



**Health and Safety Minutes**  
Wednesday December 6, 2023

**Albertville Primary**

None

**Big Woods**

Corey Hanson – Physical Education

**Community Education Center**

None

**District Office**

Jason Bichler – B&G  
Rick Aulwes – B&G  
Jeff Blake - Grounds  
Glen Ritter – Food Service

**St. Michael Elementary**

None

**Health**

Andrea Mischke – District Nurse

**High School**

Joe Peatrowsky – HS CHO

**Fieldstone Elementary**

None

**Middle School East**

Gerald Bade - Custodial

**Middle School West**

Ryan Antony - AD & Dean

**Other**

Daniel Holcomb – IEA  
Steve Lichtenberg – SFM

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**Approve October 2023 Meeting Minutes:**

- Minutes were approved by the committee.

**Review Injury Reports**

- Since our last meeting on October 4, we had seven medical losses (2 contusions, 2 punctures, 2 fractures, and 1 laceration). Three injuries were slips, trips, and falls related.

**Old Business**

- Lead-in-Water Sampling (AP, BW, MSE, MSW)
  - IEA conducted lead-in-water sampling on 11/14 and 11/15. We are still awaiting the results. The district will be using 5 ppb value for corrective actions and retesting. Minnesota Department of Health recently opened a lead-in-water grant to allow up to \$15,000 per applicant in fixture and plumbing replacement to remediate elevated lead-in-water levels. The application deadline is 1/12/2024.
- Radon Testing (AP, BW, MSE, MSW)
  - Radon will be conducted from 12/12 – 12/15. These kits are hung in occupied spaces below ground or at ground level. 10% of upper rooms will need to be sampled as well. The threshold for remediation and retesting is 4 picocuries per liter. A notification was sent out last week to alert staff of the radon testing. Another notification will be sent out next Monday.
- SFM Signs- Winter Slip & Fall Safety

- Most of the signs were dropped off at the meeting today. The rest of the signs will be delivered next week.
- Labeling Doors at High School
  - Doors are labeled on the outside of the building. It's difficult to know which door to go out of if the doors aren't labeled from the inside as well. Around 75% of the letters have been installed above the doors at the High School.
- Handicap Accessible Door Opener for HS Health Services
  - There currently are no automatic door opener leading into the High School health services office. It can be difficult pushing a wheelchair into the office while holding the door open. The door does have a kickstand but can't be held open for extended periods of time due to security and fire marshal requirements. Jason Bichler obtained a quote for approximately \$4,000 per door improvement. Jason Bichler to continue looking for ADA grant funding to fund these improvements.
- HS Pod Door Security
  - The pod doors for the science/art wing need to be manually closed and locked in case of an emergency. Other pod doors in the school are magnetic and lock automatically in an emergency. There has been no active school safety grants identified to assist with the purchase and installation. We will continue to monitor grant funding for this improvement.

## New Business

- Inspections – Fume Hoods / Science Lab / Emergency Eyewash (11/22)
  - Fume Hoods and science lab inspections were completed at the High School, Middle School West, and Middle School East. Eyewash inspections were completed at all schools (kitchen/dish room, boiler rooms, custodial, science labs, etc). The fume hoods tested within the recommended range of 80 – 150 fpm. Jason Bichler and Rick Aulwes to send out emails on corrective actions.
- Indoor Air Quality Walkthroughs
  - Every year, IEA conducts an IAQ assessment of all rooms and offices in the district to measure different IAQ parameters (temperature, humidity, CO, CO2) and observe any moisture issues. These measurements and observations help the district identify any ventilation issues and concerns. This is scheduled for 1/24 – 1/26.
- Building Ventilation Assessments
  - These assessments occur in the spring when the snow and ice has thawed and it's safe to work and walk on the rooftop. The technicians inspect accessible mechanical units and compartments (filters, fans, dampers, etc.) This checklist is used to compare with the automated system controls to verify the control system is operating correctly.
- MPCA Hazardous Waste License Application
  - Every year we need to submit our hazardous waste totals to maintain our license. The submission for the 2023 waste generation opens 1/1 and the deadline is August 15<sup>th</sup>.
- ADA Upgrades Added to Door A at Middle School West
  - The district office door was upgraded to include a push button. The grounds department added handicapped parking spaces outside of door A.
- Upcoming Parking Lot Projects for Summer
  - The parking lots at St. Michael Elementary and Albertville Primary will be completed this summer. The district will continue renovating the parking lots within the district over the next 4-5 years.

## Open Discussion

- High School Parking Lot Traffic Flow
  - A discussion occurred regarding traffic flow out of the High School after dismissal. An idea was brought up to have the north entrance/exit be a right hand turn only during certain hours, and the south entrance/exit be a

left hand turn only during certain hours. This will be an ongoing discussion to help reduce vehicle accidents and increase traffic flow.

- Winter Walking Safety

- Share awareness with co-workers on the importance on winter walking safety by focusing on your path of travel into the building and ground conditions present to adjust your walking speed.
- Walk like a penguin video will be sent out to all staff before the next snowfall.

**If you have health and safety questions or suggestions – feel free to contact your buildings safety committee representative!**

**This is the Next Meeting: 2/7/2024**

**Location: Middle School West Staff Development Room**

**Time: 3:30 p.m.**