



BOZEMAN SCHOOL DISTRICT NO. 7
WILLSON BOARD ROOM #122
MONDAY -- December 11, 2023 -- 5:45 PM

Regular Board Meeting

- 5:45 1. **Call to Order -- Roll Call -- Pledge of Allegiance** Red = Not an Agenda Item (Placeholder)
2. **BSD7 Experience** Black = Agenda Item
- 2.1 Student Representatives Report
 - 2.2 Recognition and Awards
 - [2.2.1](#) 2023 AA Soccer State Championship Teams and All-State Individuals
 - [2.2.2](#) 2023 AA Volleyball All-State Individuals
 - [2.2.3](#) ASBO Meritorious Budget Award for the 2023-24 Budget
 - 2.3 Board Education - High School Financial Literacy

The Board Education Opportunity is a **15-minute** segment that allows our Board to receive an educational snippet of what is happening in our District.
3. **Action Items -- Consent**
- 3.1 Policy 2nd Reading
 - 3.2 Minutes
 - [3.2.1](#) Consider Approval of Board Meeting Minutes
 - 3.3 High School District
 - 3.4 Both Districts
 - [3.4.1](#) Consider Approval of Personnel Actions
 - [3.4.2](#) Consider Approval of Financial Reports, Warrant Listing, and Donations
 - [3.4.3](#) Consider Approval of Transportation Bus Route Changes and Related Contract Amendment
 - 3.5 Elementary District
4. **Action Items -- Singular**
- 4.1 Both Districts
 - [4.1.1](#) Consider Adoption of 2024-2025 Calendar
 - [4.1.2](#) Consider Approval of Long Range Strategic Plan (LRSP) Open Enrollment Guidance Document
 - [4.1.3](#) Consider Approval of new Policy 3141 - Nonresident Student Enrollment
 - [4.1.4](#) Consider Revisions to Policy 3115 - Out-of-District Attendance with Discretionary Approval
 - 4.2 High School District
 - 4.3 Elementary District
 - [4.3.1](#) Accept Trustee Resignation
 - [4.3.2](#) Consider Appointment of New Elementary District Trustee
5. **Board Discussion**
- 5.1 Policy 1st Reading
 - [5.2](#) Committee Reports

6. **Public Comment on Non-Agenda Items**

Recognition of visitors and explanation of procedures to be followed when addressing the Board. Members of the community are given the opportunity to make brief comments to the Board on any matter that is not included in the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.

7. Reports

[7.1](#) Executive Cabinet Report

[7.2](#) Board of Trustees

Requests, Calendar, Concerns, Reports, Future Agenda Items, Open Meeting Topics for Next Meeting

ADJOURN

Public comment may be submitted electronically to trustees@bsd7.org

PLEASE TURN OFF CELL PHONES

Montana Code Annotated 2019

TITLE 45. CRIMES

CHAPTER 8. OFFENSES AGAINST PUBLIC ORDER

Part 1. Conduct Disruptive of Public Order

Disorderly Conduct

45-8-101. Disorderly conduct. (1) A person commits the offense of disorderly conduct if:

- (a) the person knowingly disturbs the peace by:
 - (i) quarreling, challenging to fight, or fighting;
 - (ii) making loud or unusual noises;
 - (iii) using threatening, profane, or abusive language;
 - (iv) rendering vehicular or pedestrian traffic impassable;
 - (v) rendering the free ingress or egress to public or private places impassable;
 - (vi) disturbing or disrupting any lawful assembly or public meeting;
 - (vii) transmitting a false report or warning of a fire or other catastrophe in a place where its occurrence would endanger human life;
 - (viii) creating a hazardous or physically offensive condition by any act that serves no legitimate purpose; or
 - (ix) transmitting a false report or warning of an impending explosion in a place where its occurrence would endanger human life; or
 - (b) in the course of engaging in any of the conduct prohibited by subsections (1)(a)(i) through (1)(a)(vi), a peace officer recognizes the person's conduct creates an articulable public safety risk.
- (2)
 - (a) Except as provided in subsections (2)(b), (3), and (4), a person convicted of the offense of disorderly conduct shall be fined an amount not to exceed \$100.
 - (b) A person convicted of a second or subsequent violation of subsections (1)(a)(i) through (1)(a)(vi) within 1 year shall be fined an amount not to exceed \$100 or be imprisoned in the county jail for a term not to exceed 10 days, or both.
 - (3) A person convicted of a violation of subsections (1)(a)(vii) through (1)(a)(ix) shall be fined an amount not to exceed \$1,000 or be imprisoned in the county jail for a term not to exceed 1 year, or both.
 - (4) A person convicted of a violation of subsection (1)(b) shall be fined an amount not to exceed \$500 or be imprisoned in the county jail for a term not to exceed 1 day, or both.

History: En. 94-8-101 by Sec. 1, Ch. 513, L. 1973; R.C.M. 1947, 94-8-101; amd. Sec. 1, Ch. 508, L. 1989; amd. Sec. 8, Ch. 415, L. 1991; amd. Sec. 1693, Ch. 56, L. 2009; amd. Sec. 1, Ch. 250, L. 2013; amd. Sec. 16, Ch. 321, L. 2017; amd. Sec. 2, Ch. 372, L. 2019.



Meeting Date:	December 11, 2023
Category:	Recognition and Awards
Agenda Item #:	2.2.1
Originated By:	Mark Ator, Activities Director
Others Involved:	Patrick Straub, BHS Boys Head Coach; Michael Furstenberg, GHS Boys Head Coach; Erika Cannon, BHS Girls Head Coach; Joel Ganey, GHS Girls Head Coach

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

2023 AA Soccer State Championship Teams and All-State Individuals

Fiscal Impact:

N/A

Recommendation:

It is recommended that the Board of Trustees adopt the following resolution:

WHEREAS: The Bozeman High and Gallatin High Boys and Girls Soccer teams qualified for the 2023 AA State Playoffs; and

WHEREAS: The Bozeman High Girls team and the Bozeman High Boys team finished as State Champions; and

WHEREAS: Earning First Team All-State honors were:

Bozeman High:

Lucy Al-Chokhachy
Maya Bossenbrook
Hadley Brown
Karly Jordan
Rowan Musselman
Oliver Olsen
Leonard Spaulding

Gallatin High:

Oliver Boettcher
Dylan Nelson
Natalie Sippos
Emery Streets

THEREFORE: Be it resolved that the Board of Trustees recognize and honor the 2023 Bozeman High Girls State Championship team: Lucy Al-Chokhachy, Lauren Barckholtz, Maya Bossenbrook, Hadley Brown, Caleigh Conner, Sophie Corbett, Mia Edwards, Karly Jordan, Sidney Kirsch, Ella Lee, Grace Lenneman, Lindsey Merkel, Meg Murphy, Macey Primrose, Calla Sprecher, Layna Sprecher, Taylor Thomas, Grace Thum, Inga Trebesch, Claire Ulman, and Brynn Wilson;

Bozeman High Boys State Championship Team: Matej Bek, Tate Bulis, Justin Burnham, Michael Callow, Kale Edwards, Tomas Evans, Leo Fields, Zeke Franklin, Bryce Lenneman, Bodie Lenz, Sven Menkhaus, Cameron Mansfield, Finn McGeehan, Cael McIntosh, Rowan Musselman,

Oliver Olsen, Parker Sandholm, Ronan Schultz, Leonard Spaulding, Erik Steckmest, Luke Steckmest, Carson Swica, and Logan Thum.

Bozeman High All-State Individuals: Lucy Al-Chokhachy, Maya Bossenbrook, Hadley Brown, Karly Jordan, Rowan Musselman, Oliver Olsen, and Leonard Spaulding; and

Gallatin High All-State Individuals: Oliver Boettcher, Dylan Nelson, Natalie Sippas, and Emery Streets.



Meeting Date:	December 11, 2023
Category:	Recognition and Awards
Agenda Item #:	2.2.2
Originated By:	Mark Ator, Activities Director
Others Involved:	Erika Gustavsen - GHS Head Coach

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:
2023 AA Volleyball All-State Individuals

Fiscal Impact:
N/A

Recommendation:
It is recommended that the Board of Trustees adopt the following resolution:

WHEREAS: The Gallatin High Volleyball team finished third at the 2023 State AA Volleyball Tournament; and

WHEREAS: Earning First Team All-State honors were Karsen Breeding and Cadence Lundgren;

THEREFORE Be it resolved that the Board of Trustees recognize and honor the 2023 AA Volleyball All-State Individuals, Karsen Breeding and Cadence Lundgren.



Meeting Date:	December 11, 2023
Category:	Recognition and Awards
Agenda Item #:	2.2.3
Originated By:	Mike Waterman, Executive Director of Business and Operations
Others Involved:	Lacy Clark, Director of Business Services

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

[ASBO Meritorious Budget Award](#) for the 2023-24 budget.

Fiscal Impact:

N/A

Recommendation:

It is recommended that the Board of Trustees adopt the following resolution:

- WHEREAS: Objective 3.01 of the District Long Range Strategic Plan calls for the District to “Enhance District transparency and accountability through effective communication with our community”; and
- WHEREAS: The Association of School Business Officials International (ASBO) awards a Meritorious Budget Award (MBA) for excellence in budget presentation; and
- WHEREAS: The MBA promotes and recognizes best budget presentation practices in school districts and Districts that apply to the MBA program recognize the importance of presenting a high-quality, easy-to-understand budget internally and to the community; and
- WHEREAS: The attainment of this award represents a significant accomplishment by the District and its management; and
- WHEREAS: Bozeman School District received the award for the 8th consecutive year for our [FY2023-24 budget document](#); and
- WHEREAS: Director of Business Services Lacy Clark is primarily responsible for overseeing the completion of the budget;
- THEREFORE: Be it resolved that the Board of Trustees recognize and honor Lacy Clark and the entire Business Services staff for excellence in preparation of the District’s budget document.



Meeting Date:	December 11, 2023
Category:	Action Item - Consent - Both Districts
Agenda Item #:	3.2.1
Originated By:	Lacy Clark, District Clerk
Others Involved:	Lori Ross, Executive Assistant

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of Board Meeting Minutes

Facts & Discussion:

1. Minutes of the [November 13, 2023](#) Regular Board Meeting.
2. Minutes of the [November 1](#), [November 7](#), [November 10](#), [November 14](#), and [November 21, 2023](#), Committee Meetings.
3. Minutes of the [November 7](#) and [November 28, 2023](#) Board Luncheons.
4. Upon approval, the minutes represent the official actions of the Board of Trustees of School District No. 7.

Fiscal Impact:

N/A

Superintendent's Recommendation:

It is recommended the Board of Trustees approve as presented, the minutes of the Regular Board Meeting on [11-13-2023](#), Committee Meetings on [11-1-2023](#), [11-7-2023](#), [11-10-2023](#), [11-14-2023](#), and [11-21-2023](#), and Board Luncheons on [11-7-2023](#) and [11-28-2023](#).

Other Alternatives:

1. Do not approve the recommendation and request administration to propose changes.



Meeting Date: December 11, 2023

Category: Action Item - Consent - Both Districts

Agenda Item #: 3.4.1

Originated By: Pat Strauss, Director of Human Resources

Others Involved:

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of Personnel Actions

Facts:

As per [MCA 20-3-324 -- Powers and Duties of Trustees --](#) the trustees of each district shall employ or dismiss personnel considered necessary to carry out the various services of the district.

Fiscal Impact:

Noted on report

Superintendent's Recommendation:

The Board of Trustees is requested to employ, dismiss, or accept the resignations of those noted on the Personnel Action Report.

Other Alternatives:

1. Do not approve the recommendation and request that the administration propose changes.

**Bozeman Public Schools
Human Resources**

December 11, 2023

REQUIRES BOARD ACTION

Confirmation of Employment (Professional)

Name	Position	Level/Step	Effective	Salary
Wontroski, Sarah	Occupational Therapist, .40 FTE, MDLK	Non Unit	11/17/2023	\$16,732.80

Confirmation of Employment (Classified)

Name	Position	Level/Step	Effective	Hrly. Rate
Arthur, Satara	Main Office Assistant, 1.0 FTE, BHS, 9.5 mos.	E01	11/8/2023	\$17.08
Hastert, Michael	Behavior Support Assistant, .875 FTE, WDS, 9.25 mos.	I11	11/16/2023	\$24.98
Johnson, Eli	Custodian, .50 FTE, HYL, 12 mos.	G01	11/8/2023	\$20.19
Kepner, Martin	Behavior Support Assistant, .875 FTE, WDS, 9.25 mos.	I11	11/20/2023	\$24.98
Lacey, Kohl	Custodian, .50 FTE, CJMS, 12 mos.	G05	11/7/2023	\$21.78
Lebaron Barraza, Yaqueline	Custodian, 1.0 FTE, GHS, 12 mos.	G01	11/29/2023	\$20.19
Martinez Valdivia, Alison	Custodian, .9063 FTE, GHS, 12 mos.	G01	11/29/2023	\$20.19
Staub, Erica	Discretionary PARA, .4167 FTE, Overflow PARA, .1042 FTE, HAWT, 9.25 mos.	B04, Non Unit	11/20/2023	\$17.05/\$16.00
Tansy, Sandra	FS Specialist, .75 FTE, CJMS, 9.25 mos.	FB5	11/9/2023	\$20.14
Thompson, Parker	Custodian, 1.0 FTE, BHS, 12 mos.	G03	11/13/2023	\$20.97

Confirmation of Request for Leave of Absence (Certified)

Name	Position	Reason	Effective Dates
Brenner, Katy	Intervention Teacher, 1.0 FTE, WHIT	LOA	4/15/24 - 6/7/24
Phillips, Margaret	Music Teacher, 1.0 FTE, CJMS	LOA	2024-2025
Sinnott, Sarah	School Counselor, 1.0 FTE, MDLK	LOA	3/18/24 - 6/7/24

REPORT OF ADMINISTRATIVE ACTIONS

Confirmation of Resignations/Terminations (Certified)

Name	Position	Reason	Effective	Years of Service
Colombo, Natalie	Elementary Teacher, 1.0 FTE, BA+60, Step 9, \$59,979, MDLK	Resignation	6/10/2023	5
Cote, Kathy	Elementary Teacher, 1.0 FTE, BA(M)+75, Step 14, \$33,258.51, MDLK	Retirement	12/31/2023	14.4

Confirmation of Resignations/Terminations (Professional)

Name	Position	Reason	Effective	Years of Service
Armknacht, Stacia	Payroll Specialist, 1.0 FTE, Non Unit, \$26.94/hr., WILL, 12 mos.	Resignation	12/8/2023	7.8

Confirmation of Resignations/Terminations (Classified)

Name	Position	Reason	Effective	Years of Service
Brady, Ann	SPED PARA, .875 FTE, SPED D04, \$18.33/hr., BHS, 9.25 mos.	Resignation	1/5/2024	1.4 mos.
Gilbertson, Josiline	SPED PreK PARA, .1625 FTE, Running Start PARA, .0875 FTE, SPED D02, \$17.62/hr., WHIT, 9/9.25 mos.	Resignation	12/10/2023	2.5 mos.
Hurn, Rachel	SPED PARA, .875 FTE, SPED D01, \$17.27/hr., EMDI, 9.25 mos.	Resignation	11/3/2023	2.35 mos.

**Bozeman Public Schools
Human Resources**

December 11, 2023

REPORT OF ADMINISTRATIVE ACTIONS (con't)

Confirmation of Resignations/Terminations (Classified) (con't)

Name	Position	Reason	Effective	Years of Service
Tew, Debra	Transportation PARA, .0625 FTE, B25, \$20.19/hr., SPED PARA, .875 FTE, SPED D25, \$21.92/hr., SMS, 9.25 mos.	Retirement	12/29/2023	24.8

Changes and Revisions in Contracts (Certified)

Name	From	To	Effective	Reason
Big Day, Tension	Schoolwide Title 1 PARA, .56875 FTE, B01, \$16.22/hr., IRVG, 9.25 mos.	Schoolwide Title 1 PARA, .7438 FTE, B01, \$16.22/hr., IRVG, 9.25 mos.	12/4/2023	Increase in FTE/Hrs.
Blickensderfer, Sage	SPED PARA, .4875 FTE, SPED D03, \$17.98/hr., MDLK, 9.25 mos.	SPED PARA, .35 FTE, SPED D03, \$17.98/hr., MDLK, 9.25 mos.	11/27/2023	Decrease in FTE/Hrs.
Casanova, Eden	Custodian, .80 FTE, G01, \$20.19/hr., CJMS, 12 mos.	Custodian, .6125 FTE, G01, \$20.19/hr., CJMS, 12 mos.	10/16/2023	Decrease in FTE/Hrs.
Criscoe, Ray	Roving Custodian, 1.0 FTE, G03, \$20.97/hr., FAC, 12 mos.	Head Custodian, 1.0 FTE, G03, \$23.07/hr., CJMS, 12 mos.	11/27/2023	Internal Transfer
Dixon, Debbie	Discretionary PARA, .3125 FTE, B15, \$19.03/hr., SPED PARA, .40625 FTE, SPED D15, \$20.45/hr., SMS, 9.25 mos.	Discretionary PARA, .3125 FTE, B15, \$19.03/hr., SPED PARA, .625 FTE, SPED D15, \$20.45/hr., SMS, 9.25 mos.	11/27/2023	Increase in FTE/Hrs.
Houghton, Elizabeth	Custodian, 1.0 FTE, G03, \$20.97/hr., SMS, 12 mos.	Night Custodian, 1.0 FTE, G03, \$20.97/hr., SMS, 12 mos.	11/8/2023	Internal Transfer
Kraemer, Kelly	Running Start PARA, .2375 FTE, SPED D03, \$17.98/hr., WHIT, 9.25 mos.	Running Start PARA, .3125 FTE, SPED D03, \$17.98/hr., WHIT, 9.25 mos.	11/21/2023	Increase in FTE/Hrs.
O'Connor, Kimberly	SPED PARA, .875 FTE, SPED D10, \$19.46/hr., HYL, 9.25 mos.	SPED PARA, .9375 FTE, SPED D10, \$19.46/hr., HYL, 9.25 mos.	11/13/2023	Increase in FTE/Hrs.
Palmer, Dawn	SPED PARA, .8438 FTE, SPED D07, \$18.89/hr., EMDI, 9.25 mos.	Behavior Support Assistant, .875 FTE, I11, \$24.98/hr., EMDI, 9.25 mos.	11/13/2022	Internal Transfer
Rogers, Bryon	Custodian, 1.0 FTE, G23, \$27.11/hr., BHS, 12 mos.	Custodian, 1.0 FTE, G23, \$27.11/hr., GHS, 12 mos.	11/13/2023	Internal Transfer
Schomberg-Sanchez, Isabell	SPED PARA, .875 FTE, SPED D03, \$17.98/hr., SMS, 9.25 mos.	Behavior Support Assistant, .875 FTE, I11, \$24.98/hr., SMS, 9.25 mos.	11/13/2023	Internal Transfer
Scott, Brian	Custodian, 1.0 FTE, G09, \$23.49/hr., GHS, 12 mos.	Custodian, 1.0 FTE, G09, \$23.49/hr., CJMS, 12 mos.	11/13/2023	Internal Transfer
Thompson, Peter	Roving Custodian, .50 FTE, G02, \$20.58/hr., FAC, 12 mos.	Custodian, .50 FTE, G02, \$20.58/hr., BHS, 12 mos.	11/21/2023	Internal Transfer

Stipends - Extracurricular

Name	Authorized Position	Stipend	Level	Effective
Becker, Katie	Student Council - 7th Gr - CJMS (.5)	\$723.00	6	2023-2024
Boettcher, Megan	Club - Art - CJMS (Longevity)	\$1,561.68	6	2023-2024
Boyle, Robert	Boys Basketball - Asst. Coach - BHS (Longevity)	\$4,574.88	4	11/18/23 - 3/31/24
Cambianica, Carolrae	Club - Yearbook - SMS	\$1,446.00	6	2023-2024
Claxton, Michael	Boys Basketball - Head Coach - GHS	\$7,026.00	1	11/18/23 - 3/31/24
Doe-Stephens, Aimee	Club - Science, Outdoors & Recreation (SOAR) (Longevity)	\$1,561.68	6	2023-2024
Duncan, Allison	Student Council - 6th Gr - CJMS (Longevity)	\$1,561.68	6	2023-2024

**Bozeman Public Schools
Human Resources**

December 11, 2023

REPORT OF ADMINISTRATIVE ACTIONS (con't)

Stipends - Extracurricular (con't)

Name	Authorized Position	Stipend	Level	Effective
Fasting, Jace	Boys Basketball - Asst. Coach - GHS	\$4,236.00	3	11/18/23 - 3/31/24
Fisher, Heather	Club - Forensics - CJMS (Longevity)	\$1,561.68	6	2023-2024
Flynn, JP	Football - Asst. Coach - GHS	\$4,236.00	3	8/1/23 - 11/30/23
French, Destini	Girls Basketball - Asst. Coach - BHS	\$4,236.00	3	11/18/23 - 3/31/24
Gilmartin, Siobhan	Swimming - Head Coach - BHS/GHS (Level 3 + \$500) (Longevity)	\$4,905.44	3	11/18/23 - 3/31/24
Guenzler, Victoria	Cheer - Fall - Head Coach - GHS (.5) (1 month)	\$774.50	2	11/18/23 - 3/31/24
Johaneson, Charissa	Student Council - 7th Gr - CJMS (.5)	\$723.00	6	2023-2024
Jones, Devon	Girls Basketball - Asst. Coach - BHS	\$4,236.00	3	11/18/23 - 3/31/24
Katz, Avi	Club - Drama - CJMS (Longevity)	\$1,503.84	6	2023-2024
Laslovich, Nate	Wrestling - Head Coach - GHS (Longevity)	\$7,311.28	2	11/18/23 - 3/31/24
Leach, Michael	Boys Basketball - Asst. Coach - GHS	\$4,236.00	3	11/18/23 - 3/31/24
Martin, Talia	Club - Yearbook - CJMS (.5) (Longevity)	\$751.92	6	2023-2024
Mobley, Kati	Girls Basketball - Head Coach - BHS	\$7,026.00	1	11/18/23 - 3/31/24
Perino, Anthony	Girls Basketball - Asst. Coach - BHS	\$4,236.00	3	11/18/23 - 3/31/24
Rios, Ramsey	Boys Basketball - Asst. Coach - BHS	\$4,236.00	3	11/18/23 - 3/31/24
Ritter, Hunter	Wrestling - Asst. Coach - GHS	\$4,236.00	3	11/18/23 - 3/31/24
Schmidt, Jennifer	Club - Yearbook - CJMS (.5)	\$723.00	6	2023-2024
Shaw, Ryan	Wrestling - Asst. Coach - GHS	\$4,236.00	3	11/18/23 - 3/31/24
Simpson, Hannah	Intramurals - Fall - Volleyball - MOST	\$766.00	7	10/9/23 - 11/15/23
Smith, Connor	Soccer - Boys - Asst. Coach - GHS	\$3,405.00	4	8/1/23 - 11/30/23
Wesche, Levi	Weight Room Supervisor - Winter - BHS (Longevity)	\$2,567.36	5	11/18/23 - 3/31/24

Stipends - Not Extracurricular

Name	Authorized Position	Stipend	Level	Effective
Doehrer, Kristin	Cooperating Teacher - CJMS	\$250.00		Spring 2023
Gaines, Kristi	National Board Certified - Teaching - MDLK (Payment from OPI)	\$1,500.00		2022-2023
Gallagher, John	Department Head - Math - BHS	\$6,000.00		2023-2024
Langin, Jolene	Cooperating Teacher - WHIT	\$250.00		Spring 2023
Mehr, Brad	.1 FTE Additional Business Class above 1.0 FTE	\$7,907.70		2023-2024
Merriman, Steve	Travel Stipend - 2 sites - BHS/GHS	\$325.00		2023-2024
Nelson, Ryan	MTDA - Sports Officiating - Fall 2023 - Section 2 - BHS	\$2,974.14		Fall 2023
Wayman, Julia	Creating and Submitting Financial Documents for the Business Office - WILL	\$11,000.00		7/1/23 - 12/15/23



Meeting Date:	December 11, 2023
Category:	Action Item - Consent - Both Districts
Agenda Item #:	3.4.2
Originated By:	Lacy Clark, Director of Business Services
Others Involved:	Julia Wayman, Accounting Supervisor Alex Judge, District Bookkeeper

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of [Financial Reports](#), Warrant Listing, and [Donations](#)

Facts & Discussion:

This monthly update on the fiscal business of the District is designed to provide Trustees and the public with up-to-date and timely information on revenue and expenditures, fiscal operations, and the overall financial position of the Bozeman Public Schools.

The Warrant Registers are available in the Business Office and have been sent to the Trustees. November 2023 warrants are as follows: Operational warrants were \$1,648,125.09; net Payroll, taxes and deductions were \$5,382,607.62; Warrants disbursed for October 2023 were \$7,030,732.71.

Investment of District Funds in accordance with State law as of:	<u>October 31th, 2023</u>
Gallatin County Investment Pool	\$2,068,602.01
First Interstate Bank Investment Pool	\$11,992,661.67
STIP Investment Pool	\$5,449,644.88
First Security Investment	\$15,120,269.12
Nonexpendable Endowment (D.A. Davidson)	<u>\$844,121.79</u>
Total District cash and investments	<u>\$35,475,299.47</u>

Fiscal Impact:

Refer to attached report.

Superintendent's Recommendation:

It is recommended the Board of Trustees approve the [Financial Reports](#), warrant listing, and [Donations](#) as presented.

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	December 11, 2023
Category:	Action Item - Consent - Both Districts
Agenda Item #:	3.4.3
Originated By:	Mike Waterman, Executive Director of Business & Operations
Others Involved:	Douglas Kellie, Transportation Coordinator

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of Transportation [Bus Route Changes](#) and Related [Contract Amendment](#)

Facts:

1. Board and Transportation Committee approval is required for all bus routes, Individual Transportation Contracts, and out-of-district transportation agreements.
2. On July 10, 2023, the Board approved the initial 2023-24 home-to-school transportation routes.
3. According to our contract with First Student, bus routing is the responsibility of the contractor, subject to District approval. First Student reconfigures routes as needed to accommodate students entering and exiting the District..
4. The District pays First Student on a per-route basis.
5. Under Montana law, districts receive a per-mile reimbursement for distances traveled by home-to-school buses. Those reimbursements are funded 50% by a permissive countywide levy and 50% by the State of Montana. Transportation costs in excess of the reimbursement amounts are funded by local taxpayers.
6. First Student and the District continue to adjust routes for better efficiency and to accommodate student changes.
7. The proposed change will result in a net increase of 100 route miles per week. The new route is needed to meet new students' IEP requirements. Since the routes will each only serve one student, route details are available through the District Transportation Office to protect those families' privacy.
8. The District's contract with First Student requires that all Service B (special education) buses be equipped with wheelchair lifts. Since that device is not needed on the new route and to accommodate First Student's existing fleet, a [contract amendment](#) is being proposed.

Fiscal Impact:

Estimated \$77,039.76, paid from the District Transportation Fund. The District's 2023-24 per-mile reimbursement from the County and State will increase by an estimated \$18,953.04 as a result of the mileage increase.

Discussion:

Gallatin County Transportation Committee approval is also required for all of these changes. Pending Board approval on December 11, we will seek this approval at the Committee's next meeting.

Superintendent's Recommendation:

It is recommended the Board approve the [2023-24 bus route changes](#) and related [contract amendment](#) as presented.

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	December 11, 2023
Category:	Action Items Singular - Both Districts
Agenda Item #:	4.1.1
Originated By:	Pat Strauss, Director of Human Resources
Others Involved:	District Calendar Committee

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of the [2024-2025 School Calendar](#)

Facts and Discussion:

1. Bozeman Public Schools Policy [2100/2100P](#) describes the School Calendar Policies and Procedures.
2. Documents related to the creation of the School Calendar also include: Bozeman Education Association Collective [Bargaining Agreement Article 13](#), and [Montana Codes Annotated 20-1-301](#)
3. The April 17-18 PIR days are contingent on MHSA moving the District V Music Festival from March 27-28. It is understood that the board approves the 9-12 PIR days on either March 27-28 or April 17-18.

Superintendent's Recommendation:

It is recommended that the Board of Trustees approve of the [2024-2025 School Calendar](#) as presented.

Other Alternatives:

1. Do not approve the recommendation and request that the administration propose changes.



Meeting Date:	December 11, 2023
Category:	Action Item - Singular - Both Districts
Agenda Item #:	4.1.2
Originated By:	Casey Bertram, Superintendent
Others Involved:	Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of Long Range Strategic Plan (LRSP) Open Enrollment Guidance Document

Facts:

1. The 2023 Legislative session included passage of [HB203](#) which requires open enrollment across the state of MT.
2. The bill provides a list of circumstances by which the trustees of the district can disapprove applications that will, *“negatively impact the quality of education for resident pupils by grade level, by school, or in the district in the aggregate.”*
3. One of the listed areas of circumstances that would justify not approving an application is, *“the approval would impede meeting goals, standards, or objectives of quality that the trustees have previously adopted in a plan for continuous improvement required under rules adopted by the Board of Public Education.”*
4. Bozeman Public Schools uses the Long-Range Strategic Plan (LRSP) process to articulate the mission, vision, values, and goals of the school district. Additionally, the LRSP articulates progress and accountability toward goals and guides the articulation of quality within the District.
5. The Board of Trustees discussed enrollment projections and open enrollment at their regularly scheduled meeting on November 13, 2023.
6. Included in that discussion was draft language proposed by the superintendent regarding the approach and philosophy of the District in relation to HB203 and open enrollment. Trustees expressed unanimous support for the proposed approach and philosophy.
7. [THIS](#) document formalizes the approach and philosophy of the district regarding open enrollment and ties it to the Long Range Strategic Plan of the District.

Superintendent’s Recommendation:

It is recommended the Board of Trustees approve the [Long Range Strategic Plan \(LRSP\) Open Enrollment Guidance Document](#) as presented.

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	December 11, 2023
Category:	Action Item - Singular - Both Districts
Agenda Item #:	4.1.3
Originated By:	Casey Bertram, Superintendent
Others Involved:	Executive Cabinet, Montana School Boards' Association

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Approval of Policy 3141 - Nonresident Student Enrollment

Facts:

1. The MTSBA Policy Services team has prepared necessary updates to the MTSBA Model Policy manual in response to legislation approved during the 2023 Legislative Session. MTSBA policy revisions ensure compliance with changes to law and best practice.
2. The 2023 Legislative session included passage of [HB203](#) which requires open enrollment across the state of MT.
3. The District recently received model policy guidance from MTSBA to address open enrollment. The guidance received was a new policy #3141 - Nonresident Student Enrollment.
4. The Executive team vetted carefully the language in the model policy from MTSBA and has brought forward a policy that complies with the law change and also incorporates timelines and an application approval process consistent with District current practices.
5. Because the policy change is the result of legislative law changes the Board approval process can be done in one reading as a singular action item, consistent with Policy #1310.
6. The policy change references form 3141F. HB203 requires the Office of Public Instruction to develop that document, but it is not currently available. It will be incorporated into the District policy manual when it becomes available.

Superintendent's Recommendation:

It is recommended the Board of Trustees approve the adoption of Policy 3141 - Nonresident Student Enrollment as presented.

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.

Bozeman Public Schools

STUDENTS

Policy 3141

Nonresident Student Enrollment

For the purposes of this policy, except as provided in Section 20-9-707, MCA, a student's district of residence must be determined on the basis of the provisions of Section 1-1-215, MCA.

Mandatory Nonresident Enrollment for Extenuating Circumstances

The District shall enroll a student who resides outside of the District whenever the extenuating circumstances listed in Section 20-5-321, MCA, exist.

Nonresident Enrollment with No Extenuating Circumstances

Beginning with enrollment for the 2024-2025 school year, whenever the extenuating circumstances listed in Section 20-5-321, MCA do not exist and mandatory enrollment of a student who resides outside the District is not required, the District may enroll the nonresident student at the request of the student's parent or guardian as specified in this policy. The District shall serve children who are residents of the district and nonresident children seeking mandatory enrollment for extenuating circumstances prior to enrolling nonresidents students seeking to apply when extenuating circumstances do not exist.

Every nonresident student who seeks to enroll in the District shall apply for admission for the succeeding school year by January 31. All applications shall be submitted using the form found at Policy 3141F as developed by the Superintendent of Public Instruction. For planning purposes, late applications will be accepted only at the Superintendent or designee's discretion and shall only be considered in extreme and extenuating circumstances.

Nonresident students must reapply for admission each school year. Admission in one school year does not infer or guarantee admission in subsequent years. Each application shall be assigned a unique number distinct from a student identification number that does not disclose a student's personally identifiable information consistent with Policy 3600. Within 10 days of the initial application for an agreement, the District shall notify the parent or guardian of the child and district of residence involved in the out-of-district attendance agreement of the anticipated date for approval or disapproval of the agreement.

The Board of Trustees authorizes the Superintendent to review the applications for nonresident enrollment consistent with this policy and Section 20-5-320, MCA. Not more than 30 days following the application deadline, the Superintendent shall submit a list of students to the Board of Trustees who applied for enrollment along with recommendations for or against approval for each applicant. The Board of Trustees shall make the decision to approve or deny requests for nonresident enrollment during a meeting of the Board. If individual application review is needed, that review shall be considered during a closed session consistent with Policy 1400 and after giving prior required notice to the parents/guardians of the anticipated review. Any motion on an application shall be made in open session referring to the distinct application number.

In reviewing and determining whether to approve an application for attendance by a nonresident child, the Superintendent or designee shall recommend for approval and Board of Trustees shall approve the application unless approval of the application will negatively impact the quality of education for resident pupils by grade level, by school, or in the District in the aggregate in one or more of the following ways:

1. The approval would result in exceeding limits of:

- A. building construction standards pursuant to Title 50, chapter 60, MCA;
- B. capacity and ingress and egress elements, either by individual room or by school building, of any fire code authorized by Title 50, chapter 3; or

C. evacuation elements of the district's adopted school safety plan.

The Board authorizes the Superintendent to coordinate with the local fire marshal, law enforcement, health department, and first responders when developing standards under this Subsection 1. Findings shall be adopted by the Board in the District's Long Range Strategic Plan (LRSP) or Long Range Facility Plan (LRFP).

2. The approval would impede meeting goals, standards, or objectives of quality education adopted by the Board in the District's Long Range Strategic Plan or plan for continuous improvement.
3. The approval would risk jeopardizing the educational quality adopted by the Board in the District's Long Range Strategic Plan (LRSP) or plan for continuous improvement because the nonresident child who is applying was:
 - A. truant as defined in Section 20-5-106, MCA, in the last school district attended;
 - B. expelled by another school district at any time; or
 - C. suspended in another school district in any of the 3 school fiscal years preceding the school fiscal year for which attendance is requested. This Subsection C does not apply to a student who is eligible for special education or related services.

Review and consideration of applications and the records of applicants as well as decisions regarding admission cannot be inconsistent with District policies regarding nondiscrimination. In the event the District receives more applications than the District can accommodate, the District shall prioritize applications on the basis of the quality of education for students who are residents of the district of attendance as defined by the District's Long Range Strategic Plan. This priority may include applications from students whose parents are at least .75 FTE employees of the District and employees of the District's contracted transportation provider who are scheduled at least 20 hours per week, as well as students with siblings who are currently enrolled in the District as nonresident students. This priority is specifically established and shall be implemented on a rational basis to provide a quality education to students enrolled in the District. The District may also prioritize applications based on the anticipated obligations of resident taxpayers.

Within 10 days of approval or disapproval of an application for non-resident enrollment, the District shall provide copies of the approved or disapproved attendance agreement to the parent or guardian and to the district of residence. In the case of a disapproval, the District shall provide the specific allowable reason for the disapproval consistent with this policy and supporting documentation.

For an approved application and out-of-district attendance agreement the District shall provide a copy of the completed agreement to the county superintendent of schools of the county of residence, county superintendent of schools of the county of attendance, and the Superintendent of Public Instruction. Whenever a student enrolls in and attends a school outside of the student's district of residence under the provisions of this policy, by July 15 following the year of attendance, the district of attendance shall notify the district of residence of any financial obligation under Section 20-5-323, MCA.

If an out-of-district attendance agreement is disapproved or no action is taken, the parent or guardian may appeal the disapproval or lack of action in accordance with Montana law.

Unless otherwise agreed by the district of residence and the district of attendance, the family of a nonresident child whose application for attendance has been approved is responsible for transportation of the child and the child is not an eligible transportee as defined in Section 20-10-101, MCA. The district of attendance may discretionarily provide transportation pursuant to Section 20-10-122, MCA.

Cross Reference:	2161 – 2161P	Special Education
	3110	Entrance, Placement, and Transfer
	3125	Education of Homeless Children
	3210	Equal Education, Nondiscrimination and Sex Equity

3600	Student Records
1400	Board Meetings
1612	Long Range Strategic Plan

Legal Reference:	§ 20-5-314, MCA	Reciprocal attendance agreement with adjoining state or province
	§ 20-5-320, MCA	Out-of-district attendance by parent or guardian request with no extenuating circumstances.
	§ 20-5-321, MCA	Attendance with mandatory approval – tuition and transportation
	§ 20-5-322, MCA	Residency determination – notification – appeal for attendance agreement
	§ 20-5-323, MCA	Tuition and transportation rates
	10.55.712, ARM	Class Size Elementary
	10.55.713, ARM	Teacher Load and Class Size – High School

Policy History:

Adopted on:

Reviewed on:

Revised on:



Meeting Date:	December 11, 2023
Category:	Action Item - Singular - Both Districts
Agenda Item #:	4.1.4
Originated By:	Casey Bertram, Superintendent
Others Involved:	Executive Cabinet, Montana School Boards' Association

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Revisions to Policy 3115 - Out-of-District Attendance with Discretionary Approval

Facts:

1. The 2023 Legislative session included passage of [HB203](#) which requires open enrollment across the state of MT.
2. Board Policy #3115 Out-of-District Attendance with Discretionary Approval is the current policy that covers non-mandatory out-of-district enrollment situations. That policy is no longer applicable to students wishing to enroll for the 2024-2025 school year.
3. The recommended policy revision sunsets the policy for all out-of-district, non-mandatory enrollments beyond the 2023-2024 school year. If the Board approves the recommended changes, the policy will be removed from the policy manual at the end of the 2023-2024 school year.
4. Because the policy change is the result of legislative law changes the Board approval process can be done in one reading as a singular action item, consistent with Policy #1310.

Superintendent's Recommendation:

It is recommended the Board of Trustees approve Revisions to Policy 3115 - Out-of-District Attendance with Discretionary Approval as presented and remove the policy from the manual at the end of the 2023-2024 school year..

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.

Bozeman Public Schools

STUDENTS

Policy 3115

Out-of-District Attendance with Discretionary Approval

The Board of Trustees of the Bozeman Public Schools, recognizing that an educational requirement of its resident students includes the need for an orderly educational process and environment, free from disruption, overcrowding and any kind of violence or disruptive influences, hereby establishes criteria on the admission of out-of-district students. The Board recognizes that out-of-district student sections of the statutes contain both mandatory and discretionary provisions and directs the administration to follow the following definitions and procedures in discretionary situations.

Definitions

An out-of-district student is one who lives with a parent, legal guardian or spouse outside of the District boundaries or who lives in the District but whose parent, legal guardian (see Policy 3114 for Guardian definition) or spouse resides elsewhere.

A minor child's district of residence is generally determined by the residence of the parents or legal guardians or a marital relationship with an adult, or as otherwise determined by Court Order. A person's residence is the place where a person remains when not called elsewhere for labor or other special or temporary purpose and to which the person returns in seasons of repose (Sec. 1-1-215, M.C.A.)

A Special Power of Attorney conveys certain enumerated powers and authority to a third party to act on behalf of a minor child for school purposes. For a child in the care of a third party with a Special Power of Attorney the residence of the legal parent or legal guardian determines the residency of the child for purposes of tuition. A Special Power of Attorney does not create the relationship of Guardian to the holder thereof.

Out-of-District Attendance with Discretionary Approval

Out-of-district students not falling under mandatory provisions of Montana State Law, Administrative Rule or Board Policy #3114 will be denied enrollment with the following exceptions:

1. Students, in grade 12 who have been residents of the School District for at least one full semester immediately prior to moving from the District, will be allowed to attend BSD7 on a tuition basis, for their final year of high school. Students, in grade 8 who have been residents of the School District for at least one full semester immediately prior to moving from the District and who move to a K-8 District that feeds into Bozeman High School District, will be allowed to attend 8th grade in Bozeman on a tuition basis.
2. Out-of-district, Belgrade students who have been attending the Belgrade School District for at least one semester may be allowed to attend Bozeman on a tuition basis at the request of the Superintendent of the Belgrade School District and upon approval of the Bozeman Superintendent of Schools as part of an at-risk exchange program.
3. Students who live full time within the Bozeman School District boundaries, but whose parents live outside the District may be admitted and charged tuition.
4. Students in grades 6-8 whose resident district is a non-operating district within Bozeman High School District #7 will be allowed to attend Bozeman Public Schools provided the resident district agrees to pay the tuition.
5. Students whose parents are at least .75 FTE employees of the District and employees of the District's contracted transportation provider who are scheduled at least 20 hours per week may attend on a tuition basis.
6. A student who lives within the District with their parent(s) during the school week may be admitted with the payment of tuition. Parents will be required to complete a declaration under penalty of perjury that the student and parent(s) live in the District during the school week.

7. On a space available basis, out-of-district students (from Belgrade, Livingston, and member districts of the Park County Special Education Cooperative and Gallatin-Madison Special Education Cooperative) may enroll within the Bozeman School District if placed by their resident district through an IEP process in a specialized day treatment program designed to address low-incidence mental health needs, provided the resident district agrees to pay tuition. Placement within the program will involve an intake process that includes representatives from the resident district, the Bozeman School District, and the mental health provider.

Bozeman Charter School

Non-resident students, not otherwise eligible for enrollment, may enroll in the Bozeman Charter School if the pupil's district of residence does not provide remote or in-person instruction in an equivalent course as authorized by Section 20-7-118, MCA. On a case by case basis, the District shall review the course offerings of the requesting student's district of residence to determine equivalency with the Bozeman Charter School. Equivalency is defined by providing the same level of advantage on successful completion. The Board of Trustees has established the following factors as the basis of determining equivalency when comparing the course offerings in the student's district of residence with the Bozeman Charter School:

- Provision of online, competency based core instruction;
- Availability of flexible in-person for interventions, extensions, and social emotional learning; and
- Opportunities for expeditionary learning in the community.

After applying these factors in a comparison of the courses offered by the student's district of residence and the Bozeman Charter School, the Board of Trustees may enroll the student if the student's district of residence does not offer an equivalent course which provides the same experience and level of advantage upon successful completion or has a policy in place stating there is no offsite instruction permitted within the district. The superintendent or designee is authorized to collaborate with the student's district of residence on the question of equivalency, review course offerings and policies of the requesting student's district of residence to complete the comparison, and report to the Board of Trustees. In the event the student's district of residence asserts in writing its course offerings are equivalent to Bozeman Charter School, the Board of Trustees shall not enroll the student.

The Board of Trustees shall not enroll a student regardless of the outcome of the comparison if Bozeman School District is not the nearest district to student's district of residence offering offsite instruction.

General Provisions

1. An out-of-district student will not be admitted until an Out-of-District Attendance Agreement has been completed. When admitting an out-of-district student, the District shall utilize form FP-14 prepared by the Office of Public Instruction.
2. Bozeman School District will screen all out-of-district students and only consider those who meet the criteria set forth in this policy.
3. The Superintendent or designee is hereby given the authority to admit or deny any student's admission in accordance with this policy.
4. The District will charge tuition for out-of-district students per statute. The tuition for a child with a disability will be determined under the rules adopted by the Superintendent of Public Instruction for the calculation of tuition for special education pupils.
5. Acceptance of out-of-district students will be contingent on the student's good behavior, regular attendance and passing grades, and adherence to school and District policies. Violation of any of these contingencies or truancy violations may result in a student being dropped from school immediately and the unused portion of the tuition refunded.
6. Acceptance of an out-of-district Student is for one school year. All out-of-district students must apply for enrollment at the beginning of each school year and acceptance shall be based on compliance with the applicable criteria for admission of out-of-district students and space availability. Admission for one school year does not mean the student will be accepted the following school year.

7. Any out-of-district attendance may be disapproved whenever the accreditation of the school will be adversely affected by acceptance of the child due to insufficient room, overcrowding or when to do so would require the hiring of additional staff.
8. Acceptance of an out-of-district student does not imply or guarantee that transportation will be provided. Any transportation that is provided to an out-of-district student may be charged to and paid by the parent, guardian or entity paying tuition in accordance with the District's Transportation policies.
9. The Montana High School Association sets regulations pertaining to student eligibility for participation in speech and athletics. The District follows those regulations and does not assure that out-of-district students will be eligible for participation in MHSA-sanctioned activities.
10. All out-of-district students allowed to enroll pursuant to this policy shall be subject to the same rules and regulation as all other students and subject to the same disciplinary rules and procedures.
11. Where tuition is required to be paid by a parent or guardian, the full amount of tuition may be paid in full at the time of enrollment or in monthly installments to be paid in full according to the payment agreement. For all students attending with discretionary approval, if tuition is not paid in full according to the payment agreement the student shall be dropped from the rolls of the District and the student will not be considered for future enrollment. The Superintendent or designee shall adopt procedures for consistent payment deadlines.
12. Except as required by § 20-5-321, MCA, the District will admit nonresident students at its discretion.
13. The District will examine a student's records from this district and other school districts before any Board approval for admission. Review of the records and decisions regarding admission cannot be inconsistent with district policies regarding nondiscrimination.
14. Nonresident students enrolled under this policy are subject to all district policies, rules, regulations on the same basis as resident students.
15. All resident students who become nonresidents because their parents or guardians move out of the District may continue attendance for the school year, barring registration in another District. At the completion of the school year, a student must apply as a nonresident student in accordance with #6.
16. The District will not admit any student who is expelled from another school district.

Effective Dates

This policy remains in effect and will guide decisions for out-of-district discretionary enrollment for the remainder of the 2023-2024 school year. Policy #3141 will guide non-resident, non-mandatory student enrollment processes beginning with the 2024-2025 school year.

Cross Reference: [2161-2161P](#) [Special Education](#)
 [3110](#) [Entrance, Placement, and Transfer](#)
 [3125](#) [Education of Homeless Children](#)
 [3210](#) [Equal Education, Nondiscrimination and Sex Equity](#)

Legal Reference:	§ 20-5-314, MCA	Reciprocal attendance agreement with adjoining state or province
	§ 20-5-320, MCA	Attendance with discretionary approval
	§ 20-5-321, MCA	Attendance with mandatory approval – tuition and transportation
	§ 20-5-322, MCA	Residency determination – notification – appeal for attendance agreement
	§ 20-5-323, MCA	Tuition and transportation rates

§ 20-7-118, MCA	Remote Instruction
10.10.301B, ARM	Out-of-District Attendance Agreements
10.55.712, ARM	Class Size Elementary
10.55.713, ARM	Teacher Load and Class Size – High School

Policy History:

Adopted on:

11/24/1986

Revised on:

7/22/1991, 5/11/1992, 9/25/1995, 5/13/1996, 3/30/1998, 4/12/1999, 8/13/2001, 6/14/2004, 8/8/2005, 8/13/2007, 9/8/2008, 3/22/2010, 5/10/2010, 1/8/2014, 1/26/2015, 2/22/2016, 4/11/2016, 9/12/2016, 10/10/2016, 9/25/2017, 11/12/2018, 4/29/2019, 8/29/2019, 10/12/2020, 5/22/2023



Meeting Date:	December 11, 2023
Category:	Action Item - Singular - Elementary School District
Agenda Item #:	4.3.1
Originated By:	Lacy Clark, District Clerk
Others Involved:	Board of Trustees

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Accept [trustee resignation](#).

Facts::

1. Trustee Fischer [resigned](#) from his position on the Bozeman School Board effective November 29, 2023.
2. 20-3-309, MCA states the Board has 60 days to appoint a new Trustee to the position .

Fiscal Impact:

N/A

Superintendent's Recommendation:

It is recommended that the Board accept Trustee Fischer's resignation, declare a vacancy on the Board, and honor him for his years of dedicated service to the District as a member of the Board of Trustees.

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	December 11, 2023
Category:	Action Item - Singular - Elementary School District
Agenda Item #:	4.3.2
Originated By:	Casey Bertram, Superintendent
Others Involved:	Mike Waterman, Executive Director of Business & Operations; Lacy Clark, Director of Business Services

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider Appointment of New Elementary District Trustee

Facts:

1. Trustee Fischer resigned from the Board effective November 29, 2023.
2. Whenever a Trustee position becomes vacant MCA 20-3-309 and District Policy #1113 requires the remaining Trustees to appoint a competent person as a successor within 60 days.
3. The appointed Trustee will serve until the May 2024 election and their elected successor has qualified.
4. The Board formally advertised in the Bozeman Daily Chronicle and on the District website seeking interested citizens who wish to serve in this appointment.
5. Six individuals applied for the open position.
6. As outlined in Procedure 1113P, the interested individuals have been invited to attend this Board meeting to be interviewed by the Board.

Discussion:

10-minute interviews have been scheduled as follows:

1st Interview: John "Mike" Long

2nd Interview: Sarah Wilson

3rd Interview: Tim Wilkinson

4th Interview: Abby Turner

5th Interview: Melissa Moran

6th Interview: Kristy Johns

Candidate interviews will take place, and then open board discussion will commence. Although the board cannot require it, it is asked that candidates honor the process by not being in the room prior to their interview. Once their interview is complete, they are welcome to stay in the room for subsequent interviews and the Board's deliberations and selection.

Following appointment, the successful candidate will complete the oath of office and be seated. An orientation will be provided prior to the next meeting as outlined in Procedure 1113P.

Superintendent's Recommendation:

It is recommended the Board of Trustees interview each candidate and appoint one of the interested individuals to serve on the Bozeman School District #7 Board of Trustees until the May 7, 2024 election and their elected successor has qualified.

Other Alternatives:

[Double Click to Return to Agenda](#)

1. Modify procedure for selection and seek other candidates to serve



Meeting Date:	December 11, 2023
Category:	Discussion - Committee Reports
Agenda Item #:	5.2
Originated By:	Casey Bertram, Superintendent
Others Involved:	Executive Cabinet

MOTION	SECOND		AYES	NAYS	ABSTAIN

Topic:
Committee Reports

Discussion:
Superintendent Casey Bertram and the Executive Cabinet team will provide Trustees with updates related to board standing committees and ad-hoc committees, consistent with [2023-2024 Board Committee Assignments](#).



Meeting Date:	December 11, 2023
Category:	Reports
Agenda Item #:	7.1
Originated By:	Casey Bertram, Superintendent
Others Involved:	Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

The Executive Cabinet will provide updates of current issues in their respective areas of responsibility. Since the topics that may come up have not been properly noticed, these reports should not result in extensive discussion by the Board and public at this meeting. They may, however, lead to future agenda items that have been properly noticed.



Meeting Date:	December 11, 2023
Category:	Reports
Agenda Item #:	7.2
Originated By:	Trustees
Others Involved:	

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:
Individual Trustees will be provided the opportunity to make requests, express concerns, give reports and request future agenda items. Since the topics that may come up have not been properly noticed, these reports should not result in extensive discussion by the Board and public at this meeting. They may, however, lead to future agenda items that have been properly noticed.



Bozeman School District 7

404 West Main

Bozeman, Montana 59715

Core Purpose

“Bozeman Public Schools exist to provide an outstanding education that inspires and ensures high achievement so every student can succeed and make a difference in a rapidly changing world community.”

Core Values

- ☐ **High Student Achievement:** We are committed to ensuring that all students achieve at high levels.
- ☐ **Committed, Quality Staff:** We employ and retain well qualified and talented staff members who demonstrate a commitment to the core purpose of the District.
- ☐ **Community and Family Engagement:** We believe that parents and the community are essential contributors in the achievement of our goals.
- ☐ **Climate:** We operate in a climate of respect, honesty and hard work, recognizing the need to be adaptable and open to change.
- ☐ **Fiscal Responsibility:** We are fiscally responsible in the management and expenditure of all District resources.
- ☐ **Decision Making:** We rely on best practices research to guide our decision-making.

Big Audacious Goal – Envisioned Future

“The Bozeman Public School District is widely recognized as a vibrant, flexible and progressive educational system that generates student excellence and engages students to succeed and positively contribute in a global community.”

Goals of the Bozeman Public School District

Goal Area 1: Academic Performance:

Every student meets or exceeds the high academic standards of the Bozeman Public School District.

Goal Area 2: Operations and Capacity Building:

District operations, facilities and human resources support an efficient and progressive educational system.

Goal Area 3: Community Engagement and External Relations:

Bozeman Public Schools has created an environment in which parents, community, legislators and all education stakeholders are supportive, engaged, and contribute to successfully educate our students.

Goal Area 4: Student Success/Safety/Health/Welfare:

Bozeman Public Schools has effective systems in place for students to learn and staff to work in a safe and healthy environment.



Welcome to the Bozeman Public Schools Board of Trustees meeting!

If this is your first meeting

If this is your first time attending a meeting, let us extend our special welcome! These meetings are designed to give everyone the opportunity to participate in seeing how the Bozeman trustees facilitate school business.

What is the purpose of these meetings?

The meetings of the Bozeman Public Schools Board of Trustees are always open to the public. These meetings are held to officially conduct the business of the school district, as governed by Montana law. Trustees are responsible for key decisions, some of which include hiring of employees, reviewing negotiated agreements, approving new curriculum or changes to existing curricula, facility usage requests, and paying of monthly expenses.

How can I address the trustees?

Public Participation on Non-Agenda Items is the time for comment on public matters that are not on the agenda. Members of the audience are encouraged to briefly address the trustees on an issue that is not on the agenda. The Chair of the Board will seek comments from the audience on significant items as they occur. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.

Remember our Disclaimer:

This is the time for comment on public matters that are not on the agenda. Members of the audience are encouraged to briefly address the trustees on an issue that is not on the agenda. The Chair of the Board will seek comments from the audience on significant items as they occur. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.



BOARD OF TRUSTEES

TERM

Greg Neil -- Chair	2026
Tanya Reinhardt	2025
Lei-Ann Bertelsen	2024
Kevin Black	2026
Lauren Dee	2025
Gary Lusin	2024
Sandra Wilson.....	2024

EXECUTIVE CABINET

POSITION

Casey Bertram	Superintendent
Chad Berg	Director of Special Education and Student Health
Lacy Clark	Director of Business Services
Marilyn King	Deputy Superintendent Instruction
Matt Stark	Director of Facilities
Pat Strauss	Director of Human Resources
Mike VanVuren	Deputy Superintendent Curriculum & Technology
Mike Waterman	Executive Director Business and Operations

Public comment can be submitted electronically to trustees@bsd7.org

BOARD OF TRUSTEE STANDING COMMITTEE ASSIGNMENTS

Equity Advisory Committee

Trustees

Lei-Anna Bertelsen
Douglas Fischer

Long-Range Strategic Planning (LRSP)

Trustees

Kevin Black
Lauren Dee
Gary Lusin

Long-Range Facilities Planning (LRFP)

Trustees

Kevin Black
Douglas Fischer

Long-Range Collaboration Plan via the District Ongoing Collaborative Committee (DOCC)

Trustees

Tanya Reinhardt
Sandy Wilson
Gary Lusin - Alternate

District Safety

Trustees

Lauren Dee

Student Inclusion and Resiliency Initiative (SIRI)

Trustees

Lei-Anna Bertelsen
Kevin Black

Wellness Advisory Council (WAC)

Trustees

Lauren Dee

BOARD OF TRUSTEE AD-HOC OR AS NEEDED COMMITTEES

Budget Committee

Trustees

Douglas Fischer
Gary Lusin

Certified (BEA) Negotiations

Not Needed for 2023-2024

Trustees

Classified (CBEA) Negotiations

Not Needed for 2023-2024

Trustees

BOARD OF TRUSTEE REPRESENTATION ON COMMITTEES/COUNCILS ASSOCIATED WITH BSD7

Bozeman Schools Foundation (BSF)

Trustees

Sandy Wilson - Voting Member
Greg Neil - Board Leadership

MTSBA Municipal Director and Delegates

Trustees

Lei-Anna Bertelsen - Director
Douglas Fischer - Delegate
Gary Lusin - Delegate
Tanya Reinhardt - Delegate
Greg Neil - Alternate

SCHOOL LIAISONS

Bozeman High School/Bridger Charter Academy
Gallatin High School
Chief Joseph Middle School
Sacajawea Middle School
Emily Dickinson Elementary School
Hawthorne Elementary School
Hyalite Elementary School
Irving Elementary School
Longfellow Elementary School
Meadowlark Elementary School
Morning Star Elementary School
Whittier Elementary School
Bozeman Charter School (BoCS)

Sandy Wilson
Sandy Wilson
Lei-Anna Bertelsen
Kevin Black
Gary Lusin
Douglas Fischer
Lauren Dee
Gary Lusin
Tanya Reinhardt
Greg Neil
Kevin Black
Douglas Fischer
Gary Lusin

Bozeman School District #7

BOARD REOCCURRING CALENDAR



JULY

- Approve Bus Routes
- LRSP Annual Report
- Learning Materials Review Committee
- Preliminary Budget Review
- Set Health and Dental Insurance Price Tags
- Supplemental Book Adoption-One Book-One Bozeman and Bozeman Schools Foundation

AUGUST

- Opening School Activities
- Approve Final Budgets (on 2nd Monday)

SEPTEMBER

- One Book-One Bozeman Participation
- LRSP Implementation Framework and Reporting
- Approval to Enroll Students with Exceptional Circumstances

OCTOBER

- Attend Montana School Boards Association Annual Meeting
- Budget Development Calendar

NOVEMBER

- LRSP: Annual Facilities Master Plan Review
- Preliminary Enrollment and Projection Reports

DECEMBER

- High School New Course Proposals
- Hold Board/Employee Holiday Celebration
- Annual Facilities Master Plan Adoption/Capital Projects

JANUARY

- CAFR and Audit Report for prior year
- Consider MHSA Resolutions
- Building Reserve Allocation/Capital Projects
- Evaluate the Superintendent

FEBRUARY

- Call for Annual School Elections
- School District Calendar Approval

MARCH

- National Merit Awards
- Hold Budget Review Meetings
- Finalize Ballot Language
- Notice of Permissive Levy Increase
- Professional Development Plan Approval
- Board Resolution for Screen Free Week
- Out of State Field Trips and Travel
- Preliminary Budget Discussion

APRIL

- National School Boards' Association Annual Conference
- Hold Budget Review Meetings
- Teacher Appreciation Week
- District Technology Plan Approval
- RIF Notification

MAY

- Approve or Non-renewal of Teachers
- Hold Trustee Election (first Tuesday following first Monday)
- Reorganize the Board and Recognize Outgoing Members
- Request County Conduct Ensuing Year Elections
- Consider MSBA Resolutions
- Administrator Compensation Policy
- Federal Grant Applications
- Appointment of Bozeman Public Schools Foundation Directors

JUNE

- Recognize Retiring Staff
- Financial Approvals and Fund Balance Assignment and Commitments

MONTH VARIES

- Approve Employee Contracts
- Consider Policy Changes
- LRSP Mega Issues Dialogues
- Approve Curriculum Adoptions
- Approve Instructional Material Purchases
- Approve Memorandum of Understanding for Services
- Board Luncheon LRSP Reports

BOARD OF TRUSTEES

- Greg Neil, Chair
- Tanya Reinhardt, Vice Chair
- Lei-Anna Bertelsen
- Kevin Black
- Lauren Dee
- Douglas Fischer
- Gary Lusin
- Sandra Wilson



Bozeman Public Schools Upcoming Board Meetings

5:45 PM - Willson Board Room #122

December 11, 2023	Monday	Regular Board Meeting
January 8, 2024	Monday	Regular Board Meeting
*January 22, 2024	Monday	Special Board Meeting
February 12, 2024	Monday	Regular Board Meeting
*February 26, 2024	Monday	Special Board Meeting
March 4, 2024	Monday	Regular Board Meeting
*March 25, 2024	Monday	Special Board Meeting
April 8, 2024	Monday	Regular Board Meeting
*April 22, 2024	Monday	Special Board Meeting
May 20, 2024	Monday	Regular Board Meeting
June 10, 2024	Monday	Regular Board Meeting
*June 24, 2024	Monday	Special Board Meeting

*The second meeting of every month is considered a “special board meeting” and will take place at the discretion of the Board Chair and Vice Chair if the agenda warrants holding a meeting.



**Bozeman Public Schools
Upcoming Board Luncheons
2023-2024
12:00 PM - 1:30 PM**

January 16, 2024	Whittier
January 30, 2024	Morning Star
February 6, 2024	Bridger Charter
February 13, 2024	SMS
February 20, 2024	Hawthorne
March 19, 2024	BoCS
April 2, 2024	Emily Dickinson
April 16, 2024	Meadowlark
April 23, 2024	CJMS
April 30, 2024	Hyalite
May 7, 2024	Irving
May 14, 2024	Longfellow



Bozeman Public Schools Calendar 2023-2024

PIR Dates & Conferences - No School

August 23-25	K-12 PIR Day
September 25	K-12 PIR Day
October 19-20	K-12 PIR Day
November 9-10	K-5 P/T Conferences
November 17	9-12 PIR Day
January 15	K-12 PIR Day
January 22	9-12 PIR Day
April 11	6-8 PIR Day
April 12	6-12 PIR Day
May 24	K-12 PIR Day
June 7	K-12 PIR Day

Holidays & School Closures- No School

September 4	Labor Day
November 22-24	Thanksgiving
December 20-Jan 2	Winter Break
January 15	Martin Luther King Jr.
February 19	President's Day
March 11-15	Spring Break
May 27	Memorial Day

Important Dates

August 28	School Begins 1-12
August 31	Kindergarten begins
January 17-19	HS Final Exams
June 1	HS Graduation!
June 6	Last Day of School, students released at 12:45 p.m.

Grading Periods

K-5:	January 19 June 6
6-8:	Semester 1 - January 19 Quarter 1 - November 3 Quarter 2 - January 19 Quarter 3 - March 29 Quarter 4 - June 6
9-12:	Period 1 - October 6 Period 2 - November 16 1st Semester - January 19 Period 1 - March 1 Period 2 - April 19 2nd Semester - June 6

JULY • 2023						
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OCTOBER • 2023						
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JANUARY • 2024						
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MARCH • 2024						
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APRIL • 2024						
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MAY • 2024						
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JUNE • 2024						
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Revised: 5/01/2023

Please note that our individual schools might have additional important dates related to other school functions.
Please check with your local school for these dates and events.

[Double Click to Return to Agenda](#)