

# TAMALPAIS ADULT SCHOOL

Tamalpais Union High School District  
375 Doherty, Larkspur, CA 94939  
Phone (415) 945-3780 - (415) 945-1031

## CONCURRENT STUDENT ENROLLMENT REFERRAL

*Adult Education classes shall not be used to supplant the regular high school curriculum programs.  
(ED CODE 48200, 52523; Adult Education Handbook, Section 21510)*

### MINIMUM ENROLLMENT VERIFICATION:

A student enrolled in high school may concurrently attend Tamalpais Adult School classes if the following requirements are met:

- Student must be enrolled in a minimum of 6 courses
- Independent study students are eligible if the master agreement lists a minimum of 6 courses per semester with 30 or more hours of work assigned each week.
- Continuation students are eligible if scheduled for a minimum of 180 minutes of instruction each day.

### INSTRUCTIONS:

1. Use this form for **high school students enrolled in 6 classes seeking an additional class through Tam Adult School.**
2. This form must be completed and signed by the student, parent, and counselor prior to student enrolling in Tam Adult School.
3. Attach copy of student's schedule, and send to Jaemi Naish, Director, Tamalpais Adult School.
4. Student will be contacted for an enrollment appointment with a guidance counselor.

We are referring \_\_\_\_\_ for concurrent enrollment in Tam Adult School for classes listed below.  
The pupil and parent have completed the mandated counseling session and have been advised that classes are held at Tam Adult School from 6 to 8:30 PM, Monday through Thursday evenings.

The student is currently enrolled at:  Redwood  Archie  Tamalpais  San Andreas  Tamiscal  Out of district \_\_\_\_\_

Grade Level:  11TH  12TH \_Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Please check if this student participates in one of the following programs:  SDC  504  RSP  General Ed. Accommodations

Courses to be completed through Tam Adult School (To be completed by counselor)

Course Title	Credits Needed

### DOCUMENTATION OF COUNSELING SESSION [EC 52500.1 (b)]

The student named above has had a counseling session with the parent or guardian and \_\_\_\_\_  
of \_\_\_\_\_ High School on \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_. The student and the parent agree:

Regular attendance and appropriate behavior is expected. Excessive absences, below 80% of the maximum hours, will result in no credit. Inappropriate behavior may result in removal from adult education. Parent and pupil are choosing participation in adult education classes as a voluntarily. High School student is enrolling concurrently at Tam Adult School for one or more of the following reasons, please check all that apply [EC 52523]:

- Adult Education Class is not offered at current high school
- Adult Education class is needed to make up deficient credits needed for a high school diploma
- Adult education class allows the student to gain vocational/technical skills beyond that provided by the regular high school.
- Adult Education class supplements and/or enriches the student's educational experience

\_\_\_\_\_  
Parent Signature & Date

\_\_\_\_\_  
High School Counselor's Signature & Date

\_\_\_\_\_  
Student Signature & Date

\_\_\_\_\_  
Adult Education Director Signature & Date

Copies: Adult Education Counselor HS Counselor Tam Adult School Student File