

NEW CLASSIFIED EMPLOYEE ORIENTATION
Signature Page - Receipt of Documents

Name (print): _____

- Board Policies
 - Non-Discrimination in Employment (BP 4030)
 - Sexual Harassment (BP 4119.11) and posting
 - Employee Use of Technology (AR 4040)
 - Code of Ethics (AR 4119 / BP 4119)

- Child Abuse Reporting Booklet and Memo on Requirements
- Sick Leave Transfer Request
- Bargaining Unit Agreement
- Loyalty Oath
- Ethnicity Questionnaire
- Technology Use Agreement
- Emergency Contact Information
- Direct Deposit Authorization Form
- MCOE Disaster Service Worker Status
- OMNI 403(b) pamphlet
- CalPERS Memo
- Tax Documents:
 - I-9
 - W4
 - EDD DE4

- Health Benefit Information

I agree that I have received all of the above pertinent information.

Signature: _____ Date: _____