

## Individual as Independent Contractor

The Calcasieu Parish School Board has historically paid individual contracted employees through the Accounts Payable Department. Some of these independent contracts are retired employees and are subject to retirement deductions from any earnings paid by the school system. It has become critical that the Payroll and Accounts Payable Departments be aware of whether an independent contractor has ever been a member of Teachers' Retirement System of Louisiana or Louisiana School Employees' Retirement System.

To insure that proper retirement contributions are withheld, if required, all request for payments by independent contractors must have this form attached with the questions below completed and signed by the independent contractor.

Contractor Name

SS # or Tax I.D.

### School System:

☐ **Yes** ☐ **No**

I am currently contributing as an active employee in:

☐ Teachers' Retirement System

☐ School Employees' Retirement System

☐ **Yes** ☐ **No**

I am currently receiving retiree benefits through:

☐ Teachers' Retirement System

☐ School Employees' Retirement System

☐ **Yes** ☐ **No**

I have retired within the last 12 months from: Date:

☐ Teachers' Retirement System

☐ School Employees' Retirement System

**Please complete, print and have independent contractor sign and date.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_