

2024 - 2025 APPLICATION FOR OPEN ENROLLMENT TRANSFER

Open Enrollment applications will be received between **December 11, 2023 through January 29, 2024.**

Applications should be returned to the school for which your student is applying
prior to 2:00 p.m. on Monday, January 29, 2024 to be included in the lottery process (if necessary).

APPLICATIONS TO MORE THAN TWO SCHOOLS WILL BE DENIED.

I understand that if my Open Enrollment transfer application is approved for 2024-25:

1. Student must maintain attendance at 92% or greater; no more than one minor suspension per academic year; no suspension greater than five days and no expulsions.
2. Parent/guardian is responsible for providing transportation, which complies with school hours. Buses do not travel from the resident school to the open enrollment school; however, occasionally the student may live close to the attendance boundary of the open enrollment school. Parents should visit the BSD [Transportation](#) website to inquire about possible bus service.
3. Approval is for the duration of the school level only (i.e., elementary, middle or high school).
4. There is no guarantee of sibling applications being approved.
5. Commitment to attend any school should be for the entire academic year.
6. A lottery system may have to be implemented if there are more applications than allocations available.
7. Copies of the completed application will be distributed by the receiving school principal, pending a letter or telephone conversation with the parent/guardian of the student, regarding the final recommendation.
8. By typing my name in the box below I agree that this represents my signature for the purpose of submitting this form to the District. The District may reasonably rely on the authenticity of my typed signature as a true and correct representation of my authority to sign and submit this request on behalf of my student.

TO BE COMPLETED BY PARENT / STUDENT / ADMINISTRATOR		
School APPLYING for:	HOME School:	Student ID #
Last Name / First Name:	Date of Birth:	Grade Level 2024-25:
Parent Name:	Street Address / City / State / Zip:	
Home Phone:	Cell Phone:	Email:
Is this student enrolled in Special Education? <input type="checkbox"/> Yes <input type="checkbox"/> No Note: Change in school may be a change in placement and require review by Student Services staff prior to placement confirmation. If yes, contact Special Education Administration.	Does this student intend to participate in athletics (grades 9-12)? <input type="checkbox"/> Yes <input type="checkbox"/> No	High School Only: OSAA Constitution and Rules provide that any student who attends a high school as a result of undue influence may become ineligible and the high school could be subject to penalties. OSAA rules also require approval by both the sending and receiving high school principals, and approved by the Superintendent's Office. Student eligibility is subject to OSAA guidelines.
Parent / Guardian Name (first name / last name):		Date:
FOR OFFICE USE ONLY		
<input type="checkbox"/> APPROVED. Your application for open enrollment transfer is approved for the duration of the current school level only (i.e., elementary, middle or high school).		
<input type="checkbox"/> DENIED. Your application for an open enrollment transfer is denied for the following reason: <input type="radio"/> Specialized SPED Placement <input type="radio"/> No Capacity		
Receiving School Principal Signature / Date		Receiving School Phone #