

COLLEGE VISIT APPLICATION

Visiting colleges can be a very important factor in the decisions a student makes regarding college applications. For a college visit to be meaningful, it is important that an appointment be arranged with a member of the admissions staff to assure full information can be obtained. College visits often can be scheduled during vacation periods. Occasionally, visits must be scheduled on a school day. Such an absence can be excused IF the following procedures are followed in arranging the visit:

1. **Schedule an appointment with the College Admissions Office- Your absence is only excused if you have a scheduled appointment.**
 2. Return the parental permissions slip to your counselor **one-week prior to your visit.**
 3. Assume responsibility for all schoolwork missed.
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PARENTAL PERMISSION FOR COLLEGE VISIT

Student Name _____

Name of College or University _____

Has an appointment on _____ at _____ with the following
(Date) (Time)

person or office _____. The phone number to contact

this person is _____ or email them

at _____ *(You may submit a copy of a confirmation letter or email from admissions as an alternative to the phone number.)*

I give my permission for him/her to miss school to make this college visit and he/she assumes full responsibility for ALL schoolwork missed.

Parent or Guardian Signature