

**INDEPENDENT SCHOOL DISTRICT NO. 2711
MESABI EAST SCHOOLS
AURORA, MN 55705**

**MINUTES OF REGULAR BOARD MEETING
November 13, 2023
Board Room (204)**

CALL TO ORDER: The Regular Board Meeting was called to order by Vice-Chair, Pamela LaFrenier at 5:30 p.m. on November 13, 2023 in the Board Room (204) with the following in answer to roll call.

ROLL CALL:

Present: Directors Justin Adams, Chris Baudhuin, Pamela LaFrenier, Kathy Undeland, Superintendent Burgess

Absent: Director Gross, Director Hautala

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL: Moved by Director Undeland, seconded by Director Baudhuin, to approve the agenda as amended.

All in favor—Motion passed.

DISTRICT PATRON AND VISITOR COMMENTS: Gavin Bukovich, ARDC Planner spoke to the board about Safe Routes to School.

Consent Agenda: Moved by Director Undeland, seconded by Director LaFrenier to approve the consent agenda as presented: Payrolls and Bills in the amount of \$1,501,943.6; Regular Board Meeting Minutes of October 2, 2023; Tuition agreements with East Range Academy for 8 students with start dates of 9/5/23 and ISD 318 Grand Rapids for 2 students with start dates of 10/23/23 and 10/26/23.

All in favor—Motion passed.

Audit Presentation: Michelle Swoboda with Wipfli LLC presented the 2022-2023 audit.

2022-2023 Audit: Moved by Director Adams, seconded by Director Baudhuin to accept the financial audit conducted by Wipfli LLC for the year ending June 30, 2023.

All in favor—Motion passed.

Property Damage Claims Release: Moved by Director LaFrenier, seconded by Director Adams to approve the Property Damage Claims Release form between Mesabi East Schools and Hillyard Inc., AIG Specialty Insurance Company and AIG Claims.

All in favor—Motion passed.

Teacher Resignation: Moved by Director Undeland, seconded by Director Baudhuin to accept the resignation of Catherine Oberg effective November 3, 2023 with appreciation for her dedicated service to the district.

All in favor—Motion passed.

Maintenance/Grounds/Bus Driver Resignation: Moved by Director Baudhuin, seconded by Director LaFrenier to accept the resignation of Richard Craven as Maintenance/Grounds/Bus Driver effective November 3, 2023 with appreciation for his dedicated service to the district.

All in favor—Motion passed.

Pep Club Advisor Resignation: Moved by Director Undeland, seconded by Director LaFrenier to accept the resignation of Shannon Hill as Pep Club Advisor effective the end of the 2023-2024 school year with appreciation.

All in favor—Motion passed.

B.E.E. Coordinator Hire: Moved by Director Undeland, seconded by Director LaFrenier to approve Tammy Royseth as B.E.E. Coordinator up to 20 hours per week effective October 16, 2023. This position will be effective from October 2023 to May 2024.

All in favor—Motion passed.

Winter Coaching Recommendations: Moved by Director LaFrenier, seconded by Director Baudhuin to approve the 2023-2024 Winter Coaching recommendations as presented: Erik Skelton / Head Boys Basketball Coach; Austin Mount / Assistant Boys Basketball Coach; OPEN / JH Boys Basketball Coach; Chris Whiting / Head Girls Basketball Coach; Jerod Routsalainen / Assistant Girls Basketball Coach; Gus Layman / JH Girls Basketball Coach; Allyson DesCamps-Cundy / Volunteer Girls Basketball; Tasha Starkovich / Volunteer Girls Basketball; Karly Kostich / Volunteer Girls Basketball; Lisa Lislegard / Volunteer Girls Basketball Statistician; Terry Layman / Head Boys Swimming Coach; Jon Isaacson / Assistant Boys Swimming Coach; Carl Layman / Volunteer Boys Swimming Coach; Mike Layman / Volunteer Boys Swimming Coach; Isaac Lang / Volunteer Boys Swimming Coach; Jon Wagner / Head CC Ski Coach; Chris Hagberg / Assistant CC Ski Coach; Don Galloway / JH CC Ski Coach; Tom Gustafson / Volunteer CC Ski Coach; Jack Jeffery / Volunteer CC Ski Coach; Cheri Johnson / Volunteer CC Ski Coach; Jack Greenlee / Volunteer CC Ski Coach; Brenda Skelton / Volunteer CC Ski Coach; Chad Skelton / Volunteer CC Ski Coach; Steve Ekman / Volunteer CC Ski Coach; Chad Baribeau / Volunteer CC Ski Coach; Rob Rapplinger / Volunteer CC Ski Coach; Deanne Hart / Volunteer CC Ski Coach; Coni Erickson / Basketball Cheer Advisor; Jen Hull / Assistant Basketball Cheer Advisor.

All in favor—Motion passed.

Resolution Establishing Polling Places for 2024 School Board Elections: Moved by Director Undeland, seconded by Director Adams to approve the Resolution Establishing Polling Places for 2024 School Board Elections.

Roll Call:

Ayes: Director Baudhuin, Director LaFrenier, Director Undeland, Director Adams

Nays: None — Motion passed.

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MSHSL Form A Grant Resolution: Moved by Director Adams, seconded by Director Undeland to approve the MSHSL Foundation Resolution application for Form A grant to offset student activity fees.

Roll Call:

Ayes: Director LaFrenier, Director Undeland, Director Adams, Director Baudhuin

Nays: Motion passed.

Northern State Bank Authorization: Moved by Director Baudhuin, seconded by Director LaFrenier to authorize Janel Leete, Payroll and Benefits Manager access to view the school accounts at Northern State Bank.

All in favor—Motion passed.

Leave of Absence: Moved by Director Undeland, seconded by Director LaFrenier to approve a leave of absence for an employee from approximately April 8, 2023 until the end of the 2023-2024 school year.

All in favor—Motion passed.

Cafeteria Worker Assignment: Moved by Director Undeland, seconded by Director Baudhuin to assign Jeanne Black to the position of Cafeteria Worker up to 26.25 hours per week, Step 0 effective November 14, 2023.

All in favor—Motion passed.

Leave of Absence: Moved by Director Undeland, seconded by Director LaFrenier to approve a leave of absence for an employee effective until December 8, 2023.

All in favor—Motion passed.

Assurance of Compliance: Moved by Director Baudhuin, seconded by Director Undeland to approve the Assurance of Compliance Report as presented for 2023-2024.

All in favor—Motion passed.

Donations Accepted: Moved by Director Adams, seconded by Director Baudhuin to accept the following donations: Monetary donation of \$200 earmarked for Creative Hearts; Monetary donation of \$1,000 earmarked for the Phy. Ed. Department; Monetary donation of \$427.93 earmarked for the Greenhouse; Monetary donation of \$300 earmarked for Monster Bash.

All in favor—Motion passed.

REPORTS: Under Separate Cover

MEETING SCHEDULE: Regular Board Meeting—Monday, December 4, 2023-5:30 p.m.-Board Room (204)
Budget and Levy Meeting - Monday, December 4, 2023 - 6:15 p.m. - Board Room (204)

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Adjournment: Moved by Director Undeland, seconded by Director LaFrenier to adjourn at 6:24 p.m.

All in favor—Motion passed.

ATTEST:

Chair

Clerk