

**NORTH ARLINGTON BOARD OF EDUCATION  
NORTH ARLINGTON, NEW JERSEY**

**PUBLIC MEETING**

**January 27, 2020**

7:35 p.m.

**High School Gym**

I. **CALL TO ORDER**

II. **ROLL CALL**

Mr. Dorsett	Present
Mr. Smith	Present
Mrs. Gilgallon	Present
Mr. McDermott	Present
Mrs. Higgins	Present

III. **SALUTE TO THE FLAG**

IV. **STATEMENT OF PUBLIC MEETING NOTICE**

This Public Meeting of January 27, 2020, of the Board of Education of the Borough of North Arlington, in the County of Bergen, State of New Jersey, is called pursuant to a schedule of meetings adopted on January 6, 2020 and of notice given to the Clerk of the Borough of North Arlington and to the Librarian of the Free Public Library of North Arlington for posting therein as election notices are posted and of notice given to the Editors of the following newspaper: the Bergen RECORD of Hackensack and the Newark STAR LEDGER.

V. **CORRESPONDENCE**

**Superintendent's Statement**

This meeting is open to the public for the purpose of addressing any subject matter that is pertinent to and/or directly related to the operation of the North Arlington Public School District. Residents wishing to speak on such items are required to state their names, addresses and subject matter. Pursuant to Board Bylaw 0167, Public Participation in Board Meetings, comments are limited to 5 minutes duration.

The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate. However, the Board cannot directly respond to the issues regarding personnel, in order to protect the privacy rights of the individual.

Please be advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board. What this means is that while you are certainly free to exercise your right to comment on issues before the Board, such comments are considered public statements, and may be responded to or acted upon by any individuals affected by them. The Board will, of course, consider your comments as they relate to its obligations to effectively govern the North Arlington School District, but cannot offer protection from any action that a third-party may elect to pursue as a result of any statements offered during public session.

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### VI. MINUTES

The following Minutes have been given to the Board for approval:

- A. Motion to approve the minutes of the Public Work Session of December 16, 2019.
- B. Motion to approve the minutes of the Public Meeting of December 16, 2019.
- C. Motion to approve the minutes of the Executive Session of December 16, 2019.
- D. Motion to approve the minutes of the Reorganization Meeting of January 6, 2020.
- E. Motion to approve the minutes of the Executive Session of January 6, 2020.

On Motion by Mr. Dorsett, second by Mr. Smith. There was no discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

### VII. HEARING OF THE PUBLIC

Any members of the public wishing to be heard please stand, state your name and address for the record.

No citizens wishing to be heard.

Motion to close the Hearing of Citizens made by Mr. Smith, second by Mrs. Gilgallon. There was no discussion. On Roll all Board Members present voted in the affirmative and none in the negative, it was so ordered.

The Superintendent thanked all parents and community members for their feedback regarding the proposed neighborhood zones over the past few weeks. He stated that the administration is listening and continuing to modify the neighborhood zones to produce the most efficient plan.

### PERSONNEL

#### A. **RESOLUTION TO APPROVE THE APPOINTMENT OF PARAPROFESSIONALS AND SUBSTITUTE PARAPROFESSIONALS FOR THE 2019-2020 SCHOOL YEAR.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve the employment of the following paraprofessionals and substitute paraprofessionals, for the 2019-2020 school year:

**Mamta Kumari**, as a **Special Education Aide (1:1)** at North Arlington High School (replacing for Kristina Eng) retroactively beginning on January 13, 2020 through June 30, 2020, at the hourly rate of \$16.00, not to exceed 29 hours per week, without benefits.

**Michelle Neno**, as a **Special Education Aide (1:1), Lunch Aide and Substitute Classroom Aide** at Roosevelt Elementary School (replacing Josephine Gugliuzza) beginning on or about January 28, 2020 through June 30, 2020, at the hourly rate of \$16.00, not to exceed 29 hours per week, without benefits. *pending criminal history clearance and completion of all required employment paperwork.*

**BE IT RESOLVED**, that the North Arlington Board of Education hereby approves the employment of paraprofessionals and substitute paraprofessionals, for the 2019-2020 school year, as set forth above.

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### **B. RESOLUTION TO APPROVE THE EMPLOYMENT OF SUBSTITUTE TEACHERS FOR THE 2019-2020 SCHOOL YEAR.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve the employment of the following Substitute Teachers for the 2019-2020 school year:

**Jacqueline Kajon**, as a **Substitute Teacher** at the per diem rate of \$90.00, for the period beginning on or about January 28, 2020 through June 30, 2020, *pending completion of all required employment paperwork*.

**Michelle Neno**, as a **Substitute Teacher** at the per diem rate of \$90.00, for the period beginning on or about January 28, 2020 through June 30, 2020, *pending completion of all required employment paperwork*.

**BE IT RESOLVED**, that the North Arlington Board of Education hereby approves the employment of Substitute Teachers for the 2019-2020 school year, as set forth above.

### **C. RESOLUTION TO APPROVE THE TRANSFER OF A CERTIFICATED STAFF MEMBER FOR THE 2019-2020 SCHOOL YEAR.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve the reassignment of a Certificated Staff member for the 2019-2020 school year, as follows:

**Frank Capriola, Teacher of Mathematics** at North Arlington Middle School will be reassigned to North Arlington High School. Reassignment will begin on or about February 10, 2020.

**BE IT RESOLVED**, that the North Arlington Board of Education hereby approves the reassignment of a Certificated Staff member for the 2019-2020 school year, as set forth above.

### **D. RESOLUTION TO APPROVE THE EMPLOYMENT OF CERTIFICATED STAFF MEMBERS, FOR THE 2019-2020 SCHOOL YEAR.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve the employment of the following certificated staff members, for the 2019-2020 school year:

**Katherine Driscoll**, full-time, **Teacher of Students with Disabilities** at North Arlington Middle School (replacing Rose Ellen-Termaat) for the period beginning on or about February 1, 2020 through June 30, 2020, at Step 1, MA+10, \$55,050.00, prorated, *pending criminal history clearance and completion of all required employment paperwork*.

**Susan Casale**, full-time, **Teacher of Middle School with Subject Matter Specialization: Mathematics Grades 5-8** at North Arlington Middle School (replacing Frank Capriola) for the period beginning on or about February 10, 2020 through June 30, 2020, at Step 9, MA+10 on the North Arlington Teachers' Salary Guide or \$58,250.00, prorated, *pending criminal history clearance and completion of all required employment paperwork*.

**BE IT RESOLVED**, that the North Arlington Board of Education hereby approves the employment of certificated staff members, for the 2019-2020 school year, as set forth above.

### **E. RESOLUTION TO APPROVE THE EMPLOYMENT OF A REGISTERED NURSE FOR THE 2019-2020 SCHOOL YEAR.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve the employment of a registered nurse for the 2019-2020 school year, as follows:

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**Helen Alarcon**, as a fulltime **Registered Nurse**, at Jefferson Elementary School (replacing Audrey O’Jeda), for the period beginning on or about February 10, 2020 through June 30, 2020, at the salary of \$48,000.00, *pending criminal history clearance and completion of all required employment paperwork*.

**BE IT RESOLVED**, that the Board hereby approves the Superintendent’s recommendation to approve the employment of a registered nurse for the 2019-2020 school year, as set forth above.

**F. RESOLUTION TO APPROVE A PAID MEDICAL LEAVE FOR THE 2019-2020 SCHOOL YEAR.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve a paid Medical Leave for **Mr. Lawrence Sofield**, Head Custodian at Roosevelt Elementary School, for the period retroactively beginning on December 9, 2019 through on or about April 14, 2020.

**BE IT RESOLVED**, that the North Arlington Board of Education hereby approves a paid Medical Leave for **Mr. Lawrence Sofield**, Head Custodian at Roosevelt Elementary School, for the period beginning on or about December 9, 2019 through on or about April 14, 2020.

**G. RESOLUTION TO ACCEPT RESIGNATIONS.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education accept the following resignations:

**Sandra Fernandez**, One-on-Two Special Education Aide at Washington Elementary School effective on or about January 31, 2020.

**Nicole Kuser**, Resource Room Teacher at Washington Elementary School effective on or about February 6, 2020.

**BE IT RESOLVED**, that the North Arlington Board of Education hereby accepts the resignations, set forth above.

**H. RESOLUTION TO APPROVE MATERNITY LEAVE, CHILD REARING LEAVE, AND UNPAID FAMILY MEDICAL LEAVE FOR A CERTIFICATED STAFF MEMBER FOR THE 2019-2020 SCHOOL YEAR.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve Maternity Leave, Child Rearing Leave, and Unpaid Family Medical Leave (FMLA), for Jillian Buchanan, Grade 2nd Teacher at Jefferson Elementary School, for the 2019-2020 school year, as follows:

**MATERNITY LEAVE** with pay from March 17, 2020 through April 15, 2020 (day prior to birth), utilizing 18 sick bank days. (Maximum 30 calendar days).

**CHILD REARING LEAVE** with pay from April 16, 2020 (birth-date of child) through April 24, 2020, (up to 30 calendar days from expected due date), utilizing 5 sick bank days.

**UNPAID FAMILY MEDICAL LEAVE (FMLA)** from April 27, 2020 through June 29, 2020, not to exceed 12 weeks per year.

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**BE IT RESOLVED**, that the North Arlington Board of Education hereby approve Maternity Leave, Child Rearing Leave, and Unpaid Family Medical Leave of Absence (FMLA), for Mrs. Jillian Buchanan, Grade 2nd Teacher at Jefferson Elementary School for the 2019-2020 school Year, as set forth above.

**I. RESOLUTION TO APPROVE A REVISE PAID EXTENDED MATERNITY LEAVE AND AN UNPAID FAMILY MEDICAL LEAVE FOR A CERTIFICATED STAFF MEMBER FOR THE 2019-2020 SCHOOL YEAR.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve a revise paid Extended Maternity Leave and unpaid Family Medical Leave (FMLA), for Mrs. Jamie Berberi, Grade 1 Teacher, Roosevelt Elementary School, for the 2019-2020 school year, as follows:

<b>EXTENDED MATERNITY LEAVE</b>	paid with medical document from November 20, 2019 through December 20, 2019 utilizing 21 sick bank days.
<b>UNPAID FAMILY MEDICAL LEAVE (FMLA)</b>	from January 2, 2020 through March 30, 2020, not to exceed 12 weeks per year.

**BE IT RESOLVED**, that the North Arlington Board of Education hereby approve a revise paid Extended Maternity Leave and a unpaid Family Medical Leave (FMLA), For Mrs. Jamie Berberi, Grade 1 Teacher, Roosevelt Elementary School, for the 2019-2020 school year, as set forth above.

**J. RESOLUTION TO APPROVE AN INTERNSHIP AT NORTH ARLINGTON MIDDLE SCHOOL FOR THE 2019-2020 SCHOOL YEAR.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve an internship at North Arlington Middle School, as follows:

**Nicolle Wetzel**, to complete her Clinical Practice I (total of 100 hours) and student teaching at North Arlington Middle School for the period beginning on or about January 28, 2020 through on or about May 15, 2020. This is a requirement of Ms. Wetzel's School Program at Saint Peter's University. Ms. Wetzel will be assigned to Mrs. Juliann Sedlock, Math Teacher, under the direct supervision of North Arlington Middle School Principal, Nicole Russo, *pending criminal history clearance and completion of all required internship paperwork.*

**BE IT RESOLVED**, that the North Arlington Board of Education hereby approves an Internship at North Arlington Middle School, for the 2019-2020 school year.

**K. RESOLUTION TO APPROVE AN INTERNSHIP AT NORTH ARLINGTON PUBLIC SCHOOLS FOR THE 2019-2020 SCHOOL YEAR.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve an internship at North Arlington Public Schools, as follows:

**Marcia Orovio**, to complete her Clinical Experience (total of 40 hours) for Teacher of Students with Disabilities (TOSD) Certification at North Arlington Public Schools for the period beginning on or about January 28, 2020 through on or about May 15, 2020. This is a requirement of Mrs. Orovio's School Program at Rowan University. Mrs. Orovio will be under the direct supervision of Washington Elementary School Principal, Elaine Jaume.

**BE IT RESOLVED**, that the North Arlington Board of Education hereby approves an Internship at North Arlington Public Schools, for the 2019-2020 school year.

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### **L. RESOLUTION TO APPROVE AN INTERNSHIP AT NORTH ARLINGTON MIDDLE SCHOOL FOR THE 2019-2020 SCHOOL YEAR.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve an internship at North Arlington Middle School, as follows:

**Anthony Goglia**, to complete his Education Leadership Internship (total of 50 hours) at North Arlington Middle School for the period beginning on or about February 10, 2020 through on or about June 30, 2020. This is a requirement of Mr. Goglia's School Program at Seton Hall University. Mr. Goglia will be assigned to North Arlington Middle School Principal, Nicole Russo and North Arlington Public School Assistant Principal, Bernadette Afonso, under the direct supervision of North Arlington Middle School Principal, Nicole Russo, *pending criminal history clearance and completion of all required internship paperwork*.

**BE IT RESOLVED**, that the North Arlington Board of Education hereby approves an Internship at North Arlington Middle School, for the 2019-2020 school year.

### **M. RESOLUTION TO APPROVE THE APPOINTMENT OF COACHES AT NORTH ARLINGTON HIGH SCHOOL FOR THE 2019-2020 SCHOOL YEAR.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve the appointment of the following Coaches at North Arlington High School, for the 2019-2020 school year:

#### **BASEBALL**

**Paul Marcantuono, Head Baseball Coach** at North Arlington High School, for the 2020 Spring season, at a stipend of \$7,842.00, includes longevity.

**Paul Savage, Assistant Baseball Coach** at North Arlington High School, for the 2020 Spring season, at a stipend of \$4,950.00.

**Mark Capobianco, Assistant Baseball Coach** at North Arlington High School, for the 2020 Spring season, at a stipend of \$4,950.00.

#### **SOFTBALL**

**Danielle Cibelli, Head Softball Coach** at North Arlington High School, for the 2020 Spring season, at a stipend of \$7,642.00.

**Christopher Moore, Assistant Softball Coach** at North Arlington High School, for the 2020 Spring season, at a stipend of \$4,950.00.

**Kevin Blackford, Assistant Softball Coach** at North Arlington High School, for the 2020 Spring season, at a stipend of \$4,950.00.

#### **BOYS TRACK**

**Joseph Cioffi, Head Boys Track Coach** at North Arlington High School, for the 2020 Spring season, at a stipend of \$7,742.00, includes longevity.

**Vincent Sommesse, Assistant Boys Track Coach** at North Arlington High School, for the 2020 Spring season, at a stipend of \$4,595.00.

#### **GIRLS TRACK**

**Jessica Barber, Head Girls Track Coach** at North Arlington High School, for the 2020 Spring season, at a stipend of \$7,642.00.

**Michael Farrell, Assistant Girls Track Coach** at North Arlington High School, for the 2020 Spring season, at a stipend of \$4,595.00.



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### GOLF

**Kevin Barber, Head Golf Coach** at North Arlington High School, for the 2020 Spring season, at a stipend of \$5,100.00.

**BE IT RESOLVED**, that the North Arlington Board of Education hereby approves the appointment of Coaches at North Arlington High School, for the 2019-2020 school year, as set forth above.

**N. RESOLUTION TO APPROVE THE APPOINTMENT OF VOLUNTEER COACHES AT NORTH ARLINGTON HIGH SCHOOL FOR THE 2019-2020 SCHOOL YEAR.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve the appointment of the following Volunteer Coaches at North Arlington High School, for the 2019-2020 school year:

### Baseball

**Jason O'Neill, Volunteer Baseball Coach**, for the 2020 Spring season.

**Frank Gangi, Volunteer Baseball Coach**, for the 2020 Spring season.

**Angelo Nocciolo Jr., Volunteer Baseball Coach**, for the 2020 Spring season.

### Softball

**John Cristiano, Volunteer Softball Coach**, for the 2020 Spring season.

**BE IT RESOLVED**, that the North Arlington Board of Education hereby approves the appointment of Volunteer Coaches at North Arlington High School, for the 2019-2020 school year, as set forth above.

**O. RESOLUTION TO APPROVE THE APPOINTMENT OF A SITE MANAGER FOR THE 2019-2020 SCHOOL YEAR.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve the appointment of the following Site Manager at North Arlington High School, for the 2019-2020 school year.

### Site Manager

**Michael Gross, Site Manager** at North Arlington High School, for the 2020 Spring season, at a stipend of \$50/game.

**BE IT RESOLVED**, that the North Arlington Board of Education approves the appointment of a Site Manager at North Arlington High School, for the 2019-2020 school year, set forth above.

**P. RESOLUTION TO APPROVE THE EMPLOYMENT OF A LONG TERM LEAVE CUSTODIAN FOR THE 2019-2020 SCHOOL YEAR.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve the employment of the following long term leave Custodian, for the 2019-2020 school year:

**Jason O'Farrill-Rodriguez**, as a twelve month long term leave night custodian at Roosevelt Elementary School at Step 5 on the North Arlington Custodial Salary Guide or \$50,900.00, prorated, and payment of a Night Shift Differential stipend in the amount of \$512.05, and Boiler License Stipend in the amount of \$285.00, for a total annual salary of \$51,697.05, for the period beginning on or about January 30, 2020 through June 30, 2020, *pending criminal history clearance and completion of all required employment paperwork.*

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**BE IT RESOLVED** that the North Arlington Board of Education hereby approves the employment of a long term leave Custodian, for the 2019-2020 school year, as set forth above.

**Q. RESOLUTION TO REASSIGN A CUSTODIAN FOR THE 2019-2020 SCHOOL YEAR**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve the reassignment of a custodian for the 2019-2020 school year, effective on or about February 1, 2020, as follows:

**Michael Di Scerni**, Night Custodian at Roosevelt Elementary School will be reassigned to Day Custodian at Roosevelt Elementary School. Reassignment will begin on or about February 1, 2020, at a salary of \$64,053.00 which includes Black Seal and Longevity.

**BE IT RESOLVED**, that the North Arlington Board of Education hereby approves the reassignment of a custodian for the 2019-2020 school year, effective on or about February 1, 2020, as set forth above.

**R. RESOLUTION TO APPROVE THE APPOINTMENT OF A TEACHER-IN-CHARGE, FOR THE 2019-2020 SCHOOL YEAR.**

**WHEREAS**, the North Arlington Board of Education (hereinafter referred to as the "Board") is desirous of assuring professionally responsible coverage in the absence of a school principal; and

**WHEREAS**, the Board currently employs individuals that are properly certificated, including a Principal Certificate of Eligibility, to act as a school principal; and

**WHEREAS**, the Board is desirous of accepting properly certificated teachers volunteers to act as an "teachers in charge" when called upon to fill in for a school principal; and

**WHEREAS**, any volunteers are willing and able to assume professional responsibility for the well-being of the school, staff and students, and handling actions which would ordinarily be directed to the school principal for immediate action, acting at all times in coordination with the superintendent and/or his/her designee, all in the interest of personal and professional growth; and

**WHEREAS**, such volunteers will be referred to as "Teachers-in-Charge," based on the aforementioned criteria; and

**NOW, THEREFORE, BE IT RESOLVED** that the Superintendent will formulate a list of willing and able volunteers to act as and Teachers-in-Charge, listed below, to be called upon or volunteer their services when a school principal is otherwise unavailable; and

**BE IT FURTHER RESOLVED** that the Board hereby authorizes the Superintendent to accept the following properly certificated volunteer to act as and Teacher-in-Charge, when a school principal is otherwise unavailable:

**Teacher-in-Charge**

Diana Bras

**S. RESOLUTION TO APPROVE THE ABOLISHMENT OF ADMINISTRATIVE STAFF.**

**WHEREAS**, the Superintendent of Schools has recommended a reorganization of the administrative staff for reasons of efficiency and economy (hereinafter referred to as "Administrative Reorganization"); and



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**WHEREAS**, the Administrative Reorganization includes the abolishment of the Supervisor of Curriculum Instruction (PreK-8) and Supervisor of Curriculum and Instruction (9-12), effective July 1, 2020; and

**WHEREAS**, the Board has determined that the proposed Administrative Reorganization is in the best interest of the North Arlington Public School District;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board hereby approves the Superintendent's recommended Administrative Reorganization effective July 1, 2020.

**T. RESOLUTION TO APPROVE THE CREATION OF A NEW ADMINISTRATIVE POSITION (DIRECTOR OF CURRICULUM AND INSTRUCTION) AND JOB DESCRIPTION.**

**WHEREAS**, the North Arlington Board of Education (the "Board") has approved the Superintendent's recommended Administrative Reorganization for the abolishment of the positions of Supervisor of Curriculum Instruction (PreK-8) and Supervisor of Curriculum and Instruction (9-12), effective July 1, 2020; and

**WHEREAS**, the Superintendent has recommended an Administrative Reorganization, which includes the creation of the position of Director of Curriculum and Instruction; whose job description is attached here to and made a part hereof, effective July 1, 2020; and

**WHEREAS**, the Board has determined that the proposed Administrative Reorganization to create the position of Director of Curriculum and Instruction, effective July 1, 2020, is in the best interest of the North Arlington School District;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board hereby approves the Superintendent's recommended Administrative Reorganization effective July 1, 2020; and

**BE IT FURTHER RESOLVED**, that the Board hereby adopts the job description for the position of Director of Curriculum and Instruction, which is attached hereto and made a part hereof.

**U. RESOLUTION TO APPROVE THE CREATION OF A NEW POSITION (READING SPECIALIST) AND APPROVE A JOB DESCRIPTION.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education create the new position of Reading Specialist for the 2020 – 2021 school year; and

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve the job description of Reading Specialist for North Arlington School District; and

**BE IT RESOLVED**, that the North Arlington Board of Education approved the new position of Reading Specialist for North Arlington School district; and

**BE IT FURTHER RESOLVED**, that the North Arlington Board of Education approved the job description of Reading Specialist for North Arlington School district.

**V. RESOLUTION TO APPROVE THE CREATION OF A NEW POSITION (JUNIOR NETWORK ASSISTANT) AND APPROVE A JOB DESCRIPTION.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve the job description of Junior Network Assistant for North Arlington School District; and

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education create the new position of Junior Network Assistant, effective July 1, 2020; and

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**BE IT RESOLVED**, that the North Arlington Board of Education approved the job description of Junior Network Assistant for North Arlington School district; and

**BE IT FURTHER RESOLVED**, that the North Arlington Board of Education approved the new position of Junior Network Assistant for North Arlington School district.

**W. RESOLUTION TO APPROVE THE CREATION OF A NEW POSITION  
(ELEMENTARY SCHOOL PRINCIPAL) FOR THE 2020-2021 SCHOOL YEAR.**

**WHEREAS**, the North Arlington Board of Education plans to open a new building for the North Arlington Middle School for the 2020-2021 school year; and

**WHEREAS**, as a result of the new school, the District will have four elementary school buildings; and

**WHEREAS**, the Superintendent of Schools has recommended that the Board create a new Elementary Principal position; and

**WHEREAS**, the Board has the authority pursuant to N.J.S.A. 18A:11-1(c) to create administrative positions within the North Arlington school system; and

**WHEREAS**, N.J.A.C. 6A:32-4.1(d) generally requires that the Board assign the services of a full-time non-teaching principal to be responsible for the administration and supervision of the school; and

**WHEREAS**, the Board has determined that it is in the best interests of the District to create a new Elementary Principal position;

**NOW, THEREFORE, BE IT RESOLVED** that the Board upon the recommendation of the Superintendent of Schools, hereby creates the position of Elementary Principal, effective July 1, 2020; and

**BE IT FURTHER RESOLVED** that the Board authorizes the Superintendent of Schools to advertise for candidates to fill the Elementary Principal position for the 2020-2021 school year.

On Motion by Mr. McDermott, second by Mr. Smith. There was no discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

### **OPERATIONS**

**A. RESOLUTION TO AFFIRM THE SUPERINTENDENT'S DECISION IN  
HARASSMENT/INTIMIDATION/BULLYING INVESTIGATIONS.**

**BE IT RESOLVED**, that the North Arlington Board of Education (hereinafter referred to as the "Board") hereby affirms the Superintendent's decision on the following HIB Investigations for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents forthwith. HIB Investigation Numbers:

205515\_NAH\_11272019

204866\_NAH\_11122019

204536\_NAH\_10302019

204528\_NAH\_10302019

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**B. RESOLUTION TO APPROVE THE SUBMISSION OF THE BIENNIAL STATEMENT OF ASSURANCE REGARDING THE USE OF PARAPROFESSIONAL STAFF TO THE INTERIM EXECUTIVE COUNTY SUPERINTENDENT, FOR THE 2019-2020 SCHOOL YEAR.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve the submission of the biannual Statement of Assurance Regarding the Use of Paraprofessional Staff to the Interim Executive County Superintendent, for the 2019-2020 school year.

**BE IT RESOLVED**, that the North Arlington Board of Education approved the submission of the biannual Statement of Assurance Regarding the Use of Paraprofessional Staff to the Interim Executive County Superintendent, for the 2019-2020 school year.

On Motion by Mrs. Gilgallon, second by Mr. Dorsett. There was no discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

### **FISCAL MANAGEMENT**

**A. RESOLUTION TO APPROVE, UPON THE RECOMMENDATION OF THE SUPERINTENDENT, THE LIST OF TRAVEL AND RELATED COSTS WHICH ARE EDUCATIONALLY NECESSARY, FISCALLY PRUDENT, IN COMPLIANCE WITH STATE TRAVEL REIMBURSEMENT GUIDELINES, ARE RELATED TO AND WITHIN THE SCOPE OF THE EMPLOYEE'S CURRENT RESPONSIBILITIES AND PROMOTE THE DELIVERY OF INSTRUCTION OR FURTHER THE EFFICIENT OPERATION OF THE SCHOOL DISTRICT.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve the attendance of staff members at the following Professional Development Workshops.

Name	Date	Title of Workshop	Cost
Samantha Rodriguez	1/09/2020 1/14/2020 & 4/01/2020	Bergen County Diversity Project – Curriculum Writing Committee	No Cost
Tanya Gaborow	1/26/2020 – 1/29/2020	January Coaching of Reading Institute 2020	Registration Fee: 800, Mileage Cost and other fee
Vincent Sommese	1/27/2020	NFHS Coaching Fundamentals Course	Registration Fee only: \$85
Patrick Bott	1/10/2020	2020 BCASA JOB Fair Planning	No Cost
Stephanie Ade	1/23/2020	NJ Tiered System of Supports Certification Training for I&R S/RTI Coordinators and Team Members	Mileage Cost only
Dawn Fuller	1/29/2020	Anti-Bullying Workshop	No Cost
Kaitlynn Austin	1/29/2020	HIB Training (SBJC)	Mileage Cost only
Bianca Aceti	1/29/2020	HIB Training (SBJC)	Mileage Cost Only
Dennis Kenny	1/29/2020	HIB Training (SBJC)	No Cost
Jordan Cavallaro	1/29/2020	HIB Training (SBJC)	Mileage Cost Only
Kevin Blackford	1/29/2020	HIB Training (SBJC)	Mileage Cost only
Elaine Jaume	1/29/2020	HIB Training (SBJC)	No Cost
Susan Phelps	1/29/2020	HIB Training (SBJC)	Mileage Cost Only
Thomas Tolve	1/29/2020	HIB Training (SBJC)	No Cost

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Michael Burke	2/04/2020	Mental Health Services – Speed Networking Luncheon	No Cost
Lauren Buckley	2/04/2020	Mental Health Services – Speed Networking Luncheon	No Cost
Ariel Stanziale	2/05/2020	Zone of Regulation: A curriculum designed to foster self-regulation & emotional control	Mileage Cost only
Elaine Jaume	2/05/2020	School Safety Issues affecting Students with Disabilities	No Cost
Carolyn Kropp	2/05/2020	School Safety Issues affecting Students with Disability	No Cost
Adriane Petrocelli	2/06/2020	Observe an ESL class at Lyndhurst High School	No Cost
Samantha Dembowski	2/06/2020	USDA Foods Conference 2020	Mileage Cost only
Marilyn Martinez	2/06/2020	Lyndhurst ESL Program Visitation	No Cost
Josh Aronowitz	2/11/2020	LTS 510 Athletic Administration: Legal Issues IV	Registration Fee: 135
Antonio Alho	2/21/2020	PEOSH/NJADP 2019-2020 Indoor Air Quality Training	No Cost
Tony Romano	2/21/2020	PEOSH/NJADP 2019-2020 Indoor Air Quality Training	No Cost
Alverto Rodriguez	2/21/2020	PEOSH/NJADP 2019-2020 Indoor Air Quality Training	No Cost
Michael Asmus	2/26/2020	2020 Statewide Assessment Training for District Test/Technology Coordinators	No Cost
Samantha Rodriguez	2/26/2020	2020 Statewide Assessment Training for District Test/Technology Coordinators	No Cost
Lauren Buckley	2/27/2020	Student Records & Public Records	Registration Fee: \$150
Lauren Buckley	3/02/2020 – 3/06/2020	Crisis Intervention Team Training	No Cost
Elaine Jaume	3/02/2020 – 3/06/2020	Crisis Intervention Team Training	Mileage Cost Only
Brittany Lissemore	3/16/2020	NJ CEC Spring 2020 Conference	Registration Fee and Mileage cost
Joshua Aronowitz	3/16/2020	DAANJ Workshop	Registration Fee: \$375, and Mileage Cost as per contract and GSA guidelines
Patrick Bott	3/27/2020	WPU Education Career Fair	No Cost

**BE IT RESOLVED**, that the North Arlington Board of Education hereby approves the attendance of staff members at Professional Development Workshops.

On Motion by Mr. McDermott, second by Mr. Smith. There was no discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

### **INSTRUCTION AND PROGRAM**

#### **A. RESOLUTION TO APPROVE FIELDS TRIPS.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve all the field trips on file in the Superintendent’s office.

## AGENDA, JANUARY 27, 2020 - PUBLIC MEETING

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**BE IT RESOLVED**, that the North Arlington Board of Education hereby approves all the field trips on file in the Superintendent's office.

On Motion by Mr. Dorsett, second by Mrs. Gilgallon. There was no discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

### **GOVERNANCE**

#### **A. RESOLUTION TO APPROVE THE SECOND READING OF REGULATION.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve the second reading of the following revised Regulation:

<b>Regulation Number</b>	<b>Regulation Title</b>
2464	Gifted and Talented Students (M) (Revised)

**BE IT RESOLVED**, that the North Arlington Board of Education approved the second reading of revised Regulation, as set forth above.

On Motion by Mr. McDermott, second by Mr. Dorsett. There was no discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

The Superintendent invited the honorees, families, friends, and students to recognize them for their hard work.

The Superintendent acknowledged Edward Mistretta for his trombone achievements including All-State honors. The Superintendent also thanked music teacher, Peter Nicolle for assisting with the All-State selection process and also thanked music teacher, Mx. Lemely for their work with Edward. The Superintendent invited everyone to come up for photos.

The Superintendent honored the teachers of the year: Brittany Lissemore, Jefferson Elementary School; Justine Crismale, Roosevelt Elementary School; Jenna Maldonado, Washington Elementary School; Doris Fitzgerald, North Arlington Middle School; Jessica Barber, North Arlington High School; and Joanna Salway, District Educational Services Professional.

The Superintendent invited family, students, principals, and the Board to come up and take photos. The Superintendent explained the thorough and rigorous process of selecting the honorees, which involved diverse committees reviewing all nominations. The Superintendent once again congratulated all honorees.

### **STUDENTS AND COMMUNITY**

#### **A. ACKNOWLEDGING EDWARD MISTRETТА'S TROMBONE ACCOMPLISHMENTS.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education acknowledge Edward Mistretta on his amazing accomplishment of placing 1st out of 19 trombonists in the Region I Wind Ensemble and Orchestra, sponsored by the North Jersey School Music Association on January 4, 2020, while sitting 1st Chair in Wind Ensemble and 1st Chair in Orchestra; and

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education acknowledge Edward Mistretta on his amazing accomplishment of earning a spot in the All-State Symphonic Band, sponsored by the New Jersey Music Educators Association; and

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**NOW, THEREFORE, BE IT RESOLVED**, that the North Arlington Board of Education acknowledges Edward Mistretta on his amazing accomplishments and is made a part of the permanent records of North Arlington Public Schools.

### **B. RESOLUTION ACKNOWLEDGING TEACHER OF THE YEAR BRITTANY LISSEMORE.**

**WHEREAS**, the Superintendent of Schools acknowledges the hard work and dedication of Teacher, **Brittany Lissemore**; and

**WHEREAS**, a school-wide Teacher of the Year selection committee reviewed the accomplishments of **Brittany Lissemore**; and

**WHEREAS**, the aforementioned selection committee recognized her selfless devotion to the students, parents, and staff of Thomas Jefferson Elementary School; and

**WHEREAS**, the same selection committee at Thomas Jefferson Elementary School elected to name **Brittany Lissemore** as the **2019-2020 Teacher of the Year**; and

**NOW, THEREFORE, BE IT RESOLVED**, the North Arlington Board of Education honors and congratulates **Brittany Lissemore** on being recognized as **Thomas Jefferson Elementary School's 2019-2020 Teacher of the Year**; and

**BE IT FURTHER RESOLVED**, this expression of appreciation and gratitude is made a part of the permanent records of North Arlington Public Schools.

### **C. RESOLUTION ACKNOWLEDGING TEACHER OF THE YEAR JUSTINE CRISMALE.**

**WHEREAS**, the Superintendent of Schools acknowledges the hard work and dedication of Teacher, **Justine Crismale**; and

**WHEREAS**, a school-wide Teacher of the Year selection committee reviewed the accomplishments of **Justine Crismale**; and

**WHEREAS**, the aforementioned selection committee recognized her selfless devotion to the students, parents, and staff of Franklin D. Roosevelt Elementary School; and

**WHEREAS**, the same selection committee at Franklin D. Roosevelt Elementary School elected to name **Justine Crismale** as the **2019-2020 Teacher of the Year**; and

**NOW, THEREFORE, BE IT RESOLVED**, the North Arlington Board of Education honors and congratulates **Justine Crismale** on being recognized as **Franklin D. Roosevelt Elementary School's 2019-2020 Teacher of the Year**; and

**BE IT FURTHER RESOLVED**, this expression of appreciation and gratitude is made a part of the permanent records of North Arlington Public Schools.

### **D. RESOLUTION ACKNOWLEDGING TEACHER OF THE YEAR JENNA MALDONADO.**

**WHEREAS**, the Superintendent of Schools acknowledges the hard work and dedication of Teacher, **Jenna Maldonado**; and

**WHEREAS**, a school-wide Teacher of the Year selection committee reviewed the accomplishments of **Jenna Maldonado**; and

**WHEREAS**, the aforementioned selection committee recognized her selfless devotion to the students, parents, and staff of George Washington Elementary School; and



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**WHEREAS**, the same selection committee at George Washington Elementary School elected to name **Jenna Maldonado** as the **2019-2020 Teacher of the Year**; and

**NOW, THEREFORE, BE IT RESOLVED**, the North Arlington Board of Education honors and congratulates **Jenna Maldonado** on being recognized as **George Washington Elementary School's 2019-2020 Teacher of the Year**; and

**BE IT FURTHER RESOLVED**, this expression of appreciation and gratitude is made a part of the permanent records of North Arlington Public Schools.

### **E. RESOLUTION ACKNOWLEDGING TEACHER OF THE YEAR DORIS FITZGERALD.**

**WHEREAS**, the Superintendent of Schools acknowledges the hard work and dedication of Teacher, **Doris Fitzgerald**; and

**WHEREAS**, a school-wide Teacher of the Year selection committee reviewed the accomplishments of **Doris Fitzgerald**; and

**WHEREAS**, the aforementioned selection committee recognized her selfless devotion to the students, parents, and staff of North Arlington Middle School; and

**WHEREAS**, the same selection committee at North Arlington Middle School elected to name **Doris Fitzgerald** as the **2019-2020 Teacher of the Year**; and

**NOW, THEREFORE, BE IT RESOLVED**, the North Arlington Board of Education honors and congratulates **Doris Fitzgerald** on being recognized as **North Arlington Middle School's 2019-2020 Teacher of the Year**; and

**BE IT FURTHER RESOLVED**, this expression of appreciation and gratitude is made a part of the permanent records of North Arlington Public Schools.

### **F. RESOLUTION ACKNOWLEDGING TEACHER OF THE YEAR JESSICA BARBER.**

**WHEREAS**, the Superintendent of Schools acknowledges the hard work and dedication of Teacher, **Jessica Barber**; and

**WHEREAS**, a school-wide Teacher of the Year selection committee reviewed the accomplishments of **Jessica Barber**; and

**WHEREAS**, the aforementioned selection committee recognized her selfless devotion to the students, parents, and staff of North Arlington High School; and

**WHEREAS**, the same selection committee at North Arlington High School elected to name **Jessica Barber** as the **2019-2020 Teacher of the Year**; and

**NOW, THEREFORE, BE IT RESOLVED**, the North Arlington Board of Education honors and congratulates **Jessica Barber** on being recognized as **North Arlington High School's 2019-2020 Teacher of the Year**; and

**BE IT FURTHER RESOLVED**, this expression of appreciation and gratitude is made a part of the permanent records of North Arlington Public Schools.

### **G. RESOLUTION ACKNOWLEDGING EDUCATIONAL SERVICES PROFESSIONAL OF THE YEAR JOANNA SALWAY.**

**WHEREAS**, the Superintendent of Schools acknowledges the hard work and dedication of ~~School Counselor~~ Athletic Trainer, **Joanna Salway**; and

## AGENDA, JANUARY 27, 2020 - PUBLIC MEETING

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**WHEREAS**, a district-wide Educational Services Professional of the Year selection committee reviewed the accomplishments of **Joanna Salway**; and

**WHEREAS**, the aforementioned selection committee recognized her selfless devotion to the students, parents, and staff of North Arlington High School; and

**WHEREAS**, the same selection committee elected to name **Joanna Salway** as the **2019-2020 Educational Services Professional of the Year**; and

**NOW, THEREFORE, BE IT RESOLVED**, the North Arlington Board of Education honors and congratulates **Joanna Salway** on being recognized as the district-wide **2019-2020 Educational Services Professional of the Year**; and

**BE IT FURTHER RESOLVED**, this expression of appreciation and gratitude is made a part of the permanent records of North Arlington Public Schools.

**H. RESOLUTION TO APPROVE THE APPOINTMENT OF CERTIFICATED STAFF MEMBER TO THE INTERVENTION AND REFERRAL (I&RS) COMMITTEE, FOR THE 2019-2020 SCHOOL YEAR.**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approve the appointment of the following certificated staff member to the Intervention and Referral Services (I&RS) Committee, for the 2019-2020 school year.

**Lynn Johnson**, Basic Skills Teacher, I&RS Committee member at Washington Elementary School (replacing Nicole Kuser).

**BE IT RESOLVED**, that the North Arlington Board of Education hereby approves the appointment of a certificated staff member to the Intervention and Referral Services (I&RS) Committee, for the 2019-2020 school year, as set for above.

On Motion by Mr. Smith, second by Mr. Dorsett. There was no discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

The Board President, Michele Higgins, thanked all the educators who were being honored. She said that they represent a hardworking staff and added that what they do is very important for the children by setting them up for their future and providing them with an important foundation both academically and emotionally. Mrs. Higgins said that we can't thank them enough for all of their hard work.

The Board President also congratulated Edward Mistretta for his honors. She said that he was a very talented young man and hopes that he will continue to pursue his career in music.

# AGENDA, JANUARY 27, 2020 - PUBLIC MEETING

## FINANCE COMMITTEE

George McDermott, Chairman  
Robert Dorsett, Co-Chairman

1. **BE IT RESOLVED**, by the North Arlington Board of Education that the Finance Resolutions as per the attached reports are approved (1A, 1B, 1C, 1D):
  - A. The budget transfers be approved for January 2020.
  - B. The Board accepts the Board Secretary’s Report of November and December 2019 and approves “Pursuant to N.J.A.C. 6:20A 10(e)” and certify that as of November and December 2019 the Board Secretary’s monthly financial report did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on these reports and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.
  - C. The Board accepts the report of the Treasurer of School Monies for November and December 2019.
  - D. The bills and claims for November and December 2019 as per the attached are approved. The Superintendent recommends that the Board approve the bills and claims to include payroll account and agency account checks for December 30, 2019 (actual), January 15, 2020 (actual), January 30, 2020 (estimated).

Date	Amount
December 30, 2019	\$ 753,257.95 (actual)
January 15, 2020	\$ 802,384.98 (actual)
January 30, 2020	\$ 760,000.00 (estimated)
<b>Total</b>	<b>\$ 2,315,642.93</b>

On Motion by Mr. McDermott, second by Mr. Dorsett. There was no discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

## 2. MOTION TO APPROVE MANUAL CHECKS

Month and Year:	January, 2020	Amount
Acct.#11-000-291-270-22-0507		
Ck.# G 04318	Delta Dental Plan of NJ	\$ 8,335.71
Ck.# G 04308	Benecard	\$ 38,835.34
Ck.# G 04309	Horizon Blue Cross Blue Shield of NJ	\$ 217,557.79
	<b>Total</b>	<b>\$ 264,728.84</b>

## 3. MOTION TO APPROVE HAND CHECKS

January 2020	Description	Amount
Ck. #017206	De Santis & Son GC – Posts Former QofP	\$2,900.00
Ck. #017207	New Jersey Motor Vehicle Commission	\$ 150.00
	<b>Total</b>	<b>\$3,050.00</b>

On Motion by Mrs. Gilgallon, second by Mr. Smith. There was no discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

**AGENDA, JANUARY 27, 2020 - PUBLIC MEETING**

**CONTRACTS/MEMBERSHIPS**

**4. MOTION TO APPROVE OUT OF DISTRICT SPECIAL EDUCATION CONTRACTS/TRANSPORTATION**

<b>SCHOOL</b>	<b>COST</b>
<b>South Bergen Jointure Commission</b> Tuition Contract 2019-2020 Student's Name is on File at Board Office.	\$22,800.00 Prorated
<b>New Pathway Counseling, Inc.</b> Homebound Instruction Student's Name is on File at Board Office	\$600.00/week per student
<b>Holmstead School</b> Tuition Contract 2019-2020 Student's Name is on File at Board Office.	\$56,784.60
<b>BAYADA Home Health Care, Inc.</b> In School Nursing Services Agreement 2019-2020 Student's Name is on File at Board Office.	\$45/hr. – LPN \$55/hr. – RN 6 hrs./Day
<b>Rancocas Valley Regional High School BOE</b> Tuition Contract 2019-2020 Student's Name is on File at Board Office.	\$15,082.00
<b>Delta-T Group North Jersey, Inc.</b> Contract and Home Instruction Services Two Students' Names are on File at Board Office	\$40.00/hr.

**5. MOTION TO AUTHORIZE THE ACCEPTANCE OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)**

**WHEREAS**, the Superintendent of Schools recommends that the Board accept the annual audit for the year ending June 30, 2019, prepared by the firm of Donohue, Girona, Doria & Tompkins, LLC.

**AND WHEREAS**, an audit recommendation has been made to strengthen internal control processes to terminate former employee health benefits timely and perform periodic reconciliations of individuals receiving health benefits to active employee listings.

**BE IT RESOLVED**, the Board accepts the audit recommendation and approves the following implementations:

1. For every employee that leaves the district, a checklist that includes the COBRA offer, health benefits profile updates, CSI updates, and insurance terminations has been put in place.
2. Health benefits profile and CSI reports have been reworked for ease of reconciling the monthly bill against the health benefits profile.

**6. MOTION TO APPROVE THE AMENDED 403(B) PLAN AGREEMENT WITH OMNI**

**WHEREAS**, the Superintendent of Schools recommends that the Board authorize the amended 403 (b) plan agreement with OMNI.

Hardship Distribution Amendments

Effective 1/1/20:

- a. There is no longer the 6 months suspension of elective deferrals if you receive a hardship;
- b. There is no longer a requirement that a participant take a loan prior to receiving a hardship;

## AGENDA, JANUARY 27, 2020 - PUBLIC MEETING

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- c. There is a new safe harbor expense which allows a participant to take a hardship for expenses relating to a FEMA disaster;
- d. In addition to elective contributions, non-elective contributions and matching contributions will be included as sources from which a participant can take a hardship withdrawal. However, this is only applicable to funds held in a non-custodial account; and
- e. The criteria needed to demonstrate an immediate and heavy financial need will be revised to make it easier to obtain a hardship distribution.

**BE IT RESOLVED**, the North Arlington Board of Education approves the amended 403 (b) plan agreement with OMNI.

On Motion by Mr. McDermott, second by Mr. Dorsett. There was no discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

### **FACILITIES**

#### **7. MOTION TO APPROVE APPLICATIONS FOR USE OF PUBLIC SCHOOL FACILITIES**

The Superintendent recommends that the Board approve facility applications 1907-0017 - 2001-0035.

On Motion by Mrs. Gilgallon, second by Mr. Smith. There was no discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

#### **8. MOTION TO APPROVE, UPON THE RECOMMENDATION OF THE SUPERINTENDENT, CONTRACTS, ADDENDA, BIDS, AND PROPOSALS**

Motion to approve/reject:

##### **A. MOTION TO APPROVE LEASE AGREEMENT WITH RICOH COPIER STATE CONTRACT #40467 FOR THE NEW NORTH ARLINGTON MIDDLE SCHOOL**

**WHEREAS**, the North Arlington Board of Education (hereinafter referred to as the "Board") pursuant to N.J.S.A. 18A:18A-10(a) may by resolution and without advertising for bids, purchase any goods or services under a State contract entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of the Treasury (hereinafter referred to as the "State Division of Purchase and Property"); and

**WHEREAS**, the Vendor, Ricoh, is providing the lease with sixty (60) monthly payments in the amount of \$1,295.00 per month for five (5) copiers totaling \$77,700 over a 60-month period; and

**WHEREAS**, the School Business Administrator has documented that the Equipment and Lease best meet the needs of the new North Arlington Middle School and Ricoh has represented that all equipment and services covered by the agreement correspond to the aforementioned line items on the State contract; and

**WHEREAS**, the purchase of goods or services through State contract is consistent with a "fair and open" process under N.J.S.A. 19:44A-20.7.

**NOW THEREFORE, BE IT RESOLVED** as follows:

1. The Board hereby approves the lease/purchase of the Equipment pursuant to State Contract Number 40467, in accordance with the GSA/FSS Schedule GS-03F-0085U, in the amount of \$77,700 over a 60-month period, in accordance with the terms of the Lease Agreement thereto,

## AGENDA, JANUARY 27, 2020 - PUBLIC MEETING

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which is attached to this resolution and approved by the Board.

2. The Board President and the Board Secretary are hereby authorized to negotiate, enter into, execute, and deliver such other documents relating to the lease purchase agreement as the Board President and the Board Secretary deem necessary and appropriate. All other related contracts and agreements necessary and incidental to the lease purchase agreement are hereby authorized.
3. The Board authorizes the Board President and the Board Secretary to approve any changes or deletions to the lease purchase agreement and related documents as may, in the judgment of the Board attorney be necessary, advisable and in the best interest of the Board.
4. The Board President and the School Business Administrator are hereby authorized to execute the Lease Agreement attached to this resolution on behalf of the Board and any other documents necessary to implement the Lease Agreement consistent with the terms of this resolution
5. The payments shall be subject to the annual appropriation of funds sufficient to meet the required payments.
6. The School Business Administrator is hereby directed to file the Lease Purchase Agreement with the Executive County Superintendent.
7. This resolution shall take effect immediately.

**BE IT FURTHER RESOLVED** that this award is expressly contingent upon the Lessor executing the lease agreement attached thereto.

**B. MOTION TO APPROVE THE PROPOSED PROFESSIONAL SERVICES OF SPIEZLE ARCHITECTURAL GROUP, INC. ASSOCIATED WITH THE KITCHEN RENOVATIONS AT THE NEW NORTH ARLINGTON MIDDLE SCHOOL**

**WHEREAS** the Superintendent recommends that the Board approves **Spiezle Architectural Group, Inc.** to prepare bids and specifications associated with the renovations and alterations for the following project:

Project	Professional Fee
Planning and Schematic Design Services for kitchen renovations at the new North Arlington Middle School Architectural Fee Engineering Fee Kitchen Consultant Fee	\$29,500
Electronic Bidding Fee	\$750

**BE IT RESOLVED**, the North Arlington Board of Education approves submission of the planning and schematic design services for the kitchen renovations at the new North Arlington Middle School project to the New Jersey Department of Education, DOE State Project #TBD, for review and Department approval of an “Other Capital Project” with no state funding and amendment of the district’s long-range facilities plan to be consistent with the project. Further, the Board also authorizes Spiezle Architectural Group, Inc. to make the submission to the Department of Education on behalf of the district.



**AGENDA, JANUARY 27, 2020 - PUBLIC MEETING**

**C. MOTION TO APPROVE THE QUOTE FROM PAYSCHOOLS FOR THE PURCHASE OF FIVE TERMINALS FOR THE NORTH ARLINGTON HIGH SCHOOL AND MIDDLE SCHOOL CAFETERIAS**

A quote was received from PaySchools for the purchase of five terminals for the North Arlington High School and Middle School cafeterias as follows:

<b>Product</b>	<b>Description</b>	<b>Price</b>
5 – TekVisions 19.5” Lighting i3 with Battery	19.5Widescreen touchscreen lighting, i3 processor, 8GB, RAM, 12B GB SSD, Windows 10 pro, internal battery (2 hour) and stands for Units.	\$8,475.00
	Shipping and Handling	160.00
	<b>TOTAL COST</b>	<b>\$8,635.00</b>

**WHEREAS**, The Superintendent of Schools recommends that the Board approve the quote from PaySchools for the purchase of five terminals for the North Arlington High School and Middle School cafeterias in the amount of \$8,635.00. The purchase of five terminals will be paid for utilizing funds from the **cafeteria account**.

**BE IT RESOLVED**, the North Arlington Board of Education approves the purchase of five terminals for the cafeteria for the North Arlington High School and Middle School cafeterias in the amount of \$8,635,00 utilizing funds from the **cafeteria account**.

**Justification:**

The life expectancy of each terminal is approximately 5-6 years. The terminals at North Arlington High School and Middle School are approaching the 5-year mark. Furthermore, Microsoft is shutting down support for all terminals running Windows 7. Three of our eight existing terminals are already on Windows 10 with an i3 processor, 8GB RAM. Therefore, only five terminals need to upgrade to Windows 10 with a Duo Core processor and 8GB RAM.

**D. MOTION TO APPROVE THE PROPOSED PROFESSIONAL SERVICES OF SPIEZLE ARCHITECTURAL GROUP, INC. ASSOCIATED WITH THE TOILET ROOM ALTERATIONS AT THE CURRENT NORTH ARLINGTON MIDDLE SCHOOL AND JEFFERSON ELEMENTARY SCHOOL**

**WHEREAS** the Superintendent recommends that the Board approves **Spiezle Architectural Group, Inc.** to prepare bids and specifications associated with the alterations for the following project:

<b>Project</b>	<b>Professional Fee</b>
Planning and Schematic Design Services for toilet room alterations at the current North Arlington Middle School and Jefferson Elementary School Architectural Fee Engineering Fee	\$12,500
Electronic Bidding Fee	\$750

**BE IT RESOLVED**, the North Arlington Board of Education approves submission of the planning and schematic design services for the toilet room alterations at the current North Arlington Middle School and Jefferson Elementary School project to the New Jersey Department of Education, DOE State Project #TBD, for review and Department approval of an “Other Capital Project” with no state funding and amendment of the district’s long-range facilities plan to be consistent with the project. Further, the Board also authorizes Spiezle Architectural Group, Inc. to make the submission to the Department of Education on behalf of the district.

## AGENDA, JANUARY 27, 2020 - PUBLIC MEETING

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### **E. MOTION TO APPROVE COMCAST SERVICES THROUGH USAC'S E-RATE PROGRAM**

**WHEREAS**, the Superintendent recommends, the North Arlington Board of Education approve Comcast in accordance with USAC's E-Rate program; and

**WHEREAS**, Michael Asmus, Director of Technology, received bids via the E-Rate form 470 and the 28-day bidding window is now closed.

Bids received from

\* Comcast – Internet Access

**AND WHEREAS**, upon the recommendation of Michael Asmus, Comcast is the winning bid based on our existing relationship with them, their tech support's familiarity with our needs, our existing billing and accounts with them, and a decrease in monthly costs with a 1GB to 2GB increase in bandwidth at a net yearly discount of approximately \$1,200.00.

**BE IT RESOLVED**, the North Arlington Board of Education approves Comcast – Internet Access services through USAC's E-Rate program for the 2020 calendar year.

### **F. MOTION TO APPROVE A CHANGE ORDER FROM BILLY CONTRACTING & RESTORATION INC.**

**WHEREAS**, a change order was received from Billy Contracting & Restoration Inc. for the removal of hazardous chemicals and waste at the New North Arlington Middle School.

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approves this change order in the amount of \$15,210.00.

**BE IT RESOLVED**, the North Arlington Board of Education approves the change order from Billy Contracting & Restoration Inc. in the amount of \$15,210.00 for the removal of hazardous chemicals and waste at the New North Arlington Middle School.

### **G. MOTION TO APPROVE A CHANGE ORDER FROM BILLY CONTRACTING & RESTORATION INC.**

**WHEREAS**, a change order was received from Billy Contracting & Restoration Inc. for the removal of existing partition walls ONLY in storage rooms 218 and 219, and in office 219A, and removal of existing data and electrical wiring at the New North Arlington Middle School.

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approves this change order in the amount of \$1,672.00.

**BE IT RESOLVED**, the North Arlington Board of Education approves the change order from Billy Contracting & Restoration Inc. in the amount of \$1,672.00 for the removal of existing partition walls ONLY in storage rooms 218 and 219, and in office 219A, and removal of existing data and electrical wiring at the New North Arlington Middle School.

### **H. MOTION TO APPROVE A CHANGE ORDER FROM JCT SOLUTIONS**

**WHEREAS**, a change order was received from JCT Solutions to run a fiber cable from the MDF closet due to the establishment of a new IDF closet at the New North Arlington Middle School.

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approves this change order in the amount of \$11,195.83.

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**BE IT RESOLVED**, the North Arlington Board of Education approves the change order from JCT Solutions in the amount of \$11,195.83 to run a fiber cable from the MDF closet due to the establishment of a new IDF closet at the New North Arlington Middle School.

**Justification:**

Due to space and building code restrictions in the opening between the annex building and the main building, it is necessary to build an IDF closet in the annex building so that we can use a small existing hole within the wall to run a fiber cable (via a 1.5 inch pipe) from the MDF closet. This new IDF closet requires the same hardware previously approved for the other two IDF closets in the building (switches, a UPS, and the locking cabinet) which will house approximately 50+ data/camera/door network connections for the annex building.

**I. MOTION TO APPROVE A CHANGE ORDER FROM BILLY CONTRACTING & RESTORATION INC.**

**WHEREAS**, a change order was received from Billy Contracting & Restoration Inc. for the removal and disposal of the HM frame at Room #103 and installation of a new frame at the New North Arlington Middle School.

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education approves this change order in the amount of \$1,261.00.

**BE IT RESOLVED**, the North Arlington Board of Education approves the change order from Billy Contracting & Restoration Inc. in the amount of \$1,261.00 for the removal and disposal of the HM frame at Room #103 and installation of a new frame at the New North Arlington Middle School.

**J. MOTION TO SOLICIT BIDS FOR A SCHOOL BUS**

**WHEREAS**, the Superintendent of Schools recommends that the North Arlington Board of Education authorize the School Business Administrator to solicit bids for the sale of School Bus #13; and

**WHEREAS**, Bus # 13 is a 2008, 28 passenger, Thomas Bus that will be retired by the New Jersey Motor Vehicle Commission for the 2022-2023 school year due to age; and

**WHEREAS**, the Board is authorizing the School Business Administrator to solicit bids for the purchase of the vehicle to be used for purposes other than student transportation.

**BE IT RESOLVED**, that the North Arlington Board of Education authorizes School Business Administrator to solicit bids for the sale of School Bus #13.

On Motion by Mr. McDermott, second by Mrs. Gilgallon. Discussion: Mr. Dorsett wanted to clarify that we were just going to bid for Item B. The School Business Administrator confirmed that the Board was approving a motion to go out to bid on the project listed as 8.B. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

# AGENDA, JANUARY 27, 2020 - PUBLIC MEETING

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## LIAISON TO INDIVIDUAL SCHOOLS

High School	Heather Gilgallon/Robert Dorsett
Jefferson School	Robert Dorsett/Michele Higgins
Roosevelt School	George McDermott/Michele Higgins
Washington School	Heather Gilgallon/Robert Dorsett
Middle School	George McDermott/Edward Smith
New Elementary School	Michele Higgins/Edward Smith

## INSTRUCTION AND PROGRAM

Chairman, Michele Higgins  
Co-Chairman, Edward Smith

## OPERATIONS

Chairman, George McDermott  
Co-Chairman, Heather Gilgallon

## GOVERNANCE

Chairman, Heather Gilgallon  
Co-Chairman, Michele Higgins

## FISCAL MANAGEMENT

Chairman, George McDermott  
Co-Chairman, Robert Dorsett

## STUDENT AND COMMUNITY

Chairman, Robert Dorsett  
Co-Chairman, Edward Smith

## PERSONNEL

Chairman, Edward Smith  
Co-Chairman, George McDermott

## PRESIDENT'S REPORT

## SUPERINTENDENT'S REPORT

## ACTION ITEMS

## DISCUSSION ITEMS

## SUNSHINE RESOLUTION

**WHEREAS** this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided for by the "Open Public Meetings Act"; and

## AGENDA, JANUARY 27, 2020 - PUBLIC MEETING

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**WHEREAS** it is now necessary that the Board of Education consider the following matter:

### **Legal**

which fall(s) within the exceptions as set forth in the "Open Public Meetings Act" and therefore are matters which this Body determines should be discussed at a closed meeting. It is anticipated that this closed session will last approximately 30 minutes.

**NOW, THEREFORE, BE IT RESOLVED** by the North Arlington Board of Education as follows:

That this body shall at this time recess this meeting and conduct a closed meeting concerning the above referenced matter(s), which involve exceptions this body hereby determines are of such a nature that they cannot be discussed at an open meeting and this body is at this time unable to determine when the matter(s) under discussion can be disclosed to the public. However, this body will make such a disclosure when circumstances permit.

On Motion by Mr. McDermott, second by Mr. Dorsett. There was no discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

Time recessed: 8:02 p.m. Time reconvened: 8:30 p.m.

On Motion by Mrs. Higgins, second by Mr. McDermott. There was no discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

### **ADJOURNMENT**

There being no further business to come before the Board of Education of the Borough of North Arlington, in the County of Bergen, State of New Jersey, this Public Meeting of January 27, 2020 adjourned at 9:30 p.m.

On Motion by Mr. McDermott, second by Mr. Dorsett. There was no discussion. On Roll Call all Board Members present voted in the affirmative and none in the negative, it was so ordered.

SD:at