

# Police Compliments & Complaints

## Compliment a Commerce ISD Police Employee

If a Commerce ISD Police Department employee has done a good job and you want to say thanks, you may elect to do one of the following:

- Call or visit the Commerce ISD Police Department during regular business hours and ask to speak to the Chief of Police
- Send an email to the Chief of Police at [seth.mcdaniel@commerceisd.org](mailto:seth.mcdaniel@commerceisd.org)

Your comments will be forwarded through the employee's chain of command and be reviewed by the Office of the Chief of Police. After the review, a copy of your comments will be placed in the employee's personnel file and the original document provided to the employee.

## File a Formal Complaint Against a Commerce ISD Police Employee

The department recognizes the importance of protecting the community from employees who have demonstrated acts of misconduct or have shown they are unfit for law enforcement work, the need to protect employees from false allegations of misconduct, and the opportunity to periodically assess the effectiveness of our policies and procedures. These objectives can only be accomplished through a consistently thorough and objective investigative process.

The Chief of the ISD Police Department is responsible for administering the complaint process. Should you hold the impression an employee has been involved in misconduct or are dissatisfied with our service you may register a complaint by:

- Contacting the Chief of Police during regular business hours at [903-886-3756](tel:903-886-3756)
- Send an email to the Chief of Police at [seth.mcdaniel@commerceisd.org](mailto:seth.mcdaniel@commerceisd.org)

Texas law requires that all complaints against police officers be in writing and signed by the person making the complaint. Complaints must generally be made within 30-days of the incident unless special circumstances exist. The person who was wronged must file the complaint; other persons may give statements as witnesses

## False Complaints

Filing a false complaint against a police employee is a violation of the Texas Penal Code, Section 37.02. If a person knowingly and intentionally makes a false statement under oath,

or swears to the truth of a false statement previously made under oath, a person may be found guilty and punished by a fine up to \$4,000, confinement in jail up to one year, or by both fine and imprisonment.

## **Complaint Forms**

These forms are provided for your convenience. However, you must print, sign, and hand deliver or email the form to the Chief of Police.

## **Informal or Anonymous Complaints**

If you feel there has been an action by a Commerce ISD PD officer that needs to be looked into or investigated, but do not feel comfortable filing a formal complaint, an anonymous complaint will suffice. While anonymous complaints are not preferred, we do not want an action to go unnoticed due to the fear of retaliation or disbelief. You may send an email to the Chief of Police ([seth.mcdaniel@commerceisd.org](mailto:seth.mcdaniel@commerceisd.org)) and make sure you wish to stay anonymous. If this is the request of the complainant, the Chief will not release information on the complainant or contact the complainant, but the complaint will be investigated. You may also mail a letter to Commerce High School, Attn: Chief McDaniel.

Informal or anonymous complaints do not yield the founded percentage rate as follow up questions cannot be answered. However, rest assured that a complete investigation will be done.