



STUDENT FINANCIAL AID SERVICES

Dependent (V1/V5) – FAFSA Year 23-24

101 Technology Drive Frackville, PA 17931 Phone: (570) 874-1412 Email: friem@stcenters.org

Your FAFSA was selected for review in a process called "Verification". Schools are required to verify the accuracy of the data reported by students on the FAFSA. Participation in the Verification process is **NOT** optional if you wish to receive federal student aid. Failure to submit **ALL** documents may result in processing delays or loss of Federal Financial Aid. When the office receives all documents, we will verify the information. Our office will make any necessary corrections, and you will be notified in writing of the changes made on an updated SAR sent to you from the U.S. Dept of Ed.

All documents must be completed and returned within 30 days from the date of this notice.

WARNING: If you purposely give false or misleading information you may be fined, sentenced to jail, or both.

Complete sections A - D along with HAND WRITTEN SIGNATURES, electronic signatures are not accepted.

A. Student's Information

| | | | | | |
|---|------------|---------------|----------------------------|-------|--|
| _____ | | _____ | | _____ | |
| Last Name | First Name | M.I. | Date of Birth (mm/dd/yyyy) | | |
| _____ | | _____ | | | |
| Street Address (include Apt number &/or PO Box if applicable) | | Email Address | | | |
| _____ | | _____ | | | |
| City | State | Zip Code | Phone Number | | |

B. Family Information

List below the people in the Parent(s) Household, including:

- Yourself – Even if you do not live with your parent(s)
- Your Parent(s) (including stepparent)
- Your Parent(s)' other children if the parents will provide more than half of the children's support from July 1, 2023, through June 30, 2024, or if the other children would be required to provide parental information if they were completing the FAFSA for 2023-2024. Include children who meet either of these standards, even if a child does not live with the parents.
- Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support from July 1, 2023 through June 30, 2024.

| Full Name | Age | Relationship to Student | College | Will be enrolled at least half time | |
|-----------|-----|-------------------------|------------------------------|-------------------------------------|--------------------------|
| | | | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | Self | Schuylkill Technology Center | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| | | | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | | <input type="checkbox"/> | <input type="checkbox"/> |

C. Student Income Verification – For tax year 2021

Important Note: The instructions below apply to each parent included in the household. Notify the financial aid office if the parents filed separate IRS income tax returns or had a change in marital status after December 31st of the tax year reporting. **All personal copies of 1040 forms (1040, 1040A, or 1040EZ) completed and filed with the IRS will be rejected and a new request for an actual IRS Tax return TRANSCRIPT will need to be made.**

| IRS Data Retrieval Tool (DRT) | IRS Tax Return Transcript |
|--|---|
| <ol style="list-style-type: none"> 1. Sign into https://fafsa.gov 2. Select "Make A Correction" 3. Select Student Finances Tab 4. Select "Link to IRS" and complete steps with IRS (On IRS Website make sure to check the box to the left of the 'Transfer my Tax Information into the FAFSA' AND click the box that says, 'Transfer Now') 5. Data will show as "Transferred from the IRS' on you FAFSA 6. Resubmit FAFSA | <ul style="list-style-type: none"> • <u>Online Request</u> – Go to www.irs.gov, under the Tools heading on the IRS homepage, click "Get Your Tax Record." Click "Get Transcript by MAIL" or "Get Transcripts ONLINE." Make sure to request the "IRS Tax Return Transcript" and NOT the "IRS Tax Account Transcript." • <u>IRS2Go App</u> – Apple Store or Google Play • <u>Automated Telephone Request</u> – 1-800-908-9946 • <u>Paper Request Form</u> – https://www.irs.gov/forms-pubs/about-form-4506-t |

If the parents filed separate IRS income tax returns an **IRS Tax Return TRANSCRIPTS** must be provided for both.

For Non-Filers:

- Contact the IRS to obtain an IRS Letter of Non-Filing at <https://www.irs.gov/forms-pubs/about-form-4506-t>
- Fill out the form and select box # 7

| STUDENT | PARENT | Must check ONE for Student and ONE for the parent(s) |
|---------|--------|--|
| | | I have successfully linked the IRS DRT to FAFSA ~or~ I linked the IRS DRT to FAFSA previously. When linking your taxes if you change any information you will have to provide a Tax Return Transcript to the school) |
| | | I have attached my tax return transcript to this document |
| | | I was employed but am not required to file an income tax return with the IRS. MUST attach all W-2's AND attached a letter of non-filing from the IRS (see directions at top of page) |
| | | I was not employed and had no income earned from work. You MUST attach a letter of non-filing from the IRS (see directions at top of page) |

D. Signature and Certification – HAND WRITTEN SIGNATURES ONLY - NO ELECTRONIC SIGNATURES

Each Person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA **must** sign and date

_____ Date _____
Student’s Signature

_____ Date _____
Parent’s Signature

Return all requested documentation to
ATTN: Melissa Frie
Mail: Schuylkill Technology Center,
101 Technology Drive Frackville, PA 17901
E-mail: friem@stcenters.org

***Only PDFs can be accepted via email. Please do NOT take a picture with a smartphone and email the picture.**