

Winton Woods Board Of Education
Minutes
Organizational Meeting - January 5, 2017

The Winton Woods Board of Education held the Organizational Meeting on Thursday, January 5, 2017 at the Board Office, 1215 W. Kemper Road, Cincinnati, Ohio. President pro-tempore Johnson called the meeting to order at 6:30 p.m.

ROLL CALL AND PLEDGE OF ALLEGIANCE

On the roll call the following members were present: Mr. Jeff Berte, Dr. Viola Johnson, Mrs. Paula Kuhn, Mrs. Jessica Miranda and Mrs. Katrina Rugless. Also present were: Mr. Anthony Smith, Superintendent and Mr. Randy Seymour, Treasurer.

ELECTION OF OFFICERS

President

Mr. Berte nominated Mrs. Miranda to serve as president for a one-year term for 2017. There being no other nominations, the vote was as follows:

For Mrs. Miranda: Mr. Berte, Dr. Johnson, Mrs. Kuhn, Mrs. Miranda, Mrs. Rugless.

Mrs. Miranda was elected to serve as president for a one-year term for 2017. The President's Oath was administered by Mr. Randy Seymour, Treasurer.

Vice President

Mrs. Kuhn nominated Dr. Johnson to serve as vice president for a one-year term for 2017. There being no other nominations, the vote was as follows:

For Dr. Johnson: Mr. Berte, Dr. Johnson, Mrs. Kuhn, Mrs. Rugless, Mrs. Miranda.

Dr. Johnson was elected to serve as vice president for a one-year term for 2017. The Vice President's Oath was administered by Mr. Randy Seymour, Treasurer.

SCHEDULE OF MEETINGS

01-01-17 Dr. Johnson moved, seconded by Mr. Berte to adopt the following schedule of the regular board meetings and special sessions for calendar year 2017. The meetings will be held in the Board Room at 1215 W. Kemper Road.

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SCHEDULE OF MEETINGS (Cont.)

REGULAR MEETINGS @ 6:30 P.M.

- January 23
- February 27
- March 20
- April 24
- May 22
- June 26
- July 24
- August 28
- September 25
- October 23
- November 27
- December 11

SPECIAL MEETINGS - BOARD WORK SESSIONS @ 6:30 P.M.

- January 9
- February 13
- March 13
- April 10
- May 8
- June 12
- July 10
- August 7
- September 11
- October 9
- December 4

SPECIAL MEETINGS - SUPERINTENDENT BRIEFINGS @ 4:00 P.M.

- March 13
- April 17
- August 21
- October 16

Vote: Mr. Berte, Aye; Dr. Johnson, Aye; Mrs. Kuhn, Aye; Mrs. Rugless, Aye;
Mrs. Miranda, Aye.

President Miranda declared the motion carried.

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FISCAL YEAR 2018 TAX BUDGET

01-02-17 Mr. Berte moved, seconded by Dr. Johnson to approve the Resolution for the "Adoption of the 2018 Budget for All Funds for the Period of July 1, 2017 through June 30, 2018". (A copy of the FY 2018 Tax Budget and Resolution are attached).

Vote: Mr. Berte, Aye; Dr. Johnson, Aye; Mrs. Kuhn, Aye; Mrs. Rugless, Aye;
Mrs. Miranda, Aye.

President Miranda declared the motion carried.

INVESTMENT OF FUNDS

01-03-17 Mrs. Kuhn moved, seconded by Mrs. Rugless to authorize the Treasurer to invest inactive and interim funds in permissible investments, pursuant to Board Policy and Ohio Revised Code when funds are available.

Vote: Mr. Berte, Aye; Dr. Johnson, Aye; Mrs. Kuhn, Aye; Mrs. Rugless, Aye;
Mrs. Miranda, Aye.

President Miranda declared the motion carried.

OFFICIAL SIGNATURES

01-04-17 Dr. Johnson moved, seconded by Mr. Berte that per Ohio Revised Code 3313.51, the President and Treasurer be authorized to sign for payment of funds for the Board of Education and further that one of the two sign checks on all Board of Education accounts, and that the Treasurer's signature may be a facsimile.

Vote: Mr. Berte, Aye; Dr. Johnson, Aye; Mrs. Kuhn, Aye; Mrs. Rugless, Aye;
Mrs. Miranda, Aye.

President Miranda declared the motion carried.

RECEIVE ADVANCE TAX PAYMENTS

01-05-17 Mrs. Rugless moved, seconded by Mrs. Kuhn to approve the Resolution "Requesting the County Auditor to Make Advance Payments of Taxes". (Resolution attached).

Vote: Mr. Berte, Aye; Dr. Johnson, Aye; Mrs. Kuhn, Aye; Mrs. Rugless, Aye;
Mrs. Miranda, Aye.

President Miranda declared the motion carried.

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TRANSFERS AND ADVANCES

01-06-17 Mrs. Kuhn moved, seconded by Mr. Berte to authorize the Treasurer to make fund to fund advances, advance returns and transfers as needed throughout the year with Board ratification as part of the financial reports at the next regular meeting.

Vote: Mr. Berte, Aye; Dr. Johnson, Aye; Mrs. Kuhn, Aye; Mrs. Rugless, Aye;
Mrs. Miranda, Aye.

President Miranda declared the motion carried.

BOARD MEMBER PARTICIPATION IN EMPLOYEE BENEFIT PLAN

As per Ohio Revised Code 3313.202, the current Board Members may exercise their option to participate in the district's employee benefit plans at the Board Member's expense. Members exercising their option to participate must state so publicly and be recorded in the Official Minutes. The monthly cost for health insurance is \$607.97 for single and \$1,523.28 for family. The monthly cost for dental insurance is \$29.08 for single and \$79.82 for family. (No Board Members exercised this option.)

FISCAL OFFICER - STUDENT ACTIVITY ACCOUNTS

01-07-17 Dr. Johnson moved, seconded by Mrs. Rugless to approve the appointment of the Superintendent to be the sign-off of all student activity programs and these programs shall be presented to the Board once each year. The Superintendent will also have the authority to approve and/or modify the student activity budgets throughout the year as warranted.

Vote: Mr. Berte, Aye; Dr. Johnson, Aye; Mrs. Kuhn, Aye; Mrs. Rugless, Aye;
Mrs. Miranda, Aye.

President Miranda declared the motion carried.

STUDENT ACTIVITY ACCOUNTS

01-08-17 Mrs. Rugless moved, seconded by Mrs. Kuhn to authorize the Student Activity Accounts for the calendar year 2017. (Schedule attached)

Vote: Mr. Berte, Aye; Dr. Johnson, Aye; Mrs. Kuhn, Aye; Mrs. Rugless, Aye;
Mrs. Miranda, Aye.

President Miranda declared the motion carried.

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AUTHORIZATION OF THEN AND NOW CERTIFICATE

01-09-17 Mrs. Kuhn moved, seconded by Dr. Johnson to approve the authorization of Then and Now certificate as per Ohio Revised Code 5705.41, authorizing the Treasurer to exercise the "Then and Now" certification of funds provided the funds are within the Board approved appropriations and free of any previous encumbrances.

Vote: Mr. Berte, Aye; Dr. Johnson, Aye; Mrs. Kuhn, Aye; Mrs. Rugless, Aye;
Mrs. Miranda, Aye.

President Miranda declared the motion carried.

AUTHORIZATION TO MODIFY APPROPRIATIONS

01-10-17 Mrs. Kuhn moved, seconded by Mr. Berte to approve authorization for the Treasurer to modify the original line item appropriations as set by the Board. The Treasurer shall not alter the total amended appropriations as adopted by the Board. All modifications must be within the last Board adopted appropriations measure. The Treasurer shall stay within the funds available as certified by the Budget Commission of Hamilton County or as amended and approved on or before June 30, by the Budget Commission.

Vote: Mr. Berte, Aye; Dr. Johnson, Aye; Mrs. Kuhn, Aye; Mrs. Rugless, Aye;
Mrs. Miranda, Aye.

President Miranda declared the motion carried.

APPOINTMENT OF PURCHASING AGENT

01-11-17 Mrs. Rugless moved, seconded by Dr. Johnson to approve the authorization of Mr. Steve Denny, Executive Director of Accountability and Business Affairs, to serve as the Superintendent's designee as purchasing agent for the district.

Vote: Mr. Berte, Aye; Dr. Johnson, Aye; Mrs. Kuhn, Aye; Mrs. Rugless, Aye;
Mrs. Miranda, Aye.

President Miranda declared the motion carried.

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APPOINTMENTS

Mrs. Miranda made the following appointments for a period of one year:

- Ohio School Boards Association and National School Boards Association Legislative Liaison – Mrs. Miranda
- Superintendent's Review and Evaluation Liaison - Dr. Johnson
- Treasurer's Review and Evaluation Liaison - Mr. Berte
- Municipality Representatives – Forest Park, Mrs. Miranda; Greenhills, Mr. Berte; Springfield Township/Wyoming, Mrs. Rugless
- Public Records Designee (O.R.C. 109.43) – Mr. Seymour
- Superintendent Committee Liaisons – Student Achievement, Dr. Johnson; Community Engagement, Mrs. Kuhn; Financial Advisory, Mr. Berte
- Board Member Handbook – Dr. Johnson and Mr. Berte
- OSBA Urban School District Advisory Network Liaison – Mrs. Miranda
- OSBA SALT Liaison (Student Achievement Leadership Team) – Dr. Johnson

OSBA MEMBERSHIP and SUBSCRIPTIONS

01-12-17 Mr. Berte moved, seconded by Dr. Johnson to approve the continued membership and subscriptions in the following:

- Ohio School Board Association, January – December, 2017
- Subscription to The Briefcase (electronic) and School Management News (electronic), January – December, 2017
- Participation in the Ohio School Board Association Legal Assistance Fund, January – December, 2017

Vote: Mr. Berte, Aye; Dr. Johnson, Aye; Mrs. Kuhn, Aye; Mrs. Rugless, Aye; Mrs. Miranda, Aye.

President Miranda declared the motion carried.

NSBA MEMBERSHIP

01-13-17 Mrs. Kuhn moved, seconded by Mrs. Rugless to approve the continuation of the affiliate membership in the National School Board Association, January – December, 2017.

Vote: Mr. Berte, Aye; Dr. Johnson, Aye; Mrs. Kuhn, Aye; Mrs. Rugless, Aye; Mrs. Miranda, Aye.

President Miranda declared the motion carried.

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OHIO COALITION FOR EQUITY AND ADEQUACY

01-14-17 Dr. Johnson moved, seconded by Mr. Berte to approve the continuation of the membership in the Ohio Coalition for Equity and Adequacy, January – December, 2017.

Vote: Mr. Berte, Aye; Dr. Johnson, Aye; Mrs. Kuhn, Aye; Mrs. Rugless, Aye;
Mrs. Miranda, Aye.

President Miranda declared the motion carried.

BOARD OF EDUCATION OPERATING PROTOCOL

01-15-17 Dr. Johnson moved, seconded by Mr. Berte to adopt the Board of Education Operating Protocol for 2017. (Copy Attached)

Vote: Mr. Berte, Aye; Dr. Johnson, Aye; Mrs. Kuhn, Aye; Mrs. Rugless, Aye;
Mrs. Miranda, Aye.

President Miranda declared the motion carried.

OTHER BUSINESS

Resolution with Dehan Education Alliance, LLC.

01-16-17 Mrs. Kuhn moved, seconded by Dr. Johnson, to approve "Resolution Authorizing License and Service Contract with Dehan Education Alliance, LLC" as recommended. (Attached)

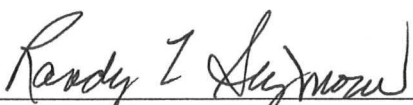
Vote: Mr. Berte, Aye; Dr. Johnson, Aye; Mrs. Kuhn, Aye; Mrs. Rugless, Aye;
Mrs. Miranda, Aye.

President Miranda declared the motion carried.

ADJOURNMENT

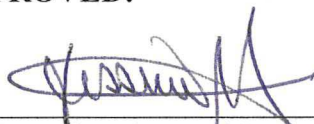
There being no further business, President Miranda declared the meeting adjourned at 7:12 p.m.

ATTEST:



Randy L. Seymour, Treasurer

APPROVED:



Jessica Miranda, President

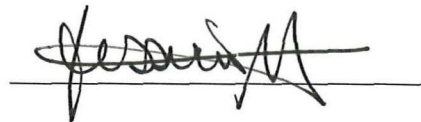


WINTON WOODS™
CITY SCHOOL DISTRICT
Ensuring all students achieve their highest potential

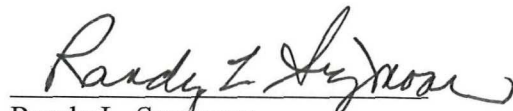
Central Office
1215 W. Kemper Road
Cincinnati, Ohio 45240
513.619.2300 *ph*
513.619.2309 *fx*
www.wintonwoods.org

OFFICIAL OATH - PRESIDENT OF THE BOARD

I, Jessica Miranda solemnly swear that I will support the
Constitution of the United States, and the Constitution of the State of Ohio, and
that I will faithfully, to the best of my ability, perform the duties of the President
of the Board of Education of the Winton Woods City School District, Hamilton
County, Ohio, so help me God.



Sworn to and subscribed before me, this 5th day of January, 2017.



Randy L. Seymour
Treasurer



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Ensuring *all students* achieve their highest potential.

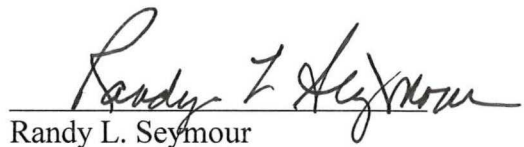
Central Office
1215 W. Kemper Road
Cincinnati, Ohio 45240
513.619.2300 *ph*
513.619.2309 *fx*
www.wintonwoods.org

OFFICIAL OATH - VICE PRESIDENT OF THE BOARD

I, Viola E. Johnson solemnly swear that I will support the
Constitution of the United States, and the Constitution of the State of Ohio, and
that I will faithfully, to the best of my ability, perform the duties of the Vice
President of the Board of Education of the Winton Woods City School District,
Hamilton County, Ohio, so help me God.



Sworn to and subscribed before me, this 5th day of January, 2017.



Randy L. Seymour
Treasurer

Winton Woods City School District Fiscal Year 2018 Tax Budget

**Presented by:
Randy Seymour
1215 Winton Woods Board Office
Thursday, January 5, 2017
12:00 p.m.**

Introduction

By law, all Ohio school districts must prepare and adopt the tax budget. The revised code that covers these requirements can be found in chapter 5705 of the Ohio Revised Code.

The main purpose of the tax budget is that it establishes the need for tax revenues to be collected during the fiscal year from existing levies. The tax budget also provides a preliminary estimate for the next fiscal years expenditures. Formal adoption of the appropriation resolution does not occur until September of the new fiscal year.

School district tax budgets are required to be adopted by January 15th for the next succeeding fiscal and calendar years. The Board of Education has adopted the five year forecast as the general fund's anticipated receipts and expenditures for the fiscal year 2018 tax budget. After the tax budget is adopted, it must be filed with the County Auditor's office by January 20th. The format is required by the Auditor of State.

The next step in the budget process requires the County Auditor to present the tax budget to the Hamilton County Budget Commission that consists of the County Auditor, Treasurer, and Prosecuting Attorney. The Budget Commission certifies tax rates and estimated amounts of funding for the Board of Education on the Certificate of Estimated Resources. The Certificate will govern the maximum amount to be available for appropriations as of July 1, 2017. The certificate can be amended after July 1st to reflect our exact beginning fund balances and as additional revenues are received or become measurable.

The final step in the tax budget process is to adopt a resolution certifying tax rates and authorizing the County Auditor to collect property taxes. The rates collected are the voter approved tax rates and include our inside millage allowance. These rates will be collected in the next calendar year January 1, 2018. This step usually occurs in April of each year.

The tax budget is an eighteen month planning document for the schools financial resources. It is also an important step in the tax collection process. The passage of the tax budget can in no way increase the tax millage of the district. That can only be done by voters in the district.

Tax Budget Presentation FY2018

Schedule B

This is an overview of the current levies for the District. This list includes all permanent and emergency levies approved by the voters.

General Fund Revenue Summary

This is a summary of projected revenue items for the General Fund and any other funds as prescribed by the Ohio Department of Education.

Bond Fund

This is the summary for the retirement of serial bonds and short term notes. All revenue which is levied for debt charges on bonds, notes, or loans, shall be paid into this fund.

Permanent Improvement Fund

This fund is used for facility maintenance and payment of debt for special capital improvement projects.

Classroom Facilities Maintenance

This fund is used to account for the proceeds of a levy for the maintenance of facilities. A requirement for district's which used funding from the Ohio Facilities Construction Commission (OFCC) of the State of Ohio to partially fund building projects. The amount of the OFCC's requirement is a one-half mill levy.

Schedule of Bond Payments

Schedule of principal and interest payments to retire bonded debt.

Five Year Forecast

The final part of the tax budget is the current October 2017 Five Year Forecast and assumptions.

HAMILTON COUNTY, OHIO

Office of the Board of Education Winton Woods City School District _____, 2017

To the County Auditor:

The Board of Education of said School District, hereby submits its' annual budget for the year commencing July 1, 2017 for consideration of the County Budget Commission.



President of the Board

SCHEDULE OF PROJECTED REVENUE AND EXPENDITURES BOND RETIREMENT FUND							
	2017	Calendar Year	TOTAL	2018	Calendar Year	TOTAL	TOTAL
BOND RETIREMENT EXPENDITURES (1)	1/1/2017 6/30/2017 (2)	7/1/2017 12/31/2017 (3)	CALENDAR YEAR 2017	1/1/2018 6/30/2018 (4)	7/1/2018 12/31/2018 (5)	CALENDAR YEAR 2018	FISCAL YEAR 2017/2018
EXPENDITURES							
2000 Supporting Services - Fees	20,000.00	20,000.00	40,000.00	20,000.00	20,000.00	40,000.00	40,000.00
6000 Repayment of Debt Service							
6100 Repayment of Debt Principal	900,000.00	0.00	900,000.00	900,000.00	0.00	900,000.00	900,000.00
6100 Repayment of Debt Interest	1,030,000.00	1,080,000.00	2,110,000.00	1,030,000.00	1,080,000.00	2,110,000.00	2,110,000.00
6100 Debt Issuance Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Repayment of Debt Service	1,930,000.00	1,080,000.00	3,010,000.00	1,930,000.00	1,080,000.00	3,010,000.00	3,010,000.00
7000 Other Debt Service							
Other Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			0.00			0.00	0.00
			0.00			0.00	0.00
Total Other Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	1,950,000.00	1,100,000.00	3,050,000.00	1,950,000.00	1,100,000.00	3,050,000.00	3,050,000.00
Beginning Unencumbered Fund Balance	450,000.00	0.00	450,000.00	450,000.00	0.00	450,000.00	0.00
Ending Cash Balance	0.00	450,000.00	450,000.00	0.00	450,000.00	450,000.00	0.00

Winton Woods CSD
SCHEDULE OF PROJECTED REVENUE AND EXPENDITURES
PERMANENT IMPROVEMENT FUND (ONLY IF TAX GENERATING FUND)

	2017	Calendar Year	TOTAL	2018	Calendar Year	TOTAL	TOTAL
	1/1/2017	7/1/2017	CALENDAR YEAR	1/1/2018	7/1/2018	CALENDAR YEAR	FISCAL YEAR
PERMANENT IMPROVEMENT REVENUE	6/30/2017	12/31/2017	2017	6/30/2018	12/31/2018	2018	2017/2018
(1)	(2)	(3)		(4)	(5)		
REVENUES							
1000 Receipts from Local Sources							
1100 Taxes							
1110 General Property Tax	288,750.00	270,000.00	558,750.00	288,750.00	270,000.00	558,750.00	558,750.00
Total Taxes	288,750.00	270,000.00	558,750.00	288,750.00	270,000.00	558,750.00	558,750.00
3131-3133 Property Tax Allocation	37,500.00	32,250.00	69,750.00	37,500.00	32,250.00	69,750.00	69,750.00
3135 State Tangible Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Tax Reimbursements from State Sources	37,500.00	32,250.00	69,750.00	37,500.00	32,250.00	69,750.00	69,750.00
1130 Income Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1190 Other Receipts (Local Taxes)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Total Local Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1200-1800 Other Receipts-Local Sources	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1880 Tax Increment Financing	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1900 Other Revenue Sources	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total of Other Revenue Sources	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2000 Receipts from Intermediate Sources	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3000 Receipts from State Sources	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3190 Other Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4000 Revenue from Federal Sources	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5000 Other Revenue Sources	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	326,250.00	302,250.00	628,500.00	326,250.00	302,250.00	628,500.00	628,500.00

SCHEDULE OF PROJECTED REVENUE AND EXPENDITURES
PERMANENT IMPROVEMENT FUND (ONLY IF TAX GENERATING FUND)

	2017	Calendar Year	TOTAL	2018	Calendar Year	TOTAL	TOTAL
	1/1/2017	7/1/2017	CALENDAR YEAR	1/1/2018	7/1/2018	CALENDAR YEAR	FISCAL YEAR
PERMANENT IMPROVEMENT EXPENDITURES	6/30/2017	12/31/2017	2017	6/30/2018	12/31/2018	2018	2017/2018
(1)	(2)	(3)		(4)	(5)		
EXPENDITURES							
1000 Instruction	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2000 Supporting Services	6,000.00	6,000.00	12,000.00	6,000.00	6,000.00	12,000.00	12,000.00
3000 Non Instructional Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4000 Extracurricular Activities	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5000 Facilities Acquisition and Construction	0.00	350,000.00	350,000.00	0.00	350,000.00	350,000.00	350,000.00
7000 Other Uses of Funds - Debt Services Principal and Interest	399,500.00	76,250.00	475,750.00	406,250.00	68,650.00	474,900.00	482,500.00
Total Expenditures	405,500.00	432,250.00	837,750.00	412,250.00	424,650.00	836,900.00	844,500.00
Beginning Unencumbered Fund Balance	900,000.00	820,750.00	900,000.00	690,750.00	604,750.00	690,750.00	820,750.00
Ending Cash Balance	820,750.00	690,750.00	690,750.00	604,750.00	482,350.00	482,350.00	604,750.00

Winton Woods CSD
SCHEDULE OF PROJECTED REVENUE AND EXPENDITURES
CLASSROOM FACILITES MAINTENANCE

CLASSROOM FACILITES MAINTENANCE REVENUE (1)	2017 Calendar Year		TOTAL	2018 Calendar Year		TOTAL	TOTAL
	1/1/2017 6/30/2017 (2)	7/1/2017 12/31/2017 (3)	CALENDAR YEAR 2017	1/1/2018 6/30/2018 (4)	7/1/2018 12/31/2018 (5)	CALENDAR YEAR 2018	FISCAL YEAR 2017/2018
REVENUES							
1000 Receipts from Local Sources							
1100 Taxes							
1110 General Property Tax	96,250.00	90,000.00	186,250.00	96,250.00	90,000.00	186,250.00	186,250.00
Total Taxes	96,250.00	90,000.00	186,250.00	96,250.00	90,000.00	186,250.00	186,250.00
3131-3133 Property Tax Allocation	12,500.00	12,250.00	24,750.00	12,500.00	12,250.00	24,750.00	24,750.00
3135 State Tangible Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Tax Reimbursements from State Sources	12,500.00	12,250.00	24,750.00	12,500.00	12,250.00	24,750.00	24,750.00
1130 Income Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1190 Other Receipts (Local Taxes)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Total Local Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1200-1800 Other Receipts-Local Sources	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1880 Tax Increment Financing	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1900 Other Revenue Sources	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total of Other Revenue Sources	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2000 Receipts from Intermediate Sources	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3000 Receipts from State Sources	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3190 Other Unrestricted	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4000 Revenue from Federal Sources	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5000 Other Revenue Sources	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	108,750.00	102,250.00	211,000.00	108,750.00	102,250.00	211,000.00	211,000.00

SCHEDULE OF PROJECTED REVENUE AND EXPENDITURES
CLASSROOM FACILITIES MAINTENANCE

CLASSROOM FACILITES MAINTENANCE EXPENDITURES (1)	2017 Calendar Year		TOTAL	2018 Calendar Year		TOTAL	TOTAL
	1/1/2017 6/30/2017 (2)	7/1/2017 12/31/2017 (3)	CALENDAR YEAR 2017	1/1/2018 6/30/2018 (4)	7/1/2018 12/31/2018 (5)	CALENDAR YEAR 2018	FISCAL YEAR 2017/2018
EXPENDITURES							
1000 Instruction	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2000 Supporting Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3000 Non Instructional Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4000 Extracurricular Activities	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5000 Facilities Acquisition and Construction	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7000 Other Uses of Funds - Debt Services Principal and Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Unencumbered Fund Balance	0.00	108,750.00	0.00	211,000.00	319,750.00	211,000.00	108,750.00
Ending Cash Balance	108,750.00	211,000.00	211,000.00	319,750.00	422,000.00	422,000.00	319,750.00

Winton Woods CSD
Schedule of Bond Payments

PURPOSE OF BONDS AND NOTES	Authority for Levy Outside 10 Mill Limit*	Date of Issue	Date Due	Serial or Term	Rate of Interest	Principal and Interest Requirements			Principal and Interest Requirements		
						Fiscal Year			Calendar Year		
						Bonds and Notes Outstanding 7/1/2017	Principal & Interest Due 7/1/2017 6/30/2018	Amount Available from Other Sources 7/1/2017 6/30/2018	Bonds and Notes Outstanding 1/1/2018	Principal & Interest Due 1/1/2018 12/31/2018	Amount Available from Other Sources 1/1/2018 12/31/2018
Payable from bond ret. Fd. INSIDE 10 MILL LIMIT											
Not Available at this Time. Will be submitted.											
TOTAL INSIDE						\$0	\$0	\$0	\$0	\$0	\$0
OUTSIDE 10 MILL LIMIT											
TOTAL OUTSIDE						\$0	\$0	\$0	\$0	\$0	\$0

*If the levy is outside the 10 mill limit by vote, enter the words "by vote" and date of election. If outside the 10 mill limit without a vote, enter the reference to the statute under which the levy is exempt from the 10 mill limit.

Principal & Interest from Bond Detail 3,010,000.00

Winton Woods City School District

Schedule of Revenues, Expenditures and Changes in Fund Balances
For the Fiscal Years Ended June 30, 2014, 2015, & 2016 Actual;
Forecasted Fiscal Year's Ending June 30, 2017 thru 2021

August 24, 2015	Actual				Forecasted				
	Fiscal Year 2014	Fiscal Year 2015	Fiscal Year 2016	Average Change	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021
Revenues									
1.010 General Property Tax (Real Estate)	\$22,300,302	\$22,381,146	\$22,095,996	-0.5%	\$22,100,000	\$22,100,000	\$22,100,000	\$20,250,000	\$18,400,000
1.020 Tangible Personal Property Tax	850								
1.030 Income Tax									
1.035 Unrestricted Grants-in-Aid	14,672,719	16,126,774	17,412,525	8.9%	18,626,000	20,045,000	20,300,000	20,300,000	20,300,000
1.040 Restricted Grants-in-Aid	6,180	352,716	233,622	2786.8%	240,000	240,000	240,000	240,000	240,000
1.050 Property Tax Allocation	3,536,610	3,537,509	3,007,722	-7.5%	2,800,000	2,800,000	2,800,000	2,550,000	2,300,000
1.060 All Other Revenues	3,294,074	3,451,041	3,498,033	3.1%	3,281,000	3,300,000	3,300,000	3,300,000	3,300,000
1.070 Total Revenues	43,810,735	45,849,186	46,247,898	2.8%	47,047,000	48,485,000	48,740,000	46,640,000	44,540,000
Other Financing Sources									
2.010 Proceeds from Sale of Notes									
2.020 State Emergency Loans and Advancements (Approved)									
2.040 Operating Transfers-In									
2.050 Advances-In									
2.060 All Other Financing Sources	98,080	224,049	35,863	22.2%					
2.070 Total Other Financing Sources	98,080	224,049	35,863	22.2%					
2.080 Total Revenues and Other Financing Sources	43,908,815	46,073,235	46,283,761	2.7%	47,047,000	48,485,000	48,740,000	46,640,000	44,540,000
Expenditures									
3.010 Personal Services	21,106,039	21,962,934	23,642,131	5.9%	26,829,500	27,760,000	28,175,000	28,600,000	29,000,000
3.020 Employees' Retirement/Insurance Benefits	8,365,495	8,507,035	8,819,880	2.7%	10,011,850	10,160,000	10,400,000	10,650,000	10,850,000
3.030 Purchased Services	8,262,839	8,719,182	9,194,667	5.5%	12,410,250	11,000,000	11,200,000	11,400,000	11,600,000
3.040 Supplies and Materials	1,519,464	1,343,781	1,963,821	17.3%	2,186,900	1,500,000	1,545,000	1,590,000	1,640,000
3.050 Capital Outlay	840,302	753,930	1,190,223	23.8%	762,800	100,000	100,000	100,000	100,000
3.060 Intergovernmental									
Debt Service:									
4.010 Principal-All (Historical Only)									
4.020 Principal-Notes									
4.030 Principal-State Loans									
4.040 Principal-State Advancements									
4.050 Principal-HB 264 Loans									
4.055 Principal-Other									
4.060 Interest and Fiscal Charges									
4.300 Other Objects	682,650	852,656	730,203	5.3%	888,700	850,000	850,000	850,000	850,000
4.500 Total Expenditures	40,776,789	42,139,518	45,540,925	5.7%	53,090,000	51,370,000	52,270,000	53,190,000	54,040,000
Other Financing Uses									
5.010 Operating Transfers-Out									
5.020 Advances-Out									
5.030 All Other Financing Uses									
5.040 Total Other Financing Uses									
5.050 Total Expenditures and Other Financing Uses	40,776,789	42,139,518	45,540,925	5.7%	53,090,000	51,370,000	52,270,000	53,190,000	54,040,000
6.010 Excess of Revenues and Other Financing Sources over (under) Expenditures and Other	3,132,026	3,933,717	742,836	-27.8%	6,043,000-	2,885,000-	3,530,000-	6,550,000-	9,500,000-
7.010 Cash Balance July 1 - Excluding Proposed Renewal/Replacement and New Levies	10,345,990	13,478,016	17,411,733	29.7%	18,154,568	12,111,568	9,226,568	5,696,568	853,432-
7.020 Cash Balance June 30	13,478,016	17,411,733	18,154,568	16.7%	12,111,568	9,226,568	5,696,568	853,432-	10,353,432-
8.010 Estimated Encumbrances June 30	117,903	93,162	123,804	6.0%	100,000	100,000	100,000	100,000	100,000
Reservation of Fund Balance									
9.010 Textbooks and Instructional Materials									
9.020 Capital Improvements									
9.030 Budget Reserve									
9.040 DPIA									
9.050 Debt Service									
9.060 Property Tax Advances									
9.070 Bus Services									
9.080 Subtotal									
10.010 Fund Balance June 30 for Certification of Appropriations	13,360,113	17,318,571	18,030,764	16.9%	12,011,568	9,126,568	5,596,568	953,432-	10,453,432-
Revenue from Replacement/Renewal Levies									
11.010 Income Tax - Renewal									
11.020 Property Tax - Renewal or Replacement									
11.300 Cumulative Balance of Replacement/Renewal Levies									
12.010 Fund Balance June 30 for Certification of Contracts, Salary Schedules and Other Obligations	13,360,113	17,318,571	18,030,764	16.9%	12,011,568	9,126,568	5,596,568	953,432-	10,453,432-
Revenue from New Levies									
13.010 Income Tax - New									
13.020 Property Tax - Replacement \$4.15 Million Emergency Levy Approximately 9.78 mills								2,075,000	4,150,000
13.030 Cumulative Balance of New Levies								2,075,000	6,225,000
14.010 Revenue from Future State Advancements									
15.010 Unreserved Fund Balance June 30	13,360,113	17,318,571	18,030,764	16.9%	12,011,568	9,126,568	5,596,568	1,121,568	4,228,432-
ADM Forecasts									
20.010 Kindergarten	249	276	245	-0.2%	245	245	245	245	245
20.015 Grades 1-12 - Funding ADM	3,439	3,408	3,613	2.6%	3,613	3,613	3,613	3,613	3,613

See accompanying summary of significant forecast assumptions and accounting policies
Includes: General fund, Emergency Levy fund, and any portion of Debt Service fund related to General fund debt

WINTON WOODS CITY SCHOOL DISTRICT
FISCAL YEAR 2017
FIVE-YEAR FORECAST ASSUMPTIONS

The forecast is legally adopted by the Board of Education in October and is intended to assist Board members, administration, and interested parties in assessing the fiscal ramifications and consequences of decision-making, or lack thereof, for the District. No number or assumption in this forecast should be considered an absolute because the information relied upon to develop the numbers is in a constant state of change. For example, State budgets are adopted on a two-year cycle, no reasonable assurance can be given that a five-year forecast projection of State funding will bear any resemblance to reality. Therefore, financial forecast documents must be viewed and interpreted as dynamic documents. It is inevitable that no forecast number will be exactly right – but the trend may certainly be relied upon. This forecast will continue to change as events occur and decisions are made.

The Winton Woods City School District is located approximately 15 miles north of Cincinnati, Ohio. It serves an area of 13.2 square miles encompassing the City of Forest Park, Village of Greenhills and a small portion of Springfield Township. The total District population has increased from 27,070 in 1980 to 28,906, latest information available, in 2009.

During the 2015-2016 school year, the District had 3,556 students enrolled in 4 grade level schools serving grades PreK-6, 1 middle school serving grades 7-8 and 1 high school serving grades 9-12. The District had been experiencing declining enrollment until the 2011-2012 school year in which enrollment began to stabilize. The District also operates a variety of other facilities, including a central administration building, bus garage, maintenance building and several sports fields.

The District provides a full range of programs and services for its students. These include elementary and secondary course offerings at the general, vocational and college preparatory levels. A broad range of co-curricular and extra-curricular activities to complement the students' curricular programs are also offered.

The last tax levy was passed in November of 2009. The residents of the District approved a \$4.2 million ten year emergency levy. Collections of this levy began in January of 2010.

The following is a detailed description of the assumptions made in developing the current Five-Year Plan.

Revenues

Line 1.01 General Property Taxes

Real Estate revenue is based on the most current tax duplicate information received from the Hamilton County Auditor. Property values are established each year by the County Auditor based on new construction and updated values. Hamilton County completed its updated reappraisal effective for calendar year 2014. An update was completed in 2015, collection 2016.

Based on the latest information available from the Hamilton County Auditor, the current total property values for collection year 2016 are \$439,409,810; \$322,995,950 for residential and agricultural, \$97,108,140 commercial and industrial and \$19,305,720 public utility personal.

WINTON WOODS CITY SCHOOL DISTRICT
FISCAL YEAR 2017
FIVE-YEAR FORECAST ASSUMPTIONS

Due to HB 920, passed in 1976, we do not receive additional revenue on voted millage if property values increase. HB 920 effectively reduces the millage to provide the same amount of revenue as when the millage was passed. In a period of declining property values just the opposite is true. The District will receive the same revenue thus increasing the effective rate. However the effective rate may never exceed the voted millage. The District does have inside millage of 4.65 mills that is permitted to grow (decline) if the property values increase (decrease). Due to declining total evaluation real estate collections have been held constant.

Line 1.02 Tangible Personal Property Taxes

Tangible Personal Property Tax (TPP) and Public Utility Personal Property (PUPP) will phase out completely and thus eliminate tangible personal property taxes. The District had a tangible personal property tax base of \$30 million before the phase out began. Tangible property includes business equipment, inventories, and fixtures. The state has phased this tax base out completely. The District received \$184,683 in FY16 as a reimbursement on a loss of \$2,259,540. The reimbursement is posted to the Property Tax Allocation line. The reimbursement has been phased out completely for fiscal year 2017.

Line 1.03 Income Tax

The District does not have an Income Tax.

Line 1.035 Unrestricted Grants-in-Aid

State support for fiscal years 2016 – 2020 has been projected on the most recent information available. The state funding formula changed in FY2014. In FY17 it is estimated that the district will receive \$18,626,000. This includes funding for special education transportation and preschool units. Based upon projections released by the Ohio Department of Education, the District will receive an additional allocations in state funding in the amount of \$1.2 million for FY17 and \$1.3 million for FY18 providing the district's enrollment does not decline.

Line 1.04 Restricted Grants-in-Aid

This line item represents the amount of special education catastrophic reimbursement, career and technology education and miscellaneous receipts and reimbursements. This category is forecasted based upon an average of historical trends.

Line 1.05 Property Tax Allocations

Property Tax Allocation is estimated based on projected Real Estate collections. The funding for this category is received from the 10% tax bill rollback and the 2.5% homestead exemption if applicable. This is the reimbursement received from the State for homestead and rollback. The hold harmless for the Tangible Personal Property Tax payments also is received in this category. The current reimbursement is phased out for FY17.

Line 1.06 All Other Revenue

This includes investment earnings, tuition, local fees and other miscellaneous revenue. This category is not expected to have much growth. Investment earnings were held constant. Fluctuations here are predicated on cash balances as well as economic conditions. This category is forecasted based upon an average of historical trends.

WINTON WOODS CITY SCHOOL DISTRICT
FISCAL YEAR 2017
FIVE-YEAR FORECAST ASSUMPTIONS

Line 2.05 Advances

This is mainly a repayment of advances from the General Fund to State and Federal grant funds that require advances at year end to balance due to reimbursement rules. Winton Woods does not have any advances due to other funds.

Expenditures

Line 3.01 Personal Services

Staffing is based on the current levels with growth based on related annual enrollment increases or decreases. Personal services also includes all staffing changes implemented over the last three (3) fiscal year as well as for FY17. Negotiated salary increases in the amount of four and one-half percent (4.5%) for FY17 and three and one-half percent (3.5%) for FY18. Horizontal and vertical step advancement has been included projected for FY17 through FY21. However, no salary increases beyond FY18 have been projected in the forecast.

Line 3.02 Employees' Retirement/Insurance Benefits

Benefits are projected using two categories. The first category, retirement benefits and Medicare, is included at the current employer contribution level of 14% and 1.45% respectively of salaries through FY21. The second category includes health care insurances that are based on demographic enrollments and rates. Health insurance has been projected at an average of three percent (3.0%) for FY17 through FY21. Dental has been increased at an annual rate of five percent (5.0%). Future health care trends may require a higher increase, which would negatively affect this forecast. Also included here are unemployment, worker's compensation and tuition reimbursement which were held constant.

Line 3.03 Purchased Services

Purchased Services projections are based on enrollment, tuition trends and inflation. The major items included in Purchased Services are utilities, professional meeting expenses, curriculum consultants, outside repairs, property and vehicle insurance, student transportation services and tuition for special education needs and Community Schools. Major repairs have been increased in FY17 by approximately \$1.2 million to maintain safe and dry buildings. Added in FY13 were custodial services and in FY15 substitute teaching services. Projections are increased at the average rate of three percent (3.0%).

Line 3.04 Supplies and Materials

The major items included in Supplies and Materials are paper, computer supplies, software, textbooks and library books. Fluctuations from year to year will result from major textbook adoptions.

Line 3.05 Capital Outlay

Capital Outlay projections are based on additional technology, building and equipment needs as the buildings and equipment age and need to be replaced. For FY17 an additional need for boiler replacement has been included. Also, maintenance vehicles and buses are reflected here.

WINTON WOODS CITY SCHOOL DISTRICT
FISCAL YEAR 2017
FIVE-YEAR FORECAST ASSUMPTIONS

Line 4.30 Other Objects

The major items included in Other Objects are county auditor and treasurer fees for collecting taxes, advertising for delinquent taxes and memberships.

Lines 5.XX Other Financing Uses

The Transfer line may include some contingency funds or transfer funds to make some provisions for unanticipated expenditures. Advances are necessary when a lag exists between the time money is expended and when grant money is received on a reimbursement basis. Winton Woods has no funds appropriated here.

Line 8.01 Estimated Encumbrances

Encumbrances are legal financial obligations of the District that have not been expended at fiscal year end. Encumbrances are projected to remain at the same level for the projection period. Any increase in this line item would result in an offsetting decrease in the actual cash expenditures listed in lines 5.01 to 5.05 and would therefore not effect the ending cash positions in any year.

Line 9.03 Budget Reserve

This line item represents the amount required to be set aside for budget stabilization per House Bill 412. Senate Bill 345 eliminated the requirement for school districts to maintain a budget reserve.

Lines 13.XX Revenue from New Levies

This line item represents revenues which will be generated from a proposed additional levy. The Board of Education will set the amount and timing of any additional levy proposals. However, the district will have a \$4.2 million emergency levy expire in FY20 on December 31, 2019.

Summary

With the implementation of past cost reductions in the amount of \$3.2 million the District has been able to build a cash reserve. The District needs to make every effort to maintain this cash reserve. The reserve amount will indicate the timing the Board of Education will need to request of the citizens an additional and/or replacement tax levy.

This forecast is based on the above assumption and the information available on the day it was prepared. This forecast is subject to change as circumstances change or additional information becomes available.

Current fiscal year forecast data does not necessarily reflect current School District appropriations, budgets, certifications or other data maintained in the files of the School District, including the Office of the Treasurer of the Board of Education. Future forecast fiscal year data is compiled from public sources to the extent possible and reasonable. Historical data is based on fiscal year end data filed by the Treasurer of the Board of Education. Questions from the community and other users of this data are encouraged. The contact person is Randy Seymour, Treasurer, Board of Education.

**ADOPTION OF THE 2018 BUDGET FOR ALL FUNDS
FOR THE PERIOD OF JULY 1, 2017, THROUGH JUNE 30, 2018**

WHEREAS, the Winton Woods City Board of Education at its Organizational Meeting on, January 5th, 2017, received the following tax budget for the period of July 1, 2017, through June 30, 2018.

1. From the Treasurer, for Current Operating Expenses (General Fund 001) in the total amount of \$51,370,000.00
2. From the Treasurer, for Bond Retirement (Fund 002) in the total amount of \$3,050,000.00.
3. From the Treasurer, for Permanent Improvement (Fund 003) in the total amount of \$844,500.00.
4. From the Treasurer, for all other funds in the amount of \$13,039,300.00.


WHEREAS, Public Hearing was held on January 5th, 2017 at 12:00 noon, pursuant to a notice published in the Cincinnati Enquirer on December 23, 2016, and

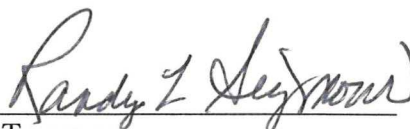
WHEREAS, copies of said budgets have been available for public inspection for at least ten (10) days in the Office of the Treasurer,

NOW THEREFORE, BE IT RESOLVED, that the FY18 Budget for the General Fund in the amount of \$51,370,000.00, for the Bond Retirement Fund in the amount of \$3,050,000.00, for the Permanent Improvement Fund in the amount of \$844,500.00 and all other funds in the amount of \$13,039,300.00 be adopted, and

BE IT FURTHER RESOLVED, that the Treasurer be, and is hereby directed to file copies with the Hamilton County Auditor as required by law.

1/5/17
Dated


President


Treasurer

The Winton Woods City School District met in regular session on the 5th day of January, 2017 at the administrative office, Forest Park, Ohio, with the following members present:

Mr. Jeff Berte, Mrs. Paula Kuhn, Dr. Viola Johnson, Mrs. Jessica Miranda, Mrs. Katrina Rugless

Mrs. Rugless moved passage of the following resolution:

**Resolution Requesting the County Auditor to Make Advance Payment of Taxes
Pursuant to Ohio Revised Code §321.34
Resolution # 01-05-17**

Whereas, the Ohio Revised Code allows a taxing authority to request payment from the County Auditor funds derived from taxes or other sources to the County Treasurer, which may be held on account of a local subdivision;

Therefore, be it resolved by the **Winton Woods City School District**, Forest Park, Ohio:

Section 1. That the Auditor and the Treasurer of Hamilton County in accordance with Ohio Revised Code § 321.34, be requested to draw and pay to the **Winton Woods City School District** upon the written request of Randy Seymour, Treasurer, to the County Auditor, funds due in any settlement of collection year 2017 derived from taxes or other sources, payable to the County Treasurer to the account of the Winton Woods City School District and lawfully applicable for the purposes of the 2017 or 2018 fiscal years.

Section 2. That the Treasurer of the Winton Woods City School District shall forward to the County Auditor a certified copy of this resolution.

Mrs. Kuhn seconded the motion and the roll being called upon the question of adoption of the resolution, the vote resulted as follows:

AYE: Mr. Berte, Dr. Johnson, Mrs. Kuhn, Mrs. Rugless, Mrs. Miranda

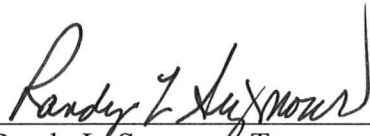
NAY:

Passed: President Miranda declared the motion carried.

CERTIFICATE

The undersigned hereby certifies that the foregoing is a true and correct copy of a resolution adopted on the 5th day of January, 2017, and a true and correct copy of excerpts from the minutes of the meeting at which said resolution was adopted, to the extent pertinent to consideration and adoption thereof.

The undersigned further certifies that a true and correct copy of said resolution, "Resolution Requesting the County Auditor to Make Advance Payment of Taxes Pursuant to Ohio Revised Code §321.34, was certified to the Hamilton County Auditor" on the 6th day of January, 2017.


Randy L. Seymour, Treasurer

RECEIPT

The undersigned hereby acknowledges receipt on this date of a certified copy of the foregoing resolution.

Hamilton County Auditor

The following Athletic and Student Activity Accounts need approval by the Board of Education to be active funds for the 2017 and 2018 fiscal years and 2017 calendar year:

High School Athletic Funds:

- Athletics
- Color Guard
- Drama Club
- Instrumental Music
- Orchestra
- Vocal Music

High School Student Activity Funds:

- Art Club
- Class of 2017
- Class of 2018
- Class of 2019
- Class of 2020
- HS Dance Club
- Yearbook
- Key Club
- Pals Club
- National Honor Society
- Student Council

Middle School Athletic Funds:

- Athletics
- Drama Club
- Instrumental Music
- Orchestra

Middle School Student Activity Funds:

- Pals Club
- Student Council

Intermediate School Student Activity Funds:

- Camp Activity

WINTON WOODS CITY SCHOOL DISTRICT

RESOLUTION ADOPTING BOARD OF EDUCATION OPERATING PROTOCOL

WHEREAS, the Winton Woods City School District Board of Education wishes to utilize effective operating strategies for teamwork among Members of the Board of Education, and between the Board and the Superintendent and between the Board and the Treasurer ; and

WHEREAS, the Winton Woods City School District Board of Education has reviewed and discussed effective operating procedures between the Board and the Superintendent, and between the Board and the Treasurer that would move the district forward in achieving its mission.

NOW, THEREFORE BE IT RESOLVED, that the Members of the Winton Woods City School Districts Board of Education publicly commit themselves collectively and individually to the following operating protocol and this protocol shall be signed by all Members of the Board of Education as well as the Superintendent and the Treasurer on an annual basis at the Board of Education's Organizational meeting held in January:

BOARD OF EDUCATION OPERATION PROTOCOL

BOARD MEMBERS WILL PRACTICE THE GOVERNANCE ROLE

1. The Board will oversee the management of the District, monitor progress toward the Board's goals, and emphasize planning, evaluation, and policy-making for the District.
2. The Board will make decisions as a team and only the Board as a whole has authority to commit the Board to any action.
3. The Board will hold the Superintendent and Treasurer accountable for the successful day-to-day operations of the District.
 - a. The Board will hold general counsel responsible for providing appropriate and effective legal counsel.
 - b. The Board will hold the Treasurer responsible for providing appropriate and effective auditing of the District.
4. The Board will act on recommendations, proposals and suggestions from the Superintendent and the Treasurer. The Superintendent is the Chief Executive Officer and the Treasurer is the Chief Financial Officer, both of whom report to the Board.
5. Board Members will submit all inquiries to the Superintendent and/or Treasurer and insist that others do the same.
 - a. Board Members may make appropriate inquiries to the general counsel.
 - b. Board Members may make appropriate inquiries to the Treasurer.
6. Board Members may make requests to the Superintendent or Treasurer for additional information. The Board President and the Superintendent or Treasurer will assess the timeliness of the requests, and the Superintendent and Treasurer will assign the request to the appropriate staff. All requests and all responses will be copied to all Board Members.
7. When the Board Members are presented with an issue by a parent or constituent, the parent or constituent should generally be referred to the Superintendent as appropriate.
8. Written and electronic communication to the Board will receive a response within forty-eight (48) hours from the Board President or such other person as designated by the Board President. For all

written communications, copies and responses shall be kept on file or in an electronic file as appropriate and made available to the Board Members upon request.

9. Board Members should take responsibility for their own training: The following are available and recommended resources:
 - a. "Parliamentary Procedure At A Glance: New Edition" by O. Garfield Jones,
 - b. "Robert's Rules of Order: Newly Revised (10th Edition)" by Henry M. Robert,
 - c. "Anderson's Ohio School Law Manual 2010 Edition" by Kimball H. Carey.

THE BOARD WILL ESTABLISH CLEAR EXPECTATIONS AND GOALS

1. The Board will set clear goals for the Board, the Superintendent, the Treasurer, and for the Winton Woods City School District.
2. The Board will address its performance through annual self-evaluation.
3. The Board will establish a performance evaluation process for the Superintendent and Treasurer. The process will ensure that the Superintendent and Treasurer understand expectations and accountability for the Board goals.
4. The Board will address problems, breaches of protocol or compliance with Federal and State Laws at the nearest date to when the problems, breaches, issues or matters of Law have occurred, are discovered and/or made known to the Board.

AGENDA PREPARATION AND DISSEMINATION

1. The Board President and Board Vice President shall prepare all agendas for meetings of the Board. In doing so, the Board President shall consult with the Superintendent and the Treasurer. The Board President has final authority to set the agenda.
2. Should any Board Member, wish to have items added to any given agenda they should do so in writing through a Board Meeting Agenda Request. Electronic and written requests should be sent to the Board President and the Superintendent and will be approved and scheduled for discussion by the Board President.
3. Board Members need adequate information and time to consider an action in order to make quality decisions at Board meetings. The agenda, together with supporting materials, shall be distributed to Board Members at least three (3) business days prior to the Board meeting. The documents will be sent electronically. Board Members are expected to read the information provided to them and contact the Superintendent and/or Treasurer to request additional information that may be deemed necessary to assist the Board in their decision-making responsibilities. Requests for information and the response will be shared with all Board Members.

ALL MEETINGS OF THE BOARD WILL BE CONDUCTED EFFICIENTLY AND EFFECTIVELY

1. The Board will conduct all regular business meetings according to *Robert's Rules of Order* with a staff member serving as parliamentarian. Board Members will debate the issues, not one another. Diversity of opinions will be encouraged and respected through actions and words.
2. The Board agrees that it shall follow the order of business as established by the agenda and only items appearing on the agenda will be acted upon. Upon the affirmative vote of a majority of Board Members present, the Board may consider and act upon business not included on the agenda. The Board President will publicly acknowledge requests from members of the public wishing to address

the Board at business meetings. Each member of the public may address the Board for a total of three (3) minutes regarding any items, excluding personnel. The Board will hear from people on a given issue at a given meeting for a total of no more than sixty (60) minutes and reserves the right to limit discussion on a particular issue. (Board Policy 0169.1)

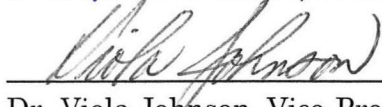
3. Executive sessions will be held only for appropriate subjects permitted by law. Board Members will be notified in advance if any executive session is to take place. Notwithstanding the foregoing, an executive session may be called at any time by a majority vote of the Board Members. All executive session motions will make explicit the subject(s) being considered.
4. In an effort to increase deliberation and build consensus, substantive matters requiring Board action may be referred to a committee of the Board whenever possible.
5. Action items proposed by Board Members not referred to committee will have a first reading with discussion and a vote at the next regularly scheduled Board meeting. If the Board determines that an action is of an emergency nature, then the forty-eight (48) hour waiver may be used.

COMMUNICATION IS NECESSARY AND ENCOURAGED

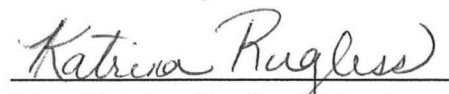
1. The Board believes it is important to keep the community informed about education programs. Communication will be the concurrent responsibility of the Board, the Superintendent, and the Treasurer.
2. Individual Board Members will vote their views. But as individuals, Board Members have no authority. The Board will relay a unified message to the community and staff on critical issues once the Board has spoken.
3. The Superintendent or his or her designee is the spokesperson for the District. The Board will designate a spokesperson. Press releases from the Board shall be released only by the Board President or such other person as designated by the Board President and only as authorized by the Board.

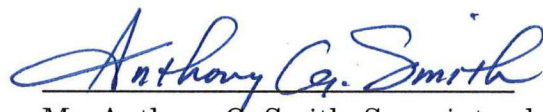
ADOPTED this 5th, day of January, 2017

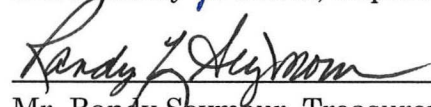

Mrs. Jessica Miranda, President


Dr. Viola Johnson, Vice-President


Mr. Jeff Berte, Member


Mrs. Katrina Rugless, Member


Mr. Anthony G. Smith, Superintendent


Mr. Randy Seymour, Treasurer


Mrs. Paula Kuhn, Member

**RESOLUTION AUTHORIZING LICENSE AND SERVICE CONTRACT
WITH DEHAN EDUCATION ALLIANCE, LLC.**

The Board of Education of the Winton Woods City School District, Hamilton County, Ohio met in regular session on the 7th day of January, 2017 with the following members present:

Mr. Jeff Berte
Dr. Viola Johnson
Mrs. Paula Kuhn
Mrs. Katrina Rugless
Mrs. Jessica Miranda

The Treasurer advised the Board that the notice requirements of O.R.C. § 121.22 and the implementing rules adopted by the Board were complied with for the meeting.

Mrs. Kuhn moved the adoption of the following Resolution:

WHEREAS, The Board supports Winton Woods High School's goal of positioning students to compete, connect and cooperate with others on a global scale;

WHEREAS, Dehan Education Alliance, LLC. has partnered with the High Schools since 2013 to expose international students to the Winton Woods High School Model and to provide opportunities for international students and staff to experience American culture through training and exchange opportunities at Winton Woods High School; and

WHEREAS, Dehan Education Alliance, LLC. desires to retain Winton Woods as an independent contractor to license and implement the Winton Woods High and Winton Woods wishes to provide such license and services, on terms and conditions mutually agreed upon by the parties.

NOW, THEREFORE, BE IT RESOLVED by the Winton Woods City School District Board of Education, county of Hamilton, State of Ohio, that:

Section 1. The Board instructs the Superintendent to negotiate a license and service agreement with Dehan Education Alliance, LLC. Which shall be in conformance with applicable laws.

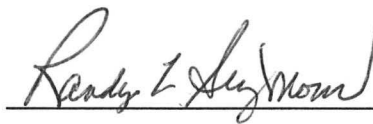
Section 2. The Board authorizes the Treasurer and/or the Board President to execute the Agreement.

Section3. It is found that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board and all deliberations of the Board and any of its committees that resulted in such formal action were in meetings open to the public or otherwise in compliance with all legal requirements, including §121.22 of the Ohio Revised Code.

Dr. Johnson seconded the motion, and upon roll call on the adoption of the Resolution, the vote was as follows:

Mr. Jeff Berte; Aye
Dr. Viola Johnson; Aye
Mrs. Paula Kuhn; Aye
Mrs. Katrina Rugless; Aye
Mrs. Jessica Miranda; Aye

I hereby certify that the forgoing is a true, correct, and accurate excerpt from the minutes of the meeting held on January 5, 2017, by the Board of Education of the Winton Woods City School District, showing the adoption of the Resolution herein above set forth.

A handwritten signature in cursive script, reading "Randy L. Seymour", is written over a horizontal line.

Randy L. Seymour, Treasurer
Board of Education of the
Winton Woods City School District,
Hamilton County, Ohio