

MINUTES

Tamalpais Union High School District
Parcel Tax Citizens Oversight Committee (PTCOC)
Wednesday, October 12, 2022
8:30-10:30am

The public meeting will be held remotely via Zoom web-conferencing at this link:
<https://tamdistrict-org.zoom.us/j/97929697924?pwd=M0lseDhLTkhvNHdrTC9OVWFPNFJlUT09>

Committee Members:

Jennifer Ginsburg - Chairperson
Robin Moses - Vice Chairperson
John Richard
Tammy Wilks Kornfeld
Bill Levinson

TUHSD Staff:

Corbett Elsen, Assistant Superintendent of Business and Operations & PTCOC Secretary
Alejandra Vazquez, Administrative Assistant of Business Services

Our Mission:

THE TAMALPAIS UNION HIGH SCHOOL DISTRICT is dedicated to the development of creative, passionate, and self-motivated learners. Upon graduation, students will be prepared for engaged citizenship and able to contribute individually and collaboratively in order to address the challenges of a dynamic and diverse world. To these ends, all students will demonstrate mastery of core competencies and will be offered meaningful learning experiences to enable them to access and critically analyze information, pose substantive questions, and communicate effectively..

NOTE: Members of the public who wish to address the Committee are asked to use the Zoom 'Reactions' feature at the bottom of your Zoom window and either use the 'hand' symbol to communicate to the Chairperson that you would like to address the Committee. When the Chairperson calls your name to make your public comment, please do not forget to 'unmute' your audio feature at this time so you can be heard..

Members of the public may comment on agenda items as follows: Once an item is introduced, the staff will review the item for the Committee and then comments will be accepted from the public. A total of 20 minutes may be allotted for public comment on any specific topic or agenda item.

Public comment on matters within the subject matter jurisdiction of the Committee but not on the agenda will be taken at the conclusion of all substantive action and discussion items on the agenda, as indicated on the agenda. In keeping with provisions of the Brown Act, the Committee cannot comment on items that are not on the agenda.

Agenda:

1.0 Call to Order

Zoom Link: (please mute your audio when not speaking)

<https://tamdistrict-org.zoom.us/j/97929697924?pwd=M0lseDhLTkhvNHdrTC9OVWFpNFJlUT09>

The Parcel Tax COC meeting began at 8:34am.

Corbett Elsen shared Agenda items.

2.0 Discussion/Action Items

2.1) Take action to approve '2021-22 Annual Report on Measure M'

Per TUHSD PTCOC bylaws, an Annual Report produced by the PTCOC is to be presented to the TUHSD Board of Trustees, currently scheduled for October 25th, reviewing and confirming that the district expenditures of Measure M were expended as authorized by the voter-approved ballot measure language.

Format for Annual Report to Board in October:

- Formal written report - [linked here](#)
- Exhibit showing teacher positions funded by Measure M proceeds
 - Full annual expenditures for 2021-22 - [linked here](#)

C. Elsen Presented the 2021-2022 Annual Report presented to the Board on October 25th. Highlighting Measure M table, and PTCOC Position Control graph.

Parcel Tax Committee members asked clarifying questions. Requested adding clarifying footnotes to Position Control Document.

C. Elsen agreed to add the footnotes 2 and 3 on total compensation and compensation figures. Document shared with J. Ginsburg and R. Moses for review before presentation to the Board.

Motion made by: Jennifer Ginsburg

Motion Seconded by: Robin Moses and Bill Levinson

Voting: Unanimously Approved

2.2) Discuss 1) 2022-23 TUHSD Budget Adoption & 2) 2021-22 Unaudited Actuals budget report presentation

- 2022-23 Budget Adoption [slidedeck](#) - June 14, 2022
- 2021-22 Unaudited Actuals report [slidedeck](#) - September 6, 2022

C. Elsen presented on Budget Adoption 2022-2023 and Unaudited Actuals 2021-2022 and highlighted uncertainties and prudence and next steps slides in Unaudited actuals presentation.

Parcel Tax COC asked clarifying questions on the slides.

3.0 Informational Items:

3.1) Brief TUHSD 2022-23 school year opening update

C. Elsen reported on the excitement of a start of a normal school year for all students at all TUHSD school sites.

3.2) TUHSD Facilities Master Planning (FMP) project planning

C. Elsen reported on the Facilities Master Planning project planning with Board discussion around a potential bond election measure targeting March 2024.

Parcel Tax Members asked clarifying questions.

3.3) Review PTCOC Communications protocols

- PTCOC Website: <https://www.tamdistrict.org/Page/12317>

C. Elsen shared the TUHSD Website PTCOC information page.

4.0 Future Agenda Items

At this time, PTCOC members may request future agenda items for consideration by the Chairperson and Vice Chairperson

C. Elsen asked PTCOC member requests for agenda items. PTCOC had no additional item requests.

Future meetings in Spring and Fall.

5.0 Public Comment on Non-Agenda Items

There was no public comment on non-agenda items.

At this time members of the public may address the PTCOC on any items, not on the agenda that are within the subject matter jurisdiction of the PTCOC. Speakers are requested to limit their remarks to no more than three minutes.

Zoom Web-Conferencing Norms: Members of the public who wish to address the Committee are asked to use Zoom 'Reactions' feature at the bottom of your Zoom window and either use the 'hand' symbol to communicate to the Chairperson that you would like to address the Committee. When the Chairperson calls your name to make your public comment, please do not forget to 'unmute' your audio feature at this time so you can be heard..

6.0 Next Meeting

Date: March 29, 2023 from 8:30-10:30am in Kreps Conference Center (or via Zoom as appropriate)

7.0 Adjournment

The meeting was adjourned at 9:27am.

The Tamalpais Union High School District Parcel Tax Oversight Committee meetings are open to the public.

The public is encouraged to attend.

***For more information or any accessibility needs,
please call Alejandra Vazquez, Administrative Assistant, at 415-945-1037***