

# Memorandum



To: Finance Committee  
From: Kai Byrd, Superintendent  
Date: December 12, 2023  
Re: **Finance Committee Agenda**

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The Board of Education Finance Committee meeting is scheduled for Tuesday, December 12, 2023 at 5:30 p.m. via [ZOOM](#) , Meeting ID: 811 9160 5467, Passcode: Tz9Gk9 or by phone 1-929-436-2866, Meeting ID: 811 9160 5467 Passcode: 730184

## **Meeting Agenda**

1. Approval of the November 7, 2023 Meeting Minutes
2. Review the November 2023 Operating Budget Summaries
3. 2024-2025 Budget Process
4. Future Meeting Agenda Items
  - a. Approval of the December 12, 2023 Meeting Minutes
  - b. Review the December 2023 Budget Summary
5. Adjourn