

# AGENDA

## Tamalpais Union High School District

Parcel Tax Citizens Oversight Committee (PTCOC)

January 22, 2020

8:30-10:30am

District Office ~ Kreps Conference Center

395 Doherty Drive

Larkspur, CA 94939

### Committee Members:

Jennifer Ginsburg

Tammy Wilks Kornfeld

Bill Levinson

Robin Moses

John Richard

### TUHSD Staff:

Corbett Elsen, Chief Financial Officer & PTCOC Secretary

Lorie Perez, Administrative Assistant Business Services

### Our Mission:

THE TAMALPAIS UNION HIGH SCHOOL DISTRICT is dedicated to the development of creative, passionate, and self-motivated learners. Upon graduation, students will be prepared for engaged citizenship and able to contribute individually and collaboratively in order to address the challenges of a dynamic and diverse world. To these ends, all students will demonstrate mastery of core competencies and will be offered meaningful learning experiences to enable them to access and critically analyze information, pose substantive questions, and communicate effectively..

**NOTE:** Members of the public who wish to address the Committee are asked to complete a Speaker's Card, and to pass the card to the recording secretary.

Members of the public may comment on agenda items as follows: Once an item is introduced, the staff will review the item for the Committee and then comments will be accepted from the public. A total of 20 minutes may be allotted for public comment on any specific topic or agenda item.

Public comment on matters within the subject matter jurisdiction of the Committee but not on the agenda will be taken at the conclusion of all substantive action and discussion items on the agenda, as indicated on the agenda. In keeping with provisions of the Brown Act, the Committee cannot comment on items that are not on the agenda.

## Agenda:

[Click here](#) for agenda materials:

### 1.0 Call to Order

- Welcome by Superintendent Dr. Tara Taupier & Introductions

### 2.0 Information Q&A

- none

### 3.0 Discussion/Action Items

- Review & Discuss [Parcel Tax COC Bylaws](#) & [Ballot Measure \(J\)](#)
  - Purpose: Audit function; not decision-making
  - Duties: Ensure expenditures align with ballot measure; Annual Report to Board
  - TUHSD Budget Overview
    - Overall budget orientation - [Budget Update presentation](#) from Jan 2020
    - Projected Measure J revenues & expenditures
    - New parcel tax measure (Measure B) on March 3, 2020 ballot
- Establish calendar
  - One more meeting in 2019-20: Propose Weds, April 1, 2020 from 8:30-10:30am
  - Two proposed meetings for 2020-21 school year (& beyond)
    - Weds, September 30, 2020 from 8:30-10:30am
      - Review 2019-20 Unaudited Actuals & draft of Annual Report
    - Weds, March 31, 2021 from 8:30-10:30am
      - Review 2nd Interim budget
- Select Officers of the Committee
  - Chair
  - Vice-Chair
  - District-Designated Secretary (CFO)
- Brown Act overview
  - Purpose
  - Practice
- PTCOC Communications:
  - PTCOC Website: <https://www.tamdistrict.org/Page/12317>
  - Minutes and Notes:
  - Digital or Paper
  - Form 700 - Statement of Economic Interests

### 4.0 Future Agenda Items

### 5.0 Public Comment on Non-Agenda Items

At this time members of the public may address the PTCOC on any items, not on the agenda that are within the subject matter jurisdiction of the PTCOC. Speakers are requested to limit their remarks to no more than three minutes.

### 6.0 Next Meeting

Date: Wednesday, April 1st, 2020 from 8:30-10:30am in Kreps Conference Center

### 7.0 Adjournment

***The Tamalpais Union High School District Parcel Tax Oversight Committee meetings are open to the public.***

***The public is encouraged to attend.***

***For more information, please call Lorie Perez, Administrative Assistant, at 415-945-1037***