

AGENDA

Tamalpais Union High School District

Parcel Tax Citizens Oversight Committee (PTCOC)

March 29, 2023

8:30-10:30 am

The public meeting will be held remotely via Zoom web-conferencing at this link:

<https://tamalpais-union-hs.zoom.us/j/98959401532?pwd=a0Q5NzE5Y3FXZ2EyTnJMOXBmdW5KQT09>

Committee Members:

Jennifer Ginsburg- Chairperson

Robin Moses - Vice Chairperson

John Richard

Tammy Wilks Kornfeld

Bill Levinson

TUHSD Staff:

Corbett Elsen, Assistant Superintendent of Business and Operations & PTCOC Secretary

Alejandra Vazquez , Administrative Assistant of Business Services

Our Mission:

THE TAMALPAIS UNION HIGH SCHOOL DISTRICT is dedicated to the development of creative, passionate, and self-motivated learners. Upon graduation, students will be prepared for engaged citizenship and able to contribute individually and collaboratively in order to address the challenges of a dynamic and diverse world. To these ends, all students will demonstrate mastery of core competencies and will be offered meaningful learning experiences to enable them to access and critically analyze information, pose substantive questions, and communicate effectively..

NOTE: Members of the public who wish to address the Committee are asked to use the Zoom 'Reactions' feature at the bottom of your Zoom window and either use the 'hand' symbol to communicate to the Chairperson that you would like to address the Committee. When the Chairperson calls your name to make your public comment, please do not forget to 'unmute' your audio feature at this time so you can be heard..

Members of the public may comment on agenda items as follows: Once an item is introduced, the staff will review the item for the Committee and then comments will be accepted from the public. A total of 20 minutes may be allotted for public comment on any specific topic or agenda item.

Public comment on matters within the subject matter jurisdiction of the Committee but not on the agenda will be taken at the conclusion of all substantive action and discussion items on the agenda, as indicated on the agenda. In keeping with provisions of the Brown Act, the Committee cannot comment on items that are not on the agenda.

Agenda:

Parcel Tax Citizens Oversight Committee (PTCOC) members present: Jennifer Ginsburg, Tammy Wilks Kornfield, Bill Levinson, Corbett Elsen, and Alejandra Vazquez.

Absent: Robin Moses

1.0 Call to Order

Zoom Link:

<https://tamdistrict-org.zoom.us/j/98959401532?pwd=a0Q5NzE5Y3FXZ2EyTnJMOXBmdW5KQT09>

(please mute your audio when not speaking)

The Parcel Tax COC meeting was called to order at 8.32am
Corbett Elsen shared Agenda items.

2.0 Discussion/Action Items

2.1) Review of [Parcel Tax COC Bylaws](#) & [Ballot Measure \(M\)](#)

Purpose: Audit function; not decision-making

- Duties: Ensure expenditures align with ballot measure

C. Elsen reviewed Parcel Tax COC Bylaws and Ballot Measure purpose and duties.

2.2) TUHSD Budget Overview - Discuss 2022-23 2nd interim budget report presentation

- 2nd Interim budget report [slidedeck](#) and discussion (DRAFT)
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C. Elsen presented the 2nd Interim Budget Report 2022-2023 presentation that highlighted budget actuals. He explained changes in operating deficit December 2022 at \$1.2 Million and Operating Surplus for March 2023 at \$1.1Million. Noting current reserve at 19.1% not accounting for any potential increase in staff compensation. Board Policy states reserve to be at 17% . Reporting on pending Tentative Agreement with CSEA and moving forward with further discussion on TFT Negotiations, Management and Confidential Classified members raises.

PTCOC members asked clarifying questions in regards to the 17% reserve and asked in regards to the Position Control graph.

C. Elsen clarified that the 17% reserve policy derives from MCOE and Basic Aid district status. State policy for LCFF districts reserve percentage is at 3%.

C. Elsen also clarified that the Position Control graph is shared during the October annual report.

PTCOC members asked clarifying questions in regards to the Boards decision on music cuts. C. Elsen expressed not being able to speak for the Board. However, acknowledged that the decision was not to cut the program but the volume of the program reduce the number of sections of the program given reduced student interest at two of three comprehensive sites.

2.3) Discuss and schedule future PTCOC meeting dates

- Proposed dates (all meetings on Wednesdays from 8:30-10:30am):
 - Confirmed: October 4th, 2023: Approve 2022-23 Annual Report; PTCOC Officer election
 - Proposed:
 - April 3rd, 2024: Review 2nd Interim Budget Report
 - October 2nd, 2024: Approve 2023-24 Annual Report; PTCOC Officer election

PTCOC members confirmed and approved the following meeting dates.

2.4) Updated on FMP Facilities Projects & Potential Bond

- Facilities Master Plan (FMP): <https://www.tamdistrict.org/Page/13160>

C. Elsen updated members on FMP Facilities Projects and Potential Bond. Reporting on Board Approval for community polling option 1 \$517 million. Facilities Master Plan to update facilities at all sites. Potential Bond election currently targeting the March 5,2024 election, but the Board will not make that decision in November 2023.

PTCOC members asked clarifying questions.

3.0 Informational Items

3.1) Review PTCOC Communications protocols

- PTCOC Website: <https://www.tamdistrict.org/Page/12317>

C. Elsen shared the TUHSD Website PTCOC information page.

3.2) Approve Minutes of the October 12th, 2022 PTCOC Meeting

- See link to 'agenda materials' at the top of this page for [draft Minutes](#)

C. Elsen shared Minutes of the October 12th, 2022 PTCOC Meeting.

Motion made by: Jennifer Ginsburg

Motion Approved by: Bill Levinson

Seconded by: Tammy Wilks Kornfeld

Voting:Unanimously Approved

4.0 Future Agenda Items

C. Elsen asked PTCOC members for agenda items. PTCOC had no additional item requests.

5.0 Public Comment on Non-Agenda Items

At this time members of the public may address the PTCOC on any items, not on the agenda that are within the subject matter jurisdiction of the PTCOC. Speakers are requested to limit their remarks to no more than three minutes.

Zoom Web-Conferencing Norms: Members of the public who wish to address the Committee are asked to use the Zoom 'Reactions' feature at the bottom of your Zoom window and either use the 'hand' symbol to communicate to the Chairperson that you would like to address the Committee. When the Chairperson calls your name to make your public comment, please do not forget to 'unmute' your audio feature at this time so you can be heard.

There was no public comment on non-agenda items.

Bill Levinson commented on granddaughters wonderful freshman year at Redwood High school.

6.0 Next Meeting

Date: October 4, 2023 from 8:30-10:30 am in Kreps Conference Center
(or Zoom as needed) to review draft 2022-23 annual report for Measure M

7.0 Adjournment

PTCOC meeting was adjourned at 9:18 am.

The Tamalpais Union High School District Parcel Tax Oversight Committee meetings are open to the public.

The public is encouraged to attend.

For more information or any ADA accessibility needs, please call Alejandra Vazquez , Administrative Assistant, at 415-945-1037