

CFES PTO MINUTES – NOVEMBER 1, 2023

6:30 p.m. Virtual Meeting

- **Welcome:** (Michelle Boyle)
Thanks to staff and parents joining the PTO for the first virtual meeting of the year on google meets.

- **Greenhouse Project** (Ms. Doyer)
Parts to build the new CFES greenhouse are on campus, construction is pending. Help is needed if anyone has any expertise, please contact Mrs. Clark. Staff were surveyed on potential uses of the greenhouse. Future projects include: science experiments, growing food for use in the cafeteria, 5th grade student leaders on composting, after school clubs in the Spring, sensory gardens for Life Skills classes, and STEM projects.

- **Principal's Report:** (Ms. Doyer in for Mrs. Clark)
 - (1) CFES students and staff love the new spirit wear shirts from the PTO.
 - (2) Buddy Breakfast and Book Fair successfully brought the school community together.
 - (3) Teachers and staff appreciated the Fall treats from the PTO.
 - (4) The Kindness fund is already being used, thanks for providing important and meaningful help to students.
 - (5) The November core essential trait is Gratitude.
 - (6) A communication plan for unplanned dismissals is coming on PowerSchool.
 - (7) Exploring options for installation of greenhouse.
 - (8) Student recognition programs of charger letters on buses, charger cards and golden tickets in school are underway and well received.
 - (9) Conference window is open, call the office after 11/9 to schedule a time.

- **PTO Business:** (Michelle Boyle & Amanda Frake)
 - (1) Book Fair – Kristin Zimmerman (Chair) – Most successful book fair ever with \$13,859 in total sales. The PTO received \$1,000 in scholastic dollars and nearly \$3,000 in cash. We purchased 28 books for the CFES library, books for the 3rd Grade Read-A-Thon, and 26 books for sister school Mitchell Elementary.
 - (2) Read-A-Thon – Kristin Zimmerman (Chair) – This year's theme is Charlie and the Chocolate Factory. Kickoff happened October 13th. There are 78

3rd graders this year with 67 actively participating so far. The celebration is November 17th. Looking for 9 more parent volunteers. May ask 2nd grade parents or high school students for help.

- (3) Buddy Breakfast – Jessica Eldridge (Chair) – Buddy Breakfast flow worked well with two lines. Appreciated all the volunteer help.
- (4) Winter Workshop – Jessica Eldridge (Chair) – There are 14 parents working on the K-2 workshop committee. Kids will come to the makerspace for the event. There will also be a service component to give back to the community.
- (5) Creative Writing Workshop – Jessica Eldridge (PTO Liaison) – HS student Stella Tucker is leading an afterschool writing workshop for 4th-5th graders. There is a waitlist for Fall. Will run another one for the Spring.
- (6) Spirit Wear – Steph Maurer (Chair) – New shirts designed with a Phillies inspired maroon and light blue color theme. They were distributed free of charge to all students, staff, and bus drivers. The committee will be looking into making future fun items like Charger themed pencils.
- (7) Parents Night Out – Steph Maurer (Chair) – Tickets went on sale today, 11/1 for the event at The Crown on 1/27. 48 tickets have already been sold. Mrs. Clark will welcome parents at the beginning of the event. Working on raffle baskets for silent auction.
- (8) Passive Fundraising – Jess Lang (Chair) – Square 1 Art flyers have been sent home. Parents have until November 15th order the art in time for the holidays. The next restaurant fundraiser is 12/12 at Mod Pizza.
- (9) Staff Appreciation – Jess Lang (Chair) – The PTO will host a gratitude lunch for staff on 11/21 and a hot chocolate and cookies cart on 12/15.
- (10) 75th Annual Art Show – (Michelle Boyle/Amanda Frake) – The model may change this year to a tiered pricing event, with tables and screens for rent. An interest meeting will take place soon for anyone who would like to join the committee. May also be a Saturday only show.

- **Treasurer's Report:** (John Mitchell)

Budget updates to date include:

- a. Income: \$2,900 from book fair profit.
- b. Expenses: \$10,000 for the Greenhouse, \$100 deposit for adult dinner, along with teacher grant reimbursements and school-wide t-shirts.

- **Meeting Adjourned at:** 7:40 p.m.