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Park Rapids Area Schools
Independent School District #309

Policy: 529f

STAFF NOTIFICATION OF VIOLENT BEHAVIOR BY STUDENTS

To: (Staff Name) _____

From: (Administrative Official) _____

Date of Notice: _____

This notice is sent to inform you that the following student has a history of violent behavior. The notice is sent to assist you in helping this student to be successful and ensuring the safety of students and staff.

Student's name:

Incident(s) of violence, if applicable:

Description/Explanation of incident(s) if known and applicable (Specifically include any mitigating factors, e.g. self-defense, defense of others, medication issues):

The types of situations that might trigger violent behavior by this student, if known (e.g. triggers for frustration or anger):

Strategies or interventions that are successful with this student, if known:

The following documents may be available for you to review regarding this student:

- ____ IEP
- ____ 504 Plan
- ____ Functional Behavioral Assessment
- ____ Reports or statements by school staff
- ____ Information provided by the parent or guardian

Additional information may be available to you based on your legitimate educational interest.

Information obtained as a result of employment with the Park Rapids Area School District is confidential. Respect for the privacy of our students requires that you discuss any student issues only with those staff members and parents who need to know the information. Any breach of confidentiality is a serious violation of the integrity of the position and ultimately the school district. In addition to student information, confidentiality is expected in other areas including staff information or school district business information. Sharing of confidential data with individuals not associated with the circumstance is a violation and subject to disciplinary action, up to and including termination.