



The Paragon School

Post: Teacher of Singing

Reporting to:

1. Director of Music

Prior Park Schools

Prior Park Schools is a family of Christian schools based in Bath and Gibraltar. Together, the Schools offer education for pupils aged between 3 and 18. Since the establishment of Prior Park College in 1830, the family has grown, with The Paragon School joining in 2006, and Prior Park School Gibraltar being opened by Prior Park Schools in 2016.

The Schools' Mission is to steward a thriving family of communities with love for the young people they serve at their heart. These vibrant communities cultivate creativity, foster integrity, and transform lives.

Across three sites, the Schools educate over 1100 young people of all faiths and none. The values underpinning the Mission and the Schools' educational offerings are Curiosity, Generosity, and Courage. The Schools believe that quality education changes lives and that outstanding schools are engines for positive social transformation.

Our Schools provide excellent teaching, equipping our young people to leave for a variety of exciting destinations. The success of what the Schools do in the classroom is intertwined with their co-curricular offerings. The young people undertake a wide variety of activities, which, in addition to being fun, challenge them to persevere to succeed. We work together imaginatively and courageously to hone the skills our young people need to forge their place in the world.

Prior Park Schools (PPS) have long been renowned for the quality of their pastoral care. Grounded in the love that sits at the centre of our Mission, our pastoral ethos allows young people to feel safe and secure to challenge themselves, to learn who they want to be, and to discover the difference they want to make.

Each of the Schools' Heads are supported by a Leadership Team, who together lead the day-to-day educational business of their respective schools. The Board of Trustees provides governance and support for the Heads and their schools via a number of Advisory Committees which include Local Boards for each of the schools, the Finance, Audit, Investment & Risk Committee (FAIR), an Education Committee and Safeguarding oversight.

The Executive management of the schools is devolved to the Prior Executive Board (PEB) which comprises the Heads of each constituent school and The Director of Operations & Finance. The PEB drives the strategic development of PPS, ensuring that it is on track to deliver its Vision and thereby remains a market leader in independent education.

Purpose of the Role

The Singing Teacher is a key role providing 1:1 singing lessons to Paragon students. In addition, there may be the possibility to lead a choir and cover some pre-prep classroom lessons.



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Contacts

The Teacher of Singing can expect to have a wide range of contacts with stakeholders both within and beyond the organisation. Contact with the external stakeholders is of particular importance.

The Department

This is an exciting opportunity to join a vibrant music department in a school that values music. As well as being an embedded feature of the curriculum, outside of the classroom we offer four choirs, samba bands, African drumming clubs, instrumental ensembles and an orchestra. The school participates in Young Voices events, Voices for Life concerts projects in Bath Abbey, competes at the Midsomerset festival, presents 2 musicals every year and often collaborates with Prior Park College.

The department comprises a Director of Music and 7 visiting music teachers. A music administrator also manages all weekly timetabling, pay administration and exam bookings. Music is housed in a purpose-built 'swiss chalet' in the grounds of Lyncombe House with one large classroom and three individual practice rooms. The larger room is often used for small recitals and has a Kawai baby grand piano. The smaller rooms are all equipped with clavino-style pianos.

The Role

The Singing Teacher will report directly to and be line-managed by the Director of Music. In their work the post holder will have day to day responsibility for their own work priorities and maintenance of high standards.

Main responsibilities:

- To provide 1:1 singing lessons to students of all ages.
- Depending on candidate's availability there may be an opportunity to lead a choir and get involved with classroom projects.
- Participate in school concerts and events, where appropriate. This may be in the evening.
- Prepare students for competitions, performances and external board examinations.
- Provide piano accompanying for exams or concerts.

The role is based at The Paragon School, Lyncombe House, Lyncombe Vale but travel to other locations may be required as part of wider Prior Park Schools work.

Line Management

The Singing Teacher has no direct line management responsibilities.

The tasks listed above are not exhaustive and other additional, reasonable duties falling within capabilities of the post holder may be required, depending on the needs of PPS.

JD Reviewed October 2023

Professional Specification and Personal Attributes

The post holder will possess the following attributes and experience:

	Essential	Desirable
Qualification	<ul style="list-style-type: none"> • Minimum of 5 GCSEs including English and Maths at Grade C or above or equivalent • Educated to A level or equivalent 	<ul style="list-style-type: none"> • Educated to degree level • Member of a professional organisation
Experience	<ul style="list-style-type: none"> • Previous experience of 1:1 singing tuition in a school or other educational setting. • Familiar with exam preparation and external boards. 	<ul style="list-style-type: none"> • Performing experience in your own right.
Knowledge	<ul style="list-style-type: none"> • A broad knowledge of repertoire from different genres. • Depth of understanding of vocal technique, particularly in young children. • An understanding of, and commitment to, safeguarding and promoting the welfare of children. 	<ul style="list-style-type: none"> • Knowing your way around recording and notation software would be beneficial. • Additional instruments
Skills and competences	<ul style="list-style-type: none"> • A confident accompanist • An excellent communicator: Responds quickly to emails and liaises directly with parents. • A good sense of humour • Excellent level of interpersonal skills to enable liaison with staff, parents and external organisations. • Excellent organisational skills, able to work to strict and often conflicting deadlines • An ability to work collaboratively across many departments and develop and maintain positive and supportive working relationships • A flexible attitude towards duties and working patterns to fulfil the requirements of the role • 	

Child Protection

All staff employed by Prior Park Educational Trust must be committed to safeguarding and promoting the welfare of children and young people across our 3-18 Trust, both in and out of our Schools. All staff are expected to adhere to and always ensure compliance with the Trust's Child Protection Policy Statement. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.

Data Protection

In the course of employment at Prior Park Educational Trust, staff may have access to confidential information relating to pupils and their families and are required to exercise



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consideration in the way they use such information. Staff should not act in any way which might be prejudicial to the interests of any school within the Trust. Information which may be included in the category covers both the general business of the school and information regarding specific individuals. A strict code of confidentiality must always be adhered to. The Trust's schools operate under the Data Protection Act 2018 and implement policies that meet General Data Protection Regulations (GDPR). Staff must not at any time use the personal data held by the school or disclose such data to a third person.

Special Working Conditions

Prior Park Schools operates a policy under which smoking, including e-cigarettes or vaping, is not permitted anywhere onsite.

Schools are physically demanding environments and the [post holder] can expect to be involved in activities which may require physical exertion, e.g., [any specific physical activities] as and when required, always observing health and safety regulations and practices.

We offer a supportive working environment, a competitive salary as well as free lunch each day the kitchen is operational, access to other benefits including free parking onsite, generous fee remission for eligible children, a contributory

pension scheme and complimentary gym membership.