

## ADMINISTRATIVE REPORT

**DATE:** December 14, 2023  
**TOPIC:** #6.3 – Pupil Transportation Update  
**PRESENTER:** Dan Pyan – Executive Director of Finance and Operations  
**REFERENCE TO POLICY/STATUTE:** 707 Transportation of Public-School Students

### A. PURPOSE OF REPORT

- a. The School District's transportation department is responsible for transporting over 12,000 students per day.
- b. The district has about 88 general education and 78 special education routes that run on a daily basis.
- c. Minnesota State statute requires school districts to transport all students who live more than two miles from their school. The SoWashCo school district provides transportation for all elementary students who live more than one mile away from school, all middle school students who live more than 1.5 miles from school, and all high schooler students who live more than 2 miles from school.
- d. There are 92 daily drivers and 6 substitute drivers.
- e. Generally, 8-10 drivers are absent every day
- f. A shortage of available bus drivers may cause the cancellation of routes and leave families with the task of getting their children to school.
- g. A transportation steering committee has been convened to explore solutions to the staffing problem.
- h. The task of the committee is to produce a sustainable system which will prevent cancellation of routes.
- i. A guiding change document has been created for the process.
- j. Carrie Olson, Director of Transportation will update the School Board on the progress of the Steering Committee



**B. RECOMMENDATION**

No action required, information only.

**C. CONNECTION TO STRATEGIC PRIORITY**

- a. Student Experience
- b. Student Pathways and Systemic Supports
- c. Operations, Staffing, and Finance
- d. Engagement and Partnerships

