

THIEF RIVER FALLS PUBLIC SCHOOLS

457 SUBSTITUTE NON-CERTIFIED PERSONNEL

I. PURPOSE

The School District Administration or their designee shall be responsible for the employment and placement of substitute employees as needs occur.

The hourly rate for casual substitutes for non-certified personnel shall be as follows:

Administrative Support Personnel.....	Pay Level 0 of Negotiated Salary Schedule
Bus Drivers.....	Step 1 of Negotiated Salary Schedule
Cleaners.....	Entrance Pay Level of Negotiated Contract
Educational Assistants.....	Pay Level 0 of Negotiated Salary Schedule
Food Preparation Workers.....	Pay Level 0 of Negotiated Salary Schedule
Kitchen Helpers.....	Pay Level of Negotiated Salary Schedule
Maintenance	Pay Level 0 of Negotiated Salary Schedule
Transportation Assistants.....	Step 1 of Negotiated Salary Schedule

When a substitute rate is not designated, the rate shall be the same as for the regular employee in that classification.

Board Adopted: 05/2013

Board Reviewed: 08/2017

Scheduled Review: 08/2020