## **Printing Report Cards for Athletes**

On the left navigation panel, select **Grades > Lists > Report Card**.

Use the settings in the **Set up** box below:

Welc	ome [	Dashboard	Report Card 🗵									
- Stude	Student Selection -10.08.19 Options											
1	Year	: 1920	~			Type to Print :	Report Card V			Order Courses by	Class Period Order V	1
	District	: 010	~			HS Grading Period :	2 *			Elem Grading Period	2 *	-
	School	: 064					Show School Name		Current		Show Grading Scale	
	Grade	:					Show Address Line	N	larking Period.		Round Grading Scale	
Spe	cial Codes	:					V Show Homeroom Teacher				Show Comments	
	Program	:					Show Counselor				Show Comment Assessmer	nt
	Gender	:					Show Advisor				Show Current Year EOC Sc	cores
	Ethnic						Show Team				Show All Highest EOC Scor	res
Ш.,	Homeroom						Highlight Course Lines				Show Class Period	
III - '	Courseler						Show Active Courses Only		licy failure	Default Language : Optional Title :	Use Long Course Name	
	Adviser	:		Select th	e		Show F (non-numeric) on	policy failure			en English 🗸	
	Advisor	-		sport need	ed.		Show Fees					
	Clubs	:				Top Margin Spacing : SBLC Description :	×					
	Sports	: FTB		5			💿 Single Line 🔵 Multi Line					
	Team	:		La	st day o	f urn Address :	Central Office   School					
	Zip Code	:		mark	ing peri	od.	V Show Guardian Signature		Parent Signal	ture Display		
	As Of Date	: Dec 🗸	20 🗸 2019	×						Label		
Di	splay Date	Dec 🗸	20 🗸 2019	Currer	nt date	)	Show Principal Signature		Principal	Label		
	Sped	: • All •	Sped Only 🔘 No	n Sped	( dulo		Use Signature Images					
	504	: • All •	504 Only 🔘 Non	504			Principal's Message	Bottom Messa		age		
	LEP	: • All •	LEP Only ON	LEP	- von grades -							
	Hold Card	• • • • •	Hold Only	n Hold	From: Aug v 13 v 2019 v 🗉 🖉 First day of school to							
	rdor To List	· Alaba				Thru: Dec v 20 v 2019 v end of semester.						
	Idel To List	Show P	amote Scheduled		Skip Absence 03 04 17 18 31 37 45 48 6							
1		I imit to final weight courses			· ·	Codes : Absentee	etail		tee Course		Absentee Summary	
	Students	You can select specific students, if needed.				Discipline	bottan		1.000			· Abolitoo culturary
	Students				- GPA optio	ins						
						V Display G	PA Line Irrent Year Cumm GPA				~	
						Display Cu						

**School:** This field will default to your school.

Grade: You can leave it blank to select all grades or select a specific grade.

**Sports:** Select the sport code used to tag the students.

**Students:** You can click in this field to select specific students or leave it blank to print all students with the specific sports code selected in the **Sports field**.

At the bottom of the page: Select **PRINT.** 

Never click MASS CALC/SEM FINAL GRADES!! OR CALCULATE CURRENT YEAR GPA!!

