

ADMINISTRATIVE REPORT

DATE: December 14, 2023
TOPIC: #5.6 – November 16, 2023 School Board Meeting Minutes
PRESENTER: Dayna Pottratz, Executive Assistant to the Superintendent & School Board
REFERENCE TO POLICY/STATUTE: Policy 204

A. PURPOSE OF REPORT

- a. Review School Board Meeting Minutes.

B. RECOMMENDATION

- a. Approval

C. CONNECTION TO STRATEGIC PRIORITY

- a. Operations, Staffing, and Finance

November 16, 2023

1.0 **Call to Order. Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, November 16, 2023. The meeting was called to order by Chair Sharon Van Leer, at 6:00pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Melinda Dols, Pat Driscoll, Louise Hinz, Simi Patnaik, Katie Schwartz, Eric Tessmer and Sharon Van Leer. Superintendent Julie Nielsen was present.

2.0 **Pledge of Allegiance**



3.0 **Approval of Agenda:** *It was moved by Louise Hinz, seconded by Simi Patnaik to approve an amended agenda, adding 7.4 Agreement with Bus Drivers and Bus Assistants and removing the closed session for labor negotiations. All in favor, none opposed, motion carried.*

4.0 **Comments to the Board:** *Jennifer Kokes, Rashad Turner, Christopher Radecki and Deana Loven addressed the board.*

5.0 **Consent Items:** *It was moved by Melinda Dols, seconded by Eric Tessmer to approve the consent agenda items. All in favor, none opposed, motion carried.*

5.1 *Approval of Retirements, Resignations and Terminations*

5.2 *Approval of Leaves of Absence*

5.3 *Approval of New Employees/Change of Status*

5.4 *Approval of Electronic Fund Transfers*

5.5 *Approval of Resolution to Accept Gifts*

5.6 *Approval of October 17, 2023 School Board Meeting Minutes*

5.7 *Approval of the November 2, 2023 School Board Meeting Minutes*

5.8 *Approval of September Cash Disbursements*

5.9 *Approval of Extended Field Trips*

5.10 *Approval of Student Teaching Agreement with the University of Wisconsin-Eau Claire*

6.0 **Information Items:**

6.1 *High School Course Catalog Review, introduced by Kristine Schaefer, Assistant Superintendent. Tia Clasen, Director of Secondary Teaching and Learning shared information about the graduation requirements, process and courses.*

6.2 *Pupil Transportation Updates, presented by Dan Pyan, Executive Director of Finance and Operations. He reviewed the Guiding Change document that was approved April 20, 2023.*



6.3 *Proposed 2024–25 Calendar, presented by Julie Nielsen, Superintendent. She reviewed the calendar month by month.*

7.0 **Action Items:**

7.1 *Canvass Election Results, presented by Julie Nielsen, Superintendent. It was moved by Katie Schwartz, seconded by Pat Driscoll. A roll call vote was taken, all in favor, none opposed, motion carried.*

7.2 *Proposed Policy Changes, presented by Julie Nielsen, Superintendent. It was moved by Simi Patnaik, seconded by Eric Tessmer. All in favor, none opposed, motion carried.*

7.3 *Architect Services, presented by Dan Pyan, Executive Director of Finance and Operations. It was moved by Melinda Dols, seconded by Simi Patnaik. All in favor, none opposed, motion carried.*

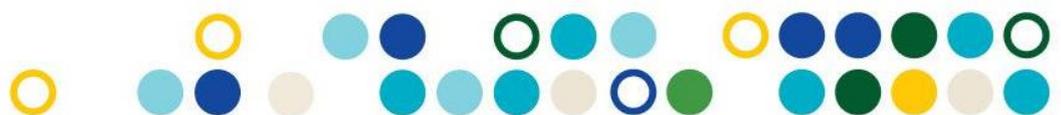
7.4 *Tentative Agreement with Bus Drivers and Bus Assistants, presented by Abby Baker, Director of Human Resources. It was moved by Pat Driscoll to approve the agreement, seconded by Louise Hinz. All in favor, none opposed, motion carried.*

8.0 **Superintendent Report:** *Ms. Nielsen reported on the successful passing of the bond questions, Band, Choir, Orchestra concerts and theater performances, Veteran's Day programs and the District student and parent ambassadors.*

9.0 **Future Meeting Dates:**

- *December 14, 2023 - School Board Business Meeting (DSC/6:00p.m.)*
- *January 4, 2024 - School Board Business Meeting (DSC/6:00p.m.)*
- *January 4, 2024 - School Board Workshop Meeting (DSC/immediately following the Business meeting)*

10.0 **Closed Session:** *Pursuant to MN Statute 13D.05, subdivision 3(a) for the Superintendent's*





Evaluation. At 7:08pm it was moved by Simi Patnaik, seconded by Louise Hinz to move to closed session. All in favor, none opposed, motion carried. At 7:33pm the board returned to open session. It was motioned by Katie Schwartz, seconded by Eric Tessmer to return to open session. All in favor, none opposed, motion carried.

11.0 **Adjournment:** *The meeting adjourned at 7:34pm.*

