph Harris, a Gresham High School senior, for being the 6A state champion in the Triple Jump. He also took third in state for high jump.

Brass Quartet State Champions: The board honored the Sam Barlow High School Trumpet Ensemble for placing first in state in the small brass category. The quartet consists of juniors Gary Schmidt and Karlee Wood, and sophomores Max Campbell and Andrew Tercek. This group is the first chamber ensemble in school district history to place first at the state championships.

Brad Cook of Gresham High School Named Mary Hartman Journalism Teacher of the Year: Brad Cook was recognized by the board for being named the Mary Hartman Journalism Teacher of the Year by the Northwest Scholastic Press and the Oregon Journalism Education Association.

Kent Zook's Service as a Board Member: Director Kent Zook was acknowledged for his ten years of service on the Gresham-Barlow School District Board of Directors. Mr. Zook's term of office will end on June 30, 2017.

#### **GRESHAM-BARLOW EDUCATION FOUNDATION REPORT** (7:13 p.m.)

Vicki Moen, manager of the Gresham-Barlow Education Foundation, reported on foundation activities.

#### **SUPERINTENDENT'S REPORT** (7:16 p.m.)

Superintendent Schlachter announced that the school district has reached a tentative agreement with the Oregon School Employee's Association (OSEA) on a new three-year contract. The tentative agreement must be ratified by OSEA members and approved by the school board before it takes effect.

### **AVID STUDENT PERSPECTIVE** (7:20 p.m.)

Ashley Albelo, a Sam Barlow High School senior, presented her perspective on the AVID (Advancement Via Individual Determination) program.

### **BOND UPDATE: SAM BARLOW HIGH SCHOOL SCHEMATIC DESIGN** (7:31 pm.)

Bruce Schmidt, principal of Sam Barlow High School, and a representative from Opsis Architecture, presented an update on Sam Barlow's remodel/renovation bond project. It was noted that construction is expected to begin in the spring of 2018, and information on all of the district's bond projects is available at [www.gresham-barlowbond.org](http://www.gresham-barlowbond.org).

### **RECESS/RECONVENE** (7:50 p.m.)

The board meeting was recessed at 7:50 p.m. and reconvened at 8:08 p.m.

### **COMMITTEE MEETING MINUTES AND/OR REPORTS** (8:08 p.m.)

There were no committee reports; however, it was noted that minutes of the following committee meetings were included in the agenda packet:

<u>Committee</u>	<u>Meeting Date</u>
Audit Involvement Team	May 4, 2017
Policy Review Committee	May 9, 2017
District Advisory Council (DAC)	May 25, 2017

### **BOARD REPORTS** (8:09 p.m.)

Board members summarized various meetings and other activities they participated in during the month.

### **CABINET REPORTS** (8:19 p.m.)

There were no cabinet reports.

### **ASSOCIATIONS REPORTS** (9:19 p.m.)

Rhett Hyman, a teacher at East Orient Elementary School, reported on behalf of the Gresham-Barlow Education Association (GBEA).

Judy Hardy, an educational assistant at Hogan Cedars Elementary School, reported on behalf of Oregon School Education Association (OSEA) Chapter 8 employees.

### **CITIZENS' REQUESTS OF THE BOARD** (8:22 p.m.)

Mike McKeel, a Gresham resident, explained that he does not want to see the school district spend \$16 million to save the Gresham High School façade. He would like to see the artwork on the building reused so the iconic, historic building can retain its status. He and Mayor Bemis met with district administrators about the façade, and they appreciate the response. He looks forward to further discussions on the Gresham High School renovation as the design process continues.

Christine Fitch, a counselor at Kelly Creek Elementary School and Dexter McCarty Middle School, encouraged the board to bring back full-time counselors to all elementary schools. She believes counselors play vital roles in helping to reduce bullying and violent behaviors, teaching students life skills, and helping students to manage anxiety and stress.

Theresa Scott summarized her experience working as a school counselor, and encouraged the restoration of full-time counselor positions for all elementary schools in the district. She believes that the best prevention for school violence is early intervention, beginning in elementary school, and it takes a lot of time for counselors to develop effective programs.

**ADOPT BUDGET, MAKE APPROPRIATIONS AND IMPOSE TAXES**  
(8:39 p.m.)

Mike Schofield provided opening comments regarding the budget process and the resolutions presented in the agenda packet to adopt the 2017-2018 budget, make appropriations and impose taxes. He explained that the proposed budget was presented at the May 11, 2017, budget committee meeting, and approved by the budget committee on May 22, 2017. A public hearing regarding the 2017-2018 budget was held earlier this evening; there was no public testimony.

**MOTION 94     ADOPT BUDGET**

It was moved by Kris Howatt and seconded by Matt O'Connell to ratify Resolution 1718-01 to adopt the budget for the 2017-2018 fiscal year in the total amount of \$447,376,465 now on file at the district's administrative business office.

Following discussion, the motion carried 6 to 0.

**MOTION 95     MAKE APPROPRIATIONS**

It was moved by John Hartsock, seconded by Matt O'Connell, and carried 6 to 0 to ratify Resolution 1718-02 to appropriate funds in the amount and purposes as outlined in the resolution for the fiscal year beginning July 1, 2017.

**MOTION 96     IMPOSE TAXES**

It was moved by Sharon Garner, seconded by Matt O'Connell and carried 6 to 0 to ratify Resolution 1718-03 to impose the taxes provided for the adopted budget at the Permanent Rate of \$4.5268 per \$1,000 of assessed value for General Fund operations; and, to impose taxes in the amount of \$16,833,080 for bonded debt; making these taxes hereby imposed and categorized for the tax year 2017-2018 upon the assessed value of all taxable property within the district.

**MOTION 97     TUITION AND FEES     (8:47 p.m.)**

It was moved by Matt O'Connell and seconded by Kris Howatt to approve the 2017-2018 student fees and tuition as presented for first reading. Following discussion, the motion carried 6 to 0.

**MOTION 98    BOND: CITIZENS OVERSIGHT COMMITTEE APPOINTMENTS (8:49 p.m.)**

It was moved by Kris Howatt and seconded by Sharon Garner to appoint the full slate of applicants as listed to the Gresham-Barlow School District Bond Oversight Committee. Following discussion, the motion carried 6 to 0.

Following is a list of committee members (11) as approved by the above motion:

Karen Johnston	Jason Dugan
George Seaman	Bess Wills
Mike Harris	Sharon Estes
Rebecca Merchant	Rick Searls
Brianna Bigham	John Vandermosten

**MOTION 99    BOND: ARCHITECT SELECTION / CONTRACT APPROVAL – OPSIS ARCHITECTURE (8:52 p.m.)**

It was moved by Matt O’Connell, seconded by Kent Zook, and carried 6 to 0 to approve the contract with Opsis Architecture for an amount not to exceed \$5,040,000.

**MOTION 100    BOND: WEST ORIENT MIDDLE SCHOOL HVAC DESIGN/BUILD PROJECT (8:53 p.m.)**

It was moved by Matt O’Connell and seconded by John Hartsock to approve the contract with Portland Mechanical Contractors, Inc., pending successful negotiations in the amount not to exceed \$186,469. Following discussion, the motion carried 6 to 0.

**MOTION 101    RESULTS OF MAY 2017 BOARD MEMBER ELECTION (8:55 p.m.)**

It was moved by Kris Howatt, seconded by John Hartsock, and carried 6 to 0 to accept the results of the May 16, 2017, board member election as reported by the Multnomah County and Clackamas County elections offices.

**DATE, TIME AND PLACE OF 2017-18 BOARD MEETINGS (8:57 p.m.)**

Board members reviewed a proposed schedule of 2017-18 board meetings for first reading. Adoption will be considered at the July business meeting as required by policy.

**MOTION 102    PAID LUNCH EQUITY FOR 2017-18 (8:59 p.m.)**

It was moved by John Hartsock and seconded by Sharon Garner to approve a \$0.10 increase for elementary, middle, and high school paid lunch prices for the 2017-2018 school year effective July 1, 2017.

Following discussion, the motion carried 5 to 1. Matt O’Connell cast the dissenting vote.

**MOTION 103 BOND: GRESHAM HIGH SCHOOL DESIGN (9:02 p.m.)**

Mike Schofield summarized information provided in the agenda packet, specifically as it relates to the cost of preserving the façade at Gresham High School, and meetings and discussions with City of Gresham staff.

It was moved by Carla Piluso and seconded by Matt O'Connell to direct the administration to proceed with a building design that honors the past and incorporates key elements through deconstruction and/or reconstruction of important features, where appropriate, and use contemporary exterior design and an interior layout that meets the needs of our current and future generations of students, and meets the budget demands of the November 2016 school bond as approved by the taxpayers in our district.

In the discussion that followed, it was noted that the word "program," as written in the agenda packet, is not consistent with the bond measure ballot language and, therefore, was not included in the motion.

The motion carried 6 to 0.

**MOTION 104 POLICY REVISION: EFA, LOCAL WELLNESS PROGRAM (9:14 p.m.)**

Following an overview of proposed policy changes provided by Dr. Ketelsen, Kris Howatt moved to approve the deletion of current policy EFA, Local Wellness Program, and replace it with proposed policy EFA, as presented for second reading. Matt O'Connell seconded the motion.

In the discussion that followed, it was noted that provisions for implementation of the revised policy will be detailed in an Administrative Regulation (AR). Board members expressed an interest in reviewing the AR as it is being developed by the administration.

Kris Howatt moved to amend the main motion by adding that the board will see the AR as it is being developed. John Hartsock seconded the amendment, and it carried 6 to 0.

The amended motion "to approve the deletion of current policy EFA, Local Wellness Program, and replace it with proposed policy EFA, as presented for second reading; and, the board will see the AR as it is being developed" carried 6 to 0.

**BOARD REPRESENTATION AT COMMENCEMENT (9:21 p.m.)**

Board representation at commencements were reaffirmed as follows:

June 13	Gresham High School.....	Kris Howatt and John Hartsock
June 13	Sam Barlow High School.....	Carla Piluso and Kathy Ruthruff
June 14	Adult Program.....	Matt O'Connell and Carla Piluso
June 15	Springwater Trail High School.....	Kent Zook and Sharon Garner

**ANNOUNCEMENTS** (9:23 p.m.)

July 6, 2017: Board Work Session - 6 p.m.  
Council Chambers Conference Room  
Public Safety and Schools Building

July 6, 2017: Regular Board Meeting - 7 p.m.  
Council Chambers  
Public Safety and Schools Building

**ADJOURNMENT**

There being no other business, the meeting was adjourned at 9:24 p.m.

Submitted by: \_\_\_\_\_  
Linda J. Cook  
Administrative Assistant to the Superintendent and  
Board of Directors

Note: These minutes were approved by the board on \_\_\_\_\_:lc

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Katrise Perera  
Mike Schofield

DATE: July 6, 2017

RE: No. 2 – Financial Report

EXPLANATION: The business department is working hard to close the 2016-2017 fiscal year, and to get things up and running for 2017-2018.

As of this writing, school funding for 2017-2018 has not been established. Based on recent information, it appears the legislature plans to appropriate \$8.2 billion to the State School Fund, and allocate the funds on a 50% / 50% basis.

PRESENTER: Mike Schofield

SUPPLEMENTARY  
MATERIALS: Financial Report/Summary (Ending May 31, 2017)

RECOMMENDATION: None

REQUESTED ACTION: Consent agenda approval

MS:lc

## GENERAL FUND

	Actual QTR 1	Actual QTR 2	Actual QTR 3	Actual May	Projected QTR 4	Projected Annual	Actual YTD	Adopted Budget	Variance To Budget	
<b>Revenue</b>										
Current Taxes	-	24,380,647	1,125,154	62,580	894,245	26,400,046	25,650,046	26,204,668	195,378	
Prior Year Taxes	151,303	147,979	79,516	20,862	129,606	508,404	428,404	570,000	-61,596	
Other Taxes / Interest	154	1,071	5,447	863	1,332	8,004	7,804	15,000	-6,996	
<b>Total Taxes</b>	<b>151,457</b>	<b>24,529,697</b>	<b>1,210,117</b>	<b>84,305</b>	<b>1,025,183</b>	<b>26,916,454</b>	<b>26,086,254</b>	<b>26,789,668</b>	<b>126,786</b>	
Common School Fund	-	-	775,504	-	775,000	1,550,504	775,504	1,170,000	380,504	
County School Fund	-	-	-	3,578	3,578	3,578	3,578	2,000	1,578	
Federal Forest Fees	-	-	-	2,071	2,071	2,071	2,071	12,000	-9,929	
State School Fund (SSF)	26,797,192	20,090,861	20,054,306	6,620,755	13,385,158	80,327,517	80,327,517	80,420,000	-92,483	
<b>Other SSF Revenue</b>	<b>26,797,192</b>	<b>20,090,861</b>	<b>20,829,810</b>	<b>6,626,404</b>	<b>14,165,807</b>	<b>81,883,670</b>	<b>81,108,670</b>	<b>81,604,000</b>	<b>279,670</b>	
<b>Total Formula Revenue</b>	<b>26,948,649</b>	<b>44,620,558</b>	<b>22,039,927</b>	<b>6,710,709</b>	<b>15,190,990</b>	<b>108,800,124</b>	<b>107,194,924</b>	<b>108,393,668</b>	<b>406,456</b>	
High Cost Disability	-	-	-	685,488	685,488	685,488	685,488	550,000	135,488	
Prior Year SSF	-	-	-	520,727	520,727	520,727	520,727	-	520,727	
State Restricted	-	-	-	-	-	-	-	-	0	
<b>Other State Revenue</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,206,215</b>	<b>1,206,215</b>	<b>1,206,215</b>	<b>1,206,215</b>	<b>550,000</b>	<b>656,215</b>	
Tuition / Transportation	7,880	17,227	28,930	14,856	42,285	96,322	71,322	115,000	-18,678	
Earning on Investment	47,739	75,477	116,943	40,993	101,559	341,718	321,718	160,000	181,718	
Student Fees / Admissions	28,509	77,341	66,166	(2,863)	165,420	337,436	255,936	360,000	-22,564	
Rentals	66,238	71,365	71,974	9,083	61,571	271,148	251,148	225,000	46,148	
Donations	21,000	112,889	-	1,350	126,350	260,239	135,239	275,000	-14,761	
Services to other Funds	26,574	11,419	49,885	4,452	406,165	494,043	94,043	390,000	104,043	
Misc.	75,201	169,359	144,201	31,164	229,134	617,895	507,895	400,000	217,895	
MESD Transfer	-	1,825,000	-	-	-	1,825,000	1,825,000	2,050,000	-225,000	
Other County Funds	-	-	-	-	-	-	-	-	0	
Drivers' Education	-	-	-	-	-	-	-	-	0	
Other Federal Revenue	-	-	-	-	-	-	-	-	0	
Child Care Development	-	26,469	19,775	-	11,476	57,720	57,720	30,000	27,720	
Sale of Fixed Assets	10,350	-	-	1,850	1,850	12,200	12,200	5,000	7,200	
Bond Proceeds	-	-	-	-	-	-	-	-	0	
TRANSFERS	-	-	-	-	-	-	-	-	0	
<b>Total Other Revenue</b>	<b>283,491</b>	<b>2,386,546</b>	<b>497,874</b>	<b>100,885</b>	<b>1,145,810</b>	<b>4,313,721</b>	<b>3,532,221</b>	<b>4,010,000</b>	<b>303,721</b>	
<b>TOTAL REVENUE</b>	<b>\$27,232,140</b>	<b>\$47,007,104</b>	<b>\$22,537,801</b>	<b>\$8,017,809</b>	<b>\$17,543,015</b>	<b>\$114,320,060</b>	<b>\$111,933,360</b>	<b>\$112,953,668</b>	<b>1,366,392</b>	99.1%
								9,103,818	BFB Budget	
<b>Expenditures</b>										
Licensed Salaries	3,032,795	8,987,958	9,010,802	2,984,619	15,019,550	36,051,105	27,051,105	37,123,010	1,071,905	
Support Staff Salaries	1,544,332	2,736,065	2,770,231	912,496	3,968,337	11,018,965	8,868,965	11,581,529	562,564	
Admin Salaries	1,382,723	1,435,251	1,378,596	470,207	1,394,763	5,591,333	5,126,333	5,484,637	-106,696	
Confidential Salaries	111,419	104,846	104,513	34,864	109,732	430,510	390,510	556,088	125,578	
Subs' / Temp Salaries	327,953	996,032	831,963	401,470	1,414,396	3,570,344	2,895,344	3,742,812	172,468	
<b>Total Salaries</b>	<b>6,399,222</b>	<b>14,260,152</b>	<b>14,096,105</b>	<b>4,803,656</b>	<b>21,906,778</b>	<b>56,662,257</b>	<b>44,332,257</b>	<b>58,488,076</b>	<b>1,825,819</b>	
PERS	1,189,247	2,690,607	2,648,935	920,135	4,109,750	10,638,539	8,338,539	11,685,827	1,047,288	
FICA	484,640	1,078,198	1,072,600	365,409	1,678,361	4,313,799	3,363,799	4,463,814	150,015	
Insurance	1,543,265	3,375,283	3,440,993	1,138,284	5,458,272	13,817,813	10,642,813	13,680,969	-136,844	
Other Benefits	271,614	306,410	354,990	108,165	448,599	1,381,613	1,181,613	1,423,231	41,618	
<b>Total Benefits</b>	<b>3,488,766</b>	<b>7,450,498</b>	<b>7,517,518</b>	<b>2,531,993</b>	<b>11,694,982</b>	<b>30,151,764</b>	<b>23,526,764</b>	<b>31,253,841</b>	<b>1,102,077</b>	
Purchased Services	1,759,548	3,265,835	3,590,004	1,144,309	4,915,212	13,530,599	11,330,599	13,933,070	402,471	
Charter School Payments	2,257,512	1,753,175	1,763,799	634,981	1,347,666	7,122,152	7,072,152	6,741,087	-381,065	
Supplies & Materials	697,763	414,575	339,552	200,627	1,756,761	3,208,651	1,778,651	2,739,936	-468,715	
Capital Outlay	223,153	90,698	31,625	27,493	37,493	382,969	372,969	308,000	-74,969	
Other Objects	602,758	74,446	14,727	(6,179)	87,626	779,557	649,557	790,308	10,751	
Transfers	840,000	-	-	-	-	840,000	840,000	840,000	0	
<b>TOTAL EXPENDITURES</b>	<b>\$16,268,722</b>	<b>\$27,309,379</b>	<b>\$27,353,330</b>	<b>\$9,336,880</b>	<b>\$41,746,518</b>	<b>\$112,677,949</b>	<b>\$89,902,949</b>	<b>\$115,094,318</b>	<b>\$2,416,369</b>	78.1%
Reserves - Contingency/Unappropriated Ending Balance								6,963,168		
Beginning Cash Balance							<b>\$10,278,093</b>	\$0		
							\$1,642,111	\$122,057,486	Budget	
							<b>\$11,920,204</b>			
							<b>10.6%</b> (Percentage of Projected Expenditures)			

## Expenditure Summary

Salaries	44,332,257	49.3%
Benefits	23,526,764	26.2%
Purchased Serv	18,402,751	20.5%
Supplies	1,778,651	2.0%
Capital Outlay	372,969	0.4%
Other Objects	649,557	0.7%
Transfers	840,000	0.9%
<b>\$</b>	<b>89,902,949</b>	<b>100.0%</b>

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Katrise Perera  
James Hiu

DATE: July 6, 2017

RE: No. 3 - Personnel Report: Employment Contracts

EXPLANATION: ORS 332.075(2)-(3) states that, "All contracts of the school district must be approved by the district school board before an order can be drawn for payment." This includes the provision of labor performed by employees of the district.

In addition, Board Policy GB, General Personnel Policies, provides that, "The employment contract of candidates to fill licensed and contracted positions will be approved by the Board upon the superintendent's recommendation."

Salary placement for licensed and administrator positions will follow the terms of the established collective bargaining agreement with the labor association, and the memorandum of understanding with the administrator group. These agreements are available on the district's web site.

PRESENTER: James Hiu

SUPPLEMENTARY MATERIALS: 1. Administrator New Hires  
2. Licensed New Hires

RECOMMENDATION: As required by Policy GB, the administration recommends the employment of candidates to fill positions as listed in the supplementary materials.

REQUESTED ACTION: Consent agenda approval

JH: mc:lc

(2) Licensed New Hires for 2017-2018  
Recommended for Hire for the 2017-2018 School Year

Abiles, Bienvenido	Math Teacher	DMMS
Adkins, Michael	Choir Teacher	WOMS
Allen, Kayla	Language Arts Teacher	DMMS
Anderson, Hannah	School Counselor	GHS
Baker, Brian	School Counselor	HCES
Braeckel, Abby	Science Teacher	GHS
Chavarria, Sania	ELL Teacher	NGES
Christianson, Tyler	Business Teacher	BHS
Clark, Cameron	Grade 4 Teacher	HIES
Gehrig, Amy	Grade 3 Teacher	EOES
Himes, Micah	School Counselor	EGES
Kavanagh, Kelsey	Occupational Therapist	DW
Keller, Judy	School Counselor	GHS
Kelley, Ashley	Grades 4/5 Blend	HAES
Kelley, Gregory	Athletic Director	BHS
Lim-Prado, Patricia	Social Studies Teacher	GRMS
Lopez, Daniela	Special Education Teacher	SSSO
Mackenzie, Amber	Science/Health Teacher	GRMS
Newman, Aimee	Music Teacher	HIES/KCES
Orzali, Peter	Science Teacher	WOMS
Pate, Tiffany	Kindergarten Teacher	DCD K-8
Williams, Amanda	Social Studies Teacher	GHS

(1) Administrator New Hires for 2017-2018  
Recommended for Hire for the 2017-2018 School Year

Voelker, Erin

Assistant Principal

GHS

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Katrise Perera  
James Hiu

DATE: July 6, 2017

RE: No. 4 – Personnel: Pre-Approval to Fill a Vacancy

EXPLANATION: A vacancy was created in the superintendent's office when the executive assistant to the superintendent and board of directors, Lyn Cook, announced plans to retire. Her last day of employment with the Gresham-Barlow School District will be August 18, 2017.

The vacancy has been posted, and it is anticipated that a successful candidate will be identified by mid-to-late July, with a potential hire date in early August. This timeline will provide opportunity for training before the position is vacated.

According to policy, the extension of employment agreements requires board approval before employees can be compensated for work performed. However, the next school board meeting is not scheduled until August 25, 2017, which will be after the August payroll. For this reason, the administration is requesting permission to proceed with the timeline described above, with formal approval of the employment contract to be included on the August 25, 2017, board meeting agenda.

A salary range, benefits, and terms of employment for this position are outlined in the AGSA (Association of Gresham School Administrators) Memorandum of Understanding, which was approved by the board in June 2017. Expenditures to support this position are included in the 2017-18 budget, which was also approved by the board in June 2017.

Board of Directors  
Re: No. 4 – Personnel: Pre-Approval to Fill a Vacancy  
July 6, 2017  
Page 2

SUPPLEMENTARY  
MATERIALS:

None

RECOMMENDATION:

The administration is recommending board approval to enter into an employment agreement with the best qualified candidate for the position of executive assistant to the superintendent and board of directors, as described above.

PRESENTER:

Katrise Perera

REQUESTED ACTION:

Consent agenda approval

:lc

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Katrise Perera  
James Hiu

DATE: July 6, 2017

RE: No. 5 – Classified Collective Bargaining Agreement 2017 - 2020

EXPLANATION: A summary of recently-negotiated contract language with the Oregon School Employees Association (OSEA) is being presented for board approval at tonight's board meeting. The contract language will be incorporated into a new three-year collective bargaining agreement that will cover the years 2017-2018 through 2019-2020. Board approval of the summary will represent the board's ratification of the 2017-2020 collective bargaining agreement.

The OSEA and the district used an interest-based approach to negotiations. This approach focuses negotiations teams on determining shared interests and working collaboratively together to identify solutions based on those interests.

The district was represented at the bargaining table by the following individuals:

Jim Schlachter	Superintendent
Mike Schofield	Chief Financial Officer
Randy Bryant	Executive Director of Human Resources
John Koch	Executive Director of Student Support Services
Michele Cook	Principal, Powell Valley Elementary School
James Hiu	Deputy Superintendent
Bill DeWitz	Director of Technology
Kris Howatt	Board Member

PRESENTER: James Hiu

SUPPLEMENTARY MATERIALS: A summary of 2017-2020 Collective Bargaining Agreement between the Gresham-Barlow School District and the Oregon School Employees Association

Board of Directors

Re: No. 5 – Classified Collective Bargaining Agreement 2017 - 2020

July 6, 2017

Page 2

RECOMMENDATION: The administration recommends that the board approve the Collective Bargaining Agreement Between the Oregon School Employees Association and the Gresham-Barlow School District No. 10Jt., 2017-2020, as presented.

REQUESTED ACTION: Consent agenda approval

JH:lc



June 9, 2017

**Joint Update from the Gresham-Barlow School District  
and the Oregon School Employees Association  
on classified negotiations**

***Tentative agreement reached in negotiations between  
Gresham-Barlow School District and  
Oregon School Employees Association***

The Gresham-Barlow School District and the Oregon School Employees Association (OSEA) have reached a tentative agreement for 2017-20. The tentative agreement was reached on June 7, 2017 after eight days of interest-based negotiations.

The tentative agreement must be ratified by members of the Oregon School Employees Association and approved by the school board before it takes effect.

The notes below are brief and are communicated for the purpose of notice of a tentative settlement. The OSEA leadership team will communicate to members the details of the agreement prior to a ratification vote. Pending ratification by the OSEA members, the contract will be on the July 6, 2017 school board meeting agenda.

The tentative agreement includes the following proposed changes:

**Article 8 Personnel Files**

- Language that clarifies that employees may request to have letters of directive or reprimand removed from their personnel files

**Article 9 Transfers and Vacancies**

- Language created to clarify hiring process

**Article 11 Leave with Pay**

- Aligns sick leave language with the Oregon Sick Time Law
- Aligns bereavement leave language with Oregon law
- Modified the language that all personal leave will be approved by principal and/or supervisor

**Article 12 Leave without Pay**

- Aligns language with current practice of review of unpaid leave requests

**Article 15 Tuition Reimbursement/Employee Enrichment**

- Clarifies that members will retain ownership of materials and equipment that is included in workshops and classes

#### Article 19 Vacation

- Modifies vacation accrual account
- Clarifies the request and approval process

#### Article 20-Wages

- Cost of Living Allowance (COLA) 2% in 2017-18
- Add a step at the top of the salary schedule (2%) and drop bottom step in 2018-19
- Add a step at the top of the salary schedule (2%) in 2019-20
- MOU to finalize the combining of some split range positions
- MOU to finalize the details regarding a cell phone stipend for some positions

#### Article 21-Insurance

- \$1,200 cap in 2017-18
- \$1,200 cap in 2018-19
- \$1,250 cap in 2019-20

#### Article 24 Fair Share

- Aligns language with our practice and state law

#### Article 26 Job Description Review

- A committee will be formed to review the job descriptions (20% each year) to update language. 100% of the job descriptions will be reviewed in five years.

#### Article 34 Term of the Agreement

- The agreement will be effective as of July 1, 2017 and will remain in effect through June 30, 2020

#### **Interest-based bargaining used**

To develop the tentative agreement, the two groups used an interest-based approach to bargaining. This approach focuses negotiations teams on determining shared interest and working together to identify solutions based on those interests.

The GBSD's negotiations team was made up of seven administrators and a school board member. The OSEA's team consisted of ten members from the classified association.

Classified staff members who have questions can contact OSEA Co-Presidents Renni Ferguson at [ferguson3@gresham.k12.or.us](mailto:ferguson3@gresham.k12.or.us), Erika Fuller at [fuller2@gresham.k12.or.us](mailto:fuller2@gresham.k12.or.us) or GBSD Executive Director of Human Resources Randy Bryant at [negotiations@gresham.k12.or.us](mailto:negotiations@gresham.k12.or.us).

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Katrise Perera  
James Hiu

DATE: July 6, 2017

RE: No. 6 - Gresham High School Baseball and Softball State Champions

EXPLANATION: In an effort to recognize students who achieve state champion status in school activities and academic programs, tonight we have the opportunity to recognize two State Champion athletes:

- Austen Carpenter, senior, is 1<sup>st</sup> Team All-State baseball pitcher for 2016-17.
- Shianne Smith, senior, is 1<sup>st</sup> Team All-State softball pitcher and Pitcher of the Year for 6A Division.

PRESENTER: James Hiu

SUPPLEMENTARY  
MATERIALS: Certificates of Recognition

RECOMMENDATION: The administration recommends the board recognize these students from Gresham High School for their accomplishments.

REQUESTED ACTION: No formal action is required.

:pkh:lc

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Katrise Perera  
Athena Vadnais

DATE: July 6, 2017

RE: No. 7 – Gresham-Barlow Education Foundation Report

EXPLANATION: Gresham-Barlow Education Foundation updates are typically presented every-other month, with the exception of June, July and August (summer break).

The next Foundation report will be presented in the fall. In the interim, the Foundation has shared that its annual summer social has been scheduled for Tuesday, August 15, 2017. Details, including a time and location, are forthcoming.

This event has been posted to the board's calendar and will be updated when more information is available.

PRESENTER: Athena Vadnais

SUPPLEMENTARY  
MATERIALS: None

RECOMMENDATION: This report is being provided as information only.

REQUESTED ACTION: No action is required.

:lc

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Katrise Perera  
Mike Schofield

DATE: July 6, 2017

RE: No. 8 – Bond Update: Gresham High School Design, Immediate Occupancy and Bond Website

EXPLANATION: Administration will present several updates on bond projects at the board meeting. As design work continues on Gresham High School, information regarding the design plans being advanced to the design commission will be reviewed. Related to projects where immediate occupancy has been considered, an update on progress will be provided. The bond website has been updated to reflect current work and will be reviewed.

PRESENTER: Mike Schofield

SUPPLEMENTARY None

RECOMMENDATION: This report is being provided as information only.

REQUESTED ACTION: No action is required.

:lc

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Katrise Perera  
Athena Vadnais

DATE: July 6, 2017

RE: No. 9 – District Advisory Council (DAC) Report

EXPLANATION: The last DAC meeting of the fiscal year was held on May 25, 2017, and a report was presented at the June 8 board meeting. For this reason, there will not be a DAC report this evening.

In preparation for the new school year, the board will be presented with a list of proposed 2017-18 DAC meeting dates and locations, and given an opportunity to select which meetings they wish to attend as board representatives.

PRESENTER: Athena Vadnais

SUPPLEMENTARY  
MATERIALS: 2017-18 DAC Meetings

RECOMMENDATION: This summary is being provided as information only.

REQUESTED ACTION: No action is required.

:lc

## Gresham-Barlow School District 2017-18 DAC Meetings

DAC meetings begin at 7 p.m. (except the May meeting which starts at 6:30 p.m.)

Date	Location	Board Representation	Topic *
21 Sept. 2017	Highland Elementary School	ALL	School Board Meet-n-Greet
26 Oct. 2017	Sam Barlow High School		TBD
16 Nov. 2017	Dexter McCarty Middle School		TBD
11 Jan. 2018	Hall Elementary School		TBD
15 Feb. 2018	Gordon Russell Middle School		TBD
15 Mar. 2018	East Orient Elementary School		TBD
19 Apr. 2018	Gresham High School		TBD
31 May 2018	Hogan Cedars Elementary School	ALL	End-of-Year BBQ Planning for Next School Year

\* Topics are subject to change

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, Oregon 97030-3825**

TO: Board of Directors

FROM: Katrise Perera

DATE: July 6, 2017

RE: No. 10 - Oaths of Office and Certificates of Election

EXPLANATION: During the May 16, 2017, special election, the following individuals were elected or re-elected to serve on the Gresham-Barlow School District Board of Directors:

Matthew S. O'Connell	Position 3, Zone 2
Carla C. Piluso	Position 4, At-Large
Blake Petersen	Position 5, Zone 4
Sharon Garner	Position 6, Zone At-Large

Their terms of office are defined in the Certificates of Election included with this summary.

Pursuant to Board Policy BBBB and ORS 332.005, *new* directors must qualify by taking an oath of office. By tradition, however, the Gresham-Barlow School Board has asked *all* individuals who were successful in the election, rather newly-elected or re-elected, to accept or renew the oath. Accordingly, all four of the directors named above will be asked to take the Oath of Office this evening.

The Oath of Office is in the following form:

I, \_\_\_\_\_, do solemnly swear (or affirm) that I will support the Constitution of the United States, the Constitution of the State of Oregon and the laws thereof, and the policies of the Gresham-Barlow School District. During my term, I will faithfully and impartially discharge the duties of the office of school board member to the best of my ability.

Board of Directors  
Re: No. 10 - Oaths of Office and Certificates of Election  
July 6, 2017  
Page 2

PRESENTER: Kris Howatt, vice-chair

SUPPLEMENTARY MATERIALS: 1. Board Policy BBBB, Board Member Oath of Office  
2. Certificates of Election

RECOMMENDATION: The administration recommends that the board members who were elected or re-elected on May 16, 2017, take the Oath of Office at this time.

REQUESTED ACTION: Administer the Oath of Office to Matthew S. O'Connell, Carla C. Piluso, Blake Petersen, and Sharon Garner, and present them with their Certificates of Election

:lc

# Gresham-Barlow SD 10

Code: **BBBB**

Adopted: 5/01/97

Readopted: 2/04/99; 5/02/02; 3/07/13

Orig. Code(s): BBBB

## Board Member Oath of Office

New directors must qualify by taking an oath of office. The oath of office will be in the following form:

I, \_\_\_\_\_, do solemnly swear (or affirm) that I will support the Constitution of the United States, the Constitution of the state of Oregon and the laws thereof, and the policies of the Gresham-Barlow School District. During my term, I will faithfully and impartially discharge the duties of the office of school board member to the best of my ability.

END OF POLICY

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### Legal Reference(s):

[ORS 332.005](#)

# CERTIFICATE OF ELECTION

## Matthew S O'Connell

**Gresham-Barlow School District  
Director, Position 3, Zone 2**

I, Tim Scott, Multnomah County Director of Elections, do hereby certify  
that at the Special Election on the 16h day of May, 2017, Matthew S O'Connell,  
was duly elected to the office of Gresham-Barlow School District.

Witness my hand and the seal this 5th day of June, 2017.



\_\_\_\_\_  
Director of Elections  
Multnomah County, Oregon



# CERTIFICATE OF ELECTION

## Carla C Piluso

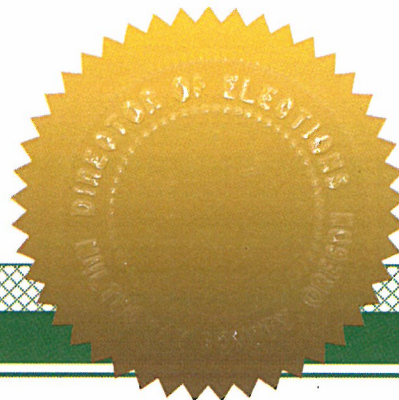
**Gresham-Barlow School District  
Director, Position 4, At-Large**

I, Tim Scott, Multnomah County Director of Elections, do hereby certify  
that at the Special Election on the 16h day of May, 2017, Carla C Piluso,  
was duly elected to the office of Gresham-Barlow School District.

Witness my hand and the seal this 5th day of June, 2017.



\_\_\_\_\_  
Director of Elections  
Multnomah County, Oregon



# CERTIFICATE OF ELECTION

## Blake Peterson

**Gresham-Barlow School District  
Director, Position 5, Zone 4**

I, Tim Scott, Multnomah County Director of Elections, do hereby certify that at the Special Election on the 16th day of May, 2017, Blake Peterson, was duly elected to the office of Gresham-Barlow School District.

Witness my hand and the seal this 5th day of June, 2017.



Director of Elections  
Multnomah County, Oregon



# CERTIFICATE OF ELECTION

## Sharon Garner

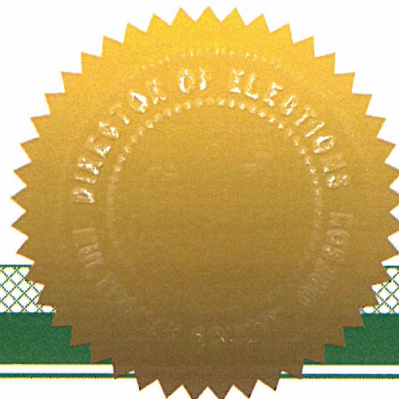
**Gresham-Barlow School District  
Director, Position 6, At-Large**

I, Tim Scott, Multnomah County Director of Elections, do hereby certify  
that at the Special Election on the 16th day of May, 2017, Sharon Garner,  
was duly elected to the office of Gresham-Barlow School District.

Witness my hand and the seal this 5th day of June, 2017.



Director of Elections  
Multnomah County, Oregon



**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Katrise Perera

DATE: July 6, 2017

RE: No. 11 - Election of Board Chair and Vice-Chair

EXPLANATION: Board policy requires the election of the board chair and vice-chair at the first meeting of the school year.

PRESENTER: Katrise Perera

SUPPLEMENTARY MATERIALS:

1. Board Policy BC/BCA, Board Organization/Board Organizational Meeting
2. Board Policy BCB, Board Officers

RECOMMENDATION: The administration recommends the board elect a chair and vice-chair for the 2017-18 fiscal year.

REQUESTED ACTION:

1. Open nominations and elect from the nominees a chair for 2017-18.
2. Open nominations and elect from the nominees a vice-chair for 2017-18.

:lc

# Gresham-Barlow SD 10

Code: **BC/BCA**  
Adopted: 5/02/94  
Readopted: 2/04/99; 5/02/02; 3/07/13  
Orig. Code(s): BC/BCA

## Board Organization/Board Organizational Meeting

No later than the next regular meeting following July 1, the Board will organize itself for the year. The Board's annual organizational meeting will be held at any time during the month of July deemed appropriate by the Board, and in no circumstance earlier than July 1.

The organizational meeting will consist of, but not be limited to, the following actions:

1. Election of a Board chair;
2. Election of a vice chair;
3. Provision for a time and place for regular meetings;
4. Other organizational actions prescribed by law or by Board practice.

The incumbent Board chair will preside until a successor is elected, whereupon the successor will assume the chair. In the event no incumbent chair or vice chair remains on the Board, or neither is able to continue to serve as an officer, the Board will select a temporary chair to conduct the election.

END OF POLICY

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### Legal Reference(s):

[ORS 255.335](#)  
[ORS 332.040 - 332.045](#)  
[ORS 332.057](#)

### Cross Reference(s):

BCB - Board Officers

# Gresham-Barlow SD 10

Code: **BCB**  
Adopted: 2/04/99  
Readopted: 5/02/02; 3/07/13; 10/01/15;  
2/02/17

## Board Officers

At its first scheduled meeting after July 1, the Board will elect one of its members to serve as chair and one to serve as vice chair. No member of the Board may serve as chair more than two years in succession.<sup>1</sup> If a Board member is unable to continue to serve as an officer, a replacement will be elected immediately. The replacement officer will serve the remainder of the officer's term until the following July. The Board chair will:

1. Assist the superintendent in establishing the agenda for regular Board meetings;
2. Call special meetings when required;
3. Preside at all meetings of the Board and enforce the rules of order;
4. Sign the minutes and other official documents that require the signature of the chair;
5. Represent the district and the Board at official functions, unless this duty is delegated by the Board chair to another Board member;
6. Appoint all Board-committees and will be an ex-officio member of all such committees unless otherwise ordered by the Board;
7. Have the right to discuss issues and vote.

In the absence of the chair, the vice chair will perform the duties of chair and, when so acting, will have the chair's powers. The vice chair will perform other functions as designated by the Board.

The superintendent will designate a staff member to serve as Board secretary and will directly supervise and evaluate the secretary. In the absence of the designated secretary the board may name anyone present to serve as secretary for that meeting. The secretary to the Board will take notes at Board meetings, compile minutes and perform related work as assigned by the superintendent or requested by the Board chair. These duties will include, but not be limited to, the following:

1. Record the disposition of all matters on which the Board considered action;
2. Prepare and distribute minutes of any meeting of the Board in advance for approval at the next Board meeting. This shall include posting of the minutes and any additional supporting materials, that are not confidential, provided at the meeting to the district website;
3. Maintain properly authenticated official copies of the minutes;

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<sup>1</sup>Past practice has limited a member to serve more than two years in succession chair; ORS 332.040 allows up to four successive years.

4. Maintain the official record of Board policies;
5. Properly post all Board meetings.

### **Board or District Spokesperson**

The Board may appoint one of its members, usually the chair, or another person to make authorized statements to the public or the media when the Board deems that, under the circumstances, the district's position should be articulated by a single voice. The spokesperson serves at the Board's direction and may be removed or replaced at any time by action of the entire Board.

END OF POLICY

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#### **Legal Reference(s):**

[ORS 255.335](#)

[ORS 332.040](#)

[ORS 332.045](#)

[ORS 332.057](#)

[OAR 166-400-0010\(9\)](#)

#### **Cross Reference(s):**

BC/BCA - Board Organization/Board Organizational Meeting

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Katrise Perera

DATE: July 6, 2017

RE: No. 12 – Board Ruling Regarding Policy JFCF Appeal

EXPLANATION: Parents of a Gresham-Barlow School District student filed a formal written complaint about an employee. The complaint was reviewed by Deputy Superintendent Teresa Ketelsen. Dr. Ketelsen's conclusion was subsequently appealed by the parents to Superintendent Jim Schlachter, as provided by Policy JFCF.

After reviewing documentation, and meeting with the parents and their attorney, Superintendent Schlachter upheld the findings and conclusion rendered by Dr. Ketelsen. His decision was communicated to the complainants in a letter dated June 13, 2017.

The complainants expressed dissatisfaction with the superintendent's findings and conclusion, and submitted a written request for an appeal hearing before the board. That hearing was held in a 6 p.m. executive session this evening, pursuant to ORS 192.660(2)(b). Board deliberation followed.

Although Oregon statutes provide for the discussion of personnel matters in executive session, board decisions must be made in open session. Accordingly, this topic has been added to this evening's agenda for board consideration.

The next step is defined by JFCF-AR as follows: "the board shall provide a written decision to the complainant within 10 school days following completion of the hearing."

PRESENTER: Katrise Perera

SUPPLEMENTARY MATERIALS: 1. Board Policy JFCF  
2. Administrative Regulation JFCF-AR

RECOMMENDATION: The next regularly-scheduled school board meeting will be held on August 25, 2017. Although a board decision at that time would meet the "within 10 *school days*" criteria, it is recommended that the board take action this evening, given the lapse of time between the hearing and August 25, 2017.

REQUESTED ACTION: 1. Move to adopt Superintendent Schlachter's findings and conclusion, thereby pronouncing that his decision is final without further process;

OR

2. Move to override Superintendent Schlachter's findings and conclusion, and direct the administration to take corrective action as provided by established human resources guidelines.

OR

3. Move to defer a decision until the next regularly-scheduled board meeting, which is August 25, 2017.

AND

4. Move to direct the superintendent's office to provide written notification regarding this board action to the complainants within 10 *business* days following this meeting.

:lc

# Gresham-Barlow SD 10

Code: **JFCF**  
Adopted: 5/02/02  
Readopted: 4/10/08; 1/06/11; 4/04/13;  
12/04/14; 1/07/16

## **Harassment/Intimidation/Bullying/Cyberbullying/ Teen Dating Violence/ Domestic Violence – Student**

The Board, in its commitment to providing a positive and productive learning environment will consult with parents/guardians, employees, volunteers, students, administrators and community representatives in developing this policy in compliance with applicable Oregon Revised Statutes.

Harassment, intimidation, bullying and acts of cyberbullying by students are strictly prohibited. Teen dating violence is unacceptable behavior and prohibited. Retaliation against any person who reports, is thought to have reported, files a complaint or otherwise participates in an investigation or inquiry is also strictly prohibited. False charges shall also be regarded as a serious offense and will result in disciplinary action or other appropriate sanctions.

Students whose behavior is found to be in violation of this policy will be subject to discipline, up to and including expulsion and referral to law enforcement officials. The district may also file a request with the Oregon Department of Transportation to suspend the driving privileges or the right to apply for driving privileges of a student 15 years of age or older who has been suspended or expelled at least twice for menacing another student or employee, willful damage or injury to district property or for the use of threats, intimidation, harassment or coercion.

The superintendent or designee is responsible for ensuring that this policy is implemented.

### **Definitions**

“District” includes district facilities, district premises and nondistrict property if the student is at any district-sponsored, district-approved or district-related activity or function, such as field trips or athletic events where students are under the control of the district.

“Third parties” include, but are not limited to, coaches, school volunteers, parents, school visitors, service contractors or others engaged in district business, such as employees of businesses or organizations participating in cooperative work programs with the district and others not directly subject to district control at interdistrict and intradistrict athletic competitions or other school events.

“Harassment, intimidation or bullying” means any act that substantially interferes with a student’s educational benefits, opportunities or performance, that takes place on or immediately adjacent to district grounds, at any district-sponsored activity, on district-provided transportation or at any official district bus stop, that may be based on, but not limited to, the protected class status of a person, having the effect of:

1. Physically harming a student or damaging a student’s property;
2. Knowingly placing a student in reasonable fear of physical harm to the student or damage to the student’s property;

3. Creating a hostile educational environment including interfering with the psychological well being of the student.

“Protected class” means a group of persons distinguished, or perceived to be distinguished, by race, color, religion, sex, sexual orientation<sup>1</sup>, national origin, marital status, familial status, source of income or disability.

“Teen dating violence” means:

1. A pattern of behavior in which a person uses or threatens to use physical, mental or emotional abuse to control another person who is in a dating relationship with the person, where one or both persons are 13 to 19 years of age; or
2. Behavior by which a person uses or threatens to use sexual violence against another person who is in a dating relationship with the person, where one or both persons are 13 to 19 years of age.

“Domestic violence” means abuse by one or more of the following acts between family and household members<sup>2</sup>:

1. Attempting to cause or intentionally, knowingly or recklessly causing bodily injury;
2. Intentionally, knowingly or recklessly placing another in fear of imminent bodily injury;
3. Causing another to engage in involuntary sexual relations by force or threat of force.

“Cyberbullying” is the use of any electronic communication device to harass, intimidate or bully.

“Retaliation” means harassment, intimidation, bullying, teen dating violence and acts of cyberbullying toward a person in response to a student for actually or apparently reporting or participating in the investigation of harassment, intimidation, bullying, teen dating violence and acts of cyberbullying or retaliation.

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<sup>1</sup>“Sexual orientation” means an individual’s actual or perceived heterosexuality, homosexuality, bisexuality or gender identity, regardless of whether the individual’s gender identity, appearance, expression or behaviors differs from that traditionally associated with the individual’s sex at birth.

<sup>2</sup>“Family or household members” as defined in ORS 107.705 OR means any of the following:

1. Spouses;
2. Former spouses;
3. Adult persons related by blood, marriage or adoption;
4. Persons who are cohabiting or who have cohabited with each other;
5. Persons who have been involved in a sexually intimate relationship with each other within two years immediately preceding the filing by one of them of a petition under Oregon Revised Statute 107.710;
6. Unmarried parents of a child.

## Reporting

The principal will take reports and conduct a prompt investigation of any report of an act of harassment, intimidation, bullying and cyberbullying. Any employee who has knowledge of conduct in violation of this policy shall immediately report his/her concerns to the principal who has overall responsibility for all investigations. Any employee who has knowledge of incidents of teen dating violence that took place on district property, at a district-sponsored activity or in a district vehicle or vehicle used for transporting students to a district activity, shall immediately report the incident to the principal. Failure of an employee to report an act of harassment, intimidation, bullying, teen dating violence or an act of cyberbullying to the principal may be subject to remedial action, up to and including dismissal. Remedial action may not be based solely on an anonymous report.

Any student who has knowledge of conduct in violation of this policy or feels he/she has been harassed, intimidated, bullied, a victim of teen dating violence or cyberbullied in violation of this policy is encouraged to immediately report his/her concerns to the principal who has overall responsibility for all investigations. Any volunteer who has knowledge of conduct in violation of this policy is encouraged to immediately report his/her concerns to the principal who has overall responsibility for all investigations.

This report may be made anonymously. A student or volunteer may also report concerns to a teacher or counselor who will be responsible for notifying the principal or designee within the school.

Complaints against the principal shall be filed with the superintendent or designee. Complaints against the superintendent shall be filed with the Board chair.

The complainant shall be notified of the findings of the investigation and, as appropriate, that remedial action has been taken. The complainant may request that the superintendent, or designee, review the actions taken in the initial investigation, in accordance with administrative regulations and district complaint procedures.

The district shall incorporate into existing training programs for students information related to the prevention of, and the appropriate response to, acts of harassment, intimidation, bullying or acts of cyberbullying.

The district shall incorporate age-appropriate education about teen dating violence and domestic violence into new or existing training programs for students in grade 7 through 12.

The district shall incorporate into existing training programs for staff information related to the prevention of, and the appropriate response to, acts of harassment, intimidation or bullying, teen dating violence, domestic violence and acts of cyberbullying.

The superintendent or designee shall be responsible for ensuring annual notice of this policy is provided in a student or employee handbook, school and district websites, and in the development of administrative regulations, including reporting and investigative procedures.

Domestic violence posters provided by the Oregon Department of Education (ODE) shall be posted in clearly visible locations on school campuses in accordance with rules adopted by the ODE.

END OF POLICY

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**Legal Reference(s):**

[ORS 163.190](#)  
[ORS 166.065](#)  
[ORS 166.155 to -166.165](#)  
[ORS 174.100\(6\)](#)  
[ORS 332.072](#)

[ORS 332.107](#)  
[ORS 339.240](#)  
[ORS 339.250](#)  
[ORS 339.254](#)  
[ORS 339.351 to -339.366](#)

[OAR 581-021-0045](#)  
[OAR 581-021-0046](#)  
[OAR 581-021-0055](#)  
[OAR 581-022-1140](#)

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2006).

**Cross Reference(s):**

GBN/JBA - Sexual Harassment  
JBA/GBN - Sexual Harassment  
JFCM - Threats of Violence

# Gresham-Barlow SD 10

Code: **JFCF-AR**

Adopted: 5/02/02

Readopted: 5/12/08; 1/22/10; 9/23/10;  
1/06/11; 12/05/14

## **Harassment/Intimidation/Bullying/Cyberbullying/Teen Dating Violence Complaint Procedures – Student**

The principal has the responsibility for investigations concerning harassment, intimidation, bullying, acts of cyberbullying and incidents of teen dating violence. The investigator(s) shall be a neutral party having had no involvement in the complaint presented.

All complaints will be promptly investigated in accordance with the following procedures:

- Step 1      Any harassment, intimidation or bullying and acts of cyberbullying and incidents of teen dating violence information (complaints, rumors, etc.) shall be presented to the principal or superintendent. Complaints against the principal shall be filed with the superintendent. Complaints against the superintendent shall be filed with the Board chair. All such information will be reduced to writing and will include the specific nature of the offense and corresponding dates.
- Step 2      The district official receiving the complaint shall promptly investigate. Parents will be notified of the nature of any complaint involving their student. The district official will arrange such meetings as may be necessary with all concerned parties within five school days after receipt of the information or complaint. The parties will have an opportunity to submit evidence and a list of witnesses. All findings related to the complaint will be reduced to writing. The district official(s) conducting the investigation shall notify the complainant and parents as appropriate, in writing, when the investigation is concluded and a decision regarding disciplinary action, as warranted, is determined.
- Step 3      If the complainant is not satisfied with the decision at Step 2, he/she may submit a written appeal to the superintendent or designee. Such appeal must be filed within 10 school days after receipt of the Step 2 decision. The superintendent or designee will arrange such meetings with the complainant and other affected parties as deemed necessary to discuss the appeal. The superintendent or designee shall provide a written decision to the complainant's appeal within 10 school days.
- Step 4      If the complainant is not satisfied with the decision at Step 3, a written appeal may be filed with the Board. Such appeal must be filed within 10 school days after receipt of the Step 3 decision. The Board shall, within 25 school days, conduct a hearing at which time the complainant shall be given an opportunity to present the complaint. The Board shall provide a written decision to the complainant within 10 school days following completion of the hearing.

Direct complaints related to educational programs and services may be made to the U.S. Department of Education, Office for Civil Rights. Documentation related to the incident may be maintained as a part of the student's education records.

In the event of an appeal, the complaint form and all subsequent written correspondence and documents shall be maintained in the office where the final appeal decision was rendered, i.e., School or District Office.



Gresham-Barlow School District No. 10  
1331 NW Eastman Parkway, Gresham, OR 97030-3825  
Phone: (503) 618-2450 Fax: (503) 661-1589 www.gresham.k12.or.us

**Hazing/Harassment/Intimidation/Bullying/Cyberbullying/Menacing  
Complaint Form**

Name of complainant: \_\_\_\_\_

Position of complainant: \_\_\_\_\_

Date of complaint: \_\_\_\_\_

Name of alleged harasser: \_\_\_\_\_

Date and place of incident or incidents: \_\_\_\_\_

\_\_\_\_\_

Description of misconduct: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of witnesses (if any): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Evidence, i.e., text, image, audio, video, etc. (attach evidence if possible): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Any other information: \_\_\_\_\_

\_\_\_\_\_

I agree that all of the information on this form is accurate and true to the best of my knowledge.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



District Escolar Gresham-Barlow No. 10  
1331 NW Eastman Parkway, Gresham, OR 97030-3825  
Teléfono: (503) 618-2450 [www.gresham.k12.or.us](http://www.gresham.k12.or.us) Fax: (503) 661-1589

### Denuncia de Novatadas, Acoso, Intimidación y Amenazas

Nombre del denunciante: \_\_\_\_\_

Posición del denunciante: \_\_\_\_\_

Fecha de la denuncia: \_\_\_\_\_

Nombre del acusado: \_\_\_\_\_

Nombre del acusado: \_\_\_\_\_

Nombre del acusado: \_\_\_\_\_

Nombre del acusado: \_\_\_\_\_

Evidencia, por ejemplo: texto, fotografías, audio, video, etc. (si es posible, adjunte la evidencia):

Otra información: \_\_\_\_\_

Juro que toda información en esta denuncia es fiel y verdadera a mi saber.

Firma: \_\_\_\_\_ Fecha: \_\_\_\_\_



District Escolar Gresham-Barlow No. 10  
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**Издавательство/Домагательство/Запугивание/Насмешки/ Угрозы  
электронной почтой/Угрозы**

**Жалоба**

Имя заявителя: \_\_\_\_\_

Должность заявителя: \_\_\_\_\_

Дата жалобы: \_\_\_\_\_

Имя предполагаемого нарушителя: \_\_\_\_\_

День и место происшествия: \_\_\_\_\_

Объяснение происшедшего: \_\_\_\_\_

Имена свидетелей(если есть): \_\_\_\_\_

Доказательства такие как: текстовое сообщение, аудио запись, видео (прикрепите к форме  
если возможно) и.т.д. \_\_\_\_\_

Любая другая информация: \_\_\_\_\_

Я соглашаюсь с тем, что насколько мне известно, вся информация заполненная в этой форме  
правдивая и точная.

Подпись: \_\_\_\_\_ Дата: \_\_\_\_\_

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Board Chair

DATE: July 6, 2017

RE: No. 13 – Decision to Hear a Complaint

EXPLANATION: The district received a formal written complaint from parents of a middle school student regarding four concerns:

- A motive for an in-school suspension;
- Fair treatment or due process on the suspension was not granted;
- A study carrel used for in-school suspensions is considered a seclusion room; and
- Expectations posted in the study carrel are cruel and inhumane punishment.

The complaint has been reviewed by the building principal, and Deputy Superintendent Teresa Ketelsen, according to the process provided in board policy KL, Public Complaints.

The deputy superintendent rendered her findings and conclusion after a thorough review of the concerns listed above. In conclusion, she did not find evidence to substantiate the allegations outlined in the complaint.

The complainants are dissatisfied with Dr. Ketelsen's findings and have notified the district that they wish to advance the complaint to the next level, which would be a hearing with the school board.

This complaint is in addition to an earlier complaint regarding a personnel issue that was appealed to the board in an executive session prior to this evening's meeting, as provided by ORS 192.660(2)(b).

Note: Personal identifiers (such as names of the student, school and/or parents) associated with this claim have not been included in this summary to insure student and personnel confidentiality.

Administrative Regulation KL-AR, Public Complaint Procedure, provides that “the board *may* hold a hearing to review the findings and conclusion of the superintendent [or designee], to hear the complainant, and hear and evaluate such other evidence as it deems appropriate.” The Oregon School Boards Association advises that, according to KL-AR, it is at the board’s discretion to hear the complaint; or, it can determine that the deputy superintendent’s decision is final without further process.

If the board decides to hold the hearing, it should identify a date, time and location. Because this complaint includes an employee and/or a student suspension, executive session provisions apply. If, however, the board decides to hear components of the complaint (that are not related to personnel or a specific student) in public session, the complainant should be notified that no negative comments are allowed about any staff, students, or others. Complaints about individuals, if any, should be separated from the initial complaint and submitted through the steps outlined in board policy.

PRESENTER: Board Chair

SUPPLEMENTARY MATERIALS: 1. Board Policy KL, Public Complaints  
2. Administrative Regulation KL-AR, Public Complaint Procedure

RECOMMENDATION: The recommendation before the board this evening is to take action to either set a hearing date, or determine that the deputy superintendent’s decision is final without further process.

REQUESTED ACTION: Move to hold a hearing on (date and time) at (location) to hear the complainant’s appeal.

Or

Move to determine that the deputy superintendent’s decision is final without further process.

:lc

# Gresham-Barlow SD 10

Code: **KL**

Adopted: 7/11/94

Revised/Readopted: 5/02/02; 12/04/14; 10/01/15;  
1/07/16; 4/07/16

Orig. Code(s): KL

## Public Complaints

There is a process and procedure for complaints such as instruction, discipline, learning materials, retaliation against a student or a student's parent who in good faith reported information that the student believes is evidence of a violation of state and federal law, rule or regulation, or other matters related to the district's schools.

Community members, staff, parents and students who have a complaint are encouraged to start at the lowest level in the organization to attempt to resolve the complaint.

The following order will be used unless otherwise identified (see administrative regulation KL-AR - Public Complaint Procedure for specific procedures and timelines):

1. Teacher/Employee;
2. Principal;
3. District administrator;
4. Board.

Any complaint about school personnel other than the superintendent will be investigated by the administration before consideration and action by the Board. The Board will not hear charges against employees in a session open to the public, unless the employee requests an open session.

Complaints against the principal shall be filed with the superintendent.

Complaints against the superintendent shall be referred to the Board chair on behalf of the Board.

Complaints against the Board as a whole or against an individual Board member shall be made to the Board chair on behalf of the Board.

Complaints against the Board chair shall be made directly to the Board vice chair on behalf of the Board.

The superintendent will develop and administer the general complaint process, as appropriate.

No staff, student, parent or community member will be denied the right to petition the Board for redress of an issue, complaints will be referred through the proper administrative channels for resolution before investigation or action by the Board. Exceptions are complaints that concern the superintendent or involve Board actions or Board operations.

If a complaint alleges a violation of state standards or a violation of other statutory or administrative rule for which the State Superintendent of Public Instruction has appeal responsibilities, and the complaint is not resolved at the local level, the district will supply the complainant with appropriate information to file a direct appeal to the State Superintendent as outlined in Oregon Administrative Rules (OAR) 581-022-1940.

END OF POLICY

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**Legal Reference(s):**

[ORS 192.610 to -192.690](#)  
[ORS 332.107](#)

[OAR 581-022-1940](#)  
[OAR 581-022-1941](#)

House Bill (HB) 3371 (2015)

Anderson v. Central Point Sch. Dist., 746 F.2d 505 (9th Cir. 1984).  
Connick v. Myers, 461 U.S. 138 (1983).

**Cross Reference(s):**

IIA - Instructional Resources/Instructional Materials

## Public Complaint Procedure

### Initiating a Complaint: Step One

Any member of the public who wishes to express a complaint should discuss the matter with the school employee involved.

### The Principal: Step Two

If the complainant is unable to resolve a problem or concern at step one, within five working days of the meeting with the employee, the complainant may file a written, signed complaint with the principal. The principal shall evaluate the complaint and render a decision within five working days after receiving the complaint.

### The Superintendent: Step Three

If Step 2 does not resolve the complaint, within 10 working days of the meeting with the principal the complainant, if he/she wishes to pursue the action, shall file a signed, written complaint with the superintendent clearly stating the nature of the complaint and a suggested remedy. (A form is available, but is not required.)

The superintendent or designee shall investigate the complaint, confer with the complainant and the parties involved and prepare a written report of his/her findings and his/her conclusion and provide a written report to the complainant within 10 working days after receiving the written complaint.

### The Board: Step Four

If the complainant is dissatisfied with the superintendent's or designee's findings and conclusion, the complainant may appeal the decision to the Board within five working days of receiving the superintendent's or designee's decision. The Board may hold a hearing to review the findings and conclusion of the superintendent, to hear the complaint and to hear and evaluate any other evidence as it deems appropriate. Generally, all parties involved, including the school administration, will be asked to attend such meeting for the purposes of presenting additional facts, making further explanations and clarifying the issues.

The Board may elect to hold the hearing in executive session if the subject matter qualifies under Oregon Revised Statutes.

The complainant shall be informed of the Board's decision within 20 working days from the hearing of the appeal by the Board. The Board's decision will be final.<sup>1</sup>

Complaints against the principal shall be filed with the superintendent.

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<sup>1</sup>The timelines may be extended upon written agreement between both parties.

Complaints against the superintendent shall be referred to the Board chair on behalf of the Board. The Board chair shall present the complaint to the Board. If the Board decides an investigation is warranted, the Board may refer the investigation to a third party. When the investigation is complete, the results will be presented to the Board. After receiving the results of the investigation, the Board shall decide in open session what action, if any, is warranted.

Complaints against the Board as a whole or against an individual Board member shall be made to the Board chair on behalf of the Board. The Board chair shall present the complaint to the Board. If the Board decides an investigation is warranted, the Board may refer the investigation to a third party. When the investigation is complete, the results will be presented to the Board. After receiving the results of the investigation, the Board shall decide in open session what action, if any, is warranted.

Complaints against the Board chair shall be made directly to the Board vice chair on behalf of the Board. The Board vice chair shall present the complaint to the Board. If the Board decides an investigation is warranted, the Board may refer the investigation to a third party. When the investigation is complete, the results will be presented to the Board. After receiving the results of the investigation, the Board shall decide in open session what action, if any, is warranted.

If a complaint alleges a violation of state standards or a violation of other statutory or administrative rule for which the State Superintendent of Public Instruction has appeal responsibilities, and the complaint is not resolved at the Board level, the district will supply the complainant with appropriate information to file a direct appeal to the State Superintendent as outlined in Oregon Administrative Rule (OAR) 581-022-1940.

**Gresham-Barlow School District**

**COMPLAINT FORM**

To: ☐ District Office    ☐ \_\_\_\_\_ (Name of School/Site)

Person Making Complaint \_\_\_\_\_

Telephone Number \_\_\_\_\_ Date \_\_\_\_\_

Nature of complaint: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Who should we talk to and what evidence should we consider? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Suggested solution/resolution/outcome: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Office Use: Disposition of Complaint: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

cc: District Office

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, Oregon 97030-3825**

TO: Board of Directors

FROM: Katrise Perera  
Mike Schofield

DATE: July 6, 2017

RE: No. 14 – Annual Procedural Business/Designations Resolutions

EXPLANATION: State statutes, board policy, and other regulations require the board to hold a regular organizational meeting at the beginning of each school year. Accordingly, the resolutions listed below are being presented as part of the 2017-18 organizational meeting and will allow the district to transact its normal business activities.

Some of the items listed in the resolutions, such as the appointment and authorization of Custodian of Funds, are required by statute, while others are submitted as a matter of practice and provide guidelines for district business.

PRESENTER: Mike Schofield

SUPPLEMENTARY  
MATERIALS: None

RECOMMENDATION: The administration recommends board action to approve the designations listed below for the 2017-18 fiscal year.

REQUESTED ACTION: Move to approve by one motion Resolutions 1718-04 through 1718-08 for fiscal year 2017-18. The resolutions are as follows:

Resolution 1718-04: Designates the district's Depository of Funds, Auditor, Legal Counsel, Newspaper of Record, and Agent of Record for Insurance.

Title	Designee
District Depository of Funds	US Bank Bank of America Clackamas County Bank Key Bank Riverview Community Bank On Point Credit Union Umpqua Bank Columbia Bank Wells Fargo State of OR Local Govt Invest. Pool UBS Financial Securities, Inc. Piper Jaffray Bank America Merrill Lynch Castle Oak Securities Wells Fargo Securities
Auditor	Pauly, Rogers and Co., P.C.
Legal Counsel	The Hungerford Law Firm, LLP Miller Nash, LLP Ball Janik, LLP Hawkins Delafield & Wood Mersereau & Shannon, LLP Garrett Hemann Robertson
Newspaper of Record	The Gresham Outlook
Insurance Agent of Record - Property/Liability/Casualty	Brown & Brown Northwest – Special Districts of Oregon
Insurance Agent of Record - Workers' Compensation	LaPorte Insurance
Insurance Agent of Record – Medical Benefits/Services	Moloney & O'Neill
Insurance Agent of Record – Voluntary Student Accident Insurance	Myers, Stevens, Toohey and Company
Agent of Record for Tax Sheltered Annuity & Deferred Compensation Compliance	Carruth Compliance Consulting

Resolution 1718-05: Designates the District Clerk, Deputy Clerk, Budget Officer, Authorized Signers, Finance Officer, Custodian of Funds, and Surplus Property Authority.

Title	Designee
District Clerk	Katrise Perera, Superintendent
Deputy Clerk	Mike Schofield, Chief Financial Officer
Budget Officer	Mike Schofield, Chief Financial Officer
Authorized Signers	Mike Schofield, Chief Financial Officer Katrise Perera, Superintendent Facsimile signatures are authorized
Finance Officer	Mike Schofield, Chief Financial Officer
Custodian of Funds	Mike Schofield, Chief Financial Officer
Surplus Property Authority	Mike Schofield, Chief Financial Officer Terry Taylor, Director of Facilities Katrise Perera, Superintendent

Resolution 1718-06: Directs the Superintendent and the Chief Financial Officer to designate 2016-17 ending fund balances in accordance with GASB 54 requirements.

Resolution 1718-07: Authorizes the Superintendent and Chief Financial Officer to enter into contracts obligating district funds for products, materials, supplies and other services that are in the current budget appropriations in accordance with District Policy DJA, District Purchasing.

Resolution 1718-08: Designates the Superintendent and Chief Financial Officer as Officials for Federal, State and other grants and/or contracts.

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, Oregon 97030-3825**

TO: Board of Directors

FROM: Katrise Perera

DATE: July 6, 2017

RE: No. 15 - Date, Time and Place of 2017-18 Board Meetings

EXPLANATION: A proposed schedule of 2017-18 board meetings was reviewed for first reading at the June 8, 2017, school board meeting with the following explanation:

Policy BC/BCA requires the board to provide for the date, time and place of its regular meetings for the fiscal year not later than July of each year. For this reason, the proposed 2017-18 Board Meeting Schedule is being presented for first reading in June, and the recommendation for second reading and adoption will be presented in July.

Attached is a proposed calendar for 2017-18 board meetings, which includes DAC meetings and budget committee meetings. The dates are consistent with the 2016-17 schedule.

The administration also proposes that, according to tradition, there will be a board planning session/retreat in August in lieu of a regular meeting.

(Note: The 2017-18 proposed calendar includes July and August of the 2018-19 school year for planning purposes.)

The board's regular business meetings are typically held at the Public Safety and Schools building, 1331 NW Eastman Parkway, Gresham, Oregon. Work sessions are traditionally held at the Center for Advanced Learning (CAL), 1484 NW Civic Drive, Gresham, Oregon. When exceptions to this practice occur, advance notifications are published.

The proposed schedule is now being presented for second reading and adoption.

PRESENTER: Katrise Perera

Board of Directors

Re: No. 15 - Date, Time and Place of 2017-18 Board Meetings

July 6, 2017

Page 2

SUPPLEMENTARY  
MATERIALS:

1. A list of proposed dates for regular board meetings, board work sessions, DAC meetings, and budget committee meetings
2. Policy BC/BCA, Board Organization/Board Organizational Meeting

RECOMMENDATION:

The administration recommends board adoption of the 2017-18 Board Meeting Schedule as presented for second reading.

REQUESTED ACTION:

Move to adopt the 2017-18 Regular Board Meeting Schedule as presented.

:lc

## 2017-18 Regular Board Meeting Schedule – *Second Reading July 6, 2017*

*Note: These Meetings are Typically on Thursday Evenings (Exceptions are Noted)*

Date	Work Session	Business Meeting	Planning Retreat	DAC Meeting	Budget Meetings
July 6, 2017	6 p.m.	7 p.m.			
Aug. 24-25, 2017 (Thurs./Fri.)			Time TBD		
September 7, 2017	6 p.m.	7 p.m.			
September 14, 2017	6 p.m.				
September 21, 2017				7 p.m.	
September 28, 2017	6 p.m.				
October 5, 2017	6 p.m.	7 p.m.			
October 19, 2017	6 p.m.				
October 26, 2017				7 p.m.	
November 2, 2017	6 p.m.	7 p.m.			
November 16, 2017				7 p.m.	
November 30, 2017	6 p.m.				
December 7, 2017	6 p.m.	7 p.m.			
December 14, 2017	6 p.m.				
January 4, 2018	6 p.m.	7 p.m.			
January 11, 2018				7 p.m.	
January 18, 2018	6 p.m.				
February 1, 2018	6 p.m.	7 p.m.			
February 9, 2018 (Fri.)			Time TBD		
February 15, 2018				7 p.m.	
February 22, 2018	6 p.m.				
March 1, 2018	6 p.m.	7 p.m.			
March 8, 2018	6 p.m.				
March 15, 2018				7 p.m.	
March 22, 2018 (Budget 101)					7 p.m.
April 5, 2018	6 p.m.	7 p.m.			
April 12, 2018	6 p.m.				
April 19, 2018				7 p.m.	
April 26, 2018	6 p.m.				
May 3, 2018	6 p.m.	7 p.m.			
May 10, 2018					7 p.m.
May 17, 2018 (If Needed)					7 p.m.
May 24, 2018	6 p.m.				
May 31, 2018				6:30 p.m. BBQ 7 p.m. DAC Meeting	
June 7, 2018	6 p.m.	7 p.m.			6:45 p.m. Budget Hearing
June 14, 2018	6 p.m.				
July 12, 2018	6 p.m.	7 p.m.			
Aug. 23-24, 2018 (Thurs./Fri.)			Time TBD		

Note: Thursday evenings not scheduled above will be reserved for the addition of special work sessions and/or business meetings as needed. If additional meetings are scheduled, advanced notices and agendas will be posted accordingly.

Center for Advanced Learning (CAL)  
1484 NW Civic Drive  
Gresham, OR 97030-5564

Gresham-Barlow School District Administration Office  
Public Safety and Schools Building  
1331 NW Eastman Parkway  
Gresham, OR 97030-3825

Each District Advisory Council meeting is held at a different school. Please see the DAC schedule, or call the administration office at 503-261-4558, for locations.

# Gresham-Barlow SD 10

Code: **BC/BCA**  
Adopted: 5/02/94  
Readopted: 2/04/99; 5/02/02; 3/07/13  
Orig. Code(s): BC/BCA

## Board Organization/Board Organizational Meeting

No later than the next regular meeting following July 1, the Board will organize itself for the year. The Board's annual organizational meeting will be held at any time during the month of July deemed appropriate by the Board, and in no circumstance earlier than July 1.

The organizational meeting will consist of, but not be limited to, the following actions:

1. Election of a Board chair;
2. Election of a vice chair;
3. Provision for a time and place for regular meetings;
4. Other organizational actions prescribed by law or by Board practice.

The incumbent Board chair will preside until a successor is elected, whereupon the successor will assume the chair. In the event no incumbent chair or vice chair remains on the Board, or neither is able to continue to serve as an officer, the Board will select a temporary chair to conduct the election.

END OF POLICY

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### Legal Reference(s):

[ORS 255.335](#)  
[ORS 332.040 - 332.045](#)  
[ORS 332.057](#)

### Cross Reference(s):

BCB - Board Officers

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Katrise Perera  
Julie Evans

DATE: July 6, 2017

RE: No. 16 – Acceptance of a Donation from the Hogan Cedars Parent Teacher Student Organization (PTSO)

EXPLANATION: The Hogan Cedars Parent Teacher Student Organization (PTSO) has generously donated \$15,000 for various supports for students of Hogan Cedars.

Staff completed a survey on the priority needs as a building to support students. There were three main areas that rose to the top as priorities for these funds: art assemblies to enrich the work in the arts (\$3,500 for three assemblies); books to add to the library collection (\$1,500); and, playground updates (\$10,000).

Committees are being formed at Hogan Cedars Elementary School to determine specific items that will be purchased. The RBI (Right Brain Initiative) team will investigate and decide on the assemblies; a teacher team will decide on books working with our Media Coordinator (cultural, state books, or high interest/low level); and, building leadership will work with the facilities department in regards to updating the playground and priorities that are developed by a building-level committee.

PRESENTER: Julie Evans

SUPPLEMENTARY  
MATERIALS: None

RECOMMENDATION: As required by policy KH, Gifts and Donations to the District, the administration recommends board acceptance of this donation.

REQUESTED ACTION: Move to accept the \$15,000 donation from the Hogan Cedars Parent Teacher Student Organization for various supports for students of Hogan Cedars Elementary School, as described.

JTE:lc

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Katrise Perera

DATE: July 6, 2017

RE: No. 17 – Superintendent’s Transition Plan

EXPLANATION: Following a thorough, consultant-led national search, Dr. A. Katrise Perera was selected by the Gresham-Barlow School District (GBSD) Board of Directors to serve as the district’s superintendent, beginning July 1, 2017.

This evening, Dr. Perera will present her proposed Transition & Entry Plan, which “is intended to share how deliberate, systematic, and strategic work will result in quick-wins and long-term success.” In the introduction, it states that, “It is essential for Dr. A. Katrise Perera to use the first 90/100 days to chart the course of the next level of transformational success for GBSD. It will be imperative for Dr. Perera to finalize the transition/entry plan with the Gresham-Barlow School District Board of Directors, obtain feedback from internal/external stakeholders, and to develop systematic goals that will guide the collaborative work.”

PRESENTER: A. Katrise Perera

SUPPLEMENTARY MATERIALS: [Draft] Transition & Entry Plan, Dr. A. K. Perera - Superintendent

RECOMMENDATION: Approve the Transition & Entry Plan as drafted by Dr. Perera, superintendent

REQUESTED ACTION: 1. Move to approve the Transition & Entry Plan as proposed by Dr. A. K. Perera, superintendent, and establish \_\_\_\_ (90 or 100) days as the time line for her to chart the course of the next level of transformational success for the Gresham-Barlow School District.

2. Move to authorize Superintendent Perera to solicit and select a team of non-Gresham-Barlow School District advisers that will be assisted by Gresham-Barlow School District leaders and state education representatives to conduct a thorough review of the District’s central office staffing efficiency, academic needs, operations, and other areas as determined by Dr. Perera.

:lc



# Transition & Entry Plan

**Dr. A. K. Perera – Superintendent**



Gresham-Barlow School District (GBSD) has a long history of serving the students of Gresham, Boring, Damascus and Orient but, more importantly, one that should be acclaimed for providing a quality education to a growing population of more than 11,700+ students. For the school children of GBSD, they are provided with a comprehensive and innovative learning framework that equips and attempts to prepare all students for an ever-changing global world. GBSD works to capitalize and tap into each student's hard work and talent by partnering with parents, the community, and a variety of local businesses.

GBSD's educational reputation is solid from its history of ongoing efforts to improve student performance and achievement, which is evident in the fact that the district has been recognized statewide. GBSD school board and the district leaders collaboratively work to deliver a strong Return on Investment (ROI) for all stakeholders and will need to continue to be strategic/targeted in instructional delivery, operation management of the current and future capital plans, communication, and especially with all tax dollars afforded by its citizens.

Naturally, the GBSD Board was able to attract an educational leader with demonstrated advocacy for ensuring academic excellence for ALL kids. They chose Dr. A. Katrise Perera who has been recognized nationally by her peers for being visionary, goal oriented, an effective communicator who can maintain open internal/external channels of communication, committed to long-term strategic planning, a motivator, and one who has a proven record of empowering others. She has a proven record of leading schools and districts to an increased prominence in the state and on a national level. Dr. Perera has a demonstrated record of exhibiting a

willingness to listen to others, to being visible, to collaboratively problem-solve, and clear indicators of building and retain an effective team of educators. The districts she has served benefited from ability to collaboratively develop, cultivate, and maintain strong community partnerships. The evidence is clear that Dr. Perera possesses the commitment to maintaining a student-centric decision-making process and she can continuously keep in focus the district improvement needs that will build upon successes.

**EVERY  
STUDENT,  
EVERY DAY,  
IN  
EVERY  
CLASSROOM.  
NO EXCUSES**

It is essential for Dr. A. Katrise Perera to use the first 90/100 days to chart the course of the next level of transformational success for GBSD. *It will be imperative for Dr. Perera to finalize this transition/entry plan with the GBSD Board of Directors, obtain feedback from internal/external stakeholders, and to develop systematic goals that will guide the collaborative work.*

This *\*DRAFT COPY* of Dr. Perera's - *Entry Plan & Transition Goals* is intended to share how she will engage in purposeful, proactive, deliberate, systematic, and strategic work that will result in quick-wins and long-term success. It will afford her an opportunity to share the strategic ideas with stakeholders, tweak action steps and to share progress. Most importantly, once the plan is finalized and put into action, the gained insight into the strengths and needs of students, staff, the community, the districts organizational structures, ROI, time to identify key partnerships, and to discover a variety of instructional factors will be invaluable.

*\*NOTE – This is a DRAFT of a proposed entry/transition plan. The final plan should be developed/viewed & approved by the Board. \**  
Adapted from <http://www.gresham.k12.or.us>

# BUILDING UPON EXCELLENCE AS A TEAM

Dr. Perera will begin a **Listening & Learning Tour (Phase 1)** with a few (but not limited to) essential questions:

How can we better collaborate, problem solve, build trust, and partner with community groups/leaders to ensure GBSD is the best school district not only in Oregon, but in the nation? Have we captured this in the strategic plan?

What data/resources should be prioritized; analyzed to ensure that we are increasing financially prudent; transparent with finances; academic growth/achievement levels and preparing ALL students for a college and/or a career of their choice?

Does the current GBSD strategic plan capture what stakeholders want & how can we better communicate progress? What can we measure or do differently & why?

Dr. Perera will collaborate during the **Research & Identifying (Phase 2)** phase of her transition with the following (*but not limited to*) members of **TEAM GBSD**.

*\* Please note that the groups listed below are not in ranking order.*

* <b>Municipal Leaders &amp; District Leadership Team</b>	* <b>Business/Health Industry Leaders</b>
* <b>Student Groups/Organizations</b>	* <b>Teachers/ Admin/ Staff Members</b>
* <b>Finance &amp; Instructional Leaders</b>	* <b>Professional Associations (State &amp; Local)</b>
* <b>Teacher Association/ Union Leader(s)</b>	* <b>Higher Education Leaders/ Organizations</b>
* <b>Charter or Private School Leaders/ Reps (if needed)</b>	* <b>State &amp; Legislative Leaders</b>
* <b>Transition Team (non-GBSD educators)</b>	* <b>Faith-based Leaders</b>
* <b>Non-profit/ Civic Organizations &amp; Foundations</b>	* <b>Parent Organizations / Boosters</b>
* <b>Community Organizations &amp; Leaders</b>	* <b>Military Representatives</b>

As the new GBSD Superintendent, Dr. Perera will work to establish a culture of trust and continuous improvement based on honesty, purposeful actions, no excuses accountability, financial transparency, strategic communication, branding, and deliberate collaboration with key GBSD community stakeholders to ensure that **EVERY student, EVERY day, and in EVERY classroom** - be given an excellent equitable education, and graduate from GBSD ready for a college/ a career/ and be prepared for a service of civic duty to our country. In the end, the preparation of the GBSD students will all positively contribute to the community, the state, and without a doubt our nation - the United States of America.

Ultimately, during the **Final Phase 3 (Strategic Action Planning & Next Steps)** of the entry/transition plan, if teamwork, problem solving, putting students needs first, effective planning, building trust, identifying resources, communicating progress, and the establishment of long-term business/industry partnerships – GBSD will not only be on its way to becoming one of the best public school districts in Oregon – but in the nation. The entry plan and transition goals are highlighted in the subsequent pages. The activities noted in each phase may overlap and are subject to change with GBSD Board of Directors input, approval, and updates.

# ENTRY PLAN TIME LINE

*\*Note: The dates listed below are To Be Determined and will be fully established with input from the GBSD Board.*



## PHASE 1- LISTENING & LEARNING

*Phase 1* - will consist of listening and learning sessions conducted on an individual or group basis with Board members, municipal leaders, district leadership teams, central office staff, finance teams, principals, employee groups, college and university leaders/partners, professional associations, community/business leaders, parent organizations, faith based leaders, military representatives, and student advocacy organizations. During this process, Dr. Perera will present the essential questions and will collect critical information regarding the strengths, needs, and challenges of our students, staff, organizational system, and the GBSD school community.

## Phase 2 – RESEARCHING & IDENTIFYING

*Phase 2* - will consist of analyzing qualitative and quantitative data and working closely with non-GBSD employees appointed and/or select community leaders, local health/business industry leaders, local legislative leaders or designees, district and building leadership teams, and etc. to conduct a comprehensive review of the local/state economy, support services, district/campus initiatives, and programs to evaluate level of effectiveness, equity, and the return on investment (ROI). In addition, student performance/achievement results, fiscal conditions, and operations will be examined to determine district's strengths and areas in need of prompt action, especially around the district needs. Using qualitative/quantitative data to drive decisions, Dr. Perera will work with all community stakeholders to achieve success as - **TEAM GBSD**.

## PHASE 3–STRATEGIC ACTION PLANNING & NEXT STEPS

*Phase 3* - will consist of compiling the collective efforts and feedback of **TEAM GBSD** and tweaking the GBSD Strategic Vision 2020 plan, which will need to have a focal area on equity – **BUILDING UPON EXCELLENCE FOR ALL**. Once tweaked it will be formally presented to the Board, and the GBSD community. As identified, the plan will serve as a three- five year pathway to success with a focus on developing innovative instructional practices that will ensure excellent academic achievement/growth levels for **EVERY STUDENT, EVERY DAY, in EVERY CLASSROOM–NO EXCUSES**. Likewise, with approval and guidance from GBSD Board the finances, instructional accountability systems, and the fidelity of program implementation requirements will be reviewed, and enhanced where necessary to ensure compliance of the local/state/federal regulations.

# TRANSITION GOALS

*\*\*Please note – the GOALS below are not in ranking order nor should they be viewed as a totally separate actionable item. A few goals will likely overlap during the transitional period.*

**1. Establish positive, productive, trusting, and collaborative working relationship with the GBSD Board member(s), municipal leaders, industry leaders, Higher Ed representatives & community stakeholders.**

**2. Identify and assemble a transition team (non-GBSD) to assist the new superintendent in determining school and districts needs, along with challenges as they pertain to instructional practices, organizational structure and processes, accountability, safety, exceptional education compliance, discipline, attendance, needs, and climate/culture.**

**3. To ensure opportunities for diverse perspectives are heard through a variety of mediums during the transitional period & that will contribute to improved student achievement and PD.**

**4. To ensure effective, efficient, and orderly transition of leadership while keeping the focus on student achievement - EVERY student, EVERY day, in EVERY classroom –  
No Excuses!**

**5. To utilize gathered information from transition team to launch the tweaking and development of an efficient, effective, and strategic plan that will promote GBSD as a state and national leader in public education.**



**1 LISTEN** – Spending time with students, teachers, principals, school district administrators, GBSD employees, military reps/faith-based/community/industry/business/military leaders, state & local elected leaders to best learn about the challenges, needs, and the greatest accomplishments.

**2 LEARN** - Gather, analyze, and study qualitative & quantitative performance data and district processes on improvement, accountability, & the states proposals. ID & watch the financial status.

**3 SHARE** – Establish a positive working tone from Day 1 – by sharing leadership story, core values/expectations, and Board priorities/mission.

**4 BUILD** – Day 1 begin to build trust with good rapport, & establishing communication norms with Board, staffers, community, & leaders.

**5 PLAN** – Review current strategic plan, specific action steps that guides the work, needs, and local/state/federal regulations.

# GOALS & PRE-ENTRY ACTIONS

**GOAL 1 - Establish positive, productive, trusting, and collaborative working relationship with the GBSD Board member(s), municipal leaders, industry leaders, military representatives & community stakeholders.**

## Pre-Entry/ Entry Action Steps

- Share entry plan and solicit feedback from GBSD, district leadership team/cabinet, building leaders, community, civic, municipal leaders, and etc.
- Establish schedule of 1:1 meetings with each Board member, key municipal leaders; key higher Ed leaders, key military reps., key faith based/industry/community leaders, and etc.
- Establish date(s) to host Board/superintendent/Leaders retreat to develop a communication plan/protocols, norms, expectations for year one – resulting in leaders of distinction qualities, budget/finance priorities, projections/needs, and follow up retreat calendar, etc.
- Develop a clear understanding of responsibilities, expectations, roles, and administration systems to promote an effective and efficient GBSD & superintendent working relationship.
- Collaborate with Board to review superintendent evaluation, process, procedures, goals, and timelines.
- Review GBSD steps related to the strategic plan alignment, state/federal regulations – tweak where necessary and examine key documents/ policies/economic keys etc. Collaborate on communicating the progress with stakeholders.

**GOAL 2 - Identify and assemble a transition team(s) to assist the new superintendent in determining school and districts needs, along with challenges as they pertain to instructional practices, state/local regulations & compliance, organizational structure and processes, accountability, safety, exceptional education compliance, discipline, attendance, needs, and climate/culture.**

## Pre-Entry/ Entry Action Steps

- Solicit and select a team of educators (non-GBSD) that will be assisted by GBSD leaders & state education reps (TBD) to conduct a thorough review (SWOT analysis) of GBSD.
- Identify key areas to be reviewed – e.g.- **central office staffing efficiency, academic needs, operations, and etc.**
- Determine and identify scope/sequence/timeline of review.
- Provide periodic updates and identify next steps.

**GOAL 3 - To ensure opportunities for diverse perspectives are heard through a variety of mediums during the transitional period & that will contribute to on-going and long-term success.**

## Pre-Entry/ Entry Action Steps

- Conduct ‘listening & learning’ meetings/surveys/virtual, town hall chats with PTA/O’s, community groups, military/ civic groups, teacher-leaders, student groups, union reps, non-profit organizations, state education reps, faith based groups, industry/business leaders, etc.
- Identify and attend applicable local/city business/government/civic and state education meetings.
- Establish regular meetings to host association leader(s), teacher union reps and leaders, key stakeholders, faith based leaders, etc (TBA).

**GOAL 4 - To ensure effective, efficient, and orderly transition of leadership while keeping the focus on student achievement - EVERY student, EVERY day, in EVERY classroom – No Excuses!**

## Pre-Entry/ Entry Action Steps

- Meet with district/building leadership to discuss entry/transition plan.
- Solicit questions, identify responsibilities, define improvement process, professional development needs, resources, and etc.
- Provide clarity of roles/responsibilities and expectations on student engagement, growth, needed resources, safety, & etc.
- Develop timetable of established meeting opportunities to update transition plan info, updates on progress/growth, PD, next steps, & etc.

**GOAL 5 - To utilize gathered information from transition team(s) to TWEAK, where necessary - a more efficient, effective, engaging, student-centric strategic plan & path to promote GBSD.**

## Pre-Entry/ Entry Action Steps

- Review recommendations made by transition team.
- Identify priorities, secure monetary and support resources, identify needed PD & gather resources.
- Tweak the developed steps and strategic plan that will address needs/concerns/etc.
- Implement plans with fidelity, involve GBSD Board and a variety leaders/stakeholders where appropriate.

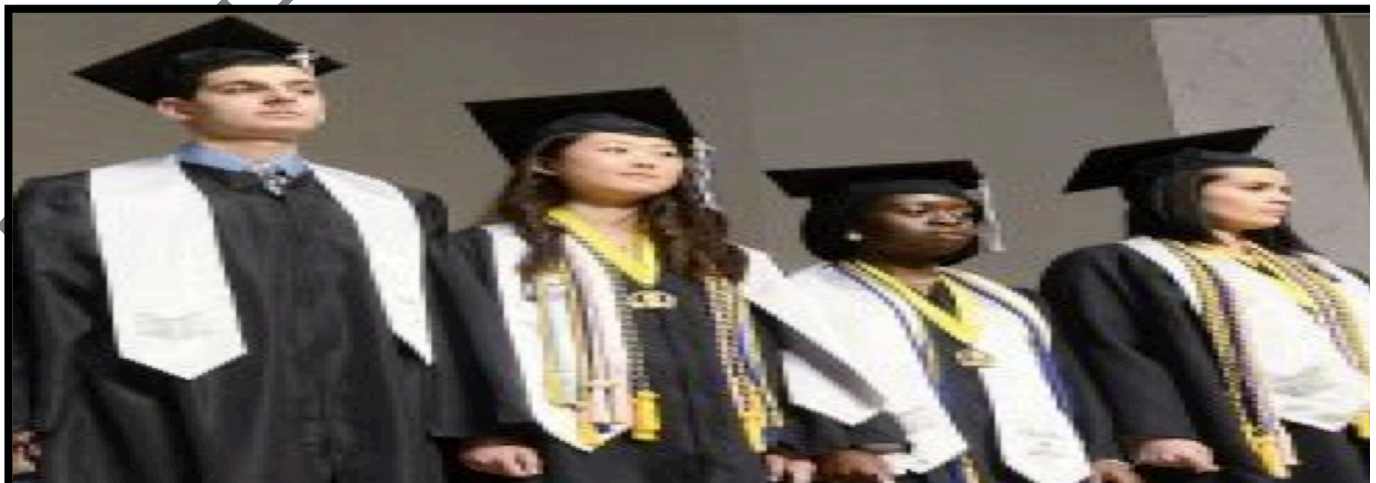
## *COMPLETION OF ENTRY PLAN & ENTRY GOALS*

Near the end of the first sixty/ninety/one hundred days (TBD), Dr. Perera and the districts leadership team will have learned a great deal about the districts strengths, weaknesses, and its needs through the work of the transition team, and as a result of multiple meetings with key stakeholders. The GBSD (internal & external) stakeholders will receive updates regarding the transition on a monthly basis along with the GBSD Board during scheduled board meetings.

After the approval and again at the conclusion of the entry/transition plan actionable steps, a special follow-up GBSD Board-Superintendent-District Leadership work session will be scheduled to set expectations and to reveal summative findings of the current status, determine the differences between actual and desired vision, outline a proposal for reaching vision, determine needs, identify resources, map timelines, determine next steps, and collaborate on developing an efficient way to drive improvements in that will positively impact student achievement/growth, financial austerity, increase organizational efficiency, and improved status. Ultimately, this will lead to **BUILDING UPON EXCELLENCE FOR ALL.**

Team GBSD will be able to work together to ensure that the district strengthens its commitment to a positive and productive culture that willingly focus on continuously improving facilities, safety, accountability systems, organizational structure/processes, and student achievement/growth using a research based improvement models, recommendations, and effective 21<sup>st</sup> Century strategies that will enhance in the GBSD community. Proposed plans and agendas will be strategically and deliberatively communicated to the GBSD community. Ultimately, it will promote understandings, commitment, excitement, and support for goals of the district becoming – FUTURE READY – which will help expand the growing business developments and higher education entities not only in Gresham-Barlow or in Oregon but - in the all-encompassing GLOBAL WORLD by engaging...

**Every Student, Every Day, In Every Classroom – NO EXCUSES!**



**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Katrise Perera  
Teresa Ketelsen

DATE: July 6, 2017

RE: No. 18 - Policy Update: BH/BHA, Orientation of New Board Members

EXPLANATION: The Policy Review Committee is suggesting recommendations to policy BH/BHA, Orientation of New Board Members. The recommendation is to require rather than encourage new board members to attend the Summer Board Conference and to participate in OSBA on-line classes to achieve bronze level in their first year of service.

PRESENTER: Teresa Ketelsen

SUPPLEMENTARY  
MATERIALS: Revised Policy BH/BHA, Orientation of New Board Members

RECOMMENDATION: The administration recommends approval of revisions to Board Policy BH/BHA, Orientation of New Board Members, as presented.

REQUESTED ACTION: Move to adopt revisions to Board Policy BH/BHA, Orientation of New Board Members, as presented.

TK:lc

# Gresham-Barlow SD 10

Code: **BH/BHA**

Adopted: 5/01/97

Revised/Readopted: 2/04/99; 5/02/02; 6/06/13

Orig. Code(s): BH/BHA

## Orientation of New Board Members

A new member is to be given the Board's and staff's fullest measure of courtesy and cooperation. Board and staff will make every effort to assist the new member to become fully informed about the Board's functions, policies, procedures and issues. In the interim between election and/or appointment and assuming office, the new Board member(s) will be assisted in the following ways:

1. The new Board member will be given materials on the role of a school board member;
2. The new Board member will be invited to attend Board and budget meetings to observe the operation of the Board but will not be a voting member;
3. The new Board member will be given a copy of long range plans, Board policies (available online), Board priorities and the district's adopted budget;
4. The superintendent and/or designee will supply material pertinent to meetings and will explain its content;
5. The incoming member will be invited to meet with the superintendent and other administrative personnel, by arrangement with the superintendent, to discuss services they perform for the district;
6. The new Board member will be ~~encouraged~~ **required** to attend the Summer Board Conference sponsored by the Oregon School Boards Association and to participate in the Oregon School Boards Association online classes **to achieve bronze level in their first year of service**; and
7. New Board members will receive all reports and communications (not including confidential materials) normally sent to Board members.

END OF POLICY

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### Legal Reference(s):

[ORS 332.107](#)

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Katrise Perera  
Mike Schofield

DATE: July 6, 2017

RE: No. 19 – Special Procurements Authorizing a Specific Product Specification

EXPLANATION: The board held a hearing of the Local Contract Review Board earlier this evening to review Findings of Fact supporting the district's ability to specify particular products or systems upon making certain findings. The items under consideration are lockable door hardware, HVAC controls, classroom projectors, and Chromebooks for instructional use. These procurement items were included in the 2016 capital improvement bond approved by voters on November 8, 2016.

This process is an allowed method of procurement by Oregon Revised Statutes (ORS) and will provide for efficient utilization of existing equipment by acquiring compatible equipment, resulting in substantial cost savings for the district. Also, in most cases, this process is unlikely to encourage favoritism in awarding contracts.

PRESENTER: Mike Schofield

SUPPLEMENTARY  
MATERIALS: Findings of Fact dated July 6, 2017.

RECOMMENDATION: Authorize the administration to specify particular products or systems for select projects identified in the Findings of Fact and included in the 2016 capital improvement bond approved by voters.

REQUESTED ACTION: BE IT RESOLVED that the Board of Directors, acting in the capacity of the Local Contract Review Board, adopts the Findings of Fact reviewed at the July 6, 2017, Local Contract Review Board Hearing, and grants a specific exemption from competitive bidding requirements as allowed under ORS 279C.345 to specify particular products or systems including door locks/hardware, HVAC controls, classroom projectors and Chromebooks for instruction for these procurement items identified by the administration to be in the best interest of the Gresham-Barlow School District.

MS:lc

**GRESHAM-BARLOW SCHOOL DISTRICT  
LOCAL CONTRACT REVIEW BOARD HEARING**

**July 6, 2017**

**REVIEW FINDINGS OF FACT FOR SPECIAL PROCUREMENTS and  
EXCEPTION from COMPETITIVE BIDDING AUTHORIZING A SPECIFIC  
PRODUCT SPECIFICATION**

**SITUATION**

The design work on many projects approved by voters in November 2016 is well underway. The management team has reviewed a number of systems and has some specific recommendations regarding the following:

1. Type of door hardware for classroom locks
2. Heating, ventilation and air conditioning (HVAC) controls
3. Projectors for classroom use
4. Chromebooks for student use

Historically, public improvement contracts are competitively bid and awarded to the responsible low bidder and such solicitation may not specify particular products or equipment. During recent project coordination meetings the financial and operational benefits to purchase and install specific types of door hardware, HVAC controls, projectors for classroom use and Chromebooks for student use have been discussed. This process involves the selection of the type of door hardware and HVAC controls during the design phase and specifies the selected product and systems in construction documents, which are publicly advertised, for all District buildings. District technology management staff has evaluated selection of projectors for classroom use and Chromebooks for student use. In all cases listed above, use of the same systems throughout the district will make training in the use of the system, maintenance, and replacement much more efficient. The Projects will require tight schedule adherence to resolve issues that could impact timely completion.

Public Agencies that have used this process include:

- Beaverton School District
- Salem-Keizer School District
- Oregon State University

ORS 279C.345 permits the Local Contract Review Board, which for Gresham-Barlow School District is the Board of Directors, to specify particular products or systems upon making certain findings. In doing so, the statute specifically says that the Local Contract Review Board shall: “where appropriate, allow the purchase of products or systems from a particular manufacturer or seller.”

Oregon law and duly adopted resolution of the Gresham-Barlow School District permits the Gresham-Barlow School District Board of Directors, acting as the Local Contract Review Board, to consider and approve specific findings that allow Special Procurements and Exemptions from Competitive Bidding.

The Oregon Public Contracting Rules requires Gresham-Barlow School District to hold a public hearing of the Local Contract Review Board to allow comments and make a final decision on the Gresham-Barlow School District draft findings. Notice of this public hearing must be advertised in at least one trade newspaper of general statewide circulation not less than 14 days prior to the hearing.

Notice of public hearing was advertised in the Daily Journal of Commerce on June 21, 2017.

## **FINDINGS OF FACT**

### **Project Descriptions**

Installation of lockable door hardware in classrooms and other areas staff requested new lockable door hardware.

New or updated HVAC controls which assist GBSD control the temperature and air quality in the schools and administration buildings.

Projectors for classroom instructional use.

Chromebooks for student instructional use successfully implemented in a number of schools.

### **Rationale**

Based upon the above analysis, selection of a particular product or system for door hardware, HVAC controls, projectors and Chromebooks and then specifying the same product or system for all district buildings, qualifies for an exemption from competitive bidding based upon the following findings under ORS 279C.345(2):

Efficient utilization of existing equipment requires acquisition of compatible equipment.

The specification of a product by brand name or mark, or the product of a particular manufacturer or seller, could result in a substantial cost savings.

It is unlikely that the exemption will encourage favoritism in awarding public improvement contracts.

## **RECOMMENDATION**

The Superintendent recommends the Board of Directors, acting in the capacity of the Local Contract Review Board, review and approve the Findings of Fact allowing Special Procurements and Exemptions from Competitive Bidding for door hardware, HVAC controls, projectors and Chromebooks when the administrative project management team believes it is in the best interest of Gresham-Barlow School District.

Board action will occur during the regular board business meeting.

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Katrise Perera  
Mike Schofield

DATE: July 6, 2017

RE: No. 20 – Bond: Architects for 2018 Capital Improvement Projects

EXPLANATION: In January 2017, the board approved the selection of a number of architectural firms as a result of an RFP issued in December 2016. In addition to the high schools and replacement elementary schools, the board approved several architects to provide services on additional upcoming projects.

The next round of projects requiring architectural services will include the following:

- Hall and Hollydale Elementary Schools – Secured front entry, classroom additions, and other renovations and improvements
- Powell Valley Elementary – Secured front entry, parent and bus circulation, and other renovations and improvements
- Kelly Creek Elementary – Secured front entry, partial replacement of building exterior, and other renovations and improvements
- Deep Creek Campus – Secured front entry, classroom additions to accommodate K-8 program, and other renovations and improvements

Since the initial approval, district administration and project management has worked with each firm listed below to better define the program for design at each school. The administration has also worked with each firm to negotiate the not-to-exceed contract amount for the service as follows:

BBL Architects, Hall and Hollydale	\$1,207,000
Axis Design, Powell Valley and Kelly Creek	\$1,130,000
Paul Bentley Architect, Deep Creek Campus	\$524,000

PRESENTERS:                      Katrise Perera  
   Mike Schofield

SUPPLEMENTARY  
MATERIALS:                      None

RECOMMENDATION:            The administration recommends board authorization of the not-to-exceed contract amounts as listed above.

REQUESTED ACTION:           Move to approve contracts for the architectural services listed above, pending successful contract negotiations, with the following not-to-exceed amounts:

BBL Architects .....	\$1,207,000
Axis Design .....	\$1,130,000
Paul Bentley Architect .....	\$524,000

MS:lc

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Katrise Perera  
John Koch

DATE: July 6, 2017

RE: No. 21 - Alternative Education Programs 2017-2018

EXPLANATION: A list of 2017-2018 Alternative Education Programs was presented for first reading at the May 4, 2017, school board meeting with the following explanation:

In compliance with Board Policy, IGBHA, and state law, ORS 581-022-1350, the board annually approves private and public alternative education programs contracted by the district.

This spring, a multi-district team evaluated the alternative programs in Multnomah County to determine whether they should be included as an alternative program for district approval. The evaluation process covers requirements set forth by the Oregon Department of Education (ODE). Any alternative program under consideration must already have met ODE approval criteria.

The attached list of alternative programs is being recommended for continuation into 2017-2018. These programs have met the evaluation criteria described above.

The list of 2017-2018 Alternative Education Programs is now being presented for second reading and adoption.

PRESENTER: John Koch

SUPPLEMENTARY MATERIALS: 1. Policy IGBHA, Alternative Education Programs  
2. Alternative Programs, 2017-2018 School Year

RECOMMENDATION: The administration recommends approval of the 2017-2018 Alternative Education Programs as presented for second reading and adoption.

REQUESTED ACTION: Move to approve the 2017-2018 Alternative Education Programs as presented.

JK:lc

# Gresham-Barlow SD 10

Code: **IGBHA**  
Adopted: 5/02/02  
Readopted: 11/06/14

## **Alternative Education Programs\*\***

The Board is dedicated to providing educational options for all students. It is recognized there will be students in the district whose needs and interests are best served by participation in an alternative education program.

A list of alternative programs will be approved by the Board annually. The superintendent may provide for the involvement of staff, parents and the community in recommending alternative programs for Board approval. Annual evaluation of alternative programs will be made in accordance with ORS 336.655 and OAR 581-022-1350. The superintendent will develop administrative regulations as necessary to implement this requirement.

Alternative programs will consist of instruction or instruction combined with counseling. These programs may be public or private. Private alternative programs shall be registered with the Oregon Department of Education. Alternative programs must meet all the requirements set forth in ORS 336.625, 336.631 and 336.637.

Students, upon parent request, may be placed in an alternative program if the district determines that the placement serves the student's educational needs and interests and assists the student in achieving district and state academic content standards. Such placement must have the approval of the student's resident district, and as appropriate, the attending district. The district will also consider and propose alternative education programs for students prior to expulsion or leaving school as required by law.

The district will enter into a written contract with district-approved private alternative programs.

END OF POLICY

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### **Legal Reference(s):**

[ORS 329.485](#)  
[ORS 332.072](#)  
[ORS 336.014](#)  
[ORS 336.145](#)  
[ORS 336.175](#)  
[ORS 336.179](#)

[ORS 336.615 to-336.665](#)  
[ORS 339.030](#)  
[ORS 339.250](#)  
  
[OAR 581-021-0045](#)  
[OAR 581-021-0065](#)

[OAR 581-021-0070](#)  
[OAR 581-021-0071](#)  
[OAR 581-022-1350](#)  
[OAR 581-022-1620](#)  
[OAR 581-023-0006](#)  
[OAR 581-023-0008](#)

### **Cross Reference(s):**

IGBHB - Establishment of Alternative Education Programs  
IGBHC - Alternative Education Notification  
JGEA - Alternative Education Programs Following Expulsion

## Alternative Education Programs 2017-2018 School Year

Program	Grade/Age Level	Cost for Next Year	Student Profile
<b>Columbia Regional Deaf/ Hearing Impaired Classrooms</b> 833 NE 74 <sup>th</sup> Portland, OR 97213 503-916-5570	Grades Pre K-12	\$28,950.00 annually Interpreter Costs: Elem: \$8275 MS: \$23,100	Serves elementary, middle and high school levels with a focus on intense language and communication instruction. Students eligible for regional services have significant language communication needs.
<b>Four Corners-Reynolds S.D.</b> 14513 SE Stark Street Portland, OR 97233 503-328-0420	Grades K-8	\$39,475.28 annually	Four Corners is a therapeutic public school serving students with disabilities who have had significant barriers to accessing their education based on emotional and behavioral challenges.
<b>Mt. Hood Community College Alternative Education Program GED Program</b> 26000 SE Stark Street Gresham, OR 97030 503-491-7019	Ages 16-21	80% of ADM	Non-disabled young adults in need of help to prepare for the GED examination, establish course goals, find employment and transition to college classes.
<b>Mt. Hood Community College Alternative Education Program YESS Program</b> 26000 SE Stark Street Gresham, OR 97030 503-491-7641	Ages 16-21	80% of ADM	Program serves 16-21 yr. old students living in Mult. Co. The average academic performance level is 6 <sup>th</sup> -7 <sup>th</sup> grade. Seventy percent of these students live under the federal poverty line. The program is income based. All students must be self-motivated.
<b>Multnomah Education Service District</b> Arata Creek School 2470 SW Halsey Troutdale, OR 97060 503-262-4850	Grades K-12	\$40,627.00 Beh Health \$51,077.00 Social Emotional annually	Disabled students with persistent behavioral challenges who benefit from a leveled management system with clear behavioral and academic expectations for each level.
<b>Multnomah Education Service District</b> Functional Living Skills Alternative Behavior Program Wheatley/Local school settings 14030 NE Sacramento Portland, OR 97230	Grades K-12 and Ages 18-21	\$97,500.00 annually	Students with moderate to profound disabilities in need of a functional living skills curriculum with emphasis on behavioral services that include intensive individual daily monitoring.
<b>Multnomah Education Service District</b> Functional Living Skills Program/ Local school settings 11611 NE Ainsworth Portland, OR 97294	Grades K-12 and Ages 18-21	\$81,000.00 annually	Students with moderate to profound disabilities in need of a functional living skills curriculum.

## Alternative Education Programs 2017-2018 School Year

Program	Grade/Age Level	Cost for Next Year	Student Profile
<b>Multnomah Education service District Helensview School – Phoenix 8673 NE Sumner Portland, OR 97220 503-262-4150</b>	Ages 12-21	Gen- \$8,829.00 SpEd \$15,015.00 Phoenix \$17,659.00 annually	Both disabled and non disabled pregnant and/or parenting at risk teens with gang, drug and alcohol issues and/or criminal histories who benefit from comprehensive wrap-around social, behavioral, academic and mental health support.
<b>NAYA Early College Academy 5135 NE Columbia Blvd. Portland, OR 97218 503-972-2461</b>	Grades 9-12	\$8,042.00 annually	Native American/Alaskan Native non-disabled youth who are credit deficient and have difficulty fitting into a larger school. Students may generally be introverted and /or gang effected but have a degree of engagement. Is a culturally specific high school.
<b>Oregon Outreach Hinton/DAP 1400 SE 135<sup>th</sup> Portland, OR 97233 503-261-8470</b>	Grades 9-12	\$9,540.00 annually	Both disabled and non-disabled at-risk students with a history of being unsuccessful in public school due to attendance, school behaviors or academic concerns who are in need of small group instruction, individualized, contract-based learning, job skills.
<b>Portland Youth Builders 4816 SE 92<sup>nd</sup> Ave Portland, OR 97266 503-286-9350</b>	Ages 17-24	\$8,722.00 Annually	Non-disabled students who have dropped out of high school or are at risk of dropping out and experience one or more barriers to successful employment. Only students who are eligible for free and reduced lunch are eligible to attend. (SWD and ELL not serv)
<b>Rosemary Anderson High School East 2208 SE 182<sup>nd</sup> Ave Portland, OR 503-797-7226</b>	Ages 14-21	Through 6/18 for 175 days \$40/day Reg Ed \$60/day ELL \$80/day pregnant & parenting Minimum 70 slots	General education placement with resource.
<b>Serendipity School 14815 SE Division Portland, OR 97292 503-761-7139</b>	Grades K-12	Elem K-6 \$6,000 MS \$5850 HS \$5150 Spec Case + trainer \$7711 Communication placement \$7711	Students with disabilities with extreme behaviors, internalized and externalized behaviors, processing disorders, struggling from traumatic life events. Serves students K-12, integrating mental health treatment with an individualized education plan to meet special needs.

## Alternative Education Programs 2017-2018 School Year

Program	Grade/Age Level	Cost for Next Year	Student Profile
<b>The Open School</b> 16570 SE Oak St. Portland, OR 97233 503-488-5200	Grade 7-10,	\$16,500 annually	Private, non-profit for students who've not typically been successful in mainstream schools-often they've struggled academically, behaviorally and with attendance.
<b>Youth Progress – Learning Center</b> (No East County Students at this time) 2020 SE Powell Blvd. Portland, OR 503-233-6121	Ages 15-24	N/A	The majority of the clients have either been involved in the juvenile justice system or have no appropriate home resource with whom to live. Youth Progress clients are often labeled as “difficult to treat” and have typically been rejected from other placements due to behaviors or background. Youth Progress specializes in working with these youth by providing them with individualized opportunities to succeed.
JK:lal 4/14/17			

**GRESHAM-BARLOW SCHOOL DISTRICT**  
**1331 NW Eastman Parkway**  
**Gresham, OR 97030-3825**

TO: Board of Directors

FROM: Katrise Perera  
Teresa Ketelsen

DATE: July 6, 2017

RE: No. 22 - School District Collaboration Grant

EXPLANATION: During the 2016-17 school year, the Gresham-Barlow School District was awarded a School District Collaboration Grant from the Oregon Department of Education (ODE) in the amount of \$1,025,000. This grant is renewable for up to three years, based on designated funding from the state legislature.

On June 7, 2017, Regina Norris and Mark Kim, our grant managers, presented an update on the grant work to ODE, Chalkboard, and two other school districts.

Our Collaboration Grant Steering Committee met on June 27, 2017, to establish the priorities for this next school year. We are preparing to complete and submit an application for funding in our second year of this work.

Applications will be available at the end of July or early in August and have a short window from availability to submission. Once we have access to the application, an assurance page needs to be signed by the board chair, the superintendent, and the GBEA bargaining chair. We are anticipating the amount of the grant to be similar to what we received during this school year.

An update regarding the status of the grant award will be presented at the September board meeting.

PRESENTER: Teresa Ketelsen

SUPPLEMENTARY  
MATERIALS: None

RECOMMENDATION: This report is being provided as information only.

REQUESTED ACTION: No action is required at this time.

TK:lc