

431 PARK RAPIDS AREA SCHOOLS HIRING COACHES/EXTRA-CURRICULAR SUPERVISORS POLICY

I. PURPOSE

To provide a guideline for hiring coaches for Park Rapids Area Schools.

II. GENERAL GUIDELINES OF POLICY

- A. When a coaching vacancy occurs on the coaching staff, the head coach should inform the Activities Director to fill the opening.
- B. Head Varsity Coaches or Head Extra- Curricular Supervisor vacancies will be posted externally and internally, simultaneously. Interviews will be conducted by a committee that consists of the Activities Director, High School Principal, comparable sport head coach and a school board member. The best candidate will be offered the position.
- C. Assistant coaches or Assistant Extra-Curricular Supervisor vacancies will be posted internally for seven days. If no qualified individuals apply from within the district, the position will be posted externally. Assistant coaches and assistant extra- curricular positions will be interviewed by a committee that consists of the Activities Director, the head coach of the activity being interviewed for and the building principal or his/her designee.
- D. Volunteer Coaches will go through an interview process with the Activities Director and Head Coach of that sport.
- E. The Superintendent of Schools or his/her designee may join these interviews at his or her discretion.

