

REIMBURSEMENT FOR MEALS

(Attach to Travel Voucher)

Employees will be reimbursed for meals pursuant to the schedule herein while traveling as follows: (AS PER CPSB POLICY DJC)

| | Regular Cost Travel Areas | High Cost Travel Areas |
|---------------|------------------------------|---------------------------|
| Breakfast | \$9.00 | \$11.00 |
| Lunch | \$13.00 | \$15.00 |
| Dinner | \$20.00 | \$26.00 |
| Total for Day | \$42.00 | \$52.00 |

PLEASE INDICATE DATE, MEAL(S), AND AMOUNT CLAIMED FOR ATTACHED TRIP USING CHART ABOVE. Attach documentation of trip (agenda, brochure, letter, etc.)

| | Date | Breakfast | Lunch | Dinner | Total |
|--|------|-----------|-------|--------|-------|
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Grand Total